



## Budget Change Request Form

Date	Fair Year	REVENUE	EXPENSE	Description of change
<i>example</i>	2014		\$ 3,000.00	<i>Increase 4H premium payments</i>
<i>example</i>	2014	\$ 3,000.00		<i>Increase Donation revenue - from Fair Board Foundation Swine &amp; Wine event</i>
<i>example</i>	2014	\$ 20,000.00		<i>Increase Sponsor fee revenues</i>
<i>example</i>	2014		\$ 26,000.00	<i>Increase Sponsorship Commission by \$3000 and Big Name Ent. By \$23000</i>
<i>example</i>	2014		\$ (6,000.00)	<i>Decrease State Fair Rental</i>
1				
2				
3				
4				
5				
6				
7				
8				
9				

TOTAL      \$                                      -      \$                                      -

NET CHANGE      \$                                      -

Person Requesting: \_\_\_\_\_ Date \_\_\_\_\_

Fair Board Approval: \_\_\_\_\_ Date \_\_\_\_\_

Community Services Director: \_\_\_\_\_ Date \_\_\_\_\_

Approved Changes Entered: \_\_\_\_\_  
**\*\* Budget Office Use Only**