



Management Update summary Minutes

OREGON

May 30, 2023. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Colm Willis and, Danielle Bethell Staff: Shawnell Fuentes, Alvin Klausen, Wendy Zieker, Katrina Griffith, Aryn Walker, Kat Mullins, Terry Stoner, Tamara Goettsch, Sherry Linter, Ryan Matthews, Ann-Marie Bandfield, Debbie Wells, Jane Vetto, Chad Ball, Robert Manier, McRae Carmichael, Kelli Weese, Nick Harville, Arthur Chaput, Adam Franco, Lari Rupp, Jessica Stanton, and Troy Gregg.

Commissioner Colm called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Legislative Update:

-Alvin Klausen

Summary of presentation:

- Commissioner Willis did a great job testifying;
- Sine Die is June 25th;
 - No indication of deal being made on the Senate Floor;
 - Expecting special session;
 - Many complications involved;
 - Many stagnant bills because of lack of movement;
- Mossman Letter Sign-Ons;
 - City of Woodburn;
 - City of Aurora;
 - City of Keizer;
 - City of Aumsville;
 - City of Jefferson;
 - Benton County;
 - Klamath County;
 - Coos County;
 - Lincoln County;
 - Seems as if Multnomah County would create their own letter;
 - Would like to get 20 sign-On's;
 - On the City of Salem's agenda for this week;
- Submitted National Association of Counties (NACo) resolution to extend American Rescue Plan Act (ARPA) deadlines;
 - Commissioner Cameron is attending conference to advocate for resolution;
 - Sent to Association of Oregon Counties (AOC) – endorsement consideration;
- Sent public comments on Federal Emergency Management Agency's (FEMA) National Flood Insurance Program changes;
 - No changes. Public comment was extended as it was not announced well;

- Biological opinion on the Willamette River affected what will be done
- Changes are needed because of the Endangered Species Act and;
 - National Flood Insurance Program negatively affects the salmon.

Board Direction:

- Mossman Letter - additional contacts;
 - Linn County – Commissioner Roger Nyquist;
 - Wasco County – Commissioner Steve Kramer;
 - Polk County – Commissioner Craig Pope;
 - Clackamas County – Commissioner Ben West;
 - Washington County – Commissioner Kathryn Harrington;
 - Yamhill County – Commissioner Lindsay Berschauer;
 - Lane County – Commissioner David Loveall;
 - Commissioner Bethell to call chair of Multnomah County and see if they will sign Mossman Letter;
 - Deschutes County – Commissioner Tony DeBone;
 - Clatsop County – Commissioner Lianne Thompson and;
 - Ryan Matthews to forward the letter to other health administrators to send to their commissioners.

2026-2030 CHA/CHIP Timeline

-Katrina Griffith, Kat Mullins & Aryn Walker

Summary of presentation:

- Conducting health assessments in Marion County for many years;
- Partnered with health systems and neighboring counties in the recent past;
 - Each year the partnership grows stronger, and data becomes more robust;
 - Able to bring in more people to the community voice;
- This is the bread and butter of the Health Department;
- Continual and ongoing at all times;
 - In an assessment phase or improvement plan phase at any given moment;
- Goal is to collectively prioritize health issues that are identified by the community;
- Current Community Health Improvement Plan (CHIP) priorities to the year 2025;
 - Substance use;
 - Behavioral health support or mental health promotion;
 - Housing;
- Currently working on developing a plan for the Community Health Assessment (CHA) 2024;
 - Receiving a lot of feedback from the community;
 - Confident that it will be a robust process;
- In 2024 the CHA will be conducted;
 - The new data will be used to build the CHIP;
 - Carry through 2026 to 2030;
- Slow moving process that requires work for action to happen in the community;
 - Major issues are being addressed;
- 2025 next CHA will be published;
 - CHA is updated every year;
 - Use most timely data available;
- Data has improved over the years, and more is being learned over time;
- 2026 next CHIP will be published;
- Conducting community assessments is work with great reward;
 - Allows to make data informed decisions;

