

# MARION COUNTY



Courthouse Square

## Annual Budget Fiscal Year 2014-2015



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# MARION COUNTY FY 2014-15 BUDGET INTRODUCTION

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This budget book is intended to provide to the Marion County Board of Commissioners, the Citizens of Marion County, and other interested parties a comprehensive budget that provides annual budget information in an accessible and understandable format and in one document. The budget estimates of revenues and expenditures comprise the county financial plan for fiscal year 2014-2015.

The book begins with the **Budget Message** that presents the Budget Officer's proposed budget to the county Budget Committee. The message discusses why county services matter, the primary budget drivers, and highlights of the proposed budget overall and by major program areas and capital outlays.

**About Marion County** provides a county profile and information about its people and its economy.

The **Strategic Direction** section discusses the county's strategic plan, with priorities, goals, and key indicators.

The **Budget Overview** section describes the financial policies, budget constraints and requirements, an outline of the statutory budget process in Oregon, and a glossary of budget terminology.

The **Summary** section is about the total county budget. Resources and requirements are summarized by category and pie charts display allocations to these categories. Key revenues and principal expenditures are discussed. There are tables showing the amount of state revenue dedicated to specific county services.

The **Departments** section displays tables and discusses each department's budget by program and category and a summary of funds as well as fund line items. Detailed key indicators are presented, as are department key accomplishments.

The **General Fund** merits a separate section as it is the largest discretionary funding source of the Board of Commissioners. It also funds all or part of seven departments and considerable non-departmental activities. The **Central Services Fund** also merits a separate section as it is the only fund outside of the General Fund that records the operating budget of multiple departments.

The **Capital Budget** section discusses capital improvements by program. Several capital programs go across more than one capital fund. Capital funds are summarized.

The **Non-Departmental** section covers programs and activities that are not a part of any department's budget. They serve a variety of purposes, and often reflect the type of fund of which they are part. These programs and funds encompass debt service, reserves, insurance, non-departmental activities that provide support to departments, and special revenues that are distributed to departments or outside agencies.

The **Appendices** contain information that is required by law to be included in a county budget as well as supplemental information for the reader's interest.

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INTRODUCTION

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BUDGET OFFICER'S MESSAGE



**Marion County Annual Budget  
Fiscal Year 2014-2015  
Budget Officer's Message**

**Mission Statement**

*We serve the public to protect, promote, and enhance a positive quality of life in Marion County.*

June 3, 2014

Members of the Budget Committee, Board of Commissioners, and citizens of Marion County:

**Why Counties Matter**

Counties own and maintain 27,000 miles of the roadways in Oregon, spending nearly \$500 million on our county highway system; own and maintain over 4,000 of the state's bridges; operate ferries; and make sure that state land surveys are up-to-date. Oregon counties spend more than \$677 million on health services including child health, immunizations, drug treatment, mental health services and developmental disabilities. Counties hold and manage all of the states elections; keep all of the state's property records and marriage licenses as well as birth and death records; assess all property and collect and distribute property taxes owed to every local jurisdiction; provide emergency response; license dogs and respond to dog emergencies; and support agriculture and economic development.

Oregon counties spend \$680 million on public safety including the arrest and prosecution of criminals, both juvenile and adult; provide victims assistance; enforce child support; hold court and incarcerate arrested and convicted individuals. Of the nearly 100 major public services provided to citizens in Oregon, only 14 are provided by the state alone.

The state and counties have long shared the management of key public services in health and human services, public safety, and transportation. The relationship between the county and state government is evolving as the state consolidates and centralizes more of its programs and services. In addition to centralization and reductions in funding, the state is also changing its program funding mechanism by requiring that counties apply for program dollars traditionally funded with formula driven allocations.

For example, during FY 2013-14, the Oregon Health Authority (OHA) required grant applications for mental health program funding that had previously been allocated to counties through population based formulas. OHA released 12 Requests for Proposals for programs ranging from Supported Housing Rental Assistance to Community Outreach Treatment Teams. Because Marion County has the talent, resources and statistically proven records to prepare quality applications, we fared better than most counties. Unfortunately, preparing the grant applications is a very expensive process and takes dollars away from service delivery.

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Secondly, the Juvenile Crime Prevention programs in counties have shown statewide success in preventing and reducing the deeper penetration into the juvenile justice system. However, the state has reduced funding for this program during the last several biennia and continues to try turning it into a grant program from a formula allocation.

While the new approach may drive dollars to programs deemed superior by state agencies, it means that only large counties, with the resources to prepare the best grant applications will, in most cases, receive the funding. State agencies are creating silos of funding to implement programs. How, then, can the state implement an enterprise, statewide policy with meaningful outcomes in this fashion? The additional administrative burden that this will place on already underfunded programs, as well as the likelihood of increased inequities in funding services to individuals in different regions of Oregon, means a statewide system of care may be difficult to achieve.

Without counties as administrative units, without the counties' infrastructure and the \$950 million of county general resources invested in state programs, the state would have to have a bureaucracy twice as large as it has now. It is important to understand that Oregon's 36 counties play a critical role in helping to maintain the state's economy. Counties matter in keeping a farm to market road system, providing a wide variety of needed services, and creating healthy and safe places to live and work.

**The FY 2014-15 Proposed Budget**

After several years of restricted budgets, the FY 2014-15 budget may signal a turning point for our General Fund revenues. With an improving economy, our property tax revenues are beginning to rebound. Although it is too early to begin spending the General Fund on new programs or expanding current programs, it is a good time to make strategic investments. The county is fortunate to be making decisions about where to invest rather than where to cut programs and staff. Yet, the Budget Committee must be aware that the future may bring us additional challenges. While property taxes are a significant portion of our discretionary budget, other revenues such as recording fees, the Department of Revenue assessment grant and other state and federal revenues are decreasing. Even so, this proposed budget continues our long-term commitment to sustainable programs and staffing levels.

The Marion County **Fiscal Year 2014-15 Proposed Budget is \$370,822,173**. The **General Fund** totals **\$82,390,826** and all other funds total **\$288,431,347 (see Table I)**. The total budget decreased -2.51% or by \$9.5 million compared to the prior year. The reduction in the total budget is due to the completion of the Courthouse Square (CH2) project, lower federal and state revenues and a reduction of capital financing proceeds from \$15 million to \$5 million. However, our General Fund resources are increasing by 5.18% due to greater than anticipated property tax revenues in FY 2013-14. While our Council of Economic Advisors estimated a 2% increase in property taxes for the current fiscal year, unanticipated exception value moved the actual increase to 4.13%. This additional revenue helped provide an increase in net working capital of 24.7% to begin FY 2014-15. Consequently, we are able provide a much healthier ending fund balance of \$4,503,262 or 27.05% more than FY 2013-14.

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Our Personal Services totals \$126,963,605 for an increase of 4.02%, with \$82 million in salaries and wages and \$45 million in benefits. PERS costs for FY 2014-15 total \$11.6 million while medical and dental benefits amount to \$21.5 million. Our fringe benefits for FY 2014-15 are 35% of total personal services, but 55% of salaries and wages. Fortunately, medical benefits have remained stable for the past two years.

The total Materials and Services category is \$89.8 million for a 5.54% decrease from FY 2013-14. We are recommending \$30.6 million in Capital Outlay for a 36% decrease over the prior year, Debt Service of \$7.2 million and \$18 million in Transfers or a decrease of 8.87%. The largest of these transfers are: \$3.6 million from the Community Corrections Fund to the jail; \$3.4 million to the Health Fund; \$2.6 million to the Debt Service Fund; and, \$1.3 million from the Facility Renovation Fund.

The proposed budget funds **1,357.07 FTE**. This is an increase of 34.36 FTE from FY 2013-14, but 31 FTE of the increase is in the Health Department due to an increase in state and federal health grants in the current year. We are proposing a new management analyst for the Community Services Department, a grants coordinator for the Finance Department and, with the move back to CH2, we are adding a janitorial position to Business Services. This budget also follows board direction and moves the Clerk's Office staff to 40 hours per week from 37.5 hours at a cost of \$37,321.

We have budgeted a larger General Fund contingency of \$1,289,485 for a possible negotiated COLA for union members, potential medical costs for jail inmates, minimal pay increases for elected officials proposed by the Compensation Board and unforeseen expenses arising during the fiscal year. Our unappropriated ending fund balance of \$4.5 million is 6% of operating revenues. The ending fund balance, Rainy Day Reserve, and contingency total \$8 million and equate to 10.9% of adjusted General Fund resources meeting the board adopted policies.

There are 35 separate dedicated and other funds that are budgeted separately from the General Fund and cannot be used for general purposes. Some of the largest of these dedicated funds include: a \$49 million Road Fund; a \$74 million Health Fund; a \$35 million Self Insurance Fund; a \$33 million Environmental Services Fund; \$21 million in four combined Capital Projects Funds; and, a \$14 million Community Corrections Fund. State law or prudent financial planning requires the establishment of these funds. Dedicated and other funds comprise 78% of the total budget or \$288,431,347.

### **FY 2014-15 Budget Drivers**

The following section provides a brief synopsis of the budget drivers specific to the FY 2014-15 budget.

**Property Tax Revenue**—While revenues are down from the state and federal governments, our property tax revenues are estimated to increase by 4.13% in the current fiscal year and, coupled with lower than expected spending, we will have a beginning fund balance of \$9.1 million in the General Fund. The Council of Economic Advisors

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estimates a property tax revenue increase of 2.7% for FY 2014-15. The additional property taxes in FY 2013-14 and the increase projected for FY 2014-15 may indicate an upward trend, yet we are being very cautious this year in dedicating funds to ongoing programs. Measures 5 and 50 have a different effect in a rising economy and will change property tax compression. We lost \$828,000 due to compression in FY 2013-14, but with residential market values increasing 9.5% in 2013 we should see property tax revenue increase with an associated decrease in compression in 2014.

**PERS and other Benefits**—In 2013, the Oregon Legislature made changes to PERS that lowered projected future benefit payments thereby assisting local governments with lower rates. The Legislature passed legislation (SB 822 and SB 861) that capped cost-of-living increases for retirees and delayed \$350 million in employer payments for the 2013-2015 biennium, resulting in a one-time biennial reduction to employer rates. The legislation also adjusted benefits for out-of-state retirees, which further reduced employer payments. These adjustments lowered our rates for the current and next fiscal year. At the end of 2013, PERS was estimated to be 96% funded when including employer side accounts and 87% funded when excluding those accounts statewide (Marion County's side account totals \$18,142,256). Fund earnings have dramatically decreased the statewide unfunded liability to \$8.1 billion at the end of 2013.

PERS has indicated that rates are expected to increase 2% beginning July 1, 2015, and those rates will stand until July 1, 2017. If, however, the system consistently earns the assumed rate annually, the employer contribution rate will gradually decline beginning in 2017. Rates will also decline as lower cost OPSRP employees replace retiring Tier 1 and 2 members. Marion County has dropped from 56% Tier 1 and 2 employees in FY 2011-12 to 49% in FY 2013-14.

**Administrative Charge Methodology**—When we left Courthouse Square (CH2) in 2010, some of the costs and basis had to be changed due to new lease and utilities costs for central service departments, Treasurer, Clerk and Assessor. While there are no significant changes in our cost allocation methodology, departments moving from leased locations to CH2 generally have a net decrease in facilities-related costs (decrease in lease allocations offset by lesser increases in facilities, custodial and CH2 condo allocations). Adding CH2 back to the facilities and custodial allocations also results in lower allocations to departments at other locations.

Marion County has developed a Federal Cost Rate Plan that is calculated individually for each department. The development of these rates required the identification and removal of those costs that are not allowable for reimbursement under federal guidelines. Effective July 1, 2014, departments applying for federal grants may now use these rates to request reimbursement for county administrative charges in addition to program operating and capital outlay costs as approved in the specific grant.

**Debt Service**—We pay \$3.9 million as a department payroll cost for two Limited Tax Pension Obligations issued by the county to provide for the county's unfunded actuarial liability with PERS. In addition, the budget contains an appropriation of \$1,547,300

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from the General Fund for debt service on the 2005 refunding obligations for the Courthouse Square bonds as well as \$1,098,945 for debt service on the infrastructure remediation at the jail, work center and Health Department. Our total debt service to real market value ratio is 80% below the statutory limit.

### **Decision Packages**

In the past four years, I recommended only ten decision packages. However, this year out of 22 requests I am denying four and recommending approval of 18. There are several for Community Services totaling \$143,456— \$12,502 for the County Fair; a one-time \$30,000 for OSU Extension service; \$20,000 to match a Resource Assistance for Rural Environment (RARE) grant and \$80,954 in lottery dollars for a management analyst 2 to manage the county's economic development program. I am recommending \$34,652 for a half time elections technician, \$67,769 to fund a countywide grants coordinator in the Finance Department, \$84,453 for a variety of operational costs in Information Technology and \$71,510 to support the Juvenile Alternative Program and employee training. I am also adding a custodian in Business Services for \$46,522.

I have included a one-time \$45,000 investment for playground equipment at the Scotts Mills Park and a storm water specialist for \$58,496 in Public Works. I have also approved a variety of operational increases in the Sheriff's Office totaling \$86,802 and \$14,000 for the DA's victim assistance program. I have not approved four requests. The largest was a request by the Sheriff's Office for \$410,587 to increase funding for inmate medical services. It may be possible for the Sheriff's office to recover inmates' medical costs under the federal Affordable Care Act. As the Sheriff continues to pursue this coverage, he and I have agreed to forego the budget request. I have assured him the Contingency Fund will be available if medical costs exceed his budget during FY 2014-15.

### **FY 2014-15 Capital Improvements Projects**

The total **capital project funds budget** is **\$21,152,012** which is a reduction of -42.31% from FY 2013-14, primarily due to the closeout of the CH2 project. Last year, we began a focused effort on investing in the renewal or upgrading of existing county buildings. Projects for FY 2014-15 include: building improvements of \$9.1 million and the remediation of the parking garage next to the Courthouse for \$10.1 million. Public Works road and bridge projects of \$9 million are accounted for in the Public Works Fund.

**Infrastructure Renewal**—The FY 2013-14 adopted budget authorized the borrowing of \$15 million to address some of the highest priority capital needs for our aging infrastructure (Health Building-1974, Jail-1989, Work Center-1990). With interest rates at historic lows, we borrowed \$9.95 million of the authorized \$15 million because it made financial sense to borrow only what was needed. We were able to get a bank qualified and tax exempt loan at an interest rate of 3.12% to fund upgrades of the HVAC systems at the Work Center and Jail, repair roofs on several of the Jail pods and sealing their exterior walls. In FY 2014-15, we will continue to upgrade the health building by replacing its single-pane windows, lighting, and upgrading the HVAC system.

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Following the HVAC upgrade to the Courthouse and the remediation of Courthouse Square, I am proposing that we borrow the remaining \$5 million of the authorization and complete the downtown campus by rebuilding the aging Courthouse parking garage. That parking garage was built in 1977 and does not meet seismic standards. Also, a larger parking garage will provide additional parking for employees and visitors to the Courthouse and Courthouse Square relieving pressure on downtown parking in Salem. The remediation of the parking garage will be funded with the new \$5 million loan, at an estimated interest rate of 3.30%, as well as net working capital of \$3,025,000, \$1 million transferred from the Capital Improvements Projects Fund and a \$1 million General Fund transfer. With estimated interest earnings of \$45,265 we will have a Parking Garage construction program of \$10,070,265.

Several small facility projects for the Sheriff's Office and Juvenile Department are approved totaling \$291,176. We are also funding several new equipment projects and carry forward projects totaling \$866,900.

In future budgets we will need to finish infrastructure renewal on Center Street at the Juvenile Department. Finally, with our infrastructure brought up-to-date we will develop a life-cycle renewal plan for our mechanical, electrical and plumbing equipment (MEP), as well as for our information technology infrastructure.

#### **Major Program Areas**

**Health Care**— Our innovative Marion County Health Department is the only county health department in Oregon to receive accreditation for its public health division from the Public Health Accreditation Board. It has been providing physical health, mental health and addiction services to clients of the Oregon Health Plan along with the multi-county Mid-Valley Behavioral Care Network (BCN). In 2013, Marion County developed a Memorandum of Understanding (MOU) with Willamette Valley Community Health which became a model for the rest of the state in defining how the new coordinated care organizations (CCO's) and counties would preserve safety net services for the most vulnerable individuals while, at the same time, seeking to transform and improve the overall health of our community. It is not entirely clear what the long-term role for Marion County's Health Department will be as these changes will come with a number of unknown challenges which must be met by preserving our commitment to seek the best healthcare for our county's residents.

The Health Department and Sheriff's Office took an enterprise approach establishing a Crisis Outreach Response Team (CORT) designed to channel persons with mental illness away from the criminal justice system and into treatment. A sheriff's deputy and a mental health specialist provide outreach to persons who have had multiple contacts with law enforcement. This program has saved the cost of jailing the mentally ill and needless altercations with police officers.

**Public Safety**—In January of this year the Oregon Sheriff's Association did a survey of General Fund support for Sheriff's Offices and county public safety services as a whole. The statewide median percentage of General Fund allocated to the Sheriff's Office is

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30.46%. In Marion County, the Sheriff’s Office receives 38.19% of the General Fund. The median percentage of General Fund allocated to Public Safety (Sheriff’s Office, DA, Juvenile and Justice Court) in Oregon counties is 53.71%, while in Marion County, it is 78%. Clearly, Public Safety is a priority of the Board of Commissioners in Marion County.

House Bill (HB) 3194 adopted in 2013 strengthened our local public safety systems through the creation of a Justice Reinvestment grant program and our allocated share is \$753,917. Consistent with the message and intent of the legislation, Marion County’s very successful Reentry Initiative (MCRI) programs are designed to decrease prison admissions and lower recidivism.

Our post-prison recidivism has reached an all-time low of 14% and the 2-year old Senate Bill 416 Program has diverted over 80 people from prison without an increase in our crime rate. Although there was a concern that Short Term Transitional Leave would increase the overall caseload in Marion County, after a brief 20-person increase in December 2012, the population has leveled off and the Marion County client caseload stands at a little over 3,600, which is at a 10-year low.

Established in 2013-14, the Veterans Court is another example of an enterprise approach to program operations in Marion County. A successful grant application for the new court was co-written by Judge Vance Day and the Sheriff’s Office. It is being administered by the Sheriff’s Office and the court receives assistance from the District Attorney and his staff.

Since the early 1980’s when justice courts were established, Marion County has had three justice court locations with two part-time elected justices. As the state continues to reduce the percentage of ticket revenues going to counties, the ability to maintain three separate courts was unsustainable. Beginning in FY 2013-14, we began an effort to consolidate the three courts into one. We leased a centrally located space for a new facility on Portland Road near Interstate 5 and the result of combining the three courts into one will save \$71,307 in the first year and approximately \$155,000 on an annual basis.

**Transportation**—The Public Works Department plans to upgrade 43.7 miles of county roads (resurfacing 9.2 miles, chip sealing 29 miles and slurry sealing 5.5 miles), replace the Wipper Bridge, damaged in the 2012 Turner flood, during July of 2014 and continue to assist cities with disaster planning and mitigation. The department is continuing to work on ODOT certification for federal-aid projects and should receive formal certification this fall, thus reducing contracted engineering costs.

Federal revenues for our road infrastructure are down 22.5% due to a decrease in federal aid projects. The inability of gas tax dollars to keep up with the costs of maintaining roads and bridges, the financial uncertainty that the federal Highway Trust Fund is experiencing and the inability of Congress to appropriate dollars for “federal aid highways”, has made it a challenge to maintain our county road system. Since travel throughout the county and agriculture are so important to our economy, this infrastructure is vitally important.

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**General Government and Central Services**—The goal for general government and central service departments is to provide efficient, effective and responsive government through stewardship and accountability. The **Assessor/Tax Office** assesses all commercial, residential and farm property and collects the taxes for all units of government in Marion County. The **County Clerk** is responsible for all elections in Marion County, administers the Board of Property Tax Appeals, maintains a permanent record of all property transactions and archives county records. The **Treasurer** distributes taxes to all taxing districts in Marion County and is the investment manager for county funds.

The **Board of Commissioners Office** creates and implements county policies as adopted by the Commissioners, maintains public records and is responsible for countywide administration. **Business Services** provides custodial and facilities maintenance, human resources administration, volunteer coordination and risk management. The **Finance Department** provides accounting, auditing, purchasing, contracting, budgeting and payroll. **Information Technology** maintains the county's technology, network services, departmental and enterprise wide information hardware and software. The office of **Legal Counsel** provides internal legal support for the Board, as well as legal support and hearings officers for county departments. It also manages a law library available to citizens of the county.

**In Closing**

The budget is a policy document which establishes the operational plan for delivering on-going services to county residents. With the adoption of the budget, the Board of Commissioners establishes the funding priorities for the upcoming year and strategic direction into the future.

For the last several years we have presented department budgets by program. The budget document is a policy and communications tool that reflects the decisions of the Budget Committee and Board of Commissioners. Every year the budget team critically analyzes revenues and expenditures and looks for opportunities to improve both the budget process and the budget document. The individual department budgets have been grouped together by service sector and by department, program, and fund. Additional schedules, spreadsheets, and detailed documentation are also provided to ensure transparency and a comprehensive review of the entire budget.

I am proud to announce that the Government Finance Officers Association of the United States and Canada (GFOA) has awarded Marion County its third Distinguished Budget Presentation Award for the FY 2013-14 budget document. To receive this award, the county has to satisfy nationally recognized guidelines for effective government budgets.

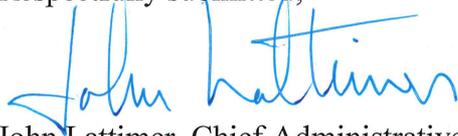
It takes a strong team to put this budget together and I would like to thank the entire budget team for their hard work and dedication. I also thank the Marion County Council of Economic Advisors who helped us develop our revenue estimates. As always, I thank

the Board of Commissioners and the citizen members of the Budget Committee for maintaining high standards of fiscal responsibility.

This is my 11<sup>th</sup> budget for Marion County. During the last ten years we have seen Marion County become a leader in service delivery and innovation in Oregon. Consistent, strong leadership is a key component of this ten year process to excellence. For all of those ten years we have had the same three commissioners, the same Chief Administrative Office (CAO) and the same deputy CAO. Next year we will have a new commissioner who will bring new qualities of leadership to the county. With this new commissioner and the experience of Commissioners Carlson and Brentano, Marion County will continue to foster a commitment to quality customer service, transparent and responsive government, and responsible financial stewardship.

Working together with our citizens, communities, businesses, and employees we will continue to produce innovative partnerships and programs benefitting all of Marion County. **Counties Do Matter.**

Respectfully submitted,



John Lattimer, Chief Administrative Officer and Budget Officer  
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**Table I**

**Resources and Requirements FY 2013-14 and FY 2014-15  
 And Percent Change**

<b>Resources</b>			
	2013-14*	2014-15	%
	Budget	Proposed	Change
<b>General Fund</b>			
Revenue	\$71,033,062	\$73,288,737	+3.18%
Net Working Capital	7,301,364	9,102,089	+24.66%
<b>Total GF Resources</b>	<b>\$78,334,426</b>	<b>\$82,390,826</b>	<b>+5.18%</b>
<b>All Funds</b>			
Resources	\$289,903,201	\$274,541,594	-5.30%
Net Working Capital	90,464,300	96,280,579	+6.43%
<b>Total Funds Resources</b>	<b>\$380,367,501</b>	<b>\$370,822,173</b>	<b>-2.51%</b>
<b>Requirements</b>			
	2012-13*	2013-14	%
	Budget	Proposed	Change
<b>General Fund</b>			
Requirements	\$73,847,830	\$76,598,079	+3.72%
Contingency	942,214	1,289,485	+36.86%
Ending Fund Balance	3,544,382	4,503,262	+27.05%
<b>Total GF Requirements</b>	<b>\$78,334,426</b>	<b>\$82,390,826</b>	<b>+5.18%</b>
<b>All Funds</b>			
Requirements	\$312,636,335	\$294,792,600	-5.71%
Contingency	15,568,363	18,845,719	+21.05%
Reserves	3,274,640	2,493,584	-23.85%
Ending Fund Balance	48,888,163	54,690,270	+11.87%
<b>Total Funds Requirements</b>	<b>\$380,367,501</b>	<b>\$370,822,173</b>	<b>-2.51%</b>

\*Includes 2<sup>nd</sup> supplemental

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BUDGET COMMITTEE BUDGET ACTIONS

The Budget Committee modified the Budget Officer's proposed budget. The committee approved pay increases totaling \$40,048 for several elected officials as recommended by the Compensation Board. This was funded with a reduction of \$40,048 in General Fund Contingency and increases in General Fund Transfers to the Clerk's Office, Board of Commissioners' Office, Justice Court, Sheriff's Office, and Treasurer's Office.

	FY 14-15 PROPOSED BUDGET	BUDGET COMMITTEE ADJUSTMENTS	FY 14-15 APPROVED BUDGET	BOARD TECHNICAL ADJUSTMENT	FY 14-15 ADOPTED BUDGET
<b>General Fund</b>					
<b>Non Departmental Programs</b>					
<b>RESOURCES</b>					
Taxes	61,477,000	0	61,477,000	0	61,477,000
Licenses and Permits	60,000	0	60,000	0	60,000
Intergovernmental Federal	110,000	0	110,000	0	110,000
Intergovernmental State	3,665,094	0	3,665,094	0	3,665,094
Charges for Services	2,728,085	0	2,728,085	0	2,728,085
Fines and Forfeitures	40,000	0	40,000	0	40,000
Interest	385,000	0	385,000	0	385,000
Other Revenues	15,000	0	15,000	0	15,000
General Fund Transfers	(58,898,894)	(31,345)	(58,930,239)	0	(58,930,239)
Other Fund Transfers	80,754	0	80,754	0	80,754
Net Working Capital	9,102,089	0	9,102,089	0	9,102,089
<b>TOTAL RESOURCES</b>	<b>18,764,128</b>	<b>(31,345)</b>	<b>18,732,783</b>	<b>0</b>	<b>18,732,783</b>
<b>REQUIREMENTS</b>					
<b>Materials and Services</b>					
Utilities	221,802	0	221,802	0	221,802
Contracted Services	378,062	0	378,062	0	378,062
Rentals	19,284	0	19,284	0	19,284
Miscellaneous	212,063	0	212,063	0	212,063
Total Materials and Services	831,211	0	831,211	0	831,211
Administrative Charges	739,073	0	739,073	0	739,073
Transfers Out	11,401,097	0	11,409,800	8,703	11,418,503
Contingency	1,289,485	(31,345)	1,249,437	(8,703)	1,249,437
Ending Fund Balance	4,503,262	0	4,503,262	0	4,503,262
<b>TOTAL REQUIREMENTS</b>	<b>18,764,128</b>	<b>(31,345)</b>	<b>18,732,783</b>	<b>0</b>	<b>18,732,783</b>

MARION COUNTY FY 2014-15 BUDGET  
BUDGET OFFICER'S MESSAGE  
AND SUBSEQUENT BUDGET ACTIONS

**BOARD OF COMMISSIONERS BUDGET CHANGES**

Although the Budget Committee motion for budget approval included approval of an increase in pay for the Board of Commissioners, the total county budget of \$370,822,173 approved by the committee inadvertently omitted the budget change resulting from the pay increase.

The Board of Commissioners' Office budget is recorded in the Central Services Fund. The approved budget required an increase of \$8,703 to the Central Services Fund. General Fund support for the Board of Commissioners' Office requires a transfer out of the General Fund and a transfer in to the Central Services Fund. A transfer to the Central Services Fund increases the total county budget as well as that fund's budget.

This technical error was corrected by the Board of Commissioners resolution adopting the budget. General Fund Contingency was decreased and General Fund Transfers Out was increased by \$8,703. Central Services Fund Board of Commissioner's Office General Fund Transfers revenue was increased and its appropriation was increased by \$8,703 as shown on the following schedule. The increase to the Central Services Fund increased the total county adopted budget became \$370,830,876.

	FY 14-15 PROPOSED BUDGET	FY 14-15 APPROVED BUDGET	BOARD TECHNICAL ADJUSTMENT	FY 14-15 ADOPTED BUDGET
<b>Central Services Fund</b>				
<b><u>RESOURCES</u></b>				
Charges for Services	530,685	530,685		530,685
Admin Cost Recovery	19,852,348	19,852,348		19,852,348
General Fund Transfers	585,942	594,645	8,703	603,348
Other Fund Transfers	43,498	43,498		43,498
<b>TOTAL RESOURCES</b>	<b>21,012,473</b>	<b>21,021,176</b>		<b>21,029,879</b>
<b><u>REQUIREMENTS</u></b>				
<b>BY DEPARTMENT</b>				
DPT 10 Board of Commissioners Office	2,143,683	2,152,386	8,703	2,161,089
DPT 11 Business Services	6,407,615	6,407,615		6,407,615
DPT 12 Legal	1,296,024	1,296,024		1,296,024
DPT 13 Finance	2,397,711	2,397,711		2,397,711
DPT 14 Information Technology	8,440,533	8,440,533		8,440,533
DPT 70 Non Departmental Operations	326,907	326,907		326,907
<i>Materials and Services</i>	325,000	325,000		325,000
<i>Administrative Charges</i>	1,907	1,907		1,907
<b>TOTAL REQUIREMENTS</b>	<b>21,012,473</b>	<b>21,021,176</b>	<b>8,703</b>	<b>21,029,879</b>
<b>BY CATEGORY</b>				
Personnel Services	16,023,028	16,031,731	8,703	16,040,434
Materials and Services	3,398,703	3,398,703		3,398,703
Administrative Charges	1,554,742	1,554,742		1,554,742
Capital Outlay	36,000	36,000		36,000
<b>TOTAL REQUIREMENTS</b>	<b>21,012,473</b>	<b>21,021,176</b>	<b>8,703</b>	<b>21,029,879</b>

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MARION COUNTY FY 2014-15 BUDGET  
ABOUT MARION COUNTY

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## COUNTY PROFILE

Marion County, Oregon is located south of the Portland metropolitan area, and stretches from the Willamette River to the Cascade Mountains.

### Quick Facts

- Capital: Salem (located primarily within Marion County)
- Land Area: 1,175 square miles
- Established: July 5, 1843
- Population: 323,614 (U.S. Census Bureau estimate 2013)
- Persons Per Square Mile: 267 (Oregon average: 40)
- Cities: 20 incorporated
- Elevation: 154 feet at Salem and 1,595 feet at Detroit Lake
- Average Temperature: January 39.3 F; July 66.3 F
- Annual Precipitation: 40.35 inches
- Principal Industries: Agriculture, education, food processing, government, lumber, manufacturing, and tourism.

### Points of Interest

Oregon State Capital, Champoeg State Park, The Oregon Garden, Silver Falls State Park, Detroit Dam and the North Santiam River, Breitenbush Hot Springs, Willamette River, Mt. Angel Abbey, Willamette University, Chemeketa Community College, Marion County Historical Society, Wheatland and Buena Vista Ferries, Mission Mill Museum and historic Bush House, Deepwood Estates House and Gilbert House Children's Museum, are just a few of the attractions Marion County has to offer.

### History

Marion County, first called Champoick District (later Champoeg), was created in 1843 by the Provisional Government, 16 years before Oregon gained statehood on February 14, 1859. In 1849 the name was changed to Marion County honoring American Revolutionary General Francis Marion. Early settlers to the county were trappers and farmers, with Methodist missionaries arriving in the early 19<sup>th</sup> century. In 1843, with the mapping of the Oregon Trail, larger groups of settlers began to arrive and populate the Willamette Valley.

The City of Salem was designated the county seat in 1849. The territorial capital was moved from Oregon City to Salem in 1852. After an ensuing controversy over the location of the capital was settled, Salem was confirmed as the state capital in 1864.

Marion County's present geographical boundaries, established in 1856, are the Willamette River and Butte Creek on the north, the Cascade Range on the east, the Santiam River and North Fork of the Santiam on the south, and the Willamette River on the west.

MARION COUNTY FY 2014-15 BUDGET  
ABOUT MARION COUNTY

**Marion County Cities**



There are 20 incorporated cities and 37 unincorporated communities in Marion County. As reported by the 2010 Census, the total population of Marion County was 315,335, a 10% increase over 2000.

Incorporated Cities	Population
Aumsville	3,584
Aurora	918
Detroit	202
Donald	979
Gates	471
Gervais	2,464
Hubbard	3,173
Idanha	134
Jefferson	3,098
Keizer	36,478
Mill City	1,855
Mt. Angel	3,286
St. Paul	421
Salem	154,637
Scotts Mills	357
Silverton	9,222
Stayton	7,644
Sublimity	2,681
Turner	1,854
Woodburn	24,080

Unincorporated Communities	
Breitenbush	Mehama
Broadacres	Monitor
Brooks	Niagara
Butteville	North Howell
Central Howell	North Santiam
Clear Lake	Orville
Concomly	Pratum
Crestwood	Roberts
Downs	Rockie Four Corners
Drakes Crossing	Rosedale
Elkhorn	St. Louis
Fargo	Shaw
Hazel Green	Sidney
Hopmere	Skunkville
Labish Center	Sunnyside
Little Sweden	Talbot
Lone Pine Corner	Waconda
Macleay	West Stayton
Marion	

MARION COUNTY FY 2014-15 BUDGET  
ABOUT MARION COUNTY

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**FORM OF GOVERNMENT**

Marion County had a county court form of government for the first century of its existence and was presided over by the Marion County Court. In 1961, the Legislative Assembly enabled a county court with no judicial functions to reorganize as a three-member board of county commissioners. With court approval, the Marion County Court was abolished and replaced by the Marion County Board of Commissioners on January 1, 1963. Today, Marion County is one of the 27 general law counties in the state.

**CHARACTERISTICS OF THE PEOPLE**

The following are selected census data that compare characteristics of the people of Marion County to those of the United States collectively. The characteristics selected show that there are significant variances between the County and the U.S. for some items, for others there is only a small variance. The interpretation of the data will be left to the reader.

**ECONOMIC CHARACTERISTICS**

	Marion County		U.S.
Population 16 years and over	237,827	75.4%	79.0%
In Civilian Labor Force	150,391	63.2%	64.4%
Employed	135,269	56.9%	57.0%
Unemployed	15,122	6.4%	6.9%
Commute to Work - drove alone	94,875	71.5%	76.6%
<i>Industry - Employment (top 5):</i>			
Educational services, and health care and social assistance	27,195	20.1%	23.2%
Retail Trade	15,610	11.5%	11.7%
Manufacturing	15,008	11.1%	10.4%
Public Administration	12,302	9.1%	5.2%
Construction	11,340	8.4%	6.2%
Class of Worker - Government	25,781	19.1%	15.3%
Persons Below Poverty Level	N/A	16.0%	13.8%
Medium Household Income	\$46,069		\$51,914

Source: U.S. Census Bureau, 2010 Census

Note: The U.S. Census Bureau categories of industry are somewhat different from those utilized by the state as reported in a Principal Employers and Employment by Industry table that is presented later in this section.

MARION COUNTY FY 2014-15 BUDGET  
ABOUT MARION COUNTY

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POPULATION AND HOUSING CHARACTERISTICS

	Marion County		U.S.
Total Population	315,335	100.0%	100.0%
15 years and under	73,974	23.5%	21.2%
16 years through 64 years	200,812	63.6%	65.8%
65 years and older	40,549	12.9%	13.0%
Male Population	157,117	49.8%	49.2%
Female Population	158,218	50.2%	50.8%
Vacant housing units	7,991 / 120,948	6.6%	11.4%
Homeownership Rate		61.0%	66.6%
<i>Residence 1 year ago:</i>			
Same house		81.3%	84.6%
Different house, same county		12.2%	9.4%

Source: U.S. Census Bureau, 2010 Census

SOCIAL CHARACTERISTICS

	Marion County	U.S.
Family households (families)*	68.2%	66.4%
Average household size	2.45	2.58
<i>Educational Attainment:</i>		
Percent high school graduate or higher	82.2%	85.6%
Percent bachelor's degree or higher	20.9%	28.2%
Civilian Veterans	9.3%	11.7%
Born in the United States	84.8%	85.7%
Institutionalized population	2.1%	1.3%
Language spoken at home - English only	75.7%	79.4%

\* Out of total number of households

Source: U.S. Census Bureau, 2010 Census

# MARION COUNTY FY 2014-15 BUDGET

## ABOUT MARION COUNTY

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### ECONOMIC FORECAST

The Budget Officer has addressed local economic conditions and concerns in his transmittal, i.e., budget message, of the fiscal year 2014-15 budget to the Budget Committee. An additional perspective comes from the following excerpt from the Oregon Office of Economic Analysis executive summary of its most recent economic forecast for Oregon. The Office of Economic Analysis recognizes in the larger, more in-depth report, that economic growth is not expected to be at the same pace in the spectrum between larger metropolitan areas and rural areas, with many variables from county-to-county such as prevalent industries. An executive summary of the Office of Economic Analysis May 2014 economic forecast follow.

#### EXECUTIVE SUMMARY

##### **June 2014**

A broad consensus of economic forecasters and industry leaders both in Oregon and elsewhere in the U.S. has become increasingly optimistic about the pace of the recovery. Oregon is once again a leader in terms of job gains, with the pace of statewide growth now matching the best years of the housing boom

U.S. job growth thus far in 2014 is on pace to be the strongest since 2000 and the major weights on the recovery have been lifted. To borrow a phrase from Federal Reserve Chairwoman Janet Yellen, the U.S. economy paused in early 2014, due in part to bad winter weather. However, most economic indicators have thankfully picked back up in the spring. Household balance sheets are largely back in the black, housing is poised to reaccelerate and corporations' financial positions remain quite strong. As the nationwide expansion continues to pick up momentum over the next two to three years, the feel good nature of the recovery may finally appear.

In Oregon, the economic acceleration the state experienced in 2013 has continued into early 2014. Oregon was spared some of the weather-related problems seen elsewhere in the U.S. Statewide job growth is currently at the strongest pace since 2006. This improvement was largely expected as the two major weights on the economy lifted: housing and government. Growth statewide picked up primarily due to regions outside of the Portland Metropolitan Area joining in the recovery. In the first quarter of 2014, 4 out of 5 Oregon counties saw job gains over the year, marking the same share as during the mid-2000s expansion. Although the rate of growth for many counties remains below previous expansions, most regions of the state are experiencing gains today. As the recovery continues, the housing market regains its footing and the net in-migration the state is accustomed to picks up, economic conditions should improve across much of Oregon.

The additional job growth assumed in the June 2014 forecast will bring with it additional state tax collections in fiscal year 2015 and beyond. As such, although recent tax collections have mirrored the outlook, the revenue forecast has been revised upward somewhat as well. The April 2014 tax filing season was not a good one for states like Oregon that depend heavily on personal income tax revenues. Year-end tax payments fell sharply across the U.S., with the typical state seeing collections fall on the order of 25% during the peak processing season. Oregon's personal income tax collections were not immune to this weakness. Sharp declines in late April and May have fully erased early gains posted during what began as a strong 2014 season for Oregon's tax collections.

## MARION COUNTY FY 2014-15 BUDGET ABOUT MARION COUNTY

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Despite declining year-end tax collections, the outlook for personal income tax revenues in Oregon remains on track for now, with collections closely matching the Close of Session forecast that was used by the legislature when crafting the 2013-15 budget. Unlike the case in many other states that depend on personal income taxes, no large emergency budget adjustments are called for at this time.

Despite increased optimism, the 2013-15 biennium is still young, and therefore significant uncertainty remains. One more income tax filing season remains between now and the end of the biennium. As such, many risks to the outlook remain. On the upside, if asset markets continue to boom or if Oregon's traditionally strong migration trends and labor force growth reappear, a short-term spike in revenues remains possible during the coming months. Although the bar is set high in fiscal year 2015 with strong revenue growth expected, it would only take about \$70 million in unanticipated revenue to trigger the kicker law at this point.

Revenue growth in Oregon and other states will face considerable downward pressure over the 10-year extended forecast horizon. As the baby boom population cohort works less and spends less, traditional state tax instruments such as personal income taxes and general sales taxes will become less effective, and revenue growth will fail to match the pace seen in the past.

MARION COUNTY FY 2014-15 BUDGET  
ABOUT MARION COUNTY

## COUNTY FINANCIAL POSITION

The County will continue to manage the fiscal year with an acceptable financial position and a low ratio of outstanding debt to the real market value of taxable property within the county. Major long-term budget concerns include reductions in federal and state funding, rising employee benefit costs, and continued capital project needs. The county prepares a five year capital improvements project document identifying infrastructure items and supporting equipment needing upkeep and replacement.

### County Debt

#### Debt Policy

Marion County has no formal debt policy, primarily because the county is not a regular issuer of debt. The most recent bond debt issue was in 2005 and bank loan financing was in 2013. In practice, the county seeks to use internal financing sources or cash when possible. Although a significant amount of statutory debt authority exists for Marion County, budgetary constraints limit the county's ability to provide for expanded debt service.

#### Legal Debt Limits

State statutes limit the amount of bonded debt a county may issue to a percentage of the real market value of the County's taxable property; the limit is 2 percent for general obligation bonds and 1 percent for limited tax obligations. Based on the County's real market value for fiscal year 2013, the current limitation is \$652 million for general obligation bonds and \$326 million for limited tax obligations. As of June 30, 2013, the County's total outstanding debt represents 0.17 percent of real market value.

#### Long-Term Debt

At the end of the current fiscal year, the County had total debt outstanding of \$63,390,734, an increase of 14 percent from the previous fiscal year. This amount includes \$1,767,312 in revenue bonds (Oregon Garden), \$11,683,737 in refunding bonds (Courthouse Square), \$39,369,217 in limited tax pension obligations (PERS) and \$10,570,468 in loans & notes payable (capital loan & service districts). The County received an AA-rating from Standard & Poor's for its issuance of refunding bonds in fiscal year 2005. The County currently has no outstanding general obligation bonds.

#### **Marion County's Outstanding Debt (thousands)**

	Governmental		Business-type		Total	
	Activities		Activities			
	2014	2013	2014	2013	2014	2013
Revenue bonds	\$ 1,767	\$ 2,219	\$ -	\$ -	\$ 1,767	\$ 2,219
Refunding bonds	11,684	12,689	-	-	11,684	12,689
Limited tax pension obligations	39,369	40,119	-	-	39,369	40,119
Loans & notes payable	9,950	-	620	695	10,570	695
Total	<u>\$ 62,770</u>	<u>\$ 55,027</u>	<u>\$ 620</u>	<u>\$ 695</u>	<u>\$ 63,390</u>	<u>\$ 55,722</u>

#### Debt Payments

Principal and interest payments on Oregon Garden revenue bonds are budgeted in the Lottery Distribution Fund. Principal and interest payments on Courthouse Square revenue bonds are budgeted in the Debt Service Fund. Principal and interest payments on the PERS obligations are budgeted in the Debt Service Fund. Principal and interest payments on loans and notes payable are in the Debt Service Fund.

MARION COUNTY FY 2014-15 BUDGET  
ABOUT MARION COUNTY

**County Principal Employers and Taxpayers**

MARION COUNTY, OREGON

PRINCIPAL EMPLOYERS AND EMPLOYMENT BY INDUSTRY

Current Fiscal Year and Nine Years Ago

Employer	2013			2004		
	Number of Employees	Rank	Percentage of Total County Employment	Number of Employees	Rank	Percentage of Total County Employment
State of Oregon	18,000-18,499	1	13.88%	16,000-16,499	1	12.50%
Salem-Keizer School District	4,000-4,499	2	3.23%	4,500-4,999	2	3.65%
Salem Health (Salem Hospital)	3,500-3,999	3	2.85%	3,000-3,499	3	2.50%
Chemeketa Community College	1,500-1,999	4	1.33%	1,500-1,999	4	1.35%
Marion County	1,000-1,499	5	0.95%	1,000-1,499	7	0.96%
US Government	1,000-1,499	6	0.95%	1,000-1,499	6	0.96%
City of Salem	1,000-1,499	7	0.95%	1,500-1,999	5	1.35%
Norpac Foods Inc	1,000-1,499	8	0.95%	500-999	10	0.58%
Walmart	1,000-1,499	9	0.95%			
SAIF Corporation	500-999	10	0.57%	500-999	9	0.58%
T-Mobile				1,000-1,499	8	0.96%
<b>Total for Principal Employers</b>	<b>32,500-37,499</b>		<b>26.61%</b>	<b>30,500-35,499</b>		<b>25.39%</b>
<b>Employment by Industry (1)</b>						
Government	33,384		25.39%	31,601		24.31%
Trade, Transportation & Utilities	22,556		17.15%	22,689		17.46%
Education & Health Services	18,853		14.34%	15,336		11.80%
Leisure & Hospitality	10,910		8.30%	10,823		8.33%
Professional & Business Services	10,396		7.91%	11,402		8.77%
Natural Resources & Mining	9,699		7.38%	9,140		7.03%
Manufacturing	9,529		7.25%	12,122		9.33%
Financial Activities	5,634		4.28%	5,739		4.42%
Construction	5,441		4.14%	6,416		4.94%
Other Services	5,095		3.87%	4,707		3.62%
<b>Total County Employment</b>	<b>131,497</b>		<b>100.00%</b>	<b>129,975</b>		<b>100.00%</b>

Sources:

Oregon Employment Department, individual employers.

Notes:

- (1) Information is presented for the prior calendar year.
- (2) All numbers include full-time and part-time employees.
- (3) Percentage of total county employment is based on the midpoints of the ranges given.

MARION COUNTY FY 2014-15 BUDGET  
ABOUT MARION COUNTY

MARION COUNTY, OREGON

PRINCIPAL PROPERTY TAXPAYERS

Current Fiscal Year and Nine Years Ago

Taxpayer	2013			2004		
	Rank	Taxable Assessed Value	Percentage of Total Taxable Assessed Value	Rank	Taxable Assessed Value	Percentage of Total Taxable Assessed Value
Portland General Electric Co	1	\$ 261,339,270	1.29%	2	\$ 194,378,200	1.35%
Northwest Natural Gas Co	2	126,610,900	0.63%	4	85,935,000	0.60%
Winco Foods LLC	3	83,755,905	0.41%	5	73,019,214	0.51%
Lancaster Development Co	4	62,001,320	0.31%	7	41,884,190	0.29%
Qwest Corporation/CenturyLink	5	55,920,560	0.28%	3	115,949,822	0.80%
Norpac Foods Inc	6	55,122,219	0.27%	6	77,883,848	0.54%
Craig Realty Group Woodburn	7	50,614,890	0.25%	9	28,491,680	0.20%
Donahue Schriber Realty Group	8	50,244,950	0.25%			
Wal-Mart Real Estate Business	9	46,069,540	0.23%			
Metropolitan Life Insurance Co	10	41,589,300	0.21%	10	28,230,920	0.20%
Mitsubishi Silicon America				1	226,814,160	1.57%
Boise Cascade Corp				8	31,653,207	0.22%
Total for principal taxpayers		<u>\$ 833,268,854</u>	<u>4.12%</u>		<u>\$ 904,240,241</u>	<u>6.27%</u>
Total taxable assessed value		<u>\$ 20,218,793,942</u>			<u>\$ 14,429,268,607</u>	

Sources:

Marion County Assessor, Marion County Tax Collector.

Notes:

(1) Information in this schedule satisfies the County's annual disclosure requirements

MARION COUNTY FY 2014-15 BUDGET  
ABOUT MARION COUNTY

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MARION COUNTY FY 2014-15 BUDGET  
STRATEGIC DIRECTION

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**MARION COUNTY MISSION STATEMENT**

*We serve the public to protect, promote, and enhance a positive quality of life in Marion County.*

**MARION COUNTY VISION STATEMENT**

*Marion County is a healthy, safe and vibrant place to live and work.*

**GOALS AND KEY INDICATORS**

County departments continue to align their individual department goals with overall county goals. This will assist Marion County in managing public resources carefully and in working effectively in a focused way to address identified issues.

All departments have included key indicators in their budget document and have identified a specific primary county goal that each key indicator supports. Key indicators will be used to help forecast trends and determine both budget and program needs. In order to remain relevant, key indicators that consist of statistics and fact-based data will be updated on a regular basis. The use of key indicators is designed to link program needs with available resources and to identify potential issues and concerns for use in budget projections and policy decisions. Each of Marion County's goals is listed below, with a summary of associated key indicators by department. The detail information for each key indicator is found in each department's budget.

MARION COUNTY FY 2014-15 BUDGET  
STRATEGIC DIRECTION

<b>GOAL 1: OPERATIONAL EFFICIENCY AND QUALITY SERVICE</b>	
<i>Provide efficient, effective, and responsive government through stewardship and accountability.</i>	
COUNTY OBJECTIVES	KEY INDICATORS
<p><b>Assessor’s Office: Tax Collections</b> Minimize the costs of property assessment and tax collection through operational and procedural efficiencies, while maximizing the generation of revenues distributed to taxing districts.</p>	Added value to assessment rolls
<p><b>Board of Commissioners’ Office: Leadership</b> Complete annual performance audits of county departments to assist in creating efficiencies, review organizational structures, and make recommendations to improve service delivery in order to make the best use of taxpayer dollars.</p>	Organizational and management assessments
<p><b>Business Services: Employee Wellness</b> Optimize county resources by improving employee safety and health in order to increase productivity and reduce absenteeism and the cost of insurance.</p>	Days away, restricted or transferred (DART) rate
<p><b>Clerk’s Office: Increase Efficiency</b> Evaluate business process to make the best use of management skills, technology and resources.</p>	Cost of elections
<p><b>Community Services: Children and Families</b> Promote safe and successful children, youth, families and communities.</p>	Child safety
<p><b>Finance: Fiscal Integrity</b> Ensure that the county’s contracting process protects the county from unnecessary risk, is efficient and effective, that departments are trained, and that compliance is monitored and reported.</p>	Contracts processed in compliance with county policy and procedure
<p><b>Information Technology: Customer Service</b> Create a “Technology Roadmap” to include enterprise and department specific projects and elements, capacity planning, asset management, application development, timeline and financial requirements.</p>	Customer service
<p><b>Legal Counsel: Protecting the County</b> Zealously represent the county in contested matters in court or before administrative tribunals, and recommend settlements as appropriate.</p>	Tort claim notices
<p><b>Treasurer’s Office: Asset Management</b> Safeguard public funds.</p>	Investment portfolio returns

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<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Annual Adopted Budget</li> <li>• Facilities Master Plan Final Report 2006</li> <li>• Facilities Condition Assessment Report</li> <li>• Comprehensive Annual Financial Report (CAFR)</li> <li>• Treasurer’s Investment Portfolio Report</li> </ul>	
<b>GOAL 2: GROWTH AND INFRASTRUCTURE</b>	
<i>Provide leadership that addresses the continual growth and increasing diversity of Marion County’s population and focuses resources on best meeting the needs of residents and supporting business.</i>	
<b>COUNTY OBJECTIVES</b>	<b>KEY INDICATORS</b>
<p><b>Community Services: County Fair</b> Promote the diverse agriculture and cultural heritage of Marion County through active participation of its citizens.</p>	Fair attendance
<p><b>Public Works: Recycling</b> Maintain a high level of recycling in the county for a cleaner environment.</p>	Recycling rate as a percent of solid waste
<p><b>Public Works: Permits</b> Within parameters of recent and possible future staff reductions, continue to streamline review process for citizens with other agencies/departments on building permits, addressing, roadway improvements, survey plats, septic issues, survey reviews, etc.</p>	Number of permits issued by type
<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Marion County Comprehensive Plan (Land Use)</li> <li>• Marion County Parks Master Plan</li> <li>• Marion County Solid Waste Management Plan</li> <li>• Stormwater Management Plan</li> </ul>	
<b>GOAL 3: PUBLIC SAFETY</b>	
<i>Pursue a safe and secure community by protecting the people, property, and economy of Marion County.</i>	
<b>COUNTY OBJECTIVES</b>	<b>KEY INDICATORS</b>
<p><b>District Attorney’s Office: Criminal Prosecutions</b> Aggressively prosecute and prioritize violent and person-to-person crimes.</p>	Adult prosecution criminal cases submitted

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<p><b>Justice Courts: Citations and Fines</b> Provide a forum for the fair and impartial adjudication of minor traffic offenses, some misdemeanors and small civil claims.</p>	<p>Volume of citations processed</p> <p>Amount of fines collected</p>
<p><b>Juvenile: Juvenile Crime</b> Increase public safety outcomes by addressing criminogenic risk factors to reduce juvenile recidivism.</p>	<p>Juvenile referral data</p>
<p><b>Sheriff's Office: Safety</b> Keeping our community safe through maintaining a safe and secure jail and work center, patrolling and conducting criminal investigations, providing civil process, supervising offenders through parole and probation, providing search and rescue response, and keeping our courts safe and accessible to the public through judicial security.</p>	<p>Mental illness &amp; incarceration</p> <p>Recidivism</p>
<p><b>Sheriff's Office: Collaboration</b> To continue to work collaboratively with our community and public safety partners with an emphasis on the prevention of crime, problem solving, and being responsive to the community's needs for public safety.</p>	<p>Intelligence led public safety services</p> <p>Traffic safety team education and enforcement</p>
<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Marion County Public Safety Coordinating Council: 2011-2012 Strategic Plan</li> <li>• Sheriff's Office Core Functions &amp; Objectives</li> <li>• Marion County Parole and Probation Annual State Plan</li> <li>• Marion County Juvenile Department Update to Strategic Plan 2011</li> <li>• Marion County Reentry Initiative Strategic Plan</li> </ul>	

MARION COUNTY FY 2014-15 BUDGET  
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<b>GOAL 4: ECONOMIC DEVELOPMENT</b>	
<i>Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County.</i>	
COUNTY OBJECTIVES	KEY INDICATORS
<p><b>Board of Commissioners' Office:</b> Designate lottery funds to businesses and organizations that promote economic development to create a healthy economic environment for businesses to grow and thrive.</p>	Economic development grants
<p><b>County Plans Linked to Goals</b> 2011 Economic Development Strategic Plan</p>	

<b>GOAL 5: TRANSPORTATION</b>	
<i>Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.</i>	
COUNTY OBJECTIVES	KEY INDICATORS
<p><b>Public Works: County Roads</b> Improve overall condition of road surfaces.</p>	<p>Cost per mile for surface treatment</p> <p>Miles of road resurfaced by treatment type</p> <p>Pavement condition index (PCI)</p>
<p><b>County plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Rural Transportation System Plan</li> <li>• Public Works Department Strategic Plan</li> <li>• Public Works Capital Improvement Program</li> </ul>	

MARION COUNTY FY 2014-15 BUDGET  
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<b>GOAL 6: HEALTH &amp; COMMUNITY SERVICES</b>	
<i>Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.</i>	
<b>COUNTY OBJECTIVES</b>	<b>KEY INDICATORS</b>
<p><b>Health Department: Behavioral Health</b> Promote a diverse system of behavioral health and addictions services that address community and family needs from early childhood to older adulthood.</p>	<p>Family support services for children with developmental disabilities</p>
<p><b>Health Department: Public Health</b> Assure the five basic public health services to residents of Marion County (ORS 431.416).</p>	<p>Prevention of communicable disease</p> <p>Prevention of foodborne and waterborne illness</p>
<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• 2010 Update to the 6-Year Plan for Improving Outcomes for Marion County Children &amp; Families</li> <li>• Marion County Public Health Comprehensive Plan for 2011-2013</li> <li>• 2011 – 2013 Biennial Implementation Plan for Mental Health, Addictions and Gambling</li> <li>• Ambulance Service Plan, 2008 Revision</li> </ul> <p>Marion County Housing Authority 2011 5-Year Plan</p>	

<b>GOAL 7: EMERGENCY MANAGEMENT</b>	
<i>Proactively plan, review, and maintain a comprehensive emergency management program.</i>	
<b>COUNTY OBJECTIVES</b>	<b>KEY INDICATORS</b>
<p><b>Public Works: Develop and Maintain Emergency Operations Plans</b> Improve the county’s preparedness for an emergency in part by working with community volunteers.</p>	<p>Volunteer hours served</p>
<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Marion County Emergency Operations Plan – 2011</li> <li>• Natural Hazards Mitigation Plan – 2010</li> </ul> <p>Marion County Health Department Pandemic Influenza Plan – 2009</p>	

MARION COUNTY FY 2014-15 BUDGET  
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STATEMENT OF VALUES

Values

- Customer Service -- We treat our customers and one another with courtesy, respect, dignity, fairness, and understanding. We work to make Marion County accessible and responsive to a wide range of individual and community needs and interests. We promote flexible, creative, solutions-oriented approaches to resolving customer problems and meeting customer needs.
- Professionalism -- We hire, train, and develop our employees to be knowledgeable and expert in their respective roles. We strive for the highest levels of accuracy and quality in carrying out our responsibilities to the public.
- Integrity -- We are honest, forthright, and ethical in our dealings with others and on behalf of the public trust. We follow-through on our commitments and we hold one another and ourselves personally accountable for doing what we promise.
- Stewardship -- We seek to make the most efficient and effective use of public resources, and we work to continuously improve our services through collaboration, innovation, and competence. We strive to create and maintain a fair, transparent and open process of government that actively seeks citizen participation and recognizes the diverse and competing interests of all of the county's constituencies.

MARION COUNTY FY 2014-15 BUDGET  
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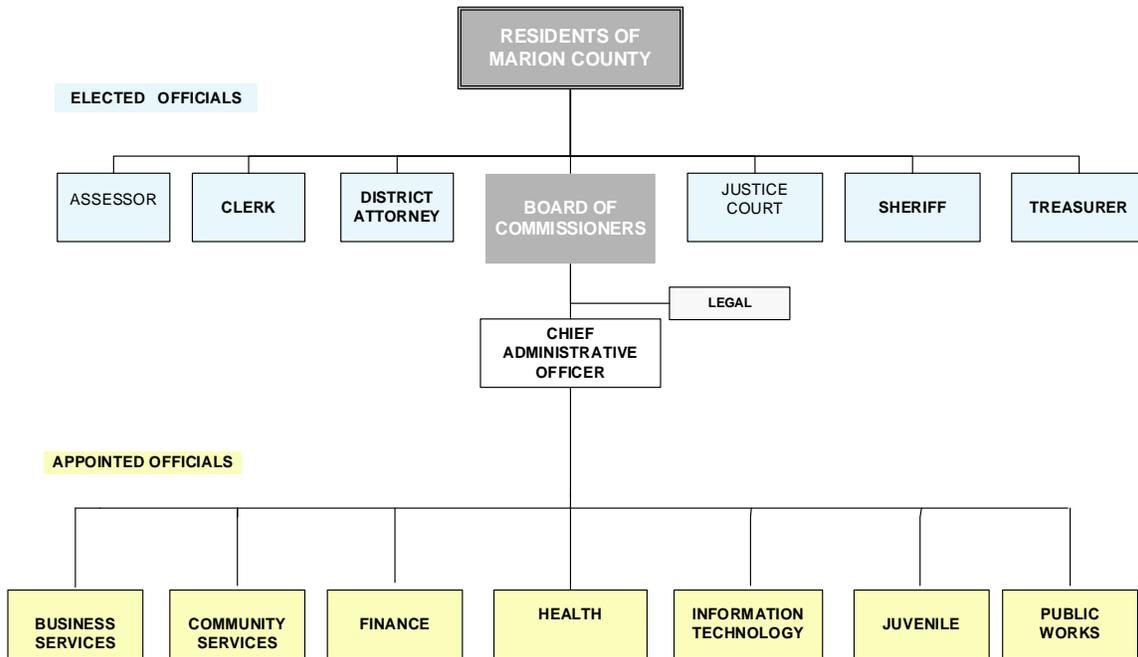
ORGANIZATIONAL STRUCTURE

Organization Chart

The Marion County government organization is headed by an elected Board of Commissioners and has 15 departments. In addition to the Board of Commissioners, six other departments are headed by elected officials: Assessor, Clerk, District Attorney, Justice Court, Sheriff, and Treasurer. The remaining eight departments are headed by appointed officials who report to the Chief Administrative Officer: Health, Community Services, Finance, Business Services, Information Technology, Juvenile, Legal (Counsel) and Public Works.

COUNTY ORGANIZATION

ORGANIZATION CHART FOR FY 2014-15  
BUDGET



MARION COUNTY FY 2014-15 BUDGET  
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**Department Heads and Elected Officials**

DEPARTMENT	DIRECTOR	TYPE
Assessor	Tom Rohlfig	Elected
Board of Commissioners	Sam Brentano	Elected
Board of Commissioners	Janet Carlson	Elected
Board of Commissioners	Kevin Cameron	Appointed *
Business Services	Mina Hansen	Appointed
Community Services	Tamra Goettsch	Appointed
County Clerk	Bill Burgess	Elected
District Attorney	Walt Beglau	Elected
Finance	Jeff White	Appointed
Health	Roderick Calkins	Appointed
Information Technology	Tom Frey	Appointed
Marion County Justice Court	Judge Steven Summers	Elected
Marion County Justice Court	Judge Janice Zyryanoff	Elected
Juvenile	Faye Fagel	Appointed
Legal Counsel	Gloria Roy	Appointed
Public Works	Alan Haley	Appointed
Sheriff	Jason Myers	Elected
Treasurer	Laurie Steele	Elected

\* Appointed to fill the remaining term of Commissioner Patti Milne.

**Employees**

Including the department heads and elected officials, there are almost 1,400 full-time regular and part-time regular employees working for Marion County. As many as 300 part-time temporary employees are also employed in a peak month; the count varies as some employment is seasonal.

County total employment has remained relatively stable over the past ten-year period. This is remarkable in the face of a significant increase in the number of clients and other customers in most programs.

Marion County 10 Year History of Full-Time Equivalent Positions

FY05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15
1292	1293	1382	1387	1313	1347	1317	1311	1323	1357

Additional information about Marion County’s employees is found in the appendices where there is a complete full-time equivalent (FTE) positions history.

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GOVERNMENT SERVICES

Programs and services delivered or managed by Marion County touch the lives of virtually all residents of the county, fulfilling many roles. Marion County is a general law county, acting as an agent of the state. The county performs functions on behalf of the state as well as county services.

Assessor

The Assessor's Office assesses the value of all commercial, industrial and residential property subject to tax; collects all property taxes levied by local school districts, cities, special districts and the county; and distributes these revenues to the taxing districts to support their operations.

Board of Commissioners

The Board of Commissioners' Office consists of three county commissioners, elected at large, who constitute the county governing body. The board appoints a chief administrative officer who is responsible for carrying out directives, policies, and ordinances of the board. This office directly manages projects funded from the state lottery and some federal grant programs, allowing the county to award funds for various programs and activities within the county and to outside entities.

Business Services

The Business Services Department provides services that support departments in delivering their services to customers and clients. This involves functions such as human resources (processing job applications, training, etc.), employee benefits, wellness, labor relations, risk management, and building maintenance.

Community Services

The Community Services Department promotes safe and thriving communities for people to live, learn, work and play. The department has five program areas: Children and Families Commissions, Marion County Fair, OSU Extension, Economic Development, and Dog Services. Collectively, the department facilitates partnerships between families; community members; public safety, health, education, and social service agencies; applies research in support of agriculture, forestry, enterprises, natural resources and related workforce development; provides care and shelter to lost dogs; and provides the administration for the Marion County Fair. The Community Services Department promotes strategic alliances between all programs and among external partners in order to achieve a robust and economically thriving county.

County Clerk

The Clerk's Office is responsible for recording, maintaining, and archiving all county records. This office also conducts all elections within Marion County, whether for federal, state or local government.

District Attorney

The District Attorney's Office prosecutes people accused of committing crimes in the county. This office also collects child support payments ordered by the courts and provides assistance to crime victims.

Finance

The Finance Department provides financial services that support departments in delivering their services to customers and clients. This involves functions such as processing and maintaining the

MARION COUNTY FY 2014-15 BUDGET  
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county's payroll and accounting records, accounts payable and receivable, purchasing, contract management, surplus property management, and budget preparation. In addition, tax-foreclosed property is processed in the Finance Department.

Health

The Health Department inspects and licenses all restaurants, school cafeterias and other food vendors. It provides immunizations for children and tracks and works to control infectious diseases. It records birth and death certificates. It provides case management for those with developmental disabilities; maintains programs for those with chronic and acute mental illness; and provides treatment for those with substance and gambling addictions.

Information Technology

The Information Technology Department provides supporting services to county departments by operating and maintaining the county's information technology and telecommunications systems.

Justice Court

The Justice Court hears minor traffic offenses, some misdemeanors and small civil claims (\$10,000 or less). In addition, the Justice Court can hear cases related to violations of county ordinances, such as charges of excessive noise or dogs running at large.

Juvenile

The Juvenile Department operates a juvenile detention center, restitution and education programs, and probation services for juvenile offenders. The department keeps juveniles who are under court order in schools, educational and vocational programs, and under supervision.

Legal

The Legal staff is the civil lawyers and counselors for Marion County. The county law library serves attorneys, judges, litigants and the public. The law library is authorized and mandated by the state, and operates solely on revenue derived from filing fees in the circuit court.

Public Works

The Public Works Department is responsible for road and bridge maintenance, construction, management of the regional emergency operations center, county parks, the Buena Vista and Wheatland ferries, and disposal of solid waste, while protecting the environment and promoting recycling. Land use planning, surveying, and building inspection are also managed by public works.

Sheriff

The Sheriff's Office is responsible for patrol duties, traffic enforcement, criminal investigations, search and rescue, marine patrol and law enforcement contracts throughout the entire county. In addition, the Sheriff's Office manages the county jail. The Sheriff's Office also manages parole and probation offenders in Marion County.

Treasurer

The Treasurer's Office is the cash custodian for the county and maintains records for the receipt and payment of county funds. The treasurer is also the investment manager for the county, investing funds in accordance with Oregon law and the county's investment policy, and ensuring adequate cash is available to meet county obligations.

MARION COUNTY FY 2014-15 BUDGET  
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# MARION COUNTY FY 2014-15 BUDGET BUDGET OVERVIEW

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## FINANCIAL POLICIES

In the State of Oregon, many financial policies and procedures are dictated by state statute. For example, Oregon Budget Law found in Oregon Revised Statutes Section 294 is designed to:

- Establish standard procedures for preparing, presenting, and administering the budgets of Oregon's local governments,
- Encourage citizen involvement in the preparation of the budget before its final adoption,
- Provide a method of estimating revenues, expenditures, and proposed taxes, and
- Institute a method of control of revenues and expenditures for the promotion of efficiency and economy in the expenditure of funds.<sup>1</sup>

For example, the budget must be adopted by fund, and the resources must equal the requirements for each fund, in effect requiring a balanced county budget. Adherence to Oregon law is to all intents and purposes Marion County policy; in effect Marion County follows many state financial policies.

The Marion County Board of Commissioners has adopted the following budget and other financial management policies. Each policy also has counterpart procedures not presented in this book.

### **General Reserves**

The purpose is to establish policy regarding the development and maintenance of a prudent level of resources to ensure the future financial stability of the county.

- It is the policy of the Marion County Board of Commissioners that procedures will be developed to determine the appropriate amount to be budgeted for general fund contingency (no less than 1% of General Fund resources), unappropriated ending fund balance (no less than 5% of General Fund resources) and rainy day fund unappropriated reserves.

### **Position Control**

The purpose is to establish a policy to manage increases in the number of personnel positions in department programs.

- It is the policy of Marion County that departments and programs may increase the total number of full-time equivalent (FTE) personnel positions over approved program budget levels only when there is new revenue to support such positions. All FTE increases must be approved through the budget process.

### **Vacant Positions Termination**

The purpose is to establish budget policy and procedure concerning the handling of vacant positions whenever it is clear that such positions will not be filled during the current or ensuing budget year.

- Personnel positions that have not been filled or are not currently under recruitment during the current fiscal year shall not be included in a department's requested annual budget for the ensuing fiscal year. Elimination of vacant positions must be done in accordance with Marion County Personnel Rules.

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<sup>1</sup> State of Oregon Department of Revenue web site. [www.oregon.gov/DOR](http://www.oregon.gov/DOR)

# MARION COUNTY FY 2014-15 BUDGET

## BUDGET OVERVIEW

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### **Restrictions of Backfills**

The purpose is to establish a policy for setting the conditions under which reduced or eliminated program resources may be replaced by General Fund transfers.

- It is the policy of Marion County that general fund resources shall not be transferred to backfill, i.e., replaced, reduced or eliminated federal, state, foundation or other grant or contract funding, or any other program resource, unless specific conditions set by the Board of Commissioners are met.

### **Transfers Between Departmental Appropriation Categories**

The purpose is to establish a policy that substantiates Board of Commissioners' authority to approve budget appropriation transfers.

- It is the policy of Marion County that the transfers of monies between departmental appropriation categories, using the object classifications of reserves, special payments, transfers, contingency, capital outlay, materials and services, and personal services, require prior authorization by the Board of Commissioners.

### **Administrative Charges**

The purpose is to establish the use of administrative charges as a means to financing the operations of centralized activities of county departments and programs.

- It is the policy of Marion County to identify the full cost of delivering programs and services that benefit the county as a whole. Administrative charges provide a useful means of accounting for such centralized activities as human resources, financial services, risk and facilities management, information technology, and Board of Commissioners' oversight. It is the intent of the Board of Commissioners that all departments, agencies, and funds receive a fair allocation of cost of the central services operations of Marion County.

### **Administrative Charges on Grants**

The purpose is to ensure that outside grants and contracts are allocated a share of the cost of central administrative charges.

- Administrative charges must be budgeted as a reimbursable cost or as in kind cost to maintain consistency in the application of administrative charges.

### **Capital Outlay Appropriations**

The purpose is to establish the guidelines and procedures to be used concerning capital outlay appropriations.

- Capital outlay items will be budgeted and appropriated during the annual budget process. A capital projects fund will be established. All capital purchases supported by the General Fund shall be expended from this fund. Non-General Fund capital purchases will be budgeted in the fund from which the expenditures will be incurred. All capital purchases will be monitored by the capital projects coordinator, and reviewed by the Budget Committee. Requests for capital items not submitted during the annual budget process may be considered during the year through the supplemental budget process.

# MARION COUNTY FY 2014-15 BUDGET

## BUDGET OVERVIEW

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### **Capital Improvement Project Document**

The purpose is to establish an official statement of public policy regarding the physical maintenance and development of Marion County's infrastructure.

- It is the policy of Marion County to maintain a sound and workable capital improvement project plan. The CIP document shall be the basis for a system for the proposal, approval, execution, oversight, and monitoring of all Marion County capital improvement projects on financial and production bases. The CIP document is a long range strategic document which identifies CIP's well in advance of need.

### **Fixed Asset Control**

The purpose of the policy is to establish accountability for county fixed assets at the department level.

- It is the policy of Marion County that each department head and elected official will be responsible for the inventory, tagging and control of all fixed assets in his or her department.

### **Other Financial Policies**

There are other Marion County policies that have an indirect relationship to development and execution of the county budget.

- Annual audits.
- Assessing fees for services provided by the county to outside agencies and organizations.
- Collection of accounts receivable.
- Investment of public funds.
- Merchant Cards.
- Revenue bonds in partnership with nonprofit agencies.

MARION COUNTY FY 2014-15 BUDGET  
BUDGET OVERVIEW

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BUDGET PARAMETERS

Budget parameters are budget officer requirements with which departments must comply when preparing their budget requests. They accompany the budget instructions. A budget parameter can remain the same in the long-term, or change annually. A budget parameter may be changed after the budget process begins, particularly one that is subject to employee bargaining agreements.

**FY 2014-15 Budget Parameters**

1. Adopt the recommendation of the Treasurer that interest income be calculated at a rate of return of 0.45 (six-tenth of one percent) for all funds. The rate is a net of 0.60% investment interest minus an investment fee of 0.25% charged by the Treasurer for management of the funds.

2. Cost-of-living allowances (COLA) are not to be budgeted.

3. Health insurance (medical and dental) is budgeted at rates per FTE, including FTE of 0.5 or greater. The rates are determined from known cost per plan elements. The rate for all units except unit 5 (MCLEA), will be \$1,334 monthly (\$16,008 year). The rate for unit 5 will be \$1,476 (\$17,712 year). [The rate for all units for the current fiscal year is \$1,310 - \$15,720 year; the cap remains at \$1,346, except the unit 7 FOPPO cap is \$1,464 and unit 5 MCLEA has no cap.]

4. PERS expenses will be budgeted at 15.10% for positions; this completes county pick-up of 6% PERS formerly paid by employees.

An additional 5.25% assessment for debt service on PERS bonds will also be applied to all positions.

5. Work with the Council of Economic Advisors to develop estimated property tax revenues, with a recommended percent increase or decrease compared to the current fiscal year. Present other major General Fund revenues and major non-General Fund revenue forecasts to the Council for their judgment on reasonableness of assumptions.

6. Departments must fully justify the use of temporary workers for each department program.

7. Vacant positions will be eliminated in accordance with current county administrative policy and procedures. All requested and approved new positions will be budgeted for 22 pay periods (there are 26 pay periods in a year). Budgeting of new positions for less than a full year recognizes the time needed for recruitment and hiring; elimination of vacant positions also addresses over-budgeting for Personnel Services. All new positions must be budgeted at step 1.

8. No inflationary increases in Materials and Services (M&S) will be allowed in the budget for either the General Fund or the Central Services Fund. Total M&S amounts for General Fund and Central Services Fund programs that are in excess of the current year budget require a decision package. The current year budget is not a base budget that is automatically repeated. M&S, as well as Personnel Services, for **any fund** and program is subject to reduction at any time budget analysis and financial circumstances indicate such action is prudent.

9. One-time Materials and Services appropriations in the current fiscal year adopted budget shall be removed from the budget request (i.e., contractual services for a specific project, start up costs, etc.).

## MARION COUNTY FY 2014-15 BUDGET BUDGET OVERVIEW

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10. All light duty vehicles belong to the Marion County fleet. For departments assigned light duty vehicles, lease, repair and maintenance will be charged to departments in accordance with fleet management policy and procedures. Pool vehicle program charges are also established by fleet management.
11. Purchases or leases of all computer desktop, laptop and other computer equipment, printers, copiers, scanners, digital cameras, multi-media machines, and other electronic devices that require network access must be approved by the Information Technology Department before inclusion in departmental budgets.
12. Capital acquisitions must be requested on the Capital Acquisition Request (CAR) form. This is not a budget form. The amount requested is entered in BUD directly. Capital improvement projects must be contained in the five year plan and must be approved by the Budget Officer for inclusion in the budget request. Approved capital improvement projects budgets are to be entered directly in BUD through GL View.
13. Departments must submit requests to carry forward capital improvement project appropriations from FY 2013-14. If a project has not been started, a new request must be submitted for prioritization against other new requests. Capital outlay and capital improvement project policies and procedures must be followed.
14. The Budget Officer will recommend the amount of General Fund resources to be set aside for Capital Outlay appropriations. These amounts will be managed in appropriate capital funds.
15. Central services departments will be required to prepare their budgets prior to other departments to ensure that the amount of Administrative Charges to be allocated to the other departments is firm.
16. The Budget Officer will recommend an amount to be budgeted for General Fund Contingency that meets the General Reserves policy. General Fund departments may **not** budget for Contingency.
17. Departments may not budget contingency amounts of more than 10% of the total fund requirements in funds with a majority of non-General Fund revenue without Budget Officer permission. Available amounts in excess of the 10% must be budgeted in ending fund balance.
18. All requests for new programs and program enhancements must be submitted as individual decision packages. Departments must carefully consider submitting decision packages requests. Decision packages are not meant to reflect a department's entire wish list and few General Fund decision packages will be approved due to financial constraints.
19. Departments that propose to continue programs, projects or special activities no longer supported by outside funding or requiring a shift in funding from the prior year, must submit a decision package to do so, clearly identifying new or proposed financing sources. This must be done within the conditions of the restrictions on backfills policy regarding General Fund resources.
20. Decision packages will be included in the total department requested budget. They will be removed from the budget if the budget officer does not approve their inclusion in the budget at the budget officer proposed stage. Departments may not submit two or more decision packages that are for similar purposes as alternatives.

## BUDGET MANUAL

### **Budget Manual FY 2014-15**

The Finance Department maintains a budget manual that is the guideline for planning, preparing and executing a budget. The manual is updated annually to reflect current requirements for both form and content of department budgets, and budget execution requirements. The manual is available on the county intranet at the Finance Department website.

# MARION COUNTY FY 2014-15 BUDGET BUDGET OVERVIEW

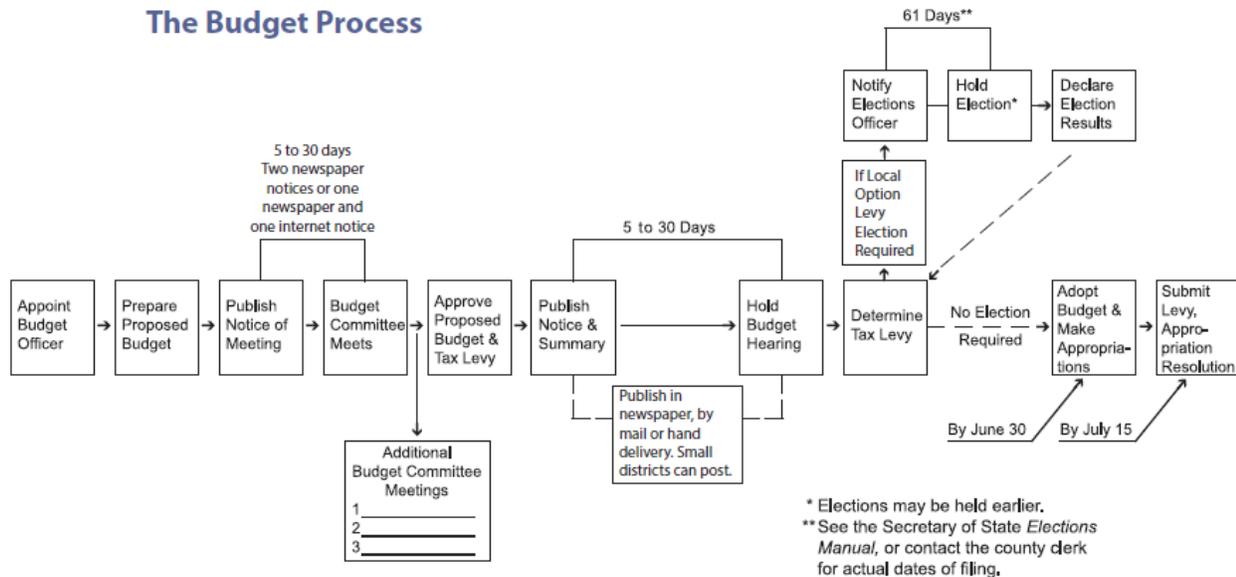
## BUDGET PROCESS

The Marion County budget is a financial plan with estimates of resources (revenues) and requirements (expenditures), for a single fiscal year. The fiscal year begins on July 1 and ends on June 30.

According to Oregon’s local budget law, each county must have a budget officer appointed by the governing body. Marion County’s chief administrative officer also serves as the budget officer. The budget officer is responsible for preparing, or supervising the preparation of, a proposed budget that will be presented to the county’s budget committee. A budget committee is another legal requirement of Oregon’s local budget law. The Marion County Budget Committee is comprised of three citizens of the county, who are not county employees, and the three county commissioners. The make-up of the budget committee ensures that citizens/electors are involved in the budget process.

In Marion County, the budget development process begins in late fall and ends with adoption of the budget by the Board of Commissioners by June 30 of each year. Budgeting is a continuous cycle. After the budget is adopted, revenues and expenditures are monitored in order to ensure that expenditures do not exceed budgeted amounts, by categories specified by Oregon’s local budget law. Necessary adjustments to the budget are made during the fiscal year through the supplemental budget process. Marion County typically has one to three supplemental budget actions during the fiscal year.

Budgets for the General, Special Revenue, Debt Service and Capital Project funds are adopted on a modified accrual basis of accounting, the same basis used in the county’s financial statements. Budgets for the Enterprise and Internal Service Funds are also adopted on a modified accrual basis which differs from financial reporting in that depreciation and accrued vacation pay are not budgeted. The budget is prepared in accordance with the basis of accounting used during the preceding year.



Source: Local Budgeting in Oregon p.6, Oregon Department of Revenue

# MARION COUNTY FY 2014-15 BUDGET

## BUDGET OVERVIEW

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### Outline of the Budget Process According to Local Budget Law

The following overview is taken from the Oregon Department of Revenue Local Budgeting Manual revised May 2012 to reflect changes to the law passed in 2011 and which took effect on January 1, 2012. References to sections that were renumbered in the current law, and references to other chapters in the Local Budget Manual have been removed. ORS is the Oregon Revised Statutes and Chapter 294 is the Local Budget Law, e.g., ORS 294.

1. **Appoint budget officer** (ORS 294.331).

2. **Appoint electors to the budget committee** (ORS 294.414). The budget committee consists of the governing body of the local government and an equal number of electors appointed by the governing body.

3. **Prepare proposed budget** (ORS 294.426). The budget officer prepares or supervises the preparation of a proposed budget to present to the budget committee.

4. **Publish notice of budget committee meeting** (ORS 294.401). After the proposed budget is prepared, the budget officer publishes a "*Notice of Budget Committee Meeting*." The notice must contain the date, place and time of the budget committee's first formal meeting, and of the meeting in which public comment will be heard. It may contain notice of several meetings, if the budget officer anticipates that more than one meeting will be needed.

- If the sole form of notice is publication in a newspaper, it must be published at least twice, five to 30 days before the scheduled budget committee meeting date.
- If the notice is published both in a newspaper and online, it need only be published once in the newspaper, but the publication must include the website address for the online publication, and it must be published online for at least 10 days before the meeting.
- If the notice is hand delivered or mailed, only one notice is required, not later than 10 days before the meeting.

5. **Budget committee meets** (ORS 294.426). The budget message is delivered at the first budget committee meeting. The budget message explains the proposed budget and any significant changes in the local government's fiscal policy or financial position. After the initial meeting, the budget committee may meet as many times as needed to revise and complete the budget. At least one meeting must provide the opportunity for questions and comments from any interested person. The budget committee is allowed to meet for training and advisory reviews throughout the year, but the budget may not be deliberated before the first meeting for which notice is published. All meetings are subject to Oregon's Public Meetings Law (ORS Chapter 192).

The budget officer may make the proposed budget available to the members of the budget committee at any time before the first meeting, or may distribute the budget at the first meeting. At the time the budget is given to the committee, a copy must be filed in the office of the district. The budget becomes a public record at this point and must be made available to anyone who is interested in viewing it.

6. **Budget committee approves budget** (ORS 294.428). The budget committee considers the budget proposed by the budget officer and comments made by the public and may make additions or deletions. When the budget committee is satisfied, it approves the budget. The budget approved by the committee specifies the amount or rate of each ad valorem tax levy. Approval of the budget and of the amount or rate of tax should be by motion and be recorded in the minutes of the meeting.

7. **Publish budget summary and notice of budget hearing** (ORS 294.448). After the budget is approved, the governing body of the local government must hold a budget hearing. The governing body must publish a "*Notice of Budget Hearing and Financial Summary*" five to 30 days before the scheduled hearing. This information must either appear in a newspaper of general circulation, be mailed or hand delivered. See Chapter 9 for more detail on publication requirements.

## MARION COUNTY FY 2014-15 BUDGET BUDGET OVERVIEW

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8. **Hold budget hearing** (ORS 294.453, renumbered from 294.430). The governing body must hold the budget hearing on the date specified in the public notice. The purpose of the hearing is to listen to citizens' testimony on the approved budget. Additional hearings may be held. All hearings must be open to the public.

9. **Adopt budget, make appropriations, impose taxes, and categorize taxes** (ORS 294.456). The governing body may make changes in the approved budget before it is adopted. Before the beginning of the fiscal year to which the budget relates, the governing body can also make changes to the adopted budget. However, if the governing body wants to make any of the following changes, they must first publish a revised "*Notice of Budget Hearing and Financial Summary*" and hold another public hearing:

- If the governing body increases taxes over the amount approved by the budget committee.
- If the governing body increases estimated expenditures in a fund over the amount approved by the budget committee by more than \$5,000 or 10 percent, whichever is greater.

After the budget hearing, and after considering public testimony, the governing body prepares a resolution or ordinance that formally adopts the budget, makes appropriations and, if property taxes are needed, levies and categorizes each tax. The budget is the basis for making appropriations and certifying the taxes. The resolutions or ordinances adopting the budget and making appropriations must be adopted no later than June 30.

10. **Certify taxes** (ORS 294.458, renumbered from 294.555). The next step in the budget cycle is to certify any property taxes to the county assessor. Taxes must be certified every year, even if the local government operates on a biennial budget.

The documents submitted to the assessor's office by a taxing district subject to Local Budget Law are:

- Two copies of the notice of levy and the categorization certification (Form LB-50, ED-50 or UR-50). This form authorizes the assessor to place the district's taxes on the property tax roll.
- Two copies of the resolution statements that adopt the budget, make appropriations, and impose and categorize taxes; and
- Two copies of any successful tax ballot measures for new taxes being imposed for the first time.

11. **Post-adoption.** After the preceding steps have been completed, changes to the budget are restricted by statute:

- ORS 294.338 authorizes certain appropriations as an exception to the budget process.
- ORS 294.463 governs the transfer of appropriations within a fund or from the general fund to another fund.
- ORS 294.481 provides for the expenditure of funds to repair or replace property that has been damaged or destroyed. It also allows funds to be expended because of a civil disturbance or natural disaster.
- ORS 294.468 authorizes loans from one fund to another.
- ORS 294.471 and 294.473 specifies the conditions under which a local government may adopt a supplemental budget, and explains the process.
- ORS 294.338 provides exceptions to the budget process for certain debt service expenditures.

# MARION COUNTY FY 2014-15 BUDGET BUDGET OVERVIEW

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## BUDGET DEVELOPMENT PARTICIPANTS

### Budget Committee

Oregon local budget law requires that the governing body of each local government must establish a Budget Committee. Budget committees are composed of the governing body and an equal number of electors appointed by the governing body. Marion County, with three elected commissioners, appoints three elector members to the Budget Committee. The committee meets publicly to review the budget document as proposed by the budget officer. The committee receives the budget and the budget message and provides an opportunity for public comment on the budget. The committee makes adjustments based on input and then approves the budget.

Qualified voters who have the right to vote for the adoption of any measure may be appointed to the Budget Committee. Citizen members serve staggered terms of up to four years. They may be appointed for multiple terms. The Budget Committee meets in May and early June of each year to consider the upcoming budget, and may meet at other times during the year to be brought up to date on current budget developments.

#### Citizen Members

Dave Kinney  
Ferren Taylor  
Patrick Vance

#### Commissioner Members

Sam Brentano  
Kevin Cameron  
Janet Carlson

### Budget Development Team

The county uses a team approach to developing the county annual budget. At each phase of the budget process, team members contributed expertise as required.

John Lattimer, Budget Officer and Chief Administrative Officer  
Jan Fritz, Deputy County Administrative Officer  
Jeff White, Chief Financial Officer  
Rich Minaker, Senior Budget Analyst  
Cynthia Granatir, Chief Accountant

### Public Hearings/Public Comment

The public is welcome to attend budget committee meetings and deliberations, and may share comments with the committee at designated public hearings. Members of the public may also discuss budget matters with the Board of Commissioners during regular board sessions throughout the year. For those unable to attend a board session or budget committee meeting, Capital Community Television (CCTV) broadcasts all board and budget committee meetings, and the sessions can be viewed on the Internet.

### Marion County Website

To assist all participants in reviewing budget information, the entire adopted budget is available on the county website at [www.co.marion.or.us](http://www.co.marion.or.us).

MARION COUNTY FY 2014-15 BUDGET  
BUDGET OVERVIEW

BUDGET CALENDAR

**Budget Calendar for FY 2014-15**

FY 2014-15 BUDGET DEVELOPMENT AND BUDGET PRESENTATION SCHEDULE				
	2014			
January	13	Mon	All departments begin budget preparation	
January	27	Mon	Central Services departments preliminary budgets due: Board of Commissioners, Finance, Legal Counsel	4:00 PM
January	31	Fri	Central Services departments preliminary budgets due: Business Services & Information Technology	4:00 PM
February	4	Tue	Budget Officer meets with Central Services departments: Board of Commissioners Business Services Finance Legal Counsel Post-Meeting Review	1:30 - 1:45 1:45 - 2:30 2:30 - 2:45 2:45 - 3:00 3:00 - 4:00
February	5	Wed	Final Central Services Meeting and Budget Decisions Information Technology Discussion and final decisions	10:00 - 11:00 11:00 - 2:00
February	24	Mon	Central Services departments notified of Budget Officer decisions	4:00 PM
February	24	Mon	Central Services allocations given to departments	4:00 PM
March	5	Wed	Central Services departments revised budgets due	4:00 PM
March	17	Mon	<b>Preliminary Budgets Due From All Departments</b>	12:00 N
April	4	Fri	Budget Officer meets with Department Heads and Elected Officials: Sheriff's Office District Attorney Juvenile Health Public Works Justice Courts	9:00 - 10:00 10:00 - 10:45 11:00 - 11:45 1:00 - 2:00 2:00 - 3:00 3:00 - 3:30
April	8	Tue	Budget Officer meets with Department Heads and Elected Officials: Treasurer Assessor / Tax Clerk and Clerk Records Law Library Community Services CIP and All Other Funds Budget Discussion	9:00 - 9:15 9:15 - 9:30 9:30 - 10:00 10:00 - 10:10 10:15 - 10:30 10:30 - 11:30 1:00 - 4:00
April	16	Wed	Departments notified of Budget Officer decisions	4:00 PM
May	2	Fri	<b>Revised Budgets Due From All Departments</b>	4:00 PM
May	9	Fri	Budget validation by GL team	4:00 PM
May to May	12 23	Mon Fri	Budget Team - review budgets, request corrections from departments, prepare summary schedules, assemble budget binders	

MARION COUNTY FY 2014-15 BUDGET  
BUDGET OVERVIEW

**FY 2014-15 BUDGET DEVELOPMENT AND BUDGET PRESENTATION SCHEDULE**

2014

MEETINGS ARE HELD IN THE SENATOR HEARING ROOM AT COURTHOUSE SQUARE

June	3	Tue	<b>FY 2014-15 Opening Budget Session - Budget Committee</b> Budget Officer's FY 14-15 Message Budget Structure Overview and Process <b>Compensation Board Report</b> Break <b>General Government</b> Assessor / Tax County Clerk Treasurer Lunch <b>Public Safety</b> District Attorney Justice Courts Juvenile Sheriff's Office Break <b>Central Services</b> Board of Commissioners Business Services Finance Information Technology Legal Counsel / Law Library <b>Community Services / Capital</b> Community Services Capital Improvement Projects <b>Public Comment Period</b>	9:30 - 10:30 10:30 - 10:45 10:45 - 11:00 11:00 - 11:15 11:15 - 11:30 11:30 - 11:45 11:45 - 11:50 11:50 - 1:00 1:00 - 1:30 1:30 - 1:45 1:45 - 2:15 2:15 - 3:15 3:15 - 3:30 3:30 - 3:35 3:35 - 3:45 3:45 - 3:55 3:55 - 4:15 4:15 - 4:20 4:20 - 4:35 4:35 - 5:00 5:15 PM
June	4	Wed	<b>Public Comment Period</b> <b>Health</b> Health Break <b>Transportation &amp; Natural Resources</b> Public Works <b>Non-Departmental / Courthouse Square / Notes</b> Non-Departmental and Other Funds Courthouse Square Budget Note Update Lunch <b>Budget Recap and Deliberations</b> FY 14-15 Proposed Budget Recap Budget Committee Comments Break <b>Budget Committee Deliberations and Approval</b>	8:45 AM 9:00 - 10:00 10:00 - 10:15 10:15 - 11:15 11:15 - 11:30 11:30 - 11:45 11:45 - 12:00 12:00 - 1:00 1:00 - 1:30 1:30 - 2:30 2:30 - 2:45 2:45 - 5:00
June	5	Thurs	<b>Budget Deliberations and Approval (if necessary)</b>	9:00 - Noon

MARION COUNTY FY 2014-15 BUDGET  
BUDGET OVERVIEW

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BUDGET TERMINOLOGY

**Terminology**

Budget terminology used in this document may be unfamiliar to those who do not deal with local budgeting on a regular basis. The county budget revolves around sources, which are called resources, and uses, which are called requirements. The reader will have a better understanding of tables, graphs, charts and narratives in this document if key terms are understood.

Sources of funds are collectively entitled “**resources**”. The source of funds most commonly recognized by citizens is **revenue**, such as taxes and charges for services. However, there are other sources of funds available to the county. These include transfers, administrative cost recoveries, financing proceeds, and net working capital. **Transfers** reflect the movement of resources that one fund or department receives from another fund or department for special purposes; goods and services are not provided in return for these transfers. **Administrative cost recoveries** are charges for services one department renders to another department. **Financing proceeds** are derived from the sale of general or special revenue bonds. **Net working capital** is the beginning fund balance, e.g., prior year savings, of a fund.

Collectively all allocations of resources are entitled “**requirements**”. Individually, an **expenditure** is an outlay of cash, such as payment of wages and benefits or purchasing of office supplies. Two other requirements are **transfers out** and **administrative charges**. As state above, incoming transfers are recorded as resources for the receiving fund or department, whereas outgoing transfers are uses of funds for the paying fund or department’s side. There are other uses of funds which do not actually allow expenditures. One such allocation is to **contingency**. Amounts budgeted for contingency are not available for immediate expenditure. Rather, contingent funds are recognized as being available for unforeseen needs in the budget year, provided the governing body first authorizes the reallocation of budgeted contingency to an expenditure category or categories. Another non-expendable “use” of funds is unappropriated ending fund balance, or as stated in the budget, **ending fund balance**. This is the estimated amount of budgeted year-end resources that are not allocated for any other uses and are not available in the budget year.

Oregon local budget law requires use of specific categories for requirements. These are **personnel services, materials and services, capital outlay, transfers (out), debt service, special payments, general operating contingencies, reserves** (in reserve funds only), and **unappropriated ending fund balance**.

Marion County classifies **administrative charges** and indirect costs in materials and services budget category for appropriation purposes. Administrative charges in Marion County are internal service charges assessed by central services departments to other departments for central support services rendered. All tables and charts in this book refer only to materials and services, with administrative charges included in these totals.

Glossary

**COMMONLY USED ACRONYMS**

---

BOC	Board of Commissioners
CDBG	Community Development Block Grant
CIP	Capital Improvement Project
COLA	Cost-of-Living Allowance
COPs	Certificates of Participation
GFOA	Government Finance Officers Association

# MARION COUNTY FY 2014-15 BUDGET BUDGET OVERVIEW

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FIMS	Financial Information Management System
IT	Information Technology
MCBEE	Marion County Business Enterprise Enhancement
OAR	Oregon Administrative Rules
ORS	Oregon Revised Statutes
PERS	Public Employees Retirement System
UEFB	Unappropriated Ending Fund Balance

---

## ACCRUAL BASIS OF ACCOUNTING

A method of accounting in which revenues are recorded when earned and expenses are recorded when the obligations are incurred, as opposed to when cash is received or spent.

---

## ADJUSTED GENERAL FUND RESOURCES

For Marion County, this term refers to the net calculation of **Estimated General Fund Resources** less adjustments for (a) certain one-time resources or transfers that are not related to the ongoing operations of the County, and (b) **Net Working Capital**. This net amount is then used in the calculation of budgeted amounts for General Fund **Contingency** and **Unappropriated Ending Fund Balance** and the Rainy Day Fund **Unappropriated Reserve**.

---

## ADMINISTRATIVE CHARGES

**Expenditures** incurred by County **departments** in return for general government services such as accounting, purchasing and personnel. Administrative charges are determined in accordance with the County's cost allocation plan.

---

## ADMINISTRATIVE COST RECOVERIES

Amounts recovered by **central services departments** in return for general government services provided to County **departments**.

---

## ADOPTED BUDGET

The annual **budget** authorized by a resolution of the Board of Commissioners before the beginning of each **fiscal year**.

---

## APPROPRIATION

Authorization granted by the Board of Commissioners to make **expenditures** and incur obligations for specific purposes. Appropriations are limited to a single **fiscal year**.

---

## APPROVED BUDGET

The annual **budget** agreed upon by the **Budget Committee** and recommended for adoption to the Board of Commissioners. Under **Local Budget Law**, the Board of Commissioners has authority to modify the approved budget prior to adoption.

# MARION COUNTY FY 2014-15 BUDGET BUDGET OVERVIEW

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## **ASSESSED VALUE**

---

The value set by the County Assessor on real estate and certain personal property as a basis for a property **tax levy**.

## **BASE BUDGET**

---

The **budget** used in the ongoing operation of a **program** at a current service level.

## **BEGINNING FUND BALANCE**

---

A fund accounting term used to describe financial resources that are available in the current **fiscal year** because they were not expended in the previous **fiscal year**. Marion County uses the budget term Net Working Capital instead of beginning fund balance.

## **BUD SYSTEM**

---

An in-house computer program used by the County to develop the annual **budget**.

## **BUDGET**

---

A comprehensive annual financial plan that includes an estimate of **expenditures** for a given purpose and the proposed means of financing the estimated **expenditures**.

## **BUDGET CALENDAR**

---

A schedule of dates outlined by the County for the preparation and adoption of the annual **budget**.

## **BUDGET CATEGORY**

---

The functional level of **expenditure** detail at which the **budget** is appropriated and for which the County is held accountable. The County uses the following budget categories:

**Personal Services** – Includes salaries and wages, overtime, part-time pay and fringe benefits.

**Materials and Services** – Includes **contracted services**, consumable materials, supplies, operating costs and other services. This category also includes **administrative charges**.

**Capital Outlay – Expenditures** for the acquisition of **fixed assets**.

**Debt Service** – Payment of principal and interest on borrowed funds.

**Special Payments** – Includes **expenditures** not readily classified in one of the other budget categories.

**Interfund Transfers** – Amounts moved from one **fund** to finance activities in another **fund**.

**Contingency** – An appropriated amount reserved to fulfill unanticipated demands and expenses. The Board of Commissioners must first authorize the reallocation of contingency to an expenditure category before the expenditure may be incurred.

## **BUDGET COMMITTEE**

---

A committee comprised of the Board of Commissioners and an equal number of citizens appointed from the County that reviews and approves the annual **budget** prior to adoption by the Board of Commissioners.

# MARION COUNTY FY 2014-15 BUDGET BUDGET OVERVIEW

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## **BUDGET MESSAGE**

---

A document prepared and presented by the **Budget Officer** that explains the County's annual **budget** and financial priorities.

## **BUDGET OFFICER**

---

A person appointed by the Board of Commissioners to assemble **budget** information and oversee preparation of the proposed **budget**. The Chief Administrative Officer generally serves as the Budget Officer.

## **CAPITAL IMPROVEMENT PROGRAM**

---

The County's long-term plan for providing the **fixed assets** needed for service delivery, including public facilities and infrastructure.

## **CAPITAL IMPROVEMENT PROJECT (CIP)**

---

A project proposed by a County **department** to acquire or construct **fixed assets**.

## **CENTRAL SERVICES DEPARTMENTS**

---

County **departments** that provide general government services such as accounting, purchasing and personnel.

## **CONTRACTED SERVICES**

---

Services provided under contract by businesses or by individuals who are not County employees.

## **DEBT SERVICE**

---

The payments required for interest on, and repayment of, principal amount of debt.

## **DECISION PACKAGE**

---

A **budget** request for items not included in a **department's base budget**.

## **DEDICATED FUNDS**

---

County resources subject to restrictions imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

## **DEPARTMENT**

---

The basic organizational unit of the County.

## **DISCRETIONARY RESOURCES**

---

County resources not subject to outside restrictions.

MARION COUNTY FY 2014-15 BUDGET  
BUDGET OVERVIEW

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**EMPLOYEE BENEFITS**

---

Amounts paid on behalf of employees, which are not included in gross salary, but are considered a part of the cost of salaries and benefits. Examples include group health premiums, contributions to PERS, Social Security taxes, and group life insurance premiums.

**ENCUMBRANCE**

---

The commitment of appropriated funds to purchase an item or service in the form of a purchase order, contract or other obligation.

**ESTIMATED GENERAL FUND RESOURCES**

---

Estimates prepared during the budget process for all resources attributable to the **General Fund**, including **Net Working Capital**, Revenues and Transfers.

**EXPENDITURE**

---

The liability incurred by the County for goods or services received.

**FISCAL YEAR**

---

The twelve-month accounting period beginning on July 1 and ending on June 30.

**FIXED ASSET**

---

A tangible item with a value of \$5,000 or more and a useful economic lifetime of two years or more, such as land, buildings, machinery, furniture and equipment.

**FULL-TIME EQUIVALENT (FTE)**

---

A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time employee working 10 hours per week would be equivalent to .25 FTE (10 x 52 / 2,080). Temporary positions are not included in FTE counts. The following processes relate to changes in FTE's:

**Add** – A new position approved by the **Budget Committee** or the Position Review Committee.

**Delete** – Elimination of an existing position.

**Add/Delete** – Simultaneous deletion of an existing vacant position and addition of a new position.

**Reclassification** – Review and adjustment of an existing position based on analysis by Human Resources and approval by the Personnel Officer.

**FUND**

---

A fiscal and accounting entity with a self-balancing set of accounts that record cash and other financial resources, related liabilities, balances and changes, which are segregated for a specific activity or objective. The County uses the following types of funds:

**General Fund** – Accounts for all County activities that are not required to be accounted for in another fund. The General Fund is the main operating fund of the County.

# MARION COUNTY FY 2014-15 BUDGET BUDGET OVERVIEW

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**Special Revenue Fund** – Accounts for the proceeds of revenue sources that are legally required to be expended for specific purposes.

**Debt Service Fund** – Accounts for the payment of general long-term debt principal and interest.

**Capital Projects Fund** – Accounts for resources to be used for the purchase or construction of major capital items.

**Enterprise Fund** – Accounts for activities that are financed and operated in a manner similar to private business enterprises.

**Internal Service Fund** – Accounts for certain activities of a County **department** in which goods and services are provided to other **departments** on a cost reimbursement basis.

**Agency Fund** – Accounts for assets received by the County on behalf of other governments or organizations.

## **FUND BALANCE**

---

The excess of **fund** assets over liabilities. Accumulated balances are the result of an excess of revenues over **expenditures** during some period. A negative fund balance is a deficit balance.

## **GENERAL RESERVES**

---

For Marion County, general reserves include the **General Fund Contingency** and **Unappropriated Ending Fund Balance** and the Rainy Day Fund **Unappropriated Reserve**. These are the resources maintained by the County to ensure the future financial stability of the County.

## **LOCAL BUDGET LAW**

---

The set of state statutes that local governments in Oregon are required to follow in the budgeting and **expenditure** of public funds.

## **MARION COUNTY BUSINESS ENTERPRISE ENHANCEMENT (MCBEE)**

---

Marion County has assessed its **Enterprise Resource Planning (ERP)** system and has recognized the need to enhance its business processes in order to fully leverage its infrastructure investment. This term is used to reference the project associated with creating business systems within Marion County that are integrated enterprise-wide systems.

## **MODIFIED ACCRUAL BASIS OF ACCOUNTING**

---

A method of accounting in which revenues are recorded when measurable and available and expenditures are recorded when the obligations are incurred, as opposed to when cash is received or spent.

## **NET ASSETS**

---

The difference between a government's assets and its liabilities. This term is a financial (non-budgetary) term used primarily in government-wide financial reporting and proprietary fund financial reporting.

