



Management Update Minutes

O R E G O N

Tuesday, December 6, 2022, 9:30 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5231, Commissioners Boardroom

ATTENDANCE:

Commissioners Kevin Cameron, Danielle Bethell, and Colm Willis, Jan Fritz, Shawnnell Fuentes, Brian Nicolas, Kelli Weese, Matt Lawyer, Katrina Griffith, Tim Glisson, Rhett Martin, Jesse Clements, Teri Morgan, Carol Heard, Alisa Zastoupil, Matt Neuenheim, Ryan Matthews, Adam Franco, Debbie Gregg, Camber Schlag, Sherry Lintner, Chris Eppley, Max Hepburn, Lani Radtke, Jane Vetto, and Chad Ball.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Property Acquisition Plan for the North Santiam Sewer Project (Project 1- Mill City/Gates Basin)

-Brian Nicolas

Summary of presentation:

- Met with Mill City and the consultant team last week regarding the canyon sewer project, and to review available property for the Mill City/Gates basin;
- For the project the county will need to acquire two properties:
 - A site for the sewer treatment plant; and
 - A site for the effluent disposal facility that will use ground infiltration.
- Mr. Nicolas displayed a map with properties that they have been considering:
 - One of the properties is not identified in the Master Plan; and
 - Some of the properties are located within Linn County.
- The city is doing the initial contact with property owners;
- Two properties are being considered for the site of the sewer treatment plant:
 - A right of way and property acquisition consultant is being hired.
- The effluent disposal facility has to be away from the river:
 - The five properties being considered would need subsurface exploration and groundwater studies.
- The project team is proposing a two-step process for the sites being considered for the effluent disposal facility:
 - The team is proposing to enter into no cost access agreements with the property owners for testing, including shallow soil classification work; and
 - A few of the properties would then be selected for groundwater studies.

- If the county decides that eminent domain is something that they may consider, it has to be cited with the first offer made to property owners:
 - There would have to be an order authorizing the use of eminent domain that was included with the information given to property owners.

Board discussion:

- One of the properties has an occupied house on it;
- As Mr. Nicolas understands it Marion County can file an action for eminent domain in Linn County:
 - Ms. Vetto will look into this.
- The county’s preference is to avoid the use eminent domain;
- Commissioner Bethell would like to have further discussion with Mr. Nicolas regarding this project;
- Marion County needs to provide the Linn County Board of Commissioners with an update on the project before any action is taken; and
- Lani Radtke has been asked to provide legislative testimony on Friday to the transportation committee regarding the status of Ehlen Road safety corridor projects.

Butteville Road Proposed City Annexation and Jurisdictional Transfer

-Max Hepburn, Lani Radtke

Summary of presentation:

- The Commissioners were given a map of an area that the City of Woodburn is interested in annexing and taking over jurisdiction.

Board discussion:

- There is an area of Butteville Road that is under county jurisdiction, but it is within city limits;
- Woodburn’s ultimate goal is to have jurisdiction over Butteville Road from OR-219 through the Parr Road intersection; and
- The city could annex the road, and jurisdictional transfer could happen at a later date.

Ambulance Service Area (ASA)

-Advisory Committee Appointments

-2023-2028 ASA Plan

-Katrina Griffith

Summary of presentation:

- The county would like a representative from each ASA on the advisory committee;
- Some of the committee members no longer work in their ASA, and they need to be replaced;
- One member’s term is expiring, and she would like to be reappointed;
- Changes to the ASA Plan include aligning terminology around quality improvement;
- Adjustments were made to the Quality Improvement section:

- Quality improvement happens at the agency level with the medical director, and a broader scale system quality improvement happens with the committee; and
- Adjustments were made to avoid a situation where the committee is making a decision for a particular agency.
- A minor change was made to the boundaries for ASA 8 and ASA 9 to align with fire district boundaries:
 - Both ASAs are aware of the change.
- Changes were made to the boundaries for ASA 1 and ASA 8 to align with fire district boundaries and current practice.

Board discussion:

- Commissioner Bethell would like Ms. Griffith to make the language around timeframes more specific;
- The Commissioners are okay with the boundary changes; and
- Ms. Griffith will bring the advisory committee appointments and the ASA plan changes to a January 2023 Board Session:
 - Agencies will be notified of the meeting date; and
 - A public hearing is not required for changes to the ASA plan.