- Measures progress towards goals;
- Use various vetted data sources;
 - Census, Oregon vital statistics, surveys;
 - Surveys have great turn out;
 - Last survey had 1,200 responses;
- Community voice is captured;
 - Through forums, surveys, events;
 - What is important to them;
 - What local resources are available;
 - What needs to change to make the community healthier;
- Allows to look into the future;
 - What events are on the horizon;
 - What trends do we need to be aware of;
 - What is the shifting landscape;
- After the assessment there is the ability to take action as a community;
 - Bring the community together to create the health improvement plan;
- 2020 – The process began;
- 2021 – Brought together community groups on each of the priorities areas;
 - Planned and developed aims and strategies;
 - Over 100 people in attendance;
- 2022 to 2025 - Identify CHIP strategies to go forward with;
 - Identify gaps;
 - Go ahead with implementation;
- January 2024 – Publish CHIP Annual Report;
 - Will identify the work that is being done;
- Marion-Polk Community Health Collaborative;
 - Over 39 community members are part of the group;
- Deliverables Timeline for 2023;
 - CHA update in June 2023;
 - Happens annually;
 - CHIP Annual Report;
 - January 2024;
 - Will include Annual Report Summary;
 - Will be sent to all community partners;
 - CHIP Tracking Document;
 - Will be sent to all members part of the collaborative;
 - Completed in March;
 - Collaborative Toolkit;
 - Helps members know the process that is moving forward;
 - 2025 CHA;
 - 2026-2030 CHIP;
 - Currently under planning and effort;
- Phases of Focus;
 - Phase One;
 - Currently in this phase;
 - Focusing on collaborative structure;
 - Mission, values, recruitment, and community representation;
 - Phase Two;
 - Community Health Assessment;
 - Conducting the assessments;

- Will happen next year;
 - Phase Three;
 - Planning and developing CHIP;
 - Will take place in 2024;
 - Document will be produced in 2025;
- Will come back, a few times, with updates;
 - Last update was in 2021 and;
- Documents will be brought to the Board of Commissioners (BOC) before being finalized and published.

Board Direction:

- Send most recent information to Commissioner Bethell;
 - Information is updated annually, and she would like to see that and;
- The Board is good with the update.

Contract Number HE-5355-23: HIV Alliance, Create Linkage of Care for Newly Diagnosed HIV-Positive Individuals

-Katrina Griffith, Wendy Zieker

Summary of presentation:

- The contract is for January 1st, 2023 to June 30th, 2023;
- Contract is due to internal staff not following the process appropriately;
- The contract allowed contractor to work under the HIV program;
 - Need to pay them for the work;
- Have had a contract with HIV Alliance for a while;
 - Provide case management services for newly diagnosed people;
 - Link people to care, testing and treatment;
- Incorporated the HIV EISO (Early Intervention Services and Outreach) program to the Public Health Intergovernmental Agreement (IGA);
 - Was a separate IGA as they are federal funds;
 - Currently incorporated in IGA with the state;
- There was no current contract in place and HIV Alliance continued its services;
 - Plan to continue with this contractor as well;
- Marion County will have a contract with HIV Alliance;
 - They are the only local provider;
- HIV Alliance Scope of Work;
 - When people follow out of care/treatment they make sure they get back on;
 - Provides part-time staff;
 - Case manager;
 - Nurse;
 - Work with newly diagnosed cases;
 - Make sure they have stable housing;
 - Engaged in treatment;
 - Have resources;
 - Meet with Marion County staff;
 - Discuss cases;
 - Discuss how to engage those who do not get care;
- It is a .5 nurse position;
- HIV EISO funds;
 - From the federal government;
 - Goes to the state;
 - And then to the County through the Public Health IGA;

- Was a separate contract;
- Currently with the Oregon Health Authority (OHA) contract;
- OHA requires;
 - Case management;
 - Getting people who have fallen out of care;
 - Link to wrap-around supports;
 - HIV Alliance does this for the County;
- Current Plan;
 - Place retro-contract;
 - Get it signed so previous services can be paid for and;
 - Have a contract for future services;

Board Direction:

- The Board is good to proceed and;
- Will notify the BOC why the contract expired before being renewed.