## **NET WORKING CAPITAL**

---

A term used in the **budget** to define the amount of net resources computed at the end of the **fiscal year** that is available as a resource in the ensuing **fiscal year**.

# MARION COUNTY FY 2014-15 BUDGET

## BUDGET OVERVIEW

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### **PERMANENT RATE LIMIT**

---

The maximum rate of ad valorem property taxes that a local government may impose. There is no action that can increase the permanent rate. For Marion County, the permanent rate limit is \$3.0252 per \$1,000 of assessed property value.

### **PROGRAM UNIT**

---

A group of related activities aimed at accomplishing a major service or function for which the County is responsible.

### **PROPOSED BUDGET**

---

The annual **budget** recommended for approval to the **Budget Committee** by the Budget Officer. Under **Local Budget Law**, the Budget Committee has authority to modify the proposed budget prior to approval.

### **RESERVE**

---

An account used either to set aside budgeted revenues that are not required for **expenditure** in the current budget year or to earmark revenues for a specific future purpose.

### **STRATEGIC PLAN**

---

A policy document developed by the Board of Commissioners in April 2006. This document established, in written form, the County's Mission, Vision, Strategic Issues and Goals based on a set of defined Values.

### **SUPPLEMENTAL BUDGET**

---

A **budget** prepared to meet needs or spend resources that were not anticipated when the regular **budget** was adopted. In general, a supplemental budget must be published, discussed in a public hearing and adopted by the Board of Commissioners.

### **TAX ANTICIPATION NOTES (TANS)**

---

Short-term notes issued by the County in anticipation of the collection of taxes. Typically, the County issues TANS to smooth out fluctuations in cash flow related to property tax collections.

### **TAX LEVY**

---

The total amount of property taxes imposed by the County for the **fiscal year**.

### **UNAPPROPRIATED ENDING FUND BALANCE**

---

The amount set aside in the **budget** to be used as a resource in the next year's **budget**. This amount cannot be transferred by resolution or used through a **supplemental budget**, unless necessitated by a qualifying emergency.

### **UNAPPROPRIATED RESERVE**

---

For Marion County, unappropriated **reserve** is used to reflect the balance in the Rainy Day Fund that has not received **appropriation** authority for **expenditure** in the current year.

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MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**TOTAL BUDGET**

The fiscal year 2014-2015 budget totals \$370,830,876. This is a \$15,131,023 decrease from the fiscal year 2013-2014 final budget of \$385,961,899.

Oregon local budget law requires a balanced budget to be adopted by the governing body. Therefore, total resources and total requirements are equal.

The budget includes an \$82,390,826 General Fund and \$288,440,050 for all other funds. Some county departments are funded partially or entirely through the General Fund which includes property tax revenues. The majority of non-General Fund revenues are federal, state, and other agencies' contracts and grants that by law must be spent for specific purposes.

In this Summary section and throughout the remainder of this book, fiscal year 2013-14 budget amounts are the final budget after three supplemental budgets.

**COUNTY RESOURCES OVERVIEW**

In addition to revenues expected to be collected during the fiscal year, local budget law requires other available resources to be disclosed in the budget, including beginning net working capital, internal transactions, and transfers. These together are referred to as resources. Revenues are those funds received during the course of the fiscal year from outside sources. Beginning net working capital is that portion of the prior fiscal year ending fund balance available to finance the succeeding fiscal year's budget. Marion County's internal transactions are transactions between funds resulting from departments providing services to other departments. On the resources side, they are called administrative cost recoveries. The sum of revenues, working capital, internal transactions, and transfers are the total resources. The total resources budget is \$370,830,876.

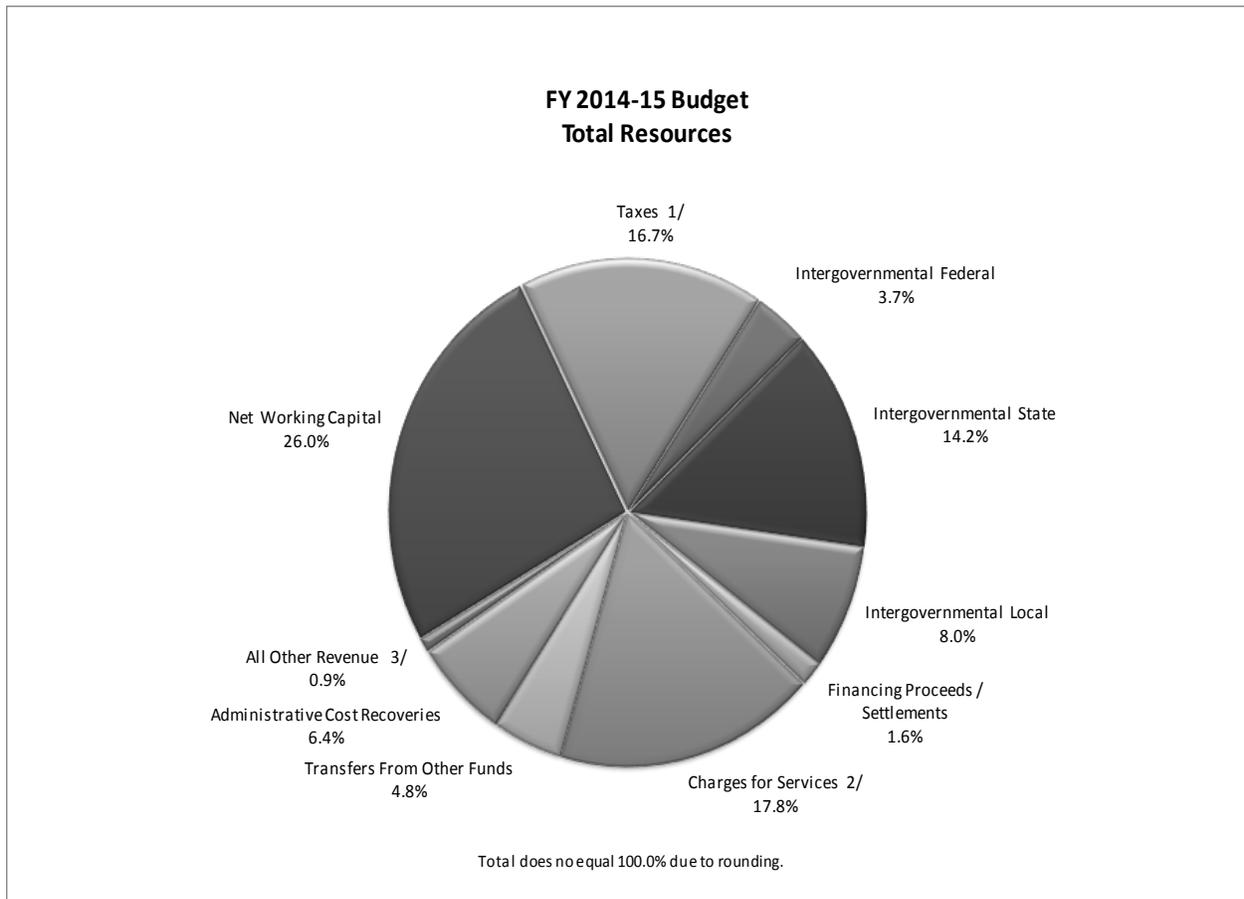
FY 2014-15 Total County Resources

Fund	Net Working Capital	Administrative Cost Recovery	Transfers In	Financing Proceeds	Current Revenue	Total Resources
General Fund	9,102,089	-	3,821,437	-	69,467,300	82,390,826
All Other Funds	87,178,490	23,864,359	13,983,120	5,000,000	158,414,081	288,440,050
total	96,280,579	23,864,359	17,804,557	5,000,000	227,881,381	370,830,876
% of total	26.0%	6.4%	4.8%	1.3%	61.5%	100.0%

# MARION COUNTY FY 2014-15 BUDGET SUMMARY

## Total County Resources Chart

The county's \$370,830,876 revenues and other available resources are shown in major categories on the following chart.



Net Working Capital	\$	96,280,579
Taxes 1/		61,762,000
Intergovernmental Federal		13,599,363
Intergovernmental State		52,726,747
Intergovernmental Local		29,642,758
Charges for Services 2/		63,241,629
Financing Proceeds		5,000,000
Administrative Cost Recoveries		23,864,359
All Other Revenue 3/		24,713,441
<b>TOTAL</b>	<b>\$</b>	<b><u>370,830,876</u></b>

1/ Total taxes include property tax collections (current year collections, delinquent taxes anticipated to be collected in the current year, and interest and penalties on delinquent tax), and cable television franchise taxes.

2/ Includes licenses, permits, fees, tolls, certain reimbursements, and other charges for services.

3/ Includes fines, interest, intrafund loan principal payments, settlements, certain reimbursements, and miscellaneous revenue.

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**MAJOR COUNTY RESOURCES**

County resources are categorized according to like characteristics, as the total county resources chart shown on the previous page shows. Net Working Capital is a resource although it is not classified as revenue.

**Marion County - Budget - Income Summary**

By County Wide Summary

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	Increase or (Decrease) Compared to Prior Year	+/- % Prior Budget"
<b>RESOURCES</b>						
57,221,364	57,828,333	Taxes	58,924,457	61,762,000	2,837,543	4.82%
2,259,909	2,560,939	Licenses and Permits	2,496,728	2,669,632	172,904	6.93%
11,929,543	13,733,003	Intergovernmental Federal	17,706,582	13,599,363	(4,107,219)	-23.20%
53,613,687	55,051,779	Intergovernmental State	59,890,812	52,726,747	(7,164,065)	-11.96%
21,524,422	19,692,819	Intergovernmental Local	21,414,653	29,642,758	8,228,105	38.42%
64,389,278	63,108,172	Charges for Services	65,434,716	63,241,629	(2,193,087)	-3.35%
21,474,785	22,492,322	Admin Cost Recovery	23,492,208	23,864,359	372,151	1.58%
2,868,837	3,548,317	Fines and Forfeitures	2,582,469	2,429,706	(152,763)	-5.92%
864,046	747,518	Interest	771,365	694,601	(76,764)	-9.95%
798,652	716,163	Other Revenues	5,616,311	223,529	(5,392,782)	-96.02%
10,947,312	8,858,822	General Fund Transfers	9,081,001	11,409,800	2,328,799	25.64%
12,474,492	5,497,688	Other Fund Transfers	12,886,717	6,394,757	(6,491,960)	-50.38%
202,608	12,461,414	Settlements	188,677	891,416	702,739	372.46%
0	850,000	Financing Proceeds	15,000,000	5,000,000	(10,000,000)	-66.67%
90,631,340	93,991,356	Net Working Capital	90,475,203	96,280,579	5,805,376	6.42%
<b>351,200,275</b>	<b>361,138,643</b>	<b>TOTAL RESOURCES</b>	<b>385,961,899</b>	<b>370,830,876</b>	<b>(15,131,023)</b>	<b>-3.92%</b>

The resources shown in the above table include the General Fund. The remainder of this section about resources will exclude General Fund data, which is discussed in another section of this book.

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**County Resources Excluding the General Fund**

A table and a discussion of each category and the major resources follow. Comparative budgets for resources are stated for fiscal years 2014-15 and 2013-14. The reasons for year-to-year budget changes are not discussed here, with some high level exceptions. The reasons for changes are found in the departmental and non-departmental program budgets discussed in other parts of this book. Amounts discussed in this section are rounded.

**Total County Resources Excluding General Fund**

	<u>FY 13-14 Budget</u>	<u>FY 14-15 Budget</u>	Change FY 14-15 Over FY 13-14
Net Working Capital	\$ 83,162,936	\$ 87,178,490	\$ 4,015,554
Taxes 1/	290,000	285,000	(5,000)
Intergovernmental Federal	16,398,180	13,319,363	(3,078,817)
Intergovernmental State	53,740,486	48,696,739	(5,043,747)
Intergovernmental Local	21,414,653	29,642,758	8,228,105
Charges for Services 2/	62,057,843	59,826,423	(2,231,420)
Financing Proceeds	15,000,000	5,000,000	(10,000,000)
Transfers From Other Funds	15,514,438	12,983,120	(2,531,318)
Administrative Cost Recoveries	23,492,208	23,864,359	372,151
Settlements	174,992	891,416	716,424
All Other Revenue 3/	10,787,339	6,752,382	(4,034,957)
<b>TOTAL</b>	<u>\$ 302,033,075</u>	<u>\$ 288,440,050</u>	<u>\$ (13,593,025)</u>

1/ Total taxes include property tax collections (current year collections, delinquent taxes anticipated to be collected in the current year, and interest and penalties on delinquent tax), and cable television franchise taxes. The latter are included

2/ Includes licenses, permits, fees, tolls, reimbursements, and other charges for services.

3/ Includes fines and forfeitures, interest, intrafund loan principal payments, reimbursements, and miscellaneous revenue.

**Net Working Capital**

The terms “net working capital” and “beginning fund balance” are interchangeable in budgeting. Marion County uses the term net working capital. Beginning fund balance is the ending fund balance of prior year funds and programs that has carried over to begin a new fiscal year. A fund balance is the accumulation of revenues over expenditures throughout the life of the fund. It may include the unexpended portion of any or many of the categories of revenues for any given fund, and multiple revenues may have been comingled to the extent that individual revenues have lost their identity.

Net Working Capital

Net Working Capital **increased \$4.0 million** compared to the prior fiscal year budget for all funds. All except three of the county’s 37 budgeted funds have Net Working Capital budgeted for FY 14-15. The internal services Central Services Fund by rule has no ending fund balance as it charges administrative charges to other funds in an amount equal to its total expenditures. Some special revenue funds are required by law to transfer out to outside organizations or county organizations all revenue received. A schedule of change in fund balance discussed later in this section provides additional information about Net Working Capital, although the FY 14-15 budget is not compared to the FY 13-14 budget in the schedule.

For many funds, Net Working Capital is one of the more difficult resources to estimate because the estimates must be made several months prior to the end of the fiscal year when the budget is being formulated. At that time, departments must estimate both current year revenue and current year expenditures. Capital funds accounting for large construction projects are often difficult to estimate.

# MARION COUNTY FY 2014-15 BUDGET SUMMARY

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Notable increases in Net Working Capital by fund are:

- Facility Renovation Fund increased \$8,775,000, up from zero
- Health Fund increased \$3,220,696 (+24%)
- General Fund increased \$1,800,725 (+25%)
- Community Corrections Fund increased \$674,658 (+62%)
- Sheriff Grants Fund increased \$408,745 (+77%)
- Building Inspection Fund increased \$274,238 (+57%)

Notable decreases in Net Working Capital by fund are:

- Courthouse Square Redevelopment Fund decreased \$2,165,007 (-91%)
- Capital Building and Equipment Fund decreased \$248,671; (-46%)

## **Taxes**

More than ninety-nine percent (99%) of tax revenue in the County is from property taxes and these are recorded in the General Fund.

### Franchise Fees on Trash Collectors

Franchise fees are classified as a tax by local government financial rule. Franchise fees are paid by trash collectors and allocated to solid waste management activities. They are managed by the Environmental Services program of the Public Works Department. The franchise fees are budgeted at \$285,000 in FY 14-15 compared to \$290,000 in FY 13-14.

## **Intergovernmental Federal**

Intergovernmental federal revenue is estimated based on current information provided by state agencies for pass-through federal funds and provided by federal grantor agencies for direct grants. In some cases departments use their knowledge of federal statutory funding requirements or what discretionary funding is available, and at what level.

### Secure Rural Schools

Revenues were formerly derived from amounts collected by the federal government for forest reserve rentals, sales of timber, and other sources from national forest reserves and Oregon and California Railroad Grant lands within Marion County. Federal timber sales subsidies were subsequently appropriated by the federal government through the Secure Rural Schools and Community Self-Determination Act in three parts. Title I provided funding to the county General Fund, to the Public Works Fund for road work, and to a County Schools Fund; Title II funds were passed through Resource Advisory Councils (RAC) federal forest improvement projects; Title III revenues were allocated to county programs for projects such as sheriff forest patrol that are beneficial to national forest lands and certain non-federal lands within the county. Federal funding was not expected to be re-authorized and no revenue was budgeted for either FY 13-14 or FY 14-15. However, the funds were re-appropriated for FY 13-14 by the federal government in the middle of the county fiscal year and total actual revenue received was slightly more than \$2 million

### Oregon Department of Justice Child Support Subsidies

These are federal child support revenues passed through the Oregon Department of Justice, Division of Child Support to maintain child support enforcement activities, which is a 66% federal match on qualified expenses for support enforcement activities pursuant to federal statute under Title IV of the Social Security Act. There is \$1.25 million budgeted for FY 14-15 which is a slight increase from the FY 13-14 \$1.24 million as funding has remained consistent for many years..

# MARION COUNTY FY 2014-15 BUDGET SUMMARY

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## **Intergovernmental State**

State revenue is estimated based on current information provided by state grant and contract officials, reinforced by quarterly state economic forecasts, trend analysis examining whatever number of years appears to best characterize a trend, and state statutory requirements to provide funding.

### Gas Tax (Motor Vehicle Fuel Tax)

The gas tax is a state fuel tax calculated on a per gallon basis. Oregon's constitution is the legal authority for imposing and collecting the gas tax, and dedicates the tax revenue to transportation funding; the tax is also commonly referred to as a road tax. The Oregon Department of Transportation (ODOT) is responsible for distribution of the tax revenues. Revenues must be used exclusively for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets, roadside rest areas, and some of the cost of administration. As vehicle use has grown over the years so has gas tax revenue, although the current trend is that revenue growth is not keeping pace with population and vehicle miles driven, as miles per gallon has improved for vehicles. The Department of Public Works is the recipient of all gas tax. The FY 14-15 gas tax revenue budget is \$17.96 million, virtually the same as FY 13-14.

### Mental Health Grants and Contracts

Mental health, alcohol and drug, and developmental disabilities contract and grant revenues are received from the Oregon Health Authority, Oregon Department of Human Resources, and other agencies. The funds are used for both Health Department in-house programs and for contracting with outside non-governmental organization providers of similar services. The FY 14-15 \$13.5 million budget is reduced from \$18.5 million in FY 13-14; this gap will be closed substantially if funding is added through typical contract amendments that are executed during the ongoing fiscal year.

### Community Corrections Grant-in-Aid (SB 1145)

This revenue is distributed from the Oregon State Department of Corrections to the Sheriff's Office as payment for the county's assumption of responsibility for felons on parole, on probation, on post-prison supervision, sentenced to 12 months or less incarceration, and other purposes. The Sheriff's Office allocates the funding for parole and probation programs and care of county jail inmates. FY 14-15 revenue is budgeted at \$10.9 million which is the same level as FY 13-14.

### Video Lottery

The Oregon State Lottery Commission transfers an amount equal to 2.5% of net receipts from video lottery games, similar to casino slot machines, from the State Lottery Fund to counties, with ninety percent distributed to each county in proportion to the gross receipts from the games in each county. Funds are required to be expended on economic development activities. Economic development programs or projects are recommended by the county's Economic Development Advisory Board and approved by the Board of Commissioners. The revenue and expenditures are recorded in a non-departmental fund. Video Lottery revenue is budgeted at \$1.38 million in FY 14-15 compared to \$1.43 million in FY 13-14.

### Oregon Commission on Children and Families Grants

Revenues passed through the Oregon Commission on Children and Families has provided funding for a number of diverse programs over the past several years: Great Start, Crisis Nursery, Healthy Start, Basic Capacity, Children, Youth and Families Flexible, and Child Appointed Special Advocates. The funds are administered by the county Department of Community Services, a restructured department which includes the former Department of Children and Families. State grant funding that once totaled \$1.5 million annually was subsequently subject to rapid elimination and there is no new revenue in FY 14-15. The state has devised a new service delivery system that eliminates pass-through and direct services by counties.

# MARION COUNTY FY 2014-15 BUDGET SUMMARY

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## **Intergovernmental Local**

Although local government revenue is occasionally received from city and foundation grants, the far greater amount of the revenue in this category comes from the Mid-Valley Behavioral Care Network (MVBCN).

### Mid-Valley Behavioral Care Network (MVBCN or more commonly “BCN”)

Mid-Valley Behavioral Care Network is a managed behavioral healthcare organization directed by a partnership of consumer-advocates and service providers who provide mental health and chemical dependency services in five counties including Marion County. Revenue to be received from this agency is estimated based on its financial plan including amounts budgeted to distribute to each of the five counties.

The Health Department receives state health capitation funds passed to the BCN and in turn allocated to counties who are members of the Mid-Valley Behavioral Care Network. The primary revenues are for specific mental health services. BCN contracts with the Health Department to provide Community and Provider Services (CAPS) and special crisis and respite services are provided additional funding. There are also small discretionary grant revenues which are used for purposes defined in an agreement with the BCN, including, but not limited to, Health Department administration and Psychiatric Crisis Center operations. FY 14-15 budgeted revenues totaling \$29.6 million are substantially higher than the \$21.4 million FY 13-14 budget.

## **Charges for Services**

There is a great diversity of services provided by Marion County countywide and Charges for Services reflect that diversity. Charges for services outside the General Fund include fees for health, public safety, environmental health, surveyor, building inspection, land use planning, solid waste disposal, and dog services, as well as county fair sales, insurance assessments, various reimbursements, street assessments, ferry tolls, property leases, fleet rentals, and more.

### Waste-to-Energy Tipping Fees

The Public Works Department Environmental Services Program earns solid waste disposal tipping fees collected at the Waste-to-Energy Facility located in Brooks. The plant is privately owned and operated under a contract with Marion County, with the county receiving a share of the gross receipts. Tipping revenue relatively finite and stable because there is a limit to capacity and the plant generally operates at capacity. The \$9.1 million FY 14-15 budget is a \$0.6 million decrease from the \$9.7 million FY 13-14 budget.

### SKRTS (Salem-Keizer Recycling and Transfer Station) Tipping Fees and North Marion Tipping Fees

Customers who are not commercial garbage haulers bring garbage to SKRTS in southeast Salem or North Marion Recycling and Transfer Station in Woodburn and pay a tipping fee. The garbage is subsequently transported to the Waste-to-Energy Facility and incinerated. Compostable material goes to a commercial composting facility. Recyclable items are hauled to recycling markets; there is no tipping fee for recycled items. The fees are part of Environmental Services Program general operating revenues that are allocated to contracts for monitoring wells, the recycling program, engineering services, and other waste management services. . FY 14-15 budgeted revenues totaling \$3.2 million are markedly higher than the \$2.7 million FY 13-14 budget

### Electricity Generation Fees

The Waste-to-Energy Facility burns waste at high temperature, generating steam that in turn drives turbines that generate electrical power. This electrical power is sold to Portland General Electric (PGE). Part of the fees earned from the sale of electricity goes to the county under the terms of the contract with the plant owner. Electrical generation fees revenue have been stable due to firm prices and a demand that has fully

## MARION COUNTY FY 2014-15 BUDGET SUMMARY

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used plant capacity. The FY 13-14 budget of \$5.4 million reflects the average revenue of the prior six years. However, the FY 14-15 budget of \$2.9 million is a huge decrease. This is an expected new revenue level as PGE now has a lower cost energy purchase alternative in natural gas.

### Ferrous Metals Fees

This is revenue generated from the sale of ferrous metals that are recovered from the ash after waste is incinerated at the Waste-to-Energy Facility. The fees are collected as part of the terms and conditions for services with a contractor who recovers the metal. The funds are allocated along with other general operating resources of the Environmental Services Program. A new process that better recovers ferrous metal and small quantities of some types of non-ferrous metal from the incinerator ash was expected to increase after new equipment became fully operational. However, recovery has not met expectations and the f \$1.86 million FY 14-15 budget reflects a more realistic budget than the \$2.79 million FY 13-14 budget which was overstated.

### Medicaid Fees

The Health Department bills the state for federal Social Security Act Title XIX (“19”) Medicaid fees for services. Behavioral health services for Medicaid are billed under an Office of Mental Health and Addiction Services (OMHAS) contract. Other billings occur under Department of Human Services, Office of Medical Assistance Program (OMAP) for services provided to clients covered by the Oregon Health Plan. Health Department charges are based on unit cost; however the actual reimbursement is set per the payer’s reimbursement schedule. The Juvenile Department also bills federal Medicaid through the state. The fees are for provision of a standardized program of rehabilitation services to qualified youth. The Guaranteed Attendance Program (GAP) also provides these services. The FY 14-15 budget of \$3.47 million is an increase of \$0.33 million over FY 13-14 \$3.14 million budget.

### Supervision Fees (Probation and Parole)

A state regulated supervision fee is assessed each adult parole and probation client. The Sheriff’s Office allocates these fees to offset a portion of the cost of supervision of parole and probation clients. The FY 14-15 and FY 13-14 budgets are both at \$0.8 million consistent with the last several years.

### Public Works Services to County Departments

The Public Works Department provides vehicle maintenance and minor other services, e.g., radio repair, to Marion County Sheriff’s Office, Juvenile Department, and Business Services Department. Public Works also provides the same services to the county pool car and light duty fleet which it manages. The FY 14-15 \$1.52 million budget is slightly decreased from the FY 13-14 \$1.57 million budget.

### Public Works Fleet Rentals

The Public Works Department collects for rental of motor pool cars and for fleet vehicle leases to departments. The FY 14-15 and FY 13-14 budgets are at the \$1.8 million level.

### Insurance

Charges for Services includes insurance charges budgeted in the Self-Insurance Fund. County departments and quasi-governmental agencies including the Marion County Housing Authority, the Mid-Valley Behavioral Care Network and several service districts that employ personnel are charged for a share of several types of county insurance costs. The FY 14-15 budget for the major insurance is: medical and dental health insurance \$21.4 million; liability insurance \$1.0 million; workers’ compensation insurance \$0.8 million; and group life, long-term disability, and unemployment insurance total \$0.9 million. The FY 14-15 budget of \$24.1 million is an increase of \$0.9 million from the FY 13-14 budget of \$23.2 million.

# MARION COUNTY FY 2014-15 BUDGET SUMMARY

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## **Licenses and Permits**

(the dollar amounts are included in Charges for Services on the schedule at the beginning of this subsection)

Licenses and permits revenue is estimated based on trend analysis covering five years, including review of each of the types of fees collected. State quarterly economic forecasts are also reviewed with attention to the housing industry specifically and the construction industry generally.

### Structural (Building) Permits

Building inspection revenues are generated from fees for structural, mechanical, plumbing, and electrical inspections, and from permits. These are revenues managed by the Department of Public Works. The \$2.05 million FY 14-15 budget is an increase of \$2.1 million over the \$1.84 million FY 13-14 budget.

## **Financing Proceeds**

Although budgeted two consecutive years as part of an infrastructure upgrade program, financing proceeds are otherwise infrequently budgeted. For FY 14-15 \$5.0 million is budgeted for the second year bank loan to provide one-half of the estimated \$10 million financing of Courthouse parking garage construction.

## **Transfers from Other Funds**

In Marion County's governmental budgeting system, resources are sometimes moved from one fund to another or others by means of transfer accounts. The fund receiving the transfer shows it as a fund resource. The result is that revenue is counted twice. Once when revenue is initially recorded in fund "A", and a second time after transferring out of fund "A" into fund "B". One of the most common situations is a transfer from the General Fund to other funds, including capital funds, debt service funds, and operating funds that are primarily funded by non-General Fund resources but require either temporary or permanent additional funding in order to pay the full cost of providing a service or services. Other funds are budgeted to receive a total of \$11.4 million from the General Fund in FY 14-15. Another \$6.4 million is budgeted for transfers between other funds, such as transfers from the Criminal Justice Assessment Fund to the Sheriff's Grant Fund and the Juvenile Grant Fund, a transfer from the Lottery Distribution Fund to the Land Use Planning Fund, transfer from one capital improvement fund to another to consolidate funding, and an annual transfer from the Community Corrections Fund to the General Fund Sheriff's Office operations. A total of \$17.8 million is budgeted for transfer in FY 14-15 compared to \$22.0 million for FY 13-14 as a number of one-time only transfers in FY 13-14 drove transfers up to an unusually high total.

## **Administrative Cost Recoveries**

Administrative cost recoveries result from one department or program billing other departments or programs for services rendered. Internal services departments, grouped in the Central Services Fund, and the Self-Insurance Fund provides services or insurance coverage to all other departments and funds. Services given are county administration, information technology, financial management, payroll, human resources, risk management, facilities management, legal counsel, and a Public Employee Retirement System debt service assessment.

Administrative cost recoveries are unique revenue. The maximum that can be earned is a fixed amount based on a cost allocation plan. For example, the Information Technology Department knows how much it will be allowed to charge other departments and programs for its services based on its budget approved by the budget officer; in this case revenue is matched to expenditures. If the department expends less than budgeted, other departments will be charged according and the actual revenue will be matched to actual expenditures at fiscal year-end. The FY 14-15 budget of \$23.9 million is an increase of \$0.4 million over the \$23.5 million FY 13-14 budget.

## MARION COUNTY FY 2014-15 BUDGET SUMMARY

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### **Settlements**

Settlement revenue comes from settling financial claims against outside parties either through legal proceeding or outside of court, and tend to be one-time. There is a \$0.75 million settlement budgeted for FY 14-15 in a capital outlay fund along with several minor settlements in other funds for a total of \$0.89 million budgeted. This compares to one FY 13-14 \$0.2 million settlement in the Lottery Distribution Fund-

### **All Other Revenues**

Several revenue categories are combined for this discussion. These revenues include fines and forfeitures, investment earnings, loan interest, inter-fund loan principal payments, special grant loan repayment principal, donations, private foundation grants, and miscellaneous revenue that does not fit other categories and is often one-time. This is illustrated by the change in total All Other Revenue from \$5.9 million in FY 13-14 down to \$0.2 million in FY 14-15. A one-time \$5.0 million reimbursement from the local transit authority for its share of costs related to the Courthouse Square Remediation construction project in FY 13-14 was not repeated in FY 14-15. This, along with a decline in inter-fund loan principal payments accounts for the decrease.

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**COUNTY REQUIREMENTS OVERVIEW**

The amount planned for expenditure during the fiscal year is considerably less than the total budget. Oregon local budget law requires reporting of expenditures, internal transactions between funds, transfers, contingencies, and unappropriated ending fund balance in the total budget. These together are referred to as requirements.

The total budget includes internal transactions and transfers that are counted twice. Internal transactions are transactions between funds resulting from one department providing a service to another. On the expenditure side they are referred to as internal service (“administrative”) charges. Transfers are a special type of internal transaction that involves transferring resources out of one fund into another fund. For example, funds are transferred out of the General Fund into the Capital Improvement Projects Fund. In the General Fund, the transfer out is an expenditure, and in the Capital Improvement Projects Fund the incoming transfer is a resource which is in turn allocated to expenditures.

The total requirements budget is \$370,830,876. This is the sum of the expenditures, administrative charges, transfers out, contingency, reserves, and ending fund balance.

The expenditures budget is \$294,841,351. This is the total of direct expenditures, administrative charges (internal service), and transfers out. Expenditures equal true appropriation authority, e.g., authority to expend. Contingency, reserves, and ending fund balance which total \$75,989,525 are excluded from the expenditures total.

**Total direct expenditures are \$254,923,188.** This is the direct expenditure (resulting in cash outlays) for Personnel Services, Materials and Services, Capital Outlay, Debt Services, and Special Payments.

FY 2014-15 Total County Requirements

Fund	Total Direct Expenditures	Administrative Charges *	Transfers Out	Contingency	Reserves and Ending Fund Balance	Total Requirements
General Fund	\$ 56,155,954	\$ 9,072,373	\$ 11,409,800	\$ 1,249,437	\$ 4,503,262	\$ 82,390,826
All Other Funds	198,767,234	13,041,233	6,394,757	17,556,234	52,680,592	288,440,050
total	<b>\$ 254,923,188</b>	<b>\$ 22,113,606</b>	<b>\$ 17,804,557</b>	<b>\$ 18,805,671</b>	<b>\$ 57,183,854</b>	<b>\$ 370,830,876</b>
% of total	69%	6%	5%	5%	15%	100%

\* Internal service charges.

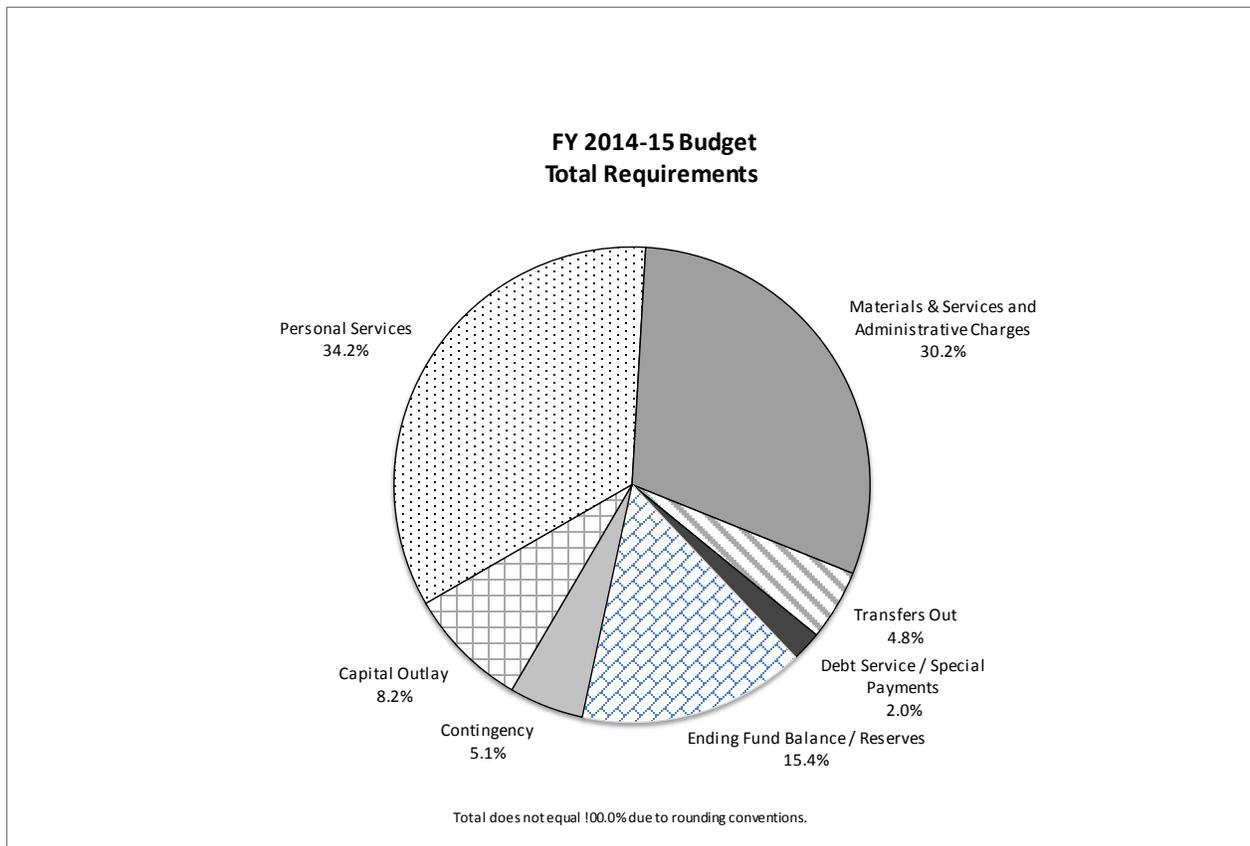
# MARION COUNTY FY 2014-15 BUDGET SUMMARY

## MAJOR COUNTY REQUIREMENTS

County requirements are categorized according to like characteristics. Several very similar categories are combined on the pie chart for the purpose of making it easier to read. Further discussions will follow the categories shown in the table below. Although Ending Fund Balance, Reserves and Contingency are requirements, they are not classified as expenditures and therefore not subject to appropriation.

Countywide Summary of Requirements  
FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	Increase or (Decrease) Compared to Prior Year	+/- % Prior Budget
114,745,813	115,109,555	Personnel Services	122,262,950	127,003,653	4,740,703	3.88%
84,820,102	87,444,870	Materials and Services	98,175,916	89,810,651	(8,365,265)	-8.52%
20,329,413	20,840,007	Administrative Charges	21,320,392	22,113,606	793,214	3.72%
6,542,003	21,702,750	Capital Outlay	50,005,838	30,551,411	(19,454,427)	-38.90%
2,556,882	2,764,183	Debt Service Principal	3,070,349	3,770,195	699,846	22.79%
3,297,142	3,232,284	Debt Service Interest	3,336,113	3,388,394	52,281	1.57%
1,004,961	1,611,548	Special Payments	966,267	398,884	(567,383)	-58.72%
23,421,804	14,356,510	Transfers Out	21,967,718	17,804,557	(4,163,161)	-18.95%
0	0	Contingency	12,432,626	18,805,671	6,373,045	51.26%
0	0	Reserves	3,274,640	2,493,584	(781,056)	-23.85%
0	0	Ending Fund Balance	49,149,090	54,690,270	5,541,180	11.27%
<b>256,718,120</b>	<b>267,061,706</b>	<b>TOTAL REQUIREMENTS</b>	<b>385,961,899</b>	<b>370,830,876</b>	<b>(15,131,023)</b>	<b>-3.92%</b>



# MARION COUNTY FY 2014-15 BUDGET SUMMARY

Major requirements categories discussion follows with broad explanations that are in many cases as applicable to the General Fund as to all other funds. In a departure from the resources discussion, the General Fund dollars are included in the budget amounts of this major county requirement section. More specificity prevails in the General Fund section located elsewhere in this book.

## Personnel Services

The county's personnel regulations allow for an annual five percent step increase for satisfactory service (merit). However, the county has a high percent of employees who have worked enough years to have reached the last step in their grade level, or are at longevity pay steps of service. There are no merit pay increases between longevity steps. The number of employees in the step 7 and longevity steps tends to keep overall percentage pay increases down.

A policy of requiring vacant positions to be budgeted no higher than a step 1 has had the effect in some funds and programs in lowering the Personnel Services budget. This is particularly true for positions that became vacant at the time the incumbent is being paid at step 7 or longevity, and departments are not allowed to budget at the same level for replacements. If any such positions are ultimately allowed to be filled at a higher step than budgeted, savings from the turnover and hiring lag must be used to offset the higher actual cost compared to budgeted cost. All positions requested to be filled at a step higher than a step 1 require budget officer approval.

Over time, the mean personnel position cost has increased approximately 1.7% annually disregarding any cost-of-living (COLA) increase. Employees in step 7 or longevity steps are not eligible for five percent step increases except when they advance up to the next level every five years. Marion County has had a high proportion of employees whose pay is frozen at these highest steps. Periodic changes in pay grades for specific positions to bring pay within comparative local government rates ("market") may also have a small impact on funds and programs involved. The annual percent increase in Salaries and Wages in excess of the 1.7% mean is primarily attributed to additional positions.

The increase in total fringe benefits in recent years is attributable to health insurance and Public Employee Retirement System (PERS) rate increases. However, the FY 2014-15 budget also contains a major increase in PERS costs not related to rate increases. The county took over the payment of employee 6% PERS contribution for two groups (bargaining units) that make up 237 full-time equivalent (FTE) positions out of the total county 1,357 FTE. Countywide, this drove PERS costs up 8.5% and total fringe benefits up 2.1% out of the 7.8% increase.

### Countywide Personnel Services Summary

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	Change FY 13-14 to FY 14-15
		<u>Personnel Services</u>			
74,992,590	75,256,309	Salaries and Wages	80,392,401	82,043,739	2.1%
39,753,223	39,853,246	Fringe Benefits	41,662,797	44,919,866	7.8%
<b>114,745,813</b>	<b>115,109,555</b>	<b>Total Personnel Services</b>	<b>122,055,198</b>	<b>126,963,605</b>	4.0%
1,317	1,311	FTE	1,322	1,357	2.7%

Note that collective bargaining was underway for the county's largest bargaining unit as well as two other smaller units at the time of budget approval and adoption.

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**Employee Number of Positions**

The county allocates a substantial part of its resources to personnel services, which means employees. Including department heads and elected officials, there are more than 1,300 full-time regular and part-time regular employees working for Marion County. As many as 300 part-time temporary employees are also employed in a peak month; the count varies as some employment is seasonal.

<b>Marion County Budget FY 2014-15</b>							
<b>FULL TIME EQUIVALENT POSITIONS (FTE) BY DEPARTMENT</b>							
	FY 11-12	FY 12-13	FY 13-14	FY 14-15	Change FY 13-14 to FY 14-15	Change 4 Years	
Assessor's Office	52.10	50.70	51.00	51.00	0.00	-1.10	
Board of Commissioners' Office	13.00	14.00	14.00	14.00	0.00	1.00	
Business Services Department	60.25	57.50	58.50	59.00	0.50	-1.25	
Children and Families Department	7.65	0.00	0.00	0.00	0.00	-7.65	
Clerk's Office	14.50	14.50	14.00	14.50	0.50	0.00	
Community Services	0.00	17.77	14.84	15.10	0.26	15.10	
District Attorney's Office	82.63	81.63	83.29	84.03	0.74	1.40	
Finance Department	20.00	20.00	19.00	20.00	1.00	0.00	
Health Department	335.79	347.94	358.94	389.94	31.00	54.15	
Information Technology Department	54.00	54.00	53.00	53.00	0.00	-1.00	
Justice Courts Department	8.75	9.00	9.00	8.50	-0.50	-0.25	
Juvenile Department	104.30	104.30	103.43	103.50	0.07	-0.80	
Legal Department	10.53	10.75	10.80	10.80	0.00	0.27	
Public Works Department	204.80	187.31	186.61	188.40	1.79	-16.40	
Sheriff's Office	346.00	339.00	343.30	342.30	-1.00	-3.70	
Treasurer's Office	3.00	3.00	3.00	3.00	0.00	0.00	
total	<b>1317.30</b>	<b>1311.40</b>	<b>1322.71</b>	<b>1357.07</b>	<b>34.36</b>	<b>39.77</b>	

Includes FTE changes in supplemental budgets.

Additional information about Marion County's employees is found in the appendices where the full-time equivalent (FTE) positions history is broken down by fund.

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**Materials and Services**

General Fund and Central Services Fund departments and programs are not allowed to budget for across-the-board increases in Materials and Services. They have been required to absorb inflationary increases by reducing whatever line items are considered lower priority than the inflation-driven line items, or simply do with less. Other departments and programs have been allowed to reflect these inflationary increases to the extent that available resources allow.

Outside of the General Fund and Central Services Fund, Materials and Services budget categories, particularly Contracted Services, tend to expand and contract according to the amount state and federal funding that is earmarked for contracts with outside providers of services; charges for services driven by the level of services also lead to increases or decreases in contracted services. Contracted Services constitutes 49% of the total FY 14-15 Materials and Services budget. Expenditures by subcategories are shown below.

**Countywide Materials and Services Summary**

FY 11-12 ACTUAL	FY 12-13 ACTUAL	CATEGORY	FY 13-14 BUDGET	FY 14-15 ADOPTED	Change 13-14 to 14-15
4,246,149	4,135,984	Supplies	4,717,051	4,656,018	-1%
3,643,311	3,574,627	Materials	4,134,875	4,181,032	1%
996,236	1,029,432	Communications	1,056,758	1,049,765	-1%
1,861,496	1,834,845	Utilities	2,088,029	1,992,687	-5%
2,839,749	2,833,458	Repairs and Maintenance	3,185,807	3,203,681	1%
4,411,165	4,689,649	Rentals	5,014,779	4,442,566	-11%
22,398,705	22,424,895	Insurance	23,593,126	24,184,089	3%
2,222,730	2,256,078	Miscellaneous	2,294,553	2,531,455	10%
42,619,540	42,778,968	Subtotal	46,084,978	46,241,293	0%
<b>Contracted Services</b>					
369,374	235,518	<i>CH2 Redevelopment Fund</i>	1,180,075	91,426	-92%
1,449,346	1,454,588	<i>Children and Families Fund</i>	1,102,694	21,510	-98%
830,768	797,746	<i>Community Corrections Fund</i>	1,752,599	1,605,839	-8%
14,591,724	15,922,533	<i>Environmental Services Fund</i>	17,004,293	15,751,323	-7%
17,897,682	18,348,422	<i>Health Fund</i>	19,079,090	17,691,846	-7%
720,273	381,746	<i>Public Works Fund</i>	784,751	732,117	-7%
2,388,564	2,589,991	<i>Sheriff's Office General Fund</i>	2,541,395	2,549,972	0%
503,871	1,100,839	<i>Sheriff Grants Fund</i>	722,373	538,511	-25%
3,448,960	3,834,518	<i>All Other Funds</i>	4,824,813	4,586,814	-5%
42,200,562	44,665,901	Contracted Services Total	48,992,083	43,569,358	-11%
84,820,102	87,444,869	Total	95,077,061	89,810,651	-6%

# MARION COUNTY FY 2014-15 BUDGET SUMMARY

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## **Administrative Charges**

Administrative charges are the counterpart of administrative cost recoveries. Administrative charges result when departments are billed by other departments or program for services rendered. As discussed in the resources section, central or internal services departments and the Self-Insurance Fund provide services or insurance coverage to all other departments and funds. Services charged are county administration, information technology, financial management, payroll, human resources, risk management, facilities management, legal counsel, and a Public Employee Retirement System debt service assessment.

Administrative charges are unique requirements. The maximum that can be charged is a fixed amount based on a cost allocation plan. For example, the Health Department knows the maximum it will be charged for information technology services for the fiscal year. If the Information Technology Department expends less than its budget, Health will be charged less administrative charge accordingly. Departments do not have much control over the amount of administrative charges expenditures for any given year. The FY 13-14 budget \$21.3 million is slightly lower than the FY 12-13 \$21.6 million budget.

## **Capital Outlay**

Capital outlay budgets have two categories of capital outlays: (1) capital improvement projects, and (2) capital acquisitions.

### Capital Improvement Projects

Capital improvement projects meet county fixed asset criteria. Examples include: new construction projects; major maintenance projects, such as remodeling, repair, and renovation, which maintain or increase the value or service life of existing county capital assets (new roof); complex projects requiring expert coordination of activities and selection of materials; and public works projects on county infrastructure.

### Capital Acquisitions

Capital acquisitions are defined as purchases \$5,000 or greater per unit cost, have a useful life over one year, and will start and complete in the budgeted fiscal year. Examples include purchases of vehicles; construction and maintenance equipment; major office equipment; other equipment; information technology equipment and major software systems.

Except for Public Works Department construction projects, capital improvement projects are recorded in capital funds, and capital acquisitions are recorded in department budgets. Occasionally large General Fund capital acquisitions are recorded in a capital fund to avoid having one-time only items in General Fund departments.

The FY 14-15 capital outlay budget is \$30.6 million. The FY 13-14 \$50.0 million budget contained a \$15.2 Courthouse Square Remediation project that was completed in the fiscal year. In FY 14-15 major projects include Courthouse parking structure construction \$10.1 million, Health Building remediation \$4.8 million, and County Jail complex repairs \$2.2 million.

## **Debt Service**

Debt service accounts for payment of principal and interest on long-term obligations of the county and on inter-fund loans. The long-term obligations are recorded in programs within a Debt Service Fund. One debt is for payment on funding a portion of the county's share of development, design and construction for the Courthouse Square construction project. Courthouse Square Debt Service principal and interest payments total \$1.5 million for FY 14-15.

## MARION COUNTY FY 2014-15 BUDGET SUMMARY

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A second long-term debt is repayment of Limited Tax Pension Obligations. The proceeds from sale of these obligations were transferred to the State of Oregon Public Employees Retirement System (PERS) to provide for the county's unfunded actuarial liability. PERS Debt Service principal and interest payments total \$4.4 million.

A third long-term debt is new for FY 14-15. The debt is a \$15 million bank loan for major infrastructure construction including the Courthouse parking garage. The initial debt services principal and interest payment total is \$1.1 million which is partial year as loan repayment will begin late in the fiscal year.

The county also makes annual bond payments on outstanding Oregon Garden bonds as outlined in a management agreement approved by the Board of Commissioners. Payment is charged to an Oregon Garden Foundation program in the Lottery Distribution Fund. Principal and interest payments total \$0.5 million in FY 14-15.

Other debt consists of an \$.85 million intrafund loan from the Public Works Fund to the Environmental Services Fund. The principal and interest total for FY 14-15 is \$0.1 million.

In total the FY 14-15 long-term debt budget is \$7.6 million compared to the FY 13-14 budget of \$6.4 million.

### **Special Payments**

Special payments include distribution of earmarked revenue to either schools or taxing districts. State Chapter 530 Forest Rehabilitation timber sales revenue is passed through a County Schools Fund and distributed to the school districts in which the timber is cut. Small amounts of state Electric Coop taxes and Private Rail Car taxes are also passed through the County Schools Fund to school districts according to state formula. The County Schools Fund also receives a portion of federal Secure Rural Schools Title I revenue, which is subject to annual reauthorizations by the federal government and is not budgeted for FY 14-15

The proceeds from sale of tax foreclosed properties are passed through a Tax Title Land Sales Fund and program to local taxing districts according to location of the property.

The FY 14-15 total Special Payments budget is \$0.4 million; a decrease of \$0.6 million from the FY 13-14 total budget of \$1.0 million.

### **Transfers Out** (to other funds)

Transfer out are the counterpart to Resources transfers in. The fund making the transfer shows the amount transferred as a budget requirement. As discussed in the Resources section, one of the most common situations is a transfer from the General Fund to other funds, including capital funds, debt service funds, and operating funds that are primarily funded by non-General Fund resources but require either temporary or permanent additional funding in order to pay the full cost of providing a service or services.

The General Fund is budgeted to transfer a total of \$11.4 million to other funds in FY 14-15, notably to the Health Fund, Debt Service Fund, Facility Renovation Fund, and the Capital Improvement Projects Fund. Another \$6.4 million is budgeted for transfers between other funds, such as transfers from the Criminal Justice Assessment Fund to the Sheriff's Grant Fund and the Juvenile Grant Fund, transfer from the Lottery Distribution Fund to the Land Use Planning Fund, and transfers from the Health Building Reserve Fund and the Capital Improvement Projects Fund to the Facility Renovation Fund.

The total FY 14-15 Transfers Out budget is \$17.8 million; a decrease of \$4.2 million from the FY 13-14 total of \$22.0 million.

# MARION COUNTY FY 2014-15 BUDGET SUMMARY

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## **Contingency**

Departmental and non-departmental operating funds may budget an estimate for contingency. The Local Budget Manual states that “The estimate is based on the assumption that operations may necessitate spending during the year on items that cannot be specifically identified at the time the budget is being prepared. The contingency is not a separate fund. It is a line item with an operating fund, separate from any other major object classifications. During the fiscal year, money budgeted and appropriated as contingency must be transferred to another appropriation category before it can be expended.”<sup>1</sup> Most county operating funds have contingency budgeted; those that do not either have no available funds to allocate to contingency or are a type of fund for which contingency is not allowed to be budgeted. Contingency tends to be reduced in funds over time as budgets become tighter. The total county FY 14-15 Contingency budget is \$18.8 million; an increase of \$6.4 million over the total FY 13-14 budget of \$12.4 million.

## **Reserves**

Reserves may be budgeted to save funds for expenditure in future fiscal years. These may be included in a reserve fund or in another fund when specifically allowed by Oregon statute. The FY 14-15 budget has a Capital Building and Equipment Fund \$0.5 million reserve and a Rainy Day Fund \$2.0 million reserve. The FY 14-15 budget is \$2.5 million compared to the FY 13-14 budget of \$3.3 million, an \$0.8 million decrease as a Health Building Reserve Fund was fully appropriated and closed.

## **Ending Fund Balance**

The ending fund balance, or unappropriated ending fund balance, serves dual purposes. One purpose is to save funds for near future expenditure. This includes anticipation of carrying unexpended federal funds into the next county fiscal year and concurrently the last quarter of the federal fiscal year to keep county and federal funding in sync. Enterprise funds often build an ending fund balance until larger capital projects can be fully funded.

The General Fund and some special revenue funds dependent on grant reimbursements budget an ending fund balance to provide the fund with a cash or net working capital balance with which to begin the year following the fiscal year for which the budget is being prepared, until new revenue is received sufficient to meet daily expenditure needs.

No expenditure can be made from an ending fund balance during the fiscal year in which it is budgeted, except in emergency situations defined by state law and identified in a county supplemental budget. In a supplemental budget funds are transferred to an appropriation category, e.g., capital outlay, before they are expended.

The total county Ending Fund Balance budget for FY 14-15 budget is \$54.7 million, a \$6.5 decrease from the FY 13-14 budget of \$49.2 million.

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<sup>1</sup> Local Budgeting Manual, Oregon Department of Revenue (Rev. 05-12), p. 27

# MARION COUNTY FY 2014-15 BUDGET SUMMARY

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## CHANGES IN FUND BALANCES

The change between beginning fund balance and ending fund balance is one indicator of the financial condition of a fund. A small or no change likely indicates stability; a substantially larger ending fund balance is often a sign of financial improvement, while a substantially small or smaller ending fund balance may indicate a problem.

The schedule of Budgeted Change in Fund Balance FY 2014-15 on the following page illustrates how some funds may have funding difficulties in FY 14-15 due to greatly reduced, little, or no net working capital. The most critical problem is within departmental budgets where many funds will intentionally have an ending fund balance to carry into the following year for cash flow purposes to continue operating until sufficient new revenue is received. Also, special revenue funds utilizing large federal grant funds would normally carry grant unexpended balances into the following county fiscal year first quarter. This enables continued funding of programs until new federal funds are received in October, the first quarter of the new federal fiscal year. Out of 21 departmental funds that by intent normally have an ending fund, twelve funds have no ending fund balance budgeted and all nine of the remaining funds have a smaller fund balance than the prior year.

Non-Departmental funds are of a wide variety as to sources and uses of funds, and some function only to the extent that special revenue is received; two such funds not displayed were closed prior to the beginning of the fiscal year as the funding was provided for special purposes which were accomplished. Capital funds are not necessarily expected to have ending fund balances, this is situational.

Note that the number of funds and the extent of the decline in their fund balances “may” indicate financial difficulties. It is common for many types of funds to end a fiscal year with a larger fund balances than budgeted. Departments often budget for contingency rather than tying up funds in ending fund balance where by local budget law it cannot be readily accessed, and the contingency is frequently not utilized. On the expenditure side, personnel services budgets are rarely fully expended due to employee turnover and hiring lag and there is frequently savings in other appropriation categories. These savings all end up in ending fund balance. The explanation of whether or not a change in ending fund balance is good, bad or neutral lies throughout this book in budget justifications.

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

<b>Budget Change In Fund Balance FY 2014-15</b>						
Fund Name	Beginning Fund Balance 1/	Revenues 2/	Expenditures 3/	Ending Fund Balance 4/	Change From Prior Year 5/	% Change
<b>Departmental</b>						
General Fund	9,102,089	73,288,737	77,887,564	4,503,262	(4,598,827)	-50.5%
Building Inspection	751,904	2,052,800	2,166,448	638,256	(113,648)	-15.1%
Central Services	0	21,021,176	21,021,176	0	0	n.a.
Child Support	0	1,473,090	1,473,090	0	0	0.0%
Children and Families	189,222	134,303	323,525	0	(189,222)	-100.0%
Community Corrections	1,759,770	12,498,047	14,257,817	0	(1,759,770)	-100.0%
County Clerk Records	15,000	129,710	144,710	0	(15,000)	-100.0%
County Fair	35,920	325,194	361,114	0	(35,920)	-100.0%
District Attorney Grants	153,608	904,632	1,058,240	0	(153,608)	-100.0%
Dog Control	23,221	1,202,848	1,226,069	0	(23,221)	-100.0%
Environmental Services	13,634,074	19,181,560	23,957,176	8,858,458	(4,775,616)	-35.0%
Fleet Management	2,616,048	2,020,540	2,097,990	2,538,598	(77,450)	-3.0%
Health	16,459,468	57,682,516	64,297,515	9,844,469	(6,614,999)	-40.2%
Inmate Welfare	344,579	257,450	602,029	0	(344,579)	-100.0%
Juvenile Grants	70,974	3,183,534	3,254,508	0	(70,974)	-100.0%
Land Use Planning	25,000	968,104	993,104	0	(25,000)	-100.0%
Law Library	374,781	251,800	345,765	280,816	(93,965)	-25.1%
Parks	136,405	269,250	322,308	83,347	(53,058)	-38.9%
Public Works	19,759,398	29,685,414	33,450,814	15,993,998	(3,765,400)	-19.1%
Sheriff Grants	937,210	2,843,562	3,780,772	0	(937,210)	-100.0%
Surveyor	1,396,404	527,434	640,521	1,283,317	(113,087)	-8.1%
Traffic Safety Team	1,043,744	1,685,848	2,729,592	0	(1,043,744)	-100.0%
<b>Total Departmental</b>	<b>68,828,819</b>	<b>231,587,549</b>	<b>256,391,847</b>	<b>44,024,521</b>	<b>(20,205,471)</b>	<b>-29.4%</b>
<b>Non-Departmental</b>						
Block Grant	46,204	114	46,318	0	(46,204)	-100.0%
CH2 Redevelopment	216,929	0	216,929	0	(216,929)	-100.0%
County Schools	0	166,650	166,650	0	0	0.0%
Criminal Justice Assessment	782,782	553,576	692,909	643,449	(139,333)	-17.8%
Debt Service	203,000	6,660,656	6,515,925	347,731	144,731	71.3%
Lottery Distribution	1,195,400	1,480,198	1,751,242	924,356	(271,044)	-22.7%
Non Departmental Grants	433,160	17,620	311,239	139,541	(293,619)	-67.8%
Rainy Day	2,195,900	7,685	0	2,203,585	7,685	0.3%
Self Insurance	10,533,754	24,371,842	26,377,312	8,528,284	(2,005,470)	-19.0%
Tax Title Land Sales	70,526	326,500	314,630	82,396	11,870	16.8%
<b>Total Non-Departmental</b>	<b>15,677,655</b>	<b>33,584,841</b>	<b>36,393,154</b>	<b>12,869,342</b>	<b>(2,808,313)</b>	<b>-17.9%</b>
<b>Capital</b>						
Capital Building and Equip.	288,269	1,730	0	289,999	1,730	0.6%
Capital Improvement Projects	1,919,836	1,268,397	3,188,233	0	(1,919,836)	-100.0%
Facility Renovation	8,775,000	8,104,030	16,879,030	0	(8,775,000)	-100.0%
Health Building Reserve	791,000	3,750	794,750	0	(791,000)	-100.0%
<b>Total Capital</b>	<b>11,774,105</b>	<b>9,377,907</b>	<b>20,862,013</b>	<b>289,999</b>	<b>(11,484,106)</b>	<b>-97.5%</b>
<b>Total Budget</b>	<b>96,280,579</b>	<b>274,550,297</b>	<b>313,647,014</b>	<b>57,183,862</b>	<b>(34,497,890)</b>	<b>-35.8%</b>

# MARION COUNTY FY 2014-15 BUDGET SUMMARY

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## Footnotes to schedule of Budgeted Change in Fund Balance FY 2014-15.

1/ Although Marion County uses the terminology "Net Working Capital" instead of Beginning Fund Balance in budgeting, for purposes of showing changes in fund balance Beginning Fund Balance is used on the schedule..

2/ Revenues include all Resources except Beginning Fund Balance.

3/ Expenditures include Contingency which although not appropriated for expenditure, is also not a part of the ending fund balance.

4/ Ending fund balance includes those funds classified as reserves.

5/ The beginning fund balance is by definition also the ending fund balance of the prior fiscal year. Subtracting the ending fund balance from the beginning fund balance in effect compares the ending fund balance of two fiscal years.

6/ These types of funds usually expend all available resources by the end of each fiscal year although the Capital funds have planned ending fund balances and others do not, depending on the expenditure plan for the year.

7/ Capital funds may or may not have ending fund balances depending on planned expenditures for the year.

## **CONTINGENCY, RESERVES, AND ENDING FUND BALANCE COMBINED**

The following page contains a schedule that shows contingency, reserves and ending fund balance separately and in total by fund and by total government. These budget items equal the sum that is not available for expenditure in FY 14-15 without a budget change approved by the Board of Commissioners under the terms of Oregon Local Budget Law.

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**Budgeted Contingency, Reserve and Unappropriated Ending Fund Balance**  
FY 2014-15

	Contingency	Unappropriated Reserves	Ending Fund Balance (EFB)	Total Revenues (less NWC)	Contingency, Reserves and EFB % of Total General Fund Revenue
General Fund	1,289,485	-	4,503,262	73,288,737	
Rainy Day Fund		2,203,585	-	-	
<b>Total</b>	<b>1,289,485</b>	<b>2,203,585</b>	<b>4,503,262</b>	<b>73,288,737</b>	<b>10.9%</b>

	Contingency	Unappropriated Reserves	Ending Fund Balance	Total Budget	Contingency, Reserves & EFB as % of Total Budget
<b>Other Funds</b>					
Block Grant	46,318	-	-	46,318	100.0%
Building Inspection	133,586	-	638,256	2,804,704	27.5%
Capital Building and Equipment	-	289,999	-	289,999	100.0%
Capital Improvement Projects	900,157	-	-	3,188,233	28.2%
Central Services	-	-	-	21,012,473	0.0%
CH2 Redevelopment	-	-	-	216,929	0.0%
Child Support	-	-	-	1,473,090	0.0%
Children and Families	188,082	-	-	323,525	58.1%
Community Corrections	281,864	-	-	14,257,817	2.0%
County Clerk Records	-	-	-	144,710	0.0%
County Fair	26,253	-	-	361,114	7.3%
County Schools	-	-	-	166,650	0.0%
Criminal Justice Assessment	50,000	-	643,451	1,336,358	51.9%
Debt Service	-	-	347,731	6,863,656	5.1%
District Attorney Grants	215,312	-	-	1,058,240	20.3%
Dog Control	6,205	-	-	1,226,069	0.5%
Environmental Services	3,006,185	-	8,858,458	32,815,634	36.2%
Facility Renovation	45,265	-	-	16,879,030	0.3%
Fleet Management	260,000	-	2,538,898	4,636,588	60.4%
Health	5,801,627	-	9,844,469	74,141,984	21.1%
Health Building Reserve	-	-	-	794,750	0.0%
Inmate Welfare	163,778	-	-	602,029	27.2%
Juvenile Grants	-	-	-	3,254,508	0.0%
Land Use Planning	35,811	-	-	993,104	3.6%
Law Library	60,000	-	280,516	626,581	54.3%
Lottery Distribution	100,000	-	924,356	2,675,598	38.3%
Non-Departmental Grants	140,931	-	139,541	450,780	62.2%
Parks	36,000	-	83,347	405,655	29.4%
Public Works	2,592,566	-	15,993,998	49,444,812	37.6%
Self-Insurance	2,000,000	-	8,528,274	34,905,596	30.2%
Sheriff Grants	613,942	-	-	3,780,772	16.2%
Surveyor	131,949	-	1,283,317	1,923,838	73.6%
Tax Title Land Sales	10,000	-	82,396	397,026	23.3%
Traffic Safety Team	710,403	-	-	2,729,592	26.0%
<b>Total Other Funds</b>	<b>17,556,234</b>	<b>289,999</b>	<b>50,187,008</b>	<b>286,227,762</b>	<b>23.8%</b>

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**COUNTY RESOURCES AND REQUIREMENTS SUMMARY**

The following income summary schedule recapitulates the budget information provided in the previous pages of this section. More resources and requirements categories are shown than previously when like categories were combined.

**Countywide Income Summary**

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	Increase or (Decrease) Compared to Prior Year	+/- % Prior Budget"
		<b>RESOURCES</b>				
57,221,364	57,828,333	Taxes	58,924,457	61,762,000	2,837,543	4.82%
2,259,909	2,560,939	Licenses and Permits	2,496,728	2,669,632	172,904	6.93%
11,929,543	13,733,003	Intergovernmental Federal	17,706,582	13,599,363	(4,107,219)	-23.20%
53,613,687	55,051,779	Intergovernmental State	59,890,812	52,726,747	(7,164,065)	-11.96%
21,524,422	19,692,819	Intergovernmental Local	21,414,653	29,642,758	8,228,105	38.42%
64,389,278	63,108,172	Charges for Services	65,434,716	63,241,629	(2,193,087)	-3.35%
21,474,785	22,492,322	Admin Cost Recovery	23,492,208	23,864,359	372,151	1.58%
2,868,837	3,548,317	Fines and Forfeitures	2,582,469	2,429,706	(152,763)	-5.92%
864,046	747,518	Interest	771,365	694,601	(76,764)	-9.95%
798,652	716,163	Other Revenues	5,616,311	223,529	(5,392,782)	-96.02%
10,947,312	8,858,822	General Fund Transfers	9,081,001	11,409,800	2,328,799	25.64%
12,474,492	5,497,688	Other Fund Transfers	12,886,717	6,394,757	(6,491,960)	-50.38%
202,608	12,461,414	Settlements	188,677	891,416	702,739	372.46%
0	850,000	Financing Proceeds	15,000,000	5,000,000	(10,000,000)	-66.67%
90,631,340	93,991,356	Net Working Capital	90,475,203	96,280,579	5,805,376	6.42%
<b>351,200,275</b>	<b>361,138,643</b>	<b>TOTAL RESOURCES</b>	<b>385,961,899</b>	<b>370,830,876</b>	<b>(15,131,023)</b>	<b>-3.92%</b>
		<b>REQUIREMENTS</b>				
		Personnel Services				
74,992,590	75,256,306	Salaries and Wages	80,535,976	82,069,074	1,533,098	1.90%
39,753,223	39,853,249	Fringe Benefits	41,726,974	44,934,579	3,207,605	7.69%
114,745,813	115,109,555	Total Personnel Services	122,262,950	127,003,653	4,740,703	3.88%
		Materials and Services				
4,246,149	4,135,984	Supplies	4,731,236	4,656,018	(75,218)	-1.59%
3,643,311	3,574,627	Materials	4,195,588	4,181,032	(14,556)	-0.35%
996,236	1,029,432	Communications	1,064,869	1,049,765	(15,104)	-1.42%
1,861,496	1,834,845	Utilities	2,088,029	1,992,687	(95,342)	-4.57%
42,200,562	44,665,901	Contracted Services	51,088,515	43,569,358	(7,519,157)	-14.72%
2,839,749	2,833,458	Repairs and Maintenance	3,250,010	3,203,681	(46,329)	-1.43%
4,411,165	4,689,649	Rentals	5,026,989	4,442,566	(584,423)	-11.63%
22,398,705	22,424,895	Insurance	24,393,126	24,184,089	(209,037)	-0.86%
2,222,730	2,256,078	Miscellaneous	2,337,554	2,531,455	193,901	8.30%
84,820,102	87,444,870	Total Materials and Services	98,175,916	89,810,651	(8,365,265)	-8.52%
20,329,413	20,840,007	Administrative Charges	21,320,392	22,113,606	793,214	3.72%
6,542,003	21,702,750	Capital Outlay	50,005,838	30,551,411	(19,454,427)	-38.90%
2,556,882	2,764,183	Debt Service Principal	3,070,349	3,770,195	699,846	22.79%
3,297,142	3,232,284	Debt Service Interest	3,336,113	3,388,394	52,281	1.57%
1,004,961	1,611,548	Special Payments	966,267	398,884	(567,383)	-58.72%
23,421,804	14,356,510	Transfers Out	21,967,718	17,804,557	(4,163,161)	-18.95%
0	0	Contingency	12,432,626	18,805,671	6,373,045	51.26%
0	0	Reserves	3,274,640	2,493,584	(781,056)	-23.85%
0	0	Ending Fund Balance	49,149,090	54,690,270	5,541,180	11.27%
<b>256,718,120</b>	<b>267,061,706</b>	<b>TOTAL REQUIREMENTS</b>	<b>385,961,899</b>	<b>370,830,876</b>	<b>(15,131,023)</b>	<b>-3.92%</b>
<b>94,482,155</b>	<b>94,076,937</b>	<b>GRAND NET TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# MARION COUNTY FY 2014-15 BUDGET SUMMARY

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## FUNDS OVERVIEW

Oregon local budget law requires the use of funds in budgeting. A fund is defined as a fiscal and accounting entity of self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes. Funds are segregated for specific, regulated activities and objectives.<sup>2</sup> Each fund records resources and requirements for the purpose of controlling and accounting for the specific activities for which the fund was created. Therefore, each fund is a self-contained, independent financial entity with its own assets and liabilities.

Marion County funds have gone through some reclassification as to type in accordance with Governmental Accounting Standards Board guidelines. The most well-known fund is the General Fund, which is used to account for resources and for which the Board of Commissioners has discretionary use.

### **General Fund**

A general fund is used to account for all activities for which specific types of funds are not required. The General Fund is one of the largest funds within the county. The General Fund supports public safety and judicial activities, assessment and taxation, county clerk, and treasury within the fund, and transfers supplemental funding to other funds and departments.

### **Special Revenue Funds**

Special revenue funds account for revenue that by federal law, Oregon statutes, or other requirements must be dedicated to specific expenditure purposes. The majority of Marion County's funds are special revenue funds. Major funds are the Community Corrections Fund, Health Fund, and Public Works Fund.

### **Reserve Funds**

A reserve fund is a type of special revenue fund to hold moneys to be accumulated and expended for future purposes. The county has three reserve funds: (1) Rainy Day Fund, (2) Capital Building and Equipment Fund, and (3) Health Building Reserve Fund. One reserves fund, the Health IDS Reserve Fund, was closed in FY 13-14. The Health Building Reserve Fund will be closed in FY 14-15 after all its funds are transferred out.

### **Debt Service Fund**

A debt service fund accounts for payment of principal and interest on notes payable and on general obligation long-term debt. The county has one debt service fund.

### **Enterprise Fund**

An enterprise fund is used to report the same functions presented as business-type activities in the government-wide financial statements. Enterprise fund services are rendered to the general public. The county uses an enterprise fund to account for the Environmental Services Fund in public works.

### **Internal Service Fund**

An internal service fund is similar to an enterprise fund except services are not rendered to the public. Rather, services are rendered to other departments and activities. The county uses an internal service fund titled Central Services Fund to account for central services such as financial management, human resources, and facilities operations and maintenance, risk management, and information technology.

### **Capital Fund**

Capital funds account for the acquisition and improvement of capital facilities and acquisition of capital equipment. The county currently has four capital funds budgeted, and the Health Building Reserve Fund is categorized as capital in the county's budget presentation.

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<sup>2</sup> p. 15, Local Budgeting Manual, Oregon Department of Revenue, Property Tax Division

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**BUDGET BY FUND AND DEPARTMENT**  
**Fiscal Year 2014-15 Adopted Budget by Fund and Department**

Department Fund	Assessor's Office	Commissioners' Office	Business Services	Clerk's Office	Community Services	District Attorney's Office	Finance	Health	Information Technology	Justice Courts	Juvenile	Legal	Public Works	Sheriff's Office	Treasurer's Office	Capital	Non-Departmental	Total
<b>DEPARTMENTS</b>																		
General Fund	5,535,125			2,431,760	838,431	7,882,079				885,291	9,513,821			36,091,405	448,782		18,764,120	82,390,826
Building Inspection													2,804,704					2,804,704
Central Services		2,152,386	6,407,615				2,397,711		8,440,533			1,296,024					326,907	21,021,177
Child Support						1,473,090												1,473,090
Children and Families					323,525													323,525
Community Corrections														14,257,817				14,257,817
County Clerk Records				144,710														144,710
County Fair					361,114													361,114
District Attorney Grants						1,058,240												1,058,240
Dog Control					1,226,069													1,226,069
Environmental Services													32,815,634					32,815,634
Fleet Management													4,636,588					4,636,588
Health								74,141,984										74,141,984
Inmate Welfare														602,029				602,029
Juvenile Grants											3,254,508							3,254,508
Land Use Planning													993,104					993,104
Law Library												626,581						626,581
Parks													405,655					405,655
Public Works													49,444,812					49,444,812
Sheriff Grants														3,780,772				3,780,772
Surveyor													1,923,836					1,923,836
Traffic Safety Team														2,729,592				2,729,592
<b>Departments Total</b>	<b>5,535,125</b>	<b>2,152,386</b>	<b>6,407,615</b>	<b>2,576,470</b>	<b>2,749,139</b>	<b>10,413,409</b>	<b>2,397,711</b>	<b>74,141,984</b>	<b>8,440,533</b>	<b>885,291</b>	<b>12,768,325</b>	<b>1,922,605</b>	<b>93,024,335</b>	<b>57,461,615</b>	<b>448,782</b>	<b>0</b>	<b>19,091,035</b>	<b>300,416,368</b>
<b>CAPITAL</b>																		
Capital Building and Equipment																289,999		289,999
Capital Improvement Projects																3,188,233		3,188,233
Facility Renovation Fund																16,879,030		16,879,030
Health Building Reserve																794,750		794,750
<b>Capital Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,152,012</b>	<b>0</b>	<b>21,152,012</b>
<b>NON-DEPARTMENTAL</b>																		
Block Grant																	46,318	46,318
CH2 Redevelopment																	216,929	216,929
County Schools																	166,650	166,650
Criminal Justice Assessment																	1,336,356	1,336,356
Debt Service																	6,863,656	6,863,656
Lottery Distribution																	2,675,598	2,675,598
Non-Departmental Grants																	450,780	450,780
Rainy Day																	2,203,585	2,203,585
Self Insurance																	34,905,596	34,905,596
Tax Title Land Sales																	397,026	397,026
<b>Non-Departmental Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>49,262,496</b>	<b>49,262,496</b>
<b>Total County Budget</b>	<b>5,535,125</b>	<b>2,152,386</b>	<b>6,407,615</b>	<b>2,576,470</b>	<b>2,749,139</b>	<b>10,413,409</b>	<b>2,397,711</b>	<b>74,141,984</b>	<b>8,440,533</b>	<b>885,291</b>	<b>12,768,325</b>	<b>1,922,605</b>	<b>93,024,335</b>	<b>57,461,615</b>	<b>448,782</b>	<b>21,152,012</b>	<b>68,353,531</b>	<b>370,830,876</b>

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**PROGRAMS PARTIALLY FUNDED WITH STATE RESOURCES**

The State of Oregon requires that county government annual budgets must contain summary revenue and expenditure information for major programs funded in part by the state (ORS 294.444). The state stipulates the government functions covered by the report. The amounts for these functions are shown on the following table.

**SUMMARY OF MAJOR PROGRAMS FUNDED IN PART BY STATE RESOURCES**

	Fiscal Year 2011-12 Actual	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Budget	Fiscal Year 2014-15 Budget
<b>ASSESSMENT AND TAXATION</b>				
General Resources	\$ 3,631,132	\$ 4,023,718	\$ 4,308,990	\$ 4,237,669
State Resources	1,647,038	1,490,543	1,540,911	1,366,440
Total Resources	\$ 5,278,170	\$ 5,514,261	\$ 5,849,901	\$ 5,604,109
Total Requirements	\$ 5,278,170	\$ 5,514,261	\$ 5,849,901	\$ 5,604,109
<b>COMMUNITY CORRECTIONS</b>				
State Resources	\$ 7,209,681	\$ 8,042,097	\$ 8,690,816	\$ 8,082,035
Other Revenue	2,600,770	1,810,765	1,937,432	2,568,770
Total Resources	\$ 9,810,451	\$ 9,852,862	\$ 10,628,248	\$ 10,650,805
Total Requirements	\$ 8,823,687	\$ 8,363,785	\$ 10,628,248	\$ 10,650,805
<b>JAIL OPERATIONS</b>				
General Resources	\$ 14,667,491	\$ 14,968,868	\$ 15,310,236	\$ 16,077,252
State Resources	3,507,440	3,393,874	3,730,658	4,004,564
Federal Resources	218,507	155,508	446,183	75,000
Other Revenue	1,114,595	1,135,262	1,232,720	1,302,379
Total Resources	\$ 19,508,033	\$ 19,653,512	\$ 20,719,797	\$ 21,459,195
Total Requirements	\$ 19,281,595	\$ 19,372,913	\$ 20,719,797	\$ 21,459,195
<b>DISTRICT ATTORNEY</b>				
General Resources	\$ 7,728,797	\$ 7,821,878	\$ 8,027,293	\$ 8,293,342
State Resources	407,305	403,063	415,510	549,283
Federal Resources	1,211,423	1,227,328	1,235,440	1,302,285
Other Revenue	100,223	145,057	120,662	268,499
Total Resources	\$ 9,447,748	\$ 9,597,326	\$ 9,798,905	\$ 10,413,409
Total Requirements	\$ 9,382,631	\$ 9,567,475	\$ 9,798,905	\$ 10,413,409
<b>JUVENILE CORRECTIONS &amp; PROBATION</b>				
General Resources	\$ 9,758,257	\$ 9,991,696	\$ 10,267,201	\$ 10,401,385
State Resources	959,850	1,164,851	1,145,744	1,319,704
Federal Resources	30,210	26,422	203,584	143,284
Other Revenue	1,346,860	1,178,244	1,159,610	903,956
Total Resources	\$ 12,095,177	\$ 12,361,213	\$ 12,776,139	\$ 12,768,329
Total Requirements	\$ 11,953,125	\$ 12,292,925	\$ 12,776,139	\$ 12,768,329
<b>PUBLIC HEALTH</b>				
General Resources	\$ 2,263,193	\$ 2,237,281	\$ 2,248,746	\$ 2,254,425
State Resources	3,697,476	3,675,387	3,777,982	3,455,957
Federal Resources	120,992	128,087	111,196	118,251
Other Revenue	5,270,091	6,120,484	6,266,096	6,788,632
Total Resources	\$ 11,351,752	\$ 12,161,239	\$ 12,404,020	\$ 12,617,265
Total Requirements	\$ 8,862,463	\$ 9,221,481	\$ 12,404,020	\$ 12,617,265
<b>MENTAL HEALTH AND CHEMICAL DEPENDENCY</b>				
General Resources	\$ 1,203,254	\$ 1,202,401	\$ 1,190,936	\$ 1,185,260
State Resources	17,825,780	18,254,477	17,412,493	14,866,108
Federal Resources	-	155	79,500	70,125
Other Revenue	33,923,010	33,653,368	36,605,316	45,403,229
Total Resources	\$ 52,952,044	\$ 53,110,401	\$ 55,288,245	\$ 61,524,722
Total Requirements	\$ 41,498,148	\$ 42,813,681	\$ 53,288,245	\$ 61,524,722

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

**SUMMARY OF MAJOR PROGRAMS FUNDED IN PART BY STATE RESOURCES**

	Fiscal Year 2011-12 Actual	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Budget	Fiscal Year 2014-15 Budget
<b>ROADS</b>				
General Resources	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
State Resources	16,797,782	17,131,834	18,992,755	19,380,159
Federal Resources	2,921,948	3,881,371	9,127,263	6,549,189
Other Revenue	20,275,964	22,031,559	20,347,857	23,512,464
Total Resources	\$ 39,999,694	\$ 43,048,764	\$ 48,471,875	\$ 49,445,812
Total Requirements	\$ 18,265,240	\$ 23,464,352	\$ 48,471,875	\$ 49,445,812
<b>ECONOMIC DEVELOPMENT</b>				
General Resources	\$ 744,834	\$ 489,661	\$ 688,627	\$ 574,889
State Resources	50,002	48,110	48,110	50,964
Video Lottery Resources	1,464,136	1,408,021	1,432,553	1,376,388
Other Revenue	1,191,918	1,791,354	2,035,701	2,027,635
Total Resources	\$ 3,450,890	\$ 3,737,146	\$ 4,204,991	\$ 4,029,876
Total Requirements	\$ 2,630,819	\$ 2,519,663	\$ 4,204,991	\$ 4,029,816

MARION COUNTY FY 2014-15 BUDGET  
SUMMARY

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## DEPARTMENTS

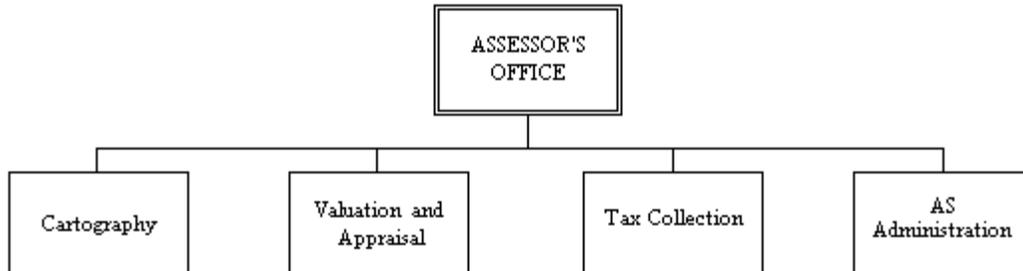
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MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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## ASSESSOR'S OFFICE



### MISSION STATEMENT

Assesses, collects and distributes tax revenue while providing accurate information to the citizens of Marion County.

### GOALS AND OBJECTIVES

- Goal 1 Customer Service - Proudly serve the citizens and customers of Marion County in a friendly, professional, ethical and efficient manner.
- Objective 1 Solicit feedback from our customers regarding the quality of service we provide.
  - Objective 2 Provide ongoing staff coaching and development in delivering high quality customer service.
  - Objective 3 Create and actively promote useful informational tools that are readily accessible by our customers, such as the Assessor's Property Records website.
  - Objective 4 Meet with members of the business community, taxing districts, government agencies and citizens to discuss tax issues that have a direct impact on businesses, public services and private home ownership.
- Goal 2 Stewardship - Maintain a hierarchy of internal financial controls and supervisory oversight to ensure accountability and prudent management of public funds.
- Objective 1 Support employee proposals for cost saving measures, both department and countywide.
  - Objective 2 Review all vacant positions for current business requirements; cross-train existing staff where appropriate, use county volunteer services when possible for limited duration assignments.
  - Objective 3 Encourage well planned and fewer recurring field visits for appraisal staff.
  - Objective 4 Identify and utilize less costly alternatives to products or services used to conduct business.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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- Goal 3      Efficiency - Minimize the costs of property assessment and tax collection through operational and procedural efficiencies, while maximizing the generation of revenues distributed to taxing districts.
- Objective 1      Develop and sustain sound assessment values by maintaining a modern, computerized inventory database that accurately reflects the value of all properties in Marion County.
- Objective 2      Continually evaluate and implement methods that increase efficiency in gathering, processing, and analyzing data by taking advantage of new technologies, staff ingenuity, and creativity.
- Objective 3      Promote equity in the property tax system by ensuring that values are correctly placed on the rolls, so that no one individual or entity pays either excess or insufficient taxes.
- Objective 4      Invest in staff training at all levels to build a solid foundation of expertise and talent that is a reliable resource for customers and colleagues alike.

### **DEPARTMENT OVERVIEW**

The Assessor, who is elected to a four-year term by the voters of Marion County, heads the department. The Assessor's Office is responsible for the appraisal and assessment of all types of property in Marion County, as defined in Oregon statute and administrative rule including: commercial, industrial, multi-family, personal property, manufactured structures, residential and rural/farm specially assessed properties. This office reviews and certifies all local operating budgets for 438 districts and special districts. These districts in turn provide vital services to all citizens of Marion County.

A number of exemption programs mandated by statute are administered. Exemptions include the following designations: veterans, active duty military service member, historical, enterprise zone, and nonprofit entities. There are approximately 150 separate property tax programs, half of which are administered on an annual basis. The Assessor's Office also provides up-to-date maps, comparable sales information, forms for manufactured structures, deed and ownership tracking, and assistance with a variety of programs such as senior and disabled citizen deferrals.

Use of the recalculation method of mass appraisal is used to annually create value models from market information for various types of property. Property data is formatted into the automated system, and the calculated values are then applied to the corresponding property types. Each year, a market value is determined for approximately 80% of Marion County properties using the recalculation method. In conjunction with recalculation, appraisal staff performs site visits during annual cycle work. Property inspections help to ensure that records are as accurate as possible by noting any additions or demolitions to structures.

Each appraiser is assigned a specific geographical location within the county known as a franchise area. Appraisers are responsible for most of the tasks required to maintain value in their area. These tasks include adding and deleting improvement value, appeals, appraisal, sales verification, special assessment compliance, and establishing land values. The Assessor's Office is in compliance with the requirements of maintaining property values at 100% of their real market value. The statistical measurements of quality, as established by administrative rule and monitored by the Oregon Department of Revenue, are met.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

<i>Resource and Requirement Summary</i>					
Assessor's Office	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	5,180,482	5,416,609	5,781,138	5,535,129	-4.26%
<b>TOTAL RESOURCES</b>	<b>5,180,482</b>	<b>5,416,609</b>	<b>5,781,138</b>	<b>5,535,129</b>	<b>-4.26%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	2,466,471	2,510,164	2,684,220	2,626,570	-2.15%
Fringe Benefits	1,391,728	1,485,240	1,574,800	1,537,492	-2.37%
Total Personnel Services	<b>3,858,198</b>	<b>3,995,404</b>	<b>4,259,020</b>	<b>4,164,062</b>	<b>-2.23%</b>
Materials and Services					
Supplies	17,886	18,916	22,050	22,585	2.43%
Materials	6,368	16,470	12,986	13,486	3.85%
Communications	6,046	4,314	2,915	900	-69.13%
Utilities	27,877	27,092	27,775	30,956	11.45%
Contracted Services	119,355	121,205	161,480	164,480	1.86%
Repairs and Maintenance	1,015	2,258	750	250	-66.67%
Rentals	165,687	169,524	173,911	62,217	-64.22%
Insurance	1,750	1,790	1,750	1,750	0.00%
Miscellaneous	72,040	50,959	89,360	86,945	-2.70%
Total Materials and Services	<b>418,024</b>	<b>412,528</b>	<b>492,977</b>	<b>383,569</b>	<b>-22.19%</b>
Administrative Charges	904,260	1,008,678	1,029,141	987,498	-4.05%
<b>TOTAL REQUIREMENTS</b>	<b>5,180,482</b>	<b>5,416,609</b>	<b>5,781,138</b>	<b>5,535,129</b>	<b>-4.26%</b>
<b>FTE</b>	52.10	50.70	51.00	51.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 ASSESSOR'S OFFICE

**PROGRAMS**

The Assessor's Office budget is allocated to four programs that are shown on the following table:

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
AS Administration	886,668	929,230	1,085,937	1,029,715	-5.18%
Tax Collection	735,636	747,127	828,524	791,087	-4.52%
Cartography	774,278	823,453	856,005	795,778	-7.04%
Valuation and Appraisal	2,783,900	2,916,800	3,010,672	2,918,549	-3.06%
<b>TOTAL RESOURCES</b>	<b>5,180,482</b>	<b>5,416,609</b>	<b>5,781,138</b>	<b>5,535,129</b>	<b>-4.26%</b>
<b>REQUIREMENTS</b>					
AS Administration	886,668	929,230	1,085,937	1,029,715	-5.18%
Tax Collection	735,636	747,127	828,524	791,087	-4.52%
Cartography	774,278	823,453	856,005	795,778	-7.04%
Valuation and Appraisal	2,783,900	2,916,800	3,010,672	2,918,549	-3.06%
<b>TOTAL REQUIREMENTS</b>	<b>5,180,482</b>	<b>5,416,609</b>	<b>5,781,138</b>	<b>5,535,129</b>	<b>-4.26%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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**AS Administration Program**

- Develops future long and short-term strategic plans and goals.
- Performs annual budgeting and grant preparation.
- Provides accurate and timely information to the Board of Commissioners, taxing districts, public support groups and the state legislature.
- Provides excellent customer service to internal customers, businesses, government agencies and the general public.
- Maintains accounts payable and receivable, payroll, financial records, contracts, and petty cash.
- Maintains all department personnel, appraisal certification, and educational records.
- Maintains Veteran's, Active Duty Military Service Member, Historical and Non-Profit Exemptions, and Senior and Disabled Citizen's Deferral programs.
- Processes title transfers for manufactured structures.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Program Summary**

Assessor's Office

Program: AS Administration

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	886,668	929,230	1,085,937	1,029,715	-5.18%
<b>TOTAL RESOURCES</b>	<b>886,668</b>	<b>929,230</b>	<b>1,085,937</b>	<b>1,029,715</b>	<b>-5.18%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	372,164	370,109	471,714	453,875	-3.78%
Fringe Benefits	211,778	218,913	272,099	270,286	-0.67%
<b>Total Personnel Services</b>	<b>583,942</b>	<b>589,022</b>	<b>743,813</b>	<b>724,161</b>	<b>-2.64%</b>
Materials and Services					
Supplies	7,306	11,452	10,400	10,500	0.96%
Materials	1,539	5,787	3,986	3,986	0.00%
Communications	1,323	1,382	806	300	-62.78%
Utilities	7,051	6,960	6,952	7,745	11.41%
Contracted Services	13,799	13,321	12,575	13,575	7.95%
Repairs and Maintenance	523	2,023	0	0	n.a.
Rentals	40,333	41,946	43,110	14,139	-67.20%
Insurance	1,750	1,790	0	1,750	n.a.
Miscellaneous	3,024	3,375	7,015	6,665	-4.99%
<b>Total Materials and Services</b>	<b>76,649</b>	<b>88,037</b>	<b>84,844</b>	<b>58,660</b>	<b>-30.86%</b>
Administrative Charges	226,078	252,171	257,280	246,894	-4.04%
<b>TOTAL REQUIREMENTS</b>	<b>886,668</b>	<b>929,230</b>	<b>1,085,937</b>	<b>1,029,715</b>	<b>-5.18%</b>
<b>FTE</b>	7.10	7.70	8.00	8.00	0.0%

**FTE By Position Title By Program**

<b>Program: AS Administration</b>	
<b>Position Title</b>	<b>FTE</b>
Assessment Clerk	3.00
Assessment Clerk Sr	1.00
Assessor	1.00
Assessor's Administrative Manager	1.00
Chief Deputy Assessor/Tax Collector	1.00
Department Specialist 4	1.00
<b>Program AS Administration FTE Total:</b>	<b>8.00</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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**AS Administration Program Budget Justification**

RESOURCES

The Assessor's Administration Program is funded entirely by the General Fund.

REQUIREMENTS

FTE

This program has 8.00 FTE positions budgeted for FY14-15.

Personnel Services

The Personnel Services budget for the Administration Program decreased by \$19,652 or 2.6%. The decrease is primarily attributed to a reduction in wages and benefits for the currently vacant Chief Deputy Assessor position, with the expectation that the new hire salary will be at the lower end of the pay scale for this position.

Materials and Services

The Materials and Services budget for this program has an overall reduction of \$26,184 or 30.9%. The most significant change is attributed to a dramatic reduction in the Rentals category due to the move back to the Courthouse Square facility in April 2014. Sharing the facility with several other county departments greatly reduces the Assessor's proportionate share of costs. Reductions were also taken in the Communications and Miscellaneous categories. Modest increases were made in Supplies, Utilities, and Contracted Services.

Administrative Charges

Administrative Charges have decreased \$10,386 or 4% for the Administration Program. Administrative Charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Tax Collection Program**

- Maintains records for all financial transactions affecting the tax roll.
- Collects property taxes.
- Assists the general public, businesses, and government agencies by providing information concerning property records or taxes.
- Establishes and implements controls for the safekeeping of daily cash receipts.
- Makes corrections to the tax roll, as directed by the Tax Collector.

**Program Summary**

Assessor's Office

Program: Tax Collection

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	735,636	747,127	828,524	791,087	-4.52%
<b>TOTAL RESOURCES</b>	<b>735,636</b>	<b>747,127</b>	<b>828,524</b>	<b>791,087</b>	<b>-4.52%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	198,055	200,829	203,764	202,088	-0.82%
Fringe Benefits	116,588	119,965	123,395	125,291	1.54%
<b>Total Personnel Services</b>	<b>314,643</b>	<b>320,794</b>	<b>327,159</b>	<b>327,379</b>	<b>0.07%</b>
Materials and Services					
Supplies	2,505	951	3,500	3,500	0.00%
Materials	0	2,642	2,000	2,000	0.00%
Communications	3,127	1,753	903	400	-55.70%
Utilities	6,939	6,708	6,941	7,737	11.47%
Contracted Services	101,145	102,676	143,700	145,700	1.39%
Repairs and Maintenance	0	235	250	250	0.00%
Rentals	35,817	36,612	37,889	9,878	-73.93%
Insurance	0	0	1,750	0	-100.00%
Miscellaneous	45,400	22,586	47,145	47,375	0.49%
<b>Total Materials and Services</b>	<b>194,933</b>	<b>174,164</b>	<b>244,078</b>	<b>216,840</b>	<b>-11.16%</b>
Administrative Charges	226,061	252,169	257,287	246,868	-4.05%
<b>TOTAL REQUIREMENTS</b>	<b>735,636</b>	<b>747,127</b>	<b>828,524</b>	<b>791,087</b>	<b>-4.52%</b>
<b>FTE</b>	4.00	4.00	4.00	4.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**FTE By Position Title By Program**

<b>Program: Tax Collection</b>	
<b>Position Title</b>	<b>FTE</b>
Tax Clerk	2.00
Tax Clerk Sr	1.00
Tax Office Supervisor	1.00
<b>Program Tax Collection FTE Total:</b>	<b>4.00</b>

**Tax Collection Program Budget Justification**

**RESOURCES**

The Tax Collection Program is funded entirely by the General Fund.

**REQUIREMENTS**

FTE

Staffing for the Tax Collection Program remains unchanged at 4.00 FTE. In addition to regular staff, three additional temporary employees from an external staffing agency are hired each year for an approximate two month duration to provide backup support during the busy season of late October through November 15, when property tax payments are due.

Personnel Services

Personnel Services increased by \$220 or 0.07%. Fringe Benefits increased by 1.54%, offset by a reduction in Salaries and Wages due to a resignation and subsequent new hire at a lower salary step.

Materials and Services

The Materials and Services budget for the Tax Collection Program decreased by \$27,238 or 11.16%. The largest reduction is in the Rentals category, attributed to the relocation to Courthouse Square. Communications and Insurance also show reductions. There are slight increases in the Utilities, Contracted Services and Miscellaneous categories.

Administrative Charges

Administrative Charges for the Tax Collection Program have decreased \$10,419 or 4.05% for FY 14-15. Administrative Charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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ASSESSOR'S OFFICE

**Cartography Program**

- Performs intake and processing of subdivision and partition plats and annexations.
- Maintains an inventory of all parcels in the county that reflect boundaries, tax lot or account number, ownership, and acreage.
- Maintains a system of areas reflecting taxing district boundaries, changes to existing districts, or creation of new districts.
- Provides management and oversight of suppressed owner program per statutory requirements.

**Program Summary**

Assessor's Office

Program: Cartography

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	774,278	823,453	856,005	795,778	-7.04%
<b>TOTAL RESOURCES</b>	<b>774,278</b>	<b>823,453</b>	<b>856,005</b>	<b>795,778</b>	<b>-7.04%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	311,782	320,705	332,257	313,498	-5.65%
Fringe Benefits	184,534	196,627	207,589	203,778	-1.84%
<b>Total Personnel Services</b>	<b>496,316</b>	<b>517,332</b>	<b>539,846</b>	<b>517,276</b>	<b>-4.18%</b>
Materials and Services					
Supplies	3,953	1,861	4,000	4,000	0.00%
Materials	1,823	2,687	3,000	3,500	16.67%
Communications	557	589	603	100	-83.42%
Utilities	6,943	6,712	6,941	7,737	11.47%
Contracted Services	155	155	155	155	0.00%
Repairs and Maintenance	69	0	500	0	-100.00%
Rentals	38,385	39,176	39,953	12,422	-68.91%
Miscellaneous	16	2,771	3,720	3,720	0.00%
<b>Total Materials and Services</b>	<b>51,902</b>	<b>53,952</b>	<b>58,872</b>	<b>31,634</b>	<b>-46.27%</b>
Administrative Charges	226,061	252,169	257,287	246,868	-4.05%
<b>TOTAL REQUIREMENTS</b>	<b>774,278</b>	<b>823,453</b>	<b>856,005</b>	<b>795,778</b>	<b>-7.04%</b>
<b>FTE</b>	7.00	7.00	7.00	7.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**FTE By Position Title By Program**

<b>Program: Cartography</b>	
<b>Position Title</b>	<b>FTE</b>
Cartographer/GIS Tech 2	1.00
Cartographer/GIS Technician	1.00
Deed Clerk	4.00
GIS/Cartographic Supervisor	1.00
<b>Program Cartography FTE Total:</b>	<b>7.00</b>

**Cartography Program Budget Justification**

**RESOURCES**

The Cartography Program is funded entirely by the General Fund.

**REQUIREMENTS**

FTE

The Cartography Program remains status quo for FY14-15 at 7.00 FTE.

Personnel Services

Personnel Services decreased by \$22,570 or 4.18% overall. The reduction is primarily a result of the retirement of a Cartographer/GIS Technician and the subsequent hire of a replacement at a lower salary step.

Materials and Services

Materials and Services shows a net decrease of \$27,238 or 46.27%. The key factor in such a substantial decrease is the relatively small program budget for materials and services, combined with the large decrease in the Rentals category attributed to the relocation to Courthouse Square. Along with Rentals, there were small reductions taken in Repairs and Maintenance and Communications. Materials and Utilities show slight increases for the coming year.

Administrative Charges

Administrative Charges for the Cartography Program have decreased by \$10,419 or 4.05% for FY 14-15. Administrative Charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not applicable

Other

Not applicable

MARION COUNTY FY 2014-15 BUDGET  
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ASSESSOR'S OFFICE

**Valuation and Appraisal Program**

- Provides valuation of new construction, reappraisal of existing properties, manufactured structures, specially assessed properties, un-zoned farmland, designated forestland, residential, commercial, industrial, multi-family, personal, and exempt properties.
- Responds to taxpayer inquiries regarding property valuation methods, records of inventory, and exemption qualifications.
- Verifies property sales information for use in establishing value.

**Program Summary**

Assessor's Office

Program: Valuation and Appraisal

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	2,783,900	2,916,800	3,010,672	2,918,549	-3.06%
<b>TOTAL RESOURCES</b>	<b>2,783,900</b>	<b>2,916,800</b>	<b>3,010,672</b>	<b>2,918,549</b>	<b>-3.06%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,584,470	1,618,521	1,676,485	1,657,109	-1.16%
Fringe Benefits	878,828	949,735	971,717	938,137	-3.46%
<b>Total Personnel Services</b>	<b>2,463,299</b>	<b>2,568,256</b>	<b>2,648,202</b>	<b>2,595,246</b>	<b>-2.00%</b>
Materials and Services					
Supplies	4,122	4,652	4,150	4,585	10.48%
Materials	3,006	5,353	4,000	4,000	0.00%
Communications	1,040	589	603	100	-83.42%
Utilities	6,943	6,712	6,941	7,737	11.47%
Contracted Services	4,256	5,052	5,050	5,050	0.00%
Repairs and Maintenance	423	0	0	0	n.a.
Rentals	51,152	51,789	52,959	25,778	-51.32%
Miscellaneous	23,599	22,226	31,480	29,185	-7.29%
<b>Total Materials and Services</b>	<b>94,541</b>	<b>96,374</b>	<b>105,183</b>	<b>76,435</b>	<b>-27.33%</b>
Administrative Charges	226,061	252,169	257,287	246,868	-4.05%
<b>TOTAL REQUIREMENTS</b>	<b>2,783,900</b>	<b>2,916,800</b>	<b>3,010,672</b>	<b>2,918,549</b>	<b>-3.06%</b>
<b>FTE</b>	34.00	32.00	32.00	32.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 ASSESSOR'S OFFICE

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**FTE By Position Title By Program**

<b>Program: Valuation and Appraisal</b>	
<b>Position Title</b>	<b>FTE</b>
Appraisal Section Supervisor	3.00
Assessment Clerk	3.00
Assessment Clerk Sr	2.00
Department Specialist 3	2.00
Personal Property Appraisal Tech	3.00
Property Appraiser 2	13.00
Property Appraiser Sr	4.00
Sales Data Analyst 2	1.00
Sales Data Analyst 3	1.00
<b>Program Valuation and Appraisal FTE Total:</b>	<b>32.00</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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**Valuation and Appraisal Program Budget Justification**

RESOURCES

The Valuation and Appraisal Program is funded entirely by the General Fund.

REQUIREMENTS

FTE

Staffing for the Valuation and Appraisal Program remains unchanged for FY14-15 at 32.00 FTE.

Personnel Services

The total Personnel Services budget for the Valuation and Appraisal Program decreased \$52,956 or 2.00%. Routine step and fringe benefit cost increases were offset by typical employee turnover and the resultant hiring of junior staff at a lower salary step, in general.

Materials and Services

Materials and Services shows a decrease of \$28,748 or 27.33%. Reductions were made in the Communications and Miscellaneous categories. Rentals shows a significant reduction due to the cost savings associated with the relocation to Courthouse Square. Minor increases were made in Supplies and Utilities, with all other categories remaining status quo for the year.

Administrative Charges

Administrative Charges have decreased \$10,419 or 4.05% for this program. Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 ASSESSOR'S OFFICE

**FUNDS**

The Assessor's Office budget is comprised of one fund, which is the General Fund.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	5,180,482	5,416,609	5,781,138	5,535,129	100.00%
<b>TOTAL RESOURCES</b>	<b>5,180,482</b>	<b>5,416,609</b>	<b>5,781,138</b>	<b>5,535,129</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	5,180,482	5,416,609	5,781,138	5,535,129	100.00%
<b>TOTAL REQUIREMENTS</b>	<b>5,180,482</b>	<b>5,416,609</b>	<b>5,781,138</b>	<b>5,535,129</b>	<b>100.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Over \$337,961,000 in operating revenues for the many taxing districts in Marion County had been levied, providing over \$60,899,324 for the Marion County General Fund.
- Our proposed budget for FY14-15 is \$246,009 or 4.26% less than our adopted budget in FY13-14. We continue to strive to keep our annual operating costs to a minimum, yet provide excellent service, a pleasant and productive work environment, and a quality product for our customers.
- The Assessor's Office website continues to gain in popularity and usefulness, with nearly 100,000 visits in 2013. Enhancements to the site continue on an ongoing basis, offering the public quick and easy access to assessment and taxation information. There is now value information for all 20 incorporated cities within Marion County. This information is provided to aid districts with budget development and revenue forecasting. The ability of the public to access assessment and taxation information electronically has significantly reduced the number of telephone calls and walk-in traffic in our office, allowing us to keep staffing levels in our administration section and key support areas to a minimum, saving a full 1.00 FTE in personnel costs annually.
- With excellent customer service a high priority in the Assessor's Office, the rural appraisal section of our Valuation and Appraisal Program has been actively seeking opportunities to improve our customer service model. We have performed a review of policies established through case law and consistently practiced by various counties in our area to ensure our policies are sound. We've determined that our highest priority with customers in the field is establishing and conveying our respect for private property rights. The expectation is that our appraisers universally demonstrate a high level of professionalism and respect toward property owners. Recognizing that local farmers and forest landowners contribute significantly to the local economy, our appraisal staff has shifted focus from the unyielding enforcement of statute to that of a true public servant who is committed to working with local property owners to accomplish their special assessment goals.
- An extensive document scanning project has been implemented in Valuation and Appraisal and Administration, as well as the ongoing deed scanning project in Cartography. Department-wide, we are identifying areas where scanning and storing documents in digital format can enhance our business processes, more effectively serve our customers and conserve resources. Electronically archived copies of deeds, building diagrams, exemption applications, property tax appeals, manufactured structure ownership transfers, appraisal records, tax statements and a number of other critical documents will be readily available to view or print within a few keystrokes.
- We have laid the foundation for a departmental comprehensive strategic plan. Five major focus areas have been identified, and over the course of the next several months a plan will be fully developed and implemented. The core strategic plan will be reviewed annually by the management team and a representative selection of employees, and updated or amended as business needs dictate.
- The Senior Cartographer/GIS Technician in our Cartography Program has partnered with Marion County Information Technology in migrating our current geo-database from a localized, intra-agency model to a statewide Arc GIS platform in the ORMAP data model. This transition will provide greater accuracy and more effective software support for county map maintenance.

