

MARION COUNTY FAIR POLICIES AND PROCEDURES

Sponsoring Department:
Community Services

SUBJECT: MARION COUNTY FAIR- Election of Officers

1.0 Purpose

To establish a voting process for the election of Fair Board officers.

2.0 General Policy

From Fair Board Bylaws:

8. OFFICERS

8.1 Chair and Vice Chair appointment. *The Fair Board will annually appoint a chair and vice chair by majority vote. The chair and vice chair will be elected by the Fair Board at the regular meeting during the month of November. The Fair Board tradition is to rotate the assignments of chair and vice chair amongst the members of the Fair Board on an annual basis. From time to time, a member may be asked to serve additional terms as chair or vice chair.*

8.4 Treasurer appointment. *The Fair Board will appoint a treasurer. The treasurer should have experience and expertise in governmental budgeting and finance. The treasurer will serve as the liaison between the Fair Board and Marion County concerning all fair financial matters.*

Per the Fair Board Bylaws, the Board is required to elect from its membership Officers of the Board (chair, vice chair and treasurer.) The Fair Board will follow the below guidelines/procedures for carrying out this directive.

3.0 Policy Guidelines/Procedures

- 3.1 The election of officers shall be conducted in the first board meeting of November.
- 3.2. Fair Board members may submit their name and office of interest (chair, vice chair, or treasurer) to the Fair Program Coordinator.
- 3.3. Fair Board members may also nominate other voting members for an office.
 - 3.3.1. Nominations for someone, other than self, require the nominee to accept the nomination and express a willingness to take office if elected.
- 3.4. Nominations for all positions close 48 hours prior to the election meeting date.

- 3.5. All accepted nominations shall be placed on a voting ballot for use at the upcoming meeting.
- 3.6. Prior to the vote, any candidate may make a short statement to the Board regarding their candidature.
- 3.7. Fair Board members will vote by secret ballot.
 - 3.7.1. Members unable to attend the meeting, in which the elections are held, may call in by speaker phone to participate in the election process.
- 3.8. The Program Coordinator shall tally the votes. New officers will be determined by a majority vote.
 - 3.8.1. In the case of a tie, a run-off election vote will be taken immediately after the tie has been identified.
- 3.9. In the meeting in which the elections are held, the current chair or vice chair shall preside over the initial part of the meeting to elect Officers of the Board. Immediately following the election, the newly elected chair shall assume office and preside over the remainder of the meeting.

Drafted: 10/11/16

Adopted: 1/4/17