



# Management Update summary Minutes

OREGON

**June 20, 2023. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

Commissioners: Colm Willis, Kevin Cameron, and Danielle Bethell Staff: Jan Fritz, Matt Lawyer, Alvin Klausen, Brian Nicholas, Katrina Griffith, Ryan Matthews, Brianna Sloane, Melissa Rounds, and Chad Ball.

Jan Fritz called the meeting to order at 9:32 a.m.

## INFORMATIONAL:

### **Legislative Update:**

-Alvin Klausen

### **Summary of presentation:**

- The senators have established a quorum;
  - Began passing bill on the Senate side;
- Passed the two controversial bills – so business will go forward as usual;
- Last week it was a majority of budget bills going through;
- Currently the Senate is meeting and voting on bills important to the County;
  - SB 2405 – Sending defendants back to charging jurisdictions;
    - Requires that court dismissing charges involving orders of commitment due to defendant lacking fitness to proceed also order transport of defendant back to jurisdiction in which charges were initiated;
  - HB 3260 – Self-servicing gas in the upper Santiam Canyon;
    - Authorizes self-service dispensing of Class 1 flammable liquids at retail if dispensary is in city in Marion County located in certain area and city was impacted by 2020 wildfires;
  - SB 488 – Covanta Bill;
    - Requires owner or operator of municipal solid waste incinerator to develop plan for continuous monitoring or sampling of specified emissions for 12 consecutive months;
  - SB 3201 – Deconfliction of state and federal rules on broadband;
    - Requires Oregon Business Development Department to provide financial assistance to support broadband access, affordability, and adoption;
- SB 1012 – wildfire tax reset on properties;
  - Authorizes county to allow homestead rebuilt by same owner on same lot to replace homestead destroyed by September 2020 wildfire to have specially assessed value equal to destroyed homestead's real market value for 2020-2021 property tax year, to extent of square footage of destroyed homestead;

- Has not been scheduled for a vote;
  - Will continue to watch and see if it will be scheduled;
- Last week letter of opposition was sent to the City of Salem regarding the payroll tax;
  - The letter is registered to their public comment;
  - Will be holding public comment on their city council meeting on July 10<sup>th</sup>;
- Department of Forestry bill cleared the House floor;
  - They are about to pass the habitat conservation plan;
  - Additional general funds were not asked for;
    - To compensate for the monies they will lose, if passed;
- Letter to Mayor Hoy and the City Manager of Salem regarding a complaint from environmental health from last week's management update;
  - Reaching out to asking them to enforce issues that the County does not enforce, within city limits;
  - Regarding the RV park next to Home Depot;
  - A complaint came in and there is not much the County can do regarding the fire code, waste management;
    - Asking the city to step in;
- Kirby will be in Oregon the week of July 10<sup>th</sup> to 14<sup>th</sup>;
- Sine die is June 25<sup>th</sup> and;
- Senator Fred Girod has not been in because of health issues.

**Board Direction:**

- Set up a group meeting with Kirby and whoever is available to be there and;
- Send letter environmental health letter to Public Health for review before sending to the mayor and city manager.

**Advance Purchase of Radio Internal Protocol (IP) Network Equipment for the Countywide Radio Project**

-Brian Nicholas

**Summary of presentation:**

- The majority of the current local area network that is used to back haul the radio system is controlled by Woodburn Information Technology (IT);
  - They installed the networks to tie everything together;
- The system needs to be under the County's control before beginning the turnover;
- Some of the switches have long lead times;
  - 10 days, 12 days, 285 days;
    - It is not a guaranteed delivery time, and it could be longer;
- Begin purchasing the switches now and get them into procurement;
  - They will be in place in time to install before beginning the switchover;
- Woodburn IT understand the plan and are happy to see this take place;
- This is a budgeted department project and need ok to proceed with the procurement;
- IT, network operations, security have looked at it and refined some of the components;
  - Matches what IT would like to use network wide;
  - It is more than \$300,000 in equipment purchasing;
- The request for procurement (RFP) requires that the contractor has a network IP position on board;
  - Installs entire system and makes sure it all work before turning it over;

- Equipment will be provided by the County;
- Proposing to put on the July 6<sup>th</sup> Board Session;
- There is no guarantee that outside agencies will be on board;
  - Outside agencies will not have many alternatives;
    - They can use Metcom 911 system until Silverton and Stayton Fire decide they do not want to maintain the system;
      - Stayton Fire will hold on, but it is not certain what Silverton Fire will do;
- Currently focused on getting the contracts out;
- Once the radio contractor is selected, they will provide fixed pricing for all system components;
  - Can go to the agencies and let them know the cost;
- This is \$300,000 out of a \$12 million project;
- Currently there is enough capital to build the whole system and move the Sheriff and Public Works departments on to it and;
  - Radios for fire districts and city police the cost goes above what is available.