MARION COUNTY FY 2014-15 BUDGET  
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ASSESSOR'S OFFICE

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**KEY INDICATORS**

**# 1: Added Value to Assessment Rolls**

**Definition and Purpose**

With the advent of Measure 50, the growth in taxable value, known as assessed value (AV), is calculated in two ways. One is by a three percent annual growth tied to a base value established in 1997, the year Measure 50 was implemented. The second is added value as a result of the creation of new accounts as well as added taxable property value, such as new buildings and structures with improvements in excess of \$10,000 per year, or \$25,000 over a five-year period. Also included are industrial equipment, business personal property, and utility value.

Under Measure 50 guidelines, if the real market value of a property is greater than the base value or "maximum assessed value" (MAV) annual 3% growth, the taxable assessed value will continue to grow by 3%. Newly created accounts and improvements added to accounts are defined as "exceptions," as it is an exception to an account's value increasing by 3%. Added value is initially placed on the rolls as real market value (RMV), then is further modified by a ratio to express the relationship between the real market value and the assessed value of existing property within the county. This modified value is added assessed value, the value that is used to calculate property taxes.

**Significance**

It is important for all taxpayers to fully understand the significant role property taxes play in providing the resources necessary to maintain a safe, healthy, and productive quality of life within our community. To facilitate the Marion County strategic priority Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability, information is provided to educate the public on the functions of the Assessor's Office, the effects of Measure 50, and the methodology and criteria used to determine property values and calculate property taxes. While appraisal practices may vary slightly from county-to-county the statutory guidelines that govern assessment and taxation are applied consistently throughout to state.

MARION COUNTY FY 2014-15 BUDGET  
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**Data Units Fiscal Year**

Total Number of Accounts: The number includes existing properties as well as new additions for the current tax year, including anything from a newly created lot in a subdivision to a new utility company within the county.

MARION COUNTY FY 2014-15 BUDGET  
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<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
129,174	129,595	129,558	129,652	130,400

Total Building Permits: The majority of the permits are for construction of buildings and structures that will add value. Some permits may be for ongoing maintenance and repair, which although not taxable are required to be inspected to confirm whether or not the permit is limited to maintenance and repair activity only.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
2,489	2,312	2,103	2,269	2,355

Total County Real Market Value: The market value for all taxable property within Marion County. This indicates the value that the Assessor's Office believes the property would sell for on the open market as of January 1 of the assessment year.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
34,978,576,014 [-4%]	33,412,693,626 [-4.7%]	32,586,520,234 [-2.5%]	33,102,805,137 [+1.6%]	33,500,000,000 [+1.2%]

Total County Assessed Value of Exceptions: This value is newly added taxable value, which results from the creation of new accounts, buildings, and structures.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
414,097,456	386,413,850	359,620,800	350,797,892	330,000,000

Total County Assessed Value: The value to which the tax rates are applied. The assessed value is made up of the 3% annual growth, new accounts and construction as directed by Measure 50.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
19,627,632,200 [2.68%]	20,055,200,154 [2.1%]	20,218,793,942 [0.82%]	20,744,634,065 [2.46%]	21,390,000,000 [3.11%]

**Explanation of Trends and Changes**

Building permit and new construction numbers have increased by 7.4% over the past year, indicating that we are slowly emerging from the downward trend of the past several years. From January through December 2013, countywide sales data indicates that the Real Market Value increased by an aggregate 2.03% and the Measure 50 Assessed Value increased by an aggregate 2.78% for residential, farm, commercial, and industrial properties. Though this is welcome news, it will likely be several years before values are back to their pre-recessionary levels.

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 ASSESSOR'S OFFICE

**Resources by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	5,180,482	5,416,609	5,781,138	5,535,129	5,535,129	5,535,129
General Fund Transfers Total	<b>5,180,482</b>	<b>5,416,609</b>	<b>5,781,138</b>	<b>5,535,129</b>	<b>5,535,129</b>	<b>5,535,129</b>
General Fund Total	<b>5,180,482</b>	<b>5,416,609</b>	<b>5,781,138</b>	<b>5,535,129</b>	<b>5,535,129</b>	<b>5,535,129</b>
Assessor's Office Grand Total	5,180,482	5,416,609	5,781,138	5,535,129	5,535,129	5,535,129

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	2,032,652	2,088,563	2,603,270	2,551,795	2,551,795	2,551,795
511120 Temporary Wages	11,295	3,359	0	0	0	0
511130 Vacation Pay	150,020	138,541	0	0	0	0
511140 Sick Pay	84,369	88,799	0	0	0	0
511150 Holiday Pay	103,998	104,557	0	0	0	0
511160 Comp Time Pay	5	97	0	0	0	0
511210 Compensation Credits	80,027	77,921	79,330	68,295	68,295	68,295
511240 Leave Payoff	2,143	5,054	0	0	0	0
511290 Health Insurance Waiver Pay	1,629	2,558	1,620	6,480	6,480	6,480
511420 Premium Pay	333	714	0	0	0	0
<b>Salaries and Wages Total</b>	<b>2,466,471</b>	<b>2,510,164</b>	<b>2,684,220</b>	<b>2,626,570</b>	<b>2,626,570</b>	<b>2,626,570</b>
<b>Fringe Benefits</b>						
512110 PERS	369,594	375,232	408,000	396,612	396,612	396,612
512120 401K	12,395	15,843	19,627	19,107	19,107	19,107
512130 PERS Debt Service	108,324	116,048	124,816	137,894	137,894	137,894
512140 PERS Rate Subsidy	(60,252)	0	0	0	0	0
512200 FICA	187,357	190,965	204,367	199,539	199,539	199,539
512310 Medical Insurance	669,180	685,710	715,805	679,840	679,840	679,840
512320 Dental Insurance	60,837	59,586	67,535	67,680	67,680	67,680
512330 Group Term Life Insurance	8,582	4,530	3,436	3,674	3,674	3,674
512340 Long Term Disability Insurance	14,158	15,513	13,652	15,066	15,066	15,066
512400 Unemployment Insurance	9,899	10,078	12,615	13,133	13,133	13,133
512520 Workers Comp Insurance	1,206	1,276	1,530	1,530	1,530	1,530
512600 Wellness Program	1,921	1,927	2,022	2,022	2,022	2,022
512610 Employee Assistance Program	1,327	1,332	1,395	1,395	1,395	1,395
512700 County HSA Contributions	7,200	7,200	0	0	0	0
<b>Fringe Benefits Total</b>	<b>1,391,728</b>	<b>1,485,240</b>	<b>1,574,800</b>	<b>1,537,492</b>	<b>1,537,492</b>	<b>1,537,492</b>
<b>Personnel Services Total</b>	<b>3,858,198</b>	<b>3,995,404</b>	<b>4,259,020</b>	<b>4,164,062</b>	<b>4,164,062</b>	<b>4,164,062</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	16,227	15,800	21,500	21,500	21,500	21,500
521030 Field Supplies	305	1,747	0	0	0	0
521070 Departmental Supplies	110	32	0	0	0	0
521190 Publications	1,245	1,300	550	1,085	1,085	1,085

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
521210 Gasoline	0	37	0	0	0	0
<b>Supplies Total</b>	17,886	18,916	22,050	22,585	22,585	22,585
<b>Materials</b>						
522150 Small Office Equipment	3,035	12,067	11,000	10,500	10,500	10,500
522160 Small Departmental Equipment	0	225	0	0	0	0
522170 Computers Non Capital	2,848	3,336	1,500	2,500	2,500	2,500
522180 Software	485	842	486	486	486	486
<b>Materials Total</b>	6,368	16,470	12,986	13,486	13,486	13,486
<b>Communications</b>						
523010 Telephone Equipment	160	179	350	350	350	350
523020 Phone and Communication Svcs	2,768	2,950	2,415	0	0	0
523040 Data Connections	28	0	0	0	0	0
523050 Postage	2,611	1,185	150	150	150	150
523060 Cellular Phones	480	0	0	0	0	0
523090 Long Distance Charges	0	0	0	400	400	400
<b>Communications Total</b>	6,046	4,314	2,915	900	900	900
<b>Utilities</b>						
524010 Electricity	15,484	15,272	15,813	26,425	26,425	26,425
524040 Natural Gas	5,974	4,781	5,414	1,067	1,067	1,067
524050 Water	903	932	1,018	662	662	662
524070 Sewer	1,288	1,739	1,287	1,308	1,308	1,308
524090 Garbage Disposal and Recycling	4,228	4,368	4,243	1,494	1,494	1,494
<b>Utilities Total</b>	27,877	27,092	27,775	30,956	30,956	30,956
<b>Contracted Services</b>						
525156 Bank Services	345	60	0	0	0	0
525175 Temporary Staffing	7,081	6,500	7,200	7,200	7,200	7,200
525430 Programming and Data Services	1,138	5,523	6,500	6,500	6,500	6,500
525450 Subscription Services	1,537	1,982	1,805	1,805	1,805	1,805
525510 Legal Services	672	500	500	500	500	500
525710 Printing Services	34,176	36,481	39,800	39,800	39,800	39,800
525715 Advertising	2,094	2,721	26,000	28,000	28,000	28,000
525735 Mail Services	69,604	60,276	72,000	73,000	73,000	73,000
525740 Document Disposal Services	159	108	175	175	175	175
525999 Other Contracted Services	2,550	7,055	7,500	7,500	7,500	7,500
<b>Contracted Services Total</b>	119,355	121,205	161,480	164,480	164,480	164,480
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	69	235	750	250	250	250
526021 Computer Software Maintenance	234	0	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
526030 Building Maintenance	712	2,023	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>1,015</b>	<b>2,258</b>	<b>750</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	146	515	400	400	400	400
527130 Parking	0	55	0	30	30	30
527140 County Parking	13,920	13,920	14,400	13,200	13,200	13,200
527210 Building Rental Private	135,960	139,208	142,797	0	0	0
527240 Condo Assn Assessments	0	0	0	32,273	32,273	32,273
527300 Equipment Rental	15,661	15,825	16,314	16,314	16,314	16,314
<b>Rentals Total</b>	<b>165,687</b>	<b>169,524</b>	<b>173,911</b>	<b>62,217</b>	<b>62,217</b>	<b>62,217</b>
<b>Insurance</b>						
528210 Public Official Bonds	1,750	1,750	1,750	1,750	1,750	1,750
528220 Notary Bonds	0	40	0	0	0	0
<b>Insurance Total</b>	<b>1,750</b>	<b>1,790</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	19,447	20,192	24,100	23,100	23,100	23,100
529130 Meals	186	654	1,250	1,250	1,250	1,250
529140 Lodging	1,810	2,092	2,900	2,900	2,900	2,900
529210 Meetings	198	238	1,400	800	800	800
529220 Conferences	956	1,102	1,990	2,520	2,520	2,520
529230 Training	3,336	4,099	10,350	9,350	9,350	9,350
529300 Dues and Memberships	1,004	929	1,665	1,320	1,320	1,320
529650 Pre Employment Costs	15	31	105	105	105	105
529880 Recording Charges	44,871	21,256	45,000	45,000	45,000	45,000
529910 Awards and Recognition	217	365	600	600	600	600
<b>Miscellaneous Total</b>	<b>72,040</b>	<b>50,959</b>	<b>89,360</b>	<b>86,945</b>	<b>86,945</b>	<b>86,945</b>
<b>Materials and Services Total</b>	<b>418,024</b>	<b>412,528</b>	<b>492,977</b>	<b>383,569</b>	<b>383,569</b>	<b>383,569</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	51,312	53,880	55,880	56,611	56,611	56,611
611210 Facilities Mgt Allocation	72,349	69,890	73,337	67,486	67,486	67,486
611220 Custodial Allocation	41,833	41,865	44,051	45,147	45,147	45,147
611230 Courier Allocation	2,539	2,897	2,937	3,066	3,066	3,066
611250 Risk Management Allocation	9,797	9,564	9,507	9,952	9,952	9,952
611255 Benefits Allocation	16,254	14,968	15,344	16,414	16,414	16,414
611260 Human Resources Allocation	57,100	49,945	53,590	52,455	52,455	52,455
611300 Legal Services Allocation	54,768	74,873	97,036	118,670	118,670	118,670
611400 Information Tech Allocation	152,186	175,943	145,927	132,723	132,723	132,723
611410 FIMS Allocation	41,557	46,075	51,315	55,400	55,400	55,400

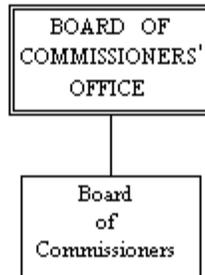
MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611420 Telecommunications Allocation	21,389	20,307	16,884	15,081	15,081	15,081
611430 Info Tech Direct Charges	291,755	361,698	378,612	328,250	328,250	328,250
611600 Finance Allocation	46,055	48,758	50,805	51,355	51,355	51,355
611800 MCBEE Allocation	3,266	4,415	2,616	4,288	4,288	4,288
614100 Liability Insurance Allocation	18,900	11,600	14,700	15,500	15,500	15,500
614200 WC Insurance Allocation	23,200	22,000	16,600	15,100	15,100	15,100
<b>Administrative Charges Total</b>	<b>904,260</b>	<b>1,008,678</b>	<b>1,029,141</b>	<b>987,498</b>	<b>987,498</b>	<b>987,498</b>
<b>General Fund Total</b>	<b>5,180,482</b>	<b>5,416,609</b>	<b>5,781,138</b>	<b>5,535,129</b>	<b>5,535,129</b>	<b>5,535,129</b>
<b>Assessor's Office Grand Total</b>	<b>5,180,482</b>	<b>5,416,609</b>	<b>5,781,138</b>	<b>5,535,129</b>	<b>5,535,129</b>	<b>5,535,129</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

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## BOARD OF COMMISSIONERS' OFFICE



### MISSION STATEMENT

Provide leadership on critical public policy issues, ensure fiscal accountability, and promote citizen empowerment to enhance the health, safety and livability of our communities.

### GOALS AND OBJECTIVES

- Goal 1 Leadership - Focus leadership on critical policy issues, promote robust public engagement, and strengthen the county through collaboration with residents, businesses and other governmental entities.
- Objective 1 Identify and implement solutions for county facilities.
  - Objective 2 Coordinate public safety efforts through Marion County's Public Safety Coordinating Council, Reentry Initiative, and Community Corrections Board.
  - Objective 3 Promote economic development through the county's Economic Development Advisory Board, partnerships with Strategic Economic Development Corporation (SEDCOR), Job Growers, chambers of commerce, and fund projects through video lottery grants.
  - Objective 4 Advocate for upgrades and expansion of transportation facilities, including; I-5 Interchange in Woodburn, Cordon Road, and a third bridge over the Willamette River.
- Goal 2 Enterprise Approach - Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.
- Objective 1 Partner with the executive management team to fully integrate the enterprise model of operations.
  - Objective 2 Continue management and organizational reviews of county departments that provide objective and independent assessments.
  - Objective 3 Develop an annual budget that ensures prudent stewardship of county resources by analyzing future service and capital program needs.
  - Objective 4 Recognize employees' innovation, quality service, and teamwork through employee recognition programs.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

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- Goal 3      Communication - Communicate timely and accurate information to the media and citizens ensuring openness and transparency in government.
- Objective 1      Promote two-way dialogue between residents and county government for public engagement in the decision-making process.
  - Objective 2      Increase internal communications to employees and volunteers, recognizing that they act as the county's ambassadors on a daily basis.
  - Objective 3      Update the county's website and utilize approved social media tools as communication strategies.
- Goal 4      Customer Service - Foster responsive program delivery and quality customer service.
- Objective 1      Update the Customer Service Program administrative policy and procedure.
  - Objective 2      Strengthen the customer service training program.
  - Objective 3      Promote customer service awareness and accountability through annual department head and employee performance evaluations.

**DEPARTMENT OVERVIEW**

The three members of the Board of Commissioners are the elected representatives of all persons residing in Marion County. The board sets policy for the administration and operation of county government. Marion County operates as a general law county within the framework of the Oregon Constitution and Oregon Revised Statutes. The board is responsible for all three branches of county government; legislative, executive, and quasi-judicial. Formal board sessions are held weekly for official action to adopt ordinances, resolutions and orders pertaining to county policy, operations and administration. In addition, the board serves as the primary mechanism for encouraging citizen participation and input to local government through advisory boards, commissions, committees and provides frequent opportunities for individuals and organizations to comment on matters of public concern.

The Chief Administrative Officer, with the assistance of the Deputy County Administrative Officer, is responsible for supervising department heads and implementing and administering county policy as directed by the Board of Commissioners. The Chief Administrative Officer is the appointed budget officer and is responsible for proposing and monitoring the annual budget. Other programs and services provided by the board's office include intergovernmental relations, federal grant management, economic development, community mobilization, constituent services, strategic planning, public information and press relations, timely and accurate public notice, public records, personnel administration, and clerical and program support for the commissioners, Chief Administrative Officer, boards, commissions and community volunteers.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

<i>Resource and Requirement Summary</i>					
Board of Commissioners Office	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	0	5	0	0	n.a.
Admin Cost Recovery	1,580,441	1,673,845	1,769,916	1,781,510	0.66%
General Fund Transfers	352,467	369,495	369,121	370,876	0.48%
<b>TOTAL RESOURCES</b>	<b>1,932,908</b>	<b>2,043,345</b>	<b>2,139,037</b>	<b>2,152,386</b>	<b>0.62%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	996,293	1,027,316	1,060,785	1,066,361	0.53%
Fringe Benefits	506,315	545,438	565,030	583,736	3.31%
<b>Total Personnel Services</b>	<b>1,502,608</b>	<b>1,572,754</b>	<b>1,625,815</b>	<b>1,650,097</b>	<b>1.49%</b>
Materials and Services					
Supplies	9,345	10,207	7,700	7,700	0.00%
Materials	2,544	6,931	2,500	500	-80.00%
Communications	3,930	4,492	4,456	4,456	0.00%
Utilities	4,243	4,073	4,216	20,212	379.41%
Contracted Services	10,093	12,349	24,811	24,947	0.55%
Repairs and Maintenance	3,004	42	3,198	800	-74.98%
Rentals	100,621	120,516	123,358	34,191	-72.28%
Insurance	0	0	0	40	n.a.
Miscellaneous	19,922	17,310	21,813	22,542	3.34%
<b>Total Materials and Services</b>	<b>153,703</b>	<b>175,920</b>	<b>192,052</b>	<b>115,388</b>	<b>-39.92%</b>
Administrative Charges	276,597	294,672	321,170	386,901	20.47%
<b>TOTAL REQUIREMENTS</b>	<b>1,932,908</b>	<b>2,043,346</b>	<b>2,139,037</b>	<b>2,152,386</b>	<b>0.62%</b>
<b>FTE</b>	13.00	14.00	14.00	14.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 BOARD OF COMMISSIONERS' OFFICE

**PROGRAMS**

The Board of Commissioners' Office budget is allocated to one program called Board of Commissioners that is shown on the following table.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Board of Commissioners	1,932,908	2,043,346	2,139,037	2,152,386	0.62%
<b>TOTAL RESOURCES</b>	<b>1,932,908</b>	<b>2,043,346</b>	<b>2,139,037</b>	<b>2,152,386</b>	<b>0.62%</b>
<b>REQUIREMENTS</b>					
Board of Commissioners	1,932,908	2,043,346	2,139,037	2,152,386	0.62%
<b>TOTAL REQUIREMENTS</b>	<b>1,932,908</b>	<b>2,043,346</b>	<b>2,139,037</b>	<b>2,152,386</b>	<b>0.62%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

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**Board of Commissioners Program**

- Executive Functions: (1) Set the strategic direction and business priorities of the county, (2) Exercise sound financial management and build the county's fiscal strength, (3) Maintain a quality workforce and equip county employees with the tools, skills, workspace and resources needed to do their jobs safely and well, (4) Provide regional leadership in critical public policy areas, (5) Appoint members of citizen advisory panels, hearings examiners, budget committee members and the members of the board of equalization, and (6) Act as board of directors for the Marion County Housing Authority, Northwest Senior and Disability Services, Mid-Valley Behavioral Care Network and four special service districts that consist of the Brooks Community Sewer District, Labish Village Sewage and Drainage District, Fargo Interchange Service District and East Salem Service District.
- Legislative Functions: (1) Enact ordinances that have the force of law in the county, (2) Carefully plan and manage land use in Marion County, (3) Serve as the Local Public Health Authority, and (4) Serve as the Local Mental Health Authority.
- Quasi-judicial Functions: (1) Serve as land use appeals board of last resort for unincorporated Marion County lands, (2) Implement special district formation, and (3) Approve road vacations, street improvements and road legalization.
- Community Collaboration and Partnership Functions: (1) Partner to create investments in workforce, jobs and community infrastructure to support a diverse and thriving economy, (2) Represent the county's interests to other agencies and organizations at the local, regional, state and national levels, (3) Provide county leadership that is accessible; that considers the interests of residents and strives to resolve their concerns; and ensures that actions are responsive and provide superior customer service to citizens, (4) Responds to constituent needs and concerns, including fact-finding, negotiation/mediation and problem solving, (5) engage and inform citizens and local jurisdictions on items of countywide importance; increase public awareness of county services; and enhance the public perception of the county through proactive efforts, and (6) Adopt the Marion County Public Safety Coordinating Council mandated Public Safety Plan that is a countywide plan for public safety policy, planning and coordination and the implementation of resources of all partners in the public safety sector including Sheriff, local police chiefs, the District Attorney, Health Department, Juvenile Department, and local businesses and citizen advocates.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

**Program Summary**

Board of Commissioners Office

Program: Board of Commissioners

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	0	5	0	0	n.a.
Admin Cost Recovery	1,580,441	1,673,845	1,769,916	1,781,510	0.66%
General Fund Transfers	352,467	369,495	369,121	370,876	0.48%
<b>TOTAL RESOURCES</b>	<b>1,932,908</b>	<b>2,043,345</b>	<b>2,139,037</b>	<b>2,152,386</b>	<b>0.62%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	996,293	1,027,316	1,060,785	1,066,361	0.53%
Fringe Benefits	506,315	545,438	565,030	583,736	3.31%
<b>Total Personnel Services</b>	<b>1,502,608</b>	<b>1,572,754</b>	<b>1,625,815</b>	<b>1,650,097</b>	<b>1.49%</b>
Materials and Services					
Supplies	9,345	10,207	7,700	7,700	0.00%
Materials	2,544	6,931	2,500	500	-80.00%
Communications	3,930	4,492	4,456	4,456	0.00%
Utilities	4,243	4,073	4,216	20,212	379.41%
Contracted Services	10,093	12,349	24,811	24,947	0.55%
Repairs and Maintenance	3,004	42	3,198	800	-74.98%
Rentals	100,621	120,516	123,358	34,191	-72.28%
Insurance	0	0	0	40	n.a.
Miscellaneous	19,922	17,310	21,813	22,542	3.34%
<b>Total Materials and Services</b>	<b>153,703</b>	<b>175,920</b>	<b>192,052</b>	<b>115,388</b>	<b>-39.92%</b>
Administrative Charges	276,597	294,672	321,170	386,901	20.47%
<b>TOTAL REQUIREMENTS</b>	<b>1,932,908</b>	<b>2,043,346</b>	<b>2,139,037</b>	<b>2,152,386</b>	<b>0.62%</b>
<b>FTE</b>	13.00	14.00	14.00	14.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Board of Commissioners</b>	
<b>Position Title</b>	<b>FTE</b>
Chief Administrative Officer	1.00
Communications and Administrative Manager	1.00
County Commissioner	3.00
Department Specialist 3	3.00
Department Specialist 3 (Confidential)	1.00
Deputy County Administrative Officer	1.00
Management Analyst 2	1.00
Senior Policy Analyst	3.00
<b>Program Board of Commissioners FTE Total:</b>	<b>14.00</b>

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**Board of Commissioners Program Budget Justification**

RESOURCES

Revenue for the board's office budget includes General Fund Transfers and Administrative Cost Recovery. The General Fund support covers the commissioners' salaries and benefits while Administrative Cost Recovery funds all other services under county administration.

REQUIREMENTS

FTE

There are no FTE changes.

Personnel Services

There is an overall increases in Personnel Services of 1.5%. This is attributed to normal increases in benefits costs and in salaries and wages for merit and longevity as well as an increase in Commissioners' salaries as recommended by the Budget Committee.

Materials and Services

The overall Materials and Services budget decreased 40% driven by elimination of \$109,914 rent due to the move from rented space back in to Courthouse Square.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

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**FUNDS**

The entire Board of Commissioners' Office budget is included in the Central Services Fund.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 580 Central Services	1,932,908	2,043,346	2,139,037	2,152,386	100.00%
<b>TOTAL RESOURCES</b>	<b>1,932,908</b>	<b>2,043,346</b>	<b>2,139,037</b>	<b>2,152,386</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	1,932,908	2,043,346	2,139,037	2,152,386	100.00%
<b>TOTAL REQUIREMENTS</b>	<b>1,932,908</b>	<b>2,043,346</b>	<b>2,139,037</b>	<b>2,152,386</b>	<b>100.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
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**KEY DEPARTMENT ACCOMPLISHMENTS**

- **Courthouse Square Rededication and Reopening**  
The Marion County Board of Commissioners and County Administration, in cooperation with Salem-Keizer Transit, oversaw the final phase of remediation and the reopening of Courthouse Square.

After eighteen months of construction, the Courthouse Square office building and transit mall were rededicated on April 2, 2014. The project proceeded on schedule and within budget. The transit mall opened to the public on April 7, 2014, with a phased return of county and transit business offices throughout the spring.

Remediation encompassed repairs essential to the structural integrity, seismic upgrades, refreshed interior finishes, and passenger waiting areas on the transit mall.

- **School Zone Signing for Pre-K programs and School Speed Zone Ordinance**  
In response to a loophole in the law that only defined school zones for kindergarten through 12th grade programs, the commissioners proposed and advocated for a change in state law that would include early childhood education and intervention programs housed in former school buildings. House Bill 3394 was successfully passed during the 2013 legislative session and the expanded definition allows for reduced speeds and school zone signs for programs that exclusively serve Pre-K programs.

In mid-August the commissioners followed up by instituting 20-mph speed zones around any school on a county road. Community members and school officials contacted the county following a tragic accident that took the life of a young driver near Cascade High School. When the board learned that some school speed zone signs had been changed in response to changes in state law and federal guidelines, the commissioners acted quickly to restore signs to affected schools and began work on a School Speed Zone ordinance. The ordinance is expected to be finalized in 2014.

- **Marion County Reentry Initiative**  
The Marion County Reentry Initiative (MCRI) was awarded \$600,000 over two years to support successful community transitions and address co-occurring disorders with 120 Marion County reentry clients. Addressing addictions and mental health disorders can assist reentry clients with a successful transition back to community life. This “co-occurring disorders” project is one of only nine funded across the nation and the only one in Oregon funded through this Bureau of Justice Assistance grant opportunity.

The 5th annual Giving People a Second Chance community breakfast was held October 23 at the Broadway Commons. The event raised \$11,050 which will be used to assist DeMuniz Resource Center clients with education and employment services.

- **Economic Development**  
Beginning July 1, the Board of Commissioners approved reinstatement of the county’s economic development grant program for local businesses. The board designated \$200,000 in grants for projects that retain or create jobs or expand an employer’s services or production. Grants are funded through state video lottery proceeds provided to counties for economic development purposes. To date, businesses in Donald, Stayton, and Silverton have received grant funding recommended by the Economic Development Advisory Board.

Additionally, in October the board established a new grant program to assist cities, communities, and rural areas within Marion County. The board approved up to \$68,000 in the Community Projects grant program to assist communities increase their livability and safety to attract and retain business. The first project funded under the new grant program was a donation to the Oregon WWII Memorial Foundation.

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- **Community Covenant Signing Ceremony**  
As part of the Marion County Fair festivities, area veterans were honored at the Joining Community Forces: Community Covenant Signing Ceremony. Local elected officials, community leaders and members of the public joined together to formally acknowledge their support of the men and women who have courageously served our country. In addition to raising awareness, the Marion County Veterans Task Force continues to build partnerships aimed at supporting veterans and their families.
- **Marion County Fair**  
Themed “We’ve Got a Good Thing Growing” the Marion County Fair was held July 11-14 and attracted 22,932 visitors. The fair featured nationally recognized musical acts and added bull riding as a new attraction. The annual fair is designed to promote the diverse agricultural and cultural heritage of Marion County.
- **Striking Out Meth in Marion County**  
The 8th annual Striking Out Meth in Marion County was held at Volcanoes Stadium in Keizer on July 26. Over 4,000 attendees, including 350 foster kids and parents, were treated to a night of baseball, interactive displays and family activities promoting healthy choices and recognizing the strides our community has made in the fight against methamphetamine and other dangerous drugs.
- **Covanta Waste-to-Energy Facility Contract Extended**  
In September the Board of Commissioners approved a new agreement with Covanta Energy Corporation to operate the county’s Waste-to-Energy facility for up to five years. The new contract provides for the continuation of reliable waste disposal and extends the partnership between Marion County and Covanta that began in the mid-1980s.

The Waste-to-Energy facility is part of the county’s innovative and comprehensive waste management system. For the last two years Marion County residents and businesses have achieved a recycling rate of over 60% which is among the highest in the country and more than double the national average.

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**KEY INDICATORS**

**# 1: Economic Development Grants**

**Definition and Purpose**

The number and dollar amount of Lottery Fund grants approved annually for Marion County businesses and organizations that promote economic development in Marion County. Oregon law requires that 2.5% of Video Lottery net profits be transferred to Oregon counties for local economic development purposes.

The Board of Commissioners is committed to creating a healthy economic environment for business to grow and thrive. Lottery funding helps support activities aimed at promoting job retention and growth.

**Significance**

This key indicator supports the county strategic priority for Economic Development and falls under the Board of Commissioners Office Goal 1 Objective 4 - Leadership: Promote economic development through the county's Economic Development Advisory Board, partnerships with the Strategic Economic Development Corporation (SEDCOR), Job Growers, and chambers of commerce, and fund projects through video lottery grants.

Annually, the Board of Commissioners designates video lottery funding to promote economic development in Marion County. The board directly designates a portion of lottery funding to support infrastructure, organizations that focus on economic development, and other economic development priorities. The Economic Development Advisory Board (EDAB) makes recommendations to the board for economic development grant funding to private businesses.

**Data Units Fiscal Year**

Grants Recommended by the Economic Development Advisory Board

FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate
192,213	\$0	\$0	\$200,000	\$200,000

Grants designated by Board of Commissioners

FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate
\$220,000	\$260,000	\$295,000	\$395,000	\$395,000

**Explanation of Trends and Changes**

As the national economy weakened and video lottery funds declined, the board placed a moratorium on direct business grants in FY 2009-10. The board reinstated the grant program in FY 13-14 and designated \$200,000 toward EDAB recommended grants. In addition, the board authorized \$68,000 in a new Community Projects grant program established to assist communities increase their livability and safety to attract and retain business. Over the last five years Marion County has awarded over \$2.3 million in economic development grants.

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**# 2: Organizational and Management Assessments of County Departments**

**Definition and Purpose**

The number of organizational/management assessments and process improvement initiatives aimed at maximizing resources and ensuring accountability.

Beginning in 2006, the Board of Commissioners Office has contracted for performance audits of county departments to assist in creating efficiencies, review organizational structures, and make recommendations to improve service delivery in order to make the best use of taxpayer dollars. During the last year the board established a pilot program to apply LEAN-like methods and tools in selected departments.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service and falls under the Board of Commissioners Office Goal 2 - Enterprise Approach: Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.

In an ongoing effort to improve the efficiency and effectiveness of county operations, the Board of Commissioners Office conducts annual organizational and management assessments of county departments. The assessments provide valuable data and information that assist in streamlining county operations and improving the use of county resources to meet the needs of the Marion County residents.

**Data Units Fiscal Year**

This data set includes a combination of management assessments including organizational/management performance audits, facilitation of an administrative service delivery and alignment project, and LEAN-like process improvement projects. Studies are reported in the fiscal year the contract was initiated. Some studies of large departments with multiple programs and services were conducted over two fiscal year periods.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
1	1	4	1	2

**Explanation of Trends and Changes**

Marion County continues to face significant resource constraints that are driving the need to streamline and increase efficiencies in business processes and practices. The goal of conducting organizational assessments is to reduce waste, improve efficiency and effectiveness, and implement improvements that benefit Marion County residents and lay the foundation for continuous improvement.

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**Resources by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Charges for Services</b>						
344999 Other Reimbursements	0	5	0	0	0	0
<b>Charges for Services Total</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Admin Cost Recovery</b>						
411100 County Admin Allocation	1,580,441	1,673,845	1,769,916	1,781,510	1,781,510	1,781,510
<b>Admin Cost Recovery Total</b>	<b>1,580,441</b>	<b>1,673,845</b>	<b>1,769,916</b>	<b>1,781,510</b>	<b>1,781,510</b>	<b>1,781,510</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	352,467	369,495	369,121	362,173	370,876	370,876
<b>General Fund Transfers Total</b>	<b>352,467</b>	<b>369,495</b>	<b>369,121</b>	<b>362,173</b>	<b>370,876</b>	<b>370,876</b>
<b>Central Services Total</b>	<b>1,932,908</b>	<b>2,043,345</b>	<b>2,139,037</b>	<b>2,143,683</b>	<b>2,152,386</b>	<b>2,152,386</b>
Board of Commissioners Office	1,932,908	2,043,345	2,139,037	2,143,683	2,152,386	2,152,386
Grand Total						

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**Requirements by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	0	0	5,509	5,509
511110 Regular Wages	851,106	862,620	1,023,037	1,031,820	1,031,820	1,031,820
511120 Temporary Wages	7,679	18,787	0	0	0	0
511130 Vacation Pay	47,732	56,275	0	0	0	0
511140 Sick Pay	22,890	21,364	0	0	0	0
511150 Holiday Pay	39,087	40,075	0	0	0	0
511160 Comp Time Pay	310	10	0	0	0	0
511210 Compensation Credits	27,489	28,162	28,748	29,032	29,032	29,032
511240 Leave Payoff	0	0	9,000	0	0	0
511450 Premium Pay Temps	0	24	0	0	0	0
<b>Salaries and Wages Total</b>	<b>996,293</b>	<b>1,027,316</b>	<b>1,060,785</b>	<b>1,060,852</b>	<b>1,066,361</b>	<b>1,066,361</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	0	0	3,194	3,194
512110 PERS	155,813	160,790	159,872	160,189	160,189	160,189
512120 401K	44,478	45,122	45,694	46,009	46,009	46,009
512130 PERS Debt Service	44,775	45,094	48,908	55,695	55,695	55,695
512140 PERS Rate Subsidy	(27,698)	0	0	0	0	0
512200 FICA	71,916	74,083	79,345	80,297	80,297	80,297
512310 Medical Insurance	183,554	188,900	199,565	203,952	203,952	203,952
512320 Dental Insurance	16,006	16,270	18,630	20,160	20,160	20,160
512330 Group Term Life Insurance	3,424	1,722	1,350	1,486	1,486	1,486
512340 Long Term Disability Insurance	5,220	5,665	5,365	6,092	6,092	6,092
512400 Unemployment Insurance	4,011	4,126	4,943	5,304	5,304	5,304
512520 Workers Comp Insurance	345	377	420	420	420	420
512600 Wellness Program	515	525	555	555	555	555
512610 Employee Assistance Program	356	363	383	383	383	383
512700 County HSA Contributions	3,600	2,400	0	0	0	0
<b>Fringe Benefits Total</b>	<b>506,315</b>	<b>545,438</b>	<b>565,030</b>	<b>580,542</b>	<b>583,736</b>	<b>583,736</b>
<b>Personnel Services Total</b>	<b>1,502,608</b>	<b>1,572,754</b>	<b>1,625,815</b>	<b>1,641,394</b>	<b>1,650,097</b>	<b>1,650,097</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	7,705	8,397	6,314	6,314	6,314	6,314
521070 Departmental Supplies	0	285	0	0	0	0

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<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
521190 Publications	1,640	1,524	1,386	1,386	1,386	1,386
<b>Supplies Total</b>	9,345	10,207	7,700	7,700	7,700	7,700
<b>Materials</b>						
522150 Small Office Equipment	2,249	1,039	1,000	500	500	500
522160 Small Departmental Equipment	105	1,076	1,500	0	0	0
522170 Computers Non Capital	0	3,588	0	0	0	0
522180 Software	190	1,228	0	0	0	0
<b>Materials Total</b>	2,544	6,931	2,500	500	500	500
<b>Communications</b>						
523020 Phone and Communication Svcs	1,545	1,873	1,910	1,910	1,910	1,910
523040 Data Connections	8	36	95	95	95	95
523050 Postage	177	119	250	250	250	250
523060 Cellular Phones	2,201	2,465	2,201	2,201	2,201	2,201
<b>Communications Total</b>	3,930	4,492	4,456	4,456	4,456	4,456
<b>Utilities</b>						
524010 Electricity	2,349	2,317	2,400	20,212	20,212	20,212
524040 Natural Gas	906	725	822	0	0	0
524050 Water	137	141	155	0	0	0
524070 Sewer	195	264	195	0	0	0
524090 Garbage Disposal and Recycling	655	625	644	0	0	0
<b>Utilities Total</b>	4,243	4,073	4,216	20,212	20,212	20,212
<b>Contracted Services</b>						
525450 Subscription Services	0	204	488	772	772	772
525710 Printing Services	6,744	7,335	15,473	15,720	15,720	15,720
525715 Advertising	2,388	4,435	2,820	2,820	2,820	2,820
525735 Mail Services	922	334	950	555	555	555
525740 Document Disposal Services	40	40	80	80	80	80
525999 Other Contracted Services	0	0	5,000	5,000	5,000	5,000
<b>Contracted Services Total</b>	10,093	12,349	24,811	24,947	24,947	24,947
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	3,004	42	3,198	800	800	800
<b>Repairs and Maintenance Total</b>	3,004	42	3,198	800	800	800
<b>Rentals</b>						
527120 Motor Pool Mileage	649	472	714	714	714	714
527130 Parking	10	72	0	0	0	0
527140 County Parking	1,980	1,980	1,980	0	0	0
527210 Building Rental Private	92,311	107,766	109,914	0	0	0
527240 Condo Assn Assessments	0	0	0	21,071	21,071	21,071

MARION COUNTY FY 2014-15 BUDGET  
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BOARD OF COMMISSIONERS' OFFICE

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
527300 Equipment Rental	5,671	10,227	10,750	12,406	12,406	12,406
<b>Rentals Total</b>	<b>100,621</b>	<b>120,516</b>	<b>123,358</b>	<b>34,191</b>	<b>34,191</b>	<b>34,191</b>
<b>Insurance</b>						
528220 Notary Bonds	0	0	0	40	40	40
<b>Insurance Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	2,449	1,626	2,052	2,952	2,952	2,952
529120 Commercial Travel	333	909	350	392	392	392
529130 Meals	146	393	226	226	226	226
529140 Lodging	2,972	1,946	2,500	2,500	2,500	2,500
529210 Meetings	5,158	5,975	7,165	5,374	5,374	5,374
529220 Conferences	965	2,488	2,500	2,500	2,500	2,500
529230 Training	1,003	189	1,000	2,150	2,150	2,150
529300 Dues and Memberships	3,614	3,038	4,750	4,750	4,750	4,750
529650 Pre Employment Costs	15	0	20	0	0	0
529690 Other Investigations	5	0	0	0	0	0
529740 Fairs and Shows	287	181	250	698	698	698
529910 Awards and Recognition	2,975	565	1,000	1,000	1,000	1,000
<b>Miscellaneous Total</b>	<b>19,922</b>	<b>17,310</b>	<b>21,813</b>	<b>22,542</b>	<b>22,542</b>	<b>22,542</b>
<b>Materials and Services Total</b>	<b>153,703</b>	<b>175,920</b>	<b>192,052</b>	<b>115,388</b>	<b>115,388</b>	<b>115,388</b>
<b>Administrative Charges</b>						
611210 Facilities Mgt Allocation	10,979	10,607	11,130	44,064	44,064	44,064
611220 Custodial Allocation	17,866	20,012	20,992	29,478	29,478	29,478
611230 Courier Allocation	597	722	816	858	858	858
611250 Risk Management Allocation	2,839	3,017	3,007	3,480	3,480	3,480
611255 Benefits Allocation	3,819	3,731	4,266	4,596	4,596	4,596
611260 Human Resources Allocation	13,416	12,449	14,900	14,688	14,688	14,688
611300 Legal Services Allocation	152,432	167,145	184,063	211,827	211,827	211,827
611400 Information Tech Allocation	28,251	31,003	29,246	25,670	25,670	25,670
611410 FIMS Allocation	13,992	16,796	19,054	21,088	21,088	21,088
611420 Telecommunications Allocation	7,361	4,687	9,223	5,027	5,027	5,027
611600 Finance Allocation	11,757	12,300	13,609	13,794	13,794	13,794
611800 MCBEE Allocation	1,088	1,603	964	1,631	1,631	1,631
614100 Liability Insurance Allocation	6,500	4,200	5,400	5,900	5,900	5,900
614200 WC Insurance Allocation	5,700	6,400	4,500	4,800	4,800	4,800
<b>Administrative Charges Total</b>	<b>276,597</b>	<b>294,672</b>	<b>321,170</b>	<b>386,901</b>	<b>386,901</b>	<b>386,901</b>

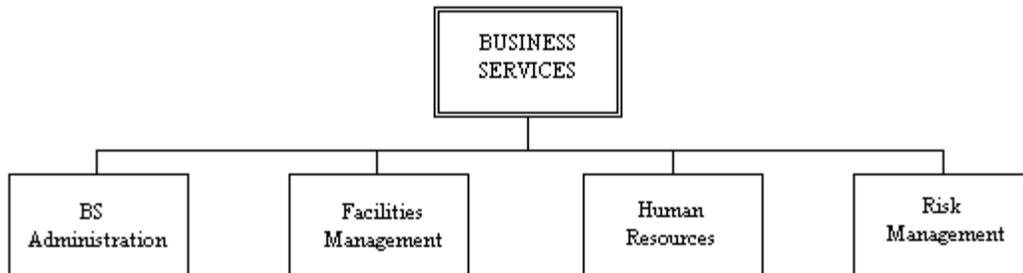
MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 BOARD OF COMMISSIONERS' OFFICE

Central Services Total	1,932,908	2,043,346	2,139,037	2,143,683	2,152,386	2,152,386
Board of Commissioners Office	1,932,908	2,043,346	2,139,037	2,143,683	2,152,386	2,152,386
Grand Total						

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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## BUSINESS SERVICES



### MISSION STATEMENT

To provide a core foundation of business practices and consultation that assists Marion County departments to achieve their missions.

### GOALS AND OBJECTIVES

- Goal 1 Provide training and professional development opportunities that align with the county's goals and objectives.
- Objective 1 Establish a talent management plan that supports employee, volunteer and team success.
  - Objective 2 Identify and deliver training opportunities designed to emphasize and motivate high productivity and excellence in customer service.
  - Objective 3 Maximize learning and cost efficiency by utilizing a wide variety of training methods with a focus on intact teams, just-in-time and on-demand training.
- Goal 2 Optimize county resources by improving employee safety and health in order to increase productivity and reduce absenteeism and the cost of insurance.
- Objective 1 Develop, promote and manage a comprehensive safety and wellness program.
  - Objective 2 Educate and inform employees about the importance of awareness, self-care, and behavioral change in improving wellness, productivity and work-life balance.
  - Objective 3 Consult with departments to ensure compliance with occupational safety and health requirements.
- Goal 3 Utilize efficient and effective volunteer engagement practices that promote inclusiveness by citizens in meaningful volunteer activities to meet the needs of county departments and residents.
- Objective 1 Provide county departments the support necessary to recruit and manage volunteers to assist with delivering services to citizens.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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- Objective 2      Coordinate with community partners to ensure that volunteer resources are effectively activated, monitored and evaluated during and after emergencies.
  
- Goal 4      Promote an enterprise approach to employee relations, performance management and employment practices across county departments.
  - Objective 1      Develop educational plans for management team members who are new to supervision, new to the county or needing additional assistance to ensure collective bargaining agreements, personnel policies and statutes are adhered to consistently.
  - Objective 2      Recommend employee relations practices necessary to establish a positive employer/employee relationship and promote a high level of employee morale and motivation.
  
- Goal 5      Manage the physical assets of the county (facilities, infrastructure, mechanical/electrical equipment, and grounds) to ensure a safe, comfortable and productive workplace for employees and visitors.
  - Objective 1      Develop capital improvement plans and a new facility master plan for 5- and 10-year facilities life cycle, replacement, retrofit, and redevelopment.
  - Objective 2      Develop and implement construction, maintenance, and custodial standards that promote efficiency, energy savings, and highest value asset management.
  - Objective 3      Extend life cycle of all physical assets through effective preventive maintenance working toward 65% of all work orders being preventive maintenance versus corrective maintenance.
  - Objective 4      Provide the highest level of responsiveness to customers utilizing continuous improvement concepts and technologies that promote improved customer service, meaningful data collection, proactive work habits, and a quality environment for county staff and the community.

**DEPARTMENT OVERVIEW**

Marion County Business Services is committed to delivering high quality services through collaborative partnerships. Business services provides facility maintenance, human resources administration, labor relations, recruitment, training and development, employee benefits, occupational safety, employee wellness, volunteer coordination, claims and insurance management.

Business services provides support to departments in the delivery of services to their customers and clients. The business services department has four programs and 59 full time employees.

MARION COUNTY FY 2014-15 BUDGET  
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BUSINESS SERVICES

*Resource and Requirement Summary*

Business Services	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	5,207	9,429	0	0	n.a.
Intergovernmental State	0	0	10,000	0	-100.00%
Charges for Services	338,981	343,521	365,212	283,308	-22.43%
Admin Cost Recovery	5,864,638	5,655,564	5,995,416	6,124,307	2.15%
Other Fund Transfers	9,062	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>6,217,887</b>	<b>6,008,514</b>	<b>6,370,628</b>	<b>6,407,615</b>	<b>0.58%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	2,984,314	2,788,876	3,007,412	3,087,034	2.65%
Fringe Benefits	1,652,258	1,651,953	1,764,283	1,819,606	3.14%
Total Personnel Services	<b>4,636,571</b>	<b>4,440,829</b>	<b>4,771,695</b>	<b>4,906,640</b>	<b>2.83%</b>
Materials and Services					
Supplies	145,516	135,233	163,148	167,298	2.54%
Materials	33,791	34,552	33,685	32,695	-2.94%
Communications	24,604	22,312	25,295	24,095	-4.74%
Utilities	20,341	17,584	19,364	40,454	108.91%
Contracted Services	261,612	247,785	289,092	282,055	-2.43%
Repairs and Maintenance	305,031	320,554	309,877	291,144	-6.05%
Rentals	186,958	193,443	195,767	95,386	-51.28%
Insurance	4,021	2,408	0	0	n.a.
Miscellaneous	98,948	101,424	140,385	142,240	1.32%
Total Materials and Services	<b>1,080,823</b>	<b>1,075,294</b>	<b>1,176,613</b>	<b>1,075,367</b>	<b>-8.60%</b>
Administrative Charges	488,993	492,392	422,320	425,608	0.78%
Capital Outlay	11,500	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>6,217,887</b>	<b>6,008,515</b>	<b>6,370,628</b>	<b>6,407,615</b>	<b>0.58%</b>
<b>FTE</b>	60.25	57.00	58.50	59.00	0.9%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**PROGRAMS**

The Business Services programs are shown on the following table:

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
BS Administration	690,236	366,473	529,204	526,676	-0.48%
Facilities Management	3,425,429	3,557,228	3,648,879	3,675,710	0.74%
Risk Management	842,943	877,127	886,695	947,200	6.82%
Human Resources	1,259,279	1,207,686	1,305,850	1,258,029	-3.66%
<b>TOTAL RESOURCES</b>	<b>6,217,887</b>	<b>6,008,515</b>	<b>6,370,628</b>	<b>6,407,615</b>	<b>0.58%</b>
<b>REQUIREMENTS</b>					
BS Administration	690,236	366,473	529,204	526,676	-0.48%
Facilities Management	3,425,429	3,557,228	3,648,879	3,675,710	0.74%
Risk Management	842,943	877,127	886,695	947,200	6.82%
Human Resources	1,259,279	1,207,686	1,305,850	1,258,029	-3.66%
<b>TOTAL REQUIREMENTS</b>	<b>6,217,887</b>	<b>6,008,515</b>	<b>6,370,628</b>	<b>6,407,615</b>	<b>0.58%</b>

MARION COUNTY FY 2014-15 BUDGET  
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BUSINESS SERVICES

**BS Administration Program**

- Provides overall planning, direction and supervision of the department.
- Provides payroll, purchasing and contracts, accounts receivable, and accounts payable services to department programs and services.
- Performs department budget preparation, monitoring and reporting.
- Performs countywide key and key card management.
- Provides countywide work order support.

**Program Summary**

Business Services	Program: BS Administration				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	3,574	3,929	1,865	1,800	-3.49%
Admin Cost Recovery	686,662	362,544	527,339	524,876	-0.47%
<b>TOTAL RESOURCES</b>	<b>690,236</b>	<b>366,473</b>	<b>529,204</b>	<b>526,676</b>	<b>-0.48%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	385,275	176,915	290,668	292,909	0.77%
Fringe Benefits	205,314	113,612	169,831	173,777	2.32%
Total Personnel Services	<b>590,589</b>	<b>290,528</b>	<b>460,499</b>	<b>466,686</b>	<b>1.34%</b>
Materials and Services					
Supplies	1,867	1,805	2,150	7,150	232.56%
Materials	407	1,030	1,085	1,085	0.00%
Communications	1,457	1,104	1,811	1,811	0.00%
Utilities	53	0	0	8,091	n.a.
Contracted Services	168	398	445	445	0.00%
Repairs and Maintenance	175	0	0	0	n.a.
Rentals	33,388	28,222	27,802	6,481	-76.69%
Miscellaneous	4,780	4,878	5,040	1,550	-69.25%
Total Materials and Services	<b>42,295</b>	<b>37,437</b>	<b>38,333</b>	<b>26,613</b>	<b>-30.57%</b>
Administrative Charges	57,352	38,509	30,372	33,377	9.89%
<b>TOTAL REQUIREMENTS</b>	<b>690,236</b>	<b>366,474</b>	<b>529,204</b>	<b>526,676</b>	<b>-0.48%</b>
<b>FTE</b>	7.75	5.00	5.00	5.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**FTE By Position Title By Program**

<b>Program: BS Administration</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.00
Administrative Assistant	1.00
Business Services Director	1.00
Contracts Specialist	1.00
Department Specialist 3	1.00
<b>Program BS Administration FTE Total:</b>	<b>5.00</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**BS Administration Program Budget Justification**

RESOURCES

The administration program receives approximately \$1,800 for services provided to Courthouse Square Condominium Association.

REQUIREMENTS

FTE

There is no change in FTE.

Personnel Services

There was a slight increase in personnel services due to step increases.

Materials and Services

Due to the move back to Courthouse Square and the consolidation of office supplies in one common area, \$5,000 is being transferred to the administration program from the facilities, human resources and risk management programs collectively.

\$3,490 for Local Government Personnel Institute dues is being transferred from Administration to the human resources program.

The move back to Courthouse Square will reduce building rental private by \$26,177. Utilities, which are currently a portion of the rent expense will be charged to each utility account accordingly.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**Facilities Management Program**

- Performs repairs, preventive maintenance, renovations, and construction services for county-owned and leased facilities.
- Provides long-range facility needs assessment, planning, and funding requirements.
- Oversees building fire, life, safety and security systems.
- Manages facilities management database systems including the facilities conditions assessment program and the FacilityDude work order system.
- Administers energy efficiency and resource conservation programs.
- Performs custodial, courier and grounds maintenance services.
- Designs, budgeting, bidding, and management for capital improvement projects.
- Manages capital improvement projects including designing and costing.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Program Summary**

Business Services	Program: Facilities Management				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	235,683	254,954	286,035	200,308	-29.97%
Admin Cost Recovery	3,180,685	3,302,274	3,362,844	3,475,402	3.35%
Other Fund Transfers	9,062	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>3,425,429</b>	<b>3,557,228</b>	<b>3,648,879</b>	<b>3,675,710</b>	<b>0.74%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,583,865	1,639,825	1,722,448	1,761,004	2.24%
Fringe Benefits	952,654	1,052,048	1,078,695	1,087,413	0.81%
Total Personnel Services	<b>2,536,519</b>	<b>2,691,873</b>	<b>2,801,143</b>	<b>2,848,417</b>	<b>1.69%</b>
Materials and Services					
Supplies	128,124	118,482	141,449	142,899	1.03%
Materials	28,126	15,095	20,950	19,960	-4.73%
Communications	13,849	13,640	13,072	12,317	-5.78%
Utilities	20,288	17,519	19,364	6,068	-68.66%
Contracted Services	21,488	16,246	19,067	23,357	22.50%
Repairs and Maintenance	300,462	320,207	309,527	290,794	-6.05%
Rentals	63,622	67,088	68,671	57,595	-16.13%
Insurance	4,021	2,408	0	0	n.a.
Miscellaneous	21,865	14,413	18,750	19,435	3.65%
Total Materials and Services	<b>601,845</b>	<b>585,098</b>	<b>610,850</b>	<b>572,425</b>	<b>-6.29%</b>
Administrative Charges	275,565	280,257	236,886	254,868	7.59%
Capital Outlay	11,500	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>3,425,429</b>	<b>3,557,228</b>	<b>3,648,879</b>	<b>3,675,710</b>	<b>0.74%</b>
<b>FTE</b>	35.50	36.00	37.50	38.00	1.3%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 BUSINESS SERVICES

**FTE By Position Title By Program**

<b>Program: Facilities Management</b>	
<b>Position Title</b>	<b>FTE</b>
Building Maintenance Specialist	9.00
Building Maintenance Specialist Sr	2.00
Custodial Supervisor	1.00
Custodial Worker 1	13.00
Custodial Worker 2	2.00
Electrician 1	2.00
Electrician 2	1.00
Facilities Analyst	1.00
Facilities Maintenance and Systems Coordinator	1.00
Facilities Program Manager	1.00
Facilities Project Coordinator	1.00
Groundskeeper	1.00
Mail Courier	1.00
Maint Control Clerk	1.00
Maintenance Supervisor	1.00
<b>Program Facilities Management FTE Total:</b>	<b>38.00</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**Facilities Management Program Budget Justification**

RESOURCES

Not Applicable

REQUIREMENTS

FTE

A business analysis was completed and it was determined that the work previously performed by the 0.5 groundskeeper should be outsourced. The 0.5 groundskeeper position was eliminated and the funds transferred to materials and services during the FY 2012-13 third supplemental. During FY 2013-14 facilities management assumed responsibility for facilities maintenance of an additional 56,763 square feet at the public works campus. In order to provide the necessary services an additional FTE was added for facilities maintenance.

The custodial program reduced FTE following the move out of Courthouse Square. The move back into Courthouse Square will require additional personnel to provide the same level of service currently being supplied. A decision package was approved requesting one additional Custodial Worker 1 in the amount of \$46,522.

Personnel Services

There is a slight increase in personnel services due to step increases and associated fringe benefits.

Materials and Services

A transfer of \$9,000 was made from human resource program. The transfer was necessary to cover the escalating costs of the fleet allocation, utilities and custodial supplies. The transfer was split 70% to maintenance and 30% to custodial.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**Risk Management Program**

- Procures appropriate insurance coverage.
- Ensures adequate funding to recover from accidental loss.
- Manages auto, general liability and workers' compensation claims.
- Consults with and guides all departments on loss prevention and employee safety.
- Analyzes and adjusts the balance between risk retention and risk transfer.
- Reviews contracts to identify risk and appropriate transfer of risk.
- Provides resources to assist employees in achieving optimal physical and mental health.
- Administers employee benefit plans, including medical, vision, dental, employee assistance program, life and long-term disability insurance, deferred compensation, unemployment, PERS and pre-tax plans.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Program Summary**

Business Services	Program: Risk Management				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	5,207	9,429	0	0	n.a.
Intergovernmental State	0	0	10,000	0	-100.00%
Charges for Services	75,729	64,251	61,260	65,200	6.43%
Admin Cost Recovery	762,007	803,447	815,435	882,000	8.16%
<b>TOTAL RESOURCES</b>	<b>842,943</b>	<b>877,127</b>	<b>886,695</b>	<b>947,200</b>	<b>6.82%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	389,530	405,262	391,704	426,631	8.92%
Fringe Benefits	170,061	182,385	179,327	212,077	18.26%
<b>Total Personnel Services</b>	<b>559,591</b>	<b>587,647</b>	<b>571,031</b>	<b>638,708</b>	<b>11.85%</b>
Materials and Services					
Supplies	12,304	11,957	13,300	12,900	-3.01%
Materials	2,773	11,811	9,400	9,400	0.00%
Communications	3,998	3,443	5,264	4,819	-8.45%
Utilities	0	65	0	10,113	n.a.
Contracted Services	146,409	136,988	155,335	154,705	-0.41%
Repairs and Maintenance	2,366	347	100	100	0.00%
Rentals	30,989	35,868	36,713	11,371	-69.03%
Miscellaneous	27,916	30,033	45,040	46,285	2.76%
<b>Total Materials and Services</b>	<b>226,754</b>	<b>230,512</b>	<b>265,152</b>	<b>249,693</b>	<b>-5.83%</b>
Administrative Charges	56,598	58,969	50,512	58,799	16.41%
<b>TOTAL REQUIREMENTS</b>	<b>842,943</b>	<b>877,127</b>	<b>886,695</b>	<b>947,200</b>	<b>6.82%</b>
<b>FTE</b>	6.00	6.00	6.00	6.00	0.0%

**FTE By Position Title By Program**

<b>Program: Risk Management</b>	
<b>Position Title</b>	<b>FTE</b>
Benefits and Risk Manager	1.00
Claims Adjuster	1.00
Human Resources Specialist (Confidential)	2.00
Loss Control Manager	1.00
Safety & Wellness Coordinator	1.00
<b>Program Risk Management FTE Total:</b>	<b>6.00</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**Risk Management Program Budget Justification**

RESOURCES

Eliminated \$10,000 revenue from OHSU Shield Grant. At this time, we are unable to determine certainty for grant revenue from the Intergovernmental State Funding program.

REQUIREMENTS

FTE

There is no change in FTE.

Personnel Services

There is a slight increase in personnel services due to step increases and associated fringe benefits.

Materials and Services

The move back to Courthouse Square will reduce building rental private by \$31,413. Utilities, which are currently a portion of the rent expense will be charged to each utility account accordingly.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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BUSINESS SERVICES

**Human Resources Program**

- Provides employee relations assistance to ensure compliance with county policies, personnel rules and employment law.
- Manages collective bargaining agreements and labor relations.
- Provides enterprise wide training and development to county employees.
- Provides county departments with support needed to cultivate meaningful volunteer experiences for members of the public.
- Maintains the enterprises human resources management system (HRIS).
- Provides recruitment and screenings services.

**Program Summary**

Business Services	Program: Human Resources				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	23,995	20,387	16,052	16,000	-0.32%
Admin Cost Recovery	1,235,284	1,187,299	1,289,798	1,242,029	-3.70%
<b>TOTAL RESOURCES</b>	<b>1,259,279</b>	<b>1,207,686</b>	<b>1,305,850</b>	<b>1,258,029</b>	<b>-3.66%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	625,644	566,873	602,592	606,490	0.65%
Fringe Benefits	324,229	303,908	336,430	346,339	2.95%
Total Personnel Services	<b>949,872</b>	<b>870,781</b>	<b>939,022</b>	<b>952,829</b>	<b>1.47%</b>
Materials and Services					
Supplies	3,222	2,989	6,249	4,349	-30.40%
Materials	2,485	6,617	2,250	2,250	0.00%
Communications	5,300	4,125	5,148	5,148	0.00%
Utilities	0	0	0	16,182	n.a.
Contracted Services	93,547	94,152	114,245	103,548	-9.36%
Repairs and Maintenance	2,028	0	250	250	0.00%
Rentals	58,960	62,265	62,581	19,939	-68.14%
Miscellaneous	44,387	52,100	71,555	74,970	4.77%
Total Materials and Services	<b>209,928</b>	<b>222,248</b>	<b>262,278</b>	<b>226,636</b>	<b>-13.59%</b>
Administrative Charges	99,479	114,657	104,550	78,564	-24.86%
<b>TOTAL REQUIREMENTS</b>	<b>1,259,279</b>	<b>1,207,686</b>	<b>1,305,850</b>	<b>1,258,029</b>	<b>-3.66%</b>
<b>FTE</b>	11.00	10.00	10.00	10.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**FTE By Position Title By Program**

<b>Program: Human Resources</b>	
<b>Position Title</b>	<b>FTE</b>
Human Resources Analyst	2.00
Human Resources Analyst Sr	1.00
Human Resources Manager	1.00
Human Resources Specialist	2.00
Human Resources Specialist (Confidential)	3.00
Volunteer Services Coordinator	1.00
<b>Program Human Resources FTE Total:</b>	<b>10.00</b>

**Human Resources Program Budget Justification**

RESOURCES

Not Applicable

REQUIREMENTS

FTE

There is no change in FTE.

Personnel Services

There is a slight increase in personnel services due to step increases and associated fringe benefits.

Materials and Services

During the past two fiscal years the human resources program has not required the entire amount of funds budgeted in legal services. A transfer of \$9,000 was made from legal services to facilities management and custodial service. The transfer was necessary to cover the escalating costs of the fleet allocation, utilities and custodial supplies.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 BUSINESS SERVICES

**FUNDS**

The Business Services Department budget consists of one fund, which is the Central Services Fund.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 580 Central Services	6,217,887	6,008,515	6,370,628	6,407,615	100.00%
<b>TOTAL RESOURCES</b>	<b>6,217,887</b>	<b>6,008,515</b>	<b>6,370,628</b>	<b>6,407,615</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	6,217,887	6,008,515	6,370,628	6,407,615	100.00%
<b>TOTAL REQUIREMENTS</b>	<b>6,217,887</b>	<b>6,008,515</b>	<b>6,370,628</b>	<b>6,407,615</b>	<b>100.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Developed and successfully launched a new performance leadership series for supervisors, managers and leaders of Marion County.
- Successfully negotiated lower health insurance renewal rates while ensuring county compliance with the Affordable Care Act.
- Implemented a human resources "help desk" to increase access to human resource support in areas such as: employee relations, consultation, and policy/contract interpretation.
- Conducted safety interventions that aided in reducing the county DART rates and OSHA inspection outcomes.
- Recovered more than \$55,816 from third parties for damage to county property or personnel.
- Implemented wellness initiatives which resulted in a reduction of the average employee body mass index (BMI) of two points.
- Coordinated Santa Central Toy Drive which helped over 400 children and youth in Marion County.
- Completed the first comprehensive facilities parts inventory as the first step in facilitating an inventory control program.
- Assumed responsibility for maintenance of the primary buildings at the public works campus.
- Successfully negotiated collective bargaining agreement with Marion County Law Enforcement Association (MCLEA) and Federation of Oregon Parole and Probation Officers (FOPPO).
- Developed and implemented just-in-time learning modules for human resources and safety topics including performance evaluations, reasonable suspicion and hazard communication.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**KEY INDICATORS**

**# 1: Days Away, Restricted or Transferred (DART) Rate**

**Definition and Purpose**

The DART rates are days away, restricted or transferred from work. It is used to compare occupational injury rates.

**Significance**

To protect the health and safety of Marion County employees by reducing the number of workplace injuries. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. Keeping employees on the job helps avoid delays, keeps employees productive, and provides continuity of service.

**Data Units Fiscal Year**

<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
3.74	2.01	2.1	2.0

**Explanation of Trends and Changes**

The final 2012-2013 DART rate dropped considerably from our estimated 3.68 to 2.01. Our 2013-2014 estimated DART rate is expected to remain flat. This downward trend is attributed to Marion County's continued focus on safety and the success of our strong return to work program.

**# 2: Ratio of Repair Hours to Preventive Maintenance Hours**

**Definition and Purpose**

Effective preventive maintenance programs help reduce facilities operating costs (utilities and repairs) while extending the life of building systems. Failure to perform adequate preventive maintenance increases the hours required to repair building systems.

**Significance**

This indicator will demonstrate whether or not adequate preventive maintenance is being performed. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. Reduction in operating costs, utilities, and reduction of hours required to repair building systems.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**Data Units Calendar Year**

Ratio of repair hours to preventive maintenance hours:

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
2.8:1	1.3:1	0.8:1	0.7:1	0.7:1

**Explanation of Trends and Changes**

The county's computerized maintenance management system (CMMS) continues to allow facilities management to collect and track data on equipment and asset condition and to schedule appropriate proactive maintenance. Data continue to be mined and monitored on departmental goals of 70% preventive maintenance and 100% captured hours. The program is currently reporting 85% of the total number of work hours as dedicated to preventive maintenance. Captured hours have increased from 47% in 2011 to 78% in 2012 and now 85% for the last calendar year and continuing to climb.

**# 3: Employee Retention Rate**

**Definition and Purpose**

The retention rate reflects the stability of the Marion County workforce. The retention rate is calculated by determining the percentage of regular employees (excluding temporary employees) who were retained throughout the fiscal year. A stable workforce reduces the costs associated with turnover and generally improves customer service.

**Significance**

Retention rates measure the stability of the workforce. Low employee retention rates may indicate the need for evaluation and remediation to decrease turnover rates. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. High retention rates reflect employee satisfaction and morale and ensures continuity of services and expertise.

**Data Units Fiscal Year**

FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate
91.57%	91.27%	91.20%	91.00%	91.0%

**Explanation of Trends and Changes**

The total retention rate continues to be consistent with the past several fiscal years. The retention rate was 92.40% if involuntary separations are removed from the total retention rate. The retention rate applies to regular full and part-time permanent employees; this excludes seasonal or other temporary employees.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Resources by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Intergovernmental Federal</b>						
331990 Other Federal Revenues	5,207	9,429	0	0	0	0
<b>Intergovernmental Federal Total</b>	<b>5,207</b>	<b>9,429</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	0	0	10,000	0	0	0
<b>Intergovernmental State Total</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341620 User Fees	136,642	160,645	134,000	134,000	134,000	134,000
342200 Property Leases	4,904	5,417	4,900	5,047	5,047	5,047
342300 Department Parking Charges	15,840	16,830	17,160	0	0	0
342310 Parking Permits	70,010	64,602	69,754	0	0	0
344800 EAIP Reimbursement	3,120	4,440	3,000	3,000	3,000	3,000
344999 Other Reimbursements	15,295	5,519	41,514	0	0	0
345100 Sale of Capital Assets	0	0	16,700	0	0	0
347101 Central Svcs to Other Agencies	43,096	36,836	26,150	89,261	89,261	89,261
348700 Wellness Program	50,074	49,233	52,034	52,000	52,000	52,000
<b>Charges for Services Total</b>	<b>338,981</b>	<b>343,521</b>	<b>365,212</b>	<b>283,308</b>	<b>283,308</b>	<b>283,308</b>
<b>Admin Cost Recovery</b>						
411200 Business Services Allocation	0	0	1,222,652	524,876	524,876	524,876
411210 Facilities Mgt Allocation	2,469,343	2,389,274	1,621,197	2,412,447	2,412,447	2,412,447
411220 Custodial Allocation	1,098,516	1,105,319	980,639	994,520	994,520	994,520
411230 Courier Allocation	61,015	72,390	65,695	68,435	68,435	68,435
411250 Risk Management Allocation	450,876	466,921	472,181	515,240	515,240	515,240
411255 Benefits Allocation	390,455	373,932	343,254	366,760	366,760	366,760
411260 Human Resources Allocation	1,371,675	1,247,728	1,289,798	1,242,029	1,242,029	1,242,029
411800 MCBEE Allocation	22,758	0	0	0	0	0
<b>Admin Cost Recovery Total</b>	<b>5,864,638</b>	<b>5,655,564</b>	<b>5,995,416</b>	<b>6,124,307</b>	<b>6,124,307</b>	<b>6,124,307</b>
<b>Other Fund Transfers</b>						
381455 Xfr from Facility Renovation	9,062	0	0	0	0	0
<b>Other Fund Transfers Total</b>	<b>9,062</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 BUSINESS SERVICES

Central Services Total	6,217,887	6,008,514	6,370,628	6,407,615	6,407,615	6,407,615
Business Services Grand Total	6,217,887	6,008,514	6,370,628	6,407,615	6,407,615	6,407,615

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Requirements by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	2,438,387	2,242,258	2,866,679	2,953,859	2,953,859	2,953,859
511120 Temporary Wages	464	8,749	0	0	0	0
511130 Vacation Pay	151,511	166,634	0	0	0	0
511140 Sick Pay	97,526	98,235	0	0	0	0
511150 Holiday Pay	129,526	119,276	0	0	0	0
511160 Comp Time Pay	4,019	6,431	5,000	5,000	5,000	5,000
511180 Differential Pay	10,180	10,136	11,380	11,380	11,380	11,380
511210 Compensation Credits	101,514	94,514	96,113	88,555	88,555	88,555
511220 Pager Pay	13,119	13,035	13,000	13,000	13,000	13,000
511240 Leave Payoff	21,868	14,615	0	0	0	0
511290 Health Insurance Waiver Pay	4,845	4,635	3,240	3,240	3,240	3,240
511420 Premium Pay	11,355	10,357	12,000	12,000	12,000	12,000
<b>Salaries and Wages Total</b>	<b>2,984,314</b>	<b>2,788,876</b>	<b>3,007,412</b>	<b>3,087,034</b>	<b>3,087,034</b>	<b>3,087,034</b>
<b>Fringe Benefits</b>						
512110 PERS	432,241	398,843	450,835	459,893	459,893	459,893
512120 401K	33,624	26,050	30,444	31,705	31,705	31,705
512130 PERS Debt Service	131,493	144,634	137,920	159,897	159,897	159,897
512140 PERS Rate Subsidy	(57,395)	0	0	0	0	0
512200 FICA	224,638	210,117	224,889	231,184	231,184	231,184
512310 Medical Insurance	761,840	757,983	808,219	814,594	814,594	814,594
512320 Dental Insurance	71,034	69,353	73,600	79,920	79,920	79,920
512330 Group Term Life Insurance	10,117	4,843	3,767	4,228	4,228	4,228
512340 Long Term Disability Insurance	16,620	16,658	14,965	17,333	17,333	17,333
512400 Unemployment Insurance	11,963	11,181	13,940	15,228	15,228	15,228
512520 Workers Comp Insurance	1,445	1,426	1,755	1,740	1,740	1,740
512600 Wellness Program	2,270	2,168	2,338	2,299	2,299	2,299
512610 Employee Assistance Program	1,569	1,498	1,611	1,585	1,585	1,585
512700 County HSA Contributions	10,800	7,200	0	0	0	0
<b>Fringe Benefits Total</b>	<b>1,652,258</b>	<b>1,651,953</b>	<b>1,764,283</b>	<b>1,819,606</b>	<b>1,819,606</b>	<b>1,819,606</b>
<b>Personnel Services Total</b>	<b>4,636,571</b>	<b>4,440,829</b>	<b>4,771,695</b>	<b>4,906,640</b>	<b>4,906,640</b>	<b>4,906,640</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	7,618	5,665	7,725	9,725	9,725	9,725
521030 Field Supplies	0	92	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
521050 Janitorial Supplies	63,491	64,174	67,100	70,100	70,100	70,100
521060 Electrical Supplies	26,345	13,319	30,000	30,000	30,000	30,000
521070 Departmental Supplies	14,138	24,166	27,150	26,300	26,300	26,300
521090 Uniforms and Clothing	4,395	1,944	3,000	3,000	3,000	3,000
521110 First Aid Supplies	73	102	150	150	150	150
521140 Vaccines	10,420	9,595	11,000	11,000	11,000	11,000
521190 Publications	1,510	2,758	3,423	3,423	3,423	3,423
521210 Gasoline	12,846	11,499	11,200	11,200	11,200	11,200
521220 Diesel	2,969	456	1,500	1,500	1,500	1,500
521230 Propane	143	97	200	200	200	200
521240 Automotive Supplies	22	0	0	0	0	0
521300 Safety Clothing	434	788	200	200	200	200
521310 Safety Equipment	1,114	578	500	500	500	500
<b>Supplies Total</b>	<b>145,516</b>	<b>135,233</b>	<b>163,148</b>	<b>167,298</b>	<b>167,298</b>	<b>167,298</b>
<b>Materials</b>						
522070 Paint	1,524	458	1,500	1,500	1,500	1,500
522080 Building Materials	753	0	0	0	0	0
522090 Chemical Sprays	113	0	0	0	0	0
522100 Parts	516	0	0	0	0	0
522110 Batteries	1,049	2,022	1,000	1,000	1,000	1,000
522140 Small Tools	7,431	4,557	4,500	4,500	4,500	4,500
522150 Small Office Equipment	3,797	5,712	3,385	3,385	3,385	3,385
522160 Small Departmental Equipment	12,354	15,522	18,650	18,650	18,650	18,650
522170 Computers Non Capital	3,572	3,651	2,250	2,250	2,250	2,250
522180 Software	2,683	2,630	2,400	1,410	1,410	1,410
<b>Materials Total</b>	<b>33,791</b>	<b>34,552</b>	<b>33,685</b>	<b>32,695</b>	<b>32,695</b>	<b>32,695</b>
<b>Communications</b>						
523010 Telephone Equipment	400	890	200	200	200	200
523020 Phone and Communication Svcs	2,285	2,234	3,038	2,743	2,743	2,743
523040 Data Connections	1,049	1,161	1,500	1,500	1,500	1,500
523050 Postage	5,119	3,048	4,710	4,580	4,580	4,580
523060 Cellular Phones	14,880	14,047	14,997	14,222	14,222	14,222
523070 Pagers	871	932	850	850	850	850
<b>Communications Total</b>	<b>24,604</b>	<b>22,312</b>	<b>25,295</b>	<b>24,095</b>	<b>24,095</b>	<b>24,095</b>
<b>Utilities</b>						
524010 Electricity	15,829	14,056	16,472	40,454	40,454	40,454
524040 Natural Gas	1,336	1,231	1,345	0	0	0
524050 Water	603	129	148	0	0	0
524070 Sewer	179	215	233	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
524090 Garbage Disposal and Recycling	2,394	1,952	1,166	0	0	0
<b>Utilities Total</b>	20,341	17,584	19,364	40,454	40,454	40,454
<b>Contracted Services</b>						
525110 Consulting Services	740	0	4,500	4,500	4,500	4,500
525150 Audit Services	2,000	0	0	0	0	0
525160 Wellness Services	0	13,616	24,850	20,240	20,240	20,240
525175 Temporary Staffing	9,621	6,841	0	0	0	0
525355 Engineering Services	1,800	2,186	10,000	10,000	10,000	10,000
525450 Subscription Services	20,588	25,730	28,255	32,755	32,755	32,755
525510 Legal Services	47,697	75,399	90,000	77,593	77,593	77,593
525620 Insurance Brokers	84,800	85,000	85,000	85,000	85,000	85,000
525630 Insurance Admin Services	27,255	26,962	28,800	28,800	28,800	28,800
525710 Printing Services	1,917	4,715	2,650	4,595	4,595	4,595
525715 Advertising	0	876	600	600	600	600
525735 Mail Services	951	311	895	1,015	1,015	1,015
525740 Document Disposal Services	300	393	650	650	650	650
525770 Interpreters and Translators	0	60	200	200	200	200
525999 Other Contracted Services	63,943	5,696	12,692	16,107	16,107	16,107
<b>Contracted Services Total</b>	261,612	247,785	289,092	282,055	282,055	282,055
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	0	250	250	250	250
526011 Dept Equipment Maintenance	1,810	4,552	4,700	5,900	5,900	5,900
526012 Vehicle Maintenance	(231)	1,827	2,200	2,200	2,200	2,200
526021 Computer Software Maintenance	20,028	33,468	20,000	20,000	20,000	20,000
526030 Building Maintenance	217,145	212,944	199,027	199,027	199,027	199,027
526031 Elevator Maintenance	19,284	21,750	20,000	20,000	20,000	20,000
526032 Roof Maintenance	3,155	5,835	7,000	7,000	7,000	7,000
526050 Grounds Maintenance	43,839	40,179	40,000	36,767	36,767	36,767
526061 Storm Drain Maintenance	0	0	16,700	0	0	0
<b>Repairs and Maintenance Total</b>	305,031	320,554	309,877	291,144	291,144	291,144
<b>Rentals</b>						
527100 Vehicle Rental	445	29	0	0	0	0
527110 Fleet Leases	38,376	39,409	42,266	47,328	47,328	47,328
527120 Motor Pool Mileage	1,569	2,455	2,950	2,425	2,425	2,425
527140 County Parking	480	320	400	400	400	400
527210 Building Rental Private	128,027	131,583	129,390	0	0	0
527240 Condo Assn Assessments	0	0	0	24,282	24,282	24,282

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
527300 Equipment Rental	18,061	19,646	20,761	20,951	20,951	20,951
<b>Rentals Total</b>	<b>186,958</b>	<b>193,443</b>	<b>195,767</b>	<b>95,386</b>	<b>95,386</b>	<b>95,386</b>
<b>Insurance</b>						
528410 Liability Claims	4,021	2,408	0	0	0	0
<b>Insurance Total</b>	<b>4,021</b>	<b>2,408</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	4,412	6,510	6,825	6,750	6,750	6,750
529120 Commercial Travel	7,506	3,750	7,800	7,800	7,800	7,800
529130 Meals	1,907	1,015	2,400	2,400	2,400	2,400
529140 Lodging	9,883	5,246	10,390	10,390	10,390	10,390
529210 Meetings	937	280	950	950	950	950
529220 Conferences	13,490	7,386	13,875	13,875	13,875	13,875
529230 Training	32,476	49,449	67,255	68,230	68,230	68,230
529300 Dues and Memberships	7,639	6,455	8,420	8,555	8,555	8,555
529440 Safety Grants	6,833	6,120	7,000	7,000	7,000	7,000
529650 Pre Employment Costs	230	121	200	960	960	960
529690 Other Investigations	56	230	200	200	200	200
529740 Fairs and Shows	63	43	1,775	275	275	275
529840 Professional Licenses	624	500	655	655	655	655
529850 Device Licenses	1,814	112	1,900	1,900	1,900	1,900
529860 Permits	1,814	3,064	800	800	800	800
529910 Awards and Recognition	9,147	10,691	9,940	11,500	11,500	11,500
529999 Miscellaneous Expense	116	451	0	0	0	0
<b>Miscellaneous Total</b>	<b>98,948</b>	<b>101,424</b>	<b>140,385</b>	<b>142,240</b>	<b>142,240</b>	<b>142,240</b>
<b>Materials and Services Total</b>	<b>1,080,823</b>	<b>1,075,294</b>	<b>1,176,613</b>	<b>1,075,367</b>	<b>1,075,367</b>	<b>1,075,367</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	61,482	62,705	65,137	65,164	65,164	65,164
611300 Legal Services Allocation	29,294	40,950	45,164	43,457	43,457	43,457
611400 Information Tech Allocation	159,023	159,445	118,247	123,249	123,249	123,249
611410 FIMS Allocation	55,343	58,125	62,939	67,213	67,213	67,213
611420 Telecommunications Allocation	26,478	21,273	14,881	14,246	14,246	14,246
611600 Finance Allocation	50,139	47,187	48,970	48,318	48,318	48,318
611800 MCBEE Allocation	4,434	5,707	3,282	5,361	5,361	5,361
614100 Liability Insurance Allocation	27,000	18,200	19,500	20,500	20,500	20,500
614200 WC Insurance Allocation	75,800	78,800	44,200	38,100	38,100	38,100
<b>Administrative Charges Total</b>	<b>488,993</b>	<b>492,392</b>	<b>422,320</b>	<b>425,608</b>	<b>425,608</b>	<b>425,608</b>

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 BUSINESS SERVICES

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	11,500	0	0	0	0	0
Capital Outlay Total	<b>11,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Central Services Total	<b>6,217,887</b>	<b>6,008,515</b>	<b>6,370,628</b>	<b>6,407,615</b>	<b>6,407,615</b>	<b>6,407,615</b>
Business Services Grand Total	6,217,887	6,008,515	6,370,628	6,407,615	6,407,615	6,407,615

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENTAL  
BUSINESS SERVICES

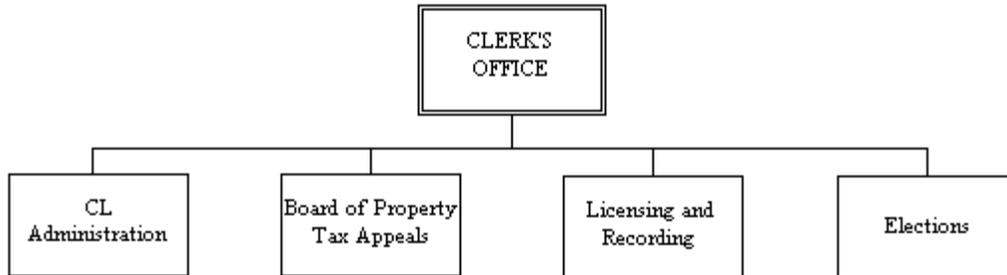
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MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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## CLERK'S OFFICE



### MISSION STATEMENT

The Marion County Clerk's office promotes democracy, public trust and confidence in citizen government by conducting fair and open elections and by providing professional service to all customers with dignity and respect.

The County Clerk protects property rights through recording ownership and claims on property in real time.

The clerks record, license, provide access to and preserve for posterity those records entrusted to their care. The clerks share and support the Marion County Mission Statement, Vision Statement and Statement of Values adopted by the Board of Commissioners, department heads and elected officials.

### GOALS AND OBJECTIVES

- Goal 1      Increase Efficiency - Evaluate business processes to make better use of management skills, technology and resources.
  - Objective 1      Implement process changes as identified in the Clerk's Office Function and Strategic Plan.
  
- Goal 2      Streamline Business Practices - Analyze current processes for needed modifications regarding fiscal responsibilities.
  - Objective 1      Identify and analyze current business processes in the areas of administration, licensing and recording, elections and Board of Property Tax Appeals.
  - Objective 2      Outline needs to achieve the modifications to business practices and develop a plan to address the modifications.
  
- Goal 3      Customer Service - Maintain quality customer service both over the telephone and to walk-in residents.
  - Objective 1      Ensure telephones are answered by a staff member during working hours.

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- Objective 2 Continue office practice of returning phone messages within 24 hours.
- Objective 3 Catalog verbal and written compliments and comments on customer service for annual review.

**DEPARTMENT OVERVIEW**

The Marion County Clerk is an elected position.

The County Clerk consists of four programs: (1) Licensing and Recording, (2) Elections, (3) Administration, and (4) Board of Property Tax Appeals (BoPTA). Each has a specific set of responsibilities assigned by Oregon law or county policy. All functions are mandated by Oregon law except the operation of the archives facility and passport agency functions.

*Resource and Requirement Summary*

Clerk's Office	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	112,013	130,253	131,350	129,560	-1.36%
Interest	220	155	200	150	-25.00%
General Fund Transfers	2,268,218	2,393,053	2,497,479	2,437,682	-2.39%
Net Working Capital	35,450	34,327	18,925	15,000	-20.74%
<b>TOTAL RESOURCES</b>	<b>2,415,902</b>	<b>2,557,788</b>	<b>2,647,954</b>	<b>2,582,392</b>	<b>-2.48%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	778,532	763,960	795,243	826,404	3.92%
Fringe Benefits	400,866	384,437	403,021	436,999	8.43%
<b>Total Personnel Services</b>	<b>1,179,398</b>	<b>1,148,397</b>	<b>1,198,264</b>	<b>1,263,403</b>	<b>5.44%</b>
Materials and Services					
Supplies	60,731	49,808	88,369	78,128	-11.59%
Materials	6,610	18,367	8,250	14,400	74.55%
Communications	76,909	82,912	73,616	87,600	19.00%
Utilities	14,260	14,051	14,294	34,737	143.02%
Contracted Services	254,725	378,143	384,470	412,123	7.19%
Repairs and Maintenance	123,591	80,835	82,360	82,410	0.06%
Rentals	334,766	346,045	390,067	169,198	-56.62%
Miscellaneous	9,511	25,717	29,090	16,050	-44.83%
<b>Total Materials and Services</b>	<b>881,104</b>	<b>995,878</b>	<b>1,070,516</b>	<b>894,646</b>	<b>-16.43%</b>
Administrative Charges	321,072	351,969	344,630	424,343	23.13%
Capital Outlay	0	6,034	25,750	0	-100.00%
Contingency	0	0	8,794	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>2,381,575</b>	<b>2,502,278</b>	<b>2,647,954</b>	<b>2,582,392</b>	<b>-2.48%</b>
<b>FTE</b>	14.50	14.50	14.00	14.50	3.6%

MARION COUNTY FY 2014-15 BUDGET  
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**PROGRAMS**

The County Clerk budget is allocated to four programs as shown on the following table.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
CL Administration	214,031	211,967	209,025	220,150	5.32%
Board of Property Tax Appeals	97,688	97,652	68,763	68,890	0.18%
Licensing and Recording	987,644	1,029,782	1,108,114	1,044,459	-5.74%
Elections	1,116,538	1,218,387	1,262,052	1,248,893	-1.04%
<b>TOTAL RESOURCES</b>	<b>2,415,902</b>	<b>2,557,788</b>	<b>2,647,954</b>	<b>2,582,392</b>	<b>-2.48%</b>
<b>REQUIREMENTS</b>					
CL Administration	214,031	211,967	209,025	220,150	5.32%
Board of Property Tax Appeals	97,688	97,652	68,763	68,890	0.18%
Licensing and Recording	953,317	974,273	1,108,114	1,044,459	-5.74%
Elections	1,116,538	1,218,387	1,262,052	1,248,893	-1.04%
<b>TOTAL REQUIREMENTS</b>	<b>2,381,575</b>	<b>2,502,279</b>	<b>2,647,954</b>	<b>2,582,392</b>	<b>-2.48%</b>

MARION COUNTY FY 2014-15 BUDGET  
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CLERK'S OFFICE

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**CL Administration Program**

- Provides and facilitates department leadership and vision.
- The clerk speaks with various groups and organizations and through these engagements the clerk is able to educate the public on what the County Clerk does and what is new within the department.
- Coordinates long-term planning.
- Provides overall departmental supervision.
- Responsible for economic forecasting, budget preparation, payroll, contract administration, accounts payable, and financial analysis.
- Tracks state and federal legislation and rules in coordination with the Oregon Association of County Clerks and national professional organizations.
- Serves as support staff to the Board of Property Tax Appeals, including public notice, processing appeals, scheduling, organizing and assisting the board in managing hearings, and compiling and reporting results. Staff also schedules, provides training, and assures that board members are certified to Department of Revenue standards.
- Serves as the independent custodian of the Board of Commissioners Journal.
- Is the statutory County Records Administrator.
- Creates and maintains a healthy environment in which employees, customers, and other stakeholders thrive.

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**Program Summary**

Clerk's Office

Program: CL Administration

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	214,031	211,967	209,025	220,150	5.32%
<b>TOTAL RESOURCES</b>	<b>214,031</b>	<b>211,967</b>	<b>209,025</b>	<b>220,150</b>	<b>5.32%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	109,295	105,373	102,752	105,472	2.65%
Fringe Benefits	57,477	55,112	51,048	61,819	21.10%
Total Personnel Services	<b>166,773</b>	<b>160,485</b>	<b>153,800</b>	<b>167,291</b>	<b>8.77%</b>
Materials and Services					
Supplies	2,133	1,378	1,610	1,520	-5.59%
Materials	324	921	0	450	n.a.
Communications	644	626	150	450	200.00%
Utilities	2,288	1,990	2,068	5,022	142.84%
Contracted Services	6	0	100	150	50.00%
Rentals	9,296	8,676	9,832	5,845	-40.55%
Miscellaneous	7,190	5,782	9,140	6,100	-33.26%
Total Materials and Services	<b>21,881</b>	<b>19,373</b>	<b>22,900</b>	<b>19,537</b>	<b>-14.69%</b>
Administrative Charges	25,378	32,109	32,325	33,322	3.08%
<b>TOTAL REQUIREMENTS</b>	<b>214,031</b>	<b>211,967</b>	<b>209,025</b>	<b>220,150</b>	<b>5.32%</b>
<b>FTE</b>	1.50	1.50	1.50	1.50	0.0%

**FTE By Position Title By Program**

<b>Program: CL Administration</b>	
Position Title	FTE
County Clerk	1.00
Department Specialist 4 (Job Share)	0.50
<b>Program CL Administration FTE Total:</b>	<b>1.50</b>

MARION COUNTY FY 2014-15 BUDGET  
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**CL Administration Program Budget Justification**

RESOURCES

All funding comes from the General Fund.

REQUIREMENTS

FTE

FTE remains the same.

Personnel Services

Personnel Services - Personnel costs increased by 0.5% due to an increase in fringe benefits and an approved decision package changing the Clerk's personnel work week from 37 1/2 hours to 40 hours per week.

Materials and Services

Materials and Services budget decreased 15%. Utilities increased while Rentals decreased due to the Clerk's office moving out of their leased facilities in April 2014 and moving to Courthouse Square.

Miscellaneous decreased 33% due to decreases in conference attendance.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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**Board of Property Tax Appeals Program**

- The Board of Property Tax Appeals provides a venue for property taxpayers to appeal the assessed value of their property. The citizen board provides both a level of accountability to government and an independent review; plus an explanation to the taxpayer of property value methods used by the Assessor.
- The Clerk seeks and selects board appointments and schedules their training, organizes and records the petitions, schedules the petition hearings, and sets up the hearing room and equipment. A public notice is completed by the clerks. The clerks also field questions from the public throughout the year.
- The Clerk assists the Board of Property Tax Appeals in processing and hearing real and personal property petitions appealing the assessed and real market values of the petitioning taxpayers property.

**Program Summary**

Clerk's Office

Program: Board of Property Tax Appeals

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	97,688	97,652	68,763	68,890	0.18%
<b>TOTAL RESOURCES</b>	<b>97,688</b>	<b>97,652</b>	<b>68,763</b>	<b>68,890</b>	<b>0.18%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	51,642	51,179	30,181	22,225	-26.36%
Fringe Benefits	29,106	21,053	7,132	14,431	102.34%
Total Personnel Services	<b>80,748</b>	<b>72,232</b>	<b>37,313</b>	<b>36,656</b>	<b>-1.76%</b>
Materials and Services					
Supplies	144	721	600	1,000	66.67%
Materials	0	0	4,000	4,000	0.00%
Communications	40	43	44	0	-100.00%
Utilities	593	590	607	1,477	143.33%
Contracted Services	5,529	5,695	7,500	7,500	0.00%
Rentals	2,471	2,530	2,596	1,424	-45.15%
Miscellaneous	620	802	950	1,250	31.58%
Total Materials and Services	<b>9,397</b>	<b>10,381</b>	<b>16,297</b>	<b>16,651</b>	<b>2.17%</b>
Administrative Charges	7,543	15,039	15,153	15,583	2.84%
<b>TOTAL REQUIREMENTS</b>	<b>97,688</b>	<b>97,652</b>	<b>68,763</b>	<b>68,890</b>	<b>0.18%</b>
<b>FTE</b>	1.00	0.75	0.50	0.50	0.0%

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**FTE By Position Title By Program**

<b>Program: Board of Property Tax Appeals</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 4 (Job Share)	0.50
<b>Program Board of Property Tax Appeals FTE Total:</b>	<b>0.50</b>

**Board of Property Tax Appeals Program Budget Justification**

**RESOURCES**

No significant changes in Resources. The Board of Property Tax Appeals (BoPTA) Program is funded entirely by the General Fund. Note that a portion of the General Fund Transfers revenue is indirectly derived by the Oregon Department of Revenue County Assessment Function Funding Assistance grant, of which BOPTA is part of the grant formula along with Assessor's Office functions.

**REQUIREMENTS**

FTE

FTE remains the same.

Personnel Services

Personnel Services salaries and wages declined due to a Step 1 Department Specialist 4 replacing a Step 7 Departmental Specialist 4. The salaries and wages reflect the a decision package that increased the work week from 37 1/2 hours to 40 hours.

Materials and Services

Materials and Services budget increased by 2%. Purchase of a quality time stamp was included in Departmental Supplies causing it to show an increase. Utilities increased while allocated rental of office space declined due to moving the Clerk's office to Courthouse Square. Miscellaneous expenses increased by 31%. It is anticipated that trips to Washington County, Oregon will occur in 2014-15 to view and learn about their Laserfiche/AbleTerm software, so funds were added. Funds were also added for meals for the BoPTA Board during their training sponsored by the Department of Revenue.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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**Licensing and Recording Program**

- Deed and mortgage recording entails recording and maintaining a permanent record of all property transactions occurring in Marion County. This amounts to approximately 64,000 new property documents each year and maintenance of records on approximately three million transactions.
- Records management responsibilities include operating the county archives facility which houses approximately eight million documents representing over 22 million pieces of paper.
- Records management also includes microfilming, indexing and management of marriage licenses, domestic partnerships and the maintenance of all records of the Board of Commissioners proceedings.
- Licensing includes the issuance of more than 2,200 marriage licenses per year, the processing of over 1,000 passport applications for the U.S. State Department per year, and the processing of liquor license applications and annual renewals.

MARION COUNTY FY 2014-15 BUDGET  
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**Program Summary**

Clerk's Office

Program: Licensing and Recording

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	112,013	130,253	131,350	129,560	-1.36%
Interest	220	155	200	150	-25.00%
General Fund Transfers	839,961	865,047	957,639	899,749	-6.05%
Net Working Capital	35,450	34,327	18,925	15,000	-20.74%
<b>TOTAL RESOURCES</b>	<b>987,644</b>	<b>1,029,782</b>	<b>1,108,114</b>	<b>1,044,459</b>	<b>-5.74%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	282,963	279,416	289,234	291,536	0.80%
Fringe Benefits	177,913	181,662	194,740	196,202	0.75%
<b>Total Personnel Services</b>	<b>460,876</b>	<b>461,078</b>	<b>483,974</b>	<b>487,738</b>	<b>0.78%</b>
Materials and Services					
Supplies	27,186	18,586	55,150	41,508	-24.74%
Materials	1,916	3,010	3,250	3,750	15.38%
Communications	10,197	9,935	13,982	11,350	-18.82%
Utilities	11,314	11,333	11,619	10,869	-6.45%
Contracted Services	141,098	168,716	184,770	200,073	8.28%
Repairs and Maintenance	2,780	2,368	2,600	2,650	1.92%
Rentals	136,993	142,239	163,445	127,677	-21.88%
Miscellaneous	5,271	4,768	7,100	2,100	-70.42%
<b>Total Materials and Services</b>	<b>336,755</b>	<b>360,956</b>	<b>441,916</b>	<b>399,977</b>	<b>-9.49%</b>
Administrative Charges	155,686	152,239	147,680	156,744	6.14%
Capital Outlay	0	0	25,750	0	-100.00%
Contingency	0	0	8,794	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>953,317</b>	<b>974,272</b>	<b>1,108,114</b>	<b>1,044,459</b>	<b>-5.74%</b>
<b>FTE</b>	<b>6.50</b>	<b>6.75</b>	<b>7.00</b>	<b>7.00</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Licensing and Recording</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy County Clerk 2	5.00
Records and Licensing Supervisor	1.00
Records Coordinator	1.00
<b>Program Licensing and Recording FTE Total:</b>	<b>7.00</b>

MARION COUNTY FY 2014-15 BUDGET  
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**Licensing and Recording Program Budget Justification**

RESOURCES

No significant changes in resources. Resources primarily come from General Fund transfers. The Clerk's Records Fund (120 Fund) provides resources as Charges for Services.

REQUIREMENTS

FTE

FTE remains the same.

Personnel Services

Personnel costs are unchanged. A step 2 Deputy Clerk replaced a step 7 clerk and the budget reflects the decision package changing the work week from 37 1/2 hours to 40 hours. The increases and decreases cancelled each other out.

Materials and Services

Materials and Services budget decreased by 10%. Supplies decreased due to a \$13,000 decrease in Departmental Supplies (microfilm) in the County Clerk Records Fund. Charges for cellular phones and data connections were not included this year causing communication to decrease. Contracted Services increased 8% due to an increase in the County Clerk Records Fund back-scan project. Rents decreased 22% due to the move to Courthouse Square. Miscellaneous decreased due to budget officer requesting decreases in training and conference attendance.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and worker's compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

NA

MARION COUNTY FY 2014-15 BUDGET  
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**Elections Program**

- Maintains a voter registration file for approximately 152,000 registered voters and 12,365 inactive registered voters and processes over 3,200 file changes annually. Changes include new voters, updates, inactivations and cancellations.
- Administers and conducts all elections held in Marion County for federal, state, county and local government districts including: twenty cities, two community colleges, two education service districts, twelve school districts, twenty fire districts, four water control districts, two domestic water districts, a Soil and Water Conservation District, three sewer districts, a mass transit district, a library district, a parks and recreation district and a Marion County Justice Court.
- Administers and conducts the election of precinct committee persons for the Democratic and Republican political parties in May every even numbered year.
- Designs Marion County election ballots and voter pamphlet, programs and maintains ballot tally (counting) system; issues ballots, verifies signatures, processes and counts the ballots; provides official results and reports on all candidate and measure races. Certifies election results to the Secretary of State.
- Provides set-up and maintains 22 ballot drop site locations countywide for major elections ensuring security and regular ballot collection.
- Processes initiative, referendum and recall petitions for state, county and district elections. Election office is the Filing Officer for county and local district candidate, measure and petition filings.
- Establishes precinct boundaries and maintains the boundaries for 73 individual voting jurisdictions. Works with the county Geographic Information System (GIS) and the Census Bureau to carry out re-apportionment or re-districting for equal representation to applicable jurisdictions. Continuously updates address library coordinating updates with the county GIS.
- Provides technical and general information for voters, candidates, campaign committees, petitioners, government agencies, the press and the public.

MARION COUNTY FY 2014-15 BUDGET  
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**Program Summary**

Clerk's Office

Program: Elections

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	1,116,538	1,218,387	1,262,052	1,248,893	-1.04%
<b>TOTAL RESOURCES</b>	<b>1,116,538</b>	<b>1,218,387</b>	<b>1,262,052</b>	<b>1,248,893</b>	<b>-1.04%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	334,631	327,992	373,076	407,171	9.14%
Fringe Benefits	136,371	126,611	150,101	164,547	9.62%
<b>Total Personnel Services</b>	<b>471,002</b>	<b>454,603</b>	<b>523,177</b>	<b>571,718</b>	<b>9.28%</b>
Materials and Services					
Supplies	31,269	29,123	31,009	34,100	9.97%
Materials	4,371	14,436	1,000	6,200	520.00%
Communications	66,028	72,308	59,440	75,800	27.52%
Utilities	65	138	0	17,369	n.a.
Contracted Services	108,092	203,733	192,100	204,400	6.40%
Repairs and Maintenance	120,811	78,467	79,760	79,760	0.00%
Rentals	186,006	192,600	214,194	34,252	-84.01%
Miscellaneous	(3,570)	14,364	11,900	6,600	-44.54%
<b>Total Materials and Services</b>	<b>513,071</b>	<b>605,168</b>	<b>589,403</b>	<b>458,481</b>	<b>-22.21%</b>
Administrative Charges	132,465	152,583	149,472	218,694	46.31%
Capital Outlay	0	6,034	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>1,116,538</b>	<b>1,218,387</b>	<b>1,262,052</b>	<b>1,248,893</b>	<b>-1.04%</b>
<b>FTE</b>	5.50	5.50	5.00	5.50	10.0%

**FTE By Position Title By Program**

<b>Program: Elections</b>	
Position Title	FTE
Elections Clerk	3.00
Elections Supervisor	1.00
Elections Technician	0.50
Support Specialist (Non-IT)	1.00
<b>Program Elections FTE Total:</b>	<b>5.50</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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**Elections Program Budget Justification**

RESOURCES

No significant changes in resources. Funds are transferred from the General Fund.  
Reimbursements from some elections are deposited in the General Fund.

REQUIREMENTS

FTE

FTE increased by 0.5 FTE due to adding an Election Technician position by Decision Package..

Personnel Services

Personal costs increased 9% including an increase in wages for full-time personnel changing their hours from the present 37.5 hour work week to a 40 hour work week. The increase also includes the additional 0.5 FTE and the Board approved a salary increase for the Clerk.

Materials and Services

Materials and Services budget decreased 22% driven by space rental reduction of 84% due to the move to Courthouse Square. Increases in this category are due to the costs of two rather than one county-wide election and some increased operating costs. Communications increased 27% largely due to the 22% postage increase to cover the Gubernatorial Election and the county-wide May District Election. Utilities (\$17,369) were added whereas in prior years utilities were included in the full-service lease. On-street parking for customers and parkade parking for election board workers was added.

Administrative Charges

Administrative charges increased by 46% based largely on the move to Courthouse Square, driven by Facilities Management and Custodial Allocation that had not been allocated when elections was at leased space and an increase in IT direct charges. Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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 CLERK'S OFFICE

**FUNDS**

The County Clerk department budget is comprised of two funds: The 100 General Fund and the 120 County Clerk Records. This is shown in the table below.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	2,268,218	2,393,053	2,497,479	2,437,682	94.40%
FND 120 County Clerk Records	147,683	164,735	150,475	144,710	5.60%
<b>TOTAL RESOURCES</b>	<b>2,415,902</b>	<b>2,557,788</b>	<b>2,647,954</b>	<b>2,582,392</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	2,268,218	2,393,053	2,497,479	2,437,682	94.40%
FND 120 County Clerk Records	113,356	109,226	150,475	144,710	5.60%
<b>TOTAL REQUIREMENTS</b>	<b>2,381,575</b>	<b>2,502,279</b>	<b>2,647,954</b>	<b>2,582,392</b>	<b>100.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
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CLERK'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Elections administered and conducted two elections: November Special Election and the May Biennial (Gubernatorial Primary) election.
- The back scan project for historic land records continues; all military discharge orders from 1945 to 1976 have been digitized and indexed.
- Personnel continue to receive compliments from customers on our high level of quality customer service. We are committed to delivering exceptional customer service.
- During the first nine months of FY 2013-14, Licensing and Recording recorded 37,710 documents, 1,658 marriage licenses, and processed 696 passport applications.
- In 2013-14, Board of Property Tax Appeals handled 360 petitions. The property breakdown of appeals is as follows: Residential -264; Multi-Family -7; Commercial - 50; Industrial - 3; Farm - 23; Manufactured Structure - 11; Personal Property - 1; Petitions to Waive Late Filing Penalties - 1. Included in the above were 5 accounts with exception value.
- Retention dates were met on 880 archive boxes (21,182 pounds of paper) allowing archives to destroy these boxes.
- 1,242 boxes were accessioned into Archives.
- The Archive facility was reconfigured to accommodate use of a motorized lift.

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**KEY INDICATORS**

**# 1: Recording Revenue From Licensing and Recording**

**Definition and Purpose**

The monthly revenue from land records recorded is tracked on a monthly basis. We are able to see fluctuations from June 2003 to present in chart form.

**Significance**

This is necessary to project revenue and resource demands. This ties into the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
\$1,207,042	\$1,170,048	\$1,340,612	\$1,100,000	\$1,000,000

**Explanation of Trends and Changes**

We are predicting an decrease of 10% in recording revenue for FY 14-15.