Memorandum of Understanding for Back Up Health Officer Support with Benton County

-Katrina Griffith, Wendy Zieker

Summary of presentation:

- IGA for back up officer support with Benton County;
 - For when the Marion County or Benton Health Officer is out;
 - Benton County has a backup agreement with Linn County;
- Provides back up officer support;
 - Medication Orders;
 - Outbreak of sickness;
 - Not related to policies decisions, or asking for advice;
 - Services would be paid for by each County and;
- Polk County will have to work with Benton County on their own IGA.

Board Direction:

- Will come in for a work session to discuss further about Polk County and;
- The BOC is good to proceed.

Contract Number HE-5305-23: Falck Northwest Corporation

-Katrina Griffith

Summary of presentation:

- Was previously presented at Board Session;
- To provide services for communicable disease control;
 - Vaccines;
 - Blood draws;
 - Treatment in the field;
- Falck requested new contract as they forgot to add their base rate to the non-emergent transportation;
 - \$1,850 for the base rate plus \$33 per mile;
 - Can transport individuals with active spreadable sicknesses;
- Woodburn Ambulance;
 - \$345 for the base rate plus \$7.63 per mile;
- Open RFP with only two applicants;
 - Falck;
 - Woodburn Ambulance;
- This benefit is rarely used;

- Salem Fire gets first right of refusal;
 - They have the Ambulance Service Area (ASA);
- Would like to add "Term for Convenience With Notice";
 - Marion County can terminate contract with a 30-day notice and;
 - Falck does not agree.

Board Direction:

- The BOC would like the price to be negotiated;
- Per legal add terms for the next contract and;
- The BOC is good to keep the current contract.

Architecture and Engineering Services for New Psychiatric Crisis Center

-Geoff Bonney, Terry Stoner

Summary of presentation:

- For Psychiatric Center on Commercial Street;
- Working on architecture and engineering contract at this time;
- Will come back to the BOC once design, cost, etc. is done;
 - Will bring new contract for construction and;
- Asked Health and Human Services to join as it is their building;
- Will come to Board Session May 30th.

Board Direction:

- The Board is good to proceed.

North Marion Enterprise Zone Re-Designation Update

-Adam Franco, Kelli Weese, Nick Harville, Arthur Chaput, McRae Carmichael

Summary of presentation:

- Enterprise zones incentivize new businesses;
 - Abate local property taxes for a certain number of years;
- Local governments are in charge of managing and updating the enterprises;
- North Marion Enterprise Zone:
 - Aurora;
 - Hubbard;
 - Donald;
- Zone was designated in 2013;
- Marion County must approve of the measure to redesignate an enterprise zone due to the loss of tax revenue;
 - Must reapprove the Enterprise Zone designation by June 30th, 2023;
- A similar resolution to the one that was signed 10 years ago would have to be signed;
- Current draft resolution attached in the packet, attachment 3;
- Staff will work with Legal and Assessor's offices to ensure that resolution meets County requirements;
- Public meeting will be held on June 1st, 2023 at the Council of Governments conference room;
- After public meeting the BOC will have the opportunity to approve the resolution to reestablish the enterprise zone for an additional 10 years;
 - The BOC is encouraged to attend the meeting to learn more;
- The resolution must be approved at least 7 days after the public meeting but before June 30th;
 - If this moves forward it will be presented June 21st or 28th Board Session;
- Attachment 1 - map of the Enterprise Zones;

