

MARION COUNTY ELECTIONS RULES FOR OBSERVERS

You are strictly an observer. You have no formal part in the process. The following rules will apply:

1. You are considered "Public" so you are welcome anytime we are open to the public. Our normal business hours are 8:30 am to 5:00 pm Monday thru Friday. On Election Day, we will open at 7:00 am.
2. We are a polling place where ballots are issued to voters. The lobby of our office is used for voting. There can be no electioneering within our building.
3. You may not interact with general staff members while they perform their duties. We discourage all conversation as it may detract from the concentration of the staff. You may, of course, take notes about anything you observe.
4. If you have questions, you may address them to designated Election Official(s).
5. You will be required to sign in and out of our office. This is standard procedure in our office for those who are allowed beyond the normal public area. The sign-in paper will include your name, proof of identification and any organization you may be representing. You must wear the name badge provided at all times while observing our processes. If you are representing a particular candidate or political party, we must have authorization for you from that party or candidate (ORS 254.482).
6. You may not interfere in any manner with the election processes. Any interference or disorderly conduct may result in your removal from the process and our office. You will quietly stay seated or standing in the assigned locations as applicable. You may not handle any ballot-related material. You will not be at the tables/desks with staff. Not all observation areas have seating available and some or all observing may be available only via closed circuit cameras.
7. No computers, videotaping, cameras, audio recorders, binoculars, cell phones, I-Pods, etc. will be allowed. If you carry a cell phone you must silence the ring and remove yourself from our office for any and all phone conversations. We ask you not wear fragrances, perfume or colognes, while serving as an observer. This is a concern for persons with allergies and/or asthma. Food and beverages will not be allowed while in any area of the County Clerk's office.
8. Due to space issues, you may be asked to observe ballot scanning and resolution of votes and/or the ballot duplication process via camera feed from the election area to a monitor elsewhere in the office.
9. You are required to sign the agreement below indicating you comply with these rules.

The amount of work to be done in a very short time for the election demands that we control the work environment. Please help us complete our processes and procedures with as few interruptions as possible.

Restrooms are located on the first floor in the Transit office. There are no public telephones, fax machines or Internet access. Sale of food or beverages is available to the public on the first floor of this facility.

Thank you for your cooperation, Bill Burgess, Marion County Clerk

I have read the above rules for observers and agree to abide by them. I understand that violation of these rules may result in my removal from the Elections Office at the discretion of the County Clerk, Elections Manager or designated Election Official.

Print Name: _____ Organization: _____

Mailing address: _____ Tele# _____

City, State, Zip _____

Signature: _____

Date: _____