**# 2: Election Costs**

**Definition and Purpose**

Election costs, using the Secretary of State formula, have been tracked since May 2000. These figures help determine future budget projections and manage resources. The below figures are cost per ballot issued.

**Significance**

This key indicator tracks the cost per voter in administering major elections in a given fiscal year. Cost of regular staff is not included in the Secretary of State formula except for hours worked beyond the normal work week. All election board workers and temporary staff are included, as well as printing, postage, mail handling services, security, cargo van rental, supplies, other contractual services, and amortization of equipment. This key indicator facilitates the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

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**Data Units Fiscal Year**

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
\$2.01	\$1.43	\$1.91	\$1.20	\$1.20

**Explanation of Trends and Changes**

Election costs vary significantly depending on the type of election, size of the ballot, number of ballot styles and number of ballots cast by voters. One election can have in excess of 552 different ballot styles. Personnel, postage, printing and maintenance costs continue to rise. Reimbursement varies greatly in that the State of Oregon will pay for most of an initiative election, but will not pay for a primary or general election. Cities are exempt from paying during primary and general elections. Districts pay a portion of the cost for district elections. Reimbursements are not factored in the above figures.

**# 3: Board of Property Tax Appeals**

**Definition and Purpose**

The Clerk's Office tracks the number of property tax appeal petitions filed each year. Also tracked are the assessed value reduction and assessed value considered. This data is necessary for resource management and planning, budget projections, and the Assessor's County Assessment Function Funding Assistance grant application with the Oregon Department of Revenue.

**Significance**

With home and other property values recently decreasing and now stabilizing, the margin between assessed and real market values is narrowing (compression) to the point that, in more instances than in the past, a successful appeal could result in a reduction in taxes levied. This ties to the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
419 Appeals	481 Appeals	862 Appeals	360 Appeals	400 Appeals

**Explanation of Trends and Changes**

The number of petitions decreased substantially in 2013-14, most likely because property values have stabilized.

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**# 4: Marriage Licenses and Passports Applications**

**Definition and Purpose**

Marriage licenses issued and passport applications received are tracked for a ten-year period. The purpose is to note if there are any changing trends.

**Significance**

Marriage licenses issued and passport applications received are tracked for informational purposes. This key indicator ties to the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
2,334 Marriage Licenses	2,350 Marriage Licenses	2,221 Marriage Licenses	2,280 Marriage Licenses	2,250 Marriage Licenses
677 Passport Applications	634 Passport Applications	752 Passport Applications	752 Passports	752 Passports

**Explanation of Trends and Changes**

The number of weddings has averaged 2,280 over the last ten years and reached a new high of 2,456 in 2008-09. The filings more than double summer months over winter months.

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**Resources by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	2,268,218	2,393,053	2,497,479	2,431,760	2,437,682	2,437,682
<b>General Fund Transfers Total</b>	<b>2,268,218</b>	<b>2,393,053</b>	<b>2,497,479</b>	<b>2,431,760</b>	<b>2,437,682</b>	<b>2,437,682</b>
<b>General Fund Total</b>	<b>2,268,218</b>	<b>2,393,053</b>	<b>2,497,479</b>	<b>2,431,760</b>	<b>2,437,682</b>	<b>2,437,682</b>
<b>120 - County Clerk Records</b>						
<b>Charges for Services</b>						
341820 County Clerk Records Fees	112,013	130,253	131,350	129,560	129,560	129,560
<b>Charges for Services Total</b>	<b>112,013</b>	<b>130,253</b>	<b>131,350</b>	<b>129,560</b>	<b>129,560</b>	<b>129,560</b>
<b>Interest</b>						
361000 Investment Earnings	220	155	200	150	150	150
<b>Interest Total</b>	<b>220</b>	<b>155</b>	<b>200</b>	<b>150</b>	<b>150</b>	<b>150</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	35,450	34,327	18,925	15,000	15,000	15,000
<b>Net Working Capital Total</b>	<b>35,450</b>	<b>34,327</b>	<b>18,925</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>County Clerk Records Total</b>	<b>147,683</b>	<b>164,735</b>	<b>150,475</b>	<b>144,710</b>	<b>144,710</b>	<b>144,710</b>
<b>Clerk's Office Grand Total</b>	<b>2,415,902</b>	<b>2,557,788</b>	<b>2,647,954</b>	<b>2,576,470</b>	<b>2,582,392</b>	<b>2,582,392</b>

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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	694	0	3,749	3,749
511110 Regular Wages	518,128	476,169	586,593	620,913	620,913	620,913
511120 Temporary Wages	72,771	89,588	88,341	81,162	81,162	81,162
511130 Vacation Pay	26,594	22,143	0	0	0	0
511140 Sick Pay	21,718	19,916	0	0	0	0
511150 Holiday Pay	25,295	21,202	0	0	0	0
511210 Compensation Credits	24,398	18,876	16,730	12,955	12,955	12,955
511240 Leave Payoff	13,372	7,537	0	0	0	0
511260 Election Workers	28,328	56,712	62,000	62,000	62,000	62,000
511280 Cell Phone Pay	604	602	0	600	600	600
511290 Health Insurance Waiver Pay	0	1,357	1,620	3,240	3,240	3,240
511410 Straight Pay	2,294	947	0	0	0	0
511420 Premium Pay	4,683	5,924	0	0	0	0
511450 Premium Pay Temps	659	3,465	0	0	0	0
<b>Salaries and Wages Total</b>	<b>738,845</b>	<b>724,438</b>	<b>755,978</b>	<b>780,870</b>	<b>784,619</b>	<b>784,619</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	0	0	2,173	2,173
512110 PERS	103,861	92,152	91,951	96,203	96,203	96,203
512120 401K	9,095	8,431	9,345	8,969	8,969	8,969
512130 PERS Debt Service	29,674	27,049	28,130	33,447	33,447	33,447
512140 PERS Rate Subsidy	(18,945)	0	0	0	0	0
512200 FICA	53,858	51,848	52,478	54,343	54,343	54,343
512310 Medical Insurance	170,937	155,024	170,885	187,319	187,319	187,319
512320 Dental Insurance	15,664	12,969	14,990	16,980	16,980	16,980
512330 Group Term Life Insurance	1,958	941	774	895	895	895
512340 Long Term Disability Insurance	3,192	3,232	3,076	3,665	3,665	3,665
512400 Unemployment Insurance	2,950	2,898	2,843	3,186	3,186	3,186
512520 Workers Comp Insurance	415	476	630	570	570	570
512600 Wellness Program	479	446	515	555	555	555
512610 Employee Assistance Program	331	308	356	383	383	383
512700 County HSA Contributions	1,200	1,200	0	0	0	0
<b>Fringe Benefits Total</b>	<b>374,667</b>	<b>356,973</b>	<b>375,973</b>	<b>406,515</b>	<b>408,688</b>	<b>408,688</b>
<b>Personnel Services Total</b>	<b>1,113,511</b>	<b>1,081,411</b>	<b>1,131,951</b>	<b>1,187,385</b>	<b>1,193,307</b>	<b>1,193,307</b>

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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	13,390	15,573	10,650	12,100	12,100	12,100
521050 Janitorial Supplies	0	35	0	100	100	100
521070 Departmental Supplies	36,516	22,760	36,250	37,900	37,900	37,900
521190 Publications	1,369	403	869	428	428	428
521210 Gasoline	1,349	710	600	600	600	600
521220 Diesel	53	99	0	0	0	0
<b>Supplies Total</b>	<b>52,676</b>	<b>39,580</b>	<b>48,369</b>	<b>51,128</b>	<b>51,128</b>	<b>51,128</b>
<b>Materials</b>						
522150 Small Office Equipment	0	1,229	1,000	4,200	4,200	4,200
522160 Small Departmental Equipment	3,171	12,176	2,000	3,000	3,000	3,000
522170 Computers Non Capital	3,116	3,314	5,250	5,500	5,500	5,500
522180 Software	324	1,648	0	1,700	1,700	1,700
<b>Materials Total</b>	<b>6,610</b>	<b>18,367</b>	<b>8,250</b>	<b>14,400</b>	<b>14,400</b>	<b>14,400</b>
<b>Communications</b>						
523010 Telephone Equipment	2	0	0	0	0	0
523020 Phone and Communication Svcs	2,886	2,941	3,036	3,000	3,000	3,000
523040 Data Connections	2,820	2,274	3,120	2,400	2,400	2,400
523050 Postage	70,462	77,499	66,500	81,900	81,900	81,900
523060 Cellular Phones	739	150	960	0	0	0
523090 Long Distance Charges	0	0	0	300	300	300
<b>Communications Total</b>	<b>76,909</b>	<b>82,864</b>	<b>73,616</b>	<b>87,600</b>	<b>87,600</b>	<b>87,600</b>
<b>Utilities</b>						
524010 Electricity	8,614	8,474	8,824	29,619	29,619	29,619
524040 Natural Gas	2,659	2,148	2,425	1,221	1,221	1,221
524050 Water	443	482	512	795	795	795
524070 Sewer	590	786	591	1,415	1,415	1,415
524090 Garbage Disposal and Recycling	1,955	2,160	1,942	1,687	1,687	1,687
<b>Utilities Total</b>	<b>14,260</b>	<b>14,051</b>	<b>14,294</b>	<b>34,737</b>	<b>34,737</b>	<b>34,737</b>
<b>Contracted Services</b>						
525110 Consulting Services	5,425	0	0	0	0	0
525175 Temporary Staffing	0	5,096	0	0	0	0
525430 Programming and Data Services	0	143,141	155,500	162,000	162,000	162,000
525555 Security Services	8,552	13,172	10,500	10,500	10,500	10,500
525710 Printing Services	67,768	152,218	155,200	155,250	155,250	155,250
525715 Advertising	3,049	4,126	5,000	9,000	9,000	9,000
525735 Mail Services	17,720	27,256	21,650	29,650	29,650	29,650
525740 Document Disposal Services	541	2,537	2,920	2,900	2,900	2,900

MARION COUNTY FY 2014-15 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
525999 Other Contracted Services	125,471	13,364	8,700	10,000	10,000	10,000
<b>Contracted Services Total</b>	<b>228,527</b>	<b>360,911</b>	<b>359,470</b>	<b>379,300</b>	<b>379,300</b>	<b>379,300</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	4,409	2,255	0	0	0	0
526011 Dept Equipment Maintenance	499	1,912	5,160	5,160	5,160	5,160
526021 Computer Software Maintenance	118,490	76,490	77,000	77,000	77,000	77,000
526030 Building Maintenance	193	178	200	250	250	250
<b>Repairs and Maintenance Total</b>	<b>123,591</b>	<b>80,835</b>	<b>82,360</b>	<b>82,410</b>	<b>82,410</b>	<b>82,410</b>
<b>Rentals</b>						
527100 Vehicle Rental	5,902	5,221	5,000	7,280	7,280	7,280
527110 Fleet Leases	4,020	4,248	4,416	4,932	4,932	4,932
527120 Motor Pool Mileage	126	111	400	400	400	400
527130 Parking	219	165	450	4,950	4,950	4,950
527140 County Parking	1,140	1,140	1,140	2,640	2,640	2,640
527210 Building Rental Private	316,229	326,988	368,813	105,691	105,691	105,691
527240 Condo Assn Assessments	0	0	0	33,505	33,505	33,505
527300 Equipment Rental	7,130	8,322	9,848	9,800	9,800	9,800
<b>Rentals Total</b>	<b>334,766</b>	<b>346,195</b>	<b>390,067</b>	<b>169,198</b>	<b>169,198</b>	<b>169,198</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	2,047	2,314	3,000	2,900	2,900	2,900
529120 Commercial Travel	1,620	4,216	4,800	2,600	2,600	2,600
529130 Meals	646	905	1,600	1,650	1,650	1,650
529140 Lodging	4,346	5,486	8,000	2,000	2,000	2,000
529210 Meetings	641	153	850	1,050	1,050	1,050
529220 Conferences	2,385	5,113	6,600	1,800	1,800	1,800
529230 Training	600	2,580	1,800	800	800	800
529300 Dues and Memberships	2,015	2,190	1,990	2,300	2,300	2,300
529650 Pre Employment Costs	5	2,550	0	500	500	500
529910 Awards and Recognition	144	209	450	450	450	450
529999 Miscellaneous Expense	(4,939)	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>9,511</b>	<b>25,717</b>	<b>29,090</b>	<b>16,050</b>	<b>16,050</b>	<b>16,050</b>
<b>Materials and Services Total</b>	<b>846,851</b>	<b>968,519</b>	<b>1,005,516</b>	<b>834,823</b>	<b>834,823</b>	<b>834,823</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	19,668	23,702	23,213	23,047	23,047	23,047
611210 Facilities Mgt Allocation	37,246	36,074	37,858	76,257	76,257	76,257
611220 Custodial Allocation	21,638	21,651	22,782	51,027	51,027	51,027
611230 Courier Allocation	809	1,151	1,042	1,155	1,155	1,155

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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611250 Risk Management Allocation	2,490	2,562	2,612	2,667	2,667	2,667
611255 Benefits Allocation	5,175	5,948	5,445	6,184	6,184	6,184
611260 Human Resources Allocation	18,179	19,846	19,019	19,765	19,765	19,765
611300 Legal Services Allocation	31,321	23,705	19,116	15,303	15,303	15,303
611400 Information Tech Allocation	92,146	121,652	118,201	111,722	111,722	111,722
611410 FIMS Allocation	20,308	23,230	25,907	24,995	24,995	24,995
611420 Telecommunications Allocation	7,682	5,363	6,502	7,651	7,651	7,651
611430 Info Tech Direct Charges	14,061	14,690	14,449	29,148	29,148	29,148
611600 Finance Allocation	24,836	26,287	28,196	30,496	30,496	30,496
611800 MCBEE Allocation	1,597	2,227	1,320	1,935	1,935	1,935
614100 Liability Insurance Allocation	5,700	3,600	4,800	4,600	4,600	4,600
614200 WC Insurance Allocation	5,000	5,400	3,800	3,600	3,600	3,600
<b>Administrative Charges Total</b>	<b>307,856</b>	<b>337,088</b>	<b>334,262</b>	<b>409,552</b>	<b>409,552</b>	<b>409,552</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	6,034	25,750	0	0	0
<b>Capital Outlay Total</b>	<b>0</b>	<b>6,034</b>	<b>25,750</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Total</b>	<b>2,268,218</b>	<b>2,393,052</b>	<b>2,497,479</b>	<b>2,431,760</b>	<b>2,437,682</b>	<b>2,437,682</b>
<b>120 - County Clerk Records</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	33,912	33,529	37,811	40,331	40,331	40,331
511130 Vacation Pay	2,139	2,317	0	0	0	0
511140 Sick Pay	271	320	0	0	0	0
511150 Holiday Pay	1,911	1,610	0	0	0	0
511210 Compensation Credits	1,454	1,454	1,454	1,454	1,454	1,454
511260 Election Workers	0	175	0	0	0	0
511420 Premium Pay	0	116	0	0	0	0
<b>Salaries and Wages Total</b>	<b>39,687</b>	<b>39,522</b>	<b>39,265</b>	<b>41,785</b>	<b>41,785</b>	<b>41,785</b>
<b>Fringe Benefits</b>						
512110 PERS	5,117	4,993	5,968	6,310	6,310	6,310
512130 PERS Debt Service	1,805	2,792	1,826	2,194	2,194	2,194
512140 PERS Rate Subsidy	(20)	0	0	0	0	0

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<b>120 - County Clerk Records</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
512200 FICA	3,034	2,970	3,004	3,197	3,197	3,197
512310 Medical Insurance	14,233	14,763	14,340	14,568	14,568	14,568
512320 Dental Insurance	1,419	1,389	1,380	1,440	1,440	1,440
512330 Group Term Life Insurance	135	69	50	58	58	58
512340 Long Term Disability Insurance	225	239	198	238	238	238
512400 Unemployment Insurance	160	156	185	209	209	209
512520 Workers Comp Insurance	24	26	30	30	30	30
512600 Wellness Program	40	40	40	40	40	40
512610 Employee Assistance Program	27	27	27	27	27	27
<b>Fringe Benefits Total</b>	<b>26,199</b>	<b>27,464</b>	<b>27,048</b>	<b>28,311</b>	<b>28,311</b>	<b>28,311</b>
<b>Personnel Services Total</b>	<b>65,887</b>	<b>66,986</b>	<b>66,313</b>	<b>70,096</b>	<b>70,096</b>	<b>70,096</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521070 Departmental Supplies	8,055	10,228	40,000	27,000	27,000	27,000
<b>Supplies Total</b>	<b>8,055</b>	<b>10,228</b>	<b>40,000</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	0	48	0	0	0	0
<b>Communications Total</b>	<b>0</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contracted Services</b>						
525430 Programming and Data Services	0	17,232	25,000	32,823	32,823	32,823
525999 Other Contracted Services	26,199	0	0	0	0	0
<b>Contracted Services Total</b>	<b>26,199</b>	<b>17,232</b>	<b>25,000</b>	<b>32,823</b>	<b>32,823</b>	<b>32,823</b>
<b>Rentals</b>						
527100 Vehicle Rental	0	(149)	0	0	0	0
<b>Rentals Total</b>	<b>0</b>	<b>(149)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials and Services Total</b>	<b>34,254</b>	<b>27,359</b>	<b>65,000</b>	<b>59,823</b>	<b>59,823</b>	<b>59,823</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	1,216	1,337	1,131	1,308	1,308	1,308
611230 Courier Allocation	45	55	58	61	61	61
611255 Benefits Allocation	291	283	301	328	328	328
611260 Human Resources Allocation	1,022	942	1,051	1,049	1,049	1,049
611400 Information Tech Allocation	6,294	8,017	4,829	6,920	6,920	6,920
611410 FIMS Allocation	1,375	1,559	1,087	1,531	1,531	1,531
611420 Telecommunications Allocation	533	365	252	489	489	489
611430 Info Tech Direct Charges	1,034	890	678	1,794	1,794	1,794
611600 Finance Allocation	1,298	1,283	926	1,193	1,193	1,193

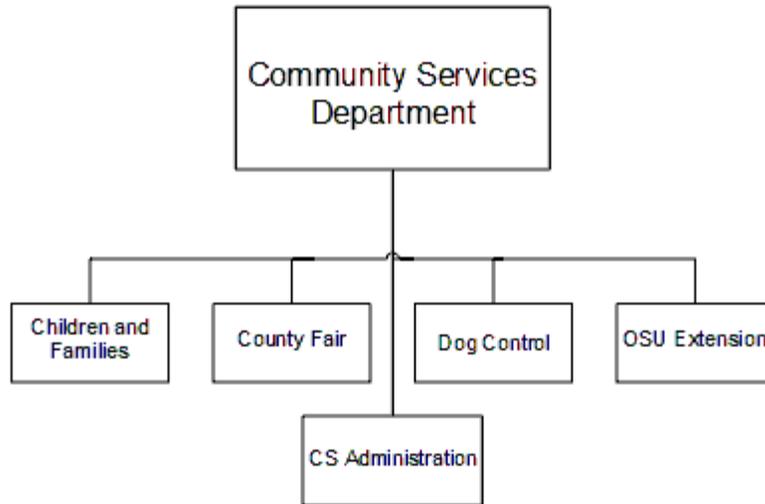
MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

<b>120 - County Clerk Records</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611800 MCBEE Allocation	108	150	55	118	118	118
<b>Administrative Charges Total</b>	<b>13,216</b>	<b>14,881</b>	<b>10,368</b>	<b>14,791</b>	<b>14,791</b>	<b>14,791</b>
<b>Contingency</b>						
571010 Contingency	0	0	8,794	0	0	0
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>8,794</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>County Clerk Records Total</b>	<b>113,356</b>	<b>109,226</b>	<b>150,475</b>	<b>144,710</b>	<b>144,710</b>	<b>144,710</b>
<b>Clerk's Office Grand Total</b>	<b>2,381,575</b>	<b>2,502,278</b>	<b>2,647,954</b>	<b>2,576,470</b>	<b>2,582,392</b>	<b>2,582,392</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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## COMMUNITY SERVICES



### MISSION STATEMENT

The Marion County Community Services Department promotes safe and thriving communities for people to live, learn, work, and play.

### GOALS AND OBJECTIVES

- Goal 1 Administration: Provide integrated operational support so that all programs achieve optimum effectiveness.
- Objective 1 Provide consistent and timely service to all internal and external customers, including support for advisory bodies.
  - Objective 2 Maintain intra-departmental communication practices to ensure timely flow of information; cross-train staff members as needed to support operations.
  - Objective 3 Communicate effectively to the public and to external stakeholders.
- Goal 2 Children and Families: Promote safe and successful children, youth, families and communities.
- Objective 1 Promote the full utilization of Marion County's resources that improve the availability of a stable workforce.
  - Objective 2 Engage the business community and service organizations to support student education.
  - Objective 3 Advance public and private partnerships, agency collaborations, and policies and programs that produce positive results for families.
  - Objective 4 Promote a systematic approach for addressing personal and community wellness.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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- Goal 3      Economic Development Advisory Board: To serve the interests of the citizens of Marion County by providing advice and recommendations to the Board of Commissioners regarding economic development and those issues that impact economic growth within Marion County and the region.
- Objective 1      Support greater economic development in agriculture, other natural resources, and their related commercial enterprises.
  - Objective 2      Advocate for high priority transportation infrastructure.
  - Objective 3      Contribute through legislative advocacy on current issues affecting the economy.
  - Objective 4      Encourage and support greater tourism.
  - Objective 5      Provide management and oversight of the video lottery grants.
- Goal 4      County Fair: Promote the diverse agricultural and cultural heritage of Marion County through active participation of its citizens.
- Objective 1      Sustain and increase fair activities and events that encourage broader audiences to attend by promoting safe, positive activities for families.
  - Objective 2      Utilize local resources and partnerships to assist in growing the attendance at the County fair; increase fair attendance by three to five percent over the 2013 fair.
  - Objective 3      Increase public awareness about the Marion County Fair through targeted advertising and professional promotion.
  - Objective 4      Increase fair revenues.
- Goal 5      Dog Services: Protect the people and dogs of Marion County by providing professional and courteous enforcement and services.
- Objective 1      Enforce Marion County dog licensing and control codes.
  - Objective 2      Provide shelter and care for lost dogs until they are reunited with their families or adopted.
  - Objective 3      Return as many dogs as possible to their owners; obtain positive outcomes for the remaining dogs via adoption and transfers to other shelters or groups.
  - Objective 4      Promote public awareness of appropriate treatment of dogs and responsibilities of dog ownership. Provide information on quality dog care.
- Goal 6      Oregon State University Extension Service: Engage the people of Marion County with research-based knowledge and education that strengthen communities and economies, sustain natural resources, and promote healthy families and communities.
- Objective 1      Agriculture and Natural Resources: Provide education and applied research in support of agriculture and natural resource-based enterprises and related workforce development.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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- Objective 2    Family and Community Health, Home Economics: Promote healthy individuals, families, and communities through educational programs and partnerships in relation to nutrition, food safety and security, home financial management, parenting, retirement planning, aging well, and emergency preparedness.
- Objective 3    4-H Youth Development: Help young people develop life skills through experiential learning in science and technology, healthy living, civic engagement, and leadership to promote mastery, belonging, independence, and generosity.
- Objective 4    Urban Horticulture, Master Gardeners: Help people grow and care for their plants using sustainable and research-based techniques for safe, healthy food and landscapes and protection of natural resources.
- Objective 5    Forestry and Natural Resources: Engage family forest landowners, forest workforce, community groups and others to understand and improve sustainable woodland management practices to better meet their objectives.

**DEPARTMENT OVERVIEW**

The Community Services Department promotes safe and thriving communities for people to live, learn, work, and play. The department has four program areas, the Children and Families Commission, Marion County Fair, OSU Extension, and Dog Services. Collectively, the department facilitates partnerships between families; community members; public safety, health, education, and social service agencies; applies research in support of agriculture, forestry, enterprises, natural resources and related workforce development; provides care and shelter to lost dogs; and provides the administration for the Marion County Fair. The Community Services Department promotes strategic alliances between all programs and among external partners in order to achieve a robust and economically thriving county.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

*Resource and Requirement Summary*

Community Services	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	0	356,602	396,068	380,000	-4.06%
Intergovernmental Federal	0	916,532	448,341	0	-100.00%
Intergovernmental State	0	1,064,700	779,703	50,964	-93.46%
Intergovernmental Local	0	30,137	0	0	n.a.
Charges for Services	0	291,633	310,055	261,700	-15.60%
Fines and Forfeitures	0	4,695	4,500	5,000	11.11%
Interest	0	2,169	270	1,390	414.81%
Other Revenues	0	58,867	43,250	31,100	-28.09%
General Fund Transfers	0	1,356,374	1,605,376	1,770,622	10.29%
Net Working Capital	0	559,871	341,077	248,363	-27.18%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>4,641,581</b>	<b>3,928,640</b>	<b>2,749,139</b>	<b>-30.02%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	0	875,721	691,178	736,460	6.55%
Fringe Benefits	0	566,229	431,576	478,751	10.93%
<b>Total Personnel Services</b>	<b>0</b>	<b>1,441,951</b>	<b>1,122,754</b>	<b>1,215,211</b>	<b>8.23%</b>
Materials and Services					
Supplies	0	53,425	56,650	56,725	0.13%
Materials	0	408	2,700	3,844	42.37%
Communications	0	17,690	16,069	4,540	-71.75%
Utilities	0	28,843	25,754	27,086	5.17%
Contracted Services	0	1,778,410	1,476,743	313,204	-78.79%
Repairs and Maintenance	0	4,082	5,600	5,800	3.57%
Rentals	0	124,040	142,469	110,389	-22.52%
Insurance	0	2,535	6,005	7,312	21.77%
Miscellaneous	0	387,843	365,160	389,858	6.76%
<b>Total Materials and Services</b>	<b>0</b>	<b>2,397,277</b>	<b>2,097,150</b>	<b>918,758</b>	<b>-56.19%</b>
Administrative Charges	0	462,045	457,834	394,630	-13.81%
Transfers Out	0	0	32,857	0	-100.00%
Contingency	0	0	218,045	220,540	1.14%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>4,301,273</b>	<b>3,928,640</b>	<b>2,749,139</b>	<b>-30.02%</b>
<b>FTE</b>	<b>0.00</b>	<b>17.78</b>	<b>14.86</b>	<b>15.10</b>	<b>1.6%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**PROGRAMS**

The Community Services Department budget is allocated over five program areas that are shown on the following table.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
CS Administration	0	156,194	796,742	572,786	-28.11%
CS Children and Families	0	2,556,583	1,110,159	210,342	-81.05%
Dog Services	0	1,208,277	1,240,468	1,226,069	-1.16%
County Fair	0	371,700	432,443	361,114	-16.49%
OSU Extension	0	348,828	348,828	378,828	8.60%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>4,641,581</b>	<b>3,928,640</b>	<b>2,749,139</b>	<b>-30.02%</b>
<b>REQUIREMENTS</b>					
CS Administration	0	156,194	796,742	572,786	-28.11%
CS Children and Families	0	2,238,513	1,110,159	210,342	-81.05%
Dog Services	0	1,186,039	1,240,468	1,226,069	-1.16%
County Fair	0	371,700	432,443	361,114	-16.49%
OSU Extension	0	348,828	348,828	378,828	8.60%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>4,301,273</b>	<b>3,928,640</b>	<b>2,749,139</b>	<b>-30.02%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**Community Services Administration Program**

- Supports department programs, implementation of all department strategic goals, compliance with state and federal reporting requirements, and management of budget, personnel, accounts receivable, accounts payable, contracts, training, safety, human resources, and interdepartmental coordination.
- Supports staff involvement in countywide initiatives such as strategic planning, safety committee, emergency management, and business continuity planning.
- Provides professional staff support to Children and Families Commission, Marion County Fair Board, Economic Development Advisory Board, ad hoc task forces, and overall department oversight.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**Program Summary**

Community Services

Program: Community Services Administration

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	0	2,816	0	-100.00%
Intergovernmental State	0	0	133,382	0	-100.00%
General Fund Transfers	0	156,194	407,896	572,786	40.42%
Other Fund Transfers	0	0	(1,000)	0	-100.00%
Net Working Capital	0	0	253,648	0	-100.00%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>156,194</b>	<b>796,742</b>	<b>572,786</b>	<b>-28.11%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	0	74,863	221,858	250,851	13.07%
Fringe Benefits	0	47,259	112,897	147,634	30.77%
<b>Total Personnel Services</b>	<b>0</b>	<b>122,122</b>	<b>334,755</b>	<b>398,485</b>	<b>19.04%</b>
Materials and Services					
Supplies	0	260	2,700	2,075	-23.15%
Materials	0	0	2,450	3,844	56.90%
Communications	0	45	2,319	2,840	22.47%
Utilities	0	0	0	3,431	n.a.
Contracted Services	0	3,069	450	865	92.22%
Repairs and Maintenance	0	0	500	500	0.00%
Rentals	0	0	40,265	10,307	-74.40%
Miscellaneous	0	699	1,690	1,172	-30.65%
<b>Total Materials and Services</b>	<b>0</b>	<b>4,073</b>	<b>50,374</b>	<b>25,034</b>	<b>-50.30%</b>
Administrative Charges	0	29,998	202,453	149,267	-26.27%
Transfers Out	0	0	32,857	0	-100.00%
Contingency	0	0	176,303	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>156,194</b>	<b>796,742</b>	<b>572,786</b>	<b>-28.11%</b>
<b>FTE</b>	0.00	0.77	4.24	4.29	1.2%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 COMMUNITY SERVICES

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**FTE By Position Title By Program**

<b>Program: CS Administration</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.00
Dir of Dept of Community Services	1.00
Management Analyst 2	1.00
Management Analyst 2	1.00
Program Coordinator 1	0.29
<b>Program CS Administration FTE Total:</b>	<b>4.29</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**CS Administration Program Budget Justification**

**RESOURCES**

Resources are derived from the General Fund (GF). Due to the reduction, and in some cases elimination, of state and federal resources beginning FY13-14, the department's budget was amended through the 2013-14 supplemental budget process. The increase in GF Transfers reflects resources needed to cover the department's operation costs.

**REQUIREMENTS**

FTE

The department's administration FTE's are: Department Director (1.0), Program Coordinator (.29), Management Analyst 2 (1.0), Management Analyst 2 (1.0) and Accounting Specialist (1.00).

Personnel Services

The Personnel Services budget reflects costs of the above noted positions. Salaries and Wages cost increases are due to a new Management Analyst 2 position being added to the department in FY 2014-15, per the direction of the Board of Commissioners and contained in an approved Decision Package.

Materials and Services

The overall decrease in Material and Services is largely due to a reduction (\$29,958) in our department's Rental costs. With the loss of state and federal funding, the department has decreased its FTE and space needs. The increases to Materials, Communication, Utilities, and Contracted Services are due to transferring general material and services expenditures from the Children and Families program area to the Community Services Administration program area.

Administrative Charges

This cost reflects the Administrative Charges allocated to this program area pursuant to the county's cost allocation plan. The budgeted reduction represents the department's downsizing of space and FTE, which is due to the loss of state and federal funding.

Transfers Out

The expenditure reduction in this year's budget represents the department's anticipated need. In FY 13-14, the department transferred funds from its Contingency Fund to cover non-budgeted Administrative Charges.

Contingency

The department does not anticipate needing to budget Contingency resources for FY 2014-15. In FY 2013-14, Contingency resources were needed due to the elimination of state and federal funding.

Other

Not applicable.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**Community Services Children and Families Program**

- Supports the Marion County Children and Families Commission, a group of over thirty influential community leaders appointed by the Marion County Board of Commissioners.
- Promotes economically healthy neighborhoods and communities by catalyzing local leaders and champions to improve community wellness, educational achievement, and spur economic growth.
- Mobilizes the community through strategies that address systemic issues that hinder prosperous conditions within Marion County.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**Program Summary**

Community Services

Program: Community Services Children and Families

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	916,532	445,525	0	-100.00%
Intergovernmental State	0	1,016,590	598,211	0	-100.00%
Intergovernmental Local	0	30,137	0	0	n.a.
Charges for Services	0	35	0	0	n.a.
Interest	0	1,823	0	1,120	n.a.
Other Revenues	0	786	0	0	n.a.
General Fund Transfers	0	93,306	1,000	20,000	1,900.00%
Other Fund Transfers	0	0	1,000	0	-100.00%
Net Working Capital	0	497,374	64,423	189,222	193.72%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>2,556,583</b>	<b>1,110,159</b>	<b>210,342</b>	<b>-81.05%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	0	358,682	0	0	n.a.
Fringe Benefits	0	217,443	0	0	n.a.
<b>Total Personnel Services</b>	<b>0</b>	<b>576,125</b>	<b>0</b>	<b>0</b>	<b>n.a.</b>
Materials and Services					
Supplies	0	3,944	0	0	n.a.
Materials	0	408	250	0	-100.00%
Communications	0	3,982	0	0	n.a.
Contracted Services	0	1,454,588	1,102,694	21,510	-98.05%
Repairs and Maintenance	0	572	0	0	n.a.
Rentals	0	38,621	1,691	0	-100.00%
Miscellaneous	0	31,356	5,524	750	-86.42%
<b>Total Materials and Services</b>	<b>0</b>	<b>1,533,471</b>	<b>1,110,159</b>	<b>22,260</b>	<b>-97.99%</b>
Administrative Charges	0	128,917	0	0	n.a.
Contingency	0	0	0	188,082	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>2,238,513</b>	<b>1,110,159</b>	<b>210,342</b>	<b>-81.05%</b>
<b>FTE</b>	0.00	6.90	0.00	0.00	n.a.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**FTE By Position Title By Program**

There are no positions for the selected budget.

- Due to the loss of state and federal funding previously received under the Oregon Commission on Children and Families statewide system, department FTE were eliminated from the Children and Families program area. Remaining FTE previously allocated to this program area is now reflected in the Community Services Administration program area.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**CS Children and Families Program Budget Justification**

RESOURCES

Reductions to the Intergovernmental Federal and Intergovernmental State line items are due to the elimination of the Oregon Commission on Children and Families statewide system and its funding to the County. The increase in Interest reflects the anticipated gains for this program area. The increase in Net Working Capital is due to funds being transferred from Community Services Administration's 100 fund to the Children and Families program 160 fund. These funds were accumulated interest earnings gained over the past two decades from non-general fund resources.

REQUIREMENTS

FTE

No FTE are allocated to this program area; all FTE are reflected in the Community Services Administration program area. The decrease in FTE reflects the loss of state and federal funding due to the sunset of local children and families commissions during FY 13-14.

Personnel Services

Not applicable

Materials and Services

The overall reduction of Materials and Services budget represents the loss of state and federal funding previously received through the Oregon Commission on Children and Families statewide system.

Contracted Services includes a required cash match of \$20,000 for a pending application to acquire a RARE (Resource Assistance for Rural Environments) Americorps Vista graduate-level student to work with rural communities in identifying economic strengths, weaknesses, opportunities, and threats. An approved Decision Package provided the necessary \$20,000 General Fund support. The remaining Materials and Services budget reflects the remaining responsibilities and expenditures of this program area.

Administrative Charges

Not applicable.

Transfers Out

Not Applicable

Contingency

The increase in Contingency is due to funds being transferred from Community Services Administration's 100 fund to the Children and Families program 160 fund. These funds were accumulated interest earnings gained over the past two decades from non-general fund resources.

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**Dog Services Program**

- Licenses all dogs in the county.
- Takes in and cares for lost dogs.
- Provides adoption opportunities to the public to adopt unclaimed lost dogs.
- Provides education to the public about dogs.
- Responds to emergency calls involving dogs.
- Issues infractions for violation of the dog control codes.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**Program Summary**

Community Services

Program: Dog Services

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	0	356,602	396,068	380,000	-4.06%
Charges for Services	0	103,638	101,450	101,700	0.25%
Fines and Forfeitures	0	4,695	4,500	5,000	11.11%
Interest	0	263	250	250	0.00%
Other Revenues	0	39,838	22,250	13,100	-41.12%
General Fund Transfers	0	676,482	692,944	702,798	1.42%
Net Working Capital	0	26,758	23,006	23,221	0.93%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>1,208,277</b>	<b>1,240,468</b>	<b>1,226,069</b>	<b>-1.16%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	0	404,558	435,236	449,893	3.37%
Fringe Benefits	0	281,326	299,426	311,442	4.01%
<b>Total Personnel Services</b>	<b>0</b>	<b>685,884</b>	<b>734,662</b>	<b>761,335</b>	<b>3.63%</b>
Materials and Services					
Supplies	0	49,079	53,850	54,550	1.30%
Communications	0	13,348	13,200	1,270	-90.38%
Utilities	0	28,843	25,754	23,655	-8.15%
Contracted Services	0	92,112	117,800	125,600	6.62%
Repairs and Maintenance	0	3,510	5,100	5,300	3.92%
Rentals	0	16,839	17,816	19,800	11.14%
Insurance	0	1,360	0	0	n.a.
Miscellaneous	0	5,106	7,265	7,005	-3.58%
<b>Total Materials and Services</b>	<b>0</b>	<b>210,196</b>	<b>240,785</b>	<b>237,180</b>	<b>-1.50%</b>
Administrative Charges	0	289,958	237,929	221,349	-6.97%
Contingency	0	0	27,092	6,205	-77.10%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>1,186,039</b>	<b>1,240,468</b>	<b>1,226,069</b>	<b>-1.16%</b>
<b>FTE</b>	0.00	9.60	10.10	10.30	2.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**FTE By Position Title By Program**

<b>Program: Dog Services</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	2.50
Dog Control Officer	2.00
Office Manager	1.00
Shelter Operations Manager	1.00
Shelter Technician	2.80
Veterinary Technician	1.00
<b>Program Dog Services FTE Total:</b>	<b>10.30</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**Dog Services Program Budget Justification**

RESOURCES

There are three main funding sources for Dog Control: Licenses and Permits; Charges for Services such as adoptions, boarding and impound fees; and General Fund (GF). The overall reduction in resources reflect an anticipated reduction in revenues received from Licenses and Permits and Other Revenues (retail sales and other fees) in FY 14-15. There are small increases in anticipated revenues from Charges for Services, Fines and Forfeitures, and Net Working Capital. The increase in General Fund Transfers is due to wages, salaries, and benefits increases, which resulted from a recent market study of the Office Manager and Dog Officer positions and an increase in one Shelter Technician position.

REQUIREMENTS

FTE

There is an increase in total Personnel Services Requirements due to a .2 FTE increase of an existing Shelter Technician position. The increased Shelter Technician position is an important component to the overall operations of the shelter and in providing quality and continuity of care, shelter, and adoption services.

Personnel Services

The increase in Personnel Services reflects step increases, increased benefits costs, and the .2 FTE increase for the Shelter Technician position.

Materials and Services

The decrease in Materials and Services is largely due to lower communication costs. The Communications budget is reduced through utilizing existing Community Services Administration staffing to support Dog Services website maintenance, public relations, and other general communication needs. There are slight increases in supplies and repairs and maintenance that reflect the program's anticipated need in FY 14-15. The reduction in Utilities reflects the cost allocation to this program area. The increase in Contracted Services is from the anticipated costs for veterinarian and other shelter care services, as well as other contracted services such as mail services. The increase in Rentals reflects the allocated costs for the Dog Shelter facility. The slight decrease in Miscellaneous reflects anticipated costs of Conferences, Dues and Memberships, Professional Licenses, Permits, etc.

Administrative Charges

Administrative charges are allocated to programs pursuant to an overall county cost allocation plan; Dog Services Administrative Charges were decreased for this fiscal year in part due to Custodial Services being provided in-house.

Transfers Out

Not Applicable

Contingency

The reduction in Contingency is representative of the Dog Services' overall Revenue reductions and will be used to meet unanticipated program needs of the shelter.

Other

Not Applicable

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**County Fair Program**

- Provides a showplace for agricultural education, positive activities for Marion County's youth, methods and products of agriculture, business, commerce, history, and tourism. Assures that 4-H and Future Farmers of America (FFA) youth have the opportunity to enter their work at the county level, which is the gateway to state level competition.
- Provides an event for county residents to showcase their art, flowers, foods, textiles, hobbies, poetry, table setting and animals.
- Provides for administration of the County Fair Fund through the Community Services Department. Provides staff support for the Marion County Fair Board, which is the body charged with the responsibility of organizing, promoting, and managing the fair.
- Accomplishes goals articulated in its strategic plan, which is discussed annually at a joint meeting of the Fair Board and Marion County Commissioners; adopted goals provide guiding policy for the Fair Board. The strategic plan serves as a guide for the preparation and staging of the annual fair.

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**Program Summary**

Community Services

Program: County Fair

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	48,110	48,110	50,964	5.93%
Charges for Services	0	187,960	208,605	160,000	-23.30%
Interest	0	84	20	20	0.00%
Other Revenues	0	18,243	21,000	18,000	-14.29%
General Fund Transfers	0	81,565	154,708	96,210	-37.81%
Net Working Capital	0	35,739	0	35,920	n.a.
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>371,700</b>	<b>432,443</b>	<b>361,114</b>	<b>-16.49%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	0	37,618	34,084	35,716	4.79%
Fringe Benefits	0	20,201	19,253	19,675	2.19%
<b>Total Personnel Services</b>	<b>0</b>	<b>57,819</b>	<b>53,337</b>	<b>55,391</b>	<b>3.85%</b>
Materials and Services					
Supplies	0	142	100	100	0.00%
Communications	0	316	550	430	-21.82%
Contracted Services	0	228,641	255,799	165,229	-35.41%
Rentals	0	68,580	82,697	80,282	-2.92%
Insurance	0	1,175	6,005	7,312	21.77%
Miscellaneous	0	1,854	1,853	2,103	13.49%
<b>Total Materials and Services</b>	<b>0</b>	<b>300,709</b>	<b>347,004</b>	<b>255,456</b>	<b>-26.38%</b>
Administrative Charges	0	13,172	17,452	24,014	37.60%
Contingency	0	0	14,650	26,253	79.20%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>371,700</b>	<b>432,443</b>	<b>361,114</b>	<b>-16.49%</b>
<b>FTE</b>	0.00	0.51	0.52	0.51	-2.1%

**FTE By Position Title By Program**

<b>Program: County Fair</b>	
Position Title	FTE
Program Coordinator 1	0.51
<b>Program County Fair FTE Total:</b>	<b>0.51</b>

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**County Fair Program Budget Justification**

RESOURCES

The increase in the Intergovernmental State funds is based on the allocation to Marion County from state lottery revenues. The reduction to Charges for Services, Other Revenues, and General Fund Transfers reflects the Community Services Department and the Fair Board's concerted effort to conservatively budget available resources. Two approved Decision Packages added a total of \$12,502 to General Fund Transfers. The increase in Net Working Capital reflects revenues held in reserve to cover Marion County Fair expenditures.

REQUIREMENTS

FTE

The Department has assigned .51 FTE to support the fair. This includes an allowance for temporary FTE to assist with the actual fair from mid June through mid July.

Personnel Services

The increase in the Personnel Services budget includes step increases and benefit costs of the Fair Program Coordinator position and the costs associated with the temporary employees needed to produce the county fair.

Materials and Services

The overall reduction in Materials and Services is largely due to a decrease in Resources allocated toward Contracted Services, mainly "big name entertainment," and other county fair contractual expenditures. The reduction in Rentals reflects anticipated expenditures associated with State Fairgrounds permit use fees and other fair related rental needs. The increase in Insurance is due to the County Fair's purchase of new Liability Insurance policy for which a Decision Package for \$6,232 provided additional General Fund support. In FY 2013-14, this cost was shared between Community Services and Business Services departments. Per the direction of Business Services, the County Fair budget now supports all costs associated with the purchase of the additional insurance policy.

The increase in Miscellaneous reflects costs associated with mileage reimbursement, dues and memberships, meetings, conferences, and other miscellaneous expenditures.

Administrative Charges

The 37.6% increase in Administrative Charges is pursuant to an overall county cost allocation plan. An approved Decision Package added \$6,270 General Fund support.

Transfers Out

Not Applicable

Contingency

The increase in contingency reflects the amount of funds "set aside" to cover unexpected county fair expenses, as well as projected revenues to be carried forward to cover 2014 County Fair expenditures.

Other

Not Applicable

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**OSU Extension Program**

- In partnership with Marion County, Oregon State University (OSU) Extension Service is the "Front Door to OSU."
- OSU Extension Service delivers educational programs to Marion County citizens in several key areas: commercial agriculture, gardening/urban horticulture, 4-H youth development, forestry and natural resources, and families and community health.
- Oregon State University places Extension faculty in counties in support of these program areas and also supports additional staff through special grant-funded initiatives.
- The inclusion of OSU Extension in the Community Services Department will facilitate strong strategic connections of similar programs and open up new opportunities in service delivery that will benefit the people of Marion County.

**Program Summary**

Community Services

Program: OSU Extension

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	0	348,828	348,828	378,828	8.60%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>348,828</b>	<b>348,828</b>	<b>378,828</b>	<b>8.60%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
Miscellaneous	0	348,828	348,828	378,828	8.60%
Total Materials and Services	<b>0</b>	<b>348,828</b>	<b>348,828</b>	<b>378,828</b>	<b>8.60%</b>
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>348,828</b>	<b>348,828</b>	<b>378,828</b>	<b>8.60%</b>

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**OSU Extension Program Budget Justification**

RESOURCES

OSU Extension Service receives funding as a line item in the General Fund and is administered through the Community Services Department. The General Fund supports a portion of Oregon State University Extension Service in Marion County. In part, General Fund supports local Extension faculty who support this program areas and other additional staff needed. Other OSU Extension Service funding is not shown as it is not part of the county budget.

REQUIREMENTS

FTE

No positions are in the county budget; some Extension FTE are funded indirectly.

Personnel Services

See Summary of Requirements listed under "Other."

Materials and Services

The \$30,000 increase to Material and Services is a one-time expenditure to provide educational materials promoting OSU Extension services and supports. An approved Decision Package provided the necessary \$30,000 General Fund support. These materials will inform the community of OSU Extension's impacts on the health of the local economy, youth and families programs, and natural resources. See Summary of Requirements listed under "Other."

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Summary of Requirements:

OSU Extension Service's total FY14-15 budget is \$378,828, which includes a one-time increase of \$30,000 for the purpose of producing educational materials. County funds provide support for 2.70 FTE office support staff and .80 FTE for the Sustainable Communities faculty position. The county funds also provide \$15,000 for support staff and materials and services at the North Willamette Research and Experiment Station which serves Marion County. The remaining budget covers materials and services: phones, internet connections, travel, paper, copying and other supplies. OSU Extension continues to provide office hours to the public on a reduced four day per week schedule. Marion County provides office space and utilities in the Health Department building as an in-kind donation, the value of which exceeds \$50,000 annually.

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**FUNDS**

The Community Services Department budget is represented across four funds, which support the department's five program areas. See table below.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	0	505,022	756,724	838,431	30.50%
FND 160 Children and Families	0	2,556,583	1,499,005	323,525	11.77%
FND 230 Dog Control	0	1,208,277	1,240,468	1,226,069	44.60%
FND 270 County Fair	0	371,700	432,443	361,114	13.14%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>4,641,581</b>	<b>3,928,640</b>	<b>2,749,139</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	0	505,022	756,724	838,431	30.50%
FND 160 Children and Families	0	2,238,513	1,499,005	323,525	11.77%
FND 230 Dog Control	0	1,186,039	1,240,468	1,226,069	44.60%
FND 270 County Fair	0	371,700	432,443	361,114	13.14%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>4,301,273</b>	<b>3,928,640</b>	<b>2,749,139</b>	<b>100.0%</b>

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- **Reading for All/Community Literacy:** The department continued the integration of literacy into its work in FY 13-14. Accomplishments include collecting over 42,000 books, engaged over 3,600 hours of volunteer time, donated over 37,200 books to communities, and implemented literacy outcomes in all Investment for Community Progress contracts. The department also partnered in numerous community literacy outreach events to promote the habit of reading and the importance of literacy. Due to the elimination of state and federal funding, the ownership of Reading for All was transferred to United Way of the Mid-Willamette Valley. This transfer provided a viable option for the continuation of the program and it supported the county's interest in supporting the advancement of literacy.
- **Great Beginnings/Early Childhood:** With facilitation from Community Services staff, the Great Beginnings Early Childhood Consortium was successfully transitioned to the Early Learning Hub Inc. during FY 13-14. Due to the past work and accomplishments of the Great Beginnings membership, the Early Learning Hub, Inc's. state application was the only early learning hub application to be accepted by the state without exception.
- **Family Strengthening:** The department continued facilitating the collaborative Family Preservation Action Team in order to safely reduce the number of children in foster care in Marion County. Statewide, the rate of children in foster care (13 per thousand) is increasing slightly, yet is still below the 2009 rate of 14.5 and is significantly lower than the 17.8 rate in 2006. Department staff also facilitated the annual countywide child abuse prevention campaign.
- **Helping Youth Succeed:** The "Investments for Community Progress" model provided funding for nine collaborative, community-based groups across the county to sponsor after school programs; tutoring; homework support; literacy programs for preschoolers, families, children and youth; and activities for positive youth development. Over 12,800 youth participated in these programs and more than 2,272 families were served. This model integrated efforts to reduce risk factors that create barriers for youth, such as school success.
- **Healthy Families:** The Children and Families program managed the Healthy Families program (formerly known as Healthy Start) and contracts until October 1, 2013, at which time the program transferred all program management, screening and home visiting functions to the program's long-time partner, Family Building Blocks. Even though the department endured painful FTE reductions due to the elimination of the Oregon Commission on Children and Families statewide system, the excellent performance of Community Services' Healthy Families Project Manager provided the opportunity for Family Building Blocks to take advantage of her availability and to hire a knowledgeable employee to manage the program within Family Building Blocks. The program continues today and provides services beginning prenatally and are offered voluntarily across the first few years after the birth of the baby.
- **Marion County Fair:** Two new board members were added in 2013, Karen Bledsoe and Brandi Buxton; the Fair Board successfully added bull riding and a bull futurity to the 2013 Fair. The bull riding event was paired with a country concert; both events brought in a sizeable crowd. The Junior Livestock Auction brought in almost \$215,000 in receipts and the area formerly called Grand Safety Station was transitioned into "Heritage and Heroes," an area showcasing both emergency responders and providers.
- **Dog Services:** Returned 75% of lost dogs to the community via return to owner, adoptions, rescues, and partnering with other shelters. This is a 6% increase over the figures reported in FY12-13.
- **DrxugSafe:** In response to an unexpected rise in prescription drug abuse, heroin use and heroin overdoses, in 2012 the Children and Families Commission and the Public Safety Coordinating Council launched an innovative, public-private collaborative project called "DrxugSafe." In FY13-14, DrxugSafe reached over 80 organizations, shared information about the risk of prescription drug abuse, and raised overall awareness about the dangers of prescription drug abuse.

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- OSU Extension: Served more than 50,000 people in Marion County; trained more than 500 volunteers providing 42,000 hours (20 FTE) valued at more than \$700,000. Every dollar of county funds leveraged \$2 worth of volunteer time and \$4 of state and federal funds; Extension trained 346 adult and youth volunteers to provide 4-H clubs and after school and camp programs. Approximately 1,500 youth joined 4-H in these activities. In addition to traditional 4-H projects, bilingual after-school robotics and soccer programs were delivered in Salem, Keizer, and Woodburn school districts; Extension partnered with Marion-Polk Food Share in creating a youth farm and youth community gardens that served food to families in need; delivered food and nutrition classes to 3,165 youth in elementary schools and 144 adults on limited income. An additional 85 youth and 190 adults participated in similar family and community health programs; and a new Master Food Preserver program was delivered that trained 15 adult volunteers in the region (6 in Marion County). These volunteers provided food preparation, preservation, and nutrition classes to the public and at many public events throughout the summer.
- Department Transition: Despite the department's loss of state and federal funding previously received under the Oregon Commission on Children and Families statewide system for the past 20 years, and having to make deep reductions to the department's FTE, all displaced staff were successfully transitioned into other Marion County non-profit organizations or started their own business.

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**KEY INDICATORS**

**# 1: Family and Community Literacy**

**Definition and Purpose**

This indicator tracks general literacy as measured by student achievement benchmarks.

**Significance**

Educational success is strongly linked to most measures of success in life and is linked to the county strategic priority for Public Safety - Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County, because students who are successful in school are less likely to engage in delinquent behavior.

**Data Units Fiscal Year**

Improve 3rd Grade Reading as measured by the percent of third graders who achieve established skill levels in reading. (Source: Oregon Department of Education)

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
77.67%	62.8%	56.9%	56.9%	58.0%

Improve 8th Grade Reading as measured by the percent of eighth graders who achieve established skill levels in reading. (Source: Oregon Department of Education)

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
68.99%	69.1%	69.5%	69.8%	70.0%

Reduce the high school dropout rate as measured by the percent of public high school students who drop out of grades 9 through 12 in any given year without receiving a high school diploma or General Educational Development Certificate. (Source: Oregon Department of Education)

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
3.30%	2.20%	5.3%	4.0%	3.9%

**Explanation of Trends and Changes**

In FY14-15, the Children and Families Commission will review available Key Indicator data and determine which data points align with its strategic direction. The selected Key Indicators will be tracked to demonstrate community progress and to measure the commission's effectiveness.

**# 2: Poverty**

**Definition and Purpose**

This indicator measures the percentage of Marion County residents with household incomes below the federal poverty level.

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**Significance**

Children who live in poverty are more likely to experience poor health, psychological distress, frequent moves, school absences, and school failure. Decreased poverty will improve the health of the community, reduce the demand for intensive social services, and contribute to achieving the county strategic priority for Health and Community Services - Goal #6 - Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Calendar Year**

Poverty as measured by the percent of Marion County residents with household incomes below 100 percent of the federal poverty level.

(Date Source: US Census Bureau, Small Area Income & Poverty Estimate [SAIPE])

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Estimate	CY 2014 Estimate
17.9%	20.5%	19.0%	18.0%	18.0%

**Explanation of Trends and Changes**

Marion County poverty rates reflect the local economy and are not expected to improve significantly during this budget year.

In FY14-15, the Children and Families Commission will review available Key Indicator data and determine which data points align with its strategic direction. The selected Key Indicators will be tracked to demonstrate community progress and to measure the commission's effectiveness.

**# 3: Child Safety**

**Definition and Purpose**

This indicator tracks the child abuse and neglect rate in Marion County.

**Significance**

Child maltreatment can result in complications such as school failure, susceptibility to addiction, and mental health issues that prevent adults from succeeding. The reduction of child maltreatment rates in Marion County is a key strategy for improving the county's overall viability and relates to Marion County goals of Economic Development - Goal #4: Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County; and Health and Community Services - Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Calendar Year**

Child maltreatment rate per 1,000 children under age 18

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
12.0	13.0	13.1	13.1 est.	13.1

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**Explanation of Trends and Changes**

In FY14-15, the Children and Families Commission will review available Key Indicator data and determine which data points align with its strategic direction. The selected Key Indicators will be tracked to demonstrate community progress and to measure the commission's effectiveness.

**# 4: Teen Pregnancy**

**Definition and Purpose**

This indicator tracks the teen pregnancy rate because teen pregnancy can create a major barrier to youth success.

**Significance**

Teen pregnancy rates are tracked because teen pregnancy contributes to higher rates of children suffering maltreatment, living in foster care, living in poverty, and failing in school. Teen pregnancy can introduce burdens that have serious consequences both for the parents and the children. Reducing teen pregnancy is a strategy for reducing poverty, and is tied to Marion County's goal of Economic Development - Goal #4: Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County.

**Data Units Calendar Year**

Teen pregnancy rate, as measured by the number of pregnancies per 1,000 females age 15-17.

<b>CY 2011 Actual</b>	<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>	<b>CY 2014 Estimate</b>	<b>CY 2015 Estimate</b>
23	23	19	17.2	22.7

**Explanation of Trends and Changes**

In FY14-15, the Children and Families Commission will review available Key Indicator data and determine which data points align with its strategic direction. The selected Key Indicators will be tracked to demonstrate community progress and to measure the commission's effectiveness.

**# 5: Return of Dogs to the Community**

**Definition and Purpose**

This indicator measures the program's success by the number of dogs returned to the community from the dog shelter, either by returning them to their original owner, a new owner, or another outside source. Continuing to increase the live release rate sets a goal to which the community can hold Marion County Dog Services accountable.

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**Significance**

The dog shelter took in 1,656 dogs in 2013. The goal is to return as many as possible to their owners and to obtain positive outcomes for the rest via adoption, rescue groups and partnering shelters. This key indicator ties to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Fiscal Year**

Percent of lost dogs returned to the community.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
Return to the community = 69%	Return to the community = 69%	Return to the community = 69%	Return to the community = 75%	Return to the community = 75%

**Explanation of Trends and Changes**

The shelter's live release rate is remaining consistent with national standards. The goal is to increase our live release rate with education and more community events.

**# 6: Dog Licenses Issued**

**Definition and Purpose**

This indicator measures the number of dogs licensed in Marion County. This helps determine how well the program is serving Marion County residents.

**Significance**

The county's dog control code requires dogs to be licensed by six months of age. License revenues help to support the Dog Services Program. A valid rabies vaccine is required for all licensed dogs. This contributes to public safety as well as providing dog owner information, which enables Dog Services to reunite a lost dog with its family. This code is enforced by the dog control officers.

This key indicator ties to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Fiscal Year**

Licenses issued.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
17,698	17,384	15,491	16,700	16,998

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**Explanation of Trends and Changes**

The number of licenses sold has increased with the addition of the Department Specialist 2 half time position, which focused on writing license warning notices.

**# 7: Fair Attendance**

**Definition and Purpose**

This indicator measures the number of people who attend the annual Marion County Fair. This provides one method of gauging local interest in the fair.

**Significance**

This key indicator supports the county strategic priority for Economic Development and falls under the Community Services Goal 2: County Fair, to promote the diverse agricultural and cultural heritage of Marion County through active participation of its citizens. It meets Objective 1 to sustain and increase fair activities and events that encourage broader audiences to attend; promote safe, positive activities for families.

**Data Units Calendar Year**

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
17,312	27,547	26,806	22,932	27,000

**Explanation of Trends and Changes**

Annual attendance at the 2013 Marion County Fair decreased due to miscommunication and a change in fair security supports. It was determined that fair entrance counts were not captured on Sunday afternoon. The 2014 fair is anticipating an increase in fair attendance due to the new activities being incorporated into the fair, although the weather is a variable that can produce a negative effect.

**# 8: Youth Development, Health and Engagement**

**Definition and Purpose**

This indicator measures the number of youth and adults involved in volunteer programs and activities related to life skills development (4-H) and healthy families, communities and environment.

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**Significance**

This key indicator supports the county Goal 6: Health and Community Service and, to a lesser extent, Goal 3: Public Safety. Life skills help youth be successful in school, in the work and home environments, and many other social situations in life. This improves mental health and graduation rates and prevents drug and alcohol abuse, gang violence and other violence. Healthy living and stewardship skills help adults improve nutrition, food safety and security, family financial management, environmental conditions and overall mental health for themselves and their communities.

**Data Units Fiscal Year**

Number of 4-H Youth Development volunteers

FY 13-14 Estimate	FY 14-15 Estimate
331	403

Number of Master Gardener Volunteers

FY 13-14 Estimate	FY 14-15 Estimate
110	141

Number of Master Woodland Manager Volunteers

FY 13-14 Estimate	FY 14-15 Estimate
12	20

Number of Master Food Preserver Volunteers

FY 13-14 Estimate	FY 14-15 Estimate
6	11

Number of Student Interns

FY 13-14 Estimate	FY 14-15 Estimate
6	11

Number of General Volunteers

FY 13-14 Estimate	FY 14-15 Estimate
9	14

**Explanation of Trends and Changes**

Volunteer numbers and hours tend to grow as the economy improves. The numbers of youth involved in 4-H year-round club programs have increased slightly and are anticipated to continue its growth. The largest increase in youth programming has been in short-term, special interest projects, such as robotics, soccer and camp, while the largest increase in adult programs have been in community and school gardens, and food preservation.

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**# 9: Economic Development & Natural Resources Sustainability**

**Definition and Purpose**

This indicator measures the agriculture and natural resources related to applied research on-farm/woodlot and at experiment stations, and the associated education programs to assist managers and workforce with best practices for profitability and sustainability of industry and the environment.

**Significance**

Applied research and education programs serve commercial agriculture, family woodland owners, real estate professionals (engineers, planners, developers, and consultants), landscape professionals and other natural resource managers and workforce to increase productivity and profitability of businesses and sustain natural resources.

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**Data Units None**

Selected accomplishments in a few top grossing crops in Marion County:

1. Berries Northwest Inc., Jefferson-area blueberry farm; cooperating on the blueberry tree project since 2012; grafted blueberry trees have been planted at this location and is the world's first commercial testing of blueberry trees.
2. Pan American Berry Growers, Salem; cooperating on Drosophila field trials evaluating chemigation for insect control; impact of foliar calcium applications on skin toughness (for insect control) and fruit quality; and foliar nutrient concentration in the leaves of six blueberry cultivars.
3. Riverbend Farm, Jefferson; organic blackberry production field trials to maximize plant growth, yield, fruit quality, and food safety; facilitate weed and irrigation management; provide healthy and nutritious food; and provide the greatest economic benefit to growers for fresh and processed fruit-study 2011- 2014.
4. Developed English/Spanish Christmas tree pest identification field guide; field tested, pilot training at Noble Mountain Christmas Trees, Salem-30 Hispanic workers at training.
5. A variety of Christmas tree field research test plots have been established in Marion County including trials at Stone Mountain Tree Farm, Salem evaluating calcium fertilizers, foliar fertilization, and growth hormone leader control trials; also, Holiday Tree Farms (Salem) for insecticide efficacy evaluations.
6. Bilingual Nursery trainings in Systems Approach to Reduce Plant Diseases. Half-day workshops in English and/or Spanish presented at Kraemers Nursery, Mt Angel; A & R Spada Farms, St. Paul; and McKinnon Nursery, Gervais.
7. Intelligent Spray Systems for Floral and Ornamental Nursery Production-Field testing and evaluations on-going in North Willamette Valley. Demonstrations and educational programs delivered in 2013.

**Explanation of Trends and Changes**

Marion County's rich heritage of agricultural and natural resource-based industries continues to be the backbone of our economy and contributes to the aesthetic and recreational values that draw people to Marion County to live and work. Marion County Extension Agents are important contributors to supporting field and vegetable crops; strengthening the area's agriculture industry; providing the latest technological, research and management support to the local farming community; and building capacity in small farms and family forest businesses.

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**Resources by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	505,022	756,724	838,431	838,431	838,431
<b>General Fund Transfers Total</b>	<b>0</b>	<b>505,022</b>	<b>756,724</b>	<b>838,431</b>	<b>838,431</b>	<b>838,431</b>
<b>General Fund Total</b>	<b>0</b>	<b>505,022</b>	<b>756,724</b>	<b>838,431</b>	<b>838,431</b>	<b>838,431</b>
<b>160 - Children and Families</b>						
<b>Intergovernmental Federal</b>						
331025 US Dept of Justice FATC	0	96,376	7,271	0	0	0
331202 OCCF Family Preserv Support	0	149,493	89,518	0	0	0
331203 OCCF Youth Investment Funds	0	364,809	283,150	0	0	0
331204 OCCF Healthy Start Medicaid	0	34,578	30,000	0	0	0
331205 OCCF Crisis Nursery	0	79,262	0	0	0	0
331208 OCCF RH Y Youth Investment	0	41,670	0	0	0	0
331226 Oregon Criminal Justice Comm	0	147,064	23,702	0	0	0
331990 Other Federal Revenues	0	3,281	14,700	0	0	0
<b>Intergovernmental Federal Total</b>	<b>0</b>	<b>916,532</b>	<b>448,341</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Intergovernmental State</b>						
332036 Oregon Criminal Justice Comm	0	44,119	9,416	0	0	0
332101 OCCF Great Start	0	54,060	57,588	0	0	0
332102 OCCF Crisis Nursery	0	128,548	0	0	0	0
332103 OCCF Children Youth Families	0	54,868	58,453	0	0	0
332104 OCCF Healthy Start	0	507,900	556,536	0	0	0
332105 OCCF Basic Capacity	0	181,045	19,600	0	0	0
332108 OCCF HS Medicaid Match	0	34,578	30,000	0	0	0
332990 Other State Revenues	0	11,473	0	0	0	0
<b>Intergovernmental State Total</b>	<b>0</b>	<b>1,016,590</b>	<b>731,593</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Intergovernmental Local</b>						
335100 OR Comm Found Literacy Grant	0	30,137	0	0	0	0
<b>Intergovernmental Local Total</b>	<b>0</b>	<b>30,137</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

MARION COUNTY FY 2014-15 BUDGET  
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<b>160 - Children and Families</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Charges for Services</b>						
341430 Copy Machine Fees	0	10	0	0	0	0
344999 Other Reimbursements	0	25	0	0	0	0
<b>Charges for Services Total</b>	<b>0</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	0	1,823	0	1,120	1,120	1,120
<b>Interest Total</b>	<b>0</b>	<b>1,823</b>	<b>0</b>	<b>1,120</b>	<b>1,120</b>	<b>1,120</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	245	0	0	0	0
373100 Special Program Donations	0	541	0	0	0	0
<b>Other Revenues Total</b>	<b>0</b>	<b>786</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	93,306	1,000	133,183	133,183	133,183
<b>General Fund Transfers Total</b>	<b>0</b>	<b>93,306</b>	<b>1,000</b>	<b>133,183</b>	<b>133,183</b>	<b>133,183</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	0	0	4,265	0	0	0
392000 Net Working Capital Unrestr	0	497,374	313,806	189,222	189,222	189,222
<b>Net Working Capital Total</b>	<b>0</b>	<b>497,374</b>	<b>318,071</b>	<b>189,222</b>	<b>189,222</b>	<b>189,222</b>
<b>Children and Families Total</b>	<b>0</b>	<b>2,556,583</b>	<b>1,499,005</b>	<b>323,525</b>	<b>323,525</b>	<b>323,525</b>
<b>230 - Dog Control</b>						
<b>Licenses and Permits</b>						
322000 Dog Licenses	0	356,602	396,068	380,000	380,000	380,000
<b>Licenses and Permits Total</b>	<b>0</b>	<b>356,602</b>	<b>396,068</b>	<b>380,000</b>	<b>380,000</b>	<b>380,000</b>
<b>Charges for Services</b>						
341590 Impound Fees	0	19,311	18,000	19,000	19,000	19,000
341600 Board Fees	0	24,623	27,000	25,000	25,000	25,000
341605 Dog Adoption Fees	0	52,240	48,000	48,000	48,000	48,000

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<b>230 - Dog Control</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Charges for Services</b>						
341950 Retail Sales	0	312	100	1,200	1,200	1,200
341999 Other Fees	0	5,730	7,500	7,000	7,000	7,000
344999 Other Reimbursements	0	1,422	850	1,500	1,500	1,500
<b>Charges for Services Total</b>	<b>0</b>	<b>103,638</b>	<b>101,450</b>	<b>101,700</b>	<b>101,700</b>	<b>101,700</b>
<b>Fines and Forfeitures</b>						
351100 Dog Fines	0	4,695	4,500	5,000	5,000	5,000
<b>Fines and Forfeitures Total</b>	<b>0</b>	<b>4,695</b>	<b>4,500</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Interest</b>						
361000 Investment Earnings	0	263	250	250	250	250
<b>Interest Total</b>	<b>0</b>	<b>263</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>Other Revenues</b>						
371100 Recoveries from Collections	0	4,084	2,600	3,000	3,000	3,000
372000 Over and Short	0	118	100	100	100	100
373100 Special Program Donations	0	35,636	19,550	10,000	10,000	10,000
<b>Other Revenues Total</b>	<b>0</b>	<b>39,838</b>	<b>22,250</b>	<b>13,100</b>	<b>13,100</b>	<b>13,100</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	676,482	692,944	702,798	702,798	702,798
<b>General Fund Transfers Total</b>	<b>0</b>	<b>676,482</b>	<b>692,944</b>	<b>702,798</b>	<b>702,798</b>	<b>702,798</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	0	109,556	22,023	0	0	0
392000 Net Working Capital Unrestr	0	(82,797)	983	23,221	23,221	23,221
<b>Net Working Capital Total</b>	<b>0</b>	<b>26,758</b>	<b>23,006</b>	<b>23,221</b>	<b>23,221</b>	<b>23,221</b>
<b>Dog Control Total</b>	<b>0</b>	<b>1,208,277</b>	<b>1,240,468</b>	<b>1,226,069</b>	<b>1,226,069</b>	<b>1,226,069</b>
<b>270 - County Fair</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Intergovernmental State</b>						
332200 County Fair Subsidies	0	48,110	48,110	50,964	50,964	50,964

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<b>270 - County Fair</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Intergovernmental State Total	0	48,110	48,110	50,964	50,964	50,964
<b>Charges for Services</b>						
341530 Gate Receipts	0	74,275	68,750	60,000	60,000	60,000
341540 Food Booth Fees	0	33,668	38,500	25,000	25,000	25,000
341550 Commercial Space Rental Fees	0	22,163	23,900	20,000	20,000	20,000
341555 Sponsor Fees	0	41,190	46,000	30,000	30,000	30,000
341560 Carnival Fees	0	14,056	17,500	13,000	13,000	13,000
341565 Stall Fees	0	240	4,400	3,800	3,800	3,800
341580 Camping Fees	0	1,925	8,855	8,000	8,000	8,000
341860 Grand Safety Station Fees	0	240	700	200	200	200
344999 Other Reimbursements	0	203	0	0	0	0
Charges for Services Total	0	187,960	208,605	160,000	160,000	160,000
<b>Interest</b>						
361000 Investment Earnings	0	84	20	20	20	20
Interest Total	0	84	20	20	20	20
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	3,360	6,000	3,000	3,000	3,000
373100 Special Program Donations	0	14,883	15,000	15,000	15,000	15,000
Other Revenues Total	0	18,243	21,000	18,000	18,000	18,000
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	81,565	154,708	96,210	96,210	96,210
General Fund Transfers Total	0	81,565	154,708	96,210	96,210	96,210
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	0	35,739	0	35,920	35,920	35,920
Net Working Capital Total	0	35,739	0	35,920	35,920	35,920
County Fair Total	0	371,700	432,443	361,114	361,114	361,114
Community Services Grand Total	0	4,641,581	3,928,640	2,749,139	2,749,139	2,749,139

MARION COUNTY FY 2014-15 BUDGET  
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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(62,885)	0	0	0
511110 Regular Wages	0	59,465	176,667	242,326	242,326	242,326
511130 Vacation Pay	0	6,932	0	0	0	0
511140 Sick Pay	0	1,889	0	0	0	0
511150 Holiday Pay	0	2,868	0	0	0	0
511210 Compensation Credits	0	3,428	11,822	8,525	8,525	8,525
511280 Cell Phone Pay	0	42	0	0	0	0
511420 Premium Pay	0	239	0	0	0	0
<b>Salaries and Wages Total</b>	<b>0</b>	<b>74,863</b>	<b>125,604</b>	<b>250,851</b>	<b>250,851</b>	<b>250,851</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	(32,400)	0	0	0
512110 PERS	0	12,016	28,650	37,878	37,878	37,878
512120 401K	0	1,999	7,212	6,323	6,323	6,323
512130 PERS Debt Service	0	3,044	8,765	13,170	13,170	13,170
512200 FICA	0	5,789	14,176	18,968	18,968	18,968
512310 Medical Insurance	0	21,332	40,367	62,302	62,302	62,302
512320 Dental Insurance	0	2,007	3,885	5,538	5,538	5,538
512330 Group Term Life Insurance	0	134	210	349	349	349
512340 Long Term Disability Insurance	0	457	834	1,431	1,431	1,431
512400 Unemployment Insurance	0	305	886	1,254	1,254	1,254
512520 Workers Comp Insurance	0	26	107	129	129	129
512600 Wellness Program	0	58	154	173	173	173
512610 Employee Assistance Program	0	40	107	119	119	119
512700 County HSA Contributions	0	51	0	0	0	0
<b>Fringe Benefits Total</b>	<b>0</b>	<b>47,259</b>	<b>72,953</b>	<b>147,634</b>	<b>147,634</b>	<b>147,634</b>
<b>Personnel Services Total</b>	<b>0</b>	<b>122,122</b>	<b>198,557</b>	<b>398,485</b>	<b>398,485</b>	<b>398,485</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	0	2,500	2,000	2,000	2,000
521070 Departmental Supplies	0	260	0	0	0	0
521110 First Aid Supplies	0	0	0	75	75	75
521170 Educational Supplies	0	0	100	0	0	0
521190 Publications	0	0	100	0	0	0
<b>Supplies Total</b>	<b>0</b>	<b>260</b>	<b>2,700</b>	<b>2,075</b>	<b>2,075</b>	<b>2,075</b>

MARION COUNTY FY 2014-15 BUDGET  
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100 - General Fund	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Proposed FY 14-15	Approved FY 14-15	Adopted FY 14-15
<b>Materials and Services</b>						
<b>Materials</b>						
522150 Small Office Equipment	0	0	2,200	3,290	3,290	3,290
522180 Software	0	0	250	554	554	554
Materials Total	0	0	2,450	3,844	3,844	3,844
<b>Communications</b>						
523010 Telephone Equipment	0	0	0	530	530	530
523020 Phone and Communication Svcs	0	0	539	1,080	1,080	1,080
523040 Data Connections	0	0	500	0	0	0
523050 Postage	0	45	200	150	150	150
523060 Cellular Phones	0	0	1,080	780	780	780
523090 Long Distance Charges	0	0	0	300	300	300
Communications Total	0	45	2,319	2,840	2,840	2,840
<b>Utilities</b>						
524010 Electricity	0	0	0	2,929	2,929	2,929
524040 Natural Gas	0	0	0	118	118	118
524050 Water	0	0	0	73	73	73
524070 Sewer	0	0	0	145	145	145
524090 Garbage Disposal and Recycling	0	0	0	166	166	166
Utilities Total	0	0	0	3,431	3,431	3,431
<b>Contracted Services</b>						
525450 Subscription Services	0	0	250	715	715	715
525710 Printing Services	0	2,509	200	150	150	150
525999 Other Contracted Services	0	560	0	0	0	0
Contracted Services Total	0	3,069	450	865	865	865
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	0	0	500	500	500	500
Repairs and Maintenance Total	0	0	500	500	500	500
<b>Rentals</b>						
527120 Motor Pool Mileage	0	0	450	220	220	220
527130 Parking	0	0	10	10	10	10
527210 Building Rental Private	0	0	30,805	0	0	0
527240 Condo Assn Assessments	0	0	0	3,577	3,577	3,577
527300 Equipment Rental	0	0	9,000	6,500	6,500	6,500
Rentals Total	0	0	40,265	10,307	10,307	10,307
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	13	75	50	50	50
529210 Meetings	0	53	250	100	100	100
529220 Conferences	0	0	275	150	150	150

MARION COUNTY FY 2014-15 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
529230 Training	0	0	500	450	450	450
529300 Dues and Memberships	0	0	250	0	0	0
529510 OSU Extension Services	0	348,828	348,828	378,828	378,828	378,828
529650 Pre Employment Costs	0	0	25	25	25	25
529740 Fairs and Shows	0	0	175	307	307	307
529910 Awards and Recognition	0	538	75	0	0	0
529999 Miscellaneous Expense	0	95	65	90	90	90
<b>Miscellaneous Total</b>	<b>0</b>	<b>349,527</b>	<b>350,518</b>	<b>380,000</b>	<b>380,000</b>	<b>380,000</b>
<b>Materials and Services Total</b>	<b>0</b>	<b>352,901</b>	<b>399,202</b>	<b>403,862</b>	<b>403,862</b>	<b>403,862</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	0	3,356	12,649	2,236	2,236	2,236
611210 Facilities Mgt Allocation	0	0	0	7,480	7,480	7,480
611220 Custodial Allocation	0	895	3,742	5,004	5,004	5,004
611230 Courier Allocation	0	84	326	104	104	104
611250 Risk Management Allocation	0	645	6,675	1,496	1,496	1,496
611255 Benefits Allocation	0	434	1,702	555	555	555
611260 Human Resources Allocation	0	1,450	5,947	1,773	1,773	1,773
611300 Legal Services Allocation	0	1,827	8,134	0	0	0
611400 Information Tech Allocation	0	3,625	31,393	5,621	5,621	5,621
611410 FIMS Allocation	0	5,185	20,372	2,647	2,647	2,647
611420 Telecommunications Allocation	0	885	5,834	845	845	845
611600 Finance Allocation	0	8,851	39,177	3,518	3,518	3,518
611800 MCBEE Allocation	0	496	1,039	205	205	205
614100 Liability Insurance Allocation	0	1,718	20,350	4,100	4,100	4,100
614200 WC Insurance Allocation	0	547	1,625	500	500	500
<b>Administrative Charges Total</b>	<b>0</b>	<b>29,998</b>	<b>158,965</b>	<b>36,084</b>	<b>36,084</b>	<b>36,084</b>
<b>General Fund Total</b>	<b>0</b>	<b>505,022</b>	<b>756,724</b>	<b>838,431</b>	<b>838,431</b>	<b>838,431</b>
<b>160 - Children and Families</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	515	0	0	0
511110 Regular Wages	0	290,627	89,837	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
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<b>160 - Children and Families</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
511120 Temporary Wages	0	373	0	0	0	0
511130 Vacation Pay	0	21,939	0	0	0	0
511140 Sick Pay	0	13,767	0	0	0	0
511150 Holiday Pay	0	14,888	0	0	0	0
511160 Comp Time Pay	0	21	0	0	0	0
511210 Compensation Credits	0	14,883	5,902	0	0	0
511240 Leave Payoff	0	571	0	0	0	0
511280 Cell Phone Pay	0	876	0	0	0	0
511420 Premium Pay	0	737	0	0	0	0
<b>Salaries and Wages Total</b>	<b>0</b>	<b>358,682</b>	<b>96,254</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	(24)	0	0	0
512110 PERS	0	55,839	14,551	0	0	0
512120 401K	0	5,167	0	0	0	0
512130 PERS Debt Service	0	15,884	4,452	0	0	0
512200 FICA	0	27,255	7,168	0	0	0
512310 Medical Insurance	0	99,244	11,544	0	0	0
512320 Dental Insurance	0	8,676	1,110	0	0	0
512330 Group Term Life Insurance	0	617	90	0	0	0
512340 Long Term Disability Insurance	0	2,118	360	0	0	0
512400 Unemployment Insurance	0	1,459	452	0	0	0
512520 Workers Comp Insurance	0	176	75	0	0	0
512600 Wellness Program	0	270	98	0	0	0
512610 Employee Assistance Program	0	187	68	0	0	0
512700 County HSA Contributions	0	549	0	0	0	0
<b>Fringe Benefits Total</b>	<b>0</b>	<b>217,443</b>	<b>39,944</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Personnel Services Total</b>	<b>0</b>	<b>576,125</b>	<b>136,198</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	3,786	0	0	0	0
521190 Publications	0	158	0	0	0	0
<b>Supplies Total</b>	<b>0</b>	<b>3,944</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials</b>						
522150 Small Office Equipment	0	218	0	0	0	0
522180 Software	0	190	250	0	0	0
<b>Materials Total</b>	<b>0</b>	<b>408</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	0	539	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>160 - Children and Families</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
523040 Data Connections	0	960	0	0	0	0
523050 Postage	0	335	0	0	0	0
523060 Cellular Phones	0	2,147	0	0	0	0
<b>Communications Total</b>	0	3,982	0	0	0	0
<b>Contracted Services</b>						
525430 Programming and Data Services	0	60	360	1,420	1,420	1,420
525450 Subscription Services	0	562	240	90	90	90
525710 Printing Services	0	1,135	1,300	0	0	0
525715 Advertising	0	25,172	0	0	0	0
525740 Document Disposal Services	0	12	0	0	0	0
525770 Interpreters and Translators	0	815	0	0	0	0
525991 Match Payments	0	33,532	30,000	0	0	0
525999 Other Contracted Services	0	1,393,299	1,070,794	20,000	20,000	20,000
<b>Contracted Services Total</b>	0	1,454,588	1,102,694	21,510	21,510	21,510
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	0	572	0	0	0	0
<b>Repairs and Maintenance Total</b>	0	572	0	0	0	0
<b>Rentals</b>						
527120 Motor Pool Mileage	0	2,283	0	0	0	0
527130 Parking	0	14	0	0	0	0
527210 Building Rental Private	0	30,246	1,691	0	0	0
527300 Equipment Rental	0	6,078	0	0	0	0
<b>Rentals Total</b>	0	38,621	1,691	0	0	0
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	141	0	0	0	0
529210 Meetings	0	2,545	1,500	750	750	750
529220 Conferences	0	478	0	0	0	0
529230 Training	0	3,003	0	0	0	0
529300 Dues and Memberships	0	2,494	0	0	0	0
529590 Special Programs Other	0	16,985	1,424	0	0	0
529650 Pre Employment Costs	0	40	0	0	0	0
529910 Awards and Recognition	0	938	0	0	0	0
529999 Miscellaneous Expense	0	4,732	2,600	0	0	0
<b>Miscellaneous Total</b>	0	31,356	5,524	750	750	750
<b>Materials and Services Total</b>	<b>0</b>	<b>1,533,471</b>	<b>1,110,159</b>	<b>22,260</b>	<b>22,260</b>	<b>22,260</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	0	14,421	4,000	6,930	6,930	6,930
611220 Custodial Allocation	0	3,846	1,247	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>160 - Children and Families</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611230 Courier Allocation	0	362	97	80	80	80
611250 Risk Management Allocation	0	2,771	311	293	293	293
611255 Benefits Allocation	0	1,868	509	430	430	430
611260 Human Resources Allocation	0	6,230	1,776	1,374	1,374	1,374
611300 Legal Services Allocation	0	7,853	2,712	11,052	11,052	11,052
611400 Information Tech Allocation	0	15,578	10,110	30,737	30,737	30,737
611410 FIMS Allocation	0	22,281	6,589	14,530	14,530	14,530
611420 Telecommunications Allocation	0	3,802	1,878	4,582	4,582	4,582
611600 Finance Allocation	0	38,034	12,898	41,150	41,150	41,150
611800 MCBEE Allocation	0	2,136	336	1,125	1,125	1,125
614100 Liability Insurance Allocation	0	7,382	550	500	500	500
614200 WC Insurance Allocation	0	2,353	475	400	400	400
<b>Administrative Charges Total</b>	<b>0</b>	<b>128,917</b>	<b>43,488</b>	<b>113,183</b>	<b>113,183</b>	<b>113,183</b>
<b>Transfers Out</b>						
561100 Transfer to General Fund	0	0	32,857	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>0</b>	<b>32,857</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	176,303	188,082	188,082	188,082
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>176,303</b>	<b>188,082</b>	<b>188,082</b>	<b>188,082</b>
<b>Children and Families Total</b>	<b>0</b>	<b>2,238,513</b>	<b>1,499,005</b>	<b>323,525</b>	<b>323,525</b>	<b>323,525</b>
<b>230 - Dog Control</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	0	331,496	417,969	432,306	432,306	432,306
511130 Vacation Pay	0	25,832	0	0	0	0
511140 Sick Pay	0	12,374	0	0	0	0
511150 Holiday Pay	0	17,333	0	0	0	0
511160 Comp Time Pay	0	138	0	0	0	0
511210 Compensation Credits	0	17,273	17,267	17,587	17,587	17,587
511420 Premium Pay	0	112	0	0	0	0
<b>Salaries and Wages Total</b>	<b>0</b>	<b>404,558</b>	<b>435,236</b>	<b>449,893</b>	<b>449,893</b>	<b>449,893</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>230 - Dog Control</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Fringe Benefits</b>						
512110 PERS	0	57,063	66,155	67,934	67,934	67,934
512120 401K	0	2,721	2,859	2,922	2,922	2,922
512130 PERS Debt Service	0	23,867	20,238	23,619	23,619	23,619
512200 FICA	0	30,860	33,296	34,417	34,417	34,417
512310 Medical Insurance	0	147,448	156,545	160,248	160,248	160,248
512320 Dental Insurance	0	13,587	14,490	15,840	15,840	15,840
512330 Group Term Life Insurance	0	733	552	622	622	622
512340 Long Term Disability Insurance	0	2,509	2,191	2,552	2,552	2,552
512400 Unemployment Insurance	0	1,622	2,046	2,249	2,249	2,249
512520 Workers Comp Insurance	0	248	318	303	303	303
512600 Wellness Program	0	396	435	435	435	435
512610 Employee Assistance Program	0	274	301	301	301	301
<b>Fringe Benefits Total</b>	<b>0</b>	<b>281,326</b>	<b>299,426</b>	<b>311,442</b>	<b>311,442</b>	<b>311,442</b>
<b>Personnel Services Total</b>	<b>0</b>	<b>685,884</b>	<b>734,662</b>	<b>761,335</b>	<b>761,335</b>	<b>761,335</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	2,190	2,800	2,800	2,800	2,800
521030 Field Supplies	0	0	1,100	1,000	1,000	1,000
521050 Janitorial Supplies	0	10,974	14,800	14,800	14,800	14,800
521070 Departmental Supplies	0	5,960	2,700	3,600	3,600	3,600
521080 Food Supplies	0	2,248	2,400	2,400	2,400	2,400
521090 Uniforms and Clothing	0	1,162	1,000	1,000	1,000	1,000
521100 Medical Supplies	0	9,578	10,150	11,150	11,150	11,150
521120 Drugs	0	3,036	6,000	4,900	4,900	4,900
521140 Vaccines	0	6,926	6,400	6,400	6,400	6,400
521210 Gasoline	0	7,005	6,500	6,500	6,500	6,500
<b>Supplies Total</b>	<b>0</b>	<b>49,079</b>	<b>53,850</b>	<b>54,550</b>	<b>54,550</b>	<b>54,550</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	0	24	0	20	20	20
523050 Postage	0	12,152	12,000	50	50	50
523060 Cellular Phones	0	1,172	1,200	1,200	1,200	1,200
<b>Communications Total</b>	<b>0</b>	<b>13,348</b>	<b>13,200</b>	<b>1,270</b>	<b>1,270</b>	<b>1,270</b>
<b>Utilities</b>						
524010 Electricity	0	15,709	16,294	15,504	15,504	15,504
524040 Natural Gas	0	6,848	8,040	6,814	6,814	6,814
524050 Water	0	184	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>230 - Dog Control</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
524090 Garbage Disposal and Recycling	0	6,102	1,420	1,337	1,337	1,337
<b>Utilities Total</b>	0	28,843	25,754	23,655	23,655	23,655
<b>Contracted Services</b>						
525155 Credit Card Fees	0	3,660	4,500	4,000	4,000	4,000
525305 Veterinary Services	0	26,429	37,000	37,000	37,000	37,000
525360 Public Works Services	0	4,305	5,000	2,000	2,000	2,000
525710 Printing Services	0	2,934	5,200	4,000	4,000	4,000
525715 Advertising	0	0	500	500	500	500
525735 Mail Services	0	0	0	12,300	12,300	12,300
525740 Document Disposal Services	0	0	0	200	200	200
525770 Interpreters and Translators	0	35	100	100	100	100
525999 Other Contracted Services	0	54,750	65,500	65,500	65,500	65,500
<b>Contracted Services Total</b>	0	92,112	117,800	125,600	125,600	125,600
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	26	100	100	100	100
526014 Radio Maintenance	0	0	0	200	200	200
526030 Building Maintenance	0	3,484	5,000	5,000	5,000	5,000
<b>Repairs and Maintenance Total</b>	0	3,510	5,100	5,300	5,300	5,300
<b>Rentals</b>						
527110 Fleet Leases	0	14,439	15,016	17,000	17,000	17,000
527300 Equipment Rental	0	2,400	2,800	2,800	2,800	2,800
<b>Rentals Total</b>	0	16,839	17,816	19,800	19,800	19,800
<b>Insurance</b>						
528410 Liability Claims	0	1,360	0	0	0	0
<b>Insurance Total</b>	0	1,360	0	0	0	0
<b>Miscellaneous</b>						
529220 Conferences	0	583	4,760	4,500	4,500	4,500
529300 Dues and Memberships	0	35	35	35	35	35
529650 Pre Employment Costs	0	10	50	50	50	50
529830 Dog Licenses	0	4,197	2,000	2,000	2,000	2,000
529840 Professional Licenses	0	200	200	200	200	200
529860 Permits	0	20	220	220	220	220
529910 Awards and Recognition	0	33	0	0	0	0
529999 Miscellaneous Expense	0	27	0	0	0	0
<b>Miscellaneous Total</b>	0	5,106	7,265	7,005	7,005	7,005
<b>Materials and Services Total</b>	<b>0</b>	<b>210,196</b>	<b>240,785</b>	<b>237,180</b>	<b>237,180</b>	<b>237,180</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>230 - Dog Control</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	0	10,747	11,441	11,511	11,511	11,511
611210 Facilities Mgt Allocation	0	60,292	63,265	52,927	52,927	52,927
611220 Custodial Allocation	0	11,646	10,028	0	0	0
611230 Courier Allocation	0	579	611	620	620	620
611250 Risk Management Allocation	0	1,566	2,126	1,951	1,951	1,951
611255 Benefits Allocation	0	2,993	3,189	3,315	3,315	3,315
611260 Human Resources Allocation	0	9,989	11,139	10,596	10,596	10,596
611300 Legal Services Allocation	0	122,330	86,325	78,362	78,362	78,362
611400 Information Tech Allocation	0	18,671	15,761	24,239	24,239	24,239
611410 FIMS Allocation	0	9,152	10,271	11,372	11,372	11,372
611420 Telecommunications Allocation	0	1,926	2,923	3,604	3,604	3,604
611430 Info Tech Direct Charges	0	23,594	0	0	0	0
611600 Finance Allocation	0	10,096	13,327	15,972	15,972	15,972
611800 MCBEE Allocation	0	877	523	880	880	880
614100 Liability Insurance Allocation	0	2,200	3,200	3,200	3,200	3,200
614200 WC Insurance Allocation	0	3,300	3,800	2,800	2,800	2,800
<b>Administrative Charges Total</b>	<b>0</b>	<b>289,958</b>	<b>237,929</b>	<b>221,349</b>	<b>221,349</b>	<b>221,349</b>
<b>Contingency</b>						
571010 Contingency	0	0	27,092	6,205	6,205	6,205
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>27,092</b>	<b>6,205</b>	<b>6,205</b>	<b>6,205</b>
<b>Dog Control Total</b>	<b>0</b>	<b>1,186,039</b>	<b>1,240,468</b>	<b>1,226,069</b>	<b>1,226,069</b>	<b>1,226,069</b>
<b>270 - County Fair</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(1,209)	0	0	0
511110 Regular Wages	0	25,823	30,367	29,734	29,734	29,734
511120 Temporary Wages	0	3,786	3,800	4,838	4,838	4,838
511130 Vacation Pay	0	3,821	0	0	0	0
511140 Sick Pay	0	173	0	0	0	0
511150 Holiday Pay	0	1,549	0	0	0	0
511210 Compensation Credits	0	1,385	1,126	1,144	1,144	1,144
511280 Cell Phone Pay	0	28	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>270 - County Fair</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
511420 Premium Pay	0	389	0	0	0	0
511450 Premium Pay Temps	0	664	0	0	0	0
<b>Salaries and Wages Total</b>	<b>0</b>	<b>37,618</b>	<b>34,084</b>	<b>35,716</b>	<b>35,716</b>	<b>35,716</b>
<b>Fringe Benefits</b>						
512110 PERS	0	5,722	4,787	4,662	4,662	4,662
512130 PERS Debt Service	0	1,180	1,464	1,621	1,621	1,621
512200 FICA	0	2,873	2,677	2,700	2,700	2,700
512310 Medical Insurance	0	9,089	9,034	9,324	9,324	9,324
512320 Dental Insurance	0	858	869	922	922	922
512330 Group Term Life Insurance	0	60	40	43	43	43
512340 Long Term Disability Insurance	0	205	159	176	176	176
512400 Unemployment Insurance	0	154	148	154	154	154
512520 Workers Comp Insurance	0	20	33	30	30	30
512600 Wellness Program	0	25	25	25	25	25
512610 Employee Assistance Program	0	17	17	18	18	18
<b>Fringe Benefits Total</b>	<b>0</b>	<b>20,201</b>	<b>19,253</b>	<b>19,675</b>	<b>19,675</b>	<b>19,675</b>
<b>Personnel Services Total</b>	<b>0</b>	<b>57,819</b>	<b>53,337</b>	<b>55,391</b>	<b>55,391</b>	<b>55,391</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	142	100	100	100	100
<b>Supplies Total</b>	<b>0</b>	<b>142</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Communications</b>						
523010 Telephone Equipment	0	0	100	100	100	100
523050 Postage	0	178	150	150	150	150
523060 Cellular Phones	0	138	300	180	180	180
<b>Communications Total</b>	<b>0</b>	<b>316</b>	<b>550</b>	<b>430</b>	<b>430</b>	<b>430</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	45,420	45,700	46,000	46,000	46,000
525155 Credit Card Fees	0	273	250	250	250	250
525158 Armored Car Services	0	0	250	250	250	250
525225 Ambulance Services	0	1,150	1,150	1,150	1,150	1,150
525360 Public Works Services	0	1,773	800	800	800	800
525555 Security Services	0	14,000	16,500	15,000	15,000	15,000
525710 Printing Services	0	2,139	2,434	2,184	2,184	2,184
525715 Advertising	0	30,286	30,000	30,000	30,000	30,000
525910 Fair 4H Contract	0	10,001	10,000	10,000	10,000	10,000
525915 Fair FFA Contract	0	6,117	6,200	6,200	6,200	6,200
525920 Fair Open Class	0	480	700	500	500	500

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>270 - County Fair</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
525925 Fair Entertainers	0	87,839	106,720	18,000	18,000	18,000
525930 Fair Events and Activities	0	24,528	27,975	27,775	27,775	27,775
525940 Fair Talent Show	0	1,060	2,120	2,120	2,120	2,120
525945 Fair Clean Up	0	3,575	5,000	5,000	5,000	5,000
<b>Contracted Services Total</b>	<b>0</b>	<b>228,641</b>	<b>255,799</b>	<b>165,229</b>	<b>165,229</b>	<b>165,229</b>
<b>Rentals</b>						
527210 Building Rental Private	0	1,037	1,037	1,037	1,037	1,037
527230 Fairgrounds Rental	0	43,675	52,140	53,445	53,445	53,445
527310 Fair Equipment Rentals	0	23,868	29,520	25,800	25,800	25,800
<b>Rentals Total</b>	<b>0</b>	<b>68,580</b>	<b>82,697</b>	<b>80,282</b>	<b>80,282</b>	<b>80,282</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	0	0	0	6,232	6,232	6,232
528130 Property Insurance Premiums	0	0	4,925	0	0	0
528210 Public Official Bonds	0	1,175	1,080	1,080	1,080	1,080
<b>Insurance Total</b>	<b>0</b>	<b>1,175</b>	<b>6,005</b>	<b>7,312</b>	<b>7,312</b>	<b>7,312</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	35	35	35	35	35
529130 Meals	0	331	563	563	563	563
529210 Meetings	0	87	100	100	100	100
529220 Conferences	0	21	100	100	100	100
529300 Dues and Memberships	0	1,168	1,025	1,025	1,025	1,025
529650 Pre Employment Costs	0	15	30	30	30	30
529860 Permits	0	198	0	0	0	0
529999 Miscellaneous Expense	0	0	0	250	250	250
<b>Miscellaneous Total</b>	<b>0</b>	<b>1,854</b>	<b>1,853</b>	<b>2,103</b>	<b>2,103</b>	<b>2,103</b>
<b>Materials and Services Total</b>	<b>0</b>	<b>300,709</b>	<b>347,004</b>	<b>255,456</b>	<b>255,456</b>	<b>255,456</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	0	1,499	2,324	2,534	2,534	2,534
611230 Courier Allocation	0	6	53	54	54	54
611250 Risk Management Allocation	0	0	122	130	130	130
611255 Benefits Allocation	0	31	279	289	289	289
611260 Human Resources Allocation	0	103	977	924	924	924
611300 Legal Services Allocation	0	479	827	1,649	1,649	1,649
611410 FIMS Allocation	0	3,072	3,615	4,668	4,668	4,668
611600 Finance Allocation	0	7,688	8,655	13,005	13,005	13,005
611800 MCBEE Allocation	0	294	200	361	361	361
614100 Liability Insurance Allocation	0	0	200	200	200	200
614200 WC Insurance Allocation	0	0	200	200	200	200

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 COMMUNITY SERVICES

<b>270 - County Fair</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Administrative Charges Total	0	13,172	17,452	24,014	24,014	24,014
<b>Contingency</b>						
571010 Contingency	0	0	14,650	26,253	26,253	26,253
Contingency Total	0	0	14,650	26,253	26,253	26,253
County Fair Total	0	371,700	432,443	361,114	361,114	361,114
Community Services Grand Total	0	4,301,273	3,928,640	2,749,139	2,749,139	2,749,139

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENTAL  
COMMUNITY SERVICES

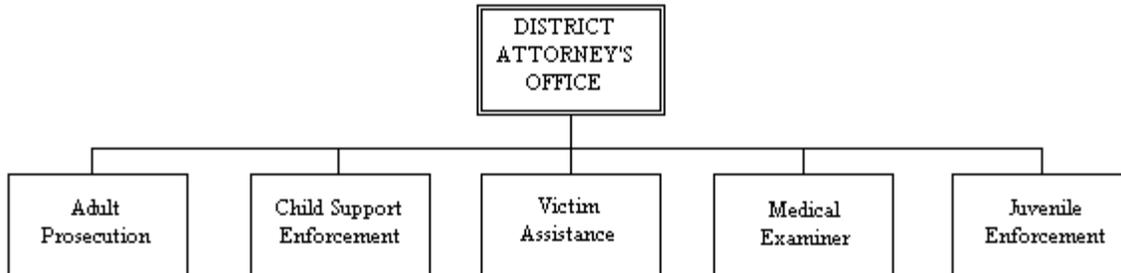
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MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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## DISTRICT ATTORNEY'S OFFICE



### MISSION STATEMENT

The District Attorney's Office is responsible for seeking justice through promoting accountability for criminal offenders; interpreting, enforcing, and executing law; responding to the concerns of victims and the public; and working cooperatively with members of the justice system.

### GOALS AND OBJECTIVES

- Goal 1      Aggressively prosecute and prioritize violent and person-to-person crimes.
- Goal 2      Protect children and families.
  - Objective 1      Support efforts of Marion County to promote child abuse prevention, early childhood development, and family preservation.
  - Objective 2      Support domestic violence prosecution team and promote Domestic Violence Council's effort to increase community awareness.
  - Objective 3      Support child abuse prosecution team and promote efforts of Marion County Child Abuse Multidisciplinary Team (MDT).
- Goal 3      Sustain a focused substance abuse initiative in Marion County for public safety.
  - Objective 1      Sustain the drug endangered children prosecutor and drug endangered children model in Marion County, including the enhancement of juvenile dependency court and drug court.
  - Objective 2      Promote and increase efforts of the Marion County Public Safety Coordinating Council to address the proliferation of controlled substances and other public safety concerns in the community.
- Goal 4      Advocate for victims of crime and provide assistance and information that empowers victims to make informed decisions not only in their personal lives but also in relation to participation in the criminal justice system and the exercise of their rights.
  - Objective 1      Increase victims' understanding of their rights as victims of crime.
  - Objective 2      Increase victims' understanding of the public safety system.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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- Objective 3     Provide services and referrals that assist victims in making informed choices.
- Goal 5     Facilitate the payment of equitable child support awards and provision of health care coverage for the benefit of children.
- Objective 1     Prompt establishment of paternity and child support awards.
- Objective 2     Timely enforcement of child support and health insurance requirements.
- Objective 3     Modification and adjustment of orders and records when appropriate.

**DEPARTMENT OVERVIEW**

The District Attorney is an executive employee of the State of Oregon, publicly elected to a four-year term. Within the District Attorney's Office, there are five programs: (1) Adult Criminal Prosecution, (2) Child Support Enforcement, (3) Victim Assistance, (4) Juvenile Enforcement, and (5) Medical Examiner. The public safety system is an ever-changing landscape. Prosecution occupies a central position within this environment, responding to the needs and demands of all entities responsible for public safety. To fulfill its mission of offender accountability, the District Attorney's Office envisions several fundamental principles:

- Prosecution must have sustainable long-term funding for all core functions.
- Prosecution must have sufficient capacity to respond to the needs of its partners and of the community.
- Prosecution must be able to adapt to changing demands, encouraging a pro-active and balanced role in public safety.
- Prosecution must instill trust, confidence and security in the community.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

*Resource and Requirement Summary*

District Attorney's Office	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	1,211,423	1,227,328	1,314,240	1,302,285	-0.91%
Intergovernmental State	407,306	403,063	482,177	549,283	13.92%
Charges for Services	21,788	64,871	91,791	109,781	19.60%
Fines and Forfeitures	37,259	4,990	0	0	n.a.
Interest	95	128	0	110	n.a.
Other Revenues	1,553	9,953	0	5,000	n.a.
General Fund Transfers	7,728,797	7,821,876	8,027,293	8,293,342	3.31%
Net Working Capital	39,528	65,117	28,871	153,608	432.05%
<b>TOTAL RESOURCES</b>	<b>9,447,748</b>	<b>9,597,326</b>	<b>9,944,372</b>	<b>10,413,409</b>	<b>4.72%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	5,131,395	5,174,074	5,316,369	5,426,576	2.07%
Fringe Benefits	2,676,611	2,838,417	2,885,596	2,981,991	3.34%
<b>Total Personnel Services</b>	<b>7,808,005</b>	<b>8,012,491</b>	<b>8,201,965</b>	<b>8,408,567</b>	<b>2.52%</b>
Materials and Services					
Supplies	54,163	46,821	51,546	48,348	-6.20%
Materials	7,193	10,331	6,306	6,306	0.00%
Communications	15,347	16,286	14,525	16,775	15.49%
Utilities	41,529	40,494	41,804	69,247	65.65%
Contracted Services	176,994	178,495	235,439	275,219	16.90%
Repairs and Maintenance	18,858	8,639	9,350	5,653	-39.54%
Rentals	65,516	72,510	80,732	99,889	23.73%
Insurance	6,222	7,677	7,670	7,670	0.00%
Miscellaneous	67,259	64,424	73,020	94,091	28.86%
<b>Total Materials and Services</b>	<b>453,082</b>	<b>445,677</b>	<b>520,392</b>	<b>623,198</b>	<b>19.76%</b>
Administrative Charges	1,080,792	1,081,537	1,104,087	1,166,332	5.64%
Capital Outlay	5,366	0	0	0	n.a.
Transfers Out	35,386	27,770	0	0	n.a.
Contingency	0	0	0	215,312	n.a.
Ending Fund Balance	0	0	117,928	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>9,382,631</b>	<b>9,567,475</b>	<b>9,944,372</b>	<b>10,413,409</b>	<b>4.72%</b>
<b>FTE</b>	<b>82.63</b>	<b>82.63</b>	<b>84.28</b>	<b>84.03</b>	<b>-0.3%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**PROGRAMS**

The District Attorney's Office budget is allocated to five programs that are shown in the following table.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Adult Prosecution	6,139,162	6,147,919	6,355,793	6,660,356	4.79%
Medical Examiner	242,495	243,543	237,394	239,918	1.06%
Child Support Enforcement	1,469,383	1,465,757	1,501,163	1,473,090	-1.87%
Victim Assistance	974,099	1,014,979	1,020,997	1,069,616	4.76%
Juvenile Enforcement	622,610	725,128	829,025	970,429	17.06%
<b>TOTAL RESOURCES</b>	<b>9,447,748</b>	<b>9,597,326</b>	<b>9,944,372</b>	<b>10,413,409</b>	<b>4.72%</b>
<b>REQUIREMENTS</b>					
Adult Prosecution	6,109,308	6,140,845	6,355,793	6,660,356	4.79%
Medical Examiner	242,495	243,543	237,394	239,918	1.06%
Child Support Enforcement	1,458,160	1,460,980	1,501,163	1,473,090	-1.87%
Victim Assistance	961,595	996,979	1,020,997	1,069,616	4.76%
Juvenile Enforcement	611,073	725,128	829,025	970,429	17.06%
<b>TOTAL REQUIREMENTS</b>	<b>9,382,631</b>	<b>9,567,475</b>	<b>9,944,372</b>	<b>10,413,409</b>	<b>4.72%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Adult Prosecution Program**

- Prosecute crimes and attend all terms of court in Marion County (ORS 8.660).
- Provide crime victims constitutional and statutory rights in every criminal case.

