



MARION COUNTY FAIR

January 8, 2020 5:30 PM
 Commissioners' Board Room
 555 Court St NE, Salem OR

AGENDA

- I. **Call to Order/Introductions**
- II. **Public Comments**
- III. **Approval of October 2, November 24, and December 10, 2019 Meeting Summary Notes**
- IV. **4H/FFA Reports**
- V. **Financial Report**
 - 2019 Closing Report (*Carry over from December meeting*) - *Brandi Crandall*
 - 2020 Updated Budget- *Tamra Goettsch*
- VI. **Items of Special Interest**
 - Budget Change Request, ShowWorks Software Upgrade- *Denise Clark*
 - Budget Change Request, Open Class Ribbons- *Denise Clark*
 - Contractor Performance Reviews- *Denise Clark*
 - Update Member Responsibilities Chart (*Carry over from November meeting*)
 - New Member Application_Graff- *Mike Adams*
- VII. **Strategic Plan Items- January**

1.2.8	Review theme days (Awesome Day, Honor Day, Ag Day, and Family Day) ticket pricing.- <i>Done</i>	FB
2.1.2	Build on broad-based and segmented marketing approach (TV, radio, internet/social networking, newspaper ads, yard/field signs, banners, etc.)	FB, MC
2.1.5a	Vote on fair theme in board meeting (if applicable)	FB, Staff
2.1.7	Put together CH2 (county bldg.) window display	EC, Staff
2.1.10	Determine date for holding BOC board session at the fair.	FB, Staff
3.2.1	Work with event coordinator to assign tasks, determine which tasks are assigned to coordinator, fair office staff, and fair board members.	FB, EC, Staff
3.2.6	Identify and coordinate ground crews to do set-up and takedown	EC
4.1.2	Work with event coordinator on potential entertainment as a draw for fair attendance	EC, FB
4.2.1	Identify Talent Show Coordinator	FB
4.2.2	Contract with sound and lights contractor	EC
4.6.1	Coordinate dog related activities (flyball, Rescue Row, K-9 dog demos, etc.)	EC
4.7.1	Contact Boys & Girls club and other family organizations re: the children's area	EC
- VIII. **Other**
- IX. **Adjourn**

Next Meeting: February 5, 2020