

Mission- To promote the diverse agricultural and cultural heritage of Marion County through active participation of its citizens.

Marion County Fair Board Monthly Meeting

Floral Building, Oregon State Fairgrounds

Fair Board Meeting 7/8/26

Meeting Convened: 5:40 PM

In Attendance:

Fair Board Members- Joe Billington, Brandi Crandall, Amy Goulter-Allen, Shannon Gubbels, Jeff Simons, Greg Martin, Pam Zielinski

Staff: Chip Bury, Denise Clark, Brian Smith, Kelli Weese

Guests- Scott & Jill Ingalls, Ingalls & Associates; Melanie McCabe 4H; Chiron Security- Chuck McCutchen, Hannah Marshall, and Brian Johnson

I. Public Comments- None

II. Approval of June 3, 2026 and June 17, 2026 Meeting Summary Notes

Greg made a motion to approve the two meeting summary notes; Brandi seconded. Motion passed.

III. Financial Report- Joe Billington

Joe identified the changes in the report since the previous month and also the percentage used, of the total amount, in the line item.

There were a couple of questions regarding why there is an overage in a line item. Jill responded that she will be moving figures that are within the same account number. She is moving items between the main stage and the community stage. Entertainment could come in under as much as \$9,000. She suggested we should be over-budget on camping revenue.

Jill asked why some of the operations' expenses are not reflected on the document. Brian responded that the transaction had not hit the GL yet, this document was prepared on July 1, 2026.

Brandi made a motion to accept the Financial Report as presented; Joe seconded. Motion passed.

IV. Items of Special Interest

TCB Ticket Taking/Sellers Contract Extension- Denise Clark

Denise said that Krista Ulm, Contracts Coordinator, is asking if the fair board wants to do a one-year extension on the TCB ticket taking contract which expires 9/30/26. The fair board would like to see how this year goes before deciding on an extension.

V. Other:

Pam Zielinski submitted a resignation letter effective July 31, 2026.

Kelli noted that the BOC requests allocating free tickets to the fair, for various participants, each year. It can be challenging as they don't really understand what it requires to facilitate that. Also, we would like them to communicate much sooner. Jill said that we also need to know, with some lead time such as in May, that they will be using the main stage via a work order. We need to educate them on work orders.

Jill said she expects the parking fees to be higher than budgeted. She noted that a lot of our partners weren't aware of this fee and we will need to pick up the cost for them.

Jill is working on good communication with security. She has produced a document to tell them what happens at what gate and at what time. She said to note that the walkaround acts on Sunday are to get into the fair for free.

The auction committee will pay for the auction buyers' parking passes.

The blue and gold gates are known for people trying to talk their way in back there without paying.

The green gate needs a strong personality, a person who can determine the correct response to the various explanations as to why the person needs to come in that gate.

Scott said he is the one to do all of the communication with security. Also, no one is to give instructions to state fair staff; go through Scott for any such needs.

Tracy and William will be helping Scott again.

Remember security is new and just learning the grounds.

If you need something, tell Scott tonight.

Don't drive on the grass between the log cabin and the "compound;" it is super wet and the tires will leave ruts.

Melanie said that tomorrow there will be an 8 AM livestock small animal meeting in the barns near the swine ring. She'd like to see folks attend for her to introduce them. It's a fun meeting which includes fun prizes. For new board partners, it would be good to see all of these kids in one place at the same time.

Meeting Adjourned: 6:06 PM