**Program Summary**

District Attorney's Office

Program: Adult Prosecution

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	0	66,667	133,333	100.00%
Fines and Forfeitures	37,259	4,990	0	0	n.a.
General Fund Transfers	6,073,923	6,113,075	6,283,032	6,472,991	3.02%
Net Working Capital	27,980	29,854	6,094	54,032	786.64%
<b>TOTAL RESOURCES</b>	<b>6,139,162</b>	<b>6,147,919</b>	<b>6,355,793</b>	<b>6,660,356</b>	<b>4.79%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	3,374,249	3,323,641	3,438,298	3,525,869	2.55%
Fringe Benefits	1,707,328	1,789,345	1,832,658	1,903,449	3.86%
<b>Total Personnel Services</b>	<b>5,081,577</b>	<b>5,112,986</b>	<b>5,270,956</b>	<b>5,429,318</b>	<b>3.00%</b>
Materials and Services					
Supplies	31,786	26,472	29,600	23,725	-19.85%
Materials	4,091	6,196	4,000	4,000	0.00%
Communications	9,495	10,459	7,000	8,422	20.31%
Utilities	30,470	31,701	32,296	49,051	51.88%
Contracted Services	111,582	121,140	142,250	173,079	21.67%
Repairs and Maintenance	11,526	6,993	7,200	3,503	-51.35%
Rentals	16,535	19,162	22,712	64,743	185.06%
Insurance	6,222	7,357	7,670	7,670	0.00%
Miscellaneous	53,082	50,733	55,996	60,740	8.47%
<b>Total Materials and Services</b>	<b>274,789</b>	<b>280,211</b>	<b>308,724</b>	<b>394,933</b>	<b>27.92%</b>
Administrative Charges	712,190	719,876	728,185	764,595	5.00%
Capital Outlay	5,366	0	0	0	n.a.
Transfers Out	35,386	27,770	0	0	n.a.
Contingency	0	0	0	71,510	n.a.
Ending Fund Balance	0	0	47,928	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>6,109,308</b>	<b>6,140,844</b>	<b>6,355,793</b>	<b>6,660,356</b>	<b>4.79%</b>
<b>FTE</b>	52.00	51.00	52.00	52.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 DISTRICT ATTORNEY'S OFFICE

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**FTE By Position Title By Program**

<b>Program: Adult Prosecution</b>	
<b>Position Title</b>	<b>FTE</b>
Budget Analyst 1	1.00
Criminal Investigations Supervisor	1.00
DA Administrative Manager	1.00
Deputy DA 1	4.00
Deputy DA 2	6.00
Deputy DA 3	11.00
District Attorney	1.00
Investigator	2.00
Investigator (Bilingual)	1.00
Legal Assistant Supervisor	2.00
Legal Secretary 1	8.00
Legal Secretary 1 (Bilingual)	1.00
Legal Secretary 2	9.00
Trial Team Supervisor	4.00
<b>Program Adult Prosecution FTE Total:</b>	<b>52.00</b>

- In addition to the above there are 1.74 FTE temporary positions.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**Adult Prosecution Program Budget Justification**

RESOURCES

General Fund Transfers in the Adult Prosecution budget increased slightly (3.02%) this year as a result of a small increase in Personnel Services.

There is an increase of \$133,333 in Other State Revenues. This revenue is a new intergovernmental contract with the State of Oregon for legal services to prosecute eligible chronically violent patients at the Oregon State Hospital.

Net Working Capital has a carryover of \$54,032 due to an unspent balance in Criminal Forfeitures, Civil Forfeitures and the intergovernmental contract with the State of Oregon for legal services to prosecute eligible chronically violent patients at the Oregon State Hospital. The State of Oregon intergovernmental contract became effective January 15, 2014. An existing Deputy District Attorney 1 (DDA1) funded by the general fund has been working on the project. A dedicated DDA1 was hired late in FY 13-14 to staff this contract. This created an estimated carryover of \$46,958 to support the Oregon State Hospital agreement in FY 14-15. The balance of the carryover is the forfeiture accounts.

REQUIREMENTS

FTE

There is an increase of 1 FTE. This is the Deputy District Attorney 1 hired to staff the State of Oregon intergovernmental agreement for legal services to prosecute eligible chronically violent patients at the Oregon State Hospital.

Personnel Services

There is an increase in Personnel Services due to the addition of the Deputy District Attorney 1 position for the Oregon State Hospital intergovernmental agreement.

Materials and Services

Materials and Services increased by \$86,259. A substantial portion of the cost increase (approximately \$56,000) is a result of increased rental fees and utilities for the spaces occupied in Courthouse Square, Marion County Courthouse and Marion County Jail. The increase also includes \$30,000 in other contracted services from a 2 year grant project with the Oregon State Hospital to provide legal services for the prosecution of chronically violent patients at the Oregon State Hospital. It is unknown at this time what resources may be needed for this project but it is anticipated that services will include reimbursing the Sheriff's Office for costs associated with jail beds.

Funds were moved from Supplies to Contracted Services as a result of subscribing to an on-line publication reference service. Most legal reference materials can now be accessed online saving the cost of the purchase of most printed law books.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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Transfers Out

This account formerly reflected the transfer to the General Fund of funds collected by court fines for the enforcement of liquor laws as required by Oregon Revised Statute (ORS) 471.670 (4)(b). Due to the repeal of ORS 471.670(4)(b) there is no longer a Transfer Out.

Contingency

The Contingency funds are estimated Oregon State Hospital intergovernmental agreement carryover from FY 13-14 and the estimated unappropriated funds for FY 14-15.

Other

Not applicable.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Medical Examiner Program**

- Investigates all deaths that occur in Marion County where the deceased is not under the care of a physician (ORS Chapter 146).

**Program Summary**

District Attorney's Office	Program: Medical Examiner				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	242,495	243,543	237,394	239,918	1.06%
<b>TOTAL RESOURCES</b>	<b>242,495</b>	<b>243,543</b>	<b>237,394</b>	<b>239,918</b>	<b>1.06%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	141,576	146,642	140,951	140,951	0.00%
Fringe Benefits	53,302	55,470	52,378	53,309	1.78%
<b>Total Personnel Services</b>	<b>194,878</b>	<b>202,112</b>	<b>193,329</b>	<b>194,260</b>	<b>0.48%</b>
Materials and Services					
Supplies	1,489	2,209	2,953	4,353	47.41%
Materials	170	0	0	0	n.a.
Communications	2,458	1,822	1,825	1,650	-9.59%
Utilities	1,427	0	0	0	n.a.
Contracted Services	3,084	3,169	4,475	4,275	-4.47%
Rentals	3,640	4,560	6,593	6,173	-6.37%
Miscellaneous	1,833	2,379	1,900	1,900	0.00%
<b>Total Materials and Services</b>	<b>14,101</b>	<b>14,139</b>	<b>17,746</b>	<b>18,351</b>	<b>3.41%</b>
Administrative Charges	33,515	27,293	26,319	27,307	3.75%
<b>TOTAL REQUIREMENTS</b>	<b>242,495</b>	<b>243,543</b>	<b>237,394</b>	<b>239,918</b>	<b>1.06%</b>
<b>FTE</b>	1.33	1.33	1.33	1.33	0.0%

**FTE By Position Title By Program**

<b>Program: Medical Examiner</b>	
Position Title	FTE
Chief Deputy Medical Examiner	1.00
Department Specialist 3	0.33
<b>Program Medical Examiner FTE Total:</b>	<b>1.33</b>

- In addition to the above there is a .85 FTE temporary position.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**Medical Examiner Program Budget Justification**

RESOURCES

There is a slight increase in General Fund transfers to offset the costs of Personnel Services benefits and administration fees. To offset an increase in Materials and Services, \$605 was moved from the Adult Prosecution budget to the Medical Examiner's budget.

REQUIREMENTS

FTE

There are no significant changes to FTE.

Personnel Services

There are no significant changes in the Personnel Services budget.

Materials and Services

Materials and Services increased slightly. The majority of field supplies have been purchased through the Adult Prosecution budget. Those expenses have now been moved to the Medical Examiner's budget.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not applicable.

Contingency

Not applicable

Other

Not applicable.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**Child Support Enforcement Program**

- Establishes paternity, child support judgments, and health care coverage orders.
- Enforces child support judgments through withholding orders, liens, garnishment offsets, contempt of court, license suspensions, and passport restriction.
- Enforces health care coverage through national medical support notices and medical support orders.
- Enforces interstate cases by initiating and responding to interstate reciprocal proceedings.
- Initiates review of child support awards for possible modification when requested by one of the parties, or when health care coverage for the child(ren) changes.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Program Summary**

District Attorney's Office

Program: Child Support Enforcement

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	1,024,799	1,047,220	1,055,587	1,031,671	-2.27%
Intergovernmental State	116,688	112,193	112,090	112,710	0.55%
Charges for Services	21,788	17,941	20,000	20,000	0.00%
General Fund Transfers	306,170	277,181	308,709	308,709	0.00%
Net Working Capital	(63)	11,222	4,777	0	-100.00%
<b>TOTAL RESOURCES</b>	<b>1,469,383</b>	<b>1,465,757</b>	<b>1,501,163</b>	<b>1,473,090</b>	<b>-1.87%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	781,810	776,359	805,136	772,687	-4.03%
Fringe Benefits	439,553	456,064	458,319	456,540	-0.39%
<b>Total Personnel Services</b>	<b>1,221,363</b>	<b>1,232,423</b>	<b>1,263,455</b>	<b>1,229,227</b>	<b>-2.71%</b>
Materials and Services					
Supplies	12,869	7,119	7,903	7,903	0.00%
Materials	592	2,259	1,750	1,750	0.00%
Communications	2,013	2,717	2,500	2,995	19.80%
Utilities	105	41	100	9,152	9,052.00%
Contracted Services	21,478	19,995	28,850	29,782	3.23%
Repairs and Maintenance	6,069	1,647	1,900	1,900	0.00%
Rentals	38,899	42,249	44,297	12,965	-70.73%
Insurance	0	280	0	0	n.a.
Miscellaneous	3,076	4,773	5,835	8,485	45.42%
<b>Total Materials and Services</b>	<b>85,101</b>	<b>81,080</b>	<b>93,135</b>	<b>74,932</b>	<b>-19.54%</b>
Administrative Charges	151,696	147,477	144,573	168,931	16.85%
<b>TOTAL REQUIREMENTS</b>	<b>1,458,160</b>	<b>1,460,980</b>	<b>1,501,163</b>	<b>1,473,090</b>	<b>-1.87%</b>
<b>FTE</b>	12.80	12.80	13.00	13.20	1.5%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 DISTRICT ATTORNEY'S OFFICE

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**FTE By Position Title By Program**

<b>Program: Child Support Enforcement</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy DA 1	1.00
Deputy DA 3	1.00
Investigator	1.60
Legal Assistant Supervisor	1.00
Legal Secretary 1	1.00
Legal Secretary 1 (Bilingual)	1.00
Legal Secretary 2	3.00
Support Enforcement Agent 1	1.60
Support Enforcement Agent 2	1.00
Trial Team Supervisor	1.00
<b>Program Child Support Enforcement FTE Total:</b>	<b>13.20</b>

- In addition to the above there is a .40 FTE temporary position.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**Child Support Enforcement Program Budget Justification**

RESOURCES

There is a decrease in budgeted federal funds and a small increase in state funds. This is related to a decrease in personnel expenses.

REQUIREMENTS

FTE

There is a 0.2 increase in FTE.

Personnel Services

Salaries decreased as a result of the retirement of a Deputy District Attorney 3 and the reclassification of the position to a Deputy District Attorney 1. A portion of the savings from the reclassification is budgeted to increase two 0.7 FTE Investigator positions to 0.8 FTE. It is anticipated that this increase in Investigator time will result in increased future federal and state revenue.

Materials and Services

There is a slight decrease in Materials and Services as a result of the move back to Courthouse Square.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not applicable.

Contingency

Not applicable.

Other

Not applicable.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**Victim Assistance Program**

- The mission of the Victim Assistance Program is to involve crime victims and the community in a healing process that lessens the impact of crime. This is accomplished by: (1) providing direct services to victims of crime; (2) providing notification to all victims, submitting restitution, advocating for victims' rights, offering volunteer opportunities; (3) providing education and promoting public awareness; and promoting professional and agency communication.
- The Criminal Fines and Assessment Account (CFAA) provides full funding for the director of Victim Assistance who manages the Victim Assistance staff in providing services to victims of crime, ensuring victims are notified of their rights, providing extensive volunteer opportunities and training, and collaborating with community partners. The CFAA also provides full funding for a victim advocate whose focus is service to vulnerable victims, such as the elderly, those with disabilities, or victims of hate crimes, as well as partial funding for a restitution advocate.
- The Victims of Crime Act (VOCA) Basic Grant provides partial funding for the child abuse case manager, the volunteer coordinator/homicide case manager, and the juvenile program coordinator, who all provide direct victim services and supervise the provision of services in their specialty areas, in addition to participating in the recruiting, training, and supervision of community volunteers.
- The Victims of Crime Act (VOCA) Project Grant provides funding for a restitution victim advocate. This person provides direct victim services to victims of every type of crime with a focus on helping them exercise their constitutional right to restitution. This position also helps victims identify and provide the documentation necessary to document their losses for purposes of restitution.
- The STOP Violence Against Women Act (VAWA) grant provides funds for the family violence program coordinator. This person provides direct services to victims of domestic violence and participates in the training and supervision of community volunteers who provide services to victims.

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**Program Summary**

District Attorney's Office

Program: Victim Assistance

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	153,065	167,192	166,186	174,270	4.86%
Intergovernmental State	182,222	182,475	186,428	191,373	2.65%
Interest	95	128	0	110	n.a.
Other Revenues	1,553	9,953	0	5,000	n.a.
General Fund Transfers	625,504	642,728	650,383	680,785	4.67%
Net Working Capital	11,660	12,504	18,000	18,078	0.43%
<b>TOTAL RESOURCES</b>	<b>974,099</b>	<b>1,014,979</b>	<b>1,020,997</b>	<b>1,069,616</b>	<b>4.76%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	482,627	495,604	509,180	514,746	1.09%
Fringe Benefits	291,156	309,828	304,994	314,472	3.11%
<b>Total Personnel Services</b>	<b>773,783</b>	<b>805,432</b>	<b>814,174</b>	<b>829,218</b>	<b>1.85%</b>
Materials and Services					
Supplies	5,602	7,727	6,920	9,220	33.24%
Materials	2,339	1,876	556	556	0.00%
Communications	1,381	1,288	3,150	3,292	4.51%
Utilities	7,414	5,684	5,842	7,533	28.95%
Contracted Services	27,071	23,486	37,200	42,438	14.08%
Repairs and Maintenance	0	0	150	150	0.00%
Rentals	4,009	3,748	3,630	12,508	244.57%
Miscellaneous	6,877	6,051	5,782	19,486	237.01%
<b>Total Materials and Services</b>	<b>54,694</b>	<b>49,861</b>	<b>63,230</b>	<b>95,183</b>	<b>50.53%</b>
Administrative Charges	133,118	141,687	143,593	141,780	-1.26%
Contingency	0	0	0	3,435	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>961,595</b>	<b>996,979</b>	<b>1,020,997</b>	<b>1,069,616</b>	<b>4.76%</b>
<b>FTE</b>	10.50	10.50	10.50	10.50	0.0%

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**FTE By Position Title By Program**

<b>Program: Victim Assistance</b>	
<b>Position Title</b>	<b>FTE</b>
Legal Assistant Supervisor	0.50
Legal Secretary 1	1.00
Legal Secretary 2	1.00
Victim Assistance Advocate	2.00
Victim Assistance Advocate (Bilingual)	1.00
Victim Assistance Manager	1.00
Victim Assistance Program Coordinator	4.00
<b>Program Victim Assistance FTE Total:</b>	<b>10.50</b>

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**Victim Assistance Program Budget Justification**

RESOURCES

Combined resources from federal and state grants increased this year by \$13,029. These grants are multi-year grants. More funds are budgeted in the second year of the grant to cover increased costs in Personnel Services. Additionally, any funds not spent in the first year of the grant are available for use in the second year of the grant and are reflected in the FY 14-15 budget.

The General Fund Transfer increased by 4.67% (\$30,402) to cover increased costs in Salaries and Wages and Materials and Services. This increase includes two Decision Packages. The first Decision Package increases the General Fund Transfer to fully cover the cost of Pager Pay. The second Decision Package increases the General Fund Transfer to cover increases in Materials and Services.

Contingency experienced minor growth in FY 14-15. Contingency consists of the donation and emergency projects from the prior year.

REQUIREMENTS

FTE

There are no changes to FTE.

Personnel Services

Salaries and Wages increased 1.85% (\$15,044). This is a result of regular salary increases and associated fringe benefits.

There is a decision package to increase the General Fund Transfer by \$5,000 to fully cover the cost of Pager Pay.

Materials and Services

Materials and Services increased \$31,953 (50.53%). This is a combination of several items. Departmental supplies increased by \$1,300 to cover the costs of necessary clothing for victims of sexual assault. Rentals and Utilities increased by \$10,569. Miscellaneous Expense increased by \$13,704, primarily in conferences, training, and travel to cover the cost for staff and volunteer trainings. The increase in Federal and State grant income will allow Victim Assistance staff to attend conferences and trainings as well as provide additional training for volunteers.

This increase also includes a Decision Package to cover increased costs in various supplies (\$650), pagers (\$800), mail services (\$7,000) and rentals (\$550).

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There are no Transfers Out budgeted for this program

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Contingency

Contingency was budgeted in the donations and emergency projects for future use. These funds have been donated for direct services to victims and to provide public awareness.

Other

Not applicable.

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**Juvenile Enforcement Program**

- Initiates all juvenile delinquency and dependency casework in Marion County (ORS 419C and 419B).

**Program Summary**

District Attorney's Office

Program: Juvenile Enforcement

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	33,559	12,916	92,467	96,344	4.19%
Intergovernmental State	108,396	108,396	116,992	111,867	-4.38%
Charges for Services	0	46,930	71,791	89,781	25.06%
General Fund Transfers	480,705	545,349	547,775	590,939	7.88%
Net Working Capital	(50)	11,537	0	81,498	n.a.
<b>TOTAL RESOURCES</b>	<b>622,610</b>	<b>725,128</b>	<b>829,025</b>	<b>970,429</b>	<b>17.06%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	351,132	431,827	422,804	472,323	11.71%
Fringe Benefits	185,272	227,711	237,247	254,221	7.15%
<b>Total Personnel Services</b>	<b>536,404</b>	<b>659,538</b>	<b>660,051</b>	<b>726,544</b>	<b>10.07%</b>
Materials and Services					
Supplies	2,418	3,293	4,170	3,147	-24.53%
Communications	0	0	50	416	732.00%
Utilities	2,113	3,068	3,566	3,511	-1.54%
Contracted Services	13,779	10,706	22,664	25,645	13.15%
Repairs and Maintenance	1,263	0	100	100	0.00%
Rentals	2,432	2,791	3,500	3,500	0.00%
Insurance	0	40	0	0	n.a.
Miscellaneous	2,391	488	3,507	3,480	-0.77%
<b>Total Materials and Services</b>	<b>24,397</b>	<b>20,386</b>	<b>37,557</b>	<b>39,799</b>	<b>5.97%</b>
Administrative Charges	50,272	45,204	61,417	63,719	3.75%
Contingency	0	0	0	140,367	n.a.
Ending Fund Balance	0	0	70,000	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>611,073</b>	<b>725,128</b>	<b>829,025</b>	<b>970,429</b>	<b>17.06%</b>
<b>FTE</b>	<b>6.00</b>	<b>7.00</b>	<b>7.45</b>	<b>7.00</b>	<b>-6.0%</b>

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**FTE By Position Title By Program**

<b>Program: Juvenile Enforcement</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy DA 1	2.00
Deputy DA 2	1.00
Legal Assistant Supervisor	0.50
Legal Secretary 2	2.00
Trial Team Supervisor	1.00
Victim Assistance Program Coordinator	0.50
<b>Program Juvenile Enforcement FTE Total:</b>	<b>7.00</b>

- In addition to the above there are 1.66 FTE temporary positions.

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**Juvenile Enforcement Program Budget Justification**

RESOURCES

Resources for Juvenile Enforcement have increased significantly this year. This is primarily due to a Federal IV-E match to Dependency grant funds. The match amount is estimated to be approximately \$80,000 for FY 14-15. State grant funds for dependency decreased by \$5,055 for the year. Charges for Services increased due to an increase in salary and associated benefits for the Deputy District Attorney 1 position that staffs the Memorandum of Understanding (MOU) with the Sheriff's department property offender prison diversion grant (SB416). The General Fund transfer increased by \$43,164 (7.88%). This is due to the position reclassification of a Deputy District Attorney 1 to a Trial Team Supervisor.

REQUIREMENTS

FTE

There is a .45 FTE decrease in the Juvenile Enforcement Program due to the deletion of a .45 FTE Legal Secretary 1 position.

Personnel Services

There was an increase in Personnel Services of \$66,493. This reflects the reclassification of a Deputy District Attorney 1 to a Trial Team Supervisor, step increases and associated fringe benefits.

Materials and Services

Materials and Services increased by \$11,045. The majority of the increase (\$10,000) is in the Contract Services witnesses account. Due to recent appellate case law, the evidence required for the state to meet its burden of proof in dependency cases has significantly increased. This raised standard has, among other things, required the State to rely on expert testimony more frequently than previously required. This expense is eligible for Title IV-E reimbursement.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There are no Transfers Out for this program.

Contingency

A contingency of \$140,367 has been budgeted for FY 14-15. This contingency is a reflection of Title IV-E funds estimated to be received in FY 13-14 and FY 14-15. The District Attorney Juvenile Department is currently in the process of restructuring staffing and services to meet the Department of Human Services requirements for more accountability and services as well as to meet the needs of all Marion County partners.

Other

Not Applicable

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**FUNDS**

The District Attorney's Office budget is comprised of four funds that are shown in the table below.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	7,322,690	7,456,657	7,630,562	7,882,079	75.69%
FND 220 Child Support	1,469,383	1,465,757	1,501,163	1,473,090	14.15%
FND 240 Liquor Law Enforcement	58,165	27,770	0	0	n.a
FND 300 District Attorney Grants	597,510	647,142	812,647	1,058,240	10.16%
<b>TOTAL RESOURCES</b>	<b>9,447,748</b>	<b>9,597,326</b>	<b>9,944,372</b>	<b>10,413,409</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	7,322,690	7,456,657	7,630,562	7,882,079	75.69%
FND 220 Child Support	1,458,160	1,460,980	1,501,163	1,473,090	14.15%
FND 240 Liquor Law Enforcement	35,386	27,770	0	0	n.a
FND 300 District Attorney Grants	566,395	622,068	812,647	1,058,240	10.16%
<b>TOTAL REQUIREMENTS</b>	<b>9,382,631</b>	<b>9,567,475</b>	<b>9,944,372</b>	<b>10,413,409</b>	<b>100.0%</b>

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Victim Assistance provided services to more than 4,531 victims of crime and provided more than 51,930 services to victims of crime. Victim Assistance sent 29,556 notices to victims of crime in the last 12 months, informing them of their rights, court dates, and case status. Community volunteers donated more than 23,837 hours to Victim Assistance.
- 95% of victims who provided feedback stated that as a result of the information provided by the Victim Assistance Program, they better understand their rights as a victim of crime.
- Support enforcement collected over \$16.5 million on approximately 4,216 cases, processed over 386 paternity establishments and modifications, and attended approximately 2,600 court and administrative hearings.
- Support Enforcement collected nearly \$53.29 per \$1 of county General Funds expended.
- Medical examiner program investigated a total of 274 deaths, including 9 homicides, 15 infant deaths and 37 suicides.
- Filed 409 juvenile delinquencies, 604 dependency petitions and processed 1,043 early disposition cases in the adult prosecution program.
- Actively participated in development of forms for Sexual Abuse Protective Order (effective January 1, 2014) and provided statewide training.

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**KEY INDICATORS**

**# 1: Adult prosecution criminal cases submitted**

**Definition and Purpose**

Indicates total number of cases submitted by all law enforcement agencies.

**Significance**

Indicates baseline caseload of deputy district attorneys. Addresses the primary objectives of the county strategic plan goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
9,688	9,867	9,513	10,000	10,500

**Explanation of Trends and Changes**

Year-to-year case numbers have leveled off after several years of decline. Law enforcement is beginning to report an increase in crime rates.

**# 2: Adult prosecution drug endangered children cases prosecuted**

**Definition and Purpose**

Indicates number of cases filed involving children endangered by parental substance abuse and neglect.

**Significance**

Indicates number of children at risk from methamphetamine and substance abuse. Prescription drug abuse and heroin has risen sharply. Addresses the county strategic plan goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
185	170	127	150	170

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**Explanation of Trends and Changes**

Total cases are influenced by enforcement efforts but the total numbers have stabilized over the last 4 years. Prior to 2010, the drug endangered children cases were double the current figures. Community-based support and treatment efforts have provided significant relief for families impacted by substance abuse. Slight increases are estimated primarily to three projected factors. First, drug endangered children cases driven by methamphetamine are up 14% from 2012 to 2013. Second, prescription drug abuse and heroin continues to impact families. Finally, the availability and social norms concerning marijuana continue to negatively impact children.

**# 3: Adult prosecution cases resolved in the Early Disposition Program (EDP)**

**Definition and Purpose**

Indicates number of criminal cases resolved through expedited court process at less total cost to the justice system. Disposition is limited to fines, assessments, and restitution.

**Significance**

Indicates system efficiency, system capacity and level of accountability. Addresses the primary objectives of the county strategic plan goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
1,637	1,418	1,043	1,400	1,500

**Explanation of Trends and Changes**

Program will be sustained saving the justice system resources but fails to address root problems of criminal behavior. Numbers will increase in FY 2014 as Stayton Justice Court is closed and cases are referred to Marion County Circuit Court.

**# 4: Juvenile enforcement delinquency petitions filed**

**Definition and Purpose**

Indicates total number of formal petitions filed against youth (under 18 years of age) who commit crimes.

**Significance**

Indicates baseline caseload for deputy district attorneys in court system. Addresses the primary objectives of the county strategic plan goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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**Data Units Calendar Year**

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
431	606	490	500	525

**Explanation of Trends and Changes**

The trend is upward. Several factors influence these estimates. First, effective law enforcement response and awareness of child abuse reporting have increased investigations. Second, the use of marijuana has influenced youth, particularly use and deliveries within school settings. Third, the aspects of sexual harassment and sexting has raised concerns.

**# 5: Juvenile enforcement dependency petitions filed**

**Definition and Purpose**

Indicates total number of formal dependency petitions filed on behalf of children legally determined to be at risk in their house/custody of their parents.

**Significance**

Indicates baseline caseload for deputy district attorneys in court system. Addresses the primary objectives of the county strategic plan goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
771	668	604	600	600

**Explanation of Trends and Changes**

Have dropped primarily due to community efforts but remain steady and among the highest in the state of Oregon. Families returning to care are a constant challenge.

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**# 6: Victim assistance program services provided to victims of crime**

**Definition and Purpose**

Direct services provided to victims of crime. These services include: Crisis intervention and support; follow up contact; safety planning; information on the status of an investigation or court case; notification of hearing dates and times; information about Crime Victims' Compensation; assistance in establishing financial losses for restitution purposes; referrals to support groups and counseling; liaison assistance with law enforcement officers, prosecutors, and social service agencies; assistance in preparing a statement for the court at the time of sentencing; assistance with court preparation by explaining the court process, touring empty courtrooms and observing a trial in progress; accompaniment to court hearings, offering a safe and private area while waiting to testify; information and referrals for personal safety and security issues; notification of case disposition and sentence; emergency financial assistance; emergency legal advocacy; personal advocacy; and information about crime victims' rights and assistance in asserting those rights.

**Significance**

Indicates victim contacts, level of customer service and workload of volunteers and staff. Addresses the primary objectives of the county strategic plan goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Fiscal Year**

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
46,911	50,427	50,400	51,930	51,000

**Explanation of Trends and Changes**

The level of services provided continues to remain fairly steady. We expect that to be true for FY 14-15 as well.

**# 7: Notices sent to victims of crime.**

**Definition and Purpose**

Indicates number of notices sent to victims of crime. Notices provide information regarding victims' rights and how victims can assert those rights as well as informing victims of the various steps of the criminal justice process as their case travels through the system. We also include information and forms that provide victims the opportunity to submit information regarding their victim impact statements and information for restitution purposes.

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**Significance**

Notices are required by statute and the Oregon Constitution (regarding victim rights and court process). Addresses the primary objectives of the county strategic plan goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
25,008	26,782	26,700	29,556	29,000

**Explanation of Trends and Changes**

Should remain steady.

**# 8: Child support enforcement funds collected**

**Definition and Purpose**

Indicates total amount of financial support collected for children and families under Oregon law.

**Significance**

Indicates financial health of children and families. Addresses the primary objectives of the county strategic plan goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
\$17 million	\$16.7 million	\$16.5 million	\$16.5 million	\$16.5 million

**Explanation of Trends and Changes**

Chronic unemployment due to the recession has had a negative impact on collections. Collections have also been negatively impacted by recent staffing vacancies.

**# 9: Medical examiner death investigations**

**Definition and Purpose**

Indicates total death investigations as required by law where deceased is not under the care of a physician.

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**Significance**

Necessary to determine nature and cause of death under ORS Chapter 146. Addresses the primary objectives of the county strategic plan goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
265	279	274	280	300

**Explanation of Trends and Changes**

Aging population will influence the number of mandated investigations.

**# 10: Medical examiner homicide investigations**

**Definition and Purpose**

Indicates medical examiner cases that are criminal investigations and require prosecutorial review and resources.

**Significance**

Require a priority response for community safety. Addresses the primary objectives of the county strategic plan goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
11	11	9	10	10

**Explanation of Trends and Changes**

Homicide rates are difficult to project. Marion County homicide rates remain significant.

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**Resources by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	7,322,690	7,456,657	7,630,562	7,882,079	7,882,079	7,882,079
General Fund Transfers Total	<b>7,322,690</b>	<b>7,456,657</b>	<b>7,630,562</b>	<b>7,882,079</b>	<b>7,882,079</b>	<b>7,882,079</b>
General Fund Total	<b>7,322,690</b>	<b>7,456,657</b>	<b>7,630,562</b>	<b>7,882,079</b>	<b>7,882,079</b>	<b>7,882,079</b>
<b>220 - Child Support</b>						
<b>Intergovernmental Federal</b>						
331223 Oregon Dept of Justice	1,024,799	1,047,220	1,055,587	1,031,671	1,031,671	1,031,671
Intergovernmental Federal Total	<b>1,024,799</b>	<b>1,047,220</b>	<b>1,055,587</b>	<b>1,031,671</b>	<b>1,031,671</b>	<b>1,031,671</b>
<b>Intergovernmental State</b>						
332031 Oregon Department of Justice	116,688	112,193	112,090	112,710	112,710	112,710
Intergovernmental State Total	<b>116,688</b>	<b>112,193</b>	<b>112,090</b>	<b>112,710</b>	<b>112,710</b>	<b>112,710</b>
<b>Charges for Services</b>						
341430 Copy Machine Fees	2,075	1,794	1,000	1,000	1,000	1,000
341999 Other Fees	19,713	16,146	19,000	19,000	19,000	19,000
345100 Sale of Capital Assets	0	1	0	0	0	0
Charges for Services Total	<b>21,788</b>	<b>17,941</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	306,100	277,181	308,709	308,709	308,709	308,709
General Fund Transfers Total	<b>306,100</b>	<b>277,181</b>	<b>308,709</b>	<b>308,709</b>	<b>308,709</b>	<b>308,709</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	7	11,222	4,777	0	0	0
Net Working Capital Total	<b>7</b>	<b>11,222</b>	<b>4,777</b>	<b>0</b>	<b>0</b>	<b>0</b>
Child Support Total	<b>1,469,383</b>	<b>1,465,757</b>	<b>1,501,163</b>	<b>1,473,090</b>	<b>1,473,090</b>	<b>1,473,090</b>

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<b>240 - Liquor Law Enforcement</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Fines and Forfeitures</b>						
351600 Liquor Control Fines	36,279	4,990	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>36,279</b>	<b>4,990</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	21,887	22,780	0	0	0	0
<b>Net Working Capital Total</b>	<b>21,887</b>	<b>22,780</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Liquor Law Enforcement Total</b>	<b>58,165</b>	<b>27,770</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>300 - District Attorney Grants</b>						
<b>Intergovernmental Federal</b>						
331223 Oregon Dept of Justice	186,624	180,108	179,853	190,614	190,614	190,614
331234 DHS Title IV E Reimbursement	0	0	78,800	80,000	80,000	80,000
<b>Intergovernmental Federal Total</b>	<b>186,624</b>	<b>180,108</b>	<b>258,653</b>	<b>270,614</b>	<b>270,614</b>	<b>270,614</b>
<b>Intergovernmental State</b>						
332031 Oregon Department of Justice	108,396	108,396	116,992	0	0	0
332035 ODOJ Unitary Assessment Grant	182,222	182,475	186,428	191,373	191,373	191,373
332062 Oregon DHS Juvenile Dependency	0	0	0	111,867	111,867	111,867
332990 Other State Revenues	0	0	66,667	133,333	133,333	133,333
<b>Intergovernmental State Total</b>	<b>290,618</b>	<b>290,870</b>	<b>370,087</b>	<b>436,573</b>	<b>436,573</b>	<b>436,573</b>
<b>Charges for Services</b>						
347006 DA Services to County Depts	0	46,930	71,791	89,781	89,781	89,781
<b>Charges for Services Total</b>	<b>0</b>	<b>46,930</b>	<b>71,791</b>	<b>89,781</b>	<b>89,781</b>	<b>89,781</b>
<b>Fines and Forfeitures</b>						
352300 Civil Forfeitures	980	0	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>980</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>300 - District Attorney Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Interest</b>						
361000 Investment Earnings	95	128	0	110	110	110
Interest Total	<b>95</b>	<b>128</b>	<b>0</b>	<b>110</b>	<b>110</b>	<b>110</b>
<b>Other Revenues</b>						
373200 Victims Assistance Donations	1,553	9,953	0	5,000	5,000	5,000
Other Revenues Total	<b>1,553</b>	<b>9,953</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	100,007	88,038	88,022	102,554	102,554	102,554
General Fund Transfers Total	<b>100,007</b>	<b>88,038</b>	<b>88,022</b>	<b>102,554</b>	<b>102,554</b>	<b>102,554</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	17,633	31,115	24,094	153,608	153,608	153,608
Net Working Capital Total	<b>17,633</b>	<b>31,115</b>	<b>24,094</b>	<b>153,608</b>	<b>153,608</b>	<b>153,608</b>
District Attorney Grants Total	<b>597,510</b>	<b>647,142</b>	<b>812,647</b>	<b>1,058,240</b>	<b>1,058,240</b>	<b>1,058,240</b>
District Attorney's Office Grand Total	9,447,748	9,597,326	9,944,372	10,413,409	10,413,409	10,413,409

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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	3,189,184	3,198,415	3,836,796	3,921,741	3,921,741	3,921,741
511120 Temporary Wages	134,387	118,560	123,041	123,041	123,041	123,041
511130 Vacation Pay	221,008	250,766	0	0	0	0
511140 Sick Pay	126,395	103,159	0	0	0	0
511150 Holiday Pay	158,062	155,753	0	0	0	0
511160 Comp Time Pay	1,780	606	0	0	0	0
511210 Compensation Credits	179,794	173,123	163,017	158,773	158,773	158,773
511220 Pager Pay	22,239	35,472	34,200	39,200	39,200	39,200
511240 Leave Payoff	22,145	25,203	0	0	0	0
511250 Training Pay	934	736	0	0	0	0
511280 Cell Phone Pay	0	0	0	720	720	720
511290 Health Insurance Waiver Pay	911	2,066	1,620	1,620	1,620	1,620
511410 Straight Pay	0	69	0	0	0	0
<b>Salaries and Wages Total</b>	<b>4,056,840</b>	<b>4,063,929</b>	<b>4,158,674</b>	<b>4,245,095</b>	<b>4,245,095</b>	<b>4,245,095</b>
<b>Fringe Benefits</b>						
512110 PERS	609,411	600,394	608,217	616,403	616,403	616,403
512120 401K	68,559	68,889	69,389	70,893	70,893	70,893
512130 PERS Debt Service	178,979	194,222	186,068	214,312	214,312	214,312
512140 PERS Rate Subsidy	(98,264)	0	0	0	0	0
512200 FICA	303,318	304,853	310,840	317,074	317,074	317,074
512310 Medical Insurance	865,165	885,386	893,382	906,858	906,858	906,858
512320 Dental Insurance	79,912	78,033	82,869	85,680	85,680	85,680
512330 Group Term Life Insurance	13,213	6,831	5,054	5,636	5,636	5,636
512340 Long Term Disability Insurance	21,347	22,841	20,075	23,104	23,104	23,104
512400 Unemployment Insurance	16,270	16,278	18,807	20,411	20,411	20,411
512520 Workers Comp Insurance	1,633	1,705	2,076	2,075	2,075	2,075
512600 Wellness Program	2,468	2,468	2,518	2,516	2,516	2,516
512610 Employee Assistance Program	1,705	1,705	1,738	1,737	1,737	1,737
512700 County HSA Contributions	2,400	1,200	0	0	0	0
<b>Fringe Benefits Total</b>	<b>2,066,115</b>	<b>2,184,805</b>	<b>2,201,033</b>	<b>2,266,699</b>	<b>2,266,699</b>	<b>2,266,699</b>
<b>Personnel Services Total</b>	<b>6,122,955</b>	<b>6,248,735</b>	<b>6,359,707</b>	<b>6,511,794</b>	<b>6,511,794</b>	<b>6,511,794</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	28,159	31,527	28,420	28,367	28,367	28,367

MARION COUNTY FY 2014-15 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
521030 Field Supplies	767	659	0	2,000	2,000	2,000
521040 Institutional Supplies	140	0	0	0	0	0
521070 Departmental Supplies	2,750	2,358	3,300	2,300	2,300	2,300
521090 Uniforms and Clothing	160	380	500	500	500	500
521100 Medical Supplies	0	313	0	0	0	0
521190 Publications	7,533	2,174	7,850	1,950	1,950	1,950
521210 Gasoline	1,485	1,492	1,953	1,878	1,878	1,878
<b>Supplies Total</b>	<b>40,994</b>	<b>38,903</b>	<b>42,023</b>	<b>36,995</b>	<b>36,995</b>	<b>36,995</b>
<b>Materials</b>						
522150 Small Office Equipment	3,113	3,585	2,556	2,556	2,556	2,556
522160 Small Departmental Equipment	395	0	0	0	0	0
522170 Computers Non Capital	2,368	2,881	2,000	2,000	2,000	2,000
522180 Software	0	1,070	0	0	0	0
<b>Materials Total</b>	<b>5,876</b>	<b>7,536</b>	<b>4,556</b>	<b>4,556</b>	<b>4,556</b>	<b>4,556</b>
<b>Communications</b>						
523010 Telephone Equipment	3	96	200	200	200	200
523020 Phone and Communication Svcs	1,219	1,775	1,700	788	788	788
523040 Data Connections	2,639	2,484	1,350	1,350	1,350	1,350
523050 Postage	253	1,027	775	780	780	780
523060 Cellular Phones	7,925	6,825	6,250	6,308	6,308	6,308
523070 Pagers	1,274	1,293	1,650	2,300	2,300	2,300
523090 Long Distance Charges	21	53	100	2,054	2,054	2,054
<b>Communications Total</b>	<b>13,334</b>	<b>13,553</b>	<b>12,025</b>	<b>13,780</b>	<b>13,780</b>	<b>13,780</b>
<b>Utilities</b>						
524010 Electricity	28,829	27,734	29,295	43,359	43,359	43,359
524040 Natural Gas	2,709	2,589	2,637	3,021	3,021	3,021
524050 Water	1,060	1,418	1,185	1,394	1,394	1,394
524070 Sewer	1,019	1,081	802	2,105	2,105	2,105
524090 Garbage Disposal and Recycling	2,160	2,059	1,943	2,683	2,683	2,683
<b>Utilities Total</b>	<b>35,777</b>	<b>34,882</b>	<b>35,862</b>	<b>52,562</b>	<b>52,562</b>	<b>52,562</b>
<b>Contracted Services</b>						
525235 Laboratory Services	760	270	300	100	100	100
525240 XRay Services	0	0	100	100	100	100
525245 Autopsy Services	0	145	1,000	1,000	1,000	1,000
525440 Client Assistance	27	0	0	0	0	0
525450 Subscription Services	410	190	405	6,660	6,660	6,660
525510 Legal Services	0	257	1,400	1,400	1,400	1,400
525540 Witnesses	52,550	36,413	47,295	46,045	46,045	46,045

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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
525541 Witness Mileage Reimbursement	3,346	2,836	5,650	5,606	5,606	5,606
525550 Court Services	1,903	1,164	1,000	1,200	1,200	1,200
525710 Printing Services	17,790	13,014	17,175	15,175	15,175	15,175
525715 Advertising	0	0	1,260	1,260	1,260	1,260
525735 Mail Services	26,414	22,689	29,800	36,298	36,298	36,298
525740 Document Disposal Services	3,438	3,280	3,800	3,800	3,800	3,800
525770 Interpreters and Translators	5,638	6,902	9,000	8,028	8,028	8,028
525999 Other Contracted Services	42,109	71,231	70,725	70,725	70,725	70,725
<b>Contracted Services Total</b>	<b>154,384</b>	<b>158,391</b>	<b>188,910</b>	<b>197,397</b>	<b>197,397</b>	<b>197,397</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	9,990	4,760	0	2,303	2,303	2,303
526011 Dept Equipment Maintenance	0	0	6,000	0	0	0
526012 Vehicle Maintenance	65	0	0	0	0	0
526030 Building Maintenance	2,735	2,233	1,450	1,450	1,450	1,450
<b>Repairs and Maintenance Total</b>	<b>12,789</b>	<b>6,993</b>	<b>7,450</b>	<b>3,753</b>	<b>3,753</b>	<b>3,753</b>
<b>Rentals</b>						
527110 Fleet Leases	7,152	7,646	10,214	9,816	9,816	9,816
527120 Motor Pool Mileage	46	8	325	325	325	325
527130 Parking	156	98	230	230	230	230
527140 County Parking	3,300	3,300	3,300	660	660	660
527240 Condo Assn Assessments	0	0	0	40,109	40,109	40,109
527300 Equipment Rental	15,932	19,209	22,366	27,931	27,931	27,931
<b>Rentals Total</b>	<b>26,587</b>	<b>30,261</b>	<b>36,435</b>	<b>79,071</b>	<b>79,071</b>	<b>79,071</b>
<b>Insurance</b>						
528140 Malpractice Insurance Premiums	6,222	7,157	7,470	7,470	7,470	7,470
528220 Notary Bonds	0	240	200	200	200	200
<b>Insurance Total</b>	<b>6,222</b>	<b>7,397</b>	<b>7,670</b>	<b>7,670</b>	<b>7,670</b>	<b>7,670</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	12,858	11,037	11,687	10,687	10,687	10,687
529120 Commercial Travel	433	2,218	1,000	1,075	1,075	1,075
529130 Meals	284	163	450	488	488	488
529140 Lodging	5,219	4,089	3,800	4,706	4,706	4,706
529220 Conferences	8,409	4,628	3,750	8,650	8,650	8,650
529230 Training	1,172	4,805	3,000	3,000	3,000	3,000
529300 Dues and Memberships	20,758	21,450	21,128	21,887	21,887	21,887
529610 Homicide Investigations	9,404	5,089	9,000	9,000	9,000	9,000
529620 Narcotics Investigations	475	0	0	0	0	0
529690 Other Investigations	1,380	3,457	4,775	4,775	4,775	4,775

MARION COUNTY FY 2014-15 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
529910 Awards and Recognition	142	141	0	0	0	0
Miscellaneous Total	60,534	57,078	58,590	64,268	64,268	64,268
<b>Materials and Services Total</b>	<b>356,497</b>	<b>354,994</b>	<b>393,521</b>	<b>460,052</b>	<b>460,052</b>	<b>460,052</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	66,671	71,629	77,228	77,283	77,283	77,283
611210 Facilities Mgt Allocation	91,570	88,599	92,813	114,066	114,066	114,066
611220 Custodial Allocation	54,727	54,754	56,771	77,322	77,322	77,322
611230 Courier Allocation	3,116	3,687	3,920	4,066	4,066	4,066
611250 Risk Management Allocation	14,940	14,062	17,769	21,986	21,986	21,986
611255 Benefits Allocation	19,939	19,041	20,486	21,764	21,764	21,764
611260 Human Resources Allocation	70,046	63,533	71,548	69,555	69,555	69,555
611300 Legal Services Allocation	10,234	11,181	9,248	9,106	9,106	9,106
611400 Information Tech Allocation	194,887	207,370	190,187	172,636	172,636	172,636
611410 FIMS Allocation	58,891	65,245	74,478	78,781	78,781	78,781
611420 Telecommunications Allocation	35,792	39,729	39,667	26,915	26,915	26,915
611430 Info Tech Direct Charges	80,641	88,143	82,628	87,219	87,219	87,219
611600 Finance Allocation	67,588	70,303	78,294	75,837	75,837	75,837
611800 MCBEE Allocation	4,629	6,253	3,797	6,097	6,097	6,097
614100 Liability Insurance Allocation	36,000	18,200	39,900	48,800	48,800	48,800
614200 WC Insurance Allocation	28,200	31,200	18,600	18,800	18,800	18,800
<b>Administrative Charges Total</b>	<b>837,871</b>	<b>852,929</b>	<b>877,334</b>	<b>910,233</b>	<b>910,233</b>	<b>910,233</b>
<b>Capital Outlay</b>						
531100 Office Equipment Capital	5,366	0	0	0	0	0
<b>Capital Outlay Total</b>	<b>5,366</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Total</b>	<b>7,322,690</b>	<b>7,456,657</b>	<b>7,630,562</b>	<b>7,882,079</b>	<b>7,882,079</b>	<b>7,882,079</b>
<b>220 - Child Support</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	626,855	612,674	771,480	741,553	741,553	741,553
511120 Temporary Wages	6,458	11,397	10,292	10,292	10,292	10,292
511130 Vacation Pay	45,365	49,112	0	0	0	0

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<b>220 - Child Support</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
511140 Sick Pay	21,220	29,779	0	0	0	0
511150 Holiday Pay	40,514	36,342	0	0	0	0
511210 Compensation Credits	36,274	30,730	23,364	20,842	20,842	20,842
511240 Leave Payoff	4,854	6,326	0	0	0	0
511290 Health Insurance Waiver Pay	270	0	0	0	0	0
<b>Salaries and Wages Total</b>	<b>781,810</b>	<b>776,359</b>	<b>805,136</b>	<b>772,687</b>	<b>772,687</b>	<b>772,687</b>
<b>Fringe Benefits</b>						
512110 PERS	124,190	122,227	120,816	115,121	115,121	115,121
512120 401K	9,054	9,038	9,265	8,153	8,153	8,153
512130 PERS Debt Service	34,827	32,476	36,960	40,025	40,025	40,025
512140 PERS Rate Subsidy	(24,425)	0	0	0	0	0
512200 FICA	58,164	57,568	61,075	58,565	58,565	58,565
512310 Medical Insurance	202,415	200,782	200,760	203,952	203,952	203,952
512320 Dental Insurance	18,446	18,341	19,320	20,133	20,133	20,133
512330 Group Term Life Insurance	2,686	1,337	1,016	1,063	1,063	1,063
512340 Long Term Disability Insurance	4,356	4,505	4,037	4,358	4,358	4,358
512400 Unemployment Insurance	3,137	3,112	3,736	3,812	3,812	3,812
512520 Workers Comp Insurance	305	318	396	420	420	420
512600 Wellness Program	591	568	555	555	555	555
512610 Employee Assistance Program	408	392	383	383	383	383
512700 County HSA Contributions	5,400	5,400	0	0	0	0
<b>Fringe Benefits Total</b>	<b>439,553</b>	<b>456,064</b>	<b>458,319</b>	<b>456,540</b>	<b>456,540</b>	<b>456,540</b>
<b>Personnel Services Total</b>	<b>1,221,363</b>	<b>1,232,423</b>	<b>1,263,455</b>	<b>1,229,227</b>	<b>1,229,227</b>	<b>1,229,227</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	11,593	6,745	6,303	6,303	6,303	6,303
521070 Departmental Supplies	40	0	300	300	300	300
521190 Publications	1,236	374	1,300	1,300	1,300	1,300
<b>Supplies Total</b>	<b>12,869</b>	<b>7,119</b>	<b>7,903</b>	<b>7,903</b>	<b>7,903</b>	<b>7,903</b>
<b>Materials</b>						
522150 Small Office Equipment	490	0	500	500	500	500
522170 Computers Non Capital	80	2,259	750	750	750	750
522180 Software	22	0	500	500	500	500
<b>Materials Total</b>	<b>592</b>	<b>2,259</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	1,261	1,411	1,400	1,400	1,400	1,400
523040 Data Connections	0	526	0	0	0	0
523050 Postage	389	391	500	500	500	500

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<b>220 - Child Support</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
523060 Cellular Phones	363	389	600	600	600	600
523090 Long Distance Charges	0	0	0	495	495	495
<b>Communications Total</b>	<b>2,013</b>	<b>2,717</b>	<b>2,500</b>	<b>2,995</b>	<b>2,995</b>	<b>2,995</b>
<b>Utilities</b>						
524010 Electricity	0	0	0	8,077	8,077	8,077
524040 Natural Gas	0	0	0	326	326	326
524050 Water	0	0	0	202	202	202
524070 Sewer	0	0	0	400	400	400
524090 Garbage Disposal and Recycling	105	41	100	147	147	147
<b>Utilities Total</b>	<b>105</b>	<b>41</b>	<b>100</b>	<b>9,152</b>	<b>9,152</b>	<b>9,152</b>
<b>Contracted Services</b>						
525235 Laboratory Services	843	792	1,500	1,500	1,500	1,500
525450 Subscription Services	0	0	0	932	932	932
525540 Witnesses	0	0	100	100	100	100
525550 Court Services	1,545	1,272	2,000	2,000	2,000	2,000
525710 Printing Services	681	988	2,000	2,000	2,000	2,000
525735 Mail Services	11,708	11,152	12,000	12,000	12,000	12,000
525740 Document Disposal Services	900	867	1,000	1,000	1,000	1,000
525770 Interpreters and Translators	0	0	250	250	250	250
525999 Other Contracted Services	5,802	4,924	10,000	10,000	10,000	10,000
<b>Contracted Services Total</b>	<b>21,478</b>	<b>19,995</b>	<b>28,850</b>	<b>29,782</b>	<b>29,782</b>	<b>29,782</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	1,586	990	1,200	1,200	1,200	1,200
526030 Building Maintenance	4,327	657	700	700	700	700
526040 Remodels and Site Improvements	156	0	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>6,069</b>	<b>1,647</b>	<b>1,900</b>	<b>1,900</b>	<b>1,900</b>	<b>1,900</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	7	4	100	100	100	100
527210 Building Rental Private	38,892	40,045	41,197	0	0	0
527240 Condo Assn Assessments	0	0	0	9,865	9,865	9,865
527300 Equipment Rental	0	2,200	3,000	3,000	3,000	3,000
<b>Rentals Total</b>	<b>38,899</b>	<b>42,249</b>	<b>44,297</b>	<b>12,965</b>	<b>12,965</b>	<b>12,965</b>
<b>Insurance</b>						
528220 Notary Bonds	0	280	0	0	0	0
<b>Insurance Total</b>	<b>0</b>	<b>280</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	220	106	335	335	335	335
529130 Meals	49	22	100	100	100	100

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

<b>220 - Child Support</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
529140 Lodging	0	421	500	750	750	750
529210 Meetings	0	0	300	300	300	300
529220 Conferences	420	1,080	600	2,500	2,500	2,500
529230 Training	0	75	500	1,000	1,000	1,000
529300 Dues and Memberships	2,263	2,488	3,000	3,000	3,000	3,000
529690 Other Investigations	0	386	0	0	0	0
529880 Recording Charges	124	195	500	500	500	500
Miscellaneous Total	3,076	4,773	5,835	8,485	8,485	8,485
Materials and Services Total	<b>85,101</b>	<b>81,080</b>	<b>93,135</b>	<b>74,932</b>	<b>74,932</b>	<b>74,932</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	14,219	14,187	14,963	15,307	15,307	15,307
611210 Facilities Mgt Allocation	0	0	0	20,631	20,631	20,631
611220 Custodial Allocation	8,991	8,998	9,468	13,873	13,873	13,873
611230 Courier Allocation	664	715	751	797	797	797
611250 Risk Management Allocation	2,932	2,505	2,430	2,765	2,765	2,765
611255 Benefits Allocation	4,250	3,694	3,924	4,267	4,267	4,267
611260 Human Resources Allocation	14,929	12,326	13,703	13,638	13,638	13,638
611400 Information Tech Allocation	41,630	42,281	37,439	34,748	34,748	34,748
611410 FIMS Allocation	12,572	13,283	14,658	15,816	15,816	15,816
611420 Telecommunications Allocation	7,628	8,071	7,812	5,383	5,383	5,383
611430 Info Tech Direct Charges	17,162	18,030	16,255	17,489	17,489	17,489
611600 Finance Allocation	13,131	13,314	14,423	14,493	14,493	14,493
611800 MCBEE Allocation	988	1,273	747	1,224	1,224	1,224
614100 Liability Insurance Allocation	6,600	3,400	4,400	4,800	4,800	4,800
614200 WC Insurance Allocation	6,000	5,400	3,600	3,700	3,700	3,700
Administrative Charges Total	<b>151,696</b>	<b>147,477</b>	<b>144,573</b>	<b>168,931</b>	<b>168,931</b>	<b>168,931</b>
Child Support Total	<b>1,458,160</b>	<b>1,460,980</b>	<b>1,501,163</b>	<b>1,473,090</b>	<b>1,473,090</b>	<b>1,473,090</b>
<b>240 - Liquor Law Enforcement</b>						
<b>Transfers Out</b>						
561100 Transfer to General Fund	35,386	27,770	0	0	0	0
Transfers Out Total	<b>35,386</b>	<b>27,770</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

Liquor Law Enforcement Total	35,386	27,770	0	0	0	0
300 - District Attorney Grants	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Proposed FY 14-15	Approved FY 14-15	Adopted FY 14-15
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	234,952	258,071	341,079	387,439	387,439	387,439
511120 Temporary Wages	678	16,400	0	14,810	14,810	14,810
511130 Vacation Pay	13,724	15,123	0	0	0	0
511140 Sick Pay	7,797	16,589	0	0	0	0
511150 Holiday Pay	12,442	13,683	0	0	0	0
511210 Compensation Credits	5,116	9,336	6,480	6,545	6,545	6,545
511220 Pager Pay	17,631	4,585	5,000	0	0	0
511290 Health Insurance Waiver Pay	405	0	0	0	0	0
<b>Salaries and Wages Total</b>	<b>292,745</b>	<b>333,786</b>	<b>352,559</b>	<b>408,794</b>	<b>408,794</b>	<b>408,794</b>
<b>Fringe Benefits</b>						
512110 PERS	42,370	47,884	52,829	59,492	59,492	59,492
512120 401K	3,104	4,151	4,529	5,879	5,879	5,879
512130 PERS Debt Service	12,796	16,306	16,160	20,685	20,685	20,685
512140 PERS Rate Subsidy	(5,899)	0	0	0	0	0
512200 FICA	22,073	25,055	26,259	30,995	30,995	30,995
512310 Medical Insurance	84,369	91,985	112,576	126,207	126,207	126,207
512320 Dental Insurance	7,888	7,745	9,271	9,835	9,835	9,835
512330 Group Term Life Insurance	952	561	433	556	556	556
512340 Long Term Disability Insurance	1,546	1,925	1,719	2,279	2,279	2,279
512400 Unemployment Insurance	1,170	1,328	1,634	1,970	1,970	1,970
512520 Workers Comp Insurance	161	188	245	261	261	261
512600 Wellness Program	244	248	349	351	351	351
512610 Employee Assistance Program	169	171	240	242	242	242
<b>Fringe Benefits Total</b>	<b>170,943</b>	<b>197,548</b>	<b>226,244</b>	<b>258,752</b>	<b>258,752</b>	<b>258,752</b>
<b>Personnel Services Total</b>	<b>463,687</b>	<b>531,333</b>	<b>578,803</b>	<b>667,546</b>	<b>667,546</b>	<b>667,546</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	138	250	920	950	950	950
521070 Departmental Supplies	0	450	700	2,400	2,400	2,400
521190 Publications	163	99	0	100	100	100
<b>Supplies Total</b>	<b>300</b>	<b>798</b>	<b>1,620</b>	<b>3,450</b>	<b>3,450</b>	<b>3,450</b>
<b>Materials</b>						
522150 Small Office Equipment	724	536	0	0	0	0
<b>Materials Total</b>	<b>724</b>	<b>536</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

<b>300 - District Attorney Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
<b>Communications</b>						
523050 Postage	0	16	0	0	0	0
<b>Communications Total</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Utilities</b>						
524010 Electricity	4,872	4,736	5,010	6,430	6,430	6,430
524040 Natural Gas	239	241	251	260	260	260
524050 Water	138	203	185	161	161	161
524070 Sewer	93	101	96	318	318	318
524090 Garbage Disposal and Recycling	304	290	300	364	364	364
<b>Utilities Total</b>	<b>5,647</b>	<b>5,572</b>	<b>5,842</b>	<b>7,533</b>	<b>7,533</b>	<b>7,533</b>
<b>Contracted Services</b>						
525330 Transportation Services	15	0	0	100	100	100
525335 Housing Subsidies	0	0	0	500	500	500
525540 Witnesses	0	0	7,679	10,000	10,000	10,000
525560 Victim Emergency Services	1,117	109	10,000	7,440	7,440	7,440
525999 Other Contracted Services	0	0	0	30,000	30,000	30,000
<b>Contracted Services Total</b>	<b>1,132</b>	<b>109</b>	<b>17,679</b>	<b>48,040</b>	<b>48,040</b>	<b>48,040</b>
<b>Rentals</b>						
527130 Parking	30	0	0	0	0	0
527240 Condo Assn Assessments	0	0	0	7,853	7,853	7,853
<b>Rentals Total</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>7,853</b>	<b>7,853</b>	<b>7,853</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	466	0	0	0	0	0
529120 Commercial Travel	29	404	0	2,801	2,801	2,801
529130 Meals	204	(27)	0	1,450	1,450	1,450
529140 Lodging	225	234	0	3,646	3,646	3,646
529210 Meetings	0	300	0	0	0	0
529220 Conferences	341	210	0	4,800	4,800	4,800
529230 Training	1,929	629	7,795	7,791	7,791	7,791
529740 Fairs and Shows	44	68	50	100	100	100
529910 Awards and Recognition	411	756	750	750	750	750
<b>Miscellaneous Total</b>	<b>3,649</b>	<b>2,573</b>	<b>8,595</b>	<b>21,338</b>	<b>21,338</b>	<b>21,338</b>
<b>Materials and Services Total</b>	<b>11,483</b>	<b>9,604</b>	<b>33,736</b>	<b>88,214</b>	<b>88,214</b>	<b>88,214</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	6,666	5,687	6,242	6,616	6,616	6,616
611210 Facilities Mgt Allocation	15,260	14,960	15,709	16,423	16,423	16,423
611220 Custodial Allocation	9,068	9,072	9,545	11,043	11,043	11,043

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

<b>300 - District Attorney Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611230 Courier Allocation	311	287	322	348	348	348
611250 Risk Management Allocation	1,373	1,537	1,549	1,789	1,789	1,789
611255 Benefits Allocation	1,990	1,485	1,679	1,858	1,858	1,858
611260 Human Resources Allocation	6,990	4,957	5,864	5,938	5,938	5,938
611400 Information Tech Allocation	19,504	16,713	15,067	14,926	14,926	14,926
611410 FIMS Allocation	5,904	5,301	5,907	6,770	6,770	6,770
611420 Telecommunications Allocation	3,574	3,228	3,125	2,313	2,313	2,313
611430 Info Tech Direct Charges	8,064	7,122	6,548	7,399	7,399	7,399
611600 Finance Allocation	6,157	4,874	5,222	5,722	5,722	5,722
611800 MCBEE Allocation	464	508	301	523	523	523
614100 Liability Insurance Allocation	3,100	2,100	2,800	3,100	3,100	3,100
614200 WC Insurance Allocation	2,800	3,300	2,300	2,400	2,400	2,400
<b>Administrative Charges Total</b>	<b>91,225</b>	<b>81,131</b>	<b>82,180</b>	<b>87,168</b>	<b>87,168</b>	<b>87,168</b>
<b>Contingency</b>						
571010 Contingency	0	0	0	215,312	215,312	215,312
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>215,312</b>	<b>215,312</b>	<b>215,312</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	117,928	0	0	0
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>117,928</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>District Attorney Grants Total</b>	<b>566,395</b>	<b>622,068</b>	<b>812,647</b>	<b>1,058,240</b>	<b>1,058,240</b>	<b>1,058,240</b>

District Attorney's Office Grand Total      9,382,631      9,567,475      9,944,372      10,413,409      10,413,409      10,413,409

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENTAL  
DISTRICT ATTORNEY'S OFFICE

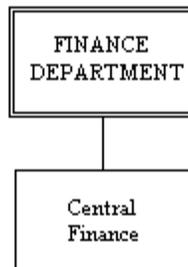
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MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
FINANCE

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## FINANCE



### MISSION STATEMENT

Safeguarding Marion County's fiscal integrity.

### GOALS AND OBJECTIVES

- Goal 1      Ensure that the county's contracting process protects the county from unnecessary risk, is efficient and effective, that departments are trained, and that compliance is monitored and reported.
- Objective 1      Document the "as is" process used by the county for contracting for services.
  - Objective 2      Identify areas for improvement and develop an implementation and training plan.
  - Objective 3      Measure and report department compliance for each contract submission through the use of identified "key indicators."
- Goal 2      Establish enterprise wide financial and budgetary policies and procedures to achieve consistency and clarity in practices among all departments.
- Objective 1      Identify the top five areas of concern that either lack adopted policies or need improvement to current policies and procedures.
  - Objective 2      Develop or update the appropriate policies and procedures to address the five identified areas of concern.
  - Objective 3      Develop a system for managing regular policy review.
  - Objective 4      Communicate the implementation of the policies and procedures with departments and provide training as needed.
- Goal 3      Ensure that the county's process for paying for purchased materials and services is efficient, documented and appropriately followed by departments.
- Objective 1      Continue to expand the use of P-Cards throughout the county through training, identifying qualified purchase opportunities and resolving barriers to use.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
FINANCE

- Objective 2    Ensure that the vendor master list reflects only current and necessary vendor information.
- Objective 3    Identify potential areas for process improvement throughout the accounts payable system that may address efficiency improvements, technology improvements, or cash flow management improvements.

**DEPARTMENT OVERVIEW**

The Finance Department provides financial services that support departments in delivering their services to customers and clients. The Finance Department is part of the Central Services Fund. The Finance Department budget consists of one program, the Central Finance Program, which includes two service areas: financial services and payroll.

*Resource and Requirement Summary*

Finance	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	25,288	41,873	35,649	38,877	9.05%
Admin Cost Recovery	2,027,220	2,137,547	2,285,794	2,247,567	-1.67%
General Fund Transfers	0	0	0	67,769	n.a.
Other Fund Transfers	41,601	42,840	42,465	43,498	2.43%
<b>TOTAL RESOURCES</b>	<b>2,094,109</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>1.43%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,103,905	1,176,522	1,226,667	1,270,468	3.57%
Fringe Benefits	580,518	643,559	671,513	708,996	5.58%
<b>Total Personnel Services</b>	<b>1,684,422</b>	<b>1,820,081</b>	<b>1,898,180</b>	<b>1,979,464</b>	<b>4.28%</b>
Materials and Services					
Supplies	16,086	15,970	13,564	13,644	0.59%
Materials	7,492	2,125	2,350	4,200	78.72%
Communications	1,994	2,294	2,145	2,100	-2.10%
Utilities	568	358	750	14,297	1,806.27%
Contracted Services	124,241	111,586	129,583	115,713	-10.70%
Repairs and Maintenance	3,279	7,473	3,955	3,300	-16.56%
Rentals	79,551	80,846	83,300	18,584	-77.69%
Miscellaneous	17,244	19,649	18,704	20,372	8.92%
<b>Total Materials and Services</b>	<b>250,455</b>	<b>240,301</b>	<b>254,351</b>	<b>192,210</b>	<b>-24.43%</b>
Administrative Charges	159,230	161,878	211,377	226,037	6.94%
<b>TOTAL REQUIREMENTS</b>	<b>2,094,108</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>1.43%</b>
<b>FTE</b>	19.25	20.00	19.00	20.00	5.3%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
FINANCE

**PROGRAMS**

The Finance Department budget is allocated to one program, Central Finance.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Central Finance	2,094,109	2,222,260	2,363,908	2,397,711	1.43%
<b>TOTAL RESOURCES</b>	<b>2,094,109</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>1.43%</b>
<b>REQUIREMENTS</b>					
Central Finance	2,094,109	2,222,260	2,363,908	2,397,711	1.43%
<b>TOTAL REQUIREMENTS</b>	<b>2,094,109</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>1.43%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
FINANCE

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**Central Finance Program**

- Manages county financial reporting, coordinates the annual audit, and produces the Comprehensive Annual Financial Report (CAFR).
- Provides direction and oversight for the countywide annual budget process and compliance with Oregon Local Budget Law.
- Provides fiscal policy and direction for countywide accounting and financial services.
- Produces bi-weekly payroll for more than 1,300 regular and part-time employees and meets all federal and state reporting requirements, including Public Employees Retirement System (PERS) mandates.
- Develops and interprets Marion County Public Contracting Law and policies and procedures and ensures county compliance.
- Provides oversight of Marion County tax foreclosed and surplus real property and disposal of personal property.
- Manages county debt and related compliance and reporting requirements.
- Produces the annual Budget Book.
- Provides regular monitoring of countywide budget to actual expenditure and budget forecasting.
- Produces payments for all county invoices, produces invoices for county receivables, and forwards accounts for collection.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
FINANCE

**Program Summary**

Finance

Program: Central Finance

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	25,288	41,873	35,649	38,877	9.05%
Admin Cost Recovery	2,027,220	2,137,547	2,285,794	2,247,567	-1.67%
General Fund Transfers	0	0	0	67,769	n.a.
Other Fund Transfers	41,601	42,840	42,465	43,498	2.43%
<b>TOTAL RESOURCES</b>	<b>2,094,109</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>1.43%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,103,905	1,176,522	1,226,667	1,270,468	3.57%
Fringe Benefits	580,518	643,559	671,513	708,996	5.58%
<b>Total Personnel Services</b>	<b>1,684,422</b>	<b>1,820,081</b>	<b>1,898,180</b>	<b>1,979,464</b>	<b>4.28%</b>
Materials and Services					
Supplies	16,086	15,970	13,564	13,644	0.59%
Materials	7,492	2,125	2,350	4,200	78.72%
Communications	1,994	2,294	2,145	2,100	-2.10%
Utilities	568	358	750	14,297	1,806.27%
Contracted Services	124,241	111,586	129,583	115,713	-10.70%
Repairs and Maintenance	3,279	7,473	3,955	3,300	-16.56%
Rentals	79,551	80,846	83,300	18,584	-77.69%
Miscellaneous	17,244	19,649	18,704	20,372	8.92%
<b>Total Materials and Services</b>	<b>250,455</b>	<b>240,301</b>	<b>254,351</b>	<b>192,210</b>	<b>-24.43%</b>
Administrative Charges	159,230	161,878	211,377	226,037	6.94%
<b>TOTAL REQUIREMENTS</b>	<b>2,094,108</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>1.43%</b>
<b>FTE</b>	19.25	20.00	19.00	20.00	5.3%

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**FTE By Position Title By Program**

<b>Program: Central Finance</b>	
<b>Position Title</b>	<b>FTE</b>
Accountant 2	3.00
Accounting Specialist	3.00
Budget Analyst Sr	1.00
Business Systems Analyst	1.00
Chief Accountant	1.00
Chief Financial Officer	1.00
Contracts and Procurement Manager	1.00
Contracts and Procurement Specialist	1.00
Contracts Compliance Analyst	1.00
Department Specialist 3	1.00
Finance Accounting Manager	1.00
Grants Coordinator	1.00
Payroll Analyst	1.00
Payroll Specialist	2.00
Property Specialist	1.00
<b>Program Central Finance FTE Total:</b>	<b>20.00</b>

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**Central Finance Program Budget Justification**

RESOURCES

Total Resources for the Finance Department budget have increased approximately \$34,000 over FY 13-14. A small increase of approximately \$3,000 in Charges for Services recognizes reimbursement from Courthouse Square Condominium Association and also increased reimbursement from Behavioral Care Network (BCN) for work performed on their behalf by the Finance Department. There is also an increase of just over \$67,000 for General Fund Transfers. A Decision Package request included in the Finance Department budget includes a 1 FTE increase for a Grants Coordinator position. This position will be funded with General Fund resources in FY 14-15, and then will be funded in future years with Administrative Cost Recoveries.

REQUIREMENTS

FTE

The Finance Department has an increase of 1 FTE. The adopted budget includes a Decision Package request for a Grants Coordinator position within the Finance Department. This position would develop and implement procedures for all county grant applications to ensure compliance with county policy. In addition, this position would set in place a system to ensure departments remain in compliance with all grant requirements after receipt of the grant. Recent audit findings related to grants support the need for this position.

Personnel Services

The increase in Personnel Services is primarily the result of regular step and benefit increases and the increase related to the previously mentioned Grant Coordinator position. The increase in the Personnel Services budget for the Grants Coordinator position will be provided through a General Fund Transfer in FY 14-15. In subsequent years, the cost of this position will be distributed through Administrative Charges as part of the regular allocation of the Finance Department budget.

Materials and Services

The Finance Department total Materials and Services budget has decreased just over \$62,000. There are a couple of primary reasons for the decrease. In the Contracted Services category, the decrease is primarily for the cost of a GASB45 (Governmental Accounting Standards Board) actuarial study (\$11,700) required every other year. The most recent study was completed in FY 13-14 and will not be necessary in FY 14-15. The other change to note is the reallocation of budget authority from "Rentals" to "Utilities" and the related reduction in cost. When the Finance Department moves back to Courthouse Square (CH2), there will no longer be a lease charge for the occupied space in the MAPS building, but the Finance Department will be allocated a share of the cost of utilities and maintenance in CH2. The difference between the annual lease (\$78,622) and the estimated utilities and maintenance cost in Courthouse Square (\$28,181) is a reduction of just over \$50,000 to the Finance Department Materials and Services budget.

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Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central services department's services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide. The move back into Courthouse Square has resulted in increased administrative charges. For example, the allocation for custodial costs has increased by \$7,500 and the allocation for facilities maintenance has increased by \$30,000. Maintenance was a cost that has been included as a part of the lease cost at the MAPS location. So, part of the Materials and Services reduction for Finance, has resulted in increased administrative charges because the costs are incurred now as a county service rather than an external invoiced cost.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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**FUNDS**

The Finance Department budget is part of the Central Services Fund.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 580 Central Services	2,094,109	2,222,260	2,363,908	2,397,711	100.00%
<b>TOTAL RESOURCES</b>	<b>2,094,109</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	2,094,109	2,222,260	2,363,908	2,397,711	100.00%
<b>TOTAL REQUIREMENTS</b>	<b>2,094,109</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>100.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Received Certificate of Award from the Government Finance Officers Association (GFOA) for excellence in financial reporting for the 12th consecutive year.
- Submitted the FY 2012-13 Budget Book to the Government Finance Officers Association "Distinguished Budget Presentation Award" program and received the award for the third consecutive year.
- In conjunction with Information Technology, Human Resources, Benefits and Project Management personnel, Finance personnel were involved with the successful completion of the Oracle R12 upgrade.
- Coordinated with the Salem Area Mass Transit District, the Board's Office, Business Services Department and Legal Department to complete necessary contract amendments for the successful completion of the remediation of and move back to Courthouse Square.
- Prepared for and completed annual audit for Marion County and related service districts within critical deadlines while also developing the Comprehensive Annual Financial Report (CAFR).
- Completed a comprehensive mapping project of the county's contract process and identified design and process changes to improve the efficiency and quality of contracts throughout the county. Development of a contract management system will follow in FY 14-15.
- Working with IT, developed and implemented an electronic process for the completion and submission of an electronic W-4 form. This form is used to submit payroll withholding requests for IRS purposes and contains employee Social Security number and other confidential information. Creating the electronic process will keep this information more confidential and secure than the previous manual process.
- Completed development and implementation of a Federal Indirect Cost Rate for use in grant applications throughout the county.
- Eliminated the use of duplicate paper timecards in Finance and replaced with an electronic fillable PDF that has provided a cost savings and a more efficient method for timecard completion.
- Updated the Public Procurement Rules to comply with recent legislative changes and to provide additional clarity to our current purchasing processes.

MARION COUNTY FY 2014-15 BUDGET  
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**KEY INDICATORS**

**# 1: P-Card Transactions**

**Definition and Purpose**

Marion County implemented a Procurement Card (P-Card) program in July 2005. By policy, P-Cards were implemented to replace all other credit and revolving charge cards throughout the county. They are primarily to be used for the purchase of small dollar goods. The use of P-Cards is encouraged for several reasons: (1) lower cost per transaction than other purchase options, (2) rebate incentives provided by the vendor for achieving certain level of volume purchases, (3) greater level of internal control over purchases, and (4) improve consistency for purchases throughout the county. Reviewing the annual number of transactions and dollar volume of P-Card use is one way to monitor the success of the program goals.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service (Goal #1 - Provide efficient, effective, and responsive government through stewardship and accountability), and falls under the Finance Department Goal 3 - Objective 1: Continue to expand the use of P-Cards throughout the county. As Marion County increases the number of transactions and dollar volume of purchases made with P-Cards, several efficiencies are gained. First, because the transaction cost of using a P-Card is lower than other purchase options, the county achieves greater efficiency with each transaction moved from other purchase options to a P-Card. Second, increasing P-Card use throughout the county will eventually produce reduced costs through the rebate program once the required volume is met. Finally, increased use of the P-Card for purchases ensures that a greater level of controls are involved in county procurements.

**Data Units Fiscal Year**

The data provided for this key indicator is: (1) Annual number of transactions, and (2) Annual dollar volume of transactions.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
6,157 - \$836,242	6,999 - \$847,856	8,528 - \$1,063,722	8976 - \$1,064,614	9,400 - \$1,200,000

**Explanation of Trends and Changes**

The trend continues to show increased transaction counts and dollar volume of purchases through the P-Card program. In order to achieve the P-Card goals, further increases will need to be achieved through increased use by current users. This will require additional analysis of non P-Card purchases to evaluate opportunities for movement to the P-Card process. For the calendar year 2013, Marion County achieved P-Card volume levels that produced a rebate of \$14,339, compared to a rebate of \$11,322 in calendar year 2012. Continued increases in use are anticipated into FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
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**# 2: Contracts Processed in Compliance With County Policy and Procedure**

**Definition and Purpose**

Marion County contracts personnel review contracts processed by departments to ensure that each contract meets standards, policies and procedures. These standards have been implemented to protect the county from unnecessary risk and to ensure that the processing of contracts is efficient and effective. As contracts are reviewed and non-compliance is identified, Finance Department personnel can identify measures to put into place to reduce the specific areas that need improvement. These measures may include additional training, policy development or improved clarification of current policy.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service (Goal #1 - Provide efficient, effective, and responsive government through stewardship and accountability), and falls under the Finance Department Goal 1 - Objective 3: Measure and report department compliance for each contract submission. Some examples of issues identified that may create risk in the contract process are: current contracts that are not extended while work continues past the expiration date, new contracts that are not signed prior to service delivery, missing insurance requirements, incomplete documentation of solicitation process, inappropriate solicitation process, etc. As Marion County identifies the non-compliance areas through tracking of this key indicator, improvements can be made to the contracts process to meet the goal of reducing risk and increasing efficiency.

**Data Units Fiscal Year**

The data provided for this key indicator is number of contracts identified with issues of non-compliance compared to total contracts processed by the county.

<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
392 issues (49%) / 800 contracts processed	380 issues (54%) / 707 contracts processed	298 issues (38%) / 786 contracts processed.	265 issues (33%) / 800 contracts processed.

**Explanation of Trends and Changes**

The error rate has declined from last year at 54% to this year estimate at 38%. The decreasing trend should continue into FY 14-15 as identified system improvements are implemented. With the addition of a third person in the contract and procurement area, additional training has occurred in the past year. Marion County will use the data that has been collected to review current processes and look for further training opportunities. The Finance Department has recently completed "mapping" the detail processes used for contracting throughout the county to help identify areas that could be improved.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
FINANCE

**Resources by Fund Detail**

580 - Central Services	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Proposed FY 14-15	Approved FY 14-15	Adopted FY 14-15
<b>Charges for Services</b>						
341999 Other Fees	23	10	0	0	0	0
345200 Foreclosed Property Sales	96	0	0	0	0	0
345300 Surplus Property Sales	3,433	6,495	1,000	2,000	2,000	2,000
347101 Central Svcs to Other Agencies	21,735	35,368	34,649	36,877	36,877	36,877
Charges for Services Total	<b>25,288</b>	<b>41,873</b>	<b>35,649</b>	<b>38,877</b>	<b>38,877</b>	<b>38,877</b>
<b>Admin Cost Recovery</b>						
411600 Finance Allocation	2,027,220	2,137,547	2,285,794	2,247,567	2,247,567	2,247,567
Admin Cost Recovery Total	<b>2,027,220</b>	<b>2,137,547</b>	<b>2,285,794</b>	<b>2,247,567</b>	<b>2,247,567</b>	<b>2,247,567</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	0	0	67,769	67,769	67,769
General Fund Transfers Total	<b>0</b>	<b>0</b>	<b>0</b>	<b>67,769</b>	<b>67,769</b>	<b>67,769</b>
<b>Other Fund Transfers</b>						
381155 Xfr from Tax Title Land Sales	41,601	42,840	42,465	43,498	43,498	43,498
Other Fund Transfers Total	<b>41,601</b>	<b>42,840</b>	<b>42,465</b>	<b>43,498</b>	<b>43,498</b>	<b>43,498</b>
Central Services Total	<b>2,094,109</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>2,397,711</b>	<b>2,397,711</b>
Finance Grand Total	2,094,109	2,222,260	2,363,908	2,397,711	2,397,711	2,397,711

MARION COUNTY FY 2014-15 BUDGET  
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**Requirements by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	909,929	960,759	1,188,148	1,233,782	1,233,782	1,233,782
511120 Temporary Wages	0	8,946	0	0	0	0
511130 Vacation Pay	62,192	69,597	0	0	0	0
511140 Sick Pay	35,004	40,626	0	0	0	0
511150 Holiday Pay	46,600	45,623	0	0	0	0
511160 Comp Time Pay	2,039	0	0	0	0	0
511210 Compensation Credits	42,652	40,289	38,519	36,686	36,686	36,686
511240 Leave Payoff	5,352	9,783	0	0	0	0
511410 Straight Pay	0	109	0	0	0	0
511420 Premium Pay	136	776	0	0	0	0
511450 Premium Pay Temps	0	16	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,103,905</b>	<b>1,176,522</b>	<b>1,226,667</b>	<b>1,270,468</b>	<b>1,270,468</b>	<b>1,270,468</b>
<b>Fringe Benefits</b>						
512110 PERS	161,521	176,479	186,453	191,840	191,840	191,840
512120 401K	19,124	20,891	21,738	22,964	22,964	22,964
512130 PERS Debt Service	48,326	56,229	57,040	66,700	66,700	66,700
512140 PERS Rate Subsidy	(23,775)	0	0	0	0	0
512200 FICA	82,973	87,782	92,194	95,938	95,938	95,938
512310 Medical Insurance	253,346	262,376	272,460	286,504	286,504	286,504
512320 Dental Insurance	22,373	22,492	26,220	27,720	27,720	27,720
512330 Group Term Life Insurance	3,772	2,049	1,568	1,777	1,777	1,777
512340 Long Term Disability Insurance	6,176	6,959	6,231	7,284	7,284	7,284
512400 Unemployment Insurance	4,442	4,706	5,766	6,352	6,352	6,352
512520 Workers Comp Insurance	446	485	570	593	593	593
512600 Wellness Program	706	716	753	783	783	783
512610 Employee Assistance Program	487	495	520	541	541	541
512700 County HSA Contributions	600	1,900	0	0	0	0
<b>Fringe Benefits Total</b>	<b>580,518</b>	<b>643,559</b>	<b>671,513</b>	<b>708,996</b>	<b>708,996</b>	<b>708,996</b>
<b>Personnel Services Total</b>	<b>1,684,422</b>	<b>1,820,081</b>	<b>1,898,180</b>	<b>1,979,464</b>	<b>1,979,464</b>	<b>1,979,464</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	13,898	14,731	7,952	8,162	8,162	8,162
521070 Departmental Supplies	1,772	749	4,960	4,875	4,875	4,875

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
FINANCE

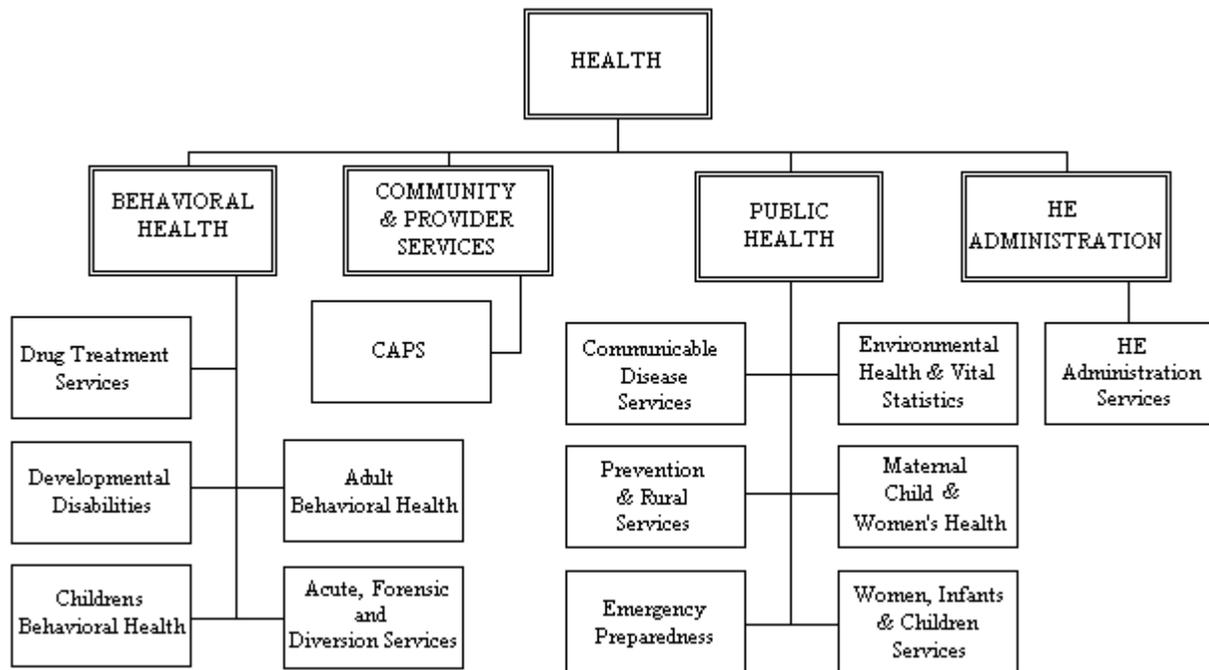
<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
521190 Publications	416	490	652	607	607	607
<b>Supplies Total</b>	16,086	15,970	13,564	13,644	13,644	13,644
<b>Materials</b>						
522150 Small Office Equipment	543	985	850	2,650	2,650	2,650
522170 Computers Non Capital	4,638	236	500	650	650	650
522180 Software	2,311	903	1,000	900	900	900
<b>Materials Total</b>	7,492	2,125	2,350	4,200	4,200	4,200
<b>Communications</b>						
523020 Phone and Communication Svcs	1,268	1,351	1,375	1,350	1,350	1,350
523050 Postage	5	15	50	50	50	50
523060 Cellular Phones	721	928	720	700	700	700
<b>Communications Total</b>	1,994	2,294	2,145	2,100	2,100	2,100
<b>Utilities</b>						
524010 Electricity	0	0	0	13,797	13,797	13,797
524090 Garbage Disposal and Recycling	568	358	750	500	500	500
<b>Utilities Total</b>	568	358	750	14,297	14,297	14,297
<b>Contracted Services</b>						
525110 Consulting Services	0	1,000	0	0	0	0
525150 Audit Services	82,225	84,890	87,353	88,765	88,765	88,765
525153 Fiscal Agent Services	1,550	1,550	0	0	0	0
525710 Printing Services	3,606	2,964	7,337	4,286	4,286	4,286
525715 Advertising	10,052	8,943	12,371	11,962	11,962	11,962
525735 Mail Services	11,255	11,369	10,622	10,700	10,700	10,700
525740 Document Disposal Services	13	0	200	0	0	0
525999 Other Contracted Services	15,541	870	11,700	0	0	0
<b>Contracted Services Total</b>	124,241	111,586	129,583	115,713	115,713	115,713
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	0	500	200	200	200
526021 Computer Software Maintenance	3,050	3,100	3,100	3,100	3,100	3,100
526030 Building Maintenance	229	651	355	0	0	0
526040 Remodels and Site Improvements	0	3,630	0	0	0	0
526050 Grounds Maintenance	0	92	0	0	0	0
<b>Repairs and Maintenance Total</b>	3,279	7,473	3,955	3,300	3,300	3,300
<b>Rentals</b>						
527120 Motor Pool Mileage	887	618	550	550	550	550
527130 Parking	43	6	0	0	0	0
527210 Building Rental Private	75,297	77,179	78,622	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
FINANCE

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
527240 Condo Assn Assessments	0	0	0	14,384	14,384	14,384
527300 Equipment Rental	3,324	3,043	4,128	3,650	3,650	3,650
<b>Rentals Total</b>	<b>79,551</b>	<b>80,846</b>	<b>83,300</b>	<b>18,584</b>	<b>18,584</b>	<b>18,584</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,305	757	450	550	550	550
529130 Meals	101	381	450	550	550	550
529140 Lodging	1,408	2,922	3,500	3,500	3,500	3,500
529210 Meetings	815	544	750	750	750	750
529220 Conferences	2,496	2,395	3,940	3,940	3,940	3,940
529230 Training	3,442	4,673	2,000	2,620	2,620	2,620
529300 Dues and Memberships	7,676	7,730	7,564	8,462	8,462	8,462
529650 Pre Employment Costs	0	10	50	0	0	0
529910 Awards and Recognition	0	236	0	0	0	0
<b>Miscellaneous Total</b>	<b>17,244</b>	<b>19,649</b>	<b>18,704</b>	<b>20,372</b>	<b>20,372</b>	<b>20,372</b>
<b>Materials and Services Total</b>	<b>250,455</b>	<b>240,301</b>	<b>254,351</b>	<b>192,210</b>	<b>192,210</b>	<b>192,210</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	18,103	19,044	22,792	22,196	22,196	22,196
611210 Facilities Mgt Allocation	0	0	0	30,078	30,078	30,078
611220 Custodial Allocation	12,096	12,044	12,737	20,121	20,121	20,121
611230 Courier Allocation	841	957	1,123	1,135	1,135	1,135
611250 Risk Management Allocation	3,375	3,331	3,857	4,065	4,065	4,065
611255 Benefits Allocation	5,381	4,943	5,867	6,073	6,073	6,073
611260 Human Resources Allocation	18,904	16,491	20,490	19,408	19,408	19,408
611300 Legal Services Allocation	9,863	11,206	12,296	10,590	10,590	10,590
611400 Information Tech Allocation	51,007	55,768	86,891	68,610	68,610	68,610
611410 FIMS Allocation	17,058	18,913	24,145	25,095	25,095	25,095
611420 Telecommunications Allocation	6,775	5,676	7,258	4,226	4,226	4,226
611800 MCBEE Allocation	1,327	1,805	1,221	1,940	1,940	1,940
614100 Liability Insurance Allocation	7,700	4,600	6,900	6,900	6,900	6,900
614200 WC Insurance Allocation	6,800	7,100	5,800	5,600	5,600	5,600
<b>Administrative Charges Total</b>	<b>159,230</b>	<b>161,878</b>	<b>211,377</b>	<b>226,037</b>	<b>226,037</b>	<b>226,037</b>
<b>Central Services Total</b>	<b>2,094,108</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>2,397,711</b>	<b>2,397,711</b>
<b>Finance Grand Total</b>	<b>2,094,108</b>	<b>2,222,260</b>	<b>2,363,908</b>	<b>2,397,711</b>	<b>2,397,711</b>	<b>2,397,711</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
HEALTH

# HEALTH



## MISSION STATEMENT

In collaboration with community partners, provide and purchase high quality services that promote individual and community health to all people in Marion County.

## GOALS AND OBJECTIVES

- Goal 1 Promote a diverse system of behavioral health and addictions services that address community and family needs from early childhood to older adulthood.
  - Objective 1 Effectively screen, and when appropriate provide community alternatives to hospitalization.
  - Objective 2 Provide viable, appropriate alternatives to long term hospitalization and timely discharges for individuals needing state hospital level of care.
  - Objective 3 Continue to enhance and develop early childhood and intensive youth services in our Children’s Outpatient Behavioral Health Program.
  - Objective 4 Continue to develop new solutions intensive services for children and families and expand to accommodate the system of care as funding allows.
  - Objective 5 Provide behavioral health and addictions services that promote family stability, reunification and cohesion.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
HEALTH

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- Goal 2     Provide service to families with a family member with a developmental disability within the principles and philosophy that are the foundation of all developmental disability services.
- Objective 1     Assure all eligible individuals are enrolled in and have a family support plan. Family support fosters and strengthens flexible networks of community-based, private, public, formal, informal, family centered, and family directed supports designed to increase families' abilities to care for children with developmental disabilities into all aspects of community life.
- Objective 2     Assure long term supports for children. Long term supports for children are designed for children who are eligible for crisis services, to increase the family's ability to care for the child in the family home.
- Objective 3     Assure in home comprehensive services for adults. Providing comprehensive services to adults with developmental disabilities required for those adults to remain at home or in their family homes, when the combined in-home support and employment cost is in excess of \$21,119 per year.
- Goal 3     Assure the five basic public health services to residents of Marion County (ORS 431.416). The five services include epidemiology and control of preventable diseases and disorders; parent and child health services; collection and reporting of health statistics; health information and referral services and environmental health services.
- Objective 1     Assure epidemiology and control of preventable diseases and disorders (OAR 333-014-0050).
- Objective 2     Assure parent and child health services.
- Objective 3     Provide inspections of licensed facilities to protect the public's health and prevent the spread of foodborne and waterborne illness.
- Goal 4     Provide services to underserved populations and act as a safety net provider for persons with limited or no resources.
- Objective 1     Provide high quality customer service and ensure that all Health Department staff receives appropriate customer service training.
- Objective 2     Provide training to ensure that services are culturally competent.

MARION COUNTY FY 2014-15 BUDGET  
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**DEPARTMENT OVERVIEW**

The Health Department serves as the community mental health program and the local public health department for Marion County. The Health Department and its administrator function under the authority vested in the county commissioners by statute to function as both the local mental health authority and the local public health authority. In these roles, the Health Department is responsible for assuring the availability of mandated and state contracted services in our community. The Health Department achieves these roles through planning, program development, providing services, contracting for services, program oversight, evaluation, and quality improvement.

The major focus of Public Health and Behavioral Health services is to provide for the safety of community members, and enable the most needy and vulnerable individuals and families to improve their lives. Another important role of the Health Department is to manage care under the Oregon Health Plan. Many health services are delivered in the context of local, regional and state partnerships.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

*Resource and Requirement Summary*

Health	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	4,267,025	4,596,087	4,024,392	3,836,517	-4.67%
Intergovernmental State	17,377,222	17,462,019	19,716,370	14,673,924	-25.57%
Intergovernmental Local	21,339,367	19,232,031	21,414,653	29,642,758	38.42%
Charges for Services	6,501,416	6,436,139	6,015,886	5,986,535	-0.49%
Interest	62,881	51,269	58,130	65,050	11.90%
Other Revenues	101,999	99,231	102,900	38,050	-63.02%
General Fund Transfers	3,466,446	3,439,682	3,439,682	3,439,682	0.00%
Other Fund Transfers	1,017,420	12,000	2,017,500	0	-100.00%
Net Working Capital	10,170,018	13,943,183	13,235,772	16,459,468	24.36%
<b>TOTAL RESOURCES</b>	<b>64,303,795</b>	<b>65,271,640</b>	<b>70,025,285</b>	<b>74,141,984</b>	<b>5.88%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	16,344,196	16,710,492	18,817,207	20,376,030	8.28%
Fringe Benefits	9,205,139	9,764,438	10,747,880	11,954,410	11.23%
<b>Total Personnel Services</b>	<b>25,549,335</b>	<b>26,474,930</b>	<b>29,565,087</b>	<b>32,330,440</b>	<b>9.35%</b>
Materials and Services					
Supplies	590,520	592,795	585,688	575,673	-1.71%
Materials	122,340	129,252	123,595	126,745	2.55%
Communications	206,466	214,954	217,741	234,961	7.91%
Utilities	225,823	240,194	239,146	255,680	6.91%
Contracted Services	17,897,682	18,348,422	21,523,638	17,691,846	-17.80%
Repairs and Maintenance	66,688	86,959	291,710	276,700	-5.15%
Rentals	1,178,011	1,220,501	1,291,221	1,471,229	13.94%
Insurance	70,015	71,763	68,850	65,350	-5.08%
Miscellaneous	217,545	246,576	313,791	448,169	42.82%
<b>Total Materials and Services</b>	<b>20,575,091</b>	<b>21,151,414</b>	<b>24,655,380</b>	<b>21,146,353</b>	<b>-14.23%</b>
Administrative Charges	4,199,188	4,372,388	4,498,218	4,790,074	6.49%
Capital Outlay	22,045	14,469	474,852	229,021	-51.77%
Transfers Out	14,952	21,960	38,000	0	-100.00%
Contingency	0	0	2,292,843	5,801,627	153.03%
Ending Fund Balance	0	0	8,500,905	9,844,469	15.80%
<b>TOTAL REQUIREMENTS</b>	<b>50,360,611</b>	<b>52,035,161</b>	<b>70,025,285</b>	<b>74,141,984</b>	<b>5.88%</b>
<b>FTE</b>	<b>338.28</b>	<b>337.39</b>	<b>358.94</b>	<b>389.94</b>	<b>8.6%</b>

- The FY 14-15 FTE includes 27.13 General Fund positions as well as 0.55 FTE of General Fund temporary positions.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
HEALTH

**PROGRAMS**

The Health Department budget is allocated to 13 programs that are shown on the following table.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Drug Treatment Services	3,099,070	3,303,938	3,441,608	4,092,195	18.90%
Developmental Disabilities	7,461,005	7,599,099	9,646,234	6,464,277	-32.99%
Childrens Behavioral Health	3,634,393	3,714,400	4,353,279	4,815,608	10.62%
Adult Behavioral Health	7,918,205	7,143,595	7,719,957	8,124,547	5.24%
Acute Forensic Diversion Svcs	4,987,652	4,684,377	5,475,076	5,051,037	-7.74%
CAPS	17,366,684	14,592,994	17,690,505	21,584,788	22.01%
Communicable Disease Services	2,724,544	2,675,839	2,725,187	2,693,332	-1.17%
Prevention and Rural Services	1,023,053	969,514	1,426,479	1,438,221	0.82%
Emergency Preparedness	167,129	149,889	165,689	150,689	-9.05%
Environmental Hlth Vital Stats	1,127,281	1,134,421	1,251,800	1,194,802	-4.55%
Maternal Child Womens Health	2,315,118	2,264,351	2,772,338	2,418,598	-12.76%
WIC Services	1,759,378	1,535,592	1,854,774	1,806,024	-2.63%
HE Administrative Services	10,720,283	15,503,630	11,502,359	14,307,866	24.39%
<b>TOTAL RESOURCES</b>	<b>64,303,795</b>	<b>65,271,640</b>	<b>70,025,285</b>	<b>74,141,984</b>	<b>5.88%</b>
<b>REQUIREMENTS</b>					
Drug Treatment Services	3,050,710	3,299,040	3,441,608	4,092,195	18.90%
Developmental Disabilities	6,820,033	6,885,208	9,646,234	6,464,277	-32.99%
Childrens Behavioral Health	3,130,037	3,639,645	4,353,279	4,815,608	10.62%
Adult Behavioral Health	7,711,118	7,298,922	7,719,957	8,124,547	5.24%
Acute Forensic Diversion Svcs	4,984,334	4,679,812	5,475,076	5,051,037	-7.74%
CAPS	14,192,850	15,052,188	17,690,505	21,584,788	22.01%
Communicable Disease Services	2,590,684	2,729,645	2,725,187	2,693,332	-1.17%
Prevention and Rural Services	977,187	1,081,352	1,426,479	1,438,221	0.82%
Emergency Preparedness	167,129	149,889	165,689	150,689	-9.05%
Environmental Hlth Vital Stats	1,078,486	1,068,442	1,251,800	1,194,802	-4.55%
Maternal Child Womens Health	2,353,829	2,540,731	2,772,338	2,418,598	-12.76%
WIC Services	1,743,407	1,683,393	1,854,774	1,806,024	-2.63%
HE Administrative Services	1,560,809	1,926,892	11,502,359	14,307,866	24.39%
<b>TOTAL REQUIREMENTS</b>	<b>50,360,612</b>	<b>52,035,161</b>	<b>70,025,285</b>	<b>74,141,984</b>	<b>5.88%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
HEALTH

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**Drug Treatment Services Program**

- Provides methadone treatment services.
- Manages adult alcohol and drug intensive treatment recovery services.
- Manages six-month intensive adolescent outpatient program.
- Manages adolescent alcohol and drug counseling and treatment services.
- Coordinates health-related issues with the Juvenile Drug Court.
- Operates a residential treatment program for women (Her Place).
- Provides driving under the influence of intoxicants (DUII) education and preventative services.
- Manages alcohol and drug treatment services in connection with the Student Opportunity for Achieving Results (SOAR) project.
- Family stabilization and transitional treatment services.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
HEALTH

**Program Summary**

Health

Program: Drug Treatment Services

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	431,732	281,989	198,174	185,677	-6.31%
Intergovernmental State	909,721	990,614	804,738	1,314,771	63.38%
Intergovernmental Local	165,260	393,900	429,000	475,800	10.91%
Charges for Services	1,268,601	1,402,372	1,564,962	1,640,507	4.83%
Other Revenues	1,603	2,384	4,250	1,700	-60.00%
Net Working Capital	322,153	232,679	440,484	473,740	7.55%
<b>TOTAL RESOURCES</b>	<b>3,099,070</b>	<b>3,303,938</b>	<b>3,441,608</b>	<b>4,092,195</b>	<b>18.90%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,212,680	1,316,160	1,468,900	1,698,252	15.61%
Fringe Benefits	748,137	808,420	862,441	1,057,771	22.65%
<b>Total Personnel Services</b>	<b>1,960,817</b>	<b>2,124,580</b>	<b>2,331,341</b>	<b>2,756,023</b>	<b>18.22%</b>
Materials and Services					
Supplies	95,235	98,128	94,700	97,500	2.96%
Materials	681	12,862	5,850	4,000	-31.62%
Communications	16,808	17,662	20,215	20,950	3.64%
Utilities	22,495	24,427	23,853	24,360	2.13%
Contracted Services	182,737	200,409	187,375	197,775	5.55%
Repairs and Maintenance	12,086	14,651	20,550	15,050	-26.76%
Rentals	99,651	118,081	112,210	114,803	2.31%
Insurance	524	350	350	350	0.00%
Miscellaneous	3,571	8,299	3,665	22,530	514.73%
<b>Total Materials and Services</b>	<b>433,788</b>	<b>494,869</b>	<b>468,768</b>	<b>497,318</b>	<b>6.09%</b>
Administrative Charges	656,105	679,591	634,364	620,792	-2.14%
Contingency	0	0	7,135	218,062	2,956.23%
<b>TOTAL REQUIREMENTS</b>	<b>3,050,710</b>	<b>3,299,040</b>	<b>3,441,608</b>	<b>4,092,195</b>	<b>18.90%</b>
<b>FTE</b>	28.78	30.84	30.65	36.29	18.4%

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

**FTE By Position Title By Program**

<b>Program: Drug Treatment Services</b>	
<b>Position Title</b>	<b>FTE</b>
Behavioral Health Aide	1.40
Behavioral Health Nurse 1	0.10
Clinical Supervisor	2.00
Department Specialist 2	2.20
Department Specialist 2 (Bilingual)	1.10
Department Specialist 3	1.00
Drug Treatment Assoc 1	11.50
Drug Treatment Assoc 1 (Bilingual)	4.00
Drug Treatment Case Manager	7.34
LPN	1.00
Medical Services Supervisor	0.15
Mental Health Nurse 2	1.00
Mental Health Spec 2	1.50
Program Supervisor	1.00
Program Van Driver	1.00
<b>Program Drug Treatment Services FTE Total:</b>	<b>36.29</b>

- In addition to the above there are 3.10 FTE temporary paid staff and 11 contractors, interns and volunteers.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**Drug Treatment Services Program Budget Justification**

RESOURCES

The increase in Intergovernmental State funding is due to a new award to provide family stabilization services to adults in transitional treatment recovery. Services will be blended to provide individuals and their families with access to both substance abuse and co-occurring mental health disorders. Intergovernmental Local as well as Charges for Services have been increased based on the impact of the January 2014 Medicaid expansion project which has seen growth in billing for Medicaid eligible services. In January 2014 funding for intensive treatment and recovery services (ITRS) was cut by over 50% by the Oregon Health Authority (OHA), this loss of funding impacted Intergovernmental Federal and State funding as well as Other Revenues which contained program donations from the public to support the service.

REQUIREMENTS

FTE

FTE in this program has increased due to the need to increase access for Medicaid eligible clients being enrolled and in need of drug treatment services as well as new staff associated with the family stabilization grant.

