

Notice of Measure Election City

Marion County Clerk

AUG 22 2025

SEL 802

rev 01/18 ORS 250.035, 250.041,
250.275, 250.285, 254.095, 254.465

Notice

Date of Notice
August 12, 2025

Name of City or Cities
City of Woodburn

Date of Election
November 4, 2025

Final Ballot Title The following is the final ballot title of the measure to be submitted to the city's voters. The ballot title notice has been published and the ballot title challenge process has been completed.

Caption 10 words which reasonably identifies the subject of the measure.

City of Woodburn Charter Modernization Amendment

Question 20 words which plainly phrases the chief purpose of the measure.

Shall the City of Woodburn amend the existing Charter to modernize, update, and clarify Charter provisions?

Summary 175 words which concisely and impartially summarizes the measure and its major effect.

The Woodburn Charter establishes the governmental structure for the City. This measure amends the City of Woodburn Charter of 1982.

Amendments to the Charter would be as follows:

- Change the City Administrator title to City Manager, modify certain powers and duties allocated between the Manager and Mayor, authorize the Council to waive the City Manager residency requirement, and grant appointment and removal authority to the Manager Pro Tem;
- Change the election of the Council President to the first meeting in January following the biennial election;
- Add an emergency contingency for regular Council meetings;
- Add a restriction that to qualify for elected office, such person cannot be a spouse or immediate family member of a regular full-time City employee;
- Modernize text to closely mirror the current League of Oregon Cities Model Charter;
- Remove sections that are not legally enforceable or are covered by state statute; and
- Remove gender specific or binary pronouns.

This measure was referred to the voters by the Woodburn City Council based on the recommendation of the Charter Review Committee.

Explanatory Statement 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be drafted and attached to this form for:

→ any measure referred by the city governing body; or

→ any initiative or referendum, if required by local ordinance.

Explanatory Statement Attached? ☒ Yes

☐ No

Authorized City Official Not required to be notarized.

Name
Heather Pierson

Title
City Recorder

Mailing Address
270 Montgomery Street, Woodburn, OR 97071

Contact Phone
503-980-6318

By signing this document:

→ I hereby state that I am authorized by the city to submit this Notice of Measure Election; and

→ I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

Signature Redacted

Signature

August 21, 2025
Date Signed