Electronic Health Record Contract Amendment #4

-Rhett Martin, Jesse Clements

Summary of presentation:

- Amendment #4 will address new project completion timelines and allow for implementation of new change requests:
 - The Commissioners were provided a list of the change requests.
- All but two of the seven vacancies on the electronic health record (EHR) team have been filled;
- In Public Health the EHR system can currently schedule appointments, bill state and private insurance providers, forms and workflows are operational, and training and user guides are operational;
- Discussions have started with Behavioral Health, with work starting in January 2023 and the system going live on April 3, 2023; and
- The goal is to have the project completed by June 7, 2023.

Board discussion:

- Intellectual and Developmental Disabilities (IDD) is not included in this plan, it will be a separate project;
- Ms. Fritz complemented Mr. Martin and Mr. Clements for their work on this project;
- Funding will come from the following:
 - \$1 million was built into the Behavioral Health Resource Network (BHRN) grant for EHR support, and \$500,000 was built in for licenses;
 - The county previously set aside funding for the EHR system; and
 - IDD has funds set aside for their project.
- Commissioner Bethell would like to see a breakdown of expenditures and funding sources, and a projection going forward.

Local Alcohol and Drug Planning Committee (LADPC) Appointment

-Teri Morgan, Sherry Lintner

Summary of presentation:

- Cari Sessums would like to be appointed to the committee:
 - She was a very active member for approximately ten years, prior to the wildfires; and
 - She lives in the canyon.

Board discussion:

- The Commissioners agree with the appointment.

Salem Community Investment Fund (SCIF)

-Kelli Weese, Adam Franco

Summary of presentation:

- Looking for direction from the Board on the Salem Community Investment Fund;
- SCIF is \$2 million in ARPA funding that was received from the state:
 - The funds were allocated to each representative.
- The funding was originally intended for entrepreneurial training and business grants for businesses effected by the pandemic;
- Former Representative Clem has requested that \$500,000 to \$1 million be used for senior housing with the county working with the United Way;
- Current Representative Hoy approves of both projects;
- The United Way said that they can get the project done within ARPA timelines:
 - The funds have to be spent by June 2024; and
 - They are looking to break ground this upcoming spring.
- The county had additional conversations with former Representative Clem regarding exactly what he would like the funds spent on:
 - In addition to businesses, he would like grants given to individuals who were affected by the pandemic; and
 - Funding for senior housing.
- Former Representative Clem would like Marion County to work directly with the Wagner Family Foundation because they are able to dedicate additional dollars towards these efforts.

Board discussion:

- The Wagner Family Foundation would match the \$2 million if the SCIF goes directly to them, and then they would work with the United Way and the Willamette Workforce Partnership; and
- Commissioners Bethell and Willis would like more information on why the money would have to be given directly to the Wagner Family Foundation.

Fair Board Member and Key Volunteer Appointment

-Kelli Weese

Summary of presentation:

- The Fair Board recommends appointing Becky Delurey to the Fair Board and Greg Martin as a key volunteer:

- Ms. Delurey has been a fair volunteer for the past two years.

Board discussion:

- The Commissioners agree with the appointments.

OTHER:

Health and Human Services:

- His Place update:
 - There are still facility updates that need to be done;
 - A stakeholder meeting is being held next week;
 - There is a possibility that the facility can be hooked up to Woodburn city water;
 - The existing well is not sealed and cannot be used; and
 - Furniture was delivered last week.

Board discussion:

- Culligan tested the well water and Sippel inspected the well;
- If approved, it could take months to get connected to city water;
- If the facility is not open and operating the county is losing revenue; and
- The existing well water could be used for showering, laundry, and hygiene, and bottled water could be purchased for drinking and cooking.

Chris Eppley:

- The Board previously approved providing \$250,000 to Habitat for Humanity:
 - They have asked for a formal agreement:
 - Staff has developed a memorandum of understanding.

Board discussion:

- The Commissioners agreed that Commissioner Bethell could sign the memorandum of understanding.

Meeting adjourned at 11:04 a.m.

COMPLETED BY: **Betsy Orr**

Reviewed by: Shawnnell Fuentes