Personnel Services

Personnel Services are increasing due to the additional FTE in this program.

Materials and Services

The increase in Materials and Services for FY 14-15 is due to the new family stabilization grant. The service will require staff to work in the community with cell phones, resulting in an increase in Communications expense, as well as increased travel and training estimates impacting the Miscellaneous category.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

The large increase in Contingency is due to the January 2014 funding cut for ITRS services by OHA. The funding cuts were offset by a reduction in Contingency during FY 13-14. Now that funding has stabilized for drug treatment services the Contingency budgeted is to cover any unforeseen budget shortfalls or reductions in funding for FY 14-15.

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**Developmental Disabilities Program**

- Provides and purchases services for adults and children with developmental disabilities.
- Monitors individual support plan services.
- Provides adult abuse investigation services.
- Provides fiscal and service monitoring of contracted providers.
- Manages regional coordination efforts.
- Administers family support services for children.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
HEALTH

**Program Summary**

Health	Program: Developmental Disabilities				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	10,324	0	13,341	n.a.
Intergovernmental State	7,329,914	7,588,138	9,366,251	5,410,575	-42.23%
Charges for Services	91,091	637	3,700	300	-91.89%
General Fund Transfers	40,000	0	0	0	n.a.
Net Working Capital	0	0	276,283	1,040,061	276.45%
<b>TOTAL RESOURCES</b>	<b>7,461,005</b>	<b>7,599,099</b>	<b>9,646,234</b>	<b>6,464,277</b>	<b>-32.99%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	2,020,781	2,109,524	2,515,433	2,778,551	10.46%
Fringe Benefits	1,112,679	1,205,841	1,422,120	1,639,808	15.31%
<b>Total Personnel Services</b>	<b>3,133,460</b>	<b>3,315,365</b>	<b>3,937,553</b>	<b>4,418,359</b>	<b>12.21%</b>
Materials and Services					
Supplies	8,485	13,494	12,000	16,700	39.17%
Materials	8,899	28,818	8,150	19,800	142.94%
Communications	5,768	10,663	7,750	11,400	47.10%
Utilities	10,169	11,981	13,159	19,020	44.54%
Contracted Services	2,815,855	2,610,969	4,678,540	720,419	-84.60%
Repairs and Maintenance	3,057	2,102	1,275	2,600	103.92%
Rentals	189,633	167,575	184,639	261,351	41.55%
Insurance	0	63	0	0	n.a.
Miscellaneous	11,903	36,910	16,620	17,300	4.09%
<b>Total Materials and Services</b>	<b>3,053,769</b>	<b>2,882,575</b>	<b>4,922,133</b>	<b>1,068,590</b>	<b>-78.29%</b>
Administrative Charges	632,804	687,267	715,070	767,967	7.40%
Capital Outlay	0	0	47,500	0	-100.00%
Contingency	0	0	23,978	209,361	773.14%
<b>TOTAL REQUIREMENTS</b>	<b>6,820,033</b>	<b>6,885,207</b>	<b>9,646,234</b>	<b>6,464,277</b>	<b>-32.99%</b>
<b>FTE</b>	39.65	41.85	49.25	53.65	8.9%

MARION COUNTY FY 2014-15 BUDGET  
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 HEALTH

**FTE By Position Title By Program**

<b>Program: Developmental Disabilities</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.00
Adult Abuse Investigator	1.50
Department Specialist 1 (Bilingual)	1.00
Department Specialist 2	4.50
Department Specialist 2 (Bilingual)	0.40
Department Specialist 3	1.95
Developmental Disabilities Assoc 2	31.00
Developmental Disabilities Assoc 2 (Bilingual)	4.00
Developmental Disabilities Spec 1	1.00
Developmental Disabilities Spec 2	1.00
Developmental Disabilities Specialist 1	1.00
Management Analyst 1	2.00
Occupational Therapy Specialist	0.40
Program Supervisor	2.90
<b>Program Developmental Disabilities FTE Total:</b>	<b>53.65</b>

- In addition to the above there are 0.60 FTE temporary paid staff.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**Developmental Disabilities Program Budget Justification**

RESOURCES

The increase in Intergovernmental Federal funding is due to the mix of revenues being received from the Oregon Health Authority for the case management of developmentally disabled Psychiatric Security Review Board (PSRB) clients. The most significant change is Intergovernmental State funding from the Oregon Department of Human Services (DHS). Funding for personal support workers and other in home comprehensive services will be paid directly by DHS and no longer require the pass-through of those funds to Marion County. This has resulted in over \$2 million being removed from the Developmental Disabilities Program budget for FY 14-15. The change in Net Working Capital is due to prior year unspent revenues being put back in the program in order to meet the service demands of increasing caseloads for case managers. The new Medicaid waiver, known as the K Plan, has increased eligibility and access to services for developmentally disabled individuals.

REQUIREMENTS

FTE

FTE is increasing in this program due to caseload growth in Marion County. Current caseload is over 2,150 in Marion County and growing at a rate of approximately 100 clients per year.

Personnel Services

The increasing Personnel Services costs are due to the increase in FTE and the associated cost of fringe benefits.

Materials and Services

The primary Materials and Services expenditure for the Developmental Disabilities Program is pass-through funding in Contracted Services. The pass-through funding is expected to be reduced by over \$2 million in FY 14-15 due to funding for personal support workers and other in home comprehensive services being paid directly by DHS. Other increases in Supplies and Materials are due to increases in FTE and efforts to increase overall productivity for staff working in the field by assigning tablets to case managers. The Lancaster office will undergo significant changes in FY 14-15 including the relocation of several services to allow for expanded use of space by the Developmental Disabilities Program. The end result is additional Utilities and Rentals expense due to the Developmental Disabilities Program paying a larger portion of the Lancaster lease.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is consistent with FY 13-14.

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**Childrens Behavioral Health Program**

- Provides early childhood mental health assessments and services.
- Provides mental health counseling, outpatient treatment and case management services.
- Provides parenting education services.
- Provides group and family counseling.
- Provides parent and child interactive therapy (PCIT) services.
- Provides prevention, education and outreach services (PEO).
- Provides psychiatric evaluation and medication management, and coordinates inpatient psychiatric services.
- Manages the Early Assessment and Support Alliance (EASA).
- Provides outreach to the Hispanic community to gain access to an underserved population in Marion County.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

**Program Summary**

Health

Program: Childrens Behavioral Health

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	62,418	75,136	140,138	126,170	-9.97%
Intergovernmental State	535,600	521,521	742,529	706,497	-4.85%
Intergovernmental Local	2,953,697	2,918,412	2,679,030	3,565,639	33.09%
Charges for Services	66,791	199,231	159,322	207,302	30.12%
Admin Cost Recovery	10,350	0	0	0	n.a.
Other Revenues	250	100	0	0	n.a.
Net Working Capital	5,287	0	632,260	210,000	-66.79%
<b>TOTAL RESOURCES</b>	<b>3,634,393</b>	<b>3,714,400</b>	<b>4,353,279</b>	<b>4,815,608</b>	<b>10.62%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,367,842	1,497,046	1,828,147	2,042,943	11.75%
Fringe Benefits	791,499	907,364	1,089,941	1,236,070	13.41%
<b>Total Personnel Services</b>	<b>2,159,341</b>	<b>2,404,410</b>	<b>2,918,088</b>	<b>3,279,013</b>	<b>12.37%</b>
Materials and Services					
Supplies	38,504	20,435	27,100	26,850	-0.92%
Materials	17,594	7,302	2,800	6,400	128.57%
Communications	16,437	12,291	11,700	15,300	30.77%
Utilities	5,711	7,244	7,851	12,430	58.32%
Contracted Services	170,395	413,813	429,675	368,615	-14.21%
Repairs and Maintenance	6,222	6,958	2,800	4,450	58.93%
Rentals	130,036	158,312	164,196	184,190	12.18%
Insurance	0	257	0	0	n.a.
Miscellaneous	14,808	17,558	14,850	20,365	37.14%
<b>Total Materials and Services</b>	<b>399,708</b>	<b>644,170</b>	<b>660,972</b>	<b>638,600</b>	<b>-3.38%</b>
Administrative Charges	565,892	591,065	574,219	687,581	19.74%
Capital Outlay	5,097	0	0	0	n.a.
Contingency	0	0	200,000	210,414	5.21%
<b>TOTAL REQUIREMENTS</b>	<b>3,130,037</b>	<b>3,639,644</b>	<b>4,353,279</b>	<b>4,815,608</b>	<b>10.62%</b>
<b>FTE</b>	27.53	31.91	35.47	39.55	11.5%

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

**FTE By Position Title By Program**

<b>Program: Childrens Behavioral Health</b>	
<b>Position Title</b>	<b>FTE</b>
Clinical Supervisor	2.00
Department Specialist 1 (Bilingual)	1.00
Department Specialist 2	2.00
Department Specialist 2 (Bilingual)	0.50
Department Specialist 3	1.25
Medical Services Supervisor	0.20
Mental Health Assoc	3.00
Mental Health Assoc (Bilingual)	5.00
Mental Health Assoc (Job Share)	1.00
Mental Health Spec 1	2.00
Mental Health Spec 1 (Bilingual)	1.00
Mental Health Spec 2	11.00
Mental Health Spec 2 (Bilingual)	6.00
Occupational Therapy Specialist	0.60
Peer Support Specialist	2.00
Team Supervisor	1.00
<b>Program Childrens Behavioral Health FTE Total:</b>	<b>39.55</b>

- In addition to the above there are three contractors, interns and volunteers.

MARION COUNTY FY 2014-15 BUDGET  
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**Childrens Behavioral Health Program Budget Justification**

RESOURCES

Funding for Children's Behavioral Health services is expected to grow due to Medicaid expansion and increased eligibility for children in need of mental health services. Intergovernmental Federal and State revenues for the non-Medicaid population are declining while funding for the Medicaid population in Intergovernmental Local and Charges for Services are increasing. This increase in Medicaid funding has allowed for less Net Working Capital allocated to the Children's Behavioral Health Program.

REQUIREMENTS

FTE

The increase in FTE is due to a department focus on improving access to services for children and adolescents. The current capacity in Marion County's mental health system is not able to meet the needs of the increasing Medicaid population. This has required that Marion County Health Department increase providers in the Children's Behavioral Health Program.

Personnel Services

The increasing Personnel Services costs are due to the additional FTE added in FY 13-14 as well as planned additional positions to be added for FY 14-15.

Materials and Services

The additional staff for this program has resulted in significant increases in Materials and Communications for the purchase of items such as workstations, computers and cell phones. The decrease in Contracted Services is due to the reassignment of a contracted supported employment specialist to our Adult Behavioral Health Program. The Lancaster office will undergo significant changes in FY 14-15 including the relocation of several services to allow for expanded use of space by the Children's Behavioral Health Program. The end result is additional Utilities and Rentals expense due to the Children's Behavioral Health Program paying a larger portion of the Lancaster lease. The significant increases to Repairs and Maintenance as well as Miscellaneous categories are due to underestimating actual costs in the FY 13-14 budget. The FY 14-15 estimates are based on current spending patterns and are reflective of the overall growth in the program.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

There is no significant change to Contingency in this program.

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**Adult Behavioral Health Program**

- Provides mental health counseling, including group and family counseling, medication management and case management services.
- Coordinates consumer-focused social and vocational supports, and supported employment and skills training services.
- Coordinates supportive housing, structured housing and foster care services.
- Provides pre-admission screening and resident review evaluations for nursing home clients.
- Manages enhanced care and enhanced care outreach services for clients discharged from the Oregon State Hospital.
- Coordinates housing for recipients of mental health care services and individuals discharged from the Oregon State Hospital.
- Provides mental health services for Psychiatric Security Review Board clients.
- Provides assertive community treatment (ACT) services.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

**Program Summary**

Health	Program: Adult Behavioral Health				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	184,898	269,755	129,650	230,861	78.06%
Intergovernmental State	2,628,368	2,861,987	2,654,286	2,955,911	11.36%
Intergovernmental Local	3,589,948	2,619,546	2,888,575	2,854,332	-1.19%
Charges for Services	1,387,970	1,380,738	1,343,592	1,349,250	0.42%
Admin Cost Recovery	34,837	11,570	23,200	11,000	-52.59%
Other Revenues	854	0	0	0	n.a.
Net Working Capital	91,330	0	680,654	723,193	6.25%
<b>TOTAL RESOURCES</b>	<b>7,918,205</b>	<b>7,143,595</b>	<b>7,719,957</b>	<b>8,124,547</b>	<b>5.24%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	2,446,062	2,324,537	2,419,050	2,520,583	4.20%
Fringe Benefits	1,402,657	1,399,183	1,393,639	1,503,754	7.90%
<b>Total Personnel Services</b>	<b>3,848,720</b>	<b>3,723,720</b>	<b>3,812,689</b>	<b>4,024,337</b>	<b>5.55%</b>
Materials and Services					
Supplies	72,025	70,622	68,550	69,325	1.13%
Materials	4,648	7,122	7,400	7,400	0.00%
Communications	28,715	32,346	33,175	32,040	-3.42%
Utilities	53,345	56,876	53,103	51,301	-3.39%
Contracted Services	2,299,497	2,031,464	2,175,089	2,152,189	-1.05%
Repairs and Maintenance	5,948	6,556	5,550	5,750	3.60%
Rentals	122,552	134,117	132,908	113,928	-14.28%
Miscellaneous	8,441	6,210	7,465	8,065	8.04%
<b>Total Materials and Services</b>	<b>2,595,170</b>	<b>2,345,314</b>	<b>2,483,240</b>	<b>2,439,998</b>	<b>-1.74%</b>
Administrative Charges	1,267,229	1,229,888	1,124,995	1,048,009	-6.84%
Contingency	0	0	299,033	612,203	104.73%
<b>TOTAL REQUIREMENTS</b>	<b>7,711,118</b>	<b>7,298,922</b>	<b>7,719,957</b>	<b>8,124,547</b>	<b>5.24%</b>
<b>FTE</b>	51.75	49.80	46.95	49.55	5.5%

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

**FTE By Position Title By Program**

<b>Program: Adult Behavioral Health</b>	
<b>Position Title</b>	<b>FTE</b>
Behavioral Health Aide	1.00
Behavioral Health Nurse 1	0.90
Clinical Supervisor	2.80
Department Specialist 2	2.00
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3	1.85
Drug Treatment Case Manager	0.80
Medical Services Supervisor	0.65
Mental Health Assoc	18.75
Mental Health Assoc (Job Share)	1.00
Mental Health Nurse 2	0.80
Mental Health Spec 2	15.00
Mental Health Spec 2 (Bilingual)	1.00
Program Supervisor	1.00
Public Health Worker 3	1.00
<b>Program Adult Behavioral Health FTE Total:</b>	<b>49.55</b>

- In addition to the above there are 1.40 FTE temporary paid staff and 13 contractors, interns and volunteers.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**Adult Behavioral Health Program Budget Justification**

RESOURCES

The increase in Intergovernmental Federal funding is due to additional flex funds from the Oregon Health Authority being allocated to the Adult Behavioral Health Program from other Health Department programs. Intergovernmental State funding was underestimated in FY 13-14 due to the anticipated transfer of residential and foster home funding to the Coordinated Care Organizations (CCOs). This funding was initially awarded through the calendar year with the expectation that the funds would no longer be passed through Marion County. The implementation of this change has been delayed until next biennium. The decrease in Admin Cost Recovery is due to estimates in FY 13-14 being overstated.

REQUIREMENTS

FTE

FTE is increasing in this program due to growth in supported employment services as well as efforts to increase access to mental health services for the additional Medicaid eligible population.

Personnel Services

The increasing Personnel Services costs are due to the increase in FTE and the associated cost of fringe benefits.

Materials and Services

Materials and Services expenditures for the Adult Behavioral Health Program were underestimated in FY 13-14 due to pass-through adult residential and foster home funding. It was anticipated that those funds would no longer be paid by Marion County under Contracted Services after 2013. The other significant change is vacating the skills training enhancement program (STEP) office at Hawthorne. This facility was used by consumers and staff however was vacated during FY 13-14 when funding for the STEP program was no longer viable. The result is a decrease in Rentals expense for FY 14-15.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency funding has been increased in this program due to the uncertain nature of the funding and demands for access to mental health services. If the current provider system is unable to meet the demands for services the Adult Behavioral Health Program may see further growth.

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**Acute Forensic Diversion Services Program**

- Provides jail mental health services.
- Provides mental health court services and adult drug court services.
- Provides 24 hour, seven days a week regional psychiatric crisis services for any person regardless of age.
- Provides crisis respite services.
- Provides psychiatric evaluation and coordinates hospital admission.
- Administers contracted 24 hour hotline services.
- Operates an adaptive community integration support team.
- Provides diversion services.
- Operates a community crisis outreach team and a youth crisis workers program.
- Provides mental health transitional services.
- Operates community outreach response and mobile crisis teams to work closely with law enforcement.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

**Program Summary**

Health	Program: Acute Forensic Diversion Services				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	83,457	537,559	404,398	286,552	-29.14%
Intergovernmental State	2,443,433	1,871,857	2,492,937	972,459	-60.99%
Intergovernmental Local	1,223,186	1,158,165	1,001,347	1,791,511	78.91%
Charges for Services	331,867	304,121	359,637	211,058	-41.31%
Admin Cost Recovery	46,359	49,133	43,120	51,000	18.27%
General Fund Transfers	770,027	763,376	763,376	763,376	0.00%
Net Working Capital	89,323	165	410,261	975,081	137.67%
<b>TOTAL RESOURCES</b>	<b>4,987,652</b>	<b>4,684,377</b>	<b>5,475,076</b>	<b>5,051,037</b>	<b>-7.74%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,815,791	1,681,029	1,790,066	1,900,736	6.18%
Fringe Benefits	925,657	860,953	885,677	969,402	9.45%
<b>Total Personnel Services</b>	<b>2,741,448</b>	<b>2,541,982</b>	<b>2,675,743</b>	<b>2,870,138</b>	<b>7.27%</b>
Materials and Services					
Supplies	29,772	26,297	37,200	25,200	-32.26%
Materials	6,138	4,881	4,100	4,000	-2.44%
Communications	14,802	11,317	12,520	12,150	-2.96%
Utilities	5,193	5,011	4,119	4,900	18.96%
Contracted Services	1,440,477	1,436,746	1,165,984	998,535	-14.36%
Repairs and Maintenance	1,947	717	2,300	2,150	-6.52%
Rentals	87,629	73,966	87,535	81,343	-7.07%
Insurance	1,500	0	0	0	n.a.
Miscellaneous	21,580	21,928	81,804	22,775	-72.16%
<b>Total Materials and Services</b>	<b>1,609,038</b>	<b>1,580,863</b>	<b>1,395,562</b>	<b>1,151,053</b>	<b>-17.52%</b>
Administrative Charges	633,848	556,967	499,087	533,186	6.83%
Contingency	0	0	904,684	496,660	-45.10%
<b>TOTAL REQUIREMENTS</b>	<b>4,984,334</b>	<b>4,679,812</b>	<b>5,475,076</b>	<b>5,051,037</b>	<b>-7.74%</b>
<b>FTE</b>	30.47	27.87	30.12	30.08	-0.1%

MARION COUNTY FY 2014-15 BUDGET  
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 HEALTH

**FTE By Position Title By Program**

<b>Program: Acute Forensic Diversion Services</b>	
<b>Position Title</b>	<b>FTE</b>
Clinical Supervisor	2.20
Department Specialist 2	1.00
Department Specialist 3	1.90
Drug Treatment Case Manager	0.46
Mental Health Assoc	4.50
Mental Health Assoc (Bilingual)	2.00
Mental Health Spec 2	16.02
Mental Health Spec 2 (Bilingual)	1.00
Program Supervisor	1.00
<b>Program Acute Forensic Diversion Svcs FTE Total:</b>	<b>30.08</b>

- In addition to the above there are 6.50 FTE temporary paid staff and 14 contractors, interns and volunteers.
- The FY 14-15 FTE includes 7.67 General Fund positions.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**Acute Forensic Diversion Services Program Budget Justification**

RESOURCES

Intergovernmental Federal and Intergovernmental State funding was increased in FY 13-14 due to grant awards for jail diversion and mobile crisis services. The funding was front loaded with the bulk of the awards provided in a lump sum that was received in FY 13-14 and will allow for carryover to utilize in FY 14-15. In addition to the grant awards, Intergovernmental Federal and State funding is also reduced in FY 14-15 based on funding cuts for non-Medicaid clients. Due to Medicaid expansion the funding available for non-Medicaid services from the State have been cut significantly for mental health acute and diversion services. The increase to Intergovernmental Local funding reflects the additional Medicaid funding to maintain critical acute and diversion services at the Psychiatric Crisis Center (PCC). Charges for services are declining due to the loss of funding in October 2014 for the Justice Mental Health Collaboration Project (JMHCP) grant as well as Yamhill County no longer purchasing crisis respite services from Marion County. The increase in Net Working Capital is due to carryover of revenues received in FY 13-14 for the jail diversion and mobile crisis services grants.

REQUIREMENTS

FTE

There is no significant change to FTE in this program.

Personnel Services

Personnel Services expenditures are increasing in this program, despite the small decrease in FTE, due to staff increases in salary and the rising costs of fringe benefits. This program has hired several new staff in FY 13-14, those employees will have merit increases and a full 12 months of fringe benefits in FY 14-15.

Materials and Services

Materials and Services expenditures for the Acute Forensic Diversion Services Program are declining overall due to the loss of Mid-Willamette Valley Acute Care Region (MWVACR) reinvestment funds for FY 14-15. Those funds were used to purchase drugs or medications (budgeted under Supplies) and client assistance funds for individual client needs (budgeted under Miscellaneous) in order to insure that clients in crisis have access to essential items such as medications, food, clothing, toiletries and transportation. The State passes funding through the counties to help manage the acute inpatient services for non-Medicaid or indigent hospitalization. This funding is contracted to the Mid-Valley Behavioral Care Network (MVBCN) to manage regionally. This loss of funding has resulted in a significant reduction to Contracted Services for the program.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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Contingency

Contingency was increased in FY 13-14 due to the way in which the jail diversion and mobile crisis services grants were funded. The Health Department was awarded a large lump sum payment, much of the awards were not anticipated to be needed in FY 13-14 and was set aside in Contingency in order to carryover the funds into FY 14-15 as Net Working Capital. Less Contingency is required in FY 14-15.

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**CAPS Program**

- Administers an integrated delivery system of care for mental health and drug treatment services.
- Manages purchased outpatient treatment as well as education and outreach services.
- Oversees Oregon Health Plan funding.
- Engages in training and clinical system design.
- Manages New Solutions and MV-WRAP services.
- Oversees residential placement and licensure.
- Provides adult abuse investigation services.
- Manages child and adolescent needs and strengths (CANS) assessments for Oregon Department of Human Services Foster Care and Child Welfare.
- Monitors purchased alcohol and drug outpatient, residential, and detoxification services, and gambling prevention and contracted treatment services.
- Manages residential services including Adult Mental Health Initiative (AMHI) and Community Integration Initiative programs.
- Manages inpatient psychiatric services and discharge planning.
- Assists with mental health and physical health integration efforts.
- Manages housing rental assistance.
- Provides high fidelity wraparound services.

MARION COUNTY FY 2014-15 BUDGET  
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**Program Summary**

Health

Program: CAPS

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	435,627	587,477	357,875	337,813	-5.61%
Intergovernmental State	2,020,350	1,848,658	1,663,336	1,653,376	-0.60%
Intergovernmental Local	13,035,420	11,641,965	13,815,404	18,365,999	32.94%
Charges for Services	822,879	455,798	88,500	127,600	44.18%
Other Revenues	(40)	0	0	0	n.a.
Other Fund Transfers	1,000,000	0	0	0	n.a.
Net Working Capital	52,449	59,096	1,765,390	1,100,000	-37.69%
<b>TOTAL RESOURCES</b>	<b>17,366,684</b>	<b>14,592,994</b>	<b>17,690,505</b>	<b>21,584,788</b>	<b>22.01%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,824,984	1,995,484	2,603,245	3,432,050	31.84%
Fringe Benefits	1,031,440	1,207,125	1,583,470	2,092,750	32.16%
<b>Total Personnel Services</b>	<b>2,856,424</b>	<b>3,202,609</b>	<b>4,186,715</b>	<b>5,524,800</b>	<b>31.96%</b>
Materials and Services					
Supplies	27,226	34,454	39,125	36,400	-6.96%
Materials	54,003	22,217	35,500	37,500	5.63%
Communications	27,120	31,792	30,050	33,620	11.88%
Utilities	10,037	11,115	14,044	13,900	-1.03%
Contracted Services	10,283,099	10,784,455	11,960,570	12,296,300	2.81%
Repairs and Maintenance	4,480	1,235	2,250	6,700	197.78%
Rentals	181,200	151,551	207,855	167,580	-19.38%
Insurance	0	1,139	0	0	n.a.
Miscellaneous	67,017	59,473	100,460	264,485	163.27%
<b>Total Materials and Services</b>	<b>10,654,182</b>	<b>11,097,431</b>	<b>12,389,854</b>	<b>12,856,485</b>	<b>3.77%</b>
Administrative Charges	667,291	730,188	798,775	1,148,060	43.73%
Capital Outlay	0	0	47,500	0	-100.00%
Transfers Out	14,952	21,960	38,000	0	-100.00%
Contingency	0	0	229,661	2,055,443	794.99%
<b>TOTAL REQUIREMENTS</b>	<b>14,192,850</b>	<b>15,052,188</b>	<b>17,690,505</b>	<b>21,584,788</b>	<b>22.01%</b>
<b>FTE</b>	<b>47.57</b>	<b>44.70</b>	<b>55.93</b>	<b>72.05</b>	<b>28.8%</b>

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

**FTE By Position Title By Program**

<b>Program: CAPS</b>	
<b>Position Title</b>	<b>FTE</b>
Adult Abuse Investigator	1.35
Care Coordinator	19.00
Care Coordinator (Bilingual)	1.00
Clinical Supervisor	3.00
Community Coordinator	2.00
Department Specialist 1	1.00
Department Specialist 2	4.30
Department Specialist 3	1.05
Departmental Division Director	0.50
Drug Treatment Case Manager	0.20
Health Administrator	0.50
Management Analyst 1	1.00
Management Analyst 2	1.00
Mental Health Assoc	12.35
Mental Health Spec 2	2.00
Mental Health Spec 3	5.00
Peer Support Specialist	12.70
Peer Support Specialist #2669	1.00
Program Coordinator 1	1.00
Program Supervisor	2.10
<b>Program CAPS FTE Total:</b>	<b>72.05</b>

- In addition to the above there are 3.40 FTE temporary paid staff and 33 contractors, interns and volunteers.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**CAPS Program Budget Justification**

RESOURCES

The Community and Provider Services (CAPS) Division is facing significant uncertainty in funding as it relates to the health care transformation and Coordinated Care Organizations (CCOs) such as Willamette Valley Community Health (WVCH). It is anticipated that outpatient funding for Marion County will continue to be subcapitated to the Health Department and managed by CAPS; however, there is potential for significant changes in the near future. The increase in Intergovernmental Local funding is due to additional Medicaid outpatient mental health funding associated with the January 2014 Medicaid expansion. Expansion has exceeded estimates thus far and is expected to continue to grow; the result is additional funding as well as additional demands on the mental health outpatient system to provide access to care for clients in need of services. The increase in Charges for Services is due to funding for child and adolescent needs and strengths (CANS) assessments being moved to CCOs in July 2014. These resources had previously been awarded as Intergovernmental State funding. Due to the significant growth in funding, less Net Working Capital is anticipated to be needed in the CAPS Program for FY 14-15.

REQUIREMENTS

FTE

FTE has increased significantly due to two grants awarded in FY 13-14 for the system of care and housing rental assistance. The system of care grant for high fidelity wraparound services included funding for 14 full time positions.

Personnel Services

Personnel Services costs are rising due to the significant increase in FTE. In addition, the CAPS Program has undergone some management restructuring with the addition of a Program Supervisor position as well as an additional Clinical Supervisor position created in FY 13-14.

Materials and Services

Materials and Services expenditures have increased in several categories due to the growth of new services and overall increase in FTE. The CAPS Program is expecting significant growth in FY 14-15 in an effort to ramp up service levels, increase clients' access to the behavioral health system and provide much needed supports to clients and their families with a focus on increasing peer support services. Due to program expansion additional leased space will be required. The increases in Communications are for network connections to a new office, Repairs and Maintenance are for office remodeling. The additional leased space has resulted in an overall reduction to Rentals expense due to vacating two facilities for one larger space at a reduced cost per square foot. The additional leased space needs are attributed to the overall expansion and need for a new location to house staff funded by the new grants for system of care and housing rental assistance. There is no capacity for this level of growth in current Health Department locations. The increase to Miscellaneous is due to wraparound funds made available in the system of care and housing rental assistance grant awards. These flexible funds are designated to assist clients with a wide range of needs including community based activities.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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Transfers Out

Not Applicable

Contingency

The increase in Contingency for FY 14-15 is due to the overall growth in demand for Medicaid outpatient mental health services. The growth in membership since January 2014 has exceeded expectations and the need for access to services continues to grow at a high rate.

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

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**Communicable Disease Services Program**

- Provide TB screening and case management services.
- Detection of, treatment of, and counseling for sexually transmitted infections.
- Investigation of disease outbreaks and investigation of reportable disease cases.
- Coordinate refugee program communicable disease screening and referral service.
- Provide adult and child immunizations and vaccines.
- Conduct disease prevention education.
- Enforcement of School Exclusion laws.
- Conduct immunization promotion and outreach activities.
- Dispense and distribute mass medication in a public health emergency.
- Provide HIV testing, outreach and counseling and Ryan White HIV case management.

MARION COUNTY FY 2014-15 BUDGET  
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HEALTH

**Program Summary**

Health

Program: Communicable Disease Services

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	330,647	357,849	179,304	187,148	4.37%
Intergovernmental State	416,073	449,050	490,850	485,660	-1.06%
Charges for Services	245,214	195,800	200,727	187,900	-6.39%
Other Revenues	260	0	0	0	n.a.
General Fund Transfers	1,707,403	1,673,141	1,657,891	1,686,546	1.73%
Net Working Capital	24,947	0	196,415	146,078	-25.63%
<b>TOTAL RESOURCES</b>	<b>2,724,544</b>	<b>2,675,839</b>	<b>2,725,187</b>	<b>2,693,332</b>	<b>-1.17%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,164,872	1,217,565	1,251,971	1,220,889	-2.48%
Fringe Benefits	673,594	723,008	719,258	718,656	-0.08%
<b>Total Personnel Services</b>	<b>1,838,466</b>	<b>1,940,573</b>	<b>1,971,229</b>	<b>1,939,545</b>	<b>-1.61%</b>
Materials and Services					
Supplies	75,678	96,514	66,974	74,495	11.23%
Materials	3,896	10,142	1,797	1,725	-4.01%
Communications	3,420	3,499	4,175	3,975	-4.79%
Utilities	32,189	32,443	32,137	34,022	5.87%
Contracted Services	51,274	69,472	39,525	41,275	4.43%
Repairs and Maintenance	5,356	11,442	3,125	3,175	1.60%
Rentals	15,917	18,604	19,169	20,414	6.49%
Insurance	0	1,780	0	0	n.a.
Miscellaneous	19,557	23,092	18,925	18,515	-2.17%
<b>Total Materials and Services</b>	<b>207,287</b>	<b>266,988</b>	<b>185,827</b>	<b>197,596</b>	<b>6.33%</b>
Administrative Charges	544,931	522,085	485,994	469,873	-3.32%
Contingency	0	0	82,137	86,318	5.09%
<b>TOTAL REQUIREMENTS</b>	<b>2,590,684</b>	<b>2,729,645</b>	<b>2,725,187</b>	<b>2,693,332</b>	<b>-1.17%</b>
<b>FTE</b>	24.51	23.27	22.57	22.18	-1.7%

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**FTE By Position Title By Program**

<b>Program: Communicable Disease Services</b>	
<b>Position Title</b>	<b>FTE</b>
Clinical Supervisor	1.00
Department Specialist 2	2.00
Department Specialist 2 (Bilingual)	2.00
Department Specialist 3	1.80
Department Specialist 3 (Bilingual)	1.00
Epidemiologist 1	0.40
Health Educator 2	0.65
Health Educator 3	1.00
Health Educator 3 (Bilingual)	1.00
Nurse Practitioner (Bilingual)	0.40
Program Supervisor	1.30
Public Health Nurse 2	5.10
Public Health Nurse 2 (Bilingual)	1.03
Public Health Nurse 3	1.00
Public Health Physician	0.10
Public Health Worker 1 (Bilingual)	1.40
Public Health Worker 3 (Bilingual)	1.00
<b>Program Communicable Disease Services FTE Total:</b>	<b>22.18</b>

- In addition to the above there are 1.15 FTE temporary paid staff and nine contractors, interns and volunteers.
- The FY 14-15 FTE includes 13.92 General Fund positions as well as 0.55 FTE General Fund temporary positions.

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**Communicable Disease Services Program Budget Justification**

RESOURCES

Funding for the Communicable Disease Program is expected to remain relatively unchanged. A decrease in Charges for Services is expected based on trends in service areas. With an increase in Medicaid eligibility we have seen an increase in clients being linked to primary care physicians and not relying as heavily on Marion County Health Department for immunization services.

REQUIREMENTS

FTE

There is no significant change to FTE in this program.

Personnel Services

There is no significant change to Personnel Services expenditures in this program.

Materials and Services

The increase in Supplies is due to immunization and flu vaccines purchased from the Oregon Health Authority. The estimate for vaccine expense in FY 13-14 was low; the FY 14-15 estimate is based on current year activity.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

There is no significant change to Contingency in this program.

Other

Not Applicable

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**Prevention and Rural Services Program**

- Provide alcohol prevention and other drug prevention services.
- Provide tobacco prevention and education program.
- Assist communities in implementing healthy communities policies that sustain environmental and systems changes that address major community high-risk health problems.
- Assist in strengthening parenting education families program.
- Coordinate youth suicide prevention programs.
- Prevention services consist of a wide variety of services that take place throughout the Health Department; only parts of some programs are directly budgeted within the prevention and rural services program.
- Provides mental health promotion and prevention services.

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**Program Summary**

Health

Program: Prevention and Rural Services

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	309,750	162,789	135,133	132,844	-1.69%
Intergovernmental State	255,145	389,190	571,387	435,767	-23.74%
Intergovernmental Local	85,350	150,000	150,000	300,000	100.00%
Charges for Services	44,267	37,574	4,000	0	-100.00%
Other Revenues	60,000	60,000	60,000	0	-100.00%
General Fund Transfers	115,320	168,392	153,105	152,870	-0.15%
Net Working Capital	153,222	1,570	352,854	416,740	18.11%
<b>TOTAL RESOURCES</b>	<b>1,023,053</b>	<b>969,514</b>	<b>1,426,479</b>	<b>1,438,221</b>	<b>0.82%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	371,020	401,112	438,156	485,190	10.73%
Fringe Benefits	226,987	254,783	255,659	266,168	4.11%
<b>Total Personnel Services</b>	<b>598,007</b>	<b>655,895</b>	<b>693,815</b>	<b>751,358</b>	<b>8.29%</b>
Materials and Services					
Supplies	42,270	40,365	20,034	19,699	-1.67%
Materials	1,380	6,220	1,825	11,970	555.89%
Communications	18,018	21,329	19,275	20,876	8.31%
Utilities	8,938	9,824	9,500	15,700	65.26%
Contracted Services	76,787	95,928	96,725	143,728	48.59%
Repairs and Maintenance	2,748	3,575	3,450	3,700	7.25%
Rentals	78,227	77,792	76,371	132,309	73.25%
Miscellaneous	14,788	25,470	14,675	14,815	0.95%
<b>Total Materials and Services</b>	<b>243,156</b>	<b>280,502</b>	<b>241,855</b>	<b>362,797</b>	<b>50.01%</b>
Administrative Charges	136,024	144,955	113,224	110,242	-2.63%
Capital Outlay	0	0	161,852	80,521	-50.25%
Contingency	0	0	215,733	133,303	-38.21%
<b>TOTAL REQUIREMENTS</b>	<b>977,187</b>	<b>1,081,352</b>	<b>1,426,479</b>	<b>1,438,221</b>	<b>0.82%</b>
<b>FTE</b>	8.92	9.16	8.07	9.60	19.0%

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**FTE By Position Title By Program**

<b>Program: Prevention and Rural Services</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2 (Bilingual)	2.60
Department Specialist 3 (Bilingual)	1.00
Health Educator 2	1.60
Health Educator 2 (Bilingual)	1.00
Health Educator 3	2.00
Mental Health Assoc	0.40
Program Supervisor	1.00
<b>Program Prevention and Rural Services FTE Total:</b>	<b>9.60</b>

- In addition to the above there are 0.78 FTE temporary paid staff.
- The FY 14-15 FTE count includes 1.45 General Fund positions.

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**Prevention and Rural Services Program Budget Justification**

RESOURCES

Funding for the Prevention and Rural Services Program includes several significant changes in FY 14-15. Intergovernmental State funding was increased in FY 13-14 due to a mental health promotion and prevention award. The funding was front loaded with the bulk of the award in a lump sum that was received in FY 13-14 and will allow for carryover to utilize in FY 14-15, resulting in an increase in Net Working Capital. The increase in Intergovernmental Local funding is due to increased Medicaid services offered in our Woodburn office, additional Medicaid funding has been allocated to the Prevention and Rural Services Program to cover general office costs associated with the expansion of services. The loss of funding in Charges for Services is due to training and workshops that were run by the prevention staff, community partners were charged fees for attending and receiving materials. These trainings were to “train the trainer” to allow other agencies to take over this function ongoing, they will not be offered in FY 14-15. The loss of funding in Other Revenues reflects the end of a three year Kaiser Permanente grant award for healthy corner stores.

REQUIREMENTS

FTE

FTE was increased in this program due to the additional funding received from the mental health promotion and prevention grant.

Personnel Services

Salaries and Wages have increased due to additional FTE added as part of the mental health promotion and prevention grant.

Materials and Services

Materials and Services expenditures have increased overall primarily due to the expansion of services in our Woodburn office. The increase in Contracted Services is due to additional strengthening families’ classes being contracted to community partners as part of the mental health promotion and prevention grant. During FY 13-14 the office space was remodeled and additional space was leased, this has resulted in a significant increase in the Utilities and Rentals categories. In FY 14-15 additional space in Woodburn will be leased, previously held by Marion County Justice Courts, resulting in additional expense for Rentals.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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Contingency

Contingency was increased in FY 13-14 due to the way in which the mental health promotion and prevention grant was funded. The Health Department was awarded a large lump sum payment, much of that award was not anticipated to be needed in FY 13-14 and was set aside in Contingency in order to carryover the funds into FY 14-15 as Net Working Capital. Less Contingency is required in FY 14-15.

Other

Capital Outlay expenditures in FY 13-14 were due to the Woodburn office expansion to meet service growth needs. Additional space in FY 14-15 will be made available with the departure of the Marion County Justice Courts from the Woodburn location. The Health Department will expand and do some minor remodeling in order to meet the growing demands for services in Woodburn.

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**Emergency Preparedness Program**

- Plan and coordinate Public Health related Emergency Preparedness.
- Develop Public Health emergency response plans.

**Program Summary**

Health	Program: Emergency Preparedness				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	167,129	149,889	150,689	150,689	0.00%
Net Working Capital	0	0	15,000	0	-100.00%
<b>TOTAL RESOURCES</b>	<b>167,129</b>	<b>149,889</b>	<b>165,689</b>	<b>150,689</b>	<b>-9.05%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	73,519	58,237	67,100	63,980	-4.65%
Fringe Benefits	44,980	34,505	40,387	35,612	-11.82%
<b>Total Personnel Services</b>	<b>118,498</b>	<b>92,742</b>	<b>107,487</b>	<b>99,592</b>	<b>-7.35%</b>
Materials and Services					
Supplies	4,364	880	3,250	3,100	-4.62%
Materials	871	7,260	14,923	2,300	-84.59%
Communications	5,024	6,252	6,200	6,650	7.26%
Utilities	2,674	2,345	2,371	1,748	-26.28%
Contracted Services	40	14,797	100	100	0.00%
Repairs and Maintenance	2,866	839	2,900	2,750	-5.17%
Rentals	773	710	1,700	1,610	-5.29%
Miscellaneous	5,398	3,819	4,850	3,000	-38.14%
<b>Total Materials and Services</b>	<b>22,012</b>	<b>36,902</b>	<b>36,294</b>	<b>21,258</b>	<b>-41.43%</b>
Administrative Charges	26,619	20,245	21,908	15,692	-28.37%
Contingency	0	0	0	14,147	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>167,129</b>	<b>149,889</b>	<b>165,689</b>	<b>150,689</b>	<b>-9.05%</b>
<b>FTE</b>	1.70	1.24	1.39	1.14	-18.0%

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**FTE By Position Title By Program**

<b>Program: Emergency Preparedness</b>	
<b>Position Title</b>	<b>FTE</b>
Epidemiologist 1	0.20
Health Educator 2	0.89
Program Supervisor	0.05
<b>Program Emergency Preparedness FTE Total:</b>	<b>1.14</b>

**Emergency Preparedness Program Budget Justification**

**RESOURCES**

Funding for Emergency Preparedness is expected to remain flat in FY 14-15. The Emergency Preparedness Program will no longer be allocated Net Working Capital due to adequate Contingency funds available for unanticipated operating needs.

**REQUIREMENTS**

*FTE*

FTE for this program has been decreased due the epidemiologist being allocated to other Public Health programs. The epidemiologist is involved in the monitoring of outbreaks and trends in Marion County as well as acting as an integral part of the Public Health Accreditation Team.

*Personnel Services*

Personnel Services costs are decreasing due to the reduction in FTE.

*Materials and Services*

Materials and Services expenditures are expected to remain relatively constant with FY 13-14 levels. The only significant change is in Utilities which is allocated partially based on FTE. The reduction in FTE has resulted in less utility expense being allocated to the Emergency Preparedness Program.

*Administrative Charges*

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

*Transfers Out*

Not Applicable

*Contingency*

There is no significant change to Contingency in this program.

*Other*

Not Applicable

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**Environmental Health Vital Statistics Program**

- Inspect and license restaurants, schools and other food vendors.
- Investigate food and waterborne outbreaks to find causes and prevent further health problems.
- Conduct vector control and public education for the West Nile Virus.
- Issue birth and death certificates.
- Provide staffing to the Ambulance Services Area committee.
- Provide online food handler training and issue food handler cards.
- Administer and enforce drinking water quality standards for public water systems.
- Conduct health inspections of recreational and tourist accommodations.

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**Program Summary**

Health	Program: Environmental Health Vital Statistics				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	111,234	126,529	76,084	90,350	18.75%
Intergovernmental State	0	0	42,798	28,532	-33.33%
Charges for Services	950,259	929,790	972,162	969,243	-0.30%
Other Revenues	455	192	150	150	0.00%
General Fund Transfers	47,628	52,480	50,576	52,239	3.29%
Net Working Capital	17,705	25,430	110,030	54,288	-50.66%
<b>TOTAL RESOURCES</b>	<b>1,127,281</b>	<b>1,134,421</b>	<b>1,251,800</b>	<b>1,194,802</b>	<b>-4.55%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	503,892	496,069	576,002	556,309	-3.42%
Fringe Benefits	284,225	286,864	336,500	324,733	-3.50%
<b>Total Personnel Services</b>	<b>788,118</b>	<b>782,933</b>	<b>912,502</b>	<b>881,042</b>	<b>-3.45%</b>
Materials and Services					
Supplies	17,445	12,171	21,920	21,000	-4.20%
Materials	228	340	850	800	-5.88%
Communications	5,023	4,956	6,150	5,875	-4.47%
Utilities	14,136	15,664	16,031	15,121	-5.68%
Contracted Services	18,413	19,603	17,275	17,200	-0.43%
Repairs and Maintenance	39	258	400	400	0.00%
Rentals	32,012	29,960	32,743	31,840	-2.76%
Miscellaneous	493	263	3,100	2,900	-6.45%
<b>Total Materials and Services</b>	<b>87,790</b>	<b>83,214</b>	<b>98,469</b>	<b>95,136</b>	<b>-3.38%</b>
Administrative Charges	202,578	202,295	202,541	177,895	-12.17%
Contingency	0	0	38,288	40,729	6.38%
<b>TOTAL REQUIREMENTS</b>	<b>1,078,486</b>	<b>1,068,442</b>	<b>1,251,800</b>	<b>1,194,802</b>	<b>-4.55%</b>
<b>FTE</b>	10.47	10.67	10.99	9.98	-9.2%

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**FTE By Position Title By Program**

<b>Program: Environmental Health Vital Statistics</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2 (Bilingual)	2.00
Department Specialist 3	0.67
Environmental Health Specialist 2	3.00
Environmental Health Specialist 2 (Bilingual)	1.00
Environmental Health Specialist 3	2.00
Health Educator 2	0.36
Program Supervisor	0.95
<b>Program Environmental Hlth Vital Stats FTE Total:</b>	<b>9.98</b>

- The FY 14-15 FTE includes a 0.50 General Fund position.

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**Environmental Health Vital Statistics Program Budget Justification**

RESOURCES

Resources in this program are expected to remain relatively unchanged. The variance in Intergovernmental Federal and Intergovernmental State funding is due to the mix of revenues received from the State. In the past the drinking water funds were 100% Federal and now are blended with State revenues. In total there is no change in funding. The reduction in Net Working Capital is due to the elimination of a vacant position which has reduced overall program expenditures.

REQUIREMENTS

FTE

The decrease in FTE is due to the elimination of a vacant position. It was determined that the position was not needed and current staffing could meet program needs and objectives.

Personnel Services

Personnel Services requirements are declining due to the reduction in FTE.

Materials and Services

There are no significant changes to Materials and Services estimates for FY 14-15. Variances by individual category are due to estimates based on current spending patterns.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

There is no significant change to Contingency in this program.

Other

Not Applicable

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**Maternal Child Womens Health Program**

- Provide family planning services.
- Provide pregnancy testing services.
- Provide teen pregnancy prevention services.
- Provide prenatal assessments and link clients to prenatal providers in the community.
- Provide public health nurse home visits to high risk infants.
- Provide neonatal monitoring and intervention for at risk children.
- Manage an early childhood program including home visiting nursing.

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**Program Summary**

Health	Program: Maternal Child Womens Health				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	500,403	500,992	494,993	434,360	-12.25%
Intergovernmental State	133,033	132,224	131,736	110,701	-15.97%
Intergovernmental Local	54,000	62,400	62,400	62,400	0.00%
Charges for Services	929,352	1,119,796	958,273	836,250	-12.73%
Interest	24	69	75	0	-100.00%
Other Revenues	38,519	36,338	38,500	36,200	-5.97%
General Fund Transfers	377,086	365,318	397,759	375,009	-5.72%
Net Working Capital	282,700	47,213	688,602	563,678	-18.14%
<b>TOTAL RESOURCES</b>	<b>2,315,118</b>	<b>2,264,351</b>	<b>2,772,338</b>	<b>2,418,598</b>	<b>-12.76%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	907,534	964,845	1,076,743	885,376	-17.77%
Fringe Benefits	499,882	564,525	613,575	524,708	-14.48%
<b>Total Personnel Services</b>	<b>1,407,415</b>	<b>1,529,370</b>	<b>1,690,318</b>	<b>1,410,084</b>	<b>-16.58%</b>
Materials and Services					
Supplies	112,782	116,867	110,407	113,653	2.94%
Materials	2,675	1,057	1,000	1,000	0.00%
Communications	3,695	3,937	4,301	4,395	2.19%
Utilities	23,239	24,491	26,045	25,787	-0.99%
Contracted Services	362,284	413,676	320,930	230,120	-28.30%
Repairs and Maintenance	2,195	1,503	2,115	2,000	-5.44%
Rentals	28,223	32,774	33,133	35,074	5.86%
Insurance	0	190	0	0	n.a.
Miscellaneous	12,964	11,281	9,762	8,947	-8.35%
<b>Total Materials and Services</b>	<b>548,057</b>	<b>605,776</b>	<b>507,693</b>	<b>420,976</b>	<b>-17.08%</b>
Administrative Charges	398,356	405,584	359,773	346,922	-3.57%
Contingency	0	0	214,554	240,616	12.15%
<b>TOTAL REQUIREMENTS</b>	<b>2,353,829</b>	<b>2,540,731</b>	<b>2,772,338</b>	<b>2,418,598</b>	<b>-12.76%</b>
<b>FTE</b>	16.51	17.63	19.00	15.82	-16.7%

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**FTE By Position Title By Program**

<b>Program: Maternal Child Womens Health</b>	
<b>Position Title</b>	<b>FTE</b>
Clinical Supervisor	1.00
Department Specialist 2 (Bilingual)	0.80
Department Specialist 3	0.20
Department Specialist 3 (Bilingual)	1.80
Epidemiologist 1	0.40
Health Educator 1 (Bilingual)	1.00
Nurse Practitioner (Bilingual)	1.20
Program Supervisor	0.70
Public Health Nurse 2	3.00
Public Health Nurse 2 (Bilingual)	2.42
Public Health Nurse 3	1.00
Public Health Worker 1 (Bilingual)	1.30
Public Health Worker 3 (Bilingual)	1.00
<b>Program Maternal Child Womens Health FTE Total:</b>	<b>15.82</b>

- In addition to the above there are five interns and volunteers.
- FY 14-15 budget includes 2.19 FTE General Fund positions.

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**Maternal Child Womens Health Program Budget Justification**

RESOURCES

Intergovernmental Federal funding for the Maternal Child and Women's Health Program will decrease in FY14-15 due to cuts in federal Title V allocations to the State of Oregon. Intergovernmental State funding is expected to decline due to a grant awarded in FY 13-14 for Cover Oregon that expires in November 2014. The other significant change is that the prenatal project will be discontinued after FY 13-14. The original purpose of the prenatal project was to insure that clients without insurance were able to access prenatal care prior to delivery. Cover Oregon and the Medicaid expansion has allowed pregnant women to have access to health care benefits that has made the prenatal project unnecessary. Women are able to access prenatal care in the community. The impact of the loss of prenatal project revenues is significant in Charges for Services as well as Interest and Net Working Capital for the management of prenatal project reserves.

REQUIREMENTS

FTE

FTE is declining in this program due to the loss of prenatal project revenues, federal Title V funding as well as the Cover Oregon grant.

Personnel Services

The decrease in Personnel Services costs are due to the loss of FTE in the Maternal Child and Women's Health Program.

Materials and Services

The overall drop in Materials and Services, primarily under Contracted Services, is due to the loss of funding associated with the prenatal project. Marion County Health Department paid community partners for each delivery for a client enrolled in the prenatal project. These contracts will not be in place in FY 14-15. There are no other significant changes to Materials and Services estimates for FY 14-15. Variances by individual category are due to estimates based on current spending patterns.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is declining in this program due to the loss of prenatal project reserves and overall loss of funding in the Maternal Child and Women's Health Program.

Other

Not Applicable

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**WIC Services Program**

- Administers the food supplement program for women, infants and children (WIC).
- Provides health and nutrition information to the public.
- Provides breastfeeding and lactation experts to work with all new moms wanting to breastfeed.
- Coordinates peer counseling services.

**Program Summary**

Health	Program: WIC Services				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	1,603,010	1,535,592	1,541,954	1,509,624	-2.10%
Charges for Services	110	0	0	0	n.a.
Other Revenues	97	0	0	0	n.a.
Net Working Capital	156,161	0	312,820	296,400	-5.25%
<b>TOTAL RESOURCES</b>	<b>1,759,378</b>	<b>1,535,592</b>	<b>1,854,774</b>	<b>1,806,024</b>	<b>-2.63%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	760,006	764,173	880,064	851,578	-3.24%
Fringe Benefits	487,196	491,309	507,317	509,889	0.51%
<b>Total Personnel Services</b>	<b>1,247,202</b>	<b>1,255,482</b>	<b>1,387,381</b>	<b>1,361,467</b>	<b>-1.87%</b>
Materials and Services					
Supplies	26,364	18,876	31,271	19,000	-39.24%
Materials	94	1,305	7,500	600	-92.00%
Communications	6,855	8,305	7,950	6,300	-20.75%
Utilities	27,685	27,336	25,172	26,002	3.30%
Contracted Services	71,505	65,185	26,950	29,300	8.72%
Repairs and Maintenance	528	1,573	1,700	1,550	-8.82%
Rentals	10,908	9,078	11,750	7,575	-35.53%
Miscellaneous	6,163	4,714	8,150	5,500	-32.52%
<b>Total Materials and Services</b>	<b>150,100</b>	<b>136,371</b>	<b>120,443</b>	<b>95,827</b>	<b>-20.44%</b>
Administrative Charges	346,105	291,540	269,310	266,230	-1.14%
Contingency	0	0	77,640	82,500	6.26%
<b>TOTAL REQUIREMENTS</b>	<b>1,743,407</b>	<b>1,683,393</b>	<b>1,854,774</b>	<b>1,806,024</b>	<b>-2.63%</b>
<b>FTE</b>	19.08	18.00	17.60	18.80	6.8%

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**FTE By Position Title By Program**

<b>Program: WIC Services</b>	
<b>Position Title</b>	<b>FTE</b>
Breast Feeding Peer Counselor	0.40
Breast Feeding Peer Counselor (Bilingual)	0.80
Nutrition Educator	3.00
Nutrition Educator (Bilingual)	1.00
Nutrition Specialist	1.00
Nutrition Specialist (Bilingual)	10.00
Nutritionist	1.60
Program Supervisor	1.00
<b>Program WIC Services FTE Total:</b>	<b>18.80</b>

- In addition to the above there are 1.80 FTE temporary paid staff and six interns and volunteers.

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**WIC Services Program Budget Justification**

RESOURCES

The Women, Infants and Children (WIC) Program is anticipating flat funding for FY 14-15 less a one time grant received in FY 13-14. Funding is based on overall caseload which has been declining, along with the rest of the state, in recent years. It is unknown how the overall reduction in caseload will impact funding for Marion County long term. There is potential for a decline in Intergovernmental Funding.

REQUIREMENTS

FTE

The FTE increase in this program is due to the conversion of independent contractors to Marion County employees. This was done throughout FY 13-14.

Personnel Services

The decrease in Personnel Services is due to over estimating the cost of Salaries and Wages based on the timing of the conversion of contractors to Marion County employees in FY 13-14.

Materials and Services

Materials and Services estimates for the WIC Program are expected to decrease in FY 14-15 due to one time purchases made in FY 13-14. The one time funding increase enabled the purchase of class Supplies, Materials and Communications. Funding was also available for staff development through training, resulting in increases to Miscellaneous expense in FY 13-14. The other significant decrease is in Rentals which is due to the WIC program reducing remote clinic sites that required the purchase of leased space.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

There is no significant change to Contingency in this program.

Other

Not Applicable

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**HE Administrative Services Program**

- Conduct departmentwide quality assurance, utilization review, and quality improvement studies and implement improvements.
- Monitor the service levels of care, client populations and demographics as well as system deficiencies.
- Monitor programs' compliance with statutes and rules.
- Perform contract management.
- Provide accounts payable, payroll, human resources and budget analysis services.
- Maintain fiscal and client information systems.
- Monitor and enforce HIPAA privacy and security rules and regulations.
- Administer department facilities support activities.
- Serve as department liaison with Information Technology Department including maintaining electronic health record (Raintree).
- Perform departmental billing and accounts receivables functions.
- Manage departmentwide support staff.
- Manage the department's fleet vehicles.

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**Program Summary**

Health

Program: HE Administrative Services

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	46,720	208	216,000	151,088	-30.05%
Intergovernmental State	705,587	808,779	755,522	599,675	-20.63%
Intergovernmental Local	232,506	287,642	388,897	2,227,077	472.66%
Charges for Services	363,015	410,282	361,011	457,125	26.62%
Admin Cost Recovery	(91,546)	(60,703)	(66,320)	(62,000)	-6.51%
Interest	62,856	51,200	58,055	65,050	12.05%
Other Revenues	0	217	0	0	n.a.
General Fund Transfers	408,982	416,975	416,975	409,642	-1.76%
Other Fund Transfers	17,420	12,000	2,017,500	0	-100.00%
Net Working Capital	8,974,743	13,577,030	7,354,719	10,460,209	42.22%
<b>TOTAL RESOURCES</b>	<b>10,720,283</b>	<b>15,503,630</b>	<b>11,502,359</b>	<b>14,307,866</b>	<b>24.39%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,875,213	1,884,712	1,902,330	1,939,593	1.96%
Fringe Benefits	976,206	1,020,557	1,037,896	1,075,089	3.58%
<b>Total Personnel Services</b>	<b>2,851,420</b>	<b>2,905,270</b>	<b>2,940,226</b>	<b>3,014,682</b>	<b>2.53%</b>
Materials and Services					
Supplies	40,368	43,691	53,157	52,751	-0.76%
Materials	21,234	19,726	31,900	29,250	-8.31%
Communications	54,781	50,602	54,280	61,430	13.17%
Utilities	10,012	11,437	11,761	11,389	-3.16%
Contracted Services	125,320	191,906	424,900	496,290	16.80%
Repairs and Maintenance	19,215	35,550	243,295	226,425	-6.93%
Rentals	201,249	247,982	227,012	319,212	40.61%
Insurance	67,991	67,983	68,500	65,000	-5.11%
Miscellaneous	30,863	27,559	29,465	38,972	32.27%
<b>Total Materials and Services</b>	<b>571,034</b>	<b>696,435</b>	<b>1,144,270</b>	<b>1,300,719</b>	<b>13.67%</b>
Administrative Charges	(1,878,594)	(1,689,281)	(1,301,042)	(1,402,375)	7.79%
Capital Outlay	16,948	14,469	218,000	148,500	-31.88%
Contingency	0	0	0	1,401,871	n.a.
Ending Fund Balance	0	0	8,500,905	9,844,469	15.80%
<b>TOTAL REQUIREMENTS</b>	<b>1,560,809</b>	<b>1,926,892</b>	<b>11,502,359</b>	<b>14,307,866</b>	<b>24.39%</b>
<b>FTE</b>	31.35	30.45	30.96	31.25	0.9%

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**FTE By Position Title By Program**

<b>Program: HE Administrative Services</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	2.00
Administrative Assistant	2.00
Administrative Services Manager Sr	1.00
Adult Abuse Investigator	0.15
Budget Analyst 2	1.00
Contracts Specialist Sr	2.00
Department Specialist 2 (Bilingual)	0.60
Department Specialist 3	1.00
Department Specialist 3 (Bilingual)	1.20
Department Specialist 4	1.00
Departmental Division Director	3.50
Health Administrator	0.50
Health Educator 2	0.10
Mail Courier	1.00
Management Analyst 1	3.00
Management Analyst 1 (Confidential)	1.00
Managerial Accountant	1.00
Medical Billing Specialist	3.00
Office Manager	2.00
Office Manager Sr	3.00
Public Health Nurse 2	0.50
Public Health Physician	0.50
Public Health Worker 1 (Bilingual)	0.20
<b>Program HE Administrative Services FTE Total:</b>	<b>31.25</b>

- In addition to the above there are 2.85 FTE temporary paid staff and two interns and volunteers.
- FY 14-15 FTE includes 1.40 General Fund positions.

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**HE Administrative Services Program Budget Justification**

RESOURCES

The increase to Intergovernmental Federal revenue reflects meaningful use incentive payments for the conversion and implementation of an electronic health record. Intergovernmental State funding for administration is expected to decline in FY 14-15, in part due to the shift of funding to Coordinated Care Organizations. Marion County will manage less of the healthcare funding and will receive less administrative funding for the management and oversight of local mental health functions. It is anticipated that during FY 14-15 the Mid-Valley Behavioral Care Network (MVBCN) will liquidate and distribute assets to its members. The share for Marion County is expected to be approximately \$2 million and has resulted in a large increase to Intergovernmental Local funding. The increase in Charges for Services is due to Medicaid Administrative Claiming (MAC) revenue estimates being increased in FY 14-15. The increase is based on Medicaid expansion, effective January 2014, which has increased the overall percentage of Medicaid eligible clients served by the Health Department. The increase in Interest is due to the additional funding awarded in FY 13-14 and carried over as Net Working Capital. The increased reserves balance will result in additional interest income in FY 14-15. During FY 13-14 the Health IDS Reserve was transferred back to the Health Department in order to insure adequate funding is available for management of the provider panel for Medicaid outpatient mental health services. The increased demand for access to services and significant growth in membership has exceeded expectations since the January 2014 expansion. The increase in Net Working Capital for FY 14-15 is due to the transfer of the Health IDS Reserve as well as the additional grant awards received from Oregon Health Authority during FY 13-14. The grant awards were front loaded, with large lump sum payments which will be carried over into FY 14-15 to cover ongoing costs of the new projects.

REQUIREMENTS

FTE

There is no significant change to FTE in this program.

Personnel Services

There is no significant change to Personnel Services expenditures in this program.

Materials and Services

The increase in Communications requirements for FY 14-15 is due to long distance charges that had previously been absorbed by the County Information Technology (IT) Department being allocated to the Health Department. During FY 14-15 it is anticipated that Health Administration staff will need to be relocated as part of the HVAC upgrade to the Center Street building. Contracted Services as well as Rentals have been increased to reflect the costs of moving staff, space planning and leasing additional temporary space. The increase in Miscellaneous is based on a shift in accounting practices for the Association of Oregon Community Mental Health Programs (AOCMHP) membership dues. The AOCMHP dues will be paid by Administrative Services and then allocated to individual behavioral health programs based on an internal allocation.

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Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide. Administrative Charges for the administrative services program reflects the reduction in expense for indirect costs allocated to other programs within the Health Department. This ensures that the overall budget for the Health Department is not inflated with the double counting of expenditures.

Transfers Out

Not Applicable

Contingency

Contingency has been added to this program due to the uncertain nature of funding in several Health Department programs. Additional Net Working Capital from the Health Administrative Services Program may be needed in other service areas during FY 14-15.

Other

Capital Outlay has been budgeted in FY 14-15 to reflect costs associated with the HVAC project at Center Street. This will require relocating Health Administration and renovating a new office space which will include fiber installation for network access. Ending Fund Balance has increased in FY 14-15 due to the transfer and liquidation of MVBCN assets attributed to Marion County Health Department.

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**FUNDS**

The Health Fund is a special revenue fund that combines multiple revenue sources.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 190 Health	64,303,795	65,271,640	70,025,285	74,141,984	100.00%
<b>TOTAL RESOURCES</b>	<b>64,303,795</b>	<b>65,271,640</b>	<b>70,025,285</b>	<b>74,141,984</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 190 Health	50,360,612	52,035,161	70,025,285	74,141,984	100.00%
<b>TOTAL REQUIREMENTS</b>	<b>50,360,612</b>	<b>52,035,161</b>	<b>70,025,285</b>	<b>74,141,984</b>	<b>100.0%</b>

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- On May 22, 2013 the Health Department Environmental Health and Public Health Emergency Preparedness programs partnered with the City of Hubbard to conduct an emergency preparedness tabletop exercise. The scenario for the exercise was a water system failure after an earthquake. The water system, owned and operated by the City of Hubbard, operates off of two reservoirs with 1,000 connections serving a population of 3,175. Marion County Health Department has regulatory oversight of the water system. The Health Department practiced their response to a situation like this, which involves deploying Environmental Health Specialists to the area to inform restaurants and businesses that use the water of the situation and their options for staying open during the emergency. When responding to a situation, the Health Department's focus is on the safety of people, and assisting businesses to continue operating. Marion County Emergency Management and drinking water staff from Oregon Health Authority, Yamhill County, and Clackamas County acted as observers. The exercise objectives were met, and the collaborative relationship between all involved agencies was strengthened.
- The Healthy Corner Stores Initiative (HCSI) is in its 3rd year, and continues to provide ongoing technical support to participating corner and convenience stores in rural areas and USDA defined food deserts in Marion County. Through this initiative, healthier food and beverage options including fresh produce, dairy and WIC items are being offered to neighborhood customers whose access to full scale grocery stores are limited because of distance and transportation issues. Five new stores joined the initiative this year and we are working on securing the final store to fulfill the project goal. Marion County staff conducted customer surveys at six stores this year and received approximately 300 responses from Marion County citizens regarding their purchasing behaviors, knowledge of nutrition, and intent to buy healthier options. The overwhelming majority of responses demonstrated a strong desire for healthier options and increased likelihood of purchasing healthy options for themselves and their families. This is crucial in areas where citizens live in Food Deserts - limited or no access to a full-service grocery store, whose residents rely on their local corner stores for groceries. Two-thirds of Marion County adults are either overweight or obese and the intent of this program is to provide education to the public about what healthy options are and how eating these will positively impact their health and contribute to chronic disease prevention. Store owner feedback is positive, indicating healthy food options and fresh produce are selling, and they feel positive about their role in increasing access to healthy foods for their customers.
- On March 19, 2014 the Health Department received notification that it had been accredited by the Public Health Accreditation Board (PHAB). The accreditation is good through March 18, 2019. This milestone accomplishment is the culmination of over a year of evaluating and improving health department services, and the subsequent submission of numerous documents followed by a PHAB site visit to measure the quality of our work. Accreditation is official recognition that Marion County Public Health meets or exceeds the rigorous standards established by the non-profit, non-governmental Public Health Accreditation Board. The national accreditation program works to improve and protect the health of the public by advancing the quality and performance of the nation's state, local, Tribal and territorial public health departments. Accreditation confirms that Marion County Health Department is committed to continuous quality improvement so that we can meet our community's needs as effectively as possible. PHAB accreditation demonstrates our accountability and credibility to everyone with whom we work.

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- Marion County’s Community Health Improvement Partnership (CHIP) focused efforts on multiple health indicators across the four designated regions, however obesity reduction became the prominent focus of CHIP partners. All four regions added new members/organizations to the partnership which contributed to a larger collaborative process. Across the four regions there was great movement in 5-2-1-0 adoption and implementation among schools and businesses. These targeted interventions focused on better nutrition and increased physical activity and thus has contributed efforts to decrease the obesity epidemic across Marion County. Another highlight of CHIP, ‘Walk With a Doc’ in which a local doctor promoted physical activity among residents while at the same time discussing current health topics. This opportunity allowed people to gather in the community, exercise, and learn about health topics from a local expert. All of the CHIP efforts provided progress towards addressing the top health indicators needing improvement, while strengthening the collaborative with new partnerships and support.
- Marion County Health Department has been instrumental in improving the quality of trauma-informed services to children and youth in the Mid Valley Behavioral Care Network (MVBCN) region and is currently working to do the same for services to adults. A Guideline for therapist skill sets has been developed and therapists identified who have those skill sets. Forty-seven therapists have been identified who can treat basic trauma and of those, 15 are also able to treat complex trauma. This has allowed better matching for children and youth who need a therapist with strong experience and qualifications in treating trauma. In addition, a questionnaire was developed as a guide to determining if the therapist is a good match for that particular child and family; with agreement and support in the region that changing therapists when they are not a good match is a helpful thing to do. This project has also identified key areas for training and has been providing those as continuing education for trauma-informed therapists. This project has been particularly valuable for Department of Human Services Child Welfare, a key partner to Marion County Health Department.
- Marion County Community and Provider Services (CAPS) staff has been successful at meeting one of the Willamette Valley Community Health Coordinated Care Organization core metrics, that of completing Mental Health Assessments for children and youth new to Department of Human Services Child Welfare within the 60 day requirement of their placement in foster care. Due to an ongoing positive relationship with Child Welfare, and a focus on concurrent documentation strategies coupled with a short turnaround, Marion County staff has outperformed most other evaluators statewide; and routinely surpass the target requirement.
- Marion County has been growing Wraparound Model and Collaborative Problem Solving as two core evidence based practices (EBPs), and using these effective models to work with children, youth and adults living with intensive mental health challenges. The three projects using these EBPs are the Adult Mental Health Initiative/Community Integration Initiative (CII), New Solutions and MV-Wrap teams. Marion County in conjunction with MVBCN has developed a strong training/coaching component made up of a Clinical Supervisor who trains and oversees coaching, and lead staff who provide the day to day mentoring for new staff. The end result is most staff credentialed to do Wraparound, more staff trained in and using Wraparound and ongoing coaching to utilize Collaborative Problem Solving as the mechanism to have respectful conversations with people who are struggling in coping with life’s challenges. These models support the philosophies that “People Do Well If They Can” and an Individual’s “Voice and Choice” in their care. These models contribute to the ongoing positive results we continue to get from the MVBCN annual satisfaction survey.

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- Peer delivered services is another area of growth for Marion County Community and Provider Services (CAPS). A Peer Coordinator supports 14 peers currently working in CAPS, comprised of Youth Support Partners who support teens who have intensive mental health needs, Family Support Partners who support parents of children and youth with intensive mental health needs, Peer Support staff who support adults living with intensive mental health challenges as they move to more independent living settings, and Peer Wellness staff who support Individuals who need support at establishing healthier living patterns or lack natural supports in the community that would assist them in making progress in mental health care. The rapid growth has created a learning environment for all CAPS staff and the other Marion County Integrated Delivery Services network of mental health therapists; resulting in a new awareness at how much better an individual's life is with social and community supports in it, and how more quickly an individual can feel confidence in their care and progress in treatment when they feel heard and have a Voice in their care decisions. This is changing the old paradigm of "therapist knows best" in approaching mental health care and fostering the philosophy "Voice and Choice" in treatment approach.
- At state Developmental Disabilities (DD) and Addictions and Mental Health (MH) urging, Marion County DD and MH leadership began to meet and review the status of care for children who are involved in care in both of these systems to analyze gaps in service and quality of care. Two key trainings have been held as a result of this collaboration, gaps and needs identified and an ongoing collaboration and system improvement process is underway. The trainings were a result of public and private DD and MH agencies coming together to partner to create the trainings. Accomplishments to date are increase in number of mental health therapists more confident and skilled in serving DD children and youth, an increase in knowledge for where and how to refer DD children and youth for mental health services, and an increase in understanding and knowledge base about group homes that serve DD individuals. Cross training and system improvement will continue over the next year to ensure the unique needs of this population of Marion County residents.
- Marion County's Acute/Forensic Services program continued to expand its successful outreach to individuals with mental illness at risk of incarceration in 2013. In collaboration with the Marion County Sheriff's Office and the Salem Police Department the Crisis Outreach Response Team (CORT) reviewed over 2,000 police reports, attempted 1,255 contacts to at risk individuals and enrolled 371 persons in the CORT program. Of those that CORT enrolled, over 200 received referrals to programs and services to better help with their needs and to divert them from future law enforcement contact. Additional collaboration between the Sheriff's Office and the Health Department occurred in late 2013 as managers from both departments responded to requests for funding proposals from the state's Addictions and Mental Health Services. We were successful with our two proposals to expand our jail diversion efforts for those with mental health needs. In 2014 the Health Department will add a jail diversion mental health specialist to the Acute/Forensics Services program and will provide funding to staff two patrol cars with a mental specialist and deputy/police officer ten hours per day, seven days a week.
- Marion County Health Department qualified for the Medicare and Medicaid Electronic Health Record Incentive Program for calendar year 2013. Qualification is based on the department's work towards implementation of a nationally certified electronic health record system. Through collaboration with the State's Medicaid Electronic Health Records Incentive Program, the Health Department is eligible to collect first year annual incentive payments of \$21,250, and \$8,500 the second through sixth years, totaling a maximum of \$63,750 for each of our eligible providers that serve Medicaid clients.

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**KEY INDICATORS**

**# 1: Prevention of Communicable Disease**

**Definition and Purpose**

Several communicable diseases are vaccine preventable. Vaccines are safe, effective and covered by many insurance plans. Vaccines for Children, a federally funded program, makes vaccines available free or at low cost to children who are under or uninsured.

**Significance**

Research shows that immunizing a large portion of the community or school creates a “herd immunity” that helps to stop widespread transmission that would be hazardous to those who are unable to be vaccinated. The Health Department provides access to childhood immunizations for families without other resources; however the majority of children receive vaccine in private providers’ offices. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Fiscal Year**

School Exclusion Orders Issued: School exclusion rates reflect the immunization levels of children enrolled in licensed child care and K-12 schools.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
3,471	3,260	2,855	3,001	3,000

Vaccines Available to the Public: Vaccines are offered at Health Department offices in Salem, Silverton, Stayton and Woodburn

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
12,003	12,000	10,253	9,070	9,000

**Explanation of Trends and Changes**

School exclusion rates had been decreasing since the peak in 2009. In FY 13-14 the number of exclusion orders increased. This is potentially due to the Hep A and Tdap vaccines that are being phased in.

**# 2: Prevention of Foodborne and Waterborne Illness**

**Definition and Purpose**

Food or water that is contaminated by pathogenic organisms may present a health hazard. Regular and systematic inspection of restaurants, pools and spas helps to ensure that the operators of these establishments follow the standards mandated by statute.

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**Significance**

Contamination at restaurants, pools and spas may impact large numbers of people. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Calendar Year**

Restaurant Inspections: Restaurants are inspected twice annually.

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
1,735	1,647	1,634	1,650	1,650

Failed to Comply / Closed by the Health Department: A closed restaurant may not reopen until it passes a re-inspection with a score of at least 80, with all critical violations corrected, and the operator presents the environmental health supervisor with a plan for how they will maintain a passing score in the future.

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
8 / 0	4 / 0	1 / 0	3 / 0	2 / 0

Pool and Spa Inspections / Closed by the Health Department: Year round facilities are inspected twice yearly; seasonal facilities are inspected annually.

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
195 / 34	282 / 32	269 / 15	265 / 15	270 / 15

**Explanation of Trends and Changes**

The past two years (2012, 2013) have had fewer restaurant inspections primarily due to a decrease of restaurants which was probably due to the recession. We expect an increase in 2014 and continuing into the future due to an improving economy in Marion County. One hundred per cent of inspections were completed in 2012 and 2013.

The number of pools and spas continued to decrease in number. This is probably due to fewer new public pools and spas being constructed and at the same time older pools and spas closing. This brings about voluntary closure and not being relicensed.

**# 3: Parent and Child Health Services**

**Definition and Purpose**

The Marion County Health Department assures access to health care by providing limited direct services such as prenatal and women's health care and provides support to eligible families through nursing case management and the women, infants and children (WIC) nutrition program.

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**Significance**

Women on the WIC Program eat a more healthful diet, have healthier babies and receive prenatal care earlier in their pregnancy. Infants born to WIC mothers weigh more and have improved growth and development rates and children on the WIC Program eat foods higher in iron and Vitamin C, and visit their doctors regularly. A healthy pregnancy, infancy and early childhood increases the likelihood that a child will be a healthy, successful learner and eventually grow into a healthy adult. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion county by improving the delivery of quality health services and supporting community-based efforts.

**Data Units Calendar Year**

Health Department Average Monthly Caseload: WIC is a nutrition program for children 0-5 and pregnant, postpartum and breastfeeding women.

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
9,224	9,116	8,469	8,400	8,300

**Explanation of Trends and Changes**

During the recession, most counties across Oregon experienced falling caseload even with “stepped up” local agency activities to make appointments and/or reschedule participants. Many discussions at the state and local agency levels have tried to pinpoint the reason for a decline. The suggestions for the decline include, but are not limited to: people moving out of the state; transportation and gas price issues; participants also receiving SNAP benefits (food stamps) who may not feel they also need WIC; participants have to get off work to come to WIC offices for classes, etc. Caseload assignments were readjusted across the state in June 2011, and many counties once again began to meet caseload requirements. Unfortunately that has not been the case in Marion County. In fact, many agencies received caseload adjustments again in July 2012 and July 2013. There has been a trend throughout Oregon as well as across the nation of declining enrollment in WIC. Marion County WIC continues to monitor caseload in our neighboring counties as well as our own and actively collaborate with the state WIC outreach support staff to help identify mechanisms to reach all eligible families in our service area.

**# 4: Parent and Child Mental Health Services**

**Definition and Purpose**

The Marion County Health Department provides short term, intensive treatment designed to teach parents the skills needed in order to manage their child’s severe behavior problems. Parent Child Interactive Therapy’s (PCIT) primary focus is to enhance the quality of the relationship between the parent and child through child directed interaction and parents directed interaction.

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**Significance**

Research supports this dyadic approach as having long-term positive effects on parent-child relationships and contributes to a low no-show rate of therapy. The emphasis is on restructuring parent-child patterns rather than modifying target behaviors. Parents are not blamed, but are given responsibility for improving the child’s behavior. An advantage to the use of PCIT with families is the flexibility it allows to switch between therapy types in order to focus on treatment goals. PCIT is one of a limited number of evidence-based practices designed for early childhood for children between two and seven years. It improves the relationship between parent and child and leads to an increase in parenting skills and a decrease in the likelihood of abuse due to the inability or lack of skill in parents. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community based prevention efforts.

**Data Units Fiscal Year**

Number of individuals enrolled in PCIT

FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate
101	97	100	130	120

**Explanation of Trends and Changes**

The PCIT program was implemented in Marion County in 2008 with eight staff to provide the weekly therapy. We have experienced staff turnover over the years but continue to provide leadership and training of new clinicians in our region. In 2013 we provided PCIT training to six new clinicians in Marion, Polk and Linn Counties. In addition to PCIT we are now providing an adaptation of this parent/child training to teachers. Teacher/child training is now being provided to three Head Start classrooms and is offered in both Spanish and English.

**# 5: Acute Care Utilization**

**Definition and Purpose**

The Psychiatric Crisis Center is responsible for assessing, treating and recommending placement for persons experiencing a mental health crisis. The goal is to treat individuals in the least restrictive, most effective treatment setting possible. While some individuals require psychiatric hospitalization, most can be effectively treated without inpatient care.

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**Significance**

Research indicates that the best outcomes for psychiatric services are tied to the least restrictive, closer to home treatment. Involuntary hospitalization can be traumatizing and sometimes alienates the consumer from treatment providers. Inpatient care is best reserved for those persons who are a danger to themselves or others and who cannot be safely treated in other settings. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based efforts. Ensuring that persons who are dangerous to themselves or others due to a mental illness receive needed treatment can also be linked to the county strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Fiscal Year**

Psychiatric Crisis Center Evaluations

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
3,210	3,630	3,840	4,000	4,200

Hospitalizations

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
165 (5.1%)	254 (7.0%)	445 (11.6%)	472 (11.8%)	500 (11.9%)

**Explanation of Trends and Changes**

The Psychiatric Crisis Center has experienced steady growth over the past several years in the number of individuals needing assistance during a mental health crisis. The number of persons screened by our staff in the Salem Hospital Emergency room has not risen nearly as significantly. We have worked with both law enforcement and the mental health provider community to utilize PCC first unless the emergency room is clearly needed. The data suggests that we may be seeing more persons transported to PCC by law enforcement and higher use of PCC by community mental health providers.

**# 6: Family Support Services for Children with Developmental Disabilities**

**Definition and Purpose**

The principles of family support are based on the belief that all individuals, regardless of disability or special needs, have the right to a permanent and stable family and that supporting families in caring for their children at home is in the best interest of the children, families, and communities.

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**Significance**

Family support services are individualized and built on the principles of family support and self-determination, based on the belief that the surest, most cost effective ways to foster and preserve family and community membership may be constructed and managed by those receiving services. These services may include both monetary and non-monetary supports. Funded plans are for a maximum of \$1,200 per year. For those with funded plans, the support most often needed by families is respite. Other funded supports may include: family caregiver supports, family training, behavior consultation, special diets, occupational therapy, among others. Non-monetary supports may include: service coordination; assisting families to find and arrange resources, including natural supports; information and referral, accessing community resources, education, parent to parent groups. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based efforts.

**Data Units Fiscal Year**

Number of families enrolled in family support services.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
489	492	535	601	625

**Explanation of Trends and Changes**

Family support services are proactive, and are intended to help families from going into crisis. Because the program is based on disability rather than economic need, there is no income test for eligibility for general funds. To be eligible, a child with developmental disabilities must be between the ages of birth and 18 years. In some cases, a family may access family support for a brief time while other families may need an on-going family support plan. State money is used only for those services which are not available from any other resource. Addressing the support needs of families is necessary to preventing the unwanted out of home placement and maintain family unity, or to reunite families with children with developmental disabilities who have been placed out of the home. The program is grounded in the knowledge that families are the greatest resource available to children. The need for these services has been increasing in recent years; this trend is expected to continue. One reason for the expected growth is the change to the Medicaid waiver (K-Plan) which will allow for more access by a broader range of families.

**# 7: Provide Quality and Culturally Competent Services to Underserved Populations**

**Definition and Purpose**

Marion County Health Department is a safety net provider for persons with limited or no resources.

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**Significance**

Medical costs in the United States are extremely high, so people without health insurance may not be able to afford medical/behavioral health treatment or prescription drugs. They are also less likely to get routine checkups and screenings, so if they do become ill they will not seek treatment until the condition is more advanced and therefore more difficult and costly to treat. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Calendar Year**

Marion County Health Department Behavioral Health in collaboration with the Mid-Valley Behavioral Care Network conducts an annual customer service survey. Percent of respondents reporting "my culture, values and beliefs were respected."

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
85%	94%	93%	95%	95%

Public Health conducts a similar survey approximately every two years. Percent respondents reporting "I received the information or services I needed or was told where to get it."

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
N/A	90%	N/A	92%	N/A

**Explanation of Trends and Changes**

The ongoing efforts by the Health Department to train staff on cultural competency is leading to increased customer satisfaction.

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**Resources by Fund Detail**

<b>190 - Health</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Intergovernmental Federal</b>						
331221 OHSU CaCoon Contract	124,557	128,514	127,514	127,514	127,514	127,514
331231 Oregon DHS Water Contract	111,234	126,529	76,084	90,350	90,350	90,350
331232 DHS Public Health Contract	2,534,381	2,386,197	2,237,147	2,141,848	2,141,848	2,141,848
331233 DHS Mental Health Contract	1,361,739	1,798,220	1,273,951	1,229,677	1,229,677	1,229,677
331990 Other Federal Revenues	135,115	156,627	309,696	247,128	247,128	247,128
<b>Intergovernmental Federal Total</b>	<b>4,267,025</b>	<b>4,596,087</b>	<b>4,024,392</b>	<b>3,836,517</b>	<b>3,836,517</b>	<b>3,836,517</b>
<b>Intergovernmental State</b>						
332012 OLCC Alcohol and Drug	273,568	265,658	273,226	270,000	270,000	270,000
332060 Oregon DHS Health Contract	702,296	762,326	866,340	825,627	825,627	825,627
332061 Oregon DHS Mental Health	16,311,102	16,339,297	18,526,804	13,544,297	13,544,297	13,544,297
332990 Other State Revenues	90,257	94,738	50,000	34,000	34,000	34,000
<b>Intergovernmental State Total</b>	<b>17,377,222</b>	<b>17,462,019</b>	<b>19,716,370</b>	<b>14,673,924</b>	<b>14,673,924</b>	<b>14,673,924</b>
<b>Intergovernmental Local</b>						
335500 MV Behavioral Care Network	15,629,296	13,649,243	16,209,298	20,623,768	20,623,768	20,623,768
335510 MVBCN Other	1,574,382	1,202,714	1,220,680	2,300,495	2,300,495	2,300,495
335520 MVBCN Contracts	3,690,389	3,923,774	3,493,275	6,180,295	6,180,295	6,180,295
335530 MVBCN MPCHP	445,300	456,300	491,400	538,200	538,200	538,200
<b>Intergovernmental Local Total</b>	<b>21,339,367</b>	<b>19,232,031</b>	<b>21,414,653</b>	<b>29,642,758</b>	<b>29,642,758</b>	<b>29,642,758</b>
<b>Charges for Services</b>						
341170 Witness Fees	49	51	0	0	0	0
341230 Client Fees	390,804	376,948	418,300	336,600	336,600	336,600
341232 Insurance Fees	203,158	163,030	180,700	146,150	146,150	146,150
341240 Food Service Fees	40,334	36,057	38,500	38,000	38,000	38,000
341330 Health Inspection Fees	671,561	676,465	709,605	710,000	710,000	710,000
341350 Birth and Death Certificates	266,669	264,316	268,804	267,743	267,743	267,743
341370 Medicaid Fees	2,471,303	2,905,558	2,767,240	3,115,000	3,115,000	3,115,000
341380 Workshop Fees	2,969	298	500	0	0	0
341750 Medicare Fees	272,312	260,198	279,700	280,400	280,400	280,400
341999 Other Fees	147,397	157,768	140,000	155,000	155,000	155,000
342200 Property Leases	192,090	197,853	203,788	209,902	209,902	209,902
344999 Other Reimbursements	(33,657)	(51,795)	(50,147)	(52,000)	(52,000)	(52,000)
345400 Document Fees	3,910	3,243	3,250	3,200	3,200	3,200
347401 Health Svcs to County Depts	0	0	418,189	325,114	325,114	325,114

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<b>190 - Health</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Charges for Services</b>						
347402 Health Svcs to Other Agencies	0	0	46,984	2,800	2,800	2,800
347403 Mental Health Services	0	0	276,346	199,376	199,376	199,376
347404 Prenatal Services	0	0	152,627	0	0	0
347405 Medicaid Admin Services	0	0	150,000	240,000	240,000	240,000
347406 Drug Treatment Services	0	0	11,500	9,250	9,250	9,250
347998 Services to Other Depts Closed	253,402	312,740	0	0	0	0
347999 Svcs to Other Agencies Closed	1,619,116	1,133,410	0	0	0	0
<b>Charges for Services Total</b>	<b>6,501,416</b>	<b>6,436,139</b>	<b>6,015,886</b>	<b>5,986,535</b>	<b>5,986,535</b>	<b>5,986,535</b>
<b>Interest</b>						
361000 Investment Earnings	62,881	51,269	58,130	65,050	65,050	65,050
<b>Interest Total</b>	<b>62,881</b>	<b>51,269</b>	<b>58,130</b>	<b>65,050</b>	<b>65,050</b>	<b>65,050</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	818	187	0	0	0	0
371100 Recoveries from Collections	353	192	150	150	150	150
372000 Over and Short	576	0	0	0	0	0
373100 Special Program Donations	40,252	38,852	42,750	37,900	37,900	37,900
373500 Private Foundation Grants	60,000	60,000	60,000	0	0	0
<b>Other Revenues Total</b>	<b>101,999</b>	<b>99,231</b>	<b>102,900</b>	<b>38,050</b>	<b>38,050</b>	<b>38,050</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	3,466,446	3,439,682	3,439,682	3,439,682	3,439,682	3,439,682
<b>General Fund Transfers Total</b>	<b>3,466,446</b>	<b>3,439,682</b>	<b>3,439,682</b>	<b>3,439,682</b>	<b>3,439,682</b>	<b>3,439,682</b>
<b>Other Fund Transfers</b>						
381384 Transfer from Health IDS Rsv	1,017,420	12,000	2,017,500	0	0	0
<b>Other Fund Transfers Total</b>	<b>1,017,420</b>	<b>12,000</b>	<b>2,017,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	6,213,089	8,375,479	7,975,011	12,637,300	12,637,300	12,637,300
392000 Net Working Capital Unrestr	3,956,929	5,567,705	5,260,761	3,822,168	3,822,168	3,822,168
<b>Net Working Capital Total</b>	<b>10,170,018</b>	<b>13,943,183</b>	<b>13,235,772</b>	<b>16,459,468</b>	<b>16,459,468</b>	<b>16,459,468</b>
<b>Health Total</b>	<b>64,303,795</b>	<b>65,271,640</b>	<b>70,025,285</b>	<b>74,141,984</b>	<b>74,141,984</b>	<b>74,141,984</b>

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Health Grand Total	64,303,795	65,271,640	70,025,285	74,141,984	74,141,984	74,141,984
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MARION COUNTY FY 2014-15 BUDGET  
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**Requirements by Fund Detail**

<b>190 - Health</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	528,752	0	0	0
511110 Regular Wages	12,876,621	13,116,545	16,967,378	19,103,674	19,103,674	19,103,674
511120 Temporary Wages	692,687	763,267	851,836	790,671	790,671	790,671
511130 Vacation Pay	828,948	841,919	0	0	0	0
511140 Sick Pay	582,410	616,842	0	0	0	0
511150 Holiday Pay	656,571	677,839	0	0	0	0
511160 Comp Time Pay	36,063	44,760	0	0	0	0
511170 Standby Pay	23,249	22,225	0	0	0	0
511180 Differential Pay	11,067	9,995	0	0	0	0
511210 Compensation Credits	418,873	385,072	355,716	315,845	315,845	315,845
511220 Pager Pay	28,584	28,526	27,850	55,200	55,200	55,200
511240 Leave Payoff	74,778	81,739	0	0	0	0
511290 Health Insurance Waiver Pay	5,978	10,086	8,100	19,440	19,440	19,440
511410 Straight Pay	40,246	36,155	26,250	24,900	24,900	24,900
511420 Premium Pay	67,186	74,203	50,525	65,800	65,800	65,800
511450 Premium Pay Temps	936	1,319	800	500	500	500
<b>Salaries and Wages Total</b>	<b>16,344,196</b>	<b>16,710,492</b>	<b>18,817,207</b>	<b>20,376,030</b>	<b>20,376,030</b>	<b>20,376,030</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	218,235	0	0	0
512110 PERS	2,268,261	2,278,515	2,634,337	2,935,283	2,935,283	2,935,283
512120 401K	71,267	73,638	76,721	83,183	83,183	83,183
512130 PERS Debt Service	707,122	896,734	805,898	1,020,540	1,020,540	1,020,540
512140 PERS Rate Subsidy	(256,316)	0	0	0	0	0
512200 FICA	1,239,067	1,270,895	1,384,642	1,540,548	1,540,548	1,540,548
512310 Medical Insurance	4,503,654	4,600,825	4,952,130	5,599,021	5,599,021	5,599,021
512320 Dental Insurance	411,910	399,547	450,466	501,169	501,169	501,169
512330 Group Term Life Insurance	53,203	27,913	22,004	27,146	27,146	27,146
512340 Long Term Disability Insurance	87,808	95,541	87,405	111,308	111,308	111,308
512400 Unemployment Insurance	65,633	67,160	81,456	97,196	97,196	97,196
512520 Workers Comp Insurance	8,335	8,858	11,106	12,723	12,723	12,723
512600 Wellness Program	12,741	12,662	13,889	15,547	15,547	15,547
512610 Employee Assistance Program	8,803	8,748	9,591	10,746	10,746	10,746
512700 County HSA Contributions	23,650	23,400	0	0	0	0
<b>Fringe Benefits Total</b>	<b>9,205,139</b>	<b>9,764,438</b>	<b>10,747,880</b>	<b>11,954,410</b>	<b>11,954,410</b>	<b>11,954,410</b>
<b>Personnel Services Total</b>	<b>25,549,335</b>	<b>26,474,930</b>	<b>29,565,087</b>	<b>32,330,440</b>	<b>32,330,440</b>	<b>32,330,440</b>

MARION COUNTY FY 2014-15 BUDGET  
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<b>190 - Health</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	149,405	129,197	155,177	145,653	145,653	145,653
521030 Field Supplies	317	411	150	100	100	100
521050 Janitorial Supplies	5,765	1,745	3,600	3,500	3,500	3,500
521060 Electrical Supplies	76	0	0	0	0	0
521070 Departmental Supplies	100,350	100,422	110,995	106,809	106,809	106,809
521080 Food Supplies	37,921	46,049	43,900	45,150	45,150	45,150
521090 Uniforms and Clothing	149	0	200	0	0	0
521100 Medical Supplies	39,794	39,639	31,175	31,000	31,000	31,000
521110 First Aid Supplies	0	134	0	0	0	0
521120 Drugs	41,343	40,698	63,016	49,801	49,801	49,801
521130 Contraceptives	90,932	93,885	86,500	90,000	90,000	90,000
521140 Vaccines	44,282	59,900	35,000	45,000	45,000	45,000
521170 Educational Supplies	32,085	31,108	14,975	16,900	16,900	16,900
521190 Publications	13,882	13,630	7,450	9,635	9,635	9,635
521210 Gasoline	34,181	35,977	33,550	32,125	32,125	32,125
521240 Automotive Supplies	38	0	0	0	0	0
<b>Supplies Total</b>	<b>590,520</b>	<b>592,795</b>	<b>585,688</b>	<b>575,673</b>	<b>575,673</b>	<b>575,673</b>
<b>Materials</b>						
522010 Liquid Asphalt	0	487	0	0	0	0
522110 Batteries	0	16	0	0	0	0
522150 Small Office Equipment	42,790	46,777	46,822	29,400	29,400	29,400
522160 Small Departmental Equipment	48,752	6,773	17,875	39,745	39,745	39,745
522170 Computers Non Capital	21,092	55,127	52,423	47,200	47,200	47,200
522180 Software	9,706	20,072	6,475	10,400	10,400	10,400
<b>Materials Total</b>	<b>122,340</b>	<b>129,252</b>	<b>123,595</b>	<b>126,745</b>	<b>126,745</b>	<b>126,745</b>
<b>Communications</b>						
523010 Telephone Equipment	11,039	4,102	4,000	3,950	3,950	3,950
523020 Phone and Communication Svcs	79,509	72,687	78,486	72,584	72,584	72,584
523040 Data Connections	36,347	41,204	43,030	49,820	49,820	49,820
523050 Postage	2,613	6,851	5,840	5,665	5,665	5,665
523060 Cellular Phones	76,821	90,009	86,310	96,317	96,317	96,317
523070 Pagers	127	100	75	125	125	125
523090 Long Distance Charges	9	0	0	6,500	6,500	6,500
<b>Communications Total</b>	<b>206,466</b>	<b>214,954</b>	<b>217,741</b>	<b>234,961</b>	<b>234,961</b>	<b>234,961</b>
<b>Utilities</b>						
524010 Electricity	151,055	166,395	164,938	173,351	173,351	173,351
524040 Natural Gas	46,061	43,323	45,471	48,450	48,450	48,450
524050 Water	5,390	5,294	5,515	5,997	5,997	5,997

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<b>190 - Health</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
524070 Sewer	8,927	10,002	9,531	8,780	8,780	8,780
524090 Garbage Disposal and Recycling	14,391	15,180	13,691	19,102	19,102	19,102
<b>Utilities Total</b>	<b>225,823</b>	<b>240,194</b>	<b>239,146</b>	<b>255,680</b>	<b>255,680</b>	<b>255,680</b>
<b>Contracted Services</b>						
525110 Consulting Services	13,621	6,989	7,600	10,000	10,000	10,000
525150 Audit Services	0	12,000	5,900	5,900	5,900	5,900
525152 Accounting Services	97,022	85,971	95,000	54,300	54,300	54,300
525154 Third Party Administrators	0	0	270,000	338,000	338,000	338,000
525155 Credit Card Fees	4,104	4,700	4,875	5,425	5,425	5,425
525175 Temporary Staffing	0	0	10,000	0	0	0
525210 Medical Services	1,077,318	1,098,898	1,255,949	1,370,600	1,370,600	1,370,600
525211 Psychiatric Services	10,000	140	0	0	0	0
525230 Pharmacy Services	90	5,202	1,000	1,500	1,500	1,500
525235 Laboratory Services	140,762	124,662	127,650	121,100	121,100	121,100
525240 XRay Services	(2)	1,396	1,150	1,500	1,500	1,500
525250 Foster Care Services	267,377	200,422	272,248	258,388	258,388	258,388
525295 Health Providers	15,227,417	15,722,839	18,493,311	14,180,051	14,180,051	14,180,051
525310 Laundry Services	6,279	3,546	4,000	6,850	6,850	6,850
525320 Food Services	0	56	0	0	0	0
525330 Transportation Services	100,837	16,163	13,425	15,350	15,350	15,350
525350 Janitorial Services	30,083	44,514	36,425	55,625	55,625	55,625
525440 Client Assistance	6,831	29,749	26,150	21,740	21,740	21,740
525450 Subscription Services	189	42	100	200	200	200
525510 Legal Services	7,649	700	800	1,000	1,000	1,000
525555 Security Services	48,136	32,326	28,000	28,000	28,000	28,000
525710 Printing Services	14,775	21,630	14,925	18,890	18,890	18,890
525715 Advertising	12,518	24,526	3,430	1,440	1,440	1,440
525735 Mail Services	46,997	48,913	44,825	43,840	43,840	43,840
525740 Document Disposal Services	14,285	15,619	15,800	12,950	12,950	12,950
525770 Interpreters and Translators	69,797	45,455	45,000	41,700	41,700	41,700
525991 Match Payments	282,777	394,937	312,000	330,000	330,000	330,000
525999 Other Contracted Services	418,823	407,026	434,075	767,497	767,497	767,497
<b>Contracted Services Total</b>	<b>17,897,682</b>	<b>18,348,422</b>	<b>21,523,638</b>	<b>17,691,846</b>	<b>17,691,846</b>	<b>17,691,846</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	790	2,671	1,825	475	475	475
526011 Dept Equipment Maintenance	3,954	3,542	3,115	2,675	2,675	2,675
526012 Vehicle Maintenance	1,127	924	2,200	4,750	4,750	4,750
526014 Radio Maintenance	1,072	0	200	200	200	200
526020 Computer Hardware Maintenance	0	135	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
HEALTH

<b>190 - Health</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
526021 Computer Software Maintenance	7,245	5,045	222,320	201,000	201,000	201,000
526022 Telephone Maintenance	0	143	0	700	700	700
526030 Building Maintenance	46,807	72,734	55,450	65,400	65,400	65,400
526040 Remodels and Site Improvements	4,935	1,284	6,000	1,000	1,000	1,000
526050 Grounds Maintenance	759	480	600	500	500	500
<b>Repairs and Maintenance Total</b>	<b>66,688</b>	<b>86,959</b>	<b>291,710</b>	<b>276,700</b>	<b>276,700</b>	<b>276,700</b>
<b>Rentals</b>						
527100 Vehicle Rental	106,767	130,893	113,775	124,300	124,300	124,300
527110 Fleet Leases	96,426	101,535	120,868	126,600	126,600	126,600
527120 Motor Pool Mileage	23,195	22,873	24,707	22,847	22,847	22,847
527130 Parking	747	1,246	5,450	12,340	12,340	12,340
527140 County Parking	0	0	0	660	660	660
527210 Building Rental Private	844,766	853,127	914,171	1,078,987	1,078,987	1,078,987
527300 Equipment Rental	106,110	110,828	112,250	105,495	105,495	105,495
<b>Rentals Total</b>	<b>1,178,011</b>	<b>1,220,501</b>	<b>1,291,221</b>	<b>1,471,229</b>	<b>1,471,229</b>	<b>1,471,229</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	350	350	350	350	350	350
528140 Malpractice Insurance Premiums	67,991	67,983	68,500	65,000	65,000	65,000
528410 Liability Claims	1,674	3,429	0	0	0	0
<b>Insurance Total</b>	<b>70,015</b>	<b>71,763</b>	<b>68,850</b>	<b>65,350</b>	<b>65,350</b>	<b>65,350</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	64,420	73,297	68,950	87,350	87,350	87,350
529120 Commercial Travel	7,461	8,371	4,250	6,050	6,050	6,050
529130 Meals	2,408	3,778	1,625	2,340	2,340	2,340
529140 Lodging	5,711	8,761	3,450	6,325	6,325	6,325
529210 Meetings	15,777	14,554	11,850	18,019	18,019	18,019
529220 Conferences	5,546	3,357	1,600	3,225	3,225	3,225
529230 Training	28,606	59,780	58,350	44,700	44,700	44,700
529250 Tuition Reimbursement	244	629	0	0	0	0
529300 Dues and Memberships	45,982	40,910	41,850	44,790	44,790	44,790
529650 Pre Employment Costs	3,885	5,660	4,237	5,078	5,078	5,078
529740 Fairs and Shows	100	29	50	42	42	42
529860 Permits	78	0	0	0	0	0
529910 Awards and Recognition	2,339	857	1,200	400	400	400
529998 Retroactive PERS Adjustments	5	0	0	0	0	0
529999 Miscellaneous Expense	34,984	26,592	116,379	229,850	229,850	229,850
<b>Miscellaneous Total</b>	<b>217,545</b>	<b>246,576</b>	<b>313,791</b>	<b>448,169</b>	<b>448,169</b>	<b>448,169</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
HEALTH

<b>190 - Health</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Materials and Services Total	20,575,091	21,151,414	24,655,380	21,146,353	21,146,353	21,146,353
<b>Administrative Charges</b>						
611100 County Admin Allocation	424,791	439,306	465,994	499,015	499,015	499,015
611210 Facilities Mgt Allocation	235,290	227,312	238,521	193,749	193,749	193,749
611220 Custodial Allocation	184,937	190,820	194,433	175,531	175,531	175,531
611230 Courier Allocation	16,674	19,315	20,355	22,937	22,937	22,937
611250 Risk Management Allocation	61,343	65,726	80,461	97,245	97,245	97,245
611255 Benefits Allocation	106,683	99,775	106,355	122,787	122,787	122,787
611260 Human Resources Allocation	374,779	332,937	371,450	392,402	392,402	392,402
611300 Legal Services Allocation	64,156	70,886	105,445	153,458	153,458	153,458
611400 Information Tech Allocation	861,945	1,005,016	941,726	1,038,591	1,038,591	1,038,591
611410 FIMS Allocation	459,691	479,240	534,748	595,764	595,764	595,764
611420 Telecommunications Allocation	167,331	169,741	147,523	135,860	135,860	135,860
611430 Info Tech Direct Charges	366,192	400,872	398,029	378,473	378,473	378,473
611600 Finance Allocation	575,641	594,614	601,014	639,150	639,150	639,150
611800 MCBEE Allocation	36,135	45,928	27,264	46,112	46,112	46,112
614100 Liability Insurance Allocation	146,000	104,700	165,200	194,000	194,000	194,000
614200 WC Insurance Allocation	117,600	126,200	99,700	105,000	105,000	105,000
Administrative Charges Total	4,199,188	4,372,388	4,498,218	4,790,074	4,790,074	4,790,074
<b>Capital Outlay</b>						
531600 Computer Hardware Capital	0	0	18,000	0	0	0
531700 Computer Software Capital	16,948	0	0	0	0	0
534600 Site Improvements	5,097	14,469	456,852	229,021	229,021	229,021
Capital Outlay Total	22,045	14,469	474,852	229,021	229,021	229,021
<b>Transfers Out</b>						
561595 Transfer to Fleet Acquisition	14,952	21,960	38,000	0	0	0
Transfers Out Total	14,952	21,960	38,000	0	0	0
<b>Contingency</b>						
571010 Contingency	0	0	2,292,843	5,801,627	5,801,627	5,801,627
Contingency Total	0	0	2,292,843	5,801,627	5,801,627	5,801,627
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	8,500,905	9,844,469	9,844,469	9,844,469

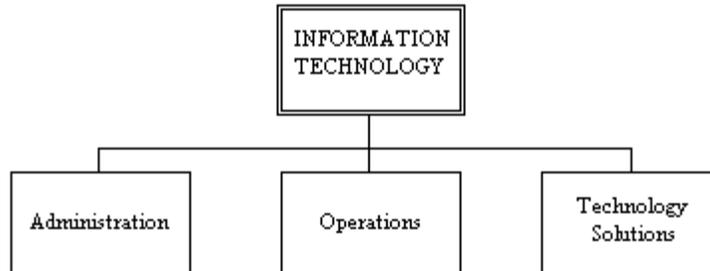
MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 HEALTH

<b>190 - Health</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Ending Fund Balance Total	0	0	8,500,905	9,844,469	9,844,469	9,844,469
Health Total	50,360,611	52,035,161	70,025,285	74,141,984	74,141,984	74,141,984
Health Grand Total	50,360,611	52,035,161	70,025,285	74,141,984	74,141,984	74,141,984

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

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# INFORMATION TECHNOLOGY



## MISSION STATEMENT

The Information Technology Department's mission is to enhance the business of Marion County by providing core technologies and services that support business requirements and maximize the utilization of County resources.