- Line has shifted more in west Aurora due to the East being residential property;
- Attachment 2 – Notice of Redesignation of Enterprise Zone;
- Attachment 3 - Current Resolution;
- Attachment 4 – Original Resolution 139-R;
- Attachment 5 – North Marion Enterprise Zone Annual Report;
- For a business to qualify for tax exemption;
 - Must invest at minimum \$50,000;
 - Hire the greater of one employee or 10% of their head count;
- Aurora has participated and has it on their agenda for June 6th;
- Every new investment over \$50,000 and in increase head count;
 - You are able to apply again;
- 3-year tax exemption;
 - Potential to extend up to 5 years;
 - Certain wages are paid, and additional incentives are negotiated;
 - Wages are 150% of average median wage for new employees;
 - Work Source Oregon makes sure this is done;
 - Not commonly pursued;
- Enterprise Zone can be anywhere;
 - Only restriction is zones can't cross boundaries;
 - Must be either rural or urban;
- There are 36 zones in Oregon;
- Urban Rules;
 - Zones must be smaller;
 - Local jurisdiction has more authority to dictate investment;
- There is the ability to draw the maps bigger;
 - No more than 5 miles apart;
 - Total area no more than 15 square miles;
 - Furthest distance between two points is 15 miles;
- Data on website of the effects of the program;
 - Reporting changed 3 years ago, and data is better now;
 - Older than 3 years;
 - Good information could be received from the Assessor's office;
 - About North Marion County Zone;
 - Information on all 36 zones of Oregon;
- Almost certain legislature will change rules on this;
 - Program sunsets in 2025;
 - Several proposals to change the program;
 - Proposals would make it harder to use program and would give local jurisdictions more oversight and input into zone criteria
- Income restriction requirements;
 - Zones must be in areas experiencing economic distress;
 - Broad latitude in choosing which metric to examine;
 - Median household income;
 - Per capita income;
 - Unemployment rate;
 - Choose any metric but it must be used across the zone;
- Aurora's previous metric no longer qualifies as the residential portion has come up significantly in household income;
 - Easy solution is to chop of that part of Aurora and shift boundary west;

- Must be a traded sector with an option to include hotels;
 - Businesses that are selling a product/service into a market for which national or international competition exists;
 - Warehouse distribution center;
 - Food processing;
 - Manufacturing;
 - Data centers;
- Little used exemption for the job creation requirement portion;
 - Measurably increase productivity and simultaneously invest in workforce training;
 - Increase productivity and wages of your workforce through training;
 - Requires project-specific approval by sponsoring jurisdiction;
 - Maybe more common if there are continued labor shortages and;
- Only new investments are tax-exempt.

Board Direction:

- The BOC is good to proceed;
- Jan Fritz would like a ten-year report sent and;
- Commissioner Bethell would like to know what the cities have to say.

Detroit Marinas Excavation and Resiliency Project-Alternative Contracting Method

-Lari Rupp, Kelli Weese

Summary of presentation:

- Economic recovery project for the North Santiam Canyon;
 - Involves mass excavation of two commercial marinas at Detroit reservoir;
- Currently in concept planning for beneficial re-use of sediment in new land features in the lake;
- Planning for contracting engineering and construction services;
 - Looking at whether an alternative contracting method;
 - Construction Manager/General Contractor (CMGC);
- Preliminary exploration into the schedule has been done;
 - Compared delivery method to a traditional design bid build method;
- Schedule Analysis;
 - Big constraint of the project is work needs to be done while lake levels are low;
 - During the winter work period;
 - CMGC – would allow construction to begin one year earlier;
 - Engineering and construction procurement is done together;
- Beneficial as Detroit’s economy is currently fragile;
 - Extended lake season would help;
- 2026 American Rescue Plan Act (ARPA) funding deadline;
 - CMGA would help meet the deadline;
 - There is a request to extend ARPA deadline but no guarantee of extension;
- Comparison of Delivery Methods;
 - Design Participation;
 - Subcontractor Selection;
 - Selection Criteria;
 - Value Engineering;
 - Owner Agency Participation;
 - Risk Mitigation;

- Determined CMGC model would benefit Marion County more;
 - Would have a complimentary project team throughout the project life cycle;
 - Would greatly reduce the burden on County resources;
 - County Services is already stretched by the wildfire recovery;
- Next steps;
 - Discuss with the BOC what they would like to do;
 - Keep researching;
 - Come through with formal reports of findings;
 - Start the formal process of approvals;
 - Adopt Board order;
 - Have a public hearing;
 - Board order authorizing exemption of standard contracting rules;
- Public Works has helped in how the process works as they have done a CMGC;
- Alleviates the burden of resources over the long term;
 - Work with one entity for the entire length of the project;
 - Engineering;
 - Permitting;
 - Construction;
 - No need to spend staff time in between for different contractors and;
- Open House has one more day and will begin looking at the data afterward.

