



# Management Update Minutes

OREGON

**Tuesday, January 10, 2023, 9:30 a.m.**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5231, Commissioners Boardroom

## ATTENDANCE:

Commissioners Kevin Cameron, Danielle Bethell, and Colm Willis, Jan Fritz, Matt Lawyer, Shawnnell Fuentes, Jessica Stanton, Debbie Gregg, Chamber Schlag, Wesley Miller, Brian May, Tom Kissinger, Brian Nicholas, Max Hepburn, Lani Radtke, Janelle Shanahan, Carl Lund, Sherry Lintner, Chris Eppley, Adam Franco, Terry Stoner, Tamra Goettsch, Scott Norris, Jane Vetto, and Chad Ball.

Jan Fritz called the meeting to order at 9:34 a.m.

## INFORMATIONAL:

### **Facilities Project Updates**

-Tamra Goettsch

#### ***Summary of presentation:***

- This item has been moved to a work session meeting.

### **Purchase of Herman Miller furniture for Health Services Building**

-Wesley Miller, Terry Stoner, Tamra Goettsch

#### ***Summary of presentation:***

- This item will be coming to Board Session on January 18, 2023:
  - Staff will be asking for approval of a purchase order for approximately \$637,000.
- The county is moving to using Herman Miller furniture as the standard in all buildings; and
- The furniture is being purchased through a cooperative agreement:
  - The price of the furniture being purchased is increasing on January 21, 2023; and
  - If the Board approves the purchase order on January 18, 2023, it will save the county approximately \$80,000 over the new prices.

#### ***Board discussion:***

- The Commissioners would like a count of the furniture items being purchased and how many FTE will be in the building brought to Board Session; and
- All furniture items were reviewed to see what could be excluded and to ensure that all purchases were necessary.

## **ARPA Application Review- Isaac's Room**

-Debbie Gregg, Chamber Schlag

### **Summary of presentation:**

- Isaac's Room has requested \$250,000 to help mitigate revenue lost during the pandemic;
- Isaac's Room is a non-profit that serves divested and economically disadvantaged youth in the Salem area:
  - They work to help youth with their confidence, and they provide employment and life skills training.
- If awarded, the funding would be used for their youth apprenticeship program and to expand their downtown location;
- Staff has substantiated their revenue loss:
  - It is more than they are requesting.
- The application meets ARPA criteria; and
- This will come to Board Session the first week in February.

## **Marion County Hazard Mitigation Plan Review and Adoption Process**

-Brian Nicolas

### **Summary of presentation:**

- The rules change if the plan is not adopted by the April deadline:
  - There will be less flexibility in what the county can adopt after the deadline; and
  - All of the cities that are included in the county's plan have the same deadline:
    - These are cities that do not have their own plan; and
    - The county has to adopt the plan before city councils can adopt it.
- A work session is scheduled for next week; and
- The plan can be adopted as is or changes can be made, but there are tradeoffs if significant changes are made.

## **Cordon-Kuebler Corridor Study**

-Carl Lund, Janelle Shanahan

### **Summary of presentation:**

- Public meetings were held;
- Three alternatives are being considered:
  - Signal focused at the major intersections;
  - Roundabout focused at the major intersections; and
  - Keeping Cordon-Kuebler as one lane.
- At the in-person public meetings the roundabout option was the most popular; and
- Staff is looking for direction from the Board on what they would like the focus to be in this corridor.

### **Board discussion:**

- Cordon-Kuebler is a bypass if there is a problem on I-5:
  - Traffic signals may be better in these instances.
- Signals are less expensive than roundabouts;

- Signals allow more vehicles through in an hour than a roundabout;
- Both roundabouts and signals could be used; and
- The Commissioners prefer the traffic signal option.

## **Consider changes to the Solid Waste Management Advisory Council Bylaws**

-Brian May

### ***Summary of presentation:***

- The changes to the bylaws were approved in October 2021, but they were never finalized; and
- Changes include the following:
  - More flexibility for filling the business and industry positions;
  - More flexibility with who can serve as chair and vice-chair; and
  - Virtual meetings will be allowed.

## **Recycling Modernization Act County Update**

-Thomas Kissinger

### ***Summary of presentation:***

- Senate bill 582, Recycling Modernization Act, is the new state bill related to Oregon's recycling system;
- Changes to the recycling system include the following:
  - There will be a state-wide standardized list of recyclables that all counties must recycle:
    - No changes are needed within Marion County to address the list; and
    - A lot of rural counties will be affected:
      - The bill provides a method to get funding to rural counties so that they can comply with the new rules.
  - The Producer Responsibility Organization (PRO) is being created:
    - The producers of packaging and materials that are on a state-wide list will pay a fee to PRO; and
    - Local governments will request funding from PRO for needs related to their recycling systems.
- A rule making advisory committee has been working on the draft rule concepts;
- The program's Needs Assessment Survey is an opportunity for the county, particularly in unincorporated areas, to start requesting what future needs are including the following:
  - How many carts are needed;
  - How many trucks are needed; and
  - What size of recycling depots are needed, and in what areas.
- The survey was released yesterday, and it is due April 15, 2023.