## GOALS AND OBJECTIVES

- Goal 1      Maintain a "Technology Roadmap" to include enterprise and department specific projects and elements, capacity planning, asset management, application development, timeline and financial requirements.
- Objective 1      Maintain and communicate current and future technology plans with a current and accurate Roadmap.
  - Objective 2      Mature project management processes through the inclusion of asset management, lifecycle management and service delivery management.
  - Objective 3      Create a formal process to update and approve future plans; ensuring consideration is given to capacity, resource management, priority, security, maintenance and operational impacts.
- Goal 2      Create an Information Technology environment that is efficient and effective by leveraging industry best practice for process development.
- Objective 1      Formalize the design of new or changed technology to leverage existing assets, networks, security, maintenance, and supportability.
  - Objective 2      Create formal processes for transitioning new or changed services into operation by utilizing service acceptance criteria from project status to operational status.
  - Objective 3      Expand formalized change management process to ensure proper planning and proactive testing processes are in place; define and expand services using standardized change and documentation process management.

MARION COUNTY FY 2014-15 BUDGET  
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INFORMATION TECHNOLOGY

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- Goal 3 Further develop and strengthen a project management program that leverages standards, organizational structure, business analysis, and other industry standard best practices.
- Objective 1 Familiarize staff with project management and business analysis tools and techniques, and maintain a standardized Project Management process.
  - Objective 2 Develop processes to enable delivery of successful technology projects and Project Management templates for documentation consistency.
  - Objective 3 Manage the project(s) plan; monitor the schedule and budget; develop business line partnerships in the development and delivery of technology solutions; and formalize and renew the system development lifecycle program.
- Goal 4 Focus on developing direct service department partnerships through consistent and reliable service delivery.
- Objective 1 Enhance services to county departments whenever possible.
  - Objective 2 Monitor and deliver continuous improvement of all aspects of service delivery.
  - Objective 3 Promote flexibility, demonstrate leadership, and be solution creators.

### **DEPARTMENT OVERVIEW**

The Marion County Information Technology (IT) Department provides expertise, technical support and customer service and has developed strategic partnerships with all county departments through three programs: Operations, Technology Solutions and Administration.

These programs provide technology services which include network services, applications programming and support, security administration, project management and desktop service and support. IT strives to provide technology solutions and services to meet the requirements of the county through management of system lifecycle phases, leveraging existing technologies to meet new requirements and replacing systems that cannot be enhanced.

Information Technology is part of the County's central services function. IT is headed by the Information Technology Director/CIO who reports directly to the Chief Administrative Officer.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

<i>Resource and Requirement Summary</i>					
Information Technology	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	95,386	88,963	82,360	83,000	0.78%
Admin Cost Recovery	7,639,249	8,248,766	8,254,351	8,357,533	1.25%
General Fund Transfers	30,765	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>7,765,400</b>	<b>8,337,729</b>	<b>8,336,711</b>	<b>8,440,533</b>	<b>1.25%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	4,093,223	4,176,415	4,262,892	4,292,619	0.70%
Fringe Benefits	1,849,968	1,994,495	2,013,627	2,084,092	3.50%
<b>Total Personnel Services</b>	<b>5,943,190</b>	<b>6,170,911</b>	<b>6,276,519</b>	<b>6,376,711</b>	<b>1.60%</b>
Materials and Services					
Supplies	20,010	11,463	24,200	20,800	-14.05%
Materials	286,884	515,491	249,273	248,809	-0.19%
Communications	230,539	230,760	248,924	222,850	-10.47%
Utilities	9,357	5,571	8,860	36,600	313.09%
Contracted Services	19,361	32,887	118,175	32,600	-72.41%
Repairs and Maintenance	787,733	842,939	888,716	940,474	5.82%
Rentals	107,400	111,169	120,444	70,011	-41.87%
Miscellaneous	27,896	38,654	50,303	52,700	4.77%
<b>Total Materials and Services</b>	<b>1,489,180</b>	<b>1,788,933</b>	<b>1,708,895</b>	<b>1,624,844</b>	<b>-4.92%</b>
Administrative Charges	312,972	301,554	315,297	402,978	27.81%
Capital Outlay	20,059	76,331	36,000	36,000	0.00%
<b>TOTAL REQUIREMENTS</b>	<b>7,765,401</b>	<b>8,337,729</b>	<b>8,336,711</b>	<b>8,440,533</b>	<b>1.25%</b>
<b>FTE</b>	54.00	54.00	53.00	53.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

**PROGRAMS**

The Information Technology budget for FY 14-15 is allocated to three programs and a total staff of 53 FTE. The program areas will continue to focus on delivering cost effective service provisioning ensuring accountability throughout the life cycle of projects, systems and services.

The structure builds on three areas of work and responsibility:

- (1) Administration provides traditional services to staff and IT related procurement and budget management;
- (2) Technology Solutions focuses on delivering business solutions; application enhancements; new technology development; business process improvement; business analysis and project management; and
- (3) Operations provides network operations management; installed systems and application support; database administration and support; and desktop support, service and training.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
IT Administration	742,284	533,896	488,284	458,551	-6.09%
IT Operations	3,538,253	4,050,035	3,889,922	3,906,427	0.42%
Technology Solutions	3,484,863	3,753,798	3,958,505	4,075,555	2.96%
<b>TOTAL RESOURCES</b>	<b>7,765,400</b>	<b>8,337,729</b>	<b>8,336,711</b>	<b>8,440,533</b>	<b>1.25%</b>
<b>REQUIREMENTS</b>					
IT Administration	742,284	533,896	488,284	458,551	-6.09%
IT Operations	3,538,253	4,050,035	3,889,922	3,906,427	0.42%
Technology Solutions	3,484,863	3,753,798	3,958,505	4,075,555	2.96%
<b>TOTAL REQUIREMENTS</b>	<b>7,765,400</b>	<b>8,337,729</b>	<b>8,336,711</b>	<b>8,440,533</b>	<b>1.25%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

**IT Administration Program**

- Provides the overall direction and management of IT department programs and resources; sets strategic planning and direction for the development of IT leadership.
- Provides budget development, management and reporting.
- Develops enterprise training and business analysis oversight.
- Provides essential employment-related services: time reporting, personnel management, professional development, recognition and reward programs, and overall development of staff including IT staff competencies, customer satisfaction surveys and training requirements to enable staff to perform their roles effectively.

**Program Summary**

Information Technology

Program: IT Administration

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	742,284	533,896	488,284	458,551	-6.09%
<b>TOTAL RESOURCES</b>	<b>742,284</b>	<b>533,896</b>	<b>488,284</b>	<b>458,551</b>	<b>-6.09%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	252,155	312,320	216,595	216,595	0.00%
Fringe Benefits	121,266	160,780	117,678	119,857	1.85%
<b>Total Personnel Services</b>	<b>373,421</b>	<b>473,100</b>	<b>334,273</b>	<b>336,452</b>	<b>0.65%</b>
Materials and Services					
Supplies	6,599	4,656	4,000	6,000	50.00%
Materials	13,090	1,207	2,700	0	-100.00%
Communications	619	696	1,160	165	-85.78%
Utilities	0	0	5,860	33,600	473.38%
Contracted Services	6,691	7,018	7,200	13,300	84.72%
Repairs and Maintenance	6,227	420	500	500	0.00%
Rentals	14,891	12,158	104,504	30,541	-70.78%
Miscellaneous	7,774	12,301	10,240	15,400	50.39%
<b>Total Materials and Services</b>	<b>55,892</b>	<b>38,457</b>	<b>136,164</b>	<b>99,506</b>	<b>-26.92%</b>
Administrative Charges	312,972	22,338	17,847	22,593	26.59%
<b>TOTAL REQUIREMENTS</b>	<b>742,285</b>	<b>533,896</b>	<b>488,284</b>	<b>458,551</b>	<b>-6.09%</b>
<b>FTE</b>	<b>3.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

**FTE By Position Title By Program**

<b>Program: IT Administration</b>	
<b>Position Title</b>	<b>FTE</b>
Administrative Assistant	1.00
Information Technology Director	1.00
Management Analyst 1	1.00
<b>Program IT Administration FTE Total:</b>	<b>3.00</b>

**IT Administration Program Budget Justification**

RESOURCES

The Information Technology Administration Program is funded entirely by a departmental allocation.

REQUIREMENTS

FTE

The Administration Program has 3.0 FTE positions budgeted for FY 14-15.

Personnel Services

Normal Personnel Services increases attributed to step increases and fringe benefit increases are included in the FY14-15 Personnel Services expenditures.

Materials and Services

Materials and Services changes include centralizing all office supplies purchases to Administration, increasing small office equipment expenditures to replace aging office chairs, and identifying training funds for leadership development.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments services and liability and workers compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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INFORMATION TECHNOLOGY

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**IT Operations Program**

- Manages the operations of the County's IT systems and services including customer service and support, business system administration and management; network management, administration and support; and facilities, information and technology security (cyber security and data protection).
- The Technical Support team provides support to the County departments via the Service Desk, providing customer service and support for IT service and related activity including: hardware and software installation, cameras and video, voice (telephone) and data (desktop) device service, support in the use of desktop applications, and direct support for enterprise technology transitions (e.g., Windows 7 project).
- The Network Operations team is responsible for servers, storage, the County's private network, computer facilities, security, capacity planning and network applications.
- The Database and Systems group provides technical support to customers directly and indirectly through the service desk and field support teams.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

**Program Summary**

Information Technology

Program: IT Operations

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	95,386	88,963	82,360	83,000	0.78%
Admin Cost Recovery	3,442,867	3,961,073	3,807,562	3,823,427	0.42%
<b>TOTAL RESOURCES</b>	<b>3,538,253</b>	<b>4,050,035</b>	<b>3,889,922</b>	<b>3,906,427</b>	<b>0.42%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,779,766	1,787,271	1,769,115	1,764,399	-0.27%
Fringe Benefits	833,086	868,829	844,476	873,807	3.47%
Total Personnel Services	<b>2,612,852</b>	<b>2,656,099</b>	<b>2,613,591</b>	<b>2,638,206</b>	<b>0.94%</b>
Materials and Services					
Supplies	13,154	6,806	20,200	14,800	-26.73%
Materials	235,301	509,569	246,073	248,809	1.11%
Communications	226,913	227,496	243,534	222,685	-8.56%
Utilities	6,129	2,424	3,000	3,000	0.00%
Contracted Services	6,625	2,021	85,975	4,500	-94.77%
Repairs and Maintenance	364,336	411,458	462,884	519,795	12.29%
Rentals	47,613	54,112	15,440	30,955	100.49%
Miscellaneous	5,270	20,388	24,910	14,150	-43.20%
Total Materials and Services	<b>905,342</b>	<b>1,234,274</b>	<b>1,102,016</b>	<b>1,058,694</b>	<b>-3.93%</b>
Administrative Charges	0	135,421	138,315	173,527	25.46%
Capital Outlay	20,059	24,241	36,000	36,000	0.00%
<b>TOTAL REQUIREMENTS</b>	<b>3,538,253</b>	<b>4,050,035</b>	<b>3,889,922</b>	<b>3,906,427</b>	<b>0.42%</b>
<b>FTE</b>	23.25	24.25	23.25	22.85	-1.7%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 INFORMATION TECHNOLOGY

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**FTE By Position Title By Program**

<b>Program: IT Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Database Administrator	1.20
GIS Analyst 2	0.25
GIS Analyst 3	0.75
Info Technology Manager	1.00
Info Technology Supervisor	1.00
IT Program Manager	0.75
IT Systems Analyst	1.00
Network Analyst 2	1.00
Network Analyst 3	4.00
Programmer Analyst 3	1.00
Support Specialist	6.90
Support Technician	1.00
Telecommunications Technician	2.00
Telecommunications Technician-Sr	1.00
<b>Program IT Operations FTE Total:</b>	<b>22.85</b>

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**IT Operations Program Budget Justification**

RESOURCES

The Information Technology Operations Program is funded based on a department allocation which includes usage of the network, phones and usage (some external funding) and Support services factors (the number of service tickets and devices).

REQUIREMENTS

FTE

The Operations Program has 22.85 FTE positions budgeted for FY 14-15. Significant changes to this program include dedicating .75 FTE to support Video Surveillance and Security and .20 FTE to Training, with no increase in staffing. Additional minor changes were made to align staffing with projected upcoming projects.

Personnel Services

The Personnel Services overall decrease reflects organizational changes of .40 FTE from the Operations Program to Technology Solutions Program. Normal Personnel Services increases attributed to step increases and fringe benefit cost increases are included in the FY 14-15 Personnel Services Expenditures.

Materials and Services

The major changes in Materials and Services are increased maintenance fees from vendors and additional fees from the expansion of core county systems. Large maintenance fee increases include: Oracle financial application modules, Tax and Assessment modules, new equipment in support of enhanced network performance and a refresh of the virtual server system. Information Technology has been able to temporarily reduce some equipment replacement costs as a result of approved Capital Projects that have funded new equipment and technology over the past two years. Two approved Decision Packagees added \$31,695 for building rent a Public Works and \$52,758 for software and hardware maintenance.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service department's services and liability and workers compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Capital Outlay projects include server replacement under this program. Currently \$36,000 in funding will replace servers that are at end-of-life.

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**Technology Solutions Program**

- Primary responsibility for application and technology changes and/or enhancements; application development and management; project management direction, oversight and documentation; business analysis, and business process improvement.
- Provide IT customer points of contact for business line/department, ensure projects are properly managed and aligned with the needs of the enterprise, business and technology objectives, system development and lifecycle management.
- Coordinates services in partnership with the Operations program to ensure security, capacity, availability, and support meets the enterprise, business and technology needs in a sustainable operational environment.

**Program Summary**

Information Technology	Program: Technology Solutions				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	3,454,097	3,753,798	3,958,505	4,075,555	2.96%
General Fund Transfers	30,765	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>3,484,863</b>	<b>3,753,798</b>	<b>3,958,505</b>	<b>4,075,555</b>	<b>2.96%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	2,061,301	2,076,825	2,277,182	2,311,625	1.51%
Fringe Benefits	895,616	964,886	1,051,473	1,090,428	3.70%
Total Personnel Services	<b>2,956,917</b>	<b>3,041,711</b>	<b>3,328,655</b>	<b>3,402,053</b>	<b>2.21%</b>
Materials and Services					
Supplies	257	0	0	0	n.a.
Materials	38,492	4,714	500	0	-100.00%
Communications	3,007	2,568	4,230	0	-100.00%
Utilities	3,227	3,148	0	0	n.a.
Contracted Services	6,045	23,848	25,000	14,800	-40.80%
Repairs and Maintenance	417,170	431,061	425,332	420,179	-1.21%
Rentals	44,896	44,899	500	8,515	1,603.00%
Miscellaneous	14,852	5,965	15,153	23,150	52.78%
Total Materials and Services	<b>527,945</b>	<b>516,202</b>	<b>470,715</b>	<b>466,644</b>	<b>-0.86%</b>
Administrative Charges	0	143,795	159,135	206,858	29.99%
Capital Outlay	0	52,090	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>3,484,863</b>	<b>3,753,798</b>	<b>3,958,505</b>	<b>4,075,555</b>	<b>2.96%</b>
<b>FTE</b>	27.75	25.75	26.75	27.15	1.5%

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**FTE By Position Title By Program**

<b>Program: Technology Solutions</b>	
<b>Position Title</b>	<b>FTE</b>
Business Systems Analyst	1.00
Computer Forensics Specialist	1.00
Database Administrator	0.80
Database Administrator-Sr	1.00
GIS Analyst 2	1.75
GIS Analyst 3	1.25
Info Technology Manager	2.00
IT Program Manager	0.25
IT Systems Analyst	1.00
Programmer Analyst 1	1.00
Programmer Analyst 2	6.00
Programmer Analyst 3	9.00
Senior Project Manager	1.00
Support Specialist	0.10
<b>Program Technology Solutions FTE Total:</b>	<b>27.15</b>

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**Technology Solutions Program Budget Justification**

RESOURCES

The Technology Solutions Program is funded based on a department allocation which includes FIMS allocation, GIS usage and direct charges to departments.

REQUIREMENTS

FTE

The Technology Solutions Program has 27.15 FTE for FY 14-15, an increase of 0.40 FTE transferred from IT Operations program area. The transfer of FTE in Project Management and Training is to support large Enterprise projects for business process enhancements.

Personnel Services

The Personnel Services overall increase reflects organizational changes and the move of 0.40 FTE from the Operations program. Normal Personnel Services increases attributed to step increases and fringe benefit cost increases are included in the FY 14-15 Personnel Services expenditures.

Materials and Services

Materials and Services changes reflect some migration of ongoing costs to operations and removal of one-time expenditures.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service department's services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

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**FUNDS**

The Information Technology department budget is part of the central services fund.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 580 Central Services	7,765,400	8,337,729	8,336,711	8,440,533	100.00%
<b>TOTAL RESOURCES</b>	<b>7,765,400</b>	<b>8,337,729</b>	<b>8,336,711</b>	<b>8,440,533</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	7,765,400	8,337,729	8,336,711	8,440,533	100.00%
<b>TOTAL REQUIREMENTS</b>	<b>7,765,400</b>	<b>8,337,729</b>	<b>8,336,711</b>	<b>8,440,533</b>	<b>100.0%</b>

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Successfully completed the Oracle Financial system upgrade to Release 12 (R12), and subsequently implemented smaller packages to include priority requests, year-end patching and process efficiencies.
- Completed a major software revision in the "Raintree Application", the primary application utilized by the Health Department, enabling the ALERT interface with State of Oregon Department of Human Services for automatic reporting of immunizations. This automation saves substantial manual entry efforts and reduces the potential for error.
- Successfully completed the migration from PermitsPlus system to new web-based ePermitting software provided by the State of Oregon. This allows for the retirement of several old software and hardware subsystems.
- Implemented conversion to 'Windows Operating System 7', placing 1800 new or refreshed desktop and laptop devices county-wide with updates and verification of successful application migration and deployment.
- Implemented a virtual platform for Oracle financial systems, replacing the stand-alone SUN systems, adding higher access availability and avoiding future maintenance cost increases.
- Successfully installed an Enterprise sequel server database virtual server environment to support key business applications.
- Implemented DDACTS (Data Driven Approach to Crime and Traffic Safety) for the Sheriff's Office, which included implementing E-Crash and E-Cities software and hardware to the Enforcement fleet, as well as implementing Omega CrimeView Dashboard software to analyze SO datasets with the purpose of informing and optimizing traffic, patrol and safety based strategies.
- Implemented ArcGIS Online, which provides County users the ability to create and maintain their own maps and data, and easily imbed them in existing departmental web pages. ArcGIS Online web maps can be designed, implemented, generated and delivered on the web.
- Implemented an Electronic W-4 form for the Finance department. The electronic form streamlines the process of submitting W-4 forms and reduces common errors by validating the forms before they are submitted. It also reduces the security risk of sending paper W-4 forms via interoffice mail.
- Built a new Content Management environment to support conversion of internet and intranet sites.

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**KEY INDICATORS**

**# 1: Application Consolidation and Support**

**Definition and Purpose**

Indicators for applications consolidation and support measure the ability to reduce application support costs.

**Significance**

This key indicator was carried forward from 2011-2012 to continue to monitor our progress in reducing the total number of applications in use through consolidation and leveraging enterprise applications. This indicator supports the county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Total Technology Maintenance Costs

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
\$745,343	\$778,977	\$834,563	\$923,600	\$ 1,000,000

Number of Applications

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
489	449	438	764	854

**Explanation of Trends and Changes**

These indicators give information on progress made toward lowering the overall number and cost of application support while decreasing the number of applications overall and improving the utilization of existing investments. During the Windows 7 implementation, additional applications and departmental tools have been identified and added to the Applications Inventory.

**# 2: Customer Service**

**Definition and Purpose**

Indicators for customer service measure our ability to provide service that is of value to our customers.

**Significance**

This key indicator was chosen to indicate trends in customer satisfaction and supports the county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

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**Data Units Calendar Year**

Total customer tickets

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
11,198	9,825	9534	9400	9400

Average customer response (5 is Max)

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
4.8 Very Satisfied				

**Explanation of Trends and Changes**

These indicators give information on our ability to provide service to the county in alignment with the needs of the business. In addition to the customer survey responses, meetings are held with department(s) leadership and IT business managers to review priorities and work activities.

**# 3: Technology Health**

**Definition and Purpose**

Indicators for technology health measure the department's ability to perform their functions to provide services via applications and systems.

**Significance**

These key indicators were chosen to indicate the availability of enterprise systems and key mission critical applications and supports county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Total hours available to use Enterprise Systems / All potential hours per year = % uptime

FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate
8722 / 8760 = 99.56%	8733 / 8760 = 99.7%	8724.5 / 8760 = 99.56%	8728 / 8760=99.63%

Estimated un-planned unavailable hours

FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate
38	35.5	34	32

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**Explanation of Trends and Changes**

These indicators provide information on the health and usage of our systems in terms of employee productivity for both IT and users.

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**Resources by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Charges for Services</b>						
341620 User Fees	11,732	7,066	4,800	6,125	6,125	6,125
344250 Telephone Use Reimbursement	83,654	81,897	77,560	76,875	76,875	76,875
<b>Charges for Services Total</b>	<b>95,386</b>	<b>88,963</b>	<b>82,360</b>	<b>83,000</b>	<b>83,000</b>	<b>83,000</b>
<b>Admin Cost Recovery</b>						
411400 Information Tech Allocation	5,920,858	6,507,151	7,167,490	7,231,801	7,231,801	7,231,801
411410 FIMS Allocation	1,626,847	1,741,615	1,086,861	1,125,732	1,125,732	1,125,732
411800 MCBEE Allocation	91,544	0	0	0	0	0
<b>Admin Cost Recovery Total</b>	<b>7,639,249</b>	<b>8,248,766</b>	<b>8,254,351</b>	<b>8,357,533</b>	<b>8,357,533</b>	<b>8,357,533</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	30,765	0	0	0	0	0
<b>General Fund Transfers Total</b>	<b>30,765</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Central Services Total</b>	<b>7,765,400</b>	<b>8,337,729</b>	<b>8,336,711</b>	<b>8,440,533</b>	<b>8,440,533</b>	<b>8,440,533</b>

Information Technology Grand Total	7,765,400	8,337,729	8,336,711	8,440,533	8,440,533	8,440,533
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**Requirements by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(61,200)	0	0	0
511110 Regular Wages	3,308,834	3,354,326	4,157,084	4,132,308	4,132,308	4,132,308
511120 Temporary Wages	28,465	38,865	0	0	0	0
511130 Vacation Pay	223,179	247,232	0	0	0	0
511140 Sick Pay	166,453	169,365	0	0	0	0
511150 Holiday Pay	161,657	170,071	0	0	0	0
511160 Comp Time Pay	88	44	0	0	0	0
511210 Compensation Credits	132,252	123,982	123,148	118,071	118,071	118,071
511220 Pager Pay	39,210	39,105	39,000	39,000	39,000	39,000
511240 Leave Payoff	16,022	19,437	0	0	0	0
511280 Cell Phone Pay	339	903	0	0	0	0
511290 Health Insurance Waiver Pay	3,259	5,759	4,860	3,240	3,240	3,240
511420 Premium Pay	13,465	7,327	0	0	0	0
<b>Salaries and Wages Total</b>	<b>4,093,223</b>	<b>4,176,415</b>	<b>4,262,892</b>	<b>4,292,619</b>	<b>4,292,619</b>	<b>4,292,619</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	(28,800)	0	0	0
512110 PERS	627,508	632,384	651,334	642,296	642,296	642,296
512120 401K	26,139	25,574	28,088	25,440	25,440	25,440
512130 PERS Debt Service	182,611	196,891	199,257	223,314	223,314	223,314
512140 PERS Rate Subsidy	(105,186)	0	0	0	0	0
512200 FICA	309,603	315,728	325,433	322,825	322,825	322,825
512310 Medical Insurance	678,351	695,799	717,000	741,754	741,754	741,754
512320 Dental Insurance	61,727	62,760	69,000	72,000	72,000	72,000
512330 Group Term Life Insurance	13,770	7,281	5,456	5,910	5,910	5,910
512340 Long Term Disability Insurance	22,369	24,520	21,671	24,234	24,234	24,234
512400 Unemployment Insurance	16,414	16,766	20,140	21,268	21,268	21,268
512520 Workers Comp Insurance	1,279	1,359	1,563	1,566	1,566	1,566
512600 Wellness Program	2,000	2,030	2,061	2,061	2,061	2,061
512610 Employee Assistance Program	1,382	1,402	1,424	1,424	1,424	1,424
512700 County HSA Contributions	12,000	12,000	0	0	0	0
<b>Fringe Benefits Total</b>	<b>1,849,968</b>	<b>1,994,495</b>	<b>2,013,627</b>	<b>2,084,092</b>	<b>2,084,092</b>	<b>2,084,092</b>
<b>Personnel Services Total</b>	<b>5,943,190</b>	<b>6,170,911</b>	<b>6,276,519</b>	<b>6,376,711</b>	<b>6,376,711</b>	<b>6,376,711</b>

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<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	6,497	4,512	8,700	6,000	6,000	6,000
521070 Departmental Supplies	10,346	3,971	12,000	10,000	10,000	10,000
521080 Food Supplies	33	23	0	0	0	0
521190 Publications	134	193	0	0	0	0
521210 Gasoline	3,001	2,763	3,500	4,800	4,800	4,800
<b>Supplies Total</b>	20,010	11,463	24,200	20,800	20,800	20,800
<b>Materials</b>						
522110 Batteries	6	483	0	0	0	0
522140 Small Tools	0	74	0	0	0	0
522150 Small Office Equipment	17,246	9,260	3,000	500	500	500
522160 Small Departmental Equipment	400	610	1,100	0	0	0
522170 Computers Non Capital	176,197	204,325	227,973	243,309	243,309	243,309
522180 Software	93,035	300,739	17,200	5,000	5,000	5,000
<b>Materials Total</b>	286,884	515,491	249,273	248,809	248,809	248,809
<b>Communications</b>						
523010 Telephone Equipment	1,672	5,121	1,000	1,000	1,000	1,000
523020 Phone and Communication Svcs	188,211	164,836	186,000	188,940	188,940	188,940
523040 Data Connections	19,663	23,402	29,504	20,220	20,220	20,220
523050 Postage	102	42	100	80	80	80
523060 Cellular Phones	8,934	10,286	9,170	12,200	12,200	12,200
523070 Pagers	342	313	350	410	410	410
523090 Long Distance Charges	11,614	26,759	22,800	0	0	0
<b>Communications Total</b>	230,539	230,760	248,924	222,850	222,850	222,850
<b>Utilities</b>						
524010 Electricity	3,083	2,115	5,860	33,600	33,600	33,600
524040 Natural Gas	1,670	1,084	0	0	0	0
524050 Water	462	134	0	0	0	0
524070 Sewer	792	196	0	0	0	0
524090 Garbage Disposal and Recycling	3,350	2,042	3,000	3,000	3,000	3,000
<b>Utilities Total</b>	9,357	5,571	8,860	36,600	36,600	36,600
<b>Contracted Services</b>						
525175 Temporary Staffing	0	0	79,000	0	0	0
525350 Janitorial Services	0	0	975	0	0	0
525450 Subscription Services	4,684	14,323	13,000	7,900	7,900	7,900
525710 Printing Services	30	0	0	0	0	0
525715 Advertising	2,381	143	0	0	0	0
525999 Other Contracted Services	12,266	18,421	25,200	24,700	24,700	24,700
<b>Contracted Services Total</b>	19,361	32,887	118,175	32,600	32,600	32,600

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<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	260	0	0	0	0
526011 Dept Equipment Maintenance	70	7,249	4,000	5,000	5,000	5,000
526014 Radio Maintenance	1,223	0	0	0	0	0
526020 Computer Hardware Maintenance	99,428	87,686	129,708	149,863	149,863	149,863
526021 Computer Software Maintenance	679,549	746,878	752,508	785,111	785,111	785,111
526022 Telephone Maintenance	0	0	1,500	0	0	0
526030 Building Maintenance	4,005	866	1,000	500	500	500
526040 Remodels and Site Improvements	3,459	0	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>787,733</b>	<b>842,939</b>	<b>888,716</b>	<b>940,474</b>	<b>940,474</b>	<b>940,474</b>
<b>Rentals</b>						
527100 Vehicle Rental	251	711	0	0	0	0
527110 Fleet Leases	8,625	9,900	11,620	12,300	12,300	12,300
527120 Motor Pool Mileage	2,455	1,809	2,550	2,000	2,000	2,000
527130 Parking	0	14	0	0	0	0
527140 County Parking	1,320	1,480	1,320	1,800	1,800	1,800
527200 Building Rental County	0	0	0	23,370	23,370	23,370
527210 Building Rental Private	89,443	91,910	99,954	0	0	0
527240 Condo Assn Assessments	0	0	0	25,541	25,541	25,541
527300 Equipment Rental	5,306	5,345	5,000	5,000	5,000	5,000
<b>Rentals Total</b>	<b>107,400</b>	<b>111,169</b>	<b>120,444</b>	<b>70,011</b>	<b>70,011</b>	<b>70,011</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	683	517	850	800	800	800
529120 Commercial Travel	1,188	965	3,600	3,200	3,200	3,200
529130 Meals	217	664	1,865	2,850	2,850	2,850
529140 Lodging	1,599	2,823	3,660	5,950	5,950	5,950
529210 Meetings	2,257	2,062	1,000	3,000	3,000	3,000
529220 Conferences	1,024	610	500	500	500	500
529230 Training	19,948	27,079	36,328	34,400	34,400	34,400
529300 Dues and Memberships	698	585	500	0	0	0
529650 Pre Employment Costs	131	10	0	0	0	0
529840 Professional Licenses	150	0	0	0	0	0
529860 Permits	0	75	0	0	0	0
529910 Awards and Recognition	0	2,882	2,000	2,000	2,000	2,000
529999 Miscellaneous Expense	0	381	0	0	0	0
<b>Miscellaneous Total</b>	<b>27,896</b>	<b>38,654</b>	<b>50,303</b>	<b>52,700</b>	<b>52,700</b>	<b>52,700</b>
<b>Materials and Services Total</b>	<b>1,489,180</b>	<b>1,788,933</b>	<b>1,708,895</b>	<b>1,624,844</b>	<b>1,624,844</b>	<b>1,624,844</b>

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<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	63,591	67,896	72,152	72,164	72,164	72,164
611210 Facilities Mgt Allocation	11,056	7,289	7,777	76,849	76,849	76,849
611220 Custodial Allocation	31,832	31,828	34,863	51,033	51,033	51,033
611230 Courier Allocation	2,545	3,000	3,110	3,251	3,251	3,251
611250 Risk Management Allocation	12,473	12,553	12,817	13,888	13,888	13,888
611255 Benefits Allocation	16,289	15,493	16,247	17,398	17,398	17,398
611260 Human Resources Allocation	57,223	51,697	56,743	55,602	55,602	55,602
611300 Legal Services Allocation	4,109	6,985	7,790	6,771	6,771	6,771
611600 Finance Allocation	54,750	53,335	57,150	56,125	56,125	56,125
611800 MCBEE Allocation	5,504	7,378	4,448	7,197	7,197	7,197
614100 Liability Insurance Allocation	28,900	17,600	23,300	23,800	23,800	23,800
614200 WC Insurance Allocation	24,700	26,500	18,900	18,900	18,900	18,900
<b>Administrative Charges Total</b>	<b>312,972</b>	<b>301,554</b>	<b>315,297</b>	<b>402,978</b>	<b>402,978</b>	<b>402,978</b>
<b>Capital Outlay</b>						
531600 Computer Hardware Capital	0	76,331	16,000	36,000	36,000	36,000
531700 Computer Software Capital	20,059	0	20,000	0	0	0
<b>Capital Outlay Total</b>	<b>20,059</b>	<b>76,331</b>	<b>36,000</b>	<b>36,000</b>	<b>36,000</b>	<b>36,000</b>
<b>Central Services Total</b>	<b>7,765,401</b>	<b>8,337,729</b>	<b>8,336,711</b>	<b>8,440,533</b>	<b>8,440,533</b>	<b>8,440,533</b>
<b>Information Technology Grand Total</b>	<b>7,765,401</b>	<b>8,337,729</b>	<b>8,336,711</b>	<b>8,440,533</b>	<b>8,440,533</b>	<b>8,440,533</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENTAL  
INFORMATION TECHNOLOGY

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MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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## JUSTICE COURT



### MISSION STATEMENT

Our mission is to provide a forum for the fair and impartial adjudication of motor vehicle violations, small claims, and to resolve these cases rapidly and efficiently in an environment that is fair for all concerned. We do this in a manner that promotes and upholds the integrity and independence of the judiciary, thereby maximizing the community's confidence in the court.

### GOALS AND OBJECTIVES

Goal 1 Provide a forum for the fair and impartial adjudication of minor traffic offenses and civil claims.

### DEPARTMENT OVERVIEW

On October 30, 2013, the Marion County Board of Commissioners, by Order 13-101, consolidated the three court locations into one. This was accomplished by establishing a new consolidated Marion County Justice Court and District effective July 1, 2014.

The Justice Court is funded by Marion County. Minor traffic offenses and small civil claims (\$10,000 or less) are heard in this court. In addition, the Justice Court can hear cases relating to violations of county ordinances, such as charges of excessive noise or dogs running at large.

MARION COUNTY FY 2014-15 BUDGET

JUSTICE COURTBY DEPARTMENT

<i>Resource and Requirement Summary</i>					
Justice Court	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	843,777	890,193	966,466	898,946	-6.99%
<b>TOTAL RESOURCES</b>	<b>843,777</b>	<b>890,193</b>	<b>966,466</b>	<b>898,946</b>	<b>-6.99%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	352,702	364,159	373,358	402,844	7.90%
Fringe Benefits	233,248	249,763	257,998	266,209	3.18%
Total Personnel Services	<b>585,950</b>	<b>613,922</b>	<b>631,356</b>	<b>669,053</b>	<b>5.97%</b>
Materials and Services					
Supplies	9,442	9,684	16,250	13,000	-20.00%
Materials	925	0	8,074	0	-100.00%
Communications	15,924	14,842	12,859	12,060	-6.21%
Utilities	7,741	7,789	9,041	10,500	16.14%
Contracted Services	33,629	39,008	64,189	17,275	-73.09%
Repairs and Maintenance	0	1,059	463	500	7.99%
Rentals	98,485	102,369	108,486	60,220	-44.49%
Insurance	100	100	100	100	0.00%
Miscellaneous	1,515	1,794	1,722	3,465	101.22%
Total Materials and Services	<b>167,761</b>	<b>176,645</b>	<b>221,184</b>	<b>117,120</b>	<b>-47.05%</b>
Administrative Charges	90,067	99,627	113,926	112,773	-1.01%
<b>TOTAL REQUIREMENTS</b>	<b>843,777</b>	<b>890,193</b>	<b>966,466</b>	<b>898,946</b>	<b>-6.99%</b>
<b>FTE</b>	8.75	9.00	9.00	8.50	-5.6%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**PROGRAMS**

The Justice Court budget was allocated to two programs up to fiscal year 2014-15 then consolidated into one new program. This is shown on the following table:

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
East Marion Justice Court	498,630	523,320	538,688	0	-100.00%
North Marion Justice Court	345,147	366,873	390,704	0	-100.00%
Marion County Justice Court	0	0	37,074	898,946	2,324.73%
<b>TOTAL RESOURCES</b>	<b>843,777</b>	<b>890,193</b>	<b>966,466</b>	<b>898,946</b>	<b>-6.99%</b>
<b>REQUIREMENTS</b>					
East Marion Justice Court	498,630	523,320	538,688	0	-100.00%
North Marion Justice Court	345,147	366,873	390,704	0	-100.00%
Marion County Justice Court	0	0	37,074	898,946	2,324.73%
<b>TOTAL REQUIREMENTS</b>	<b>843,777</b>	<b>890,193</b>	<b>966,466</b>	<b>898,946</b>	<b>-6.99%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**East Marion Justice Court Program**

- The East Marion Justice Court is consolidated with the North Marion Justice Court beginning July 1, 2014.
- The East Marion Justice Court Program is closed.

**Program Summary**

Justice Courts	Program: East Marion Justice Court				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	498,630	523,320	538,688	0	-100.00%
<b>TOTAL RESOURCES</b>	<b>498,630</b>	<b>523,320</b>	<b>538,688</b>	<b>0</b>	<b>-100.00%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	200,285	209,125	214,139	0	-100.00%
Fringe Benefits	134,802	143,534	145,692	0	-100.00%
Total Personnel Services	<b>335,087</b>	<b>352,658</b>	<b>359,831</b>	<b>0</b>	<b>-100.00%</b>
Materials and Services					
Supplies	5,095	5,605	8,250	0	-100.00%
Materials	925	0	0	0	n.a.
Communications	7,546	7,625	7,759	0	-100.00%
Utilities	2,691	2,929	3,120	0	-100.00%
Contracted Services	26,982	31,132	29,489	0	-100.00%
Repairs and Maintenance	0	252	200	0	-100.00%
Rentals	64,815	67,191	69,986	0	-100.00%
Miscellaneous	695	275	315	0	-100.00%
Total Materials and Services	<b>108,748</b>	<b>115,010</b>	<b>119,119</b>	<b>0</b>	<b>-100.00%</b>
Administrative Charges	54,795	55,651	59,738	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>498,630</b>	<b>523,320</b>	<b>538,688</b>	<b>0</b>	<b>-100.00%</b>
<b>FTE</b>	5.00	5.00	5.00	0.00	-100.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**East Marion Justice Court Program Budget Justification**

RESOURCES

Not applicable

REQUIREMENTS

FTE

Not Applicable.

Personnel Services

Not Applicable.

Materials and Services

Not Applicable.

Administrative Charges

Not Applicable.

Transfers Out

Not Applicable.

Contingency

Not Applicable.

Other

Not Applicable.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**North Marion Justice Court Program**

- The North Marion Justice Court is consolidated with the East Marion Justice Court effective July 1, 2014.
- The North Marion Justice Court Program is closed.

**Program Summary**

Justice Courts	Program: North Marion Justice Court				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	345,147	366,873	390,704	0	-100.00%
<b>TOTAL RESOURCES</b>	<b>345,147</b>	<b>366,873</b>	<b>390,704</b>	<b>0</b>	<b>-100.00%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	152,417	155,034	159,219	0	-100.00%
Fringe Benefits	98,446	106,229	112,306	0	-100.00%
Total Personnel Services	<b>250,863</b>	<b>261,263</b>	<b>271,525</b>	<b>0</b>	<b>-100.00%</b>
Materials and Services					
Supplies	4,346	4,079	4,000	0	-100.00%
Materials	0	0	1,000	0	-100.00%
Communications	8,378	7,217	5,100	0	-100.00%
Utilities	5,051	4,860	5,921	0	-100.00%
Contracted Services	6,647	7,875	8,700	0	-100.00%
Repairs and Maintenance	0	807	263	0	-100.00%
Rentals	33,670	35,177	38,500	0	-100.00%
Insurance	100	100	100	0	-100.00%
Miscellaneous	820	1,519	1,407	0	-100.00%
Total Materials and Services	<b>59,012</b>	<b>61,634</b>	<b>64,991</b>	<b>0</b>	<b>-100.00%</b>
Administrative Charges	35,272	43,976	54,188	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>345,147</b>	<b>366,873</b>	<b>390,704</b>	<b>0</b>	<b>-100.00%</b>
<b>FTE</b>	3.75	4.00	4.00	0.00	-100.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**North Marion Justice Court Program Budget Justification**

RESOURCES

Not Applicable

REQUIREMENTS

FTE

Not Applicable

Personnel Services

Not Applicable

Materials and Services

Not Applicable

Administrative Charges

Not Applicable.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**Marion County Justice Court Program**

- Adjudicates claims and resolves traffic offenses, Oregon weight record and tax identifier violations and fish and wild life violations.
- The court has juries to hear civil cases less than \$10,000.

**Program Summary**

Justice Courts

Program: Marion County Justice Court

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	0	0	37,074	898,946	2,324.73%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>37,074</b>	<b>898,946</b>	<b>2,324.73%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	0	0	0	402,844	n.a.
Fringe Benefits	0	0	0	266,209	n.a.
<b>Total Personnel Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>669,053</b>	<b>n.a.</b>
Materials and Services					
Supplies	0	0	4,000	13,000	225.00%
Materials	0	0	7,074	0	-100.00%
Communications	0	0	0	12,060	n.a.
Utilities	0	0	0	10,500	n.a.
Contracted Services	0	0	26,000	17,275	-33.56%
Repairs and Maintenance	0	0	0	500	n.a.
Rentals	0	0	0	60,220	n.a.
Insurance	0	0	0	100	n.a.
Miscellaneous	0	0	0	3,465	n.a.
<b>Total Materials and Services</b>	<b>0</b>	<b>0</b>	<b>37,074</b>	<b>117,120</b>	<b>215.91%</b>
Administrative Charges	0	0	0	112,773	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>37,074</b>	<b>898,946</b>	<b>2,324.73%</b>
<b>FTE</b>	0.00	0.00	0.00	8.50	n.a.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**FTE By Position Title By Program**

<b>Program: Marion County Justice Court</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	4.00
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3 (Bilingual)	1.00
Justice of Peace	1.50
Office Manager	1.00
<b>Program Marion County Justice Court FTE Total:</b>	<b>8.50</b>

**Marion County Justice Court Program Budget Justification**

**RESOURCES**

General Fund Transfers are reduced by just over \$71,000 as the one consolidated court will incur less expenditures.

**REQUIREMENTS**

*FTE*

Through the consolidation of the Justice Courts, it will no longer be necessary to maintain two judges. FTE has been reduced in FY 14-15 by .5 FTE as one judge will serve out their term through December 2014, leaving one judge for the remainder of the year.

*Personnel Services*

The Personnel Services budget increased in this first consolidated year as one judge's salary is increased from part-time to full-time and a pay raise approved by the Board, partially offset by a decrease in the salary for the other judge whose term will expire.

*Materials and Services*

Materials and Services budget has decreased in FY 14-15 by just over \$100,000 through the consolidation of three courts to one. The primary savings are in facility lease costs (reduction of \$48,000) and in contracted services (\$42,000). The savings in contracted services was partially from a reduction in legal defense costs that will no longer be necessary, and partially from a one-time cost in FY 13-14 of \$26,000 for moving costs, space planning, signage and data base setup.

*Administrative Charges*

Administrative Charges are consistent with FY 13-14.

*Transfers Out*

Not Applicable

*Contingency*

Not Applicable

*Other*

Not Applicable

MARION COUNTY FY 2014-15 BUDGET

JUSTICE COURTBY DEPARTMENT

**FUNDS**

The Justice Court budget is entirely in the General Fund.

*Department Budget by Fund*

<b>Fund Name</b>	<b>FY 11-12 ACTUAL</b>	<b>FY 12-13 ACTUAL</b>	<b>FY 13-14 BUDGET</b>	<b>FY 2014-15 ADOPTED</b>	<b>% of Total</b>
<b>RESOURCES</b>					
FND 100 General Fund	843,777	890,193	966,466	898,946	100.00%
<b>TOTAL RESOURCES</b>	<b>843,777</b>	<b>890,193</b>	<b>966,466</b>	<b>898,946</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	843,777	890,193	966,466	898,946	100.00%
<b>TOTAL REQUIREMENTS</b>	<b>843,777</b>	<b>890,193</b>	<b>966,466</b>	<b>898,946</b>	<b>100.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The two justice courts have been consolidated into one central court which will result in long-term cost savings.
- A new court facility was leased and the facility improved to meet court specifications, and will open for business on July 1, 2014.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**KEY INDICATORS**

**# 1: Volume of Citations Processed**

**Definition and Purpose**

The number of traffic citations processed is an indicator of the volume of work that the Justice Courts produce during the calendar year.

**Significance**

Traffic enforcement reduces accidents and helps prevent fatalities, keeping our community safe. This indicator ties to the Marion County strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

East Marion

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual
20,576	20,394	16,945	15,216	17,102

North Marion

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual
10,085	11,795	14,734	14,102	11,849

**Explanation of Trends and Changes**

Total citations processed between both courts has remained relatively consistent over the past several years. However, the citation workload has decreased at East Marion with a corresponding increase at North Marion to help level out the workload. This has been accomplished by a change in the boundary that determines into which court the officers cite.

**# 2: Amount of Fines Collected**

**Definition and Purpose**

The amount of traffic fines collected is an indicator of the volume of work that the Justice Courts produce during the calendar year.

**Significance**

Traffic enforcement reduces accidents and helps prevent fatalities, keeping our community safe. This indicator ties to the Marion County strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**Data Units Calendar Year**

East Marion

<b>CY 2009 Actual</b>	<b>CY 2010 Actual</b>	<b>CY 2011 Actual</b>	<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>
\$4,066,551	\$2,840,658	\$2,404,342	\$2,216,456	\$1,967,222

North Marion

<b>CY 2009 Actual</b>	<b>CY 2010 Actual</b>	<b>CY 2011 Actual</b>	<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>
\$1,693,053	\$2,132,147	\$2,740,368	\$2,834,254	\$2,484,516

**Explanation of Trends and Changes**

Amount of fines collected has followed the same trend between courts as explained under Key Indicator #1, Volume of Citations Processed.

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 JUSTICE COURT

**Resources by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	843,777	890,193	966,466	885,291	898,946	898,946
<b>General Fund Transfers Total</b>	<b>843,777</b>	<b>890,193</b>	<b>966,466</b>	<b>885,291</b>	<b>898,946</b>	<b>898,946</b>
<b>General Fund Total</b>	<b>843,777</b>	<b>890,193</b>	<b>966,466</b>	<b>885,291</b>	<b>898,946</b>	<b>898,946</b>
Justice Courts Grand Total	843,777	890,193	966,466	885,291	898,946	898,946

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	4,645	0	8,644	8,644
511110 Regular Wages	295,702	301,112	355,919	378,351	378,351	378,351
511120 Temporary Wages	1,736	6,868	0	0	0	0
511130 Vacation Pay	13,790	18,407	0	0	0	0
511140 Sick Pay	5,877	8,410	0	0	0	0
511150 Holiday Pay	12,771	14,336	0	0	0	0
511160 Comp Time Pay	15	0	0	0	0	0
511210 Compensation Credits	12,510	12,725	12,794	15,548	15,548	15,548
511240 Leave Payoff	0	194	0	0	0	0
511280 Cell Phone Pay	302	301	0	301	301	301
511420 Premium Pay	9,998	1,806	0	0	0	0
<b>Salaries and Wages Total</b>	<b>352,702</b>	<b>364,159</b>	<b>373,358</b>	<b>394,200</b>	<b>402,844</b>	<b>402,844</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	1,992	0	5,011	5,011
512110 PERS	51,455	55,690	56,044	59,479	59,479	59,479
512120 401K	8,269	8,303	8,259	9,496	9,496	9,496
512130 PERS Debt Service	14,945	16,589	17,145	20,680	20,680	20,680
512140 PERS Rate Subsidy	(8,657)	0	0	0	0	0
512200 FICA	26,767	27,783	28,161	29,931	29,931	29,931
512310 Medical Insurance	121,037	124,318	129,060	123,828	123,828	123,828
512320 Dental Insurance	10,656	10,873	12,420	12,240	12,240	12,240
512330 Group Term Life Insurance	1,146	621	465	539	539	539
512340 Long Term Disability Insurance	1,896	2,113	1,847	2,211	2,211	2,211
512400 Unemployment Insurance	1,413	1,449	1,733	1,969	1,969	1,969
512520 Workers Comp Insurance	236	243	270	255	255	255
512600 Wellness Program	347	343	356	337	337	337
512610 Employee Assistance Program	239	237	246	233	233	233
512700 County HSA Contributions	3,500	1,200	0	0	0	0
<b>Fringe Benefits Total</b>	<b>233,248</b>	<b>249,763</b>	<b>257,998</b>	<b>261,198</b>	<b>266,209</b>	<b>266,209</b>
<b>Personnel Services Total</b>	<b>585,950</b>	<b>613,922</b>	<b>631,356</b>	<b>655,398</b>	<b>669,053</b>	<b>669,053</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	9,442	9,684	12,000	13,000	13,000	13,000
521070 Departmental Supplies	0	0	4,000	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
521190 Publications	0	0	250	0	0	0
<b>Supplies Total</b>	9,442	9,684	16,250	13,000	13,000	13,000
<b>Materials</b>						
522150 Small Office Equipment	0	0	1,000	0	0	0
522160 Small Departmental Equipment	0	0	3,419	0	0	0
522170 Computers Non Capital	687	0	3,655	0	0	0
522180 Software	238	0	0	0	0	0
<b>Materials Total</b>	925	0	8,074	0	0	0
<b>Communications</b>						
523010 Telephone Equipment	5,192	5,852	5,039	0	0	0
523020 Phone and Communication Svcs	3,978	2,654	1,100	5,000	5,000	5,000
523040 Data Connections	756	857	720	0	0	0
523050 Postage	5,998	5,480	6,000	7,000	7,000	7,000
523090 Long Distance Charges	0	0	0	60	60	60
<b>Communications Total</b>	15,924	14,842	12,859	12,060	12,060	12,060
<b>Utilities</b>						
524010 Electricity	4,764	5,142	5,676	6,000	6,000	6,000
524040 Natural Gas	2,159	1,814	2,560	4,000	4,000	4,000
524050 Water	375	375	375	0	0	0
524090 Garbage Disposal and Recycling	444	458	430	500	500	500
<b>Utilities Total</b>	7,741	7,789	9,041	10,500	10,500	10,500
<b>Contracted Services</b>						
525350 Janitorial Services	2,604	2,387	2,650	4,000	4,000	4,000
525510 Legal Services	21,360	23,380	18,724	0	0	0
525540 Witnesses	40	25	95	95	95	95
525555 Security Services	281	281	285	480	480	480
525710 Printing Services	1,391	1,256	2,000	2,500	2,500	2,500
525715 Advertising	0	145	0	0	0	0
525740 Document Disposal Services	232	162	160	200	200	200
525770 Interpreters and Translators	7,720	11,371	9,275	8,000	8,000	8,000
525999 Other Contracted Services	0	0	31,000	2,000	2,000	2,000
<b>Contracted Services Total</b>	33,629	39,008	64,189	17,275	17,275	17,275
<b>Repairs and Maintenance</b>						
526021 Computer Software Maintenance	0	169	0	0	0	0
526030 Building Maintenance	0	891	463	500	500	500
<b>Repairs and Maintenance Total</b>	0	1,059	463	500	500	500
<b>Rentals</b>						
527210 Building Rental Private	96,390	99,788	106,086	58,220	58,220	58,220

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
527300 Equipment Rental	2,096	2,580	2,400	2,000	2,000	2,000
<b>Rentals Total</b>	<b>98,485</b>	<b>102,369</b>	<b>108,486</b>	<b>60,220</b>	<b>60,220</b>	<b>60,220</b>
<b>Insurance</b>						
528210 Public Official Bonds	100	100	100	100	100	100
<b>Insurance Total</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	122	200	200	200	200
529140 Lodging	0	295	342	1,600	1,600	1,600
529210 Meetings	0	0	85	85	85	85
529220 Conferences	600	1,056	450	1,050	1,050	1,050
529230 Training	220	0	280	60	60	60
529300 Dues and Memberships	340	315	365	470	470	470
529650 Pre Employment Costs	0	5	0	0	0	0
529999 Miscellaneous Expense	355	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>1,515</b>	<b>1,794</b>	<b>1,722</b>	<b>3,465</b>	<b>3,465</b>	<b>3,465</b>
<b>Materials and Services Total</b>	<b>167,761</b>	<b>176,645</b>	<b>221,184</b>	<b>117,120</b>	<b>117,120</b>	<b>117,120</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	7,835	8,763	9,689	9,948	9,948	9,948
611220 Custodial Allocation	6,149	4,609	4,850	0	0	0
611230 Courier Allocation	387	478	518	552	552	552
611250 Risk Management Allocation	1,489	1,139	1,184	1,366	1,366	1,366
611255 Benefits Allocation	2,472	2,471	2,707	2,954	2,954	2,954
611260 Human Resources Allocation	8,686	8,245	9,457	9,442	9,442	9,442
611300 Legal Services Allocation	493	293	353	596	596	596
611400 Information Tech Allocation	18,646	24,141	24,621	26,764	26,764	26,764
611410 FIMS Allocation	6,387	7,322	8,667	9,390	9,390	9,390
611420 Telecommunications Allocation	1,600	1,563	2,570	3,337	3,337	3,337
611430 Info Tech Direct Charges	10,131	10,906	10,837	11,659	11,659	11,659
611600 Finance Allocation	18,890	24,995	34,132	31,838	31,838	31,838
611800 MCBEE Allocation	502	702	441	727	727	727
614100 Liability Insurance Allocation	4,200	1,600	2,100	2,300	2,300	2,300
614200 WC Insurance Allocation	2,200	2,400	1,800	1,900	1,900	1,900
<b>Administrative Charges Total</b>	<b>90,067</b>	<b>99,627</b>	<b>113,926</b>	<b>112,773</b>	<b>112,773</b>	<b>112,773</b>
<b>General Fund Total</b>	<b>843,777</b>	<b>890,193</b>	<b>966,466</b>	<b>885,291</b>	<b>898,946</b>	<b>898,946</b>
<b>Justice Courts Grand Total</b>	<b>843,777</b>	<b>890,193</b>	<b>966,466</b>	<b>885,291</b>	<b>898,946</b>	<b>898,946</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENTAL  
JUSTICE COURT

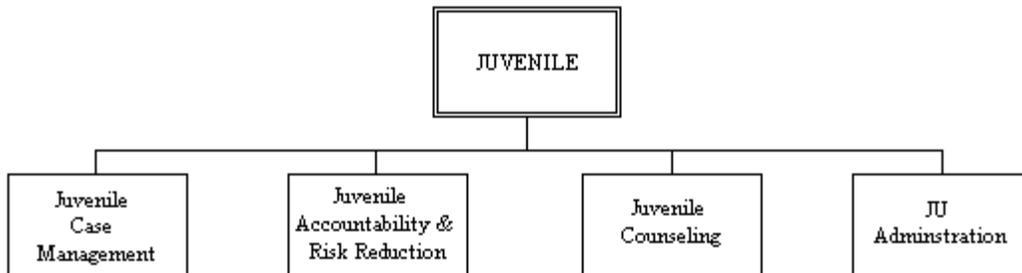
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MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

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## JUVENILE



### MISSION STATEMENT

Improve public safety by working with parents and the community to provide youth accountability and opportunities for positive change.

### GOALS AND OBJECTIVES

- Goal 1 Analyze data to inform policy and practice decisions targeted towards positive youth outcomes and public safety through reduction of criminogenic risk factors and recidivism.
- Objective 1 Replace the antiquated and unsupportable FoxPro CRIS system, an internal referral system for Juvenile Department programs critical to data collection and analysis.
  - Objective 2 Implement a process to assess program and practice effectiveness in contributing to overall reduction of youth risk and recidivism.
  - Objective 3 Acquire and compile adequate data that will support management of programs.
  - Objective 4 Develop a plan to continually monitor youth outcomes to achieve ongoing program, services, and system improvement.
- Goal 2 Implement data driven and culturally and gender specific evidenced-based programs and practices associated with positive youth development, reduction of criminal activity and public safety.
- Objective 1 Complete a strategic process to involve employees in the roll out of programs and services with identified goals and specific actions.
  - Objective 2 Implement clear and consistent training to build and support competencies in service delivery.
  - Objective 3 Continue to explore and improve communication, training, and staff involvement in department operations.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

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- Goal 3      Maximize opportunities for youth to earn and pay restitution owed to those they have harmed.
- Objective 1      Continue to provide work opportunities for youth to fully pay timely restitution to crime victims.
- Goal 4      Increase the educational success of youth and skill development for employment.
- Objective 1      Implement programs and services that address barriers to youth educational success.
- Objective 2      Develop competency and certification process for Alternative Programs so youth leave the program with identified skills transferable to community jobs.
- Objective 3      Develop relationships with colleges and business leaders and organizations to provide transition opportunities for youth to obtain advanced degrees and employment.
- Goal 5      Address issues of youth gang affiliation and membership, mental health services, substance abuse treatment, and equitable access to resources for all youth in the juvenile justice system.
- Objective 1      Explore opportunity to develop crossover model with mental health system to jointly case manage and share resources for juveniles with mental health issues referred to the juvenile department.
- Objective 2      Engage community in mapping of community programs and services to address youth gang prevention and intervention.
- Objective 3      Analyze the rates of juveniles from diverse population who cross systems for disproportionality at decision points. Engage community in developing strategies to reduce any disproportionality where appropriate.
- Objective 4      Develop strategy to address the substance abuse treatment needs of a substantial percentage of youth in the juvenile justice system, and for those with co-occurring substance abuse and mental health issues.
- Goal 6      Ensure operational efficiencies.
- Objective 1      Continue refining systems to provide review, evaluation, and accountability for resource allocations and expenditures.
- Objective 2      Continue writing policies and procedures for accountability of purchasing, property management, and loss control practices.
- Objective 3      Continue with the implementation and maximization of Title IV-E reimbursement dollars for services currently being provided by the department.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

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**DEPARTMENT OVERVIEW**

The Juvenile Department receives delinquency referrals from law enforcement on juveniles alleged to have committed what would be a criminal act if committed by an adult. Through the formal process, juveniles age twelve through seventeen are held accountable with consequences for criminal activity through diversion, Formal Accountability Agreements, or court-ordered probation supervision.

The department provides critical accountability interventions to mitigate risk factors tied to criminal activity. The focus is on immediate consequences for criminal activity, followed by targeted interventions to reduce risk factors, and increase skill development through programming that emphasizes cognitive restructuring to establishing internalized positive behavior changes. Payment of victim restitution is a critical component of accountability and a value of the department.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

<i>Resource and Requirement Summary</i>					
Juvenile	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	30,210	26,422	305,243	105,676	-65.38%
Intergovernmental State	959,850	1,164,851	1,044,085	1,186,033	13.60%
Intergovernmental Local	48,340	18,051	0	0	n.a.
Charges for Services	887,786	820,066	873,262	866,111	-0.82%
Fines and Forfeitures	9,013	0	0	0	n.a.
Interest	56	0	0	0	n.a.
Other Revenues	8,112	4,213	4,369	4,479	2.52%
General Fund Transfers	9,758,257	9,991,686	10,267,201	10,401,385	1.31%
Other Fund Transfers	153,111	193,871	213,690	133,671	-37.45%
Net Working Capital	240,443	142,053	68,289	70,974	3.93%
<b>TOTAL RESOURCES</b>	<b>12,095,177</b>	<b>12,361,213</b>	<b>12,776,139</b>	<b>12,768,329</b>	<b>-0.06%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	5,990,767	6,101,803	6,207,664	6,308,507	1.62%
Fringe Benefits	3,032,564	3,265,239	3,291,234	3,349,722	1.78%
<b>Total Personnel Services</b>	<b>9,023,331</b>	<b>9,367,041</b>	<b>9,498,898</b>	<b>9,658,229</b>	<b>1.68%</b>
Materials and Services					
Supplies	143,585	155,258	175,449	175,726	0.16%
Materials	137,448	119,665	138,557	120,594	-12.96%
Communications	14,092	15,479	12,466	20,370	63.40%
Utilities	179,324	177,448	171,632	180,178	4.98%
Contracted Services	552,253	527,051	815,765	731,730	-10.30%
Repairs and Maintenance	45,265	50,109	44,143	52,280	18.43%
Rentals	87,122	90,555	96,982	96,200	-0.81%
Insurance	6,057	3,403	3,811	3,736	-1.97%
Miscellaneous	118,831	145,571	147,581	169,800	15.06%
<b>Total Materials and Services</b>	<b>1,283,979</b>	<b>1,284,540</b>	<b>1,606,386</b>	<b>1,550,614</b>	<b>-3.47%</b>
Administrative Charges	1,574,196	1,623,293	1,603,001	1,559,486	-2.71%
Capital Outlay	71,619	18,051	8,686	0	-100.00%
Transfers Out	0	0	52,500	0	-100.00%
Contingency	0	0	6,668	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>11,953,125</b>	<b>12,292,925</b>	<b>12,776,139</b>	<b>12,768,329</b>	<b>-0.06%</b>
<b>FTE</b>	104.30	104.30	103.43	103.50	0.1%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

**PROGRAMS**

The Juvenile Department budget is allocated to four programs shown on the following table.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Juvenile Case Management	3,424,972	3,555,468	3,626,915	3,648,935	0.61%
Juv Acctability Risk Reduction	6,608,432	6,640,250	6,568,915	6,548,859	-0.31%
Juvenile Counseling	567,885	588,240	652,507	690,925	5.89%
JU Administration	1,493,888	1,577,256	1,927,802	1,879,610	-2.50%
<b>TOTAL RESOURCES</b>	<b>12,095,178</b>	<b>12,361,213</b>	<b>12,776,139</b>	<b>12,768,329</b>	<b>-0.06%</b>
<b>REQUIREMENTS</b>					
Juvenile Case Management	3,396,684	3,555,396	3,626,915	3,648,935	0.61%
Juv Acctability Risk Reduction	6,544,704	6,615,763	6,568,915	6,548,859	-0.31%
Juvenile Counseling	567,885	588,240	652,507	690,925	5.89%
JU Administration	1,443,852	1,533,526	1,927,802	1,879,610	-2.50%
<b>TOTAL REQUIREMENTS</b>	<b>11,953,125</b>	<b>12,292,925</b>	<b>12,776,139</b>	<b>12,768,329</b>	<b>-0.06%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

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**Juvenile Case Management Program**

- Manages cases through peer courts, probation supervision, and education advocacy.
- Assesses a juvenile's public safety risk considering criminogenic risk factors and formulates into a case plan.
- Develops, coordinates and implements interventions to address and reduce risk factors, increase strengths, and assess and maximize youth success.
- Coordinates assessment and interventions with child welfare to improve service delivery in reducing crossover youth from child welfare to juvenile justice.
- Provides personal, local community accountability, consequences and services to juveniles through Peer Courts within four county communities.
- Law enforcement officers refer juveniles based on the seriousness of the crime. Lower level crimes and juveniles assessed as low risk for criminogenic risk factors are diverted to community-based resources. Juveniles assessed as medium, medium/high, and high risk are processed through the department, which could include court adjudication, and supervised by probation officers.
- Probation officers refer juveniles to educational advocates to address educational compliance and competencies; educational advocates engage juveniles in consistent school attendance and engagement to obtain school credit, graduation, or complete a GED.
- Marion County provides a voluntary juvenile crime prevention program to address younger youth at imminent risk for involvement in the Juvenile Justice System. Research indicates that a significant risk factor is the early onset of delinquent behavior. The Family Support program receives referrals from law enforcement, schools, parents, and the community for youth ages 9-13 that are exhibiting problem behaviors. Family Support Specialists provide comprehensive crime prevention services in partnership with families and their youth identifying and addressing risk factors.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

**Program Summary**

Juvenile

Program: Juvenile Case Management

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	18,375	21,082	13,081	10,019	-23.41%
Intergovernmental State	270,492	346,498	236,333	240,647	1.83%
Charges for Services	55,741	62,577	71,870	71,870	0.00%
Other Revenues	4,036	22	0	0	n.a.
General Fund Transfers	3,041,530	3,128,613	3,293,752	3,313,737	0.61%
Other Fund Transfers	(677)	(31,613)	11,807	12,662	7.24%
Net Working Capital	35,476	28,288	72	0	-100.00%
<b>TOTAL RESOURCES</b>	<b>3,424,972</b>	<b>3,555,468</b>	<b>3,626,915</b>	<b>3,648,935</b>	<b>0.61%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,868,237	1,905,669	1,980,516	2,011,572	1.57%
Fringe Benefits	944,941	1,028,694	1,042,028	1,061,372	1.86%
<b>Total Personnel Services</b>	<b>2,813,179</b>	<b>2,934,363</b>	<b>3,022,544</b>	<b>3,072,944</b>	<b>1.67%</b>
Materials and Services					
Supplies	10,763	11,244	10,921	6,530	-40.21%
Materials	3,382	1,687	3,500	3,365	-3.86%
Communications	2,316	2,657	2,724	3,408	25.11%
Utilities	167	183	200	205	2.50%
Contracted Services	59,703	66,117	65,453	59,645	-8.87%
Rentals	5,129	5,154	5,115	4,849	-5.20%
Insurance	0	0	136	136	0.00%
Miscellaneous	50	22	0	0	n.a.
<b>Total Materials and Services</b>	<b>81,511</b>	<b>87,063</b>	<b>88,049</b>	<b>78,138</b>	<b>-11.26%</b>
Administrative Charges	501,995	533,970	516,322	497,853	-3.58%
<b>TOTAL REQUIREMENTS</b>	<b>3,396,684</b>	<b>3,555,396</b>	<b>3,626,915</b>	<b>3,648,935</b>	<b>0.61%</b>
<b>FTE</b>	33.34	32.37	32.37	32.37	0.0%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 JUVENILE

**FTE By Position Title By Program**

<b>Program: Juvenile Case Management</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	1.27
Department Specialist 2 (Bilingual)	1.00
Education Services Advocate	1.00
Education Services Advocate (Bilingual)	2.00
Family Support Specialist	1.00
Family Support Specialist (Bilingual)	1.00
Juvenile Probation Officer	14.00
Juvenile Probation Officer (Bilingual)	9.00
Juvenile Program Supervisor	2.10
<b>Program Juvenile Case Management FTE Total:</b>	<b>32.37</b>

- In addition to the above there are 0.70 FTE temporary positions.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

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**Juvenile Case Management Program Budget Justification**

RESOURCES

There is a decrease of \$3,062 in Intergovernmental Federal revenue from the reduction in revenue from the Juvenile Accountability Block Grant (JABG) that funds the Peer Courts.

There is an increase of \$4,314 in Intergovernmental State revenue in the Juvenile Crime Prevention (JCP) grants; Prevention and Individualized Funding grants. The JCP Prevention grant (increase \$2,770) and the JCP Individualized Funding grant (increase \$1,544) are showing increases in funding because of the this fiscal year being the second year of the biennium.

There is an increase of \$19,985 in General Fund revenue, no significant change.

REQUIREMENTS

FTE

There are no changes in FTE in this program.

Personnel Services

There is a total increase of \$50,400 in Personnel Services. Normal Personnel Services increases attributed to step increases and fringe benefit cost increases are included in the FY 14-15 Personnel Services expenditures.

Materials and Services

There are no significant changes in Materials and Services, with a total decrease of \$9,911.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

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**Juvenile Accountability Risk Reduction Program**

- Provides detention, guaranteed attendance program (GAP), and alternative programs services.
- Detention services provide temporary safe and secure custody for juveniles and programs to reduce risk and enhance positive youth development.
- The guaranteed attendance program (GAP) manages a twenty (20) bed, staff secure shelter care facility that also serves as an alternative to detention for juveniles who do not need the higher security level environment of a detention facility.
- GAP provides juveniles with either work experience and/or school and community connectivity. Services to reduce risk and enhance positive youth development and family functioning support are a primary focus of the program.
- Alternative programs provides work opportunities ranging from unskilled labor to vocational training in advanced job skills that enhance employability and ensure that even unskilled juveniles will pay timely restitution.
- The Fresh Start Market and Espresso is a primary alternative program for providing training opportunities for juveniles to develop viable work skills, earn and pay restitution to victims, and develop positive skills to mitigate public risk and ensure long term community safety.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

**Program Summary**

Juvenile

Program: Juvenile Accountability Risk Reduction

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	11,835	5,340	5,000	5,000	0.00%
Intergovernmental State	664,915	799,787	805,490	821,298	1.96%
Intergovernmental Local	48,340	18,051	0	0	n.a.
Charges for Services	785,348	697,505	734,988	725,534	-1.29%
Other Revenues	4	23	0	0	n.a.
General Fund Transfers	4,786,130	4,830,331	4,797,003	4,842,652	0.95%
Other Fund Transfers	153,789	225,484	201,947	121,009	-40.08%
Net Working Capital	158,071	63,729	24,487	33,366	36.26%
<b>TOTAL RESOURCES</b>	<b>6,608,432</b>	<b>6,640,249</b>	<b>6,568,915</b>	<b>6,548,859</b>	<b>-0.31%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	3,247,157	3,285,446	3,251,830	3,292,317	1.25%
Fringe Benefits	1,647,928	1,741,335	1,710,039	1,720,092	0.59%
<b>Total Personnel Services</b>	<b>4,895,085</b>	<b>5,026,781</b>	<b>4,961,869</b>	<b>5,012,409</b>	<b>1.02%</b>
Materials and Services					
Supplies	102,648	116,501	109,391	111,639	2.06%
Materials	123,161	112,325	122,600	108,200	-11.75%
Communications	8,562	7,442	6,732	11,948	77.48%
Utilities	22,167	21,558	18,600	22,360	20.22%
Contracted Services	421,826	386,250	409,101	407,346	-0.43%
Repairs and Maintenance	11,417	17,822	15,780	16,280	3.17%
Rentals	9,272	9,521	9,690	8,723	-9.98%
Insurance	875	1,203	825	675	-18.18%
Miscellaneous	78,554	92,377	81,220	91,350	12.47%
<b>Total Materials and Services</b>	<b>778,483</b>	<b>764,998</b>	<b>773,939</b>	<b>778,521</b>	<b>0.59%</b>
Administrative Charges	799,516	805,934	765,253	757,929	-0.96%
Capital Outlay	71,619	18,051	8,686	0	-100.00%
Transfers Out	0	0	52,500	0	-100.00%
Contingency	0	0	6,668	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>6,544,704</b>	<b>6,615,763</b>	<b>6,568,915</b>	<b>6,548,859</b>	<b>-0.31%</b>
<b>FTE</b>	56.60	56.60	55.73	55.67	-0.1%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

**FTE By Position Title By Program**

<b>Program: Juvenile Accountability Risk Reduction</b>	
<b>Position Title</b>	<b>FTE</b>
Alternative Program Worker 2	6.45
Alternative Program Worker 2 (Bilingual)	2.00
Alternative Program Worker 3	4.00
Alternative Program Worker 3 (Bilingual)	1.00
Assistant Juvenile Supervisor	3.00
Department Specialist 2	1.00
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3	1.00
Department Specialist 3 (Bilingual)	1.00
Group Worker 2	23.75
Group Worker 2 (Bilingual)	5.00
Group Worker 2 (Job Share)	1.00
Group Worker 3	2.00
Juvenile Detention Supervisor	1.00
Juvenile Program Supervisor	2.00
Program Van Driver	0.47
<b>Program Juv Acctability Risk Reduction FTE Total:</b>	<b>55.67</b>

- In addition to the above there are 9.90 FTE temporary positions.

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**Juv Acctability Risk Reduction Program Budget Justification**

RESOURCES

There is an increase of \$15,808 in Intergovernmental State revenue, caused by an increase of Juvenile Crime Prevention Basic and Diversion grant (2nd year of the biennium revenue).

There is a decrease of \$9,424 in Charges for Services primarily from a \$10,528 increase in Alternative Programs Work Crew fees and a decrease of \$21,982 Behavioral Rehabilitation Services Medicaid fees.

There is an increase of \$45,649 in General Fund Transfers. This includes a \$51,510 Decision Package for additional support of the Alternative Programs service.

There is a decrease of \$80,938 in Other Fund Transfers. This is from a reduction in Criminal Justice Assessment revenues in FY 14-15.

There is an increase of \$8,879 in Net Working Capital, resulting from unexpected Criminal Justice Assessment revenue at the beginning of FY 13-14.

REQUIREMENTS

FTE

There is a total reduction of 0.06 FTE. Resulting from moving 0.13 FTE Department Specialist 2 from the Alternative Programs to the Counseling Program and an increase of 0.07 FTE of an Alternative Programs Worker 2 position.

Personnel Services

There is a total increase of \$50,540. This includes a decision package of \$51,510 in the Alternative Programs services to supplement regular and relief staff wages.

Materials and Services

There are no significant changes in Materials and Services, with a total increase of \$4,582.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There is a \$52,500 decrease in Transfers Out. The transfer out in FY 13-14 was a transfer to Fleet Acquisition for the purchase of a heavy duty truck used in Alternative Programs wood delivery.

Contingency

There is a total decrease of \$6,668 in Contingency in Behavioral Rehabilitation Services.

Other

There is a \$8,686 reduction in Capital Outlay as no capital projects are requested for FY 14-15.

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**Juvenile Counseling Program**

- Provides mental health services to juveniles served by the department, including individual and family therapy, mental health assessments, substance abuse assessments, crisis counseling, suicide prevention, parenting skill development, and pro-social skills groups.

**Program Summary**

Juvenile	Program: Juvenile Counseling				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	46,505	59,984	66,404	68,707	3.47%
General Fund Transfers	521,381	528,256	586,103	622,218	6.16%
<b>TOTAL RESOURCES</b>	<b>567,885</b>	<b>588,240</b>	<b>652,507</b>	<b>690,925</b>	<b>5.89%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	306,167	310,015	338,414	360,400	6.50%
Fringe Benefits	145,309	158,097	195,292	211,129	8.11%
Total Personnel Services	<b>451,476</b>	<b>468,111</b>	<b>533,706</b>	<b>571,529</b>	<b>7.09%</b>
Materials and Services					
Supplies	1,312	1,249	1,370	1,320	-3.65%
Materials	1,167	611	500	500	0.00%
Communications	189	176	190	612	222.11%
Utilities	77	134	50	100	100.00%
Contracted Services	20,727	24,043	22,850	22,935	0.37%
Rentals	2,199	1,821	2,182	2,182	0.00%
Total Materials and Services	<b>25,671</b>	<b>28,035</b>	<b>27,142</b>	<b>27,649</b>	<b>1.87%</b>
Administrative Charges	90,738	92,094	91,659	91,747	0.10%
<b>TOTAL REQUIREMENTS</b>	<b>567,885</b>	<b>588,240</b>	<b>652,507</b>	<b>690,925</b>	<b>5.89%</b>
<b>FTE</b>	5.87	5.83	5.83	5.96	2.2%

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**FTE By Position Title By Program**

<b>Program: Juvenile Counseling</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	0.36
Juvenile Program Supervisor	0.90
Mental Health Spec 2	3.70
Youth & Family Counselor	1.00
<b>Program Juvenile Counseling FTE Total:</b>	<b>5.96</b>

**Juvenile Counseling Program Budget Justification**

**RESOURCES**

There is an increase of \$2,303 in Charges for Services. This increase is in Behavioral Rehabilitation Services Medicaid fees.

There is an increase of \$36,115 in General Funds Transfers.

**REQUIREMENTS**

*FTE*

There was an increase of 0.13 FTE in the Counseling Program, from moving 0.13 FTE Department Specialist 2 from the Alternative Programs to the Counseling Program.

*Personnel Services*

The increase of \$37,823 in Personnel Services is attributed to step increases and fringe benefit cost increases, along with the increase in FTE.

*Materials and Services*

There is no significant changes in Materials and Services requirements.

*Administrative Charges*

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

*Transfers Out*

Not Applicable

*Contingency*

Not Applicable

*Other*

Not Applicable

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**JU Administration Program**

- Provides operation support and accountability by managing fiscal expenditures, monitoring program outcomes, and data reporting.
- Coordinates department system services with county partners and external juvenile justice partners.
- Provides leadership in making the mission operational, implementation of a risk model, evidence-based programs and practices, policy development, and evaluation of services to achieve outcomes.
- Provides coordination of department system services with county partners and external juvenile justice partners.
- Administers Substance Abuse Treatment and Recovery (STAR) Court grants for the Circuit Court.

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**Program Summary**

Juvenile

Program: JU Administration

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	0	287,162	90,657	-68.43%
Intergovernmental State	24,442	18,566	2,262	124,088	5,385.76%
Charges for Services	193	0	0	0	n.a.
Fines and Forfeitures	9,013	0	0	0	n.a.
Interest	56	0	0	0	n.a.
Other Revenues	4,072	4,168	4,369	4,479	2.52%
General Fund Transfers	1,409,216	1,504,486	1,590,343	1,622,778	2.04%
Other Fund Transfers	0	0	(64)	0	-100.00%
Net Working Capital	46,896	50,036	43,730	37,608	-14.00%
<b>TOTAL RESOURCES</b>	<b>1,493,889</b>	<b>1,577,256</b>	<b>1,927,802</b>	<b>1,879,610</b>	<b>-2.50%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	569,205	600,674	636,904	644,218	1.15%
Fringe Benefits	294,385	337,113	343,875	357,129	3.85%
<b>Total Personnel Services</b>	<b>863,591</b>	<b>937,787</b>	<b>980,779</b>	<b>1,001,347</b>	<b>2.10%</b>
Materials and Services					
Supplies	28,861	26,264	53,767	56,237	4.59%
Materials	9,737	5,043	11,957	8,529	-28.67%
Communications	3,025	5,205	2,820	4,402	56.10%
Utilities	156,913	155,572	152,782	157,513	3.10%
Contracted Services	49,997	50,642	318,361	241,804	-24.05%
Repairs and Maintenance	33,848	32,288	28,363	36,000	26.93%
Rentals	70,523	74,059	79,995	80,446	0.56%
Insurance	5,182	2,200	2,850	2,925	2.63%
Miscellaneous	40,227	53,172	66,361	78,450	18.22%
<b>Total Materials and Services</b>	<b>398,314</b>	<b>404,445</b>	<b>717,256</b>	<b>666,306</b>	<b>-7.10%</b>
Administrative Charges	181,948	191,295	229,767	211,957	-7.75%
<b>TOTAL REQUIREMENTS</b>	<b>1,443,852</b>	<b>1,533,526</b>	<b>1,927,802</b>	<b>1,879,610</b>	<b>-2.50%</b>
<b>FTE</b>	8.50	9.50	9.50	9.50	0.0%

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**FTE By Position Title By Program**

<b>Program: JU Administration</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.50
Administrative Services Manager	1.00
Asst Director of Juvenile Department	1.00
Contracts Specialist	1.00
Juvenile Dept Director	1.00
Management Analyst 2	1.00
Office Manager	1.00
Records Specialist	2.00
<b>Program JU Administration FTE Total:</b>	<b>9.50</b>

- In addition to the above there are 0.90 FTE temp positions that are also budgeted.

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**JU Administration Program Budget Justification**

RESOURCES

There is an increase of \$32,435 in General Funds Transfers. This includes a Decision Package of \$20,000.

There is a decrease of \$94,846 in Intergovernmental Federal revenue from the reduction in Drug Court grants.

There is an increase of \$20,167 in Intergovernmental State revenue from Drug Court grants.

There is a decrease of \$6,122 in Networking Capital revenue from the reduction in Drug Court Forfeiture funds.

REQUIREMENTS

FTE

There were no changes in FTE in the Administration Program.

Personnel Services

The increase of \$20,568 in Personnel Services is attributed to step increases and fringe benefit cost increases.

Materials and Services

There is a decrease of \$76,557 in Contracted Services. This was primarily caused by a decrease in Contractual Services in Drug Court services.

A decision package for \$20,000 is included in Material and Services - Miscellaneous for increased training for Juvenile Department staff.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

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**FUNDS**

The Juvenile Department budget is comprised of two funds. This is shown in the table below.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	8,914,401	9,155,632	9,431,147	9,513,821	74.51%
FND 125 Juvenile Grants	3,180,777	3,205,581	3,344,992	3,254,508	25.49%
<b>TOTAL RESOURCES</b>	<b>12,095,178</b>	<b>12,361,213</b>	<b>12,776,139</b>	<b>12,768,329</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	8,914,401	9,155,632	9,431,147	9,513,821	74.51%
FND 125 Juvenile Grants	3,038,724	3,137,293	3,344,992	3,254,508	25.49%
<b>TOTAL REQUIREMENTS</b>	<b>11,953,125</b>	<b>12,292,925</b>	<b>12,776,139</b>	<b>12,768,329</b>	<b>100.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
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**KEY DEPARTMENT ACCOMPLISHMENTS**

- 74.2% of youth referred to Marion County Juvenile Department complete twelve months without any new criminal referrals.
- Probation Officers have fully implemented Evidenced Practices in Community Supervision (EPICS) addressing significant issues tied to criminal activity and recidivism: reducing anti-social thinking, attitudes, values and beliefs, and increasing pro-social activities, and positive youth development.
- During calendar year 2013, youth participating in the Juvenile Department Work Programs earned and paid \$89,607 to victims for restitution.
- During 2013 when cases were closed 90.7% (\$64,894) of the total restitution owed had been paid. \$6,615 was sent to money judgment and will continue to be an obligation of the youth who still have outstanding restitution.
- In support of the County recycling goals, youth work crews facilitated the collection of over 21,000 gallons of paint and 152,110 pounds of batteries. The juvenile department is a drop site for Styrofoam and operates one of three densifiers in the State. 20,360 pounds of Styrofoam were collected and processed.
- In partnership with our department Mental Health practitioners, detention staff have demonstrated incredible creativity and flexibility in modifying practices designed to manage delinquent youth to safely support a growing population of youth with significant mental health issues.
- The Juvenile Crime Prevention Family Support staff completed the Eco-FIT Family Check Up training through the University of Oregon Child and Family Center, and have implemented the model principles into their work.
- The Juvenile Department Education Advocates provide assessment of learning styles and remediation of educational skills to support school attachment and achievement. Twenty-three youth closed in 2013 from educational services had gained 129.66 credits.
- All regular employees of the department candidly participated in individual interviews designed to assess the work climate. Findings and recommendations have been identified and an inclusive process is being developed to prioritize and address concerns.

MARION COUNTY FY 2014-15 BUDGET  
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**KEY INDICATORS**

**# 1: Juvenile Referral Data**

**Definition and Purpose**

Law enforcement refers juveniles to the department by a police report. Each police report may contain allegations that a juvenile was involved in one or more crimes. A juvenile may be referred to the department in more than one police report over time. Unduplicated youth count is the number of individual juveniles referred. Referral count is how many police reports were received. Total allegations is the number of crimes contained in all of the police reports received.

Law enforcement can refer juveniles for felony and misdemeanor crimes and violations as defined in Oregon Statute, violation of local ordinances, or for status offenses such as runaway and beyond parental control.

**Significance**

Referral data provides the context for practice, resources, and policy decisions. It provides information on how many juveniles are referred, at what frequency, and for what types of criminal activity.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. Increased capacity in programs and services that help keep youth out of trouble will also be needed as well as a continuum of services for juvenile offenders that offer the chance of rehabilitation and keep these youth out of the corrections system. Communities also need to encourage and promote healthy lifestyles and provide healthy, drug-free alternatives, affordable activities for residents of all ages through increasing public education and awareness.

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**Data Units None**

**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information.

Crime type: Felony

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
641	721	636	539	485

Crime type: Misdemeanor

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
2,333	2,488	2,251	1740	1566

Crime type, Violation: Curfew Offense

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
98	63	102	84	71

Crime type, Violation: MIP - Alcohol

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2015 Estimate
364	343	265	207	176

Crime type, Violation: MIP Tobacco

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
142	129	94	65	55

Crime type, Violation: PCS < 1 oz Marijuana

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
148	155	181	153	130

Crime type, Violation: Other Violations and Motor Vehicle

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
137	146	118	89	76

Crime type: Local Ordinance

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
775	501	305	235	200

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Crime type: Runaway & Beyond Parental Control

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
702	718	639	500	425

Total Allegations:

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
5,340	5,264	4,278	3382	2875

Referral Count:

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
3,769	3,635	2,889	2259	1920

Unduplicated Youth Count:

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
2,362	2,229	1,880	1534	1304

**Explanation of Trends and Changes**

Referrals for juvenile criminal activity is down nationally which is also reflected in Marion County. Without more in depth analysis, it is unclear what the drivers are for reduced referrals: less criminal activity, a reduction in law enforcement, other law enforcement priorities, targeted enforcement efforts, prevention efforts, juvenile crime reduction strategies, etc.

**# 2: Recidivism**

**Definition and Purpose**

As a measure of public safety, recidivism is defined as a new criminal referral within twelve months. A criminal referral is a law enforcement report to a juvenile department alleging one or more felonies or misdemeanors.

**Significance**

The Juvenile Department assesses the public safety risk of referred juveniles, and then targets programs, services, and interventions to reduce criminogenic risk factors. The desired outcome is a reduction in criminal activity and increase in public safety. This is the most significant outcome measure of the Juvenile Department.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including Juvenile Recidivism All Juvenile Offenders By County. The following data is Marion County recidivism data by youth.

Number of juveniles:

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2014 Estimate
1,543	1,512	1,579	1391	1300

No subsequent referrals:

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2014 Estimate
1,087 - 70.4%	1,061 - 70.2%	1070 - 67.8%	1032 - 74.2%	975 - 77%

Subsequent referrals:

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2014 Estimate
456 - 29.6%	451 - 29.8%	509 - 32.2%	359 - 25.8%	299 - 23%

**Explanation of Trends and Changes**

Marion County Juvenile Department is evolving our programs and services in line with promising and proven practices for effective intervention to decrease offending patterns.

**# 3: Chronic Offender Recidivism**

**Definition and Purpose**

Local, state, and national recidivism findings show that a smaller group of juvenile offenders commit a significant portion of crime. This group is referred to as "chronic offenders." The chronic offenders have three or more subsequent referrals.

**Significance**

Because the chronic offenders have the highest rate of criminal activity, they have the greatest victim and community impact. Reducing the percent of chronic offenders even by a small amount significantly reduces crime in the community, victim impacts, and system costs.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including Juvenile Recidivism All Juvenile Offenders By County, which includes chronic offender data.

Juveniles:

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2014 Estimate
1,543	1,512	1,579	1391	1300

Chronic:

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2014 Estimate
52 - 3.4%	79 - 5.2%	90 - 5.7%	60 - 4.3%	52 - 4%

**Explanation of Trends and Changes**

Marion County Juvenile Department is evolving our programs and services in line with promising and proven practices to prioritize and target effective intervention at our highest risk juveniles to decrease chronic offending patterns.

**# 4: Restitution Payments to Crime Victims**

**Definition and Purpose**

Juveniles are required to compensate crime victims for the harm they have caused through monetary reimbursement of damage and loss. This accountability to victims is part of the court-ordered supervision process, and part of Formal Accountability Agreements for juveniles who agree to comply with specific conditions without the formal court process.

**Significance**

Oregon law requires the juvenile department to work with juveniles to pay court ordered restitution to victims in a timely manner. Payment of restitution holds the juvenile accountable for the harm they have caused and is of a high value to crime victims. This is a significant measure for victim satisfaction. Victims should expect and receive timely monetary compensation for harm caused to them or their property.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including restitution conditions fulfilled. In addition, the Juvenile Department utilizes OJIN the State Court database, and our own internal tracking of restitution paid through the Alternative Program. Measuring both the amount of restitution paid through the department Alternative Programs is important, as well as the amount of restitution ordered and the amount paid.

Number of Youth:

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
142	114	114	126	132

Dollars owed:

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
\$64,459	\$52,069	\$32,406	\$71,253	\$54,329

Dollars paid:

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
\$51,353	\$34,900	\$31,496	\$64,894	\$48,896

Percentage:

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
78.5%	67%	97%	90.7%	90%

Money judgment:

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
\$13,722	\$17,169	\$769	\$6,615	\$5,433

Percentage:

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
21.0%	33%	2.4%	9.2%	10%

Amount of restitution earned and paid to victims through the alternative programs (includes amounts from previous years, if youth is earning restitution from the previous year) :

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate
\$75,172	\$74,068	\$82,198	\$89,607	\$77,800

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**Explanation of Trends and Changes**

A low-risk work crew was created to facilitate the completion of restitution payments by lower-risk juveniles. An additional crew facilitates juveniles completing restitution quickly who owe small amounts of restitution. There is a continuing effort to increase both the amount paid through alternative programs and ensuring that the total amount a juvenile is ordered to pay is actually paid.

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**Resources by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	8,914,401	9,155,632	9,431,147	9,513,821	9,513,821	9,513,821
<b>General Fund Transfers Total</b>	<b>8,914,401</b>	<b>9,155,632</b>	<b>9,431,147</b>	<b>9,513,821</b>	<b>9,513,821</b>	<b>9,513,821</b>
<b>General Fund Total</b>	<b>8,914,401</b>	<b>9,155,632</b>	<b>9,431,147</b>	<b>9,513,821</b>	<b>9,513,821</b>	<b>9,513,821</b>
<b>125 - Juvenile Grants</b>						
<b>Intergovernmental Federal</b>						
331222 Oregon Housing Community Svcs	2,477	5,340	5,000	5,000	5,000	5,000
331990 Other Federal Revenues	27,733	21,082	300,243	100,676	100,676	100,676
<b>Intergovernmental Federal Total</b>	<b>30,210</b>	<b>26,422</b>	<b>305,243</b>	<b>105,676</b>	<b>105,676</b>	<b>105,676</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	959,850	1,164,851	1,044,085	1,186,033	1,186,033	1,186,033
<b>Intergovernmental State Total</b>	<b>959,850</b>	<b>1,164,851</b>	<b>1,044,085</b>	<b>1,186,033</b>	<b>1,186,033</b>	<b>1,186,033</b>
<b>Intergovernmental Local</b>						
335950 Local Government Grants	48,340	18,051	0	0	0	0
<b>Intergovernmental Local Total</b>	<b>48,340</b>	<b>18,051</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341232 Insurance Fees	2,087	1,711	0	0	0	0
341240 Food Service Fees	7,223	4,881	5,000	5,000	5,000	5,000
341370 Medicaid Fees	389,389	318,567	373,392	353,713	353,713	353,713
341700 Victim Assistance Fees	6,474	3,316	5,500	5,500	5,500	5,500
341710 Juvenile Probation Fees	47,695	47,067	48,500	48,500	48,500	48,500
341711 Juvenile Probation Fees FAA	7,073	3,700	7,000	7,000	7,000	7,000
341712 Juvenile Probation Fees MIP	10,870	8,495	10,870	10,870	10,870	10,870
341840 Work Crew Fees	140,626	160,887	150,000	160,528	160,528	160,528
341950 Retail Sales	260,138	254,398	260,000	260,000	260,000	260,000
341999 Other Fees	16,211	17,046	13,000	15,000	15,000	15,000
<b>Charges for Services Total</b>	<b>887,786</b>	<b>820,066</b>	<b>873,262</b>	<b>866,111</b>	<b>866,111</b>	<b>866,111</b>

MARION COUNTY FY 2014-15 BUDGET  
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<b>125 - Juvenile Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Fines and Forfeitures</b>						
352200 Miscellaneous Forfeitures	9,013	0	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>9,013</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	56	0	0	0	0	0
<b>Interest Total</b>	<b>56</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	4,000	0	0	0	0	0
371100 Recoveries from Collections	36	22	0	0	0	0
373100 Special Program Donations	4,076	4,191	4,369	4,479	4,479	4,479
<b>Other Revenues Total</b>	<b>8,112</b>	<b>4,213</b>	<b>4,369</b>	<b>4,479</b>	<b>4,479</b>	<b>4,479</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	843,856	836,054	836,054	887,564	887,564	887,564
<b>General Fund Transfers Total</b>	<b>843,856</b>	<b>836,054</b>	<b>836,054</b>	<b>887,564</b>	<b>887,564</b>	<b>887,564</b>
<b>Other Fund Transfers</b>						
381185 Transfer from Criminal Justice	153,111	193,871	213,690	133,671	133,671	133,671
<b>Other Fund Transfers Total</b>	<b>153,111</b>	<b>193,871</b>	<b>213,690</b>	<b>133,671</b>	<b>133,671</b>	<b>133,671</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	240,443	142,053	68,289	70,974	70,974	70,974
<b>Net Working Capital Total</b>	<b>240,443</b>	<b>142,053</b>	<b>68,289</b>	<b>70,974</b>	<b>70,974</b>	<b>70,974</b>
<b>Juvenile Grants Total</b>	<b>3,180,777</b>	<b>3,205,581</b>	<b>3,344,992</b>	<b>3,254,508</b>	<b>3,254,508</b>	<b>3,254,508</b>
<b>Juvenile Grand Total</b>	<b>12,095,177</b>	<b>12,361,213</b>	<b>12,776,139</b>	<b>12,768,329</b>	<b>12,768,329</b>	<b>12,768,329</b>

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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	3,291,467	3,334,863	4,182,728	4,237,071	4,237,071	4,237,071
511120 Temporary Wages	243,766	258,329	203,060	208,930	208,930	208,930
511130 Vacation Pay	228,073	262,386	0	0	0	0
511140 Sick Pay	160,196	152,561	0	0	0	0
511150 Holiday Pay	187,440	196,714	0	0	0	0
511160 Comp Time Pay	75,895	66,393	58,941	58,941	58,941	58,941
511180 Differential Pay	8,503	8,341	9,947	8,487	8,487	8,487
511210 Compensation Credits	146,464	132,222	135,087	127,539	127,539	127,539
511240 Leave Payoff	27,551	18,523	9,193	22,654	22,654	22,654
511270 Leadworker Pay	543	43	0	0	0	0
511290 Health Insurance Waiver Pay	4,873	6,197	4,860	4,860	4,860	4,860
511420 Premium Pay	45,644	36,431	58,941	58,941	58,941	58,941
511450 Premium Pay Temps	2,056	5,130	0	0	0	0
<b>Salaries and Wages Total</b>	<b>4,422,470</b>	<b>4,478,134</b>	<b>4,662,757</b>	<b>4,727,423</b>	<b>4,727,423</b>	<b>4,727,423</b>
<b>Fringe Benefits</b>						
512110 PERS	671,141	657,815	657,045	659,789	659,789	659,789
512120 401K	27,114	28,508	29,666	31,689	31,689	31,689
512130 PERS Debt Service	194,511	201,564	201,005	229,398	229,398	229,398
512140 PERS Rate Subsidy	(116,525)	0	0	0	0	0
512200 FICA	334,091	339,310	343,258	347,893	347,893	347,893
512310 Medical Insurance	942,515	991,847	1,047,824	1,060,697	1,060,697	1,060,697
512320 Dental Insurance	88,161	86,583	100,837	100,876	100,876	100,876
512330 Group Term Life Insurance	13,569	7,153	5,409	5,986	5,986	5,986
512340 Long Term Disability Insurance	22,219	24,394	21,492	24,540	24,540	24,540
512400 Unemployment Insurance	17,728	17,974	20,317	21,847	21,847	21,847
512520 Workers Comp Insurance	1,966	2,109	2,386	2,508	2,508	2,508
512600 Wellness Program	2,828	2,894	3,011	3,012	3,012	3,012
512610 Employee Assistance Program	1,954	1,999	2,081	2,081	2,081	2,081
512700 County HSA Contributions	11,954	10,564	0	0	0	0
<b>Fringe Benefits Total</b>	<b>2,213,226</b>	<b>2,372,714</b>	<b>2,434,331</b>	<b>2,490,316</b>	<b>2,490,316</b>	<b>2,490,316</b>
<b>Personnel Services Total</b>	<b>6,635,696</b>	<b>6,850,848</b>	<b>7,097,088</b>	<b>7,217,739</b>	<b>7,217,739</b>	<b>7,217,739</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	11,625	10,561	11,200	11,350	11,350	11,350

MARION COUNTY FY 2014-15 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
521030 Field Supplies	15,912	17,741	17,100	12,400	12,400	12,400
521040 Institutional Supplies	17,291	16,325	14,450	16,300	16,300	16,300
521050 Janitorial Supplies	6,690	7,461	6,450	7,080	7,080	7,080
521070 Departmental Supplies	4,414	4,801	3,850	4,785	4,785	4,785
521080 Food Supplies	21,574	27,352	27,655	29,780	29,780	29,780
521090 Uniforms and Clothing	4,389	2,558	3,475	2,650	2,650	2,650
521100 Medical Supplies	3,736	3,661	3,815	3,210	3,210	3,210
521110 First Aid Supplies	246	631	1,010	930	930	930
521140 Vaccines	1,100	1,113	660	880	880	880
521170 Educational Supplies	361	526	500	650	650	650
521190 Publications	893	643	1,091	1,149	1,149	1,149
521210 Gasoline	25,681	27,394	28,500	26,500	26,500	26,500
521220 Diesel	17,391	14,540	14,200	14,000	14,000	14,000
521230 Propane	0	27	0	0	0	0
521240 Automotive Supplies	0	905	1,200	1,200	1,200	1,200
521300 Safety Clothing	1,627	4,260	4,000	3,000	3,000	3,000
521310 Safety Equipment	1,673	1,767	1,150	1,340	1,340	1,340
<b>Supplies Total</b>	<b>134,603</b>	<b>142,266</b>	<b>140,306</b>	<b>137,204</b>	<b>137,204</b>	<b>137,204</b>
<b>Materials</b>						
522020 Crushed Rock	1,822	0	500	500	500	500
522080 Building Materials	2,802	1,628	500	2,500	2,500	2,500
522090 Chemical Sprays	0	281	0	0	0	0
522100 Parts	9,848	11,014	8,000	9,000	9,000	9,000
522140 Small Tools	403	67	500	200	200	200
522150 Small Office Equipment	7,326	1,626	5,600	9,800	9,800	9,800
522160 Small Departmental Equipment	13,034	12,205	20,671	9,679	9,679	9,679
522170 Computers Non Capital	1,450	394	1,000	1,000	1,000	1,000
522180 Software	875	4,187	3,186	3,115	3,115	3,115
<b>Materials Total</b>	<b>37,560</b>	<b>31,401</b>	<b>39,957</b>	<b>35,794</b>	<b>35,794</b>	<b>35,794</b>
<b>Communications</b>						
523010 Telephone Equipment	1,765	1,801	1,480	1,380	1,380	1,380
523020 Phone and Communication Svcs	248	122	0	530	530	530
523040 Data Connections	1,807	1,440	1,560	1,440	1,440	1,440
523050 Postage	159	102	100	100	100	100
523060 Cellular Phones	9,730	11,347	9,026	14,520	14,520	14,520
523090 Long Distance Charges	0	0	0	2,000	2,000	2,000
523100 Radios and Accessories	383	583	300	400	400	400
<b>Communications Total</b>	<b>14,092</b>	<b>15,395</b>	<b>12,466</b>	<b>20,370</b>	<b>20,370</b>	<b>20,370</b>
<b>Utilities</b>						
524010 Electricity	110,549	108,995	105,860	111,936	111,936	111,936

MARION COUNTY FY 2014-15 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
524020 Street Light Electricity	2,130	2,150	2,200	2,200	2,200	2,200
524040 Natural Gas	32,683	28,878	29,136	29,960	29,960	29,960
524050 Water	4,216	4,128	4,361	3,619	3,619	3,619
524070 Sewer	6,211	7,601	7,021	7,393	7,393	7,393
524090 Garbage Disposal and Recycling	14,212	14,514	13,754	13,870	13,870	13,870
<b>Utilities Total</b>	170,002	166,266	162,332	168,978	168,978	168,978
<b>Contracted Services</b>						
525110 Consulting Services	0	0	45,600	7,951	7,951	7,951
525156 Bank Services	0	25	0	0	0	0
525210 Medical Services	231,330	228,762	230,740	232,840	232,840	232,840
525211 Psychiatric Services	0	2,463	0	0	0	0
525235 Laboratory Services	11,043	9,998	7,000	6,500	6,500	6,500
525261 Social Services	0	310	1,880	400	400	400
525320 Food Services	157,275	126,747	141,200	138,784	138,784	138,784
525330 Transportation Services	1,907	1,477	1,200	1,225	1,225	1,225
525340 Counseling and Mentoring Svcs	0	22,020	0	20,600	20,600	20,600
525350 Janitorial Services	850	1,000	1,200	800	800	800
525440 Client Assistance	100	767	500	500	500	500
525550 Court Services	0	2,353	0	0	0	0
525555 Security Services	1,423	1,146	1,300	1,400	1,400	1,400
525710 Printing Services	393	1,081	1,275	1,270	1,270	1,270
525715 Advertising	1,063	0	600	600	600	600
525735 Mail Services	4,451	4,616	5,000	4,600	4,600	4,600
525740 Document Disposal Services	4,485	4,173	3,500	4,200	4,200	4,200
525770 Interpreters and Translators	9,984	2,574	3,200	4,250	4,250	4,250
525870 Hazardous Waste Disposal	116	124	130	130	130	130
525991 Match Payments	0	0	2,953	1,500	1,500	1,500
525999 Other Contracted Services	17,759	(19)	7,662	7,223	7,223	7,223
<b>Contracted Services Total</b>	442,179	409,616	454,940	434,773	434,773	434,773
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	5,895	7,429	4,180	6,630	6,630	6,630
526012 Vehicle Maintenance	7,781	10,010	11,000	11,000	11,000	11,000
526014 Radio Maintenance	640	1,293	800	650	650	650
526020 Computer Hardware Maintenance	718	0	0	0	0	0
526021 Computer Software Maintenance	0	93	0	0	0	0
526030 Building Maintenance	23,677	25,519	12,446	25,000	25,000	25,000
526040 Remodels and Site Improvements	3,448	0	10,917	4,500	4,500	4,500

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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
526050 Grounds Maintenance	1,509	2,191	2,000	2,000	2,000	2,000
<b>Repairs and Maintenance Total</b>	<b>43,667</b>	<b>46,535</b>	<b>41,343</b>	<b>49,780</b>	<b>49,780</b>	<b>49,780</b>
<b>Rentals</b>						
527110 Fleet Leases	65,184	67,993	74,495	74,808	74,808	74,808
527120 Motor Pool Mileage	196	222	300	160	160	160
527300 Equipment Rental	21,625	22,311	22,115	21,157	21,157	21,157
<b>Rentals Total</b>	<b>87,005</b>	<b>90,527</b>	<b>96,910</b>	<b>96,125</b>	<b>96,125</b>	<b>96,125</b>
<b>Insurance</b>						
528120 WC Insurance Premiums	1,198	509	1,200	1,200	1,200	1,200
528220 Notary Bonds	741	827	886	811	811	811
528410 Liability Claims	4,119	2,067	1,725	1,725	1,725	1,725
<b>Insurance Total</b>	<b>6,057</b>	<b>3,403</b>	<b>3,811</b>	<b>3,736</b>	<b>3,736</b>	<b>3,736</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	799	0	800	0	0	0
529130 Meals	61	22	300	300	300	300
529140 Lodging	1,314	4,213	3,500	2,500	2,500	2,500
529210 Meetings	1,022	626	787	1,500	1,500	1,500
529220 Conferences	815	671	0	0	0	0
529230 Training	20,858	19,663	20,000	50,000	50,000	50,000
529300 Dues and Memberships	5,974	6,399	6,274	6,650	6,650	6,650
529440 Safety Grants	(300)	0	0	0	0	0
529650 Pre Employment Costs	2,691	21,459	17,500	17,500	17,500	17,500
529840 Professional Licenses	150	150	150	150	150	150
529850 Device Licenses	0	150	150	150	150	150
529860 Permits	820	406	820	550	550	550
529999 Miscellaneous Expense	35	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>34,239</b>	<b>53,759</b>	<b>50,281</b>	<b>79,300</b>	<b>79,300</b>	<b>79,300</b>
<b>Materials and Services Total</b>	<b>969,405</b>	<b>959,167</b>	<b>1,002,346</b>	<b>1,026,060</b>	<b>1,026,060</b>	<b>1,026,060</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	79,293	87,047	92,812	94,692	94,692	94,692
611210 Facilities Mgt Allocation	348,176	339,630	349,764	292,614	292,614	292,614
611220 Custodial Allocation	108,979	109,147	99,285	85,371	85,371	85,371
611230 Courier Allocation	3,752	4,514	4,784	5,062	5,062	5,062
611250 Risk Management Allocation	33,091	37,631	31,073	32,328	32,328	32,328
611255 Benefits Allocation	24,012	23,319	24,996	27,095	27,095	27,095
611260 Human Resources Allocation	84,352	77,810	87,299	86,593	86,593	86,593
611300 Legal Services Allocation	32,969	30,354	33,528	31,000	31,000	31,000
611400 Information Tech Allocation	185,266	202,550	187,524	182,912	182,912	182,912

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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611410 FIMS Allocation	68,810	78,452	87,654	94,426	94,426	94,426
611420 Telecommunications Allocation	36,379	38,635	31,349	25,624	25,624	25,624
611430 Info Tech Direct Charges	62,239	68,110	71,342	95,067	95,067	95,067
611600 Finance Allocation	94,373	108,700	114,849	110,531	110,531	110,531
611800 MCBEE Allocation	5,409	7,518	4,468	7,307	7,307	7,307
614100 Liability Insurance Allocation	73,000	26,800	39,300	38,500	38,500	38,500
614200 WC Insurance Allocation	69,200	105,400	63,000	60,900	60,900	60,900
<b>Administrative Charges Total</b>	<b>1,309,300</b>	<b>1,345,617</b>	<b>1,323,027</b>	<b>1,270,022</b>	<b>1,270,022</b>	<b>1,270,022</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	8,686	0	0	0
<b>Capital Outlay Total</b>	<b>0</b>	<b>0</b>	<b>8,686</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Total</b>	<b>8,914,401</b>	<b>9,155,632</b>	<b>9,431,147</b>	<b>9,513,821</b>	<b>9,513,821</b>	<b>9,513,821</b>
<b>125 - Juvenile Grants</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	1,147,821	1,141,365	1,403,675	1,387,864	1,387,864	1,387,864
511120 Temporary Wages	127,301	160,428	62,920	120,120	120,120	120,120
511130 Vacation Pay	74,007	84,965	0	0	0	0
511140 Sick Pay	55,707	65,625	0	0	0	0
511150 Holiday Pay	68,128	70,626	0	0	0	0
511160 Comp Time Pay	16,671	22,190	13,650	12,297	12,297	12,297
511180 Differential Pay	5,964	5,723	7,937	6,619	6,619	6,619
511210 Compensation Credits	41,618	43,327	39,568	37,299	37,299	37,299
511240 Leave Payoff	9,989	7,927	0	0	0	0
511290 Health Insurance Waiver Pay	1,644	2,066	1,620	3,240	3,240	3,240
511410 Straight Pay	0	0	0	(5)	(5)	(5)
511420 Premium Pay	19,012	18,745	15,537	13,650	13,650	13,650
511450 Premium Pay Temps	434	684	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,568,297</b>	<b>1,623,669</b>	<b>1,544,907</b>	<b>1,581,084</b>	<b>1,581,084</b>	<b>1,581,084</b>
<b>Fringe Benefits</b>						
512110 PERS	231,464	237,739	219,619	215,688	215,688	215,688
512130 PERS Debt Service	67,230	74,896	67,187	74,992	74,992	74,992

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<b>125 - Juvenile Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
512140 PERS Rate Subsidy	(38,260)	0	0	0	0	0
512200 FICA	118,991	122,978	114,921	118,079	118,079	118,079
512310 Medical Insurance	382,198	397,337	399,320	392,318	392,318	392,318
512320 Dental Insurance	32,775	35,833	37,164	38,299	38,299	38,299
512330 Group Term Life Insurance	4,755	2,505	1,818	1,934	1,934	1,934
512340 Long Term Disability Insurance	7,841	8,593	7,227	7,930	7,930	7,930
512400 Unemployment Insurance	6,288	6,500	6,792	7,142	7,142	7,142
512520 Workers Comp Insurance	834	902	917	1,017	1,017	1,017
512600 Wellness Program	1,109	1,126	1,145	1,187	1,187	1,187
512610 Employee Assistance Program	766	778	793	820	820	820
512700 County HSA Contributions	3,346	3,336	0	0	0	0
<b>Fringe Benefits Total</b>	<b>819,338</b>	<b>892,524</b>	<b>856,903</b>	<b>859,406</b>	<b>859,406</b>	<b>859,406</b>
<b>Personnel Services Total</b>	<b>2,387,635</b>	<b>2,516,193</b>	<b>2,401,810</b>	<b>2,440,490</b>	<b>2,440,490</b>	<b>2,440,490</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	116	253	175	300	300	300
521040 Institutional Supplies	381	377	300	300	300	300
521050 Janitorial Supplies	2,190	2,103	2,000	2,000	2,000	2,000
521070 Departmental Supplies	4,674	7,150	9,630	10,442	10,442	10,442
521080 Food Supplies	527	149	3,000	3,000	3,000	3,000
521090 Uniforms and Clothing	0	34	200	100	100	100
521100 Medical Supplies	18	0	0	10	10	10
521110 First Aid Supplies	0	0	50	40	40	40
521170 Educational Supplies	1,056	1,368	19,788	22,330	22,330	22,330
521290 Country Porch Sales	20	1,558	0	0	0	0
<b>Supplies Total</b>	<b>8,982</b>	<b>12,992</b>	<b>35,143</b>	<b>38,522</b>	<b>38,522</b>	<b>38,522</b>
<b>Materials</b>						
522080 Building Materials	0	159	0	0	0	0
522150 Small Office Equipment	200	107	300	300	300	300
522160 Small Departmental Equipment	1,395	3,015	1,200	1,500	1,500	1,500
522170 Computers Non Capital	0	1,113	0	0	0	0
522180 Software	0	45	100	0	0	0
522500 Materials for Resale	98,293	83,825	97,000	83,000	83,000	83,000
<b>Materials Total</b>	<b>99,888</b>	<b>88,264</b>	<b>98,600</b>	<b>84,800</b>	<b>84,800</b>	<b>84,800</b>
<b>Communications</b>						
523060 Cellular Phones	0	84	0	0	0	0
<b>Communications Total</b>	<b>0</b>	<b>84</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

<b>125 - Juvenile Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
<b>Utilities</b>						
524010 Electricity	5,477	7,708	5,500	7,700	7,700	7,700
524040 Natural Gas	1,987	1,603	2,000	1,600	1,600	1,600
524050 Water	1,780	1,871	1,800	1,900	1,900	1,900
524090 Garbage Disposal and Recycling	79	0	0	0	0	0
<b>Utilities Total</b>	<b>9,322</b>	<b>11,182</b>	<b>9,300</b>	<b>11,200</b>	<b>11,200</b>	<b>11,200</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	0	12,750	0	0	0
525153 Fiscal Agent Services	5,673	6,304	6,600	6,300	6,300	6,300
525185 Community Education Services	0	0	5,200	1,000	1,000	1,000
525211 Psychiatric Services	4,686	5,661	4,650	4,400	4,400	4,400
525235 Laboratory Services	6,408	4,003	11,705	9,017	9,017	9,017
525261 Social Services	0	0	25,830	0	0	0
525300 Behav Hlth Eval and Counseling	0	0	92,047	63,620	63,620	63,620
525330 Transportation Services	5,744	7,388	10,500	10,805	10,805	10,805
525340 Counseling and Mentoring Svcs	18,663	21,958	13,274	17,736	17,736	17,736
525345 Youth Stipends	33,918	35,693	37,000	40,000	40,000	40,000
525440 Client Assistance	2,190	3,263	13,862	4,500	4,500	4,500
525515 Polygraph Services	5,056	5,507	4,500	6,000	6,000	6,000
525550 Court Services	0	19,916	13,081	10,019	10,019	10,019
525560 Victim Emergency Services	0	0	500	500	500	500
525710 Printing Services	0	0	100	0	0	0
525770 Interpreters and Translators	2,470	0	0	0	0	0
525999 Other Contracted Services	25,267	7,743	109,226	123,060	123,060	123,060
<b>Contracted Services Total</b>	<b>110,074</b>	<b>117,436</b>	<b>360,825</b>	<b>296,957</b>	<b>296,957</b>	<b>296,957</b>
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	765	2,326	1,400	1,000	1,000	1,000
526021 Computer Software Maintenance	45	495	400	500	500	500
526030 Building Maintenance	788	558	1,000	1,000	1,000	1,000
526050 Grounds Maintenance	0	196	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>1,598</b>	<b>3,575</b>	<b>2,800</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Rentals</b>						
527100 Vehicle Rental	47	(97)	0	0	0	0
527300 Equipment Rental	70	126	72	75	75	75
<b>Rentals Total</b>	<b>117</b>	<b>29</b>	<b>72</b>	<b>75</b>	<b>75</b>	<b>75</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	0	0	4,000	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
JUVENILE

<b>125 - Juvenile Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
529130 Meals	0	0	2,840	0	0	0
529140 Lodging	0	0	4,960	0	0	0
529220 Conferences	(70)	0	5,200	0	0	0
529230 Training	6,804	260	300	300	300	300
529640 Victim Restitution	77,658	91,352	80,000	90,000	90,000	90,000
529860 Permits	200	200	0	200	200	200
<b>Miscellaneous Total</b>	<b>84,592</b>	<b>91,812</b>	<b>97,300</b>	<b>90,500</b>	<b>90,500</b>	<b>90,500</b>
<b>Materials and Services Total</b>	<b>314,574</b>	<b>325,373</b>	<b>604,040</b>	<b>524,554</b>	<b>524,554</b>	<b>524,554</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	29,038	31,856	34,133	33,310	33,310	33,310
611230 Courier Allocation	1,361	1,669	1,754	1,709	1,709	1,709
611250 Risk Management Allocation	4,910	5,551	4,313	4,293	4,293	4,293
611255 Benefits Allocation	8,711	8,619	9,158	9,148	9,148	9,148
611260 Human Resources Allocation	30,604	28,761	31,986	29,239	29,239	29,239
611400 Information Tech Allocation	68,957	73,140	69,351	67,843	67,843	67,843
611410 FIMS Allocation	25,538	28,316	32,406	35,096	35,096	35,096
611420 Telecommunications Allocation	13,495	13,954	11,592	9,520	9,520	9,520
611430 Info Tech Direct Charges	23,158	24,485	26,415	35,426	35,426	35,426
611600 Finance Allocation	36,017	39,111	43,014	47,964	47,964	47,964
611800 MCBEE Allocation	2,007	2,714	1,652	2,716	2,716	2,716
614100 Liability Insurance Allocation	10,600	3,500	4,500	4,400	4,400	4,400
614200 WC Insurance Allocation	10,500	16,000	9,700	8,800	8,800	8,800
<b>Administrative Charges Total</b>	<b>264,896</b>	<b>277,676</b>	<b>279,974</b>	<b>289,464</b>	<b>289,464</b>	<b>289,464</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	31,125	0	0	0	0	0
532200 Pickups and Trucks	11,779	0	0	0	0	0
534100 Building Construction	28,715	18,051	0	0	0	0
<b>Capital Outlay Total</b>	<b>71,619</b>	<b>18,051</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Out</b>						
561595 Transfer to Fleet Acquisition	0	0	52,500	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>0</b>	<b>52,500</b>	<b>0</b>	<b>0</b>	<b>0</b>

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 JUVENILE

<b>125 - Juvenile Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Contingency</b>						
571010 Contingency	0	0	6,668	0	0	0
Contingency Total	0	0	6,668	0	0	0
Juvenile Grants Total	3,038,724	3,137,293	3,344,992	3,254,508	3,254,508	3,254,508
Juvenile Grand Total	11,953,125	12,292,925	12,776,139	12,768,329	12,768,329	12,768,329

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENTAL  
JUVENILE

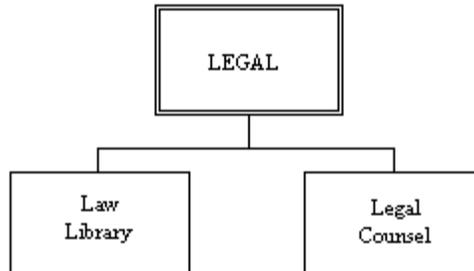
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MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
LEGAL

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# LEGAL



## MISSION STATEMENT

To provide the best possible legal counsel and representation to county officials and agencies in support of their mission to protect and enhance the community; to provide a forum for administrative hearings and issue fair and well-reasoned decisions (legal counsel's office).