Board Direction:

- Jan Fritz would like a broader group, internally, to work on this;
- Commissioner Bethell will speak to Chris Eppley (Community Services Director);
- Chad Ball will help from the Board’s Office;
- The BOC is good to proceed and;
- Will come back to management update or send an e-mail with the progress.

Made in Marion Fair Program Contractor Update

-Adam Franco, Kelli Weese

Summary of presentation:

- Made in Marion is an economic development program;
 - Recently began focusing on supporting the makers of Marion County;
 - Agriculture producers and manufacturers;
- Have a presentation at the fair showcasing local products made in Marion County;
 - Last year there was a pilot run of the program;
 - 3 businesses used this program to show what they do in the County;
 - One used to show job opportunities within their business;
 - Would like to expand this year;
 - More input from the makers and producers of the County;
 - February 21st - the BOC advised to contract the fair portion of the workout;
 - April 13th - presented a scope of work;
 - April 28th - sent a request for quotes to 3 different contractors;
 - May 5th - received replies from contractors;
- Current fiscal year did not budget for a contractor to do the program;
 - Funds available to use but the event falls into two fiscal years;
 - Two different budgets need to be used;
 - 70% of work will come from the current fiscal budget;
 - 30% of work will come from the next fiscal budget;
 - During the actual fair;
 - Current fiscal year – Entrepreneurial Support Budget;

- \$24,500 available;
 - Estimate using \$17,799;
- Next fiscal year – anticipate using Made in Marion Funds;
 - \$15,000 budget;
 - \$10,000 available;
 - Will use \$7,200;
- Sent requests to three applicants and two applied;
 - Update Management;
 - Has more experience and provided more scope of work;
 - Connected with the Ingalls group and others such as Strategic Economic Development Corporation Oregon (SEDCOR);
 - Haley Hamilton;
 - This would be one of her first projects and;
- There is a tight timeline as the fair is a few weeks away.

Board Direction:

- Commissioner Bethell would like to review further before giving an answer.

Marion County Public Safety Coordinating Council Membership Terms

-Jessica Stanton

Summary of presentation:

- Bringing forward the memberships that are getting ready to expire July 31st, 2023;
- Executive meeting next Tuesday where members will be informed of expirations;
- Mirror the recruitment process with what the advisory committees do;
 - Reach out to the current members whose terms are expiring;
 - Ask if they are interested in another term;
 - Reapply if so;
- Working with Sherry Linter (Volunteer Services Coordinator) to recruit for the At-Large positions;
 - Social media;
 - Ask members to ask contacts and spread the word;
 - Use the mail service that Sherry has;
- Shaney Starr is still with the Court Appointed Special Advocates (CASA) with national and on the Keizer City Council;
- Social Media would only be used for At-Large positions;
- Represented positions would be more targeted;
- Sent an e-mail to city councilors;
 - Jefferson County reached out with questions;
 - A few other jurisdictions reached out asking for more time;
 - They have council meetings this and next week;
- City and Mayor positions were not posted on social media;
 - Phone calls were made instead and;
- Pastor Garland King is from the Salem area.

Board Direction:

- The BOC would like to follow the same process and not opposed for members reapplying;
- Would like to see Woodburn School Resource Officer (SRO) on the board;
- Needs to be more diverse across Marion County – not just Salem;
- Certain positions need special recruitment;
 - Specifically, the school district position;
- All positions could be posted on social media and;

- Represented positions need to clarify specific associations.