**Board Direction:**

- The board of commissioners (BOC) is good to proceed with item going on consent at Board Session at the fair.

**Environmental Scan Contract Awarded**

-Katrina Griffith, Michael Keuler

**Summary of presentation:**

- Environmental Scan is related to an RFP that was brought before the BOC for review before posting it;
  - It was approved, posted and one application was received;
    - Willamette University;
- Went through the scoring of the application and they did a nice job;
  - Decided to move forward with them;
- Currently in the contracting phase;
- Their application looks very similar to what the RFP looked like;
  - They would like to involve their students in the process;
- Total contract amount is for \$125,000;
- Anticipated work will conclude on June 30, 2024;
- Currently negotiating the contract with Willamette University;
- This contract is in response to Public Health Modernization deliverables;
  - Required to do from the State;
  - There are not many guidelines;
- The Oregon Health Authority (OHA) would like a focus on climate change;
  - Marion County's focus is on environmental health threat and ensuring that our population is ready for being able to respond;
- The goal after the assessment is done is to make sure to build into the work plans for emergency preparedness on the health side;
  - To make sure communities are ready;
    - Wildfire smoke, flooding, and other natural disasters;
- Working with Polk County on the Public Health Modernization;
  - There was back and forth after the RFP was closed and scored;
  - Asked to remove their logo (Polk County);
    - Which was not on Marion County's RFP;
  - Asked what the status of the contract was;

- Let them know that this could not be discussed;
  - Polk stated they have not been able to work it through their BOC's office;
    - Which is frustrating as this has been in the works for several months;
  - Everything worked out and are able to work together on the assessment;
  - Polk County has the same deliverable;
- Need to take the next step and help communities;
- There is a work session today, regarding this, at 1:15 pm;
- Katrina Griffith will be at all the meetings and;
- Willamette University's team is not to move forward without County approval on any of their action items.

**Board Direction:**

- Commissioner Willis encouraging to make sure the direction is actionable to the County and ideological;
  - Manage wildfire risk;
  - Deal with health hazards;
  - Water quality issues;
    - Things that can be implemented and something can be done;
  - Think about how things effect the population in a practical way;
    - Grass seed pollen;
  - Many people in the community expect the BOC to have it all sorted out;
- Commissioner Bethell has concerns with Willamette University;
  - Historically their data is very biased and only local to their university;
  - Their reach is Salem based;
    - The whole region needs to be engaged;
  - Would not like to see biased, ideological questions on their survey;
  - Two of the individuals are very ideologically opposite of the BOC and;
    - Set very clear guidelines for the team and that they do not recommend policy decisions to the BOC.

**Contract JV-2388-18, Amendment #11, with Trinity Services to add \$30,000 to the Contract of Services**

-Melissa Rounds, Brianna Sloane

**Summary of presentation:**

- \$30,000 added to amendment #11 of an existing contract with Trinity;
  - To cover services to the end of the contract;
  - Expires June 30, 2023;
  - Juvenile does not intend to renew the contract;
    - The food program will pick the meal preparation for;
      - Youth;
      - Guaranteed Attendance Program (GAP);
      - Detention;
  - There are funds within the food program to cover the \$30,000 and;
- Will be on consent on the 6/21 at Board Session.

**Board Direction:**

- The BOC is good to proceed.

COMMUNICATIONS UPDATE

-Jon Heynen

**Summary of presentation:**

- Marion County Today;

- Received final version today;
- Approved on Friday;
- Sent to Select Impressions;
  - They sent a print ready version yesterday;
  - It is with Eagle Web Press;
- Waiting on an email to see when it will be ready to go out to mail;
  - Anticipate going and approving the final today or tomorrow;
- Working with Camber Schlag (Finance) to make sure that the contract is ready to be presented at Management Update on 6/27;
  - Then if all is ready will present at Board Session on 7/6;
- The new mailing is on the upcoming contract;
- Eagle Web Press is the only company that bid;
- Per Camber, they are fine with paying Eagle Web Press as they are a vendor that has previously worked with the County;
- Anticipate the publication being mailed out next week;
- June 27<sup>th</sup> - shooting a fair video;
  - Promote the pie eating contest and talk about the fair and;
  - Stand near the Court House with the Court House Square building in the background.

#### COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

##### **Commissioner Danielle Bethell**

- Attended the Association of Oregon Counties (AOC) college dinner on Thursday night;
  - Invite different people to come to talk and answer questions;
  - Last time spoke on various topics;
    - Public meeting noticing;
    - How to communicate with the BOC effectively;
    - BOC/Chief Administrative Officer;
- Connected with one of the commissioners from Gilliam or Wasco County? she is their public health liaison;
  - Offered Marion County and Katrina Griffith for help;
  - Always offering up Marion County to other commissioners;
    - To connect with Marion County department heads;
    - To be successful in their programs;
- Went to Woodburn and met with Chief of Police and Jesse Cuomo and spoke on challenges they are facing regarding youth and crime;
  - Further elaborated on in the other section;
- Meeting with Oregon Emergency Management (OEM) and Oregon Housing and Community Services (OHCS);
  - Further elaborated on in the other section;
- Toured the AWARE food bank.
- Commissioner Bethell and Matt Lawyer were invited by Representative Ed Diehl to the Seeds of Faith Ministry (near the State Hospital);
  - Church based organization;
  - Purchased the Medical Center Drive offices in 2011;
  - Currently have 20 units of permanent supported housing;
  - Standing up **green housing? 40:35** space
  - Standing up a sheltering space;

- Have experienced trouble getting tied into the community with resources and partnership of trying to remove homelessness in the community and;
- They will connect with Chris Eppley to learn about the Community Development Block Grant (CDBG) program.

**Commissioner Kevin Cameron**

- Service awards for the Health Department;

**Commissioner Colm Willis**

- Attended the Association of Oregon Counties (AOC) college dinner on Thursday night;
- Attended Salem Breakfast last Thursday;
  - Asked Mayor Hoy and City Manager Keith why they changed position on the Mossman letter;
  - They had opposed a bill that the governor wanted, unrelated to the State Hospital, and they had drawn her disapproval;
    - Wanted to avoid taking any actions that the governor may see as challenges to her and;
  - They are still supportive and looking for a good time to do so.

**Board Direction:**

- Jan Fritz will ask the Salem City Manager what bill they opposed.

**OTHER**

Commissioner Bethell – Meeting in Woodburn;

- Asked to fund peer court program in Woodburn;
  - Woodburn had a collaborative meeting with community partners several weeks ago;
  - Brought some of Marion County’s juvenile team;
- Let them know that the County does not have a Peer Court Program and it was defunded many years ago;
  - There is one in Keizer, and it is funded through federal grants though it is not active currently;
- Let them know about the Family Support Program (FSP) and GAP program;
  - The County is not the solution but can be a partner to collaborate, learn and have conversations with;
  - Can work towards a collaborative effort;
- Asked the Chief to come to the Public Safety Coordinating Council;
- In the last year they have arrested more youths in middle school than ever in history;
  - Many were assault based crimes;
- The chief will speak to the parties.
- In August meeting with Woodburn’s city administrator, Chief of Police, interim superintendent of the school district;
  - In September to have a community conversation and lay out a plan;
  - Discuss the challenges and hear from different groups;
    - Parents;
    - School District;
    - Law enforcement;
      - Ryan Matthews, Troy Gregg, and the Sheriff to be listeners and;
  - The hope is to provide the County’s perspective into the community and what resources are needed and determine if there is a greater level of need.

#### Meeting with OEM and OHCS on Thursday

- OEM heard that the executive order process that is required by the homelessness response executive order is not in compliance with the executive order;
  - They are on a backsliding mission,
- Shared the process on what has occurred from February until present;
  - Marion County has been pushed aside;
- Matt Lawyer was let go from his direct staff support role to the Mac Formation
  - Through a miscommunication according to Mayor Clark;
  - Matt and Mayor Clark presented a strategy on how to be successful through true collaboration;
  - All partners in Marion and Polk Counties that came in for funding,
    - When there is alienation of organizations from the county it becomes more difficult to be at the table;
- It is out of compliance as they have rolled the Mac into the effort of the homeless fully;
- Only the standard communications and processes are being done;
  - Not honoring the structure of the executive order;
- Let OEM know that there is not a high regard for the process as the alliance has not served the greater Marion County area for some time;
  - The County has been doing its own work in that space and will continue to;
- If there is an expectation of the Governor that something different is done and they determine through a fact-finding mission that there is something that can be done;
  - Open to this conversation;
- Marion County will continue to do what it has done for its rural communities and the City of Salem can continue to do what it has done;

#### **Board Direction:**

- Matt Lawyer to follow up with Jessica Stanton to get an agenda item to get the

**Adjourned** – time: 10:13 am

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary L. White