### ***Board discussion:***

- PRO will help fund startup costs, materials, staff time, and infrastructure:
  - On going costs are the responsibility of the local government; and
  - There are no guarantees of what funding will be provided.
- PROs are organizations whose products cannot be recycled;

- The county's two waste reduction coordinators will handle the public outreach for the survey;
- A lot of the components of the program do not go into effect until 2025;
- There are a lot of unincorporated communities within the county that will be affected by this:
  - The county will team with haulers in these communities to discuss options.
- The Needs Assessment Survey will be repeated in 2025.

**Proposed First Amendment to the Private Development Agreement for Public Road Improvements with East Park, LLC**

-Max Hepburn, Lani Radtke

**Summary of presentation:**

- The original agreement was entered into in July 2022;
- After the original agreement was approved, the city approved changes to the development that will alter traffic patterns;
- The Land Use Board of Appeals (LUBA) overturned the city's denial of the apartments;
- The addition of single family homes and apartments will greatly increase traffic in the area requiring improvements to local roads;
- East Park, LLC is paying approximately \$1.4 million in proportionate share for impacts to nearby intersections:
  - The proportional share will be paid according to a set payment schedule.
- The first amendment is scheduled for the January 25, 2023, Board Session.

**Board discussion:**

- The Commissioners would like detailed information regarding the LUBA case.

**Appointment of members to the Intellectual and Developmental Disabilities Advisory Committee (IDDAC)**

-Corissa Neufeldt

**Summary of presentation:**

- IDDAC reviewed applications from Mariah Boyd and Jennifer Rowan:
  - Mariah Boyd works for Vocational Rehabilitation, and she previously worked for Marion County as an Intellectual and Developmental Disabilities Services service coordinator; and
  - Jennifer Rowan is a coordinator for the Community Transition Program that supports young adults in the Salem-Keizer School District.
- If the Commissioners approve of the appointments this item will be brought to the January 25, 2023, Board Session.

**Board discussion:**

- The Commissioners approve of the appointments.

## **Salem Community Investment Fund (SCIF)**

-Chris Eppley, Kelli Weese

### **Summary of presentation:**

- SCIF is the \$2 million former Representative Clem secured and provided to the county:
  - The intent of the funding is to provide business and individual grants to those impacted by the pandemic, and also to provide senior housing.
- Former Representative Clem had previously asked that the funds be distributed through the Wagner Family Foundation, but now he is asking that the United Way be the subrecipient:
  - The United Way can run the grant program and the senior housing project; and
  - The United Way has an experienced grant administrator.

## **Network Traffic Analysis Software**

-Gary Christofferson, Chris Garcia

### **Summary of presentation:**

- Information Technology (IT) will be coming to the January 18, 2023, Board Session seeking approval of new network traffic analysis software;
- The software will be used to help protect the county's data against threats, and it will allow the county to be compliant with existing county and federal policy;
- Network traffic analysis looks for any network traffic that is malicious or anomalous; and
- Information Technology looked at a variety of solution options.

### **Board discussion:**

- The contract is a four year contract for approximately \$840,000;
- There are savings within the current IT budget that could be used after the initial capital expense; and
- The Commissioners would like to better understand where the funding would come from.

## **Mid-Willamette Jobs Council IGA & Bylaws**

-Jessica Stanton

### **Summary of presentation:**

- The council asked for a review of the intergovernmental agreement (IGA) and the bylaws:
  - Ms. Vetto has reviewed both.
- The IGA establishes that Linn, Marion, Polk, and Yamhill counties are the local workforce area;
- The IGA requires the signatures of all three Commissioners and it will be brought to a future Board Session; and
- The bylaws require the signatures of the chair and vice chair.

**Board discussion:**

- Ms. Vetto will look into whether or not someone other than a commissioner can be appointed to the council.

**Marion County Public Safety Coordinating Council Membership**

-Jessica Stanton

**Summary of presentation:**

- There are members whose terms are expiring in 2023:
  - There is currently no one in the city councilor or mayor position.

**Board discussion:**

- The county needs to ensure that the city councilor or mayor position is selected by the cities in the county, with final approval from the Board.

**Communications Update**

-Jon Heynen

**Summary of presentation:**

- Worked on a blog to promote the Point in Time (PIT) Count:
  - It was posted to a variety of social media platforms.
- Attended two Association of Oregon Counties (AOC) meetings;
- Attended the Behavioral Health Resource Network (BHRN) grant recipient meet and greet yesterday; and
- Drafting articles for *Marion County Today*.

**Board discussion:**

- Commissioner Cameron commented that *The Canyon Weekly* covers Linn County news extensively, and he would like to see more coverage of Marion County news; and
- The Commissioners would like a set schedule for publishing *Marion County Today* and the internal newsletter.

OTHER:

Carl Lund, Janelle Shanahan:

- The county received approval for funding from the Oregon Department of Transportation (ODOT) to develop a Transportation Safety Action Plan (TSAP); and
- The goal of TSAP is to develop a list of safety projects that could potentially be eligible for grant funding, including the Safe Streets and Roads for All grants.

**Board discussion:**

- The funding available for the study is approximately \$149,000.

Chris Eppley, Kelli Weese:

- Commissioner Cameron asked if the county had any money available that could be used for a capital construction project at the Salem Airport:
  - Commissioners Bethell and Willis would need more details of the project and the funding required before they committed to anything.

***Board discussion:***

- Ms. Weese and Mr. Lawyer will work on gathering more information.

Meeting adjourned at 11:57 a.m.

COMPLETED BY: **Betsy Orr**

*Reviewed by: Shawnnell Fuentes*