COMMUNICATIONS UPDATE

-Jon Heynen

Summary of presentation:

- N/A

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethel

- Budget was approved;
- Spoke with rotary and community members on Thursday at the Open House;
 - Spoke about Mossman;
- Received a text from Judge Audrey Broyles;
 - Mossman denied
 - Yamhill, Clackamas, and Deschutes counties motion to appear at Amici;
 - Dismissed hospitals from the lawsuit;
 - Per Jane Vetto, the next move is to intervene. The declaration has been signed;
 - Marion County wants to be in the lawsuit if that is denied it will be a problem;
 - Can appeal if an order is entered, that Marion County opposes, regarding transport;
 - Later in the summer looking to file a separate lawsuit potentially against the state for providing more beds;
 - Once the motion is filed it will be public and Jane will send it to Commissioner Bethell who will, in turn, send it to the counties that have shown desire to participate;
- Representative Ed Diehl wants to meet with Commissioner Bethell, Jane Vetto, and Judge Broyles;
 - To discuss Mossman;
 - Meeting has been postponed;
 - Commissioner Willis to go instead;

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- Approved budget;

OTHER

Nick Harville/Commissioner Willis

- Commissioner Willis testified in support of the Rural Industrial Improvement Exemption;
- Rural industrial improvement exemption program – Marion County is the only county in the state that has the program;
- \$1 million investment minimum;
- Covers area outside of the Urban Growth Boundary (UGB) of Salem;
- Has job creation;
 - Food processors;
 - Fertilizer plants;
 - Improvements to hops farms;
- 3-year tax exemption;
 - When building new facility, no money is made in the first year;

- Unable to pay taxes when there is no money;
- Without the exemption there is no incentive to build within Marion County;
- Will build within the city instead;
 - Running out of industrial land within the UGB area;
- The more capital investment in Marion County – the more taxes will be paid in the long term;
 - 3-year incentive = 30-years of taxes;
 - Per Marion County this is worth the investment;
- Property tax revenues were up 6.9% because of industrial investment;
- Legislature passed it with a sunset in 2025;
 - Trying to extend the sunset and;
 - Commissioner Willis was testifying in support of the extension.

Tek 84 Intercept Whole Body Security Scanning System

-Troy Gregg;

- Was approved for the last fiscal year but has taken a while to get through it;
 - Reached out to Tek 84 initially;
 - Received a complaint from a separate party stating they have a contract;
 - There is a very tight space to fit the product in;
 - Went back and forth with bids;
 - Came to the conclusion that this is the only machine that fits;
- The new scanner has benefits;
 - Gets away from trauma that occurs as kids come through;
 - Comprehensive searches must be done as they walk in;
 - Can be very intense;
 - Comes with emotional and physical challenges;
 - This does not mean comprehensive searches will not be done;
 - Especially if the machine comes up with something;
- Location of the scanner;
 - Come into Sally Port;
 - Wrap around the corner;
 - Behind the staff desk there is an alcove;
- Request for Procurement (RFP) was done and Tek 84 was the best fit;
 - Equipment available is similar between the various companies;
 - It came down to the footprint and fit in the area and;
- Same scanner as the one that was installed in the Sheriff's Office.

Board Direction:

- The Board is good with the update.

New Nursing Contract

-Troy Gregg

- Have nurses that have contracted with the department since the early 2000s;
 - Certified Nursing Assistant (CNA Nursing);
- One nurse had a stroke and the other is looking to retire;
 - It is required that as kids come in, they are checked by nursing;
 - Make sure medications pass;
- Have put the request out;
 - No company wants to do what the department has had historically;
- Secondary option is figuring out how to have coverage with the current contract;

- Ends June 30th;
- July 1st a new contract has to be in place;
- Several groups have been identified that are under state agreements;
 - Maxim is the group that was chosen;
 - Pricing is very similar across the groups;
 - Much higher than the current contract;
 - Maxim had the most local resources;
 - Several nurses have expressed interest from the interview that was done;
- Contract will be in place for two years;
 - Does not need to last that long as the next steps are figured out;
 - Hire their own nursing staff;
- The contract is up to \$1 million;
 - Billable based on the number of hours worked;
- Additional company that can be looked at for long-term use;
 - Hire nurses and if they are a good fit, they become County staff;
- The goal is that this is not a long-term plan;
 - Do not know how long it will take to get nurses;
 - Will not be able to get a new contract under the same current contract rate;
- More interviews with Maxim today and tomorrow;
- Juvenile detention numbers are not dropping and;
 - Many weapons charges.

Board Direction:

- The Board is good with the update.

