



**Marion County Extension and 4-H Service District (MCE4H)**  
**Meeting Minutes – December 14, 2022**  
**SERVICE DISTRICT MEETING**

The meeting of the Marion County Extension and 4-H Service District (MCE4H) was called to order by Director Colm Willis at 3:05pm. Introductions were made.

**Attending:** Commissioner Danielle Bethell, MCE4H Director; Commissioner Colm Willis, MCE4H Director; Commissioner Kevin Cameron, MCE4H Director; Chris Eppley, MC Community Services Director and MCE4H Budget Officer; Jessica Stanton, MC Board's Office; Matt Lawyer, MC Board's Office; Scott Norris, MC Legal Counsel; Mark Chien, OSU Extension Director; Surendra Dara, OSU NWREC; Dana Castano, Volunteer; Megan Wall, MC Community Services; Laura McClellan, MC Community Services; Theresa Darvell, CS Community Services.

**Attending Virtually:** Dylan Wells, MCE4H Budget Committee Member.

**District Minutes:**

The minutes from October 25<sup>th</sup>, 2022 were presented for approval and signature.

**MOTION:** Director Cameron moved to approve the meeting minutes from October 25<sup>th</sup>, 2022. A voice vote was unanimous. **MOTION PASSED**

**Fiscal Updates**

Chris Eppley provided a FY 2022-2023 year to date budget and expenses snapshot along with a supplemental budget to allocate approximately \$81,628 from additional property tax that was not forecasted. Chris noted that as the change is less than a 10% change, then this can be done with a resolution. Conversation about details in budget expenditures ensued. Director Bethell asked for clarification on the wording, "stabilizing funding" for OSU positions that are being funded by MCE and 4H. After further discussion Director Bethell asked for the wording to be changed. It was suggested using, "continuing stable funding" in the future. Upon further review about open OSU positions, Director Willis asked to be involved with changes involving type of OSU staff positions. Mark Chien verified he would pass this information and contact his resources about involving the Governing Board for MCE & 4H Service District.

**MOTION:** A motion was made to consider adopting Resolution approving 1<sup>st</sup> supplemental budget for the MCE4H Special District, increasing both revenues (Taxes) and requirements (Materials and Services) by \$81,628. A voice vote was unanimous. **MOTION PASSED.**

Chris Eppley announced he would collect signatures for the Resolution at a later date.

**OSU Extension Service - Program Updates:**




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Surendra Dara presented a program report on North Willamette Research and Extension Center and its current projects. Surendra explained his role evaluating and expanding new varieties of crops like olives, berries, almonds, etc. to the region and his work with local farms and with the youth. Surendra Dara expressed a deficit in budget and requested ideas to generate funds (\$250,000 to \$450,000) for more staff to support all their programs comfortably in the short term and funds for their infrastructure long term. Director Bethell requested a report of services by zip code to compare use of OSU Extension Services by county. There was discussion of expanding the program with other counties. Director Bethell observed the potential for Multnomah County to become a partner for/of MCE4H in some capacity. Director Bethell mentioned reaching out to Commissioner Jessica Vega Pederson from Multnomah County to have this discussion. Director Bethell expressed interest in expanding the program with the youth outside of the Salem/Keizer school district and she stated she would connect Oni Marchbanks who is currently working with the youth to the OSU Extension Service.


Director Bethell gave direction in planning a joint meeting at Domaine Willamette with the Yamhill County Commissioners to discuss Yamhill County Extension Service District.

**The meeting was adjourned at 4:11pm.**

**MARION COUNTY EXTENSION and 4-H SERVICE DISTRICT**

 5/2/23  
\_\_\_\_\_  
Chair, Danielle Bethell Date

 5/2/23  
\_\_\_\_\_  
Director, Colm Willis Date

 5.2.23  
\_\_\_\_\_  
Director, Kevin Cameron Date

Orig: Clerk

Cc: Board of Commissioners – MCE4HSD  
Community Services