Alvin Klausen – Local Government Advisory Committee (LGAC);

- Oregon Health Authority (OHA) spoke about the Mossman Order;
 - In a very optimistic way, stating that the percentages are small and can be dealt with;
- Commissioner Sharon Meieran of Multnomah County brought many questions;
- Most of the commissioners realize OHA’s lack of support and the Oregon State Hospital’s incompetencies;

Sheriff’s Applicants;

- Stacy Rejaian;
- Christopher Baldrige;
- Shane Burnham;
- Don Parise;
- Chad Jones;
- Nicholas Hunter;
- Chris Kennedy;
- Two applicants did not submit the F-25 form, Oregon Department of Public Safety Standards and Training (DPSST) form;
 - Will verify if it is required;
- Need to figure out if interviews will be in 45-minute increments;
 - Would like to know who qualifies and then discuss length of interview;
 - Discuss at Board of Commissioners/Chief Administrative Officer meeting;
- Check with Commissioner Cameron if he would like to be part of the process;
- Press release out today with the applicants information;
 - Will state that still going through the qualifying process;
- Requirements;

- Must be a citizen of the US;
- Must be an Elector of Oregon;
- Must be a resident of Marion County;
- Must be at least 21;
- Must have a minimum of 4 years of law enforcement experience;
 - Two can be educational;
- Must be certified by DPSST;
- Requirements were clearly stated on how to apply and what is needed;
 - Will check legally if the applicants who missed the form can proceed;
 - Commissioner Cameron will need to decide whether to allow someone to proceed or not as there is disagreement between Commissioner Bethell and Commissioner Willis;
- Frustration in the Sheriff's Office about the hiring process;
 - It is not the same as it has been in the past;
 - Commissioner Bethell spoke to many from the sheriff's office last week;
 - They stated that it does not seem the same;
 - Susan Ashwell (Sheriff's Office) sent an email as well;
 - Process is the same as it has been the last two times;
 - Previously Joe Kast was recommended but it was still open for application;
 - This time around the sheriff has not chosen a replacement;
 - This is creating some uncertainty;
- Public comment ends on Friday at 5 pm;
 - All information will be gathered together in a packet for the BOC and;
- Press releases will be sent to all the County employees as well.

Jessica Stanton - Community Meetings;

- Discuss the one-hour lunch Zoom meetings;
- Shawnnell Fuentes to coordinate and be in charge of the community meetings;
- One meeting a quarter;
- Some meetings need to be out in the community;
- Can do breakfast or lunch;
- Many things have been tried to get the community meetings to work;
 - Combining Salem and Keizer has been a good thing;
 - St. Paul enjoyed the visits;
 - Silverton does not seem to care;
 - Woodburn cares about the visits;
 - Aurora Butteville – not really attended;
- Good with alternating between Woodburn and St. Paul;
 - Can invite the other communities;
- Have a Salem/Keizer meeting;
- Stayton Breakfast;
 - Make an effort to get Jefferson to come;
- Need to make sure that it is not over done;
 - Do not need to have something every week or every other week;
 - Meetings are every other month;
- Salem/ Keizer Community Meeting;
 - Isaac's will cater;
- 3 different Community Meetings;
 - Split it up to about one a month;
 - No more than one meeting a month;

- Salem/Keizer – Breakfast;
 - At the BOC’s office;
- Woodburn/St. Paul/Mt. Angel/Silverton/Aurora/Donald/Hubbard - Lunch;
 - At Woodburn – not the golf course. Hispanic restaurant;
 - St. Paul – Rodeo restaurant;
- Stayton/Sublimity/Aumsville/Jefferson/Mills City/Turner/Detroit/Idanha/Gates – Breakfast;
 - Aumsville - Neufeldt’s Restaurant;
 - Stayton – Covered Bridge Café;
 - Alternate between the two;
- Shawnnell Fuentes to notify of meetings;
 - The legislators of the area;
 - Sheriff and the District Attorney;
 - Other department heads and elected officials in certain circumstances;

Adjourned – time: 11:30 am

Minutes by: Mary Vityukova

Reviewed by: Gary L. White