To provide the local legal community and the public with the best available legal resources and research services within the law library's fiscal and physical ability to do so (law library).

## GOALS AND OBJECTIVES

- Goal 1 Zealously represent the county in contested matters in court or before administrative tribunals, and recommend settlements as appropriate.  
Objective 1 Reduce potential liabilities through proactive legal advice and trainings.
- Goal 2 Assist the board of commissioners and departments in the development, review, revision and implementation of ordinances, policies, procedures, contracts and other operative documents.  
Objective 1 County interests are provided for and protected in legal documents.
- Goal 3 Provide support to county hearings officers to conduct administrative hearings in a professional manner and issue well-reasoned decisions.  
Objective 1 Decisions are issued in a timely manner that can withstand appellate review.
- Goal 4 Work with other county law libraries, organizations and state participants to enhance the sharing of resources and explore cooperative arrangements among counties to maintain county law library services.  
Objective 1 Maintain maximum public accessibility to legal resources within legislative and budgetary constraints.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
LEGAL

**DEPARTMENT OVERVIEW**

The department is comprised of the legal counsel's office and the law library. The Legal Counsel program has two sections: legal services and hearings officers. Legal counsel's responsibility is to be exclusive civil lawyers and counselors for Marion County, appointed by the board of commissioners. Legal counsel serves the board of commissioners, elected officials, appointed department heads and their assistants, employees, and volunteer boards and commissions. The law library is a service authorized by state statute and funded by library fees paid by litigants and collected by the court clerk.

*Resource and Requirement Summary*

Legal	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	400,074	364,621	359,218	375,500	4.53%
Admin Cost Recovery	1,042,067	1,105,764	1,136,021	1,170,524	3.04%
Interest	2,127	1,575	1,500	1,300	-13.33%
Other Revenues	762	587	500	500	0.00%
Net Working Capital	410,121	420,079	374,781	374,781	0.00%
<b>TOTAL RESOURCES</b>	<b>1,855,151</b>	<b>1,892,627</b>	<b>1,872,020</b>	<b>1,922,605</b>	<b>2.70%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	767,878	787,828	806,677	842,162	4.40%
Fringe Benefits	380,985	408,819	405,299	417,683	3.06%
<b>Total Personnel Services</b>	<b>1,148,862</b>	<b>1,196,647</b>	<b>1,211,976</b>	<b>1,259,845</b>	<b>3.95%</b>
Materials and Services					
Supplies	45,087	47,147	61,900	60,800	-1.78%
Materials	1,854	958	2,200	3,200	45.45%
Communications	4,992	5,504	6,820	7,172	5.16%
Utilities	82	0	0	7,463	n.a.
Contracted Services	26,367	24,211	34,234	33,132	-3.22%
Repairs and Maintenance	608	293	300	250	-16.67%
Rentals	78,303	80,053	82,391	55,788	-32.29%
Insurance	0	0	0	50	n.a.
Miscellaneous	9,722	11,844	15,490	15,840	2.26%
<b>Total Materials and Services</b>	<b>167,015</b>	<b>170,011</b>	<b>203,335</b>	<b>183,695</b>	<b>-9.66%</b>
Administrative Charges	119,195	116,422	117,444	138,249	17.71%
Contingency	0	0	60,000	60,000	0.00%
Ending Fund Balance	0	0	279,265	280,816	0.56%
<b>TOTAL REQUIREMENTS</b>	<b>1,435,072</b>	<b>1,483,080</b>	<b>1,872,020</b>	<b>1,922,605</b>	<b>2.70%</b>
<b>FTE</b>	10.83	10.75	10.80	10.80	0.0%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 LEGAL

**PROGRAMS**

The Legal Counsel Department budget is allocated to two programs that are shown on the following table:

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Legal Counsel	1,167,386	1,215,715	1,245,239	1,296,024	4.08%
Law Library	687,765	676,912	626,781	626,581	-0.03%
<b>TOTAL RESOURCES</b>	<b>1,855,151</b>	<b>1,892,627</b>	<b>1,872,020</b>	<b>1,922,605</b>	<b>2.70%</b>
<b>REQUIREMENTS</b>					
Legal Counsel	1,167,386	1,215,715	1,245,239	1,296,024	4.08%
Law Library	267,686	267,365	626,781	626,581	-0.03%
<b>TOTAL REQUIREMENTS</b>	<b>1,435,072</b>	<b>1,483,079</b>	<b>1,872,020</b>	<b>1,922,605</b>	<b>2.70%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
LEGAL

**Legal Counsel Program**

- Provide legal advice on specific matters, policy issues and emerging legal issues.
- Represent the county in negotiations, meetings and third-party matters.
- Prosecute and defend county decisions and actions in all courts and administrative forums.
- Retain and manage all outside legal counsel representing the county, exclusive of Workers' Compensation counsel.
- Support and maintain the county's hearings officers section.
- Inform members of the public and other government units on how county processes work.

**Program Summary**

Legal	Program: Legal Counsel				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	125,309	109,951	109,218	125,500	14.91%
Admin Cost Recovery	1,042,067	1,105,764	1,136,021	1,170,524	3.04%
Other Revenues	10	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>1,167,386</b>	<b>1,215,715</b>	<b>1,245,239</b>	<b>1,296,024</b>	<b>4.08%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	674,655	696,636	716,096	757,793	5.82%
Fringe Benefits	323,973	356,338	349,995	361,026	3.15%
Total Personnel Services	<b>998,628</b>	<b>1,052,974</b>	<b>1,066,091</b>	<b>1,118,819</b>	<b>4.95%</b>
Materials and Services					
Supplies	7,163	3,304	8,600	7,600	-11.63%
Materials	1,854	958	2,200	3,200	45.45%
Communications	2,085	2,884	3,698	4,025	8.84%
Utilities	82	0	0	7,463	n.a.
Contracted Services	7,940	7,505	13,734	12,632	-8.02%
Repairs and Maintenance	608	158	300	250	-16.67%
Rentals	43,142	44,013	44,451	16,824	-62.15%
Miscellaneous	8,482	10,960	13,500	13,900	2.96%
Total Materials and Services	<b>71,356</b>	<b>69,782</b>	<b>86,483</b>	<b>65,894</b>	<b>-23.81%</b>
Administrative Charges	97,402	92,959	92,665	111,311	20.12%
<b>TOTAL REQUIREMENTS</b>	<b>1,167,386</b>	<b>1,215,715</b>	<b>1,245,239</b>	<b>1,296,024</b>	<b>4.08%</b>
<b>FTE</b>	9.03	8.95	9.00	9.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
LEGAL

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**FTE By Position Title By Program**

<b>Program: Legal Counsel</b>	
<b>Position Title</b>	<b>FTE</b>
County Counsel	1.00
Hearings Officer Sr	1.00
Legal Counsel-Asst Sr	4.00
Legal Department Specialist (Confidential)	2.00
Paralegal	1.00
<b>Program Legal Counsel FTE Total:</b>	<b>9.00</b>

- FTE does not include budgeted .64 temp positions.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
LEGAL

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**Legal Counsel Program Budget Justification**

RESOURCES

There will be an increase in billings to the Self-Insurance Fund, Civil Forfeitures, county service districts, and Housing Authority due to the hourly rate increase for attorneys and paralegal.

REQUIREMENTS

FTE

The Assistant Legal Counsel was promoted to Senior Assistant Legal Counsel. The title for Secretary to Legal Counsel, two positions, was changed to Legal Department Specialist.

Personnel Services

Salaries and Wages increased due to merit and longevity increases and a 0.5 temporary assistant legal counsel position. Fringe Benefits increased by 3%. There was an overall increase of 5% to Personnel Services.

Materials and Services

Contracted Legal Services were reduced by approximately \$1,500 and reallocated to other material and services such as Publications, Small Office Equipment, and Dues and Memberships. Total Materials and Services decreased by 23%, primarily to a decrease in rentals, which changes to an administrative charge with the move back to Courthouse Square.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide. Administrative charges increased by 20%.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
LEGAL

**Law Library Program**

- The law library serves the legal community, the courts, and the public.

**Program Summary**

Legal	Program: Law Library				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	274,766	254,671	250,000	250,000	0.00%
Interest	2,127	1,575	1,500	1,300	-13.33%
Other Revenues	752	587	500	500	0.00%
Net Working Capital	410,121	420,079	374,781	374,781	0.00%
<b>TOTAL RESOURCES</b>	<b>687,765</b>	<b>676,912</b>	<b>626,781</b>	<b>626,581</b>	<b>-0.03%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	93,222	91,192	90,581	84,369	-6.86%
Fringe Benefits	57,012	52,481	55,304	56,657	2.45%
Total Personnel Services	<b>150,234</b>	<b>143,673</b>	<b>145,885</b>	<b>141,026</b>	<b>-3.33%</b>
Materials and Services					
Supplies	37,924	43,843	53,300	53,200	-0.19%
Communications	2,907	2,620	3,122	3,147	0.80%
Contracted Services	18,427	16,706	20,500	20,500	0.00%
Repairs and Maintenance	0	135	0	0	n.a.
Rentals	35,161	36,040	37,940	38,964	2.70%
Insurance	0	0	0	50	n.a.
Miscellaneous	1,240	884	1,990	1,940	-2.51%
Total Materials and Services	<b>95,659</b>	<b>100,228</b>	<b>116,852</b>	<b>117,801</b>	<b>0.81%</b>
Administrative Charges	21,793	23,463	24,779	26,938	8.71%
Contingency	0	0	60,000	60,000	0.00%
Ending Fund Balance	0	0	279,265	280,816	0.56%
<b>TOTAL REQUIREMENTS</b>	<b>267,686</b>	<b>267,365</b>	<b>626,781</b>	<b>626,581</b>	<b>-0.03%</b>
<b>FTE</b>	1.80	1.80	1.80	1.80	0.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
LEGAL

**FTE By Position Title By Program**

<b>Program: Law Library</b>	
<b>Position Title</b>	<b>FTE</b>
Law Librarian	1.00
Library Assistant	0.80
<b>Program Law Library FTE Total:</b>	<b>1.80</b>

- FTE does not include budgeted 0.10 temp positions.

**Law Library Program Budget Justification**

**RESOURCES**

Funding for law libraries is a general appropriation to the state's Judicial Department to be distributed to the counties. Marion County law library revenue is as projected.

**REQUIREMENTS**

FTE

Regular Wages decreased by 5.77% due to filling Library Assistant position at .8 FTE, previously was at 1 FTE.

Personnel Services

Salary and wages decreased by 8.95%. Fringe Benefits increased by 2.45%. Overall Personnel Services decreased by 4.63%.

Materials and Services

There is a slight increase in the budgeted expenditures for Materials and Services due to an increase in the lease amount.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

The amount remains the same due to uncertainty about the cost of moving back into Courthouse Square.

Other

A large Ending Fund Balance provides savings as a buffer against possible future years' state revenue reductions.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
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**FUNDS**

The Legal Counsel Department budget is comprised of two funds as shown in the table below.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 260 Law Library	687,765	676,912	626,781	626,581	32.59%
FND 580 Central Services	1,167,386	1,215,715	1,245,239	1,296,024	67.41%
<b>TOTAL RESOURCES</b>	<b>1,855,151</b>	<b>1,892,627</b>	<b>1,872,020</b>	<b>1,922,605</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 260 Law Library	267,686	267,365	626,781	626,581	32.59%
FND 580 Central Services	1,167,386	1,215,715	1,245,239	1,296,024	67.41%
<b>TOTAL REQUIREMENTS</b>	<b>1,435,072</b>	<b>1,483,079</b>	<b>1,872,020</b>	<b>1,922,605</b>	<b>100.0%</b>

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Successfully defended three civil rights cases, one malicious prosecution tort case, one whistleblower case, and one sexual harassment discrimination case; maintained an average of six cases with potential liability greater than \$1,000,000; appropriately settled two civil rights and one personal injury case; currently defending two cases in the Oregon Appeals Court.
- Litigated two tax cases with one decision in the county's favor and one decision still outstanding. Appropriately settled five tax cases.
- Managed an influx of judicial foreclosures, since non-judicial foreclosures are almost non-existent now due to recent case law.
- Prosecuted condemnation claims on two major new construction projects on Salem-area roadways, and advised department on claims associated with those projects short of commencement of litigation.
- Closed out a long-standing code enforcement case as property owner came into compliance.
- Presented trainings at the Assessor's Office, Public Works Department, Health Department, Sheriff's Office, the Oregon Sheriff's Association, Oregon Department of Public Safety Standards and Training, and the Marion County Reserve Academy.
- Assisted and advised the board, administration and departments on several complex issues, such as the Courthouse Square remediation project, environmental services, medical marijuana dispensaries, assessment and taxation software, consolidation of justice court districts and proposed formation of a county service district.
- Drafted, reviewed or revised many ordinances, policies and other documents including but not limited to personnel rules, public contracting rules, cable television franchise renewals, committee by-laws, rural and urban zone codes, parking ordinance, and school speed zone signage.
- Participated as co-spokesperson on management team for labor negotiations and worked closely with Business Services on other personnel and employment matters.
- 11.7% attorney and 14.1% general public 2013 patron use increase (over calendar year 2012) and added Notary services for patrons.

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**KEY INDICATORS**

**# 1: Tort Claim Notices**

**Definition and Purpose**

Torts are claims for money damages for injuries or wrongs alleged to have been caused by the county, its officers, employees, or agents. A claimant must give notice of the intent to file a civil lawsuit on the tort claim within 180 days of the date of the perceived injury. County legal counsel is the legal representative for the county in these matters.

**Significance**

Responding to tort claim notices is representative of the civil litigation defense services provided to all departments. In addition to defending the county in court, this service supports overall operational efficiency and quality of government services in that investigation of and response to tort claims may help identify needed changes in programs, policies, or procedures. This supports Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Number of tort claim notices received per fiscal year. Does not include number of claims received by Risk Management and settled or denied without litigation.

<b>FY 09-10 Actual</b>	<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>
26	31	32	35	38

**Explanation of Trends and Changes**

Trends in tort claims are hard to predict because of factors that are not within county control, not the least of which is the decision to file a claim against the county. The number of tort claim notices received have remain constant for the past three fiscal years. Due to the nature of the activities and population involved, the majority of claims continue to arise out of Sheriff's Office enforcement or incarceration activities. While the number of claims has remained relatively steady, the amount of damages alleged by plaintiffs has significantly increased; however, the majority of these claims lack merit and are successfully defended. Legal Counsel continues to work closely with departments on training and policy review to proactively reduce actual liability exposure and manage claims.

**# 2: Hearings Officer Cases**

**Definition and Purpose**

The hearings officers hold public hearings on a variety of applications and complaints, taking testimony and evidence from applicants, owners, complainants, law enforcement, staff, witnesses, or other affected parties. The decisions or recommendations issued are impartial, supported by written findings thoughtfully applying the law or criteria to the facts of the case for rulings that are supportable on review or appeal.

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**Significance**

Use of the hearings officers for land use hearings creates efficiencies in processing applications necessary for economic growth and development while balancing appropriate uses and protections of farm, forest, and natural resources. The number of land use cases submitted to the county, and presented as part of this key indicator, is indicative of economic activity in the county and supports Goal #4, economic development - Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County. The number of tow hearings and dog hearings held by the hearings officer are also tracked as a part of this indicator. Vehicle tows by law enforcement include driving under the influence, no license or insurance, hazard or abandoned vehicles, etc. Dog hearings include dangerous dogs, dog bites, no license, dogs running at large or in livestock, excessive barking, etc.

**Data Units Fiscal Year**

Cases submitted to county hearings officers per fiscal year. Figures are reported by type of case. Other includes miscellaneous cases under a variety of laws and ordinances; e.g. vested rights, nuisance abatement, acceleration of tax redemption period, and housing authority exclusions.

Land Use

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate
11	8	9	4	3

Dog

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate
189	127	37	44	45

Vehicle Tows

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate
11	8	5	5	5

Other

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate
2	1	0	2	1

**Explanation of Trends and Changes**

Land use cases remain low with the continued slow economic recovery. There was one hearing that resulted from legislative changes that allowed events or activities in conjunction with agriculture and wineries. Dog Control hearings, vehicle tow and miscellaneous cases remain consistent compared to previous years.

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**Resources by Fund Detail**

<b>260 - Law Library</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Charges for Services</b>						
341060 Law Library Fees	274,766	254,671	250,000	250,000	250,000	250,000
<b>Charges for Services Total</b>	<b>274,766</b>	<b>254,671</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>
<b>Interest</b>						
361000 Investment Earnings	2,127	1,575	1,500	1,300	1,300	1,300
<b>Interest Total</b>	<b>2,127</b>	<b>1,575</b>	<b>1,500</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	752	587	500	500	500	500
<b>Other Revenues Total</b>	<b>752</b>	<b>587</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	410,121	420,079	374,781	374,781	374,781	374,781
<b>Net Working Capital Total</b>	<b>410,121</b>	<b>420,079</b>	<b>374,781</b>	<b>374,781</b>	<b>374,781</b>	<b>374,781</b>
<b>Law Library Total</b>	<b>687,765</b>	<b>676,912</b>	<b>626,781</b>	<b>626,581</b>	<b>626,581</b>	<b>626,581</b>
<b>580 - Central Services</b>						
<b>Charges for Services</b>						
341690 Attorney Fees	125,309	109,951	109,218	125,500	125,500	125,500
<b>Charges for Services Total</b>	<b>125,309</b>	<b>109,951</b>	<b>109,218</b>	<b>125,500</b>	<b>125,500</b>	<b>125,500</b>
<b>Admin Cost Recovery</b>						
411300 Legal Services Allocation	1,042,067	1,105,764	1,136,021	1,170,524	1,170,524	1,170,524
<b>Admin Cost Recovery Total</b>	<b>1,042,067</b>	<b>1,105,764</b>	<b>1,136,021</b>	<b>1,170,524</b>	<b>1,170,524</b>	<b>1,170,524</b>
<b>Other Revenues</b>						
372000 Over and Short	10	0	0	0	0	0
<b>Other Revenues Total</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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Central Services Total	1,167,386	1,215,715	1,245,239	1,296,024	1,296,024	1,296,024
Legal Grand Total	1,855,151	1,892,627	1,872,020	1,922,605	1,922,605	1,922,605

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**Requirements by Fund Detail**

<b>260 - Law Library</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	79,545	66,972	84,173	79,317	79,317	79,317
511120 Temporary Wages	156	5,173	6,408	5,052	5,052	5,052
511130 Vacation Pay	4,626	3,146	0	0	0	0
511140 Sick Pay	1,014	2,086	0	0	0	0
511150 Holiday Pay	4,737	4,315	0	0	0	0
511160 Comp Time Pay	77	0	0	0	0	0
511210 Compensation Credits	3,068	3,092	0	0	0	0
511240 Leave Payoff	0	6,408	0	0	0	0
<b>Salaries and Wages Total</b>	<b>93,222</b>	<b>91,192</b>	<b>90,581</b>	<b>84,369</b>	<b>84,369</b>	<b>84,369</b>
<b>Fringe Benefits</b>						
512110 PERS	15,340	14,910	12,794	11,977	11,977	11,977
512120 401K	1,306	1,017	1,057	1,316	1,316	1,316
512130 PERS Debt Service	4,174	3,225	3,914	4,164	4,164	4,164
512140 PERS Rate Subsidy	(3,375)	0	0	0	0	0
512200 FICA	6,826	6,757	6,879	6,017	6,017	6,017
512310 Medical Insurance	28,672	23,349	27,485	29,136	29,136	29,136
512320 Dental Insurance	2,632	2,113	2,070	2,880	2,880	2,880
512330 Group Term Life Insurance	333	134	111	114	114	114
512340 Long Term Disability Insurance	550	462	441	468	468	468
512400 Unemployment Insurance	373	364	396	397	397	397
512520 Workers Comp Insurance	46	45	90	54	54	54
512600 Wellness Program	79	63	40	79	79	79
512610 Employee Assistance Program	55	43	27	55	55	55
<b>Fringe Benefits Total</b>	<b>57,012</b>	<b>52,481</b>	<b>55,304</b>	<b>56,657</b>	<b>56,657</b>	<b>56,657</b>
<b>Personnel Services Total</b>	<b>150,234</b>	<b>143,673</b>	<b>145,885</b>	<b>141,026</b>	<b>141,026</b>	<b>141,026</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	495	903	1,300	1,200	1,200	1,200
521190 Publications	37,428	42,940	52,000	52,000	52,000	52,000
<b>Supplies Total</b>	<b>37,924</b>	<b>43,843</b>	<b>53,300</b>	<b>53,200</b>	<b>53,200</b>	<b>53,200</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	2,349	2,140	2,547	2,547	2,547	2,547
523040 Data Connections	559	480	550	550	550	550
523050 Postage	0	0	25	25	25	25

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<b>260 - Law Library</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
523090 Long Distance Charges	0	0	0	25	25	25
<b>Communications Total</b>	<b>2,907</b>	<b>2,620</b>	<b>3,122</b>	<b>3,147</b>	<b>3,147</b>	<b>3,147</b>
<b>Contracted Services</b>						
525450 Subscription Services	18,427	16,706	20,500	20,500	20,500	20,500
<b>Contracted Services Total</b>	<b>18,427</b>	<b>16,706</b>	<b>20,500</b>	<b>20,500</b>	<b>20,500</b>	<b>20,500</b>
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	0	135	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>0</b>	<b>135</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rentals</b>						
527210 Building Rental Private	35,161	36,040	36,940	37,864	37,864	37,864
527300 Equipment Rental	0	0	1,000	1,100	1,100	1,100
<b>Rentals Total</b>	<b>35,161</b>	<b>36,040</b>	<b>37,940</b>	<b>38,964</b>	<b>38,964</b>	<b>38,964</b>
<b>Insurance</b>						
528220 Notary Bonds	0	0	0	50	50	50
<b>Insurance Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>50</b>	<b>50</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	131	0	350	300	300	300
529130 Meals	95	0	250	250	250	250
529140 Lodging	133	0	700	700	700	700
529210 Meetings	0	0	500	500	500	500
529220 Conferences	138	549	100	100	100	100
529300 Dues and Memberships	743	335	90	90	90	90
<b>Miscellaneous Total</b>	<b>1,240</b>	<b>884</b>	<b>1,990</b>	<b>1,940</b>	<b>1,940</b>	<b>1,940</b>
<b>Materials and Services Total</b>	<b>95,659</b>	<b>100,228</b>	<b>116,852</b>	<b>117,801</b>	<b>117,801</b>	<b>117,801</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	1,959	2,343	2,533	2,577	2,577	2,577
611220 Custodial Allocation	7,047	7,053	7,420	6,849	6,849	6,849
611230 Courier Allocation	81	98	105	119	119	119
611250 Risk Management Allocation	279	313	335	293	293	293
611255 Benefits Allocation	523	509	551	637	637	637
611260 Human Resources Allocation	1,839	1,696	1,923	2,035	2,035	2,035
611300 Legal Services Allocation	3,370	4,187	3,110	4,595	4,595	4,595
611410 FIMS Allocation	1,989	2,664	3,044	3,063	3,063	3,063
611600 Finance Allocation	3,349	3,245	4,503	5,633	5,633	5,633
611800 MCBEE Allocation	157	255	155	237	237	237
614100 Liability Insurance Allocation	600	400	600	500	500	500
614200 WC Insurance Allocation	600	700	500	400	400	400

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<b>260 - Law Library</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Administrative Charges Total	21,793	23,463	24,779	26,938	26,938	26,938
<b>Contingency</b>						
571010 Contingency	0	0	60,000	60,000	60,000	60,000
Contingency Total	0	0	60,000	60,000	60,000	60,000
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	279,265	280,816	280,816	280,816
Ending Fund Balance Total	0	0	279,265	280,816	280,816	280,816
<b>Law Library Total</b>	<b>267,686</b>	<b>267,365</b>	<b>626,781</b>	<b>626,581</b>	<b>626,581</b>	<b>626,581</b>
<b>580 - Central Services</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	543,557	576,007	676,858	690,442	690,442	690,442
511120 Temporary Wages	18,944	131	7,536	35,065	35,065	35,065
511130 Vacation Pay	43,428	46,763	0	0	0	0
511140 Sick Pay	12,600	13,772	0	0	0	0
511150 Holiday Pay	26,002	28,751	0	0	0	0
511210 Compensation Credits	29,406	29,856	30,082	30,666	30,666	30,666
511290 Health Insurance Waiver Pay	718	1,357	1,620	1,620	1,620	1,620
Salaries and Wages Total	674,655	696,636	716,096	757,793	757,793	757,793
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	0	(27)	(27)	(27)
512110 PERS	106,465	109,142	107,701	109,132	109,132	109,132
512120 401K	19,429	21,178	21,416	22,016	22,016	22,016
512130 PERS Debt Service	30,167	30,103	32,948	37,943	37,943	37,943
512140 PERS Rate Subsidy	(20,207)	0	0	0	0	0
512200 FICA	52,338	54,013	53,527	54,342	54,342	54,342
512310 Medical Insurance	116,089	121,757	114,720	116,544	116,544	116,544
512320 Dental Insurance	9,623	10,564	11,040	11,520	11,520	11,520
512330 Group Term Life Insurance	2,255	1,226	893	994	994	994
512340 Long Term Disability Insurance	3,634	4,046	3,549	4,076	4,076	4,076
512400 Unemployment Insurance	2,782	2,871	3,330	3,614	3,614	3,614
512520 Workers Comp Insurance	223	236	269	270	270	270

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<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
512600 Wellness Program	340	356	356	356	356	356
512610 Employee Assistance Program	235	246	246	246	246	246
512700 County HSA Contributions	600	600	0	0	0	0
<b>Fringe Benefits Total</b>	<b>323,973</b>	<b>356,338</b>	<b>349,995</b>	<b>361,026</b>	<b>361,026</b>	<b>361,026</b>
<b>Personnel Services Total</b>	<b>998,628</b>	<b>1,052,974</b>	<b>1,066,091</b>	<b>1,118,819</b>	<b>1,118,819</b>	<b>1,118,819</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	2,285	1,923	4,000	3,500	3,500	3,500
521070 Departmental Supplies	43	29	100	100	100	100
521190 Publications	4,835	1,353	4,500	4,000	4,000	4,000
<b>Supplies Total</b>	<b>7,163</b>	<b>3,304</b>	<b>8,600</b>	<b>7,600</b>	<b>7,600</b>	<b>7,600</b>
<b>Materials</b>						
522150 Small Office Equipment	1,148	711	1,500	2,500	2,500	2,500
522180 Software	705	247	700	700	700	700
<b>Materials Total</b>	<b>1,854</b>	<b>958</b>	<b>2,200</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>
<b>Communications</b>						
523010 Telephone Equipment	0	2	0	0	0	0
523020 Phone and Communication Svcs	822	802	868	1,225	1,225	1,225
523030 Fax	(26)	(10)	0	0	0	0
523040 Data Connections	453	760	1,080	1,050	1,050	1,050
523050 Postage	113	70	250	250	250	250
523060 Cellular Phones	722	1,260	1,500	1,500	1,500	1,500
<b>Communications Total</b>	<b>2,085</b>	<b>2,884</b>	<b>3,698</b>	<b>4,025</b>	<b>4,025</b>	<b>4,025</b>
<b>Utilities</b>						
524010 Electricity	0	0	0	6,371	6,371	6,371
524040 Natural Gas	0	0	0	257	257	257
524050 Water	0	0	0	160	160	160
524070 Sewer	0	0	0	315	315	315
524090 Garbage Disposal and Recycling	82	0	0	360	360	360
<b>Utilities Total</b>	<b>82</b>	<b>0</b>	<b>0</b>	<b>7,463</b>	<b>7,463</b>	<b>7,463</b>
<b>Contracted Services</b>						
525450 Subscription Services	5,965	5,998	6,500	6,650	6,650	6,650
525510 Legal Services	462	211	5,384	3,932	3,932	3,932
525540 Witnesses	80	0	200	200	200	200
525541 Witness Mileage Reimbursement	(4)	0	200	200	200	200
525710 Printing Services	197	50	200	200	200	200

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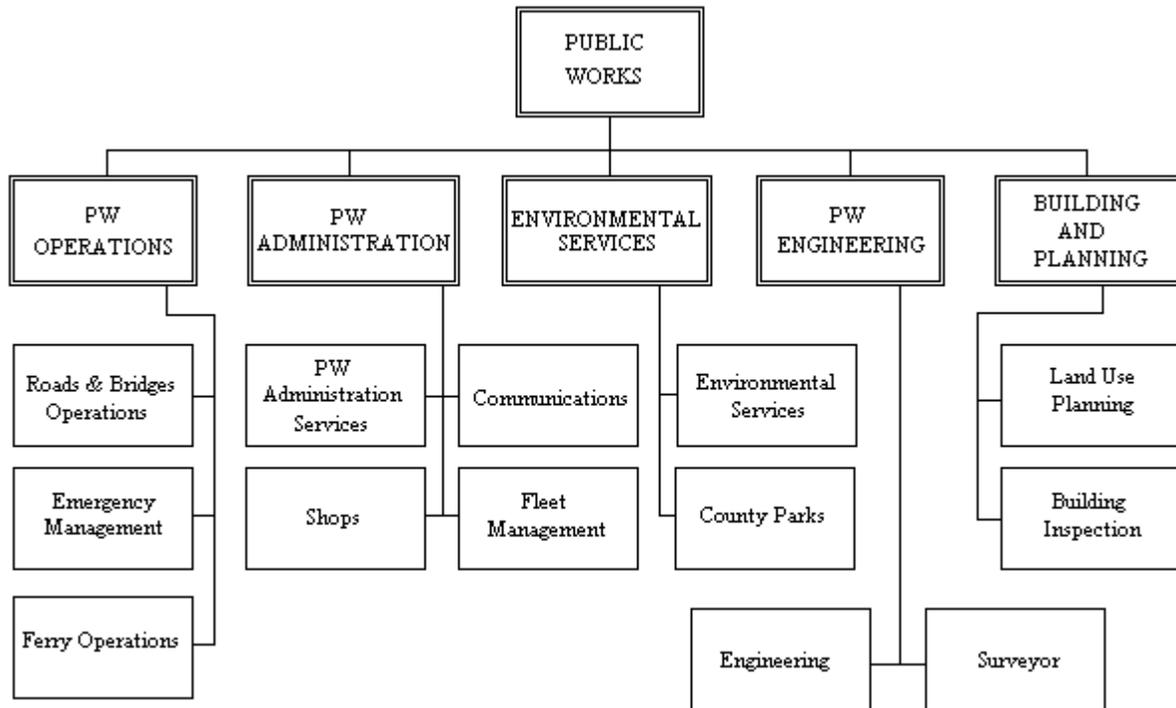
<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
525735 Mail Services	1,177	1,237	1,000	1,300	1,300	1,300
525740 Document Disposal Services	79	8	250	150	150	150
525999 Other Contracted Services	(17)	0	0	0	0	0
<b>Contracted Services Total</b>	<b>7,940</b>	<b>7,505</b>	<b>13,734</b>	<b>12,632</b>	<b>12,632</b>	<b>12,632</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	20	0	0	0	0
526030 Building Maintenance	608	138	300	250	250	250
<b>Repairs and Maintenance Total</b>	<b>608</b>	<b>158</b>	<b>300</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>Rentals</b>						
527100 Vehicle Rental	0	0	300	300	300	300
527120 Motor Pool Mileage	209	124	300	300	300	300
527130 Parking	46	21	100	100	100	100
527210 Building Rental Private	38,215	39,267	38,751	3,342	3,342	3,342
527240 Condo Assn Assessments	0	0	0	7,782	7,782	7,782
527300 Equipment Rental	4,672	4,601	5,000	5,000	5,000	5,000
<b>Rentals Total</b>	<b>43,142</b>	<b>44,013</b>	<b>44,451</b>	<b>16,824</b>	<b>16,824</b>	<b>16,824</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	664	1,453	1,500	1,500	1,500	1,500
529120 Commercial Travel	0	1,135	1,500	1,500	1,500	1,500
529130 Meals	68	317	700	600	600	600
529140 Lodging	869	2,559	2,500	2,500	2,500	2,500
529210 Meetings	130	58	300	300	300	300
529220 Conferences	3,061	1,543	3,000	3,000	3,000	3,000
529230 Training	0	65	0	0	0	0
529300 Dues and Memberships	3,690	3,830	4,000	4,500	4,500	4,500
<b>Miscellaneous Total</b>	<b>8,482</b>	<b>10,960</b>	<b>13,500</b>	<b>13,900</b>	<b>13,900</b>	<b>13,900</b>
<b>Materials and Services Total</b>	<b>71,356</b>	<b>69,782</b>	<b>86,483</b>	<b>65,894</b>	<b>65,894</b>	<b>65,894</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	10,658	11,188	11,330	11,406	11,406	11,406
611210 Facilities Mgt Allocation	0	0	0	14,907	14,907	14,907
611220 Custodial Allocation	7,807	7,801	8,037	10,606	10,606	10,606
611230 Courier Allocation	422	513	487	514	514	514
611250 Risk Management Allocation	2,095	1,886	1,929	2,115	2,115	2,115
611255 Benefits Allocation	2,699	2,648	2,547	2,754	2,754	2,754
611260 Human Resources Allocation	9,481	8,835	8,894	8,802	8,802	8,802
611400 Information Tech Allocation	28,557	27,938	25,279	26,579	26,579	26,579
611410 FIMS Allocation	10,560	10,748	12,355	13,024	13,024	13,024
611420 Telecommunications Allocation	5,441	4,559	5,483	3,799	3,799	3,799

MARION COUNTY FY 2014-15 BUDGET  
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LEGAL

<b>580 - Central Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611600 Finance Allocation	8,936	8,488	8,780	8,666	8,666	8,666
611800 MCBEE Allocation	846	1,055	644	1,039	1,039	1,039
614100 Liability Insurance Allocation	5,300	2,900	3,800	3,900	3,900	3,900
614200 WC Insurance Allocation	4,600	4,400	3,100	3,200	3,200	3,200
<b>Administrative Charges Total</b>	<b>97,402</b>	<b>92,959</b>	<b>92,665</b>	<b>111,311</b>	<b>111,311</b>	<b>111,311</b>
<b>Central Services Total</b>	<b>1,167,386</b>	<b>1,215,715</b>	<b>1,245,239</b>	<b>1,296,024</b>	<b>1,296,024</b>	<b>1,296,024</b>
<b>Legal Grand Total</b>	<b>1,435,072</b>	<b>1,483,080</b>	<b>1,872,020</b>	<b>1,922,605</b>	<b>1,922,605</b>	<b>1,922,605</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

## PUBLIC WORKS



### MISSION STATEMENT

To deliver quality Public Works services by professionally responding to customer needs and wisely overseeing the use of our resources.

### GOALS AND OBJECTIVES

- Goal 1 Provide consistent and timely service to all customers, internal and external.
  - Objective 1 Update customer service surveys and survey methods; analyze results and prepare reports.
  - Objective 2 Issue land use decisions within 30 days or less.
  - Objective 3 Provide immediate zoning review of building permits.
  - Objective 4 Continue to streamline review process for citizens with other agencies on building permits, addressing roadway improvements, survey plats, septic issues, etc.
  - Objective 5 Maintain a turn-around time of ten days or less for the review of plans that are not complex.
  - Objective 6 Increase the number of structural permits that are reviewed at the counter.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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- Objective 7 Have sanitation services available at all times at the permit counter subject to current funding levels.
  
- Goal 2 Enhance departmental communication and information flow; improve public information and external communication.
  - Objective 1 Continue to hold monthly safety meetings, maintain department Intranet and Internet websites, publish department newsletter on a quarterly basis.
  - Objective 2 Inform public and employees of our funding sources and uses of those funds; utilize website, newsletter and public media when available.
  - Objective 3 Post customer service values in locations visible to staff and customers and update regularly.
  
- Goal 3 Determine operational needs and resources over a rolling ten-year period.
  - Objective 1 Given the continuing changes within the department, review ideal organizational size and needed skill levels.
  - Objective 2 Train and/or recruit as necessary, balancing staffing needs with the need to retain qualified employees and budget constraints.
  
- Goal 4 Increase and pursue additional funding sources and continue to educate employees and citizens regarding departmental funding sources.
  - Objective 1 Support the proposed federal legislation to make the electrical power produced by the Waste-to-Energy Facility considered to be renewable.
  - Objective 2 Hold internal budget update meetings with staff.
  
- Goal 5 Improve overall condition of road surfaces.
  - Objective 1 Increase the number of road miles receiving surface treatments through a balance of chip seals, patching, milling and resurfacing.
  
- Goal 6 Improve management communications and resource utilization.
  - Objective 1 Review management priorities regularly through staff meetings, revise as necessary, and communicate these priorities and encourage feedback from all parties concerned.
  - Objective 2 Utilize available staff gathering times to communicate department objectives and achievements.
  
- Goal 7 Streamline operation of all facilities.
  - Objective 1 Coordinate remodeling or new construction of facilities for equipment use and better security.
  
- Goal 8 Create a self-sustaining ferry operations program.
  - Objective 1 Review the ferry program in total including the operational needs of both ferries, the ridership of each and the fees necessary to be self-sustaining.
  - Objective 2 Review operating schedules and hours to best serve the communities.

MARION COUNTY FY 2014-15 BUDGET  
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PUBLIC WORKS

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- Goal 9      Maintain a high level of recycling in the county for a cleaner environment.
- Objective 1      Continue the focus of reducing the amount of mercury disposed in the waste stream in order to further reduce toxic metals at the Waste-to-Energy Facility (WTEF).
  - Objective 2      Increase the annual countywide waste recovery rate.
  - Objective 3      Reduce the amount of yard waste disposed of in the waste stream.
  - Objective 4      Continually review emissions from the WTEF and reduce whenever feasible.
- Goal 10     Continue toward a more paperless environment with increased access to records and information.
- Objective 1      Archive files to county LaserFiche program, convert all paper documents to LaserFiche and begin scanning current files for electronic access.
- Goal 11     Completion of state-mandated tasks.
- Objective 1      Continue coordination with individual smaller cities on new 2030 forecasts to update comprehensive plans and justify proposals for Urban Growth Boundary amendments and meet future 20-year planning horizons.
- Goal 12     Within parameters of recent and possible future staff reductions, continue to streamline the review process for citizens with other agencies/departments on building permits, addressing, roadway improvements, survey plats, septic issues, survey reviews, etc.
- Objective 1      Issue land use decisions within 30 days or less in at least 90% of cases.
  - Objective 2      Review survey fees for adequacy and review funding mechanism for all personnel.
  - Objective 3      Provide updated information on the Planning Division website.

### **DEPARTMENT OVERVIEW**

The Public Works Department comprises thirteen programs that provide a variety of services from road maintenance and solid waste management to issuing building permits, and providing the safest and best-maintained transportation system possible with the resources available.

The department provides for the designing of new facilities (roads, bridges, etc.); maintaining county paved and gravel roads, bridges and drainage systems, operation of two ferries; responding to emergency conditions; providing parks services; contracting service district operations; managing solid waste, recycling services and education; issuing building permits and providing inspections; and performing countywide planning functions. These activities are managed by the Engineering, Operations, Environmental Services, and Building and Planning divisions of Public Works.

The Administration Division provides the necessary support to implement contracts and to provide financial services, county pool car services, county fleet operations, facility support, management of four service districts and one lighting district and provision of overall administrative work of the department.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

*Resource and Requirement Summary*

Public Works	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Taxes	289,719	294,357	290,000	285,000	-1.72%
Licenses and Permits	2,181,739	2,123,915	2,023,950	2,216,800	9.53%
Intergovernmental Federal	2,924,824	3,886,323	9,323,876	7,076,288	-24.11%
Intergovernmental State	17,072,998	17,361,456	19,007,642	19,045,060	0.20%
Intergovernmental Local	0	9,945	0	0	n.a.
Charges for Services	21,987,732	23,709,245	26,678,310	24,883,241	-6.73%
Fines and Forfeitures	7,557	981	3,000	3,000	0.00%
Interest	202,952	128,103	168,201	124,875	-25.76%
Other Revenues	465,503	339,440	418,300	92,500	-77.89%
General Fund Transfers	1,371,270	445,992	639,578	629,338	-1.60%
Other Fund Transfers	376,752	416,381	430,397	324,000	-24.72%
Settlements	30,781	41,022	38,685	25,000	-35.38%
Financing Proceeds	0	850,000	0	0	n.a.
Net Working Capital	41,853,171	39,784,464	35,558,649	38,319,233	7.76%
<b>TOTAL RESOURCES</b>	<b>88,764,996</b>	<b>89,391,623</b>	<b>94,580,588</b>	<b>93,024,335</b>	<b>-1.65%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	10,683,441	10,069,572	10,902,880	10,725,822	-1.62%
Fringe Benefits	5,631,727	5,535,250	5,813,139	5,891,166	1.34%
Total Personnel Services	<b>16,315,168</b>	<b>15,604,822</b>	<b>16,716,019</b>	<b>16,616,988</b>	<b>-0.59%</b>
Materials and Services					
Supplies	1,801,148	1,617,718	1,857,851	1,798,209	-3.21%
Materials	2,833,781	2,611,444	3,400,786	3,349,848	-1.50%
Communications	141,570	133,367	116,950	99,075	-15.28%
Utilities	349,435	323,636	353,550	342,114	-3.23%
Contracted Services	15,843,666	16,447,965	17,981,144	16,672,750	-7.28%
Repairs and Maintenance	1,126,265	1,119,323	1,252,100	1,202,100	-3.99%
Rentals	652,649	595,230	717,836	729,425	1.61%
Insurance	67,133	46,485	38,396	40,000	4.18%
Miscellaneous	677,228	654,368	436,186	433,726	-0.56%
Total Materials and Services	<b>23,492,877</b>	<b>23,549,536</b>	<b>26,154,799</b>	<b>24,667,247</b>	<b>-5.69%</b>
Administrative Charges	4,413,392	4,020,190	4,022,182	4,195,693	4.31%
Capital Outlay	4,106,765	9,111,885	14,734,497	11,861,736	-19.50%
Debt Service Principal	60,929	52,933	132,800	85,000	-35.99%
Debt Service Interest	305	208	6,125	5,600	-8.57%
Special Payments	0	850,000	0	0	n.a.
Transfers Out	37,800	7,981	0	0	n.a.
Contingency	0	0	6,263,828	6,196,097	-1.08%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 PUBLIC WORKS

Public Works	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
Ending Fund Balance	0	0	26,550,338	29,395,974	10.72%
<b>TOTAL REQUIREMENTS</b>	<b>48,427,236</b>	<b>53,197,555</b>	<b>94,580,588</b>	<b>93,024,335</b>	<b>-1.65%</b>
<b>FTE</b>	204.80	187.30	186.60	188.40	1.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**PROGRAMS**

The Public Works budget is allocated to 13 programs that are shown on the following table.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
PW Administrative Services	33,432,321	35,934,812	17,479,971	19,755,090	13.02%
Engineering	982,300	2,768,357	15,916,930	13,453,428	-15.48%
Roads and Bridges Operations	2,024,381	1,774,784	9,532,260	9,590,629	0.61%
Shops	1,708,374	1,557,999	4,154,175	4,301,588	3.55%
Communications	45,901	31,015	433,388	432,202	-0.27%
Ferry Operations	941,258	771,293	1,211,872	1,425,207	17.60%
Emergency Management	865,152	210,504	752,796	486,668	-35.35%
Surveyor	1,895,173	1,907,244	1,910,181	1,923,838	0.71%
County Parks	420,755	429,068	378,956	405,655	7.05%
Environmental Services	37,434,155	36,311,050	34,837,548	32,815,634	-5.80%
Land Use Planning	1,199,875	990,314	1,047,764	993,104	-5.22%
Building Inspection	2,511,350	2,546,160	2,320,466	2,804,704	20.87%
Fleet Management	3,709,232	4,159,024	4,604,281	4,636,588	0.70%
County Fair	380,773	0	0	0	n.a.
Dog Services	1,213,996	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>88,764,996</b>	<b>89,391,623</b>	<b>94,580,588</b>	<b>93,024,335</b>	<b>-1.65%</b>
<b>REQUIREMENTS</b>					
PW Administrative Services	2,947,184	3,521,738	17,479,971	19,755,090	13.02%
Engineering	5,016,420	8,186,863	15,916,930	13,453,428	-15.48%
Roads and Bridges Operations	7,872,046	7,789,524	9,532,260	9,590,629	0.61%
Shops	3,384,619	4,055,412	4,154,175	4,301,588	3.55%
Communications	378,264	385,268	433,388	432,202	-0.27%
Ferry Operations	1,048,498	1,044,356	1,211,872	1,425,207	17.60%
Emergency Management	1,087,423	481,190	752,796	486,668	-35.35%
Surveyor	551,261	520,991	1,910,181	1,923,838	0.71%
County Parks	238,739	265,226	378,956	405,655	7.05%
Environmental Services	19,762,703	22,569,258	34,837,548	32,815,634	-5.80%
Land Use Planning	1,137,131	966,104	1,047,764	993,104	-5.22%
Building Inspection	1,905,299	1,912,844	2,320,466	2,804,704	20.87%
Fleet Management	1,565,383	1,498,779	4,604,281	4,636,588	0.70%
County Fair	345,028	0	0	0	n.a.
Dog Services	1,187,237	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>48,427,236</b>	<b>53,197,555</b>	<b>94,580,588</b>	<b>93,024,335</b>	<b>-1.65%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**PW Administrative Services Program**

- Performs all accounting functions and contract processing.
- Provides all clerical support to the department.
- Supports operation of four service districts and one lighting district.
- Provides facility services for all Public Works' campuses.
- Coordinates information technology projects for the department.
- Provides countywide dispatching.

MARION COUNTY FY 2014-15 BUDGET  
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PUBLIC WORKS

**Program Summary**

Public Works

Program: PW Administrative Services

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	9,803	9,444	9,500	9,500	0.00%
Intergovernmental State	16,385,793	16,843,298	272,820	24,147	-91.15%
Charges for Services	631,063	758,967	668,595	681,472	1.93%
Interest	77,747	52,820	74,950	65,600	-12.47%
Other Revenues	654	1,043	87,000	85,100	-2.18%
General Fund Transfers	4,000	4,000	4,000	4,000	0.00%
Other Fund Transfers	37,800	0	0	0	n.a.
Net Working Capital	16,285,462	18,265,240	16,363,106	18,885,271	15.41%
<b>TOTAL RESOURCES</b>	<b>33,432,321</b>	<b>35,934,812</b>	<b>17,479,971</b>	<b>19,755,090</b>	<b>13.02%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,137,896	1,115,695	1,141,509	1,071,782	-6.11%
Fringe Benefits	621,628	629,754	632,939	630,551	-0.38%
<b>Total Personnel Services</b>	<b>1,759,524</b>	<b>1,745,450</b>	<b>1,774,448</b>	<b>1,702,333</b>	<b>-4.06%</b>
Materials and Services					
Supplies	16,885	19,290	39,127	31,382	-19.79%
Materials	14,423	13,986	31,294	24,040	-23.18%
Communications	5,695	6,419	6,000	4,750	-20.83%
Utilities	170,567	167,798	193,900	170,600	-12.02%
Contracted Services	25,321	24,900	90,625	76,975	-15.06%
Repairs and Maintenance	129,561	58,832	214,000	127,000	-40.65%
Rentals	35,398	38,521	43,396	12,167	-71.96%
Miscellaneous	4,171	5,150	10,910	6,455	-40.83%
<b>Total Materials and Services</b>	<b>402,019</b>	<b>334,897</b>	<b>629,252</b>	<b>453,369</b>	<b>-27.95%</b>
Administrative Charges	524,278	458,015	435,105	642,101	47.57%
Capital Outlay	261,363	133,377	608,730	680,100	11.72%
Special Payments	0	850,000	0	0	n.a.
Contingency	0	0	2,910	283,189	9,631.58%
Ending Fund Balance	0	0	14,029,526	15,993,998	14.00%
<b>TOTAL REQUIREMENTS</b>	<b>2,947,184</b>	<b>3,521,738</b>	<b>17,479,971</b>	<b>19,755,090</b>	<b>13.02%</b>
<b>FTE</b>	21.85	20.35	20.60	21.99	6.7%

MARION COUNTY FY 2014-15 BUDGET  
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**FTE By Position Title By Program**

<b>Program: PW Administrative Services</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	2.00
Administration Division Manager	1.00
Administrative Assistant (Bilingual)	1.00
Contracts Specialist	1.00
Department Specialist 2	2.34
Department Specialist 3	4.90
Department Specialist 4	1.00
Dispatch Center Coordinator	2.00
Management Analyst 1	0.40
Managerial Accountant	1.00
Office Manager Sr	0.60
Public Works Director	0.75
Public Works Facilities Supervisor	1.00
Wastewater Operator 1	2.00
Wastewater Operator 2	1.00
<b>Program PW Administrative Services FTE Total:</b>	<b>21.99</b>

- The count does not include 0.35 FTE seasonal temporary positions.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**PW Administrative Services Program Budget Justification**

RESOURCES

The principal revenue increase for the Administrative Services Program is from Net Working Capital assigned to the program. The General Fund dollars are to cover time spent dealing with cable franchise issues for the county. System development fees for the Public Works Fund come into service areas assigned to the Administration Services Program and are included as Charges for Services.

REQUIREMENTS

FTE

The Administrative Services Program budget is increasing 1.39 FTE. This is inclusive of the following changes:

- (1) 1.0 FTE increase for a Department Specialist 3 - position was originally split between Building Inspection Program - 50%, and Engineering Program - 50%. The position is currently being cross-trained for service district operations.
- (2) 0.7 FTE decrease for Office Manager and Office Manger Sr allocation change with the Building Inspection Program. This represents a change with Building Inspection management.
- (3) 0.09 FTE increase for Department Specialist 2 - increased workload for coverage of the front reception area in building #1. The position was a 0.90 FTE and split between the Building Inspection and Land Use Programs. The additional FTE was picked up by the Admin Program.
- (4) 1.0 FTE increase for a Department Specialist 3 - This is a Decision Package position added for the Stormwater Program.

Personnel Services

Personnel Services is decreasing 4.1% or \$72,000. This is due to new employees coming in at a lower step than the previous employee. The Office Manager Sr and Public Works Director are two of these positions.

Materials and Services

Materials and Services is decreasing 21.7% or \$126,000 driven by a reduction in facilities maintenance, security services and utility expenses. The FY 13-14 maintenance and utilities budget projected an increase. Current and prior year trends are showing a slightly downward trend, which the FY 14-15 budget reflects.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 1.4% of total requirements.

MARION COUNTY FY 2014-15 BUDGET  
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Other

Capital Outlay purchases request for FY 14-15 is \$680,100 and consists of the following capital improvement projects:

- (1) Silverton shop improvement - \$95,100
- (2) Public Works asphalt repairs - \$110,000
- (3) Replace air conditioning units # 4 and # 5 - \$150,000
- (4) Seismic reinforcement to building # 3 - \$110,000
- (5) Replace heating system in building # 2 - \$200,000
- (6) Reception area remodel in building # 1 - \$15,000

MARION COUNTY FY 2014-15 BUDGET  
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**Engineering Program**

- Provides design services for major projects.
- Performs construction management and project inspection.
- Performs traffic engineering services.
- Carries out long-term transportation planning.
- Provides project survey services.
- Performs drainage modeling and analysis services.
- Operates a road surface management program.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Program Summary**

Public Works

Program: Engineering

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	175,140	186,302	183,950	166,800	-9.32%
Intergovernmental Federal	643,824	2,506,346	8,756,960	6,428,486	-26.59%
Intergovernmental State	0	0	5,885,937	6,269,340	6.51%
Charges for Services	162,816	75,385	139,267	117,000	-15.99%
Fines and Forfeitures	445	181	3,000	0	-100.00%
Other Revenues	75	143	0	0	n.a.
Net Working Capital	0	0	947,816	471,802	-50.22%
<b>TOTAL RESOURCES</b>	<b>982,300</b>	<b>2,768,357</b>	<b>15,916,930</b>	<b>13,453,428</b>	<b>-15.48%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,506,128	1,539,714	1,909,816	1,810,547	-5.20%
Fringe Benefits	740,351	816,325	997,997	956,937	-4.11%
<b>Total Personnel Services</b>	<b>2,246,479</b>	<b>2,356,039</b>	<b>2,907,813</b>	<b>2,767,484</b>	<b>-4.83%</b>
Materials and Services					
Supplies	21,060	24,395	35,279	27,139	-23.07%
Materials	5,463	42,244	78,046	27,100	-65.28%
Communications	11,339	11,894	9,985	4,960	-50.33%
Utilities	1,182	1,188	1,000	1,000	0.00%
Contracted Services	61,757	229,583	242,797	111,608	-54.03%
Repairs and Maintenance	24,258	38,185	46,408	42,988	-7.37%
Rentals	59,248	57,536	66,058	72,592	9.89%
Insurance	0	986	0	0	n.a.
Miscellaneous	16,805	21,653	17,649	25,849	46.46%
<b>Total Materials and Services</b>	<b>201,112</b>	<b>427,665</b>	<b>497,222</b>	<b>313,236</b>	<b>-37.00%</b>
Administrative Charges	500,928	438,894	470,500	458,604	-2.53%
Capital Outlay	2,067,900	4,964,265	11,353,029	9,021,104	-20.54%
Contingency	0	0	688,366	893,000	29.73%
<b>TOTAL REQUIREMENTS</b>	<b>5,016,420</b>	<b>8,186,863</b>	<b>15,916,930</b>	<b>13,453,428</b>	<b>-15.48%</b>
<b>FTE</b>	28.25	28.35	30.11	27.61	-8.3%

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**FTE By Position Title By Program**

<b>Program: Engineering</b>	
<b>Position Title</b>	<b>FTE</b>
Civil Engineer	2.00
Civil Engineering Assoc 1	1.00
Civil Engineering Assoc 2	5.00
County Surveyor	0.34
Department Specialist 2	0.50
Engineering Division Manager	1.00
Engineering Tech 1	2.00
Engineering Tech 2	6.00
Engineering Tech Sr	4.00
Project Engineer	3.00
Right of Way Agent	0.98
Survey Technician 1	1.00
Survey Technician 2	0.62
Survey Technician 3	0.17
<b>Program Engineering FTE Total:</b>	<b>27.61</b>

- There is 1.30 temporary FTE budgeted for two Engineering Tech 1's - 0.46 FTE and two Engineering Tech 2's - 0.84 FTE, which will perform seasonal traffic counties duties, perform project inspection duties and assist with field work during peak summer months.

MARION COUNTY FY 2014-15 BUDGET  
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**Engineering Program Budget Justification**

RESOURCES

Resources are decreasing 15.4% or \$2,455,000, due to a decrease in revenues from federally funded projects and represent FY 14-15 project estimates.

REQUIREMENTS

FTE

The FTE is decreasing 2.50 and is inclusive of the following changes:

- (1) Elimination of a Survey Technician 2 position - 1.0 FTE
- (2) Reallocation of a Department Specialist 3 position - 0.50 FTE to Public Works Administration Program.
- (3) Reallocation of the weighmaster service level to the Roads & Bridges Program - 1.0 FTE

Personnel Services

Personnel Services is reflecting a decrease of 4.8% or \$141,000 due to the FTE decrease.

Materials and Services

Materials and Services is reflecting a 33.9% decrease or \$160,000 due primarily to decreased 3rd party engineering services for capital projects. Because of our certification process we can do more engineering services internally. Also reflected in this decrease is the move of the weighmaster service level to the Roads and Bridges Program.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 6.6% of total requirements.

MARION COUNTY FY 2014-15 BUDGET  
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Other

Capital Outlay purchase requests for FY 14-15 is \$9,021,104 and is comprised of the following capital improvement projects:

- (1) Abiqua embankment repair - \$168,000
- (2) Auburn Rd transportation enhancement project - \$1,372,697
- (3) Brown Rd urban upgrade project - \$224,017
- (4) Cordon Rd left turn lanes - \$631,390
- (5) Delaney Rd transportation enhancement project - \$268,000
- (6) Hayesville Dr transportation enhancement project - \$48,000
- (7) Meridian Rd intersection reconfiguration - \$675,000
- (8) North Fork corridor safety upgrade - \$371,000
- (9) ODOT Federal Aid Projects - \$25,000
- (10) Pavement preservation program - \$1,550,000
- (11) Safety projects - \$25,000
- (12) School zone flasher installation - \$75,000
- (13) Slurry seal program - \$100,000
- (14) St Louis Rd railroad crossing - \$412,000
- (15) Traffic signal interconnect - \$329,000
- (16) Traffic signal work - \$50,000
- (17) Ward Dr urban upgrade project - \$415,000
- (18) Wipper bridge replacement - \$1,522,000
- (19) Pavement preservation American with Disabilities Act improvements - \$45,000
- (20) Silverton Rd bridge # 962A replacement - \$300,000
- (21) Guard rail treatment - \$50,000
- (22) Marion creek bridge replacement - \$150,000
- (23) Lancaster Dr signal replacement - \$30,000
- (24) Silverton Rd lane extension - \$15,000
- (25) Thermoplastic striping - \$100,000
- (26) Bents Rd realignment - \$50,000
- (27) Right of way - \$20,000

MARION COUNTY FY 2014-15 BUDGET  
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**Roads and Bridges Operations Program**

- Performs general maintenance on county paved and gravel roads.
- Performs traffic signing and pavement markings.
- Performs bridge and drainage maintenance through bridge rehabilitation and culvert replacement.
- Controls roadside vegetation in accordance with best vegetation management practices.
- Performs annual chip seal and crack sealing programs.
- Provides emergency road operations covering mild flooding, snow, and ice control.

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**Program Summary**

Public Works

Program: Roads and Bridges Operations

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	1,403,669	1,166,021	111,203	111,203	0.00%
Intergovernmental State	258	128,294	9,081,457	8,968,369	-1.25%
Charges for Services	617,379	477,321	338,100	422,800	25.05%
Fines and Forfeitures	0	0	0	3,000	n.a.
Interest	223	0	0	0	n.a.
Other Revenues	2,853	3,148	1,500	3,000	100.00%
Net Working Capital	0	0	0	82,257	n.a.
<b>TOTAL RESOURCES</b>	<b>2,024,381</b>	<b>1,774,784</b>	<b>9,532,260</b>	<b>9,590,629</b>	<b>0.61%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	2,708,744	2,686,209	2,932,627	2,972,060	1.34%
Fringe Benefits	1,375,362	1,421,220	1,464,052	1,557,055	6.35%
<b>Total Personnel Services</b>	<b>4,084,106</b>	<b>4,107,429</b>	<b>4,396,679</b>	<b>4,529,115</b>	<b>3.01%</b>
Materials and Services					
Supplies	170,427	149,081	178,398	179,919	0.85%
Materials	2,161,770	1,978,912	2,620,535	2,602,458	-0.69%
Communications	30,400	32,826	37,550	37,900	0.93%
Utilities	63,521	62,399	66,000	66,400	0.61%
Contracted Services	265,782	79,107	151,114	164,530	8.88%
Repairs and Maintenance	47,690	168,118	38,200	32,900	-13.87%
Rentals	185,864	175,238	204,661	228,748	11.77%
Insurance	1,798	2,194	0	0	n.a.
Miscellaneous	13,060	22,529	27,667	27,570	-0.35%
<b>Total Materials and Services</b>	<b>2,940,313</b>	<b>2,670,404</b>	<b>3,324,125</b>	<b>3,340,425</b>	<b>0.49%</b>
Administrative Charges	792,119	875,416	848,243	884,089	4.23%
Capital Outlay	55,507	136,275	30,795	0	-100.00%
Contingency	0	0	932,418	837,000	-10.23%
<b>TOTAL REQUIREMENTS</b>	<b>7,872,046</b>	<b>7,789,524</b>	<b>9,532,260</b>	<b>9,590,629</b>	<b>0.61%</b>
<b>FTE</b>	48.95	48.25	48.25	51.90	7.6%

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**FTE By Position Title By Program**

<b>Program: Roads and Bridges Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Crew Leader	7.00
Environmental Svcs Operations Maint Worker	1.20
Ferry Operator Relief	4.80
Heavy Equipment Operator	1.00
Medium Equipment Operator	29.90
PW Operations Division Mgr	1.00
Road Operations Supervisor	5.00
Safety Specialist	1.00
Weighmaster	1.00
<b>Program Roads and Bridges Operations FTE Total:</b>	<b>51.90</b>

- The FTE count in the table above does not include 17.21 temporary positions (seasonal) that are budgeted.

MARION COUNTY FY 2014-15 BUDGET  
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**Roads and Bridges Operations Program Budget Justification**

RESOURCES

Resources are increasing 0.6% or \$58,000, which is a net of less allocation of gas tax revenues and an increase in Charges for Services. Charges for Services are increasing 25.1% or \$85,000 due to FY 13-14 service trends with cities and county departments.

REQUIREMENTS

FTE

FTE is increasing 3.65 and is inclusive of the following:

- (1) An increase of 1.0 FTE for a Medium Equipment Operator in the sign shop to handle inventory control and additional field work.
- (2) An increase of 0.4 FTE for the Environmental Services Operations Maintenance Worker allocation change.
- (3) An increase of 0.25 FTE for the change in management of the Emergency Management Program between the PW Operations Division Mgr and the Building and Planning Division Manager.
- (4) An increase of 1.0 FTE for the change in the weighmaster service level moving from the Engineering Program to the Roads and Bridges Program.
- (5) An increase of 1.0 FTE for a Road Operations Supervisor, moving from the Shops Program, which was the vacated Assistant Fleet Shop Supervisor position.

Personnel Services

Personnel Services is increasing 3.0% or \$132,000. This overall increase is due to a net of the FTE increases and a decrease in temporary employee needs, down \$43,000. There has also been a few step decreases with the Sign Shop Supervisor and Medium Equipment Operator positions.

Materials and Services

Materials and Services is increasing 0.5% or \$16,000, which is due to the weighmaster service level being moved into the Roads and Bridges Program from the Engineering Program.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 8.7% of total requirements.

Other

No Capital Outlay is being requested in FY 14-15.

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**Shops Program**

- Purchases and maintains all heavy equipment for the department.
- Maintains county pool car and light duty fleet, including the Sheriff's Office vehicles.

**Program Summary**

Public Works	Program: Shops				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	0	2,477,368	2,703,088	9.11%
Charges for Services	1,707,939	1,557,999	1,646,500	1,568,500	-4.74%
Other Revenues	435	0	0	0	n.a.
Net Working Capital	0	0	30,307	30,000	-1.01%
<b>TOTAL RESOURCES</b>	<b>1,708,374</b>	<b>1,557,999</b>	<b>4,154,175</b>	<b>4,301,588</b>	<b>3.55%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	659,067	639,726	690,469	684,522	-0.86%
Fringe Benefits	385,873	371,837	400,302	406,411	1.53%
<b>Total Personnel Services</b>	<b>1,044,940</b>	<b>1,011,563</b>	<b>1,090,771</b>	<b>1,090,933</b>	<b>0.01%</b>
Materials and Services					
Supplies	1,144,685	1,115,057	1,309,601	1,269,401	-3.07%
Materials	538,723	481,051	525,200	551,300	4.97%
Communications	742	679	670	900	34.33%
Utilities	4,744	4,495	4,300	4,564	6.14%
Contracted Services	3,000	6,059	3,100	3,300	6.45%
Repairs and Maintenance	25,083	(2,526)	110,310	0	-100.00%
Rentals	24,779	20,916	24,501	20,138	-17.81%
Insurance	10,369	10,186	5,000	5,000	0.00%
Miscellaneous	2,536	2,372	5,050	5,550	9.90%
<b>Total Materials and Services</b>	<b>1,754,662</b>	<b>1,638,288</b>	<b>1,987,732</b>	<b>1,860,153</b>	<b>-6.42%</b>
Administrative Charges	217,445	200,047	198,833	217,002	9.14%
Capital Outlay	367,573	1,205,513	647,213	737,500	13.95%
Contingency	0	0	229,626	396,000	72.45%
<b>TOTAL REQUIREMENTS</b>	<b>3,384,619</b>	<b>4,055,412</b>	<b>4,154,175</b>	<b>4,301,588</b>	<b>3.55%</b>
<b>FTE</b>	14.55	13.55	14.00	14.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Shops</b>	
<b>Position Title</b>	<b>FTE</b>
Fleet Shop Supervisor	1.00
Fleet Specialist	1.00
Mechanic	8.00
Mechanic-Sr	1.00
Parts Clerk	2.00
Public Works Aide	1.00
<b>Program Shops FTE Total:</b>	<b>14.00</b>

MARION COUNTY FY 2014-15 BUDGET  
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**Shops Program Budget Justification**

RESOURCES

Resources are increasing 3.6% or \$147,000. Charges for Services is being reduced as there is a downward trend for services needed by county departments. This is offset by an increase in gas tax allocation.

REQUIREMENTS

FTE

FTE remains the same, which is a net of the following:

- (1) 1.0 FTE decrease in the Assistant Fleet Shop Supervisor position.
- (2) 1.0 FTE increase of the Fleet Specialist position.

Personnel Services

Personnel Services budget is remaining flat year-over-year.

Materials and Services

Materials and Services budget reflects a decrease of 6.4% or \$128,000. Allocation of ferry maintenance is the primary reason for this decrease and more accurately represents FY 13-14 trend and FY 12-13 actual.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 9.2% of total requirements.

Other

Capital Outlay purchase requests for FY 14-15 is \$737,500 and is inclusive of two 1-ton dump trucks, two 10-yard dump trucks, a steel wheel roller, a brush cutter, a mini-skid steer and a grader roller.

MARION COUNTY FY 2014-15 BUDGET  
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**Communications Program**

- Supports all radio communication systems in the county and microwave.
- Erect and maintain radio communication towers.
- Determine line-of-sight clearance for microwave transmitters.
- Installs required radio equipment in county fleet vehicles.

**Program Summary**

Public Works	Program: Communications				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	0	408,388	406,702	-0.41%
Charges for Services	45,901	31,015	25,000	25,500	2.00%
<b>TOTAL RESOURCES</b>	<b>45,901</b>	<b>31,015</b>	<b>433,388</b>	<b>432,202</b>	<b>-0.27%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	197,581	197,035	195,532	194,860	-0.34%
Fringe Benefits	97,693	103,936	98,543	100,555	2.04%
<b>Total Personnel Services</b>	<b>295,273</b>	<b>300,971</b>	<b>294,075</b>	<b>295,415</b>	<b>0.46%</b>
Materials and Services					
Supplies	7,275	4,403	4,650	6,201	33.35%
Materials	13,214	6,947	17,050	11,800	-30.79%
Communications	4,087	12,481	12,300	19,000	54.47%
Utilities	975	1,313	0	1,400	n.a.
Contracted Services	414	3,716	6,200	5,610	-9.52%
Repairs and Maintenance	(3,060)	(409)	400	400	0.00%
Rentals	5,772	7,146	6,169	6,492	5.24%
Miscellaneous	0	1,110	0	975	n.a.
<b>Total Materials and Services</b>	<b>28,677</b>	<b>36,707</b>	<b>46,769</b>	<b>51,878</b>	<b>10.92%</b>
Administrative Charges	54,314	47,591	46,784	47,909	2.40%
Capital Outlay	0	0	20,000	0	-100.00%
Contingency	0	0	25,760	37,000	43.63%
<b>TOTAL REQUIREMENTS</b>	<b>378,264</b>	<b>385,268</b>	<b>433,388</b>	<b>432,202</b>	<b>-0.27%</b>
<b>FTE</b>	3.00	3.00	3.00	3.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Communications</b>	
<b>Position Title</b>	<b>FTE</b>
Electronics Technician 1 - Communications	2.00
Electronics Technician 2 - Communications	1.00
<b>Program Communications FTE Total:</b>	<b>3.00</b>

**Communications Program Budget Justification**

**RESOURCES**

Resources are remaining flat. Intergovernmental State revenues consists of the gas tax allocation.

**REQUIREMENTS**

FTE

FTE remains unchanged.

Personnel Services

Personnel Services budget remains flat year-over-year.

Materials and Services

Materials and Services budget reflects an increase of \$22,000. \$12,000 is for additional non-capital radio equipment to connect the radio network to the microwave. An additional \$6,000 is for the lease of the Polk County tower space. Plus, there are additional utility expenses for our tower sites.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 8.6% of total requirements.

Other

No Capital Outlay is being requested for FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
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**Ferry Operations Program**

- Maintains and operates ferry boats at two locations on the Willamette River.
- Transports over 300,000 vehicles per year across the Willamette River.

**Program Summary**

Public Works	Program: Ferry Operations				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	0	0	330,499	n.a.
Intergovernmental State	411,731	160,243	606,772	481,414	-20.66%
Charges for Services	529,406	611,029	605,100	609,294	0.69%
Other Revenues	120	20	0	4,000	n.a.
<b>TOTAL RESOURCES</b>	<b>941,258</b>	<b>771,293</b>	<b>1,211,872</b>	<b>1,425,207</b>	<b>17.60%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	406,281	389,093	406,200	404,898	-0.32%
Fringe Benefits	226,617	219,498	210,318	214,936	2.20%
Total Personnel Services	<b>632,898</b>	<b>608,591</b>	<b>616,518</b>	<b>619,834</b>	<b>0.54%</b>
Materials and Services					
Supplies	1,708	737	698	5,200	644.99%
Materials	11,786	19,181	18,150	13,400	-26.17%
Communications	2,524	2,213	2,850	3,000	5.26%
Utilities	34,628	39,426	38,650	42,200	9.18%
Contracted Services	8,046	35,282	39,120	363,099	828.17%
Repairs and Maintenance	109,958	106,903	86,000	116,200	35.12%
Rentals	4,501	1,905	3,700	2,700	-27.03%
Insurance	49,202	31,897	33,396	35,000	4.80%
Miscellaneous	5,201	2,665	3,100	3,750	20.97%
Total Materials and Services	<b>227,554</b>	<b>240,209</b>	<b>225,664</b>	<b>584,549</b>	<b>159.04%</b>
Administrative Charges	134,012	117,586	116,724	115,824	-0.77%
Capital Outlay	6,800	30,750	90,000	0	-100.00%
Debt Service Principal	47,050	47,050	47,800	0	-100.00%
Debt Service Interest	184	171	175	0	-100.00%
Contingency	0	0	114,991	105,000	-8.69%
<b>TOTAL REQUIREMENTS</b>	<b>1,048,498</b>	<b>1,044,356</b>	<b>1,211,872</b>	<b>1,425,207</b>	<b>17.60%</b>
<b>FTE</b>	8.60	8.30	8.30	8.30	0.0%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 PUBLIC WORKS

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**FTE By Position Title By Program**

<b>Program: Ferry Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Ferry Operator	5.00
Ferry Operator Relief	1.20
Ferry Operator Sr	1.00
Medium Equipment Operator	0.10
Public Works Aide	1.00
<b>Program Ferry Operations FTE Total:</b>	<b>8.30</b>

- There are 0.42 temporary FTE not included in the regular FTE count above for a seasonal Toll Taker.

MARION COUNTY FY 2014-15 BUDGET  
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**Ferry Operations Program Budget Justification**

RESOURCES

Resources are increasing 17.6% or \$213,000. This is due to \$330,000 of federal ferry boat discretionary funds being budgeted based on recent notification provided from the state government that this will be allocated to Marion County in FY 14-15. A decrease in gas tax allocation is making up the reduction to net \$213,000. Charges for Services is remaining relatively flat with a slight increase in county revenues for the CPI increase with Yamhill County that pays for a portion of the Wheatland Ferry. The \$4,000 in Other Revenues are projected ice cream and water sales on the Buena Vista Ferry.

REQUIREMENTS

FTE

FTE remains unchanged.

Personnel Services

Personnel Services is remaining relatively flat with an 0.6% increase or \$3,000 due to increased Fringe Benefits.

Materials and Services

Materials and Services is increasing \$359,000, of which \$330,000 is for the federal ferry boat discretionary funding that will be spent in FY 14-15. An additional \$23,000 increase is in Repairs and Maintenance, which is based on current and prior year trends.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 7.4% of total requirements.

Other

There are no Capital Outlay request for FY 14 -15.

MARION COUNTY FY 2014-15 BUDGET  
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**Emergency Management Program**

- Prepares emergency operation plans for the county.
- Prepares and runs disaster exercises.
- Coordinates with other county and state agencies on emergency preparedness.
- Educates the public about emergency preparedness through fairs and other events.
- Sets up the Emergency Coordination Center and responds to actual emergencies.

**Program Summary**

Public Works	Program: Emergency Management				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	864,652	199,560	441,713	196,600	-55.49%
Intergovernmental State	0	0	67,900	0	-100.00%
Intergovernmental Local	0	9,945	0	0	n.a.
Charges for Services	0	250	0	0	n.a.
Other Revenues	500	750	0	0	n.a.
Net Working Capital	0	0	243,183	290,068	19.28%
<b>TOTAL RESOURCES</b>	<b>865,152</b>	<b>210,504</b>	<b>752,796</b>	<b>486,668</b>	<b>-35.35%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	176,451	203,917	210,002	218,630	4.11%
Fringe Benefits	82,080	110,984	113,747	118,311	4.01%
<b>Total Personnel Services</b>	<b>258,531</b>	<b>314,901</b>	<b>323,749</b>	<b>336,941</b>	<b>4.07%</b>
Materials and Services					
Supplies	43,107	47,663	20,433	13,430	-34.27%
Materials	11,455	1,605	12,917	800	-93.81%
Communications	4,719	5,425	5,480	5,040	-8.03%
Contracted Services	355,954	3,099	257,995	6,995	-97.29%
Repairs and Maintenance	45,228	54	300	300	0.00%
Rentals	26,391	27,454	24,958	17,511	-29.84%
Miscellaneous	30,515	5,724	7,680	9,460	23.18%
<b>Total Materials and Services</b>	<b>517,369</b>	<b>91,024</b>	<b>329,763</b>	<b>53,536</b>	<b>-83.77%</b>
Administrative Charges	43,119	49,986	52,786	54,814	3.84%
Capital Outlay	268,405	17,299	0	0	n.a.
Transfers Out	0	7,981	0	0	n.a.
Contingency	0	0	46,498	41,377	-11.01%
<b>TOTAL REQUIREMENTS</b>	<b>1,087,423</b>	<b>481,190</b>	<b>752,796</b>	<b>486,668</b>	<b>-35.35%</b>
<b>FTE</b>	3.25	3.25	3.25	3.25	0.0%

MARION COUNTY FY 2014-15 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Emergency Management</b>	
<b>Position Title</b>	<b>FTE</b>
Building and Planning Division Manager	0.25
Community Coordinator	1.00
County Emergency Manager	1.00
Program Coordinator 1	1.00
<b>Program Emergency Management FTE Total:</b>	<b>3.25</b>

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**Emergency Management Program Budget Justification**

RESOURCES

Resources are decreasing 35.4% or \$266,000 due to the Homeland Security grant that will be completed at the end of FY 13-14. The decrease in Intergovernmental State revenues is an allocation change for the Oregon Emergency Management grant and is now being budgeted and recorded in Intergovernmental Federal revenues.

REQUIREMENTS

FTE

FTE remains unchanged.

Personnel Services

Personnel Services is increasing 4.1% or \$13,000 due to step and benefit increases.

Materials and Services

Materials and Services expenses are decreasing \$276,000, with the majority of this decrease in Contracted Services due to the Homeland Security grant that ends in FY 13-14. Supplies are decreasing \$10,000, largely in part to a decrease in need for field supplies, which represents the 2014 funding availability for the Oregon Emergency Management grant.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 8.5% of total requirements.

Other

There are no Capital Outlay requests for FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
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**Surveyor Program**

- Re-establishes Government Corners.
- Approves and records surveys throughout the county.
- Approves and records partition plats and subdivisions.
- Maintains electronic data files of surveys.
- Performs records management of all prior surveys.

**Program Summary**

Public Works	Program: Surveyor				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	14,171	0	0	0	n.a.
Charges for Services	450,884	532,405	490,350	420,275	-14.29%
Interest	7,255	5,219	6,000	5,500	-8.33%
Other Revenues	1	708	0	0	n.a.
General Fund Transfers	0	25,000	101,659	101,659	0.00%
Net Working Capital	1,422,862	1,343,911	1,312,172	1,396,404	6.42%
<b>TOTAL RESOURCES</b>	<b>1,895,173</b>	<b>1,907,244</b>	<b>1,910,181</b>	<b>1,923,838</b>	<b>0.71%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	254,592	240,081	257,151	251,151	-2.33%
Fringe Benefits	138,690	145,962	138,204	138,871	0.48%
<b>Total Personnel Services</b>	<b>393,282</b>	<b>386,042</b>	<b>395,355</b>	<b>390,022</b>	<b>-1.35%</b>
Materials and Services					
Supplies	6,927	5,834	4,525	4,236	-6.39%
Materials	3,970	2,075	0	10,500	n.a.
Communications	1,393	1,642	2,415	1,680	-30.43%
Contracted Services	2,140	110	4,000	2,500	-37.50%
Repairs and Maintenance	10,221	4,288	7,632	3,112	-59.22%
Rentals	49,949	43,310	38,324	37,820	-1.32%
Miscellaneous	1,587	2,293	1,085	1,650	52.07%
<b>Total Materials and Services</b>	<b>76,186</b>	<b>59,551</b>	<b>57,981</b>	<b>61,498</b>	<b>6.07%</b>
Administrative Charges	81,793	75,398	68,784	57,052	-17.06%
Capital Outlay	0	0	44,415	0	-100.00%
Contingency	0	0	129,947	131,949	1.54%
Ending Fund Balance	0	0	1,213,699	1,283,317	5.74%
<b>TOTAL REQUIREMENTS</b>	<b>551,261</b>	<b>520,991</b>	<b>1,910,181</b>	<b>1,923,838</b>	<b>0.71%</b>
<b>FTE</b>	<b>6.35</b>	<b>4.35</b>	<b>3.99</b>	<b>3.99</b>	<b>0.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Surveyor</b>	
<b>Position Title</b>	<b>FTE</b>
County Surveyor	0.66
Department Specialist 3	0.10
Right of Way Agent	0.02
Survey Technician 1	1.00
Survey Technician 2	1.38
Survey Technician 3	0.83
<b>Program Surveyor FTE Total:</b>	<b>3.99</b>

MARION COUNTY FY 2014-15 BUDGET  
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**Surveyor Program Budget Justification**

RESOURCES

Charges for Services are decreasing 14.3% or \$70,000 due to current year trends in corner restoration, record management and surveyor fees. A \$102,000 General Fund transfer is provided to support customer service, record management and other program functions unrelated to the corner restoration efforts.

REQUIREMENTS

FTE

FTE remains unchanged.

Personnel Services

Personnel Services is decreasing 1.4% or \$5,000 due to a Survey Technician 2 position that decreased from a step 7 to a step 4.

Materials and Services

The Materials and Services budget is increasing 15.3% or \$8,000, due to additional software need for AutoCAD and Civil3D.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 6.9% of Requirements

Other

There is no Capital Outlay requests for FY 14-15.

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**County Parks Program**

- Maintains 18 parks.
- Updates and replaces playground equipment.
- Provides the public with clean and safe recreation areas.
- Provides camping at Bear Creek Park.

**Program Summary**

Public Works

Program: County Parks

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	211,043	229,621	207,000	192,000	-7.25%
Charges for Services	9,716	16,873	26,300	31,700	20.53%
Interest	857	557	650	550	-15.38%
Other Revenues	1,045	0	0	0	n.a.
General Fund Transfers	0	0	0	45,000	n.a.
Net Working Capital	198,095	182,016	145,006	136,405	-5.93%
<b>TOTAL RESOURCES</b>	<b>420,755</b>	<b>429,068</b>	<b>378,956</b>	<b>405,655</b>	<b>7.05%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	59,128	62,696	64,001	63,890	-0.17%
Fringe Benefits	29,713	33,974	31,915	32,760	2.65%
<b>Total Personnel Services</b>	<b>88,841</b>	<b>96,670</b>	<b>95,916</b>	<b>96,650</b>	<b>0.77%</b>
Materials and Services					
Supplies	8,341	8,981	9,599	10,359	7.92%
Materials	338	581	5,400	5,400	0.00%
Communications	337	256	400	275	-31.25%
Utilities	3,861	4,528	4,400	5,800	31.82%
Contracted Services	26,605	18,345	33,050	26,750	-19.06%
Repairs and Maintenance	38,074	34,426	49,050	51,500	4.99%
Rentals	17,284	14,426	17,575	18,009	2.47%
Miscellaneous	1,257	367	1,325	1,425	7.55%
<b>Total Materials and Services</b>	<b>96,096</b>	<b>81,910</b>	<b>120,799</b>	<b>119,518</b>	<b>-1.06%</b>
Administrative Charges	23,934	27,488	29,063	25,140	-13.50%
Capital Outlay	29,868	59,158	80,000	45,000	-43.75%
Contingency	0	0	23,938	36,000	50.39%
Ending Fund Balance	0	0	29,240	83,347	185.04%
<b>TOTAL REQUIREMENTS</b>	<b>238,739</b>	<b>265,226</b>	<b>378,956</b>	<b>405,655</b>	<b>7.05%</b>
<b>FTE</b>	1.00	1.00	1.00	1.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
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 PUBLIC WORKS

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**FTE By Position Title By Program**

<b>Program: County Parks</b>	
<b>Position Title</b>	<b>FTE</b>
Program Coordinator 1	1.00
<b>Program County Parks FTE Total:</b>	<b>1.00</b>

- There is a 0.32 FTE temporary Public Works Aide to assist during the summer months.

MARION COUNTY FY 2014-15 BUDGET  
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**County Parks Program Budget Justification**

RESOURCES

The primary resource remains state recreational vehicle revenue, which in FY 14-15 is all of the Intergovernmental State revenue. FY 13-14 projections show recreational revenue coming in right at budget of \$192,000. FY 14-15 is expected to remain flat and budgeted accordingly.

In FY 13-14 Intergovernmental State revenue included a \$15,000 grant from the Oregon Parks and Recreation Department for the Bear Creek campground. This is not repeating in FY 14-15, which is the reason for the \$15,000 decrease in Intergovernmental State revenue.

Bear Creek Park is planned to be open in FY 13-14 for camping. Estimated revenues for FY 14-15 are \$16,700 and is the reason for the increase in Charges for Services.

There is a budget of \$45,000 in General Fund Transfers for an approved Decision Package, which funds the replacement of play equipment at Scotts Mills Park.

REQUIREMENTS

FTE

FTE remains unchanged.

Personnel Services

Personnel Services are relatively flat with a slight increase due to an increase in Fringe Benefits. The small decrease in Salaries and Wages is due to less premium pay requirements.

Materials and Services

Materials and Services are decreasing 1.1% or \$1,000 with the primary decrease coming from public works services.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 8.9% of total requirements.

Other

The Capital Outlay for \$45,000 is an approved Decision Package to replace play equipment at Scotts Mill Park and will be funded by the General Fund.

MARION COUNTY FY 2014-15 BUDGET  
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**Environmental Services Program**

- Manages waste flow and disposal for Marion County.
- Operates two transfer stations.
- Produces the informational publication "Waste Matters" biannually.
- Holds Master Recycler classes.
- Educates the public about recycling using television, radio and print.
- Operates the Brown's Island construction demolition debris site.

MARION COUNTY FY 2014-15 BUDGET  
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**Program Summary**

Public Works

Program: Environmental Services

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Taxes	289,719	294,357	290,000	285,000	-1.72%
Intergovernmental Federal	2,876	4,952	4,500	0	-100.00%
Charges for Services	15,523,625	17,573,437	20,678,500	18,846,160	-8.86%
Fines and Forfeitures	1,150	800	0	0	n.a.
Interest	111,867	66,545	83,166	50,000	-39.88%
Other Revenues	413,319	333,628	329,800	400	-99.88%
Settlements	0	6,679	0	0	n.a.
Financing Proceeds	0	850,000	0	0	n.a.
Net Working Capital	21,091,598	17,180,652	13,451,582	13,634,074	1.36%
<b>TOTAL RESOURCES</b>	<b>37,434,155</b>	<b>36,311,050</b>	<b>34,837,548</b>	<b>32,815,634</b>	<b>-5.80%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,649,588	1,604,235	1,546,140	1,561,165	0.97%
Fringe Benefits	887,001	924,580	896,412	923,150	2.98%
<b>Total Personnel Services</b>	<b>2,536,589</b>	<b>2,528,815</b>	<b>2,442,552</b>	<b>2,484,315</b>	<b>1.71%</b>
Materials and Services					
Supplies	276,559	192,166	193,502	197,441	2.04%
Materials	65,764	52,954	72,194	94,650	31.11%
Communications	57,704	51,421	25,300	14,670	-42.02%
Utilities	39,971	42,488	45,300	50,150	10.71%
Contracted Services	14,591,724	15,922,533	17,024,293	15,751,323	-7.48%
Repairs and Maintenance	303,070	396,187	342,100	465,900	36.19%
Rentals	92,126	92,881	167,990	191,515	14.00%
Insurance	1,055	1,222	0	0	n.a.
Miscellaneous	582,038	576,400	343,370	331,252	-3.53%
<b>Total Materials and Services</b>	<b>16,010,012</b>	<b>17,328,252</b>	<b>18,214,049</b>	<b>17,096,901</b>	<b>-6.13%</b>
Administrative Charges	1,084,744	1,211,438	1,226,057	1,249,175	1.89%
Capital Outlay	93,558	1,500,753	132,000	30,000	-77.27%
Debt Service Principal	0	0	85,000	85,000	0.00%
Debt Service Interest	0	0	5,950	5,600	-5.88%
Transfers Out	37,800	0	0	0	n.a.
Contingency	0	0	3,724,860	3,006,185	-19.29%
Ending Fund Balance	0	0	9,007,080	8,858,458	-1.65%
<b>TOTAL REQUIREMENTS</b>	<b>19,762,703</b>	<b>22,569,258</b>	<b>34,837,548</b>	<b>32,815,634</b>	<b>-5.80%</b>
<b>FTE</b>	35.65	32.00	30.30	29.80	-1.7%

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**FTE By Position Title By Program**

<b>Program: Environmental Services</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.00
Civil Engineering Assoc 2	2.00
Crew Leader	1.00
Department Specialist 2	0.25
Environmental Services Division Manager	1.00
Environmental Services Operations Supervisor	1.00
Environmental Specialist	3.00
Environmental Svcs Operations Maint Worker	3.80
Heavy Equipment Operator	5.00
Medium Equipment Operator	1.00
Office Manager Sr	0.20
Public Works Aide	2.00
Public Works Director	0.25
Scale Attendant	4.30
Waste Reduction Coordinator	1.00
Waste Reduction Coordinator (Bilingual)	3.00
<b>Program Environmental Services FTE Total:</b>	<b>29.80</b>

- The above table does not include 1.05 FTE for budgeted temporary staff.

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**Environmental Services Program Budget Justification**

RESOURCES

Resources are budgeted to decrease 5.8% or \$2,022,000 in FY 14-15. Several factors are related to this decrease and the majority of them are in the Charges for Services section. Electrical generation fees are projected to decrease 27.7% or \$1,125,000. This is due to a contract change between Covanta and PGE, whereas rates are now tied to natural gas versus coal. Ferrous revenues are decreasing over FY 13-14 budget by \$926,000 and represents FY 13-14 trend of ferrous and non-ferrous revenues at the North Marion Transfer Station and Waste to Energy facility. Additionally, Other Revenues are decreasing \$329,000 due to the finalization of the loan to the General Fund for funding the Work Release Center improvements, which ended in FY 13-14.

REQUIREMENTS

FTE

The reduction of 0.50 FTE is due to allocation changes. 0.10 FTE was reduced for the Office Manager Sr and 0.40 FTE was reduced for the sharing of the Environmental Services Operations Maintenance Worker with the Roads and Bridges Program.

Personnel Services

Personnel Services is increasing 1.7% or \$42,000 due to step increases and Fringe Benefits.

Materials and Services

Materials and Services is reflecting a decrease of 6.0% or \$1,097,000. There are three major changes making up this decrease:

- (1) \$672,000 is the cost savings for the change in hauling of ash from Covanta direct to Coffin Butte Landfill. The ash is being hauled as a yearlong test pilot to determine if it can be approved from the Department of Environmental Quality as Alternative Daily Cover (ADC). Subsequently, the ash at the North Marion Transfer Station will no longer go to Coffin Butte as ADC but backfilled into the open monofill cell.
- (2) \$283,000 is with the Covanta contract and represents current year trending.
- (3) \$181,000 is for decreased leachate disposal. FY 14-15 has a disposal budget of 4.6 million gallons versus 5.6 million gallons in FY 13-14.

Repairs and Maintenance is increasing \$124,000 which is due to a necessary upgrade of our leachate management system, gas flare maintenance and several transfer station repairs, some of which were previously located in Contracted Services.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 9.2% of total requirements.

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Other

The Capital Outlay purchase requests for FY 14-15 is \$30,000 and is for the replacement of a forklift at the North Marion Transfer Station.

The Debt Service Principal and Interest is for an intrafund loan. This is the second annual payment on a 10-year \$850,000 loan from the Public Works Fund.

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**Land Use Planning Program**

- Develops and administers a Comprehensive Land Use Plan per ORS 92.197 and 92.215.
- Implements land use regulations for the unincorporated area of Marion County.
- Completes a state-mandated periodic review.

**Program Summary**

Public Works	Program: Land Use Planning				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	186,040	194,876	165,000	165,000	0.00%
Interest	330	598	635	425	-33.07%
General Fund Transfers	664,834	408,096	533,919	478,679	-10.35%
Other Fund Transfers	324,000	324,000	324,000	324,000	0.00%
Net Working Capital	24,671	62,743	24,210	25,000	3.26%
<b>TOTAL RESOURCES</b>	<b>1,199,875</b>	<b>990,314</b>	<b>1,047,764</b>	<b>993,104</b>	<b>-5.22%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	463,086	411,655	431,493	436,997	1.28%
Fringe Benefits	238,222	221,214	237,448	242,184	1.99%
<b>Total Personnel Services</b>	<b>701,307</b>	<b>632,869</b>	<b>668,941</b>	<b>679,181</b>	<b>1.53%</b>
Materials and Services					
Supplies	3,866	3,460	3,591	2,060	-42.63%
Materials	0	0	0	2,000	n.a.
Contracted Services	23,263	36,605	43,750	40,950	-6.40%
Repairs and Maintenance	236	0	0	0	n.a.
Rentals	14,922	26,415	26,528	28,193	6.28%
Miscellaneous	231	644	750	1,350	80.00%
<b>Total Materials and Services</b>	<b>42,518</b>	<b>67,124</b>	<b>74,619</b>	<b>74,553</b>	<b>-0.09%</b>
Administrative Charges	393,306	266,111	267,013	203,559	-23.76%
Capital Outlay	0	0	3,000	0	-100.00%
Contingency	0	0	34,191	35,811	4.74%
<b>TOTAL REQUIREMENTS</b>	<b>1,137,131</b>	<b>966,104</b>	<b>1,047,764</b>	<b>993,104</b>	<b>-5.22%</b>
<b>FTE</b>	6.74	8.02	6.92	6.92	0.1%

MARION COUNTY FY 2014-15 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Land Use Planning</b>	
<b>Position Title</b>	<b>FTE</b>
Assistant Planner	1.00
Associate Planner	2.00
Building and Planning Division Manager	0.33
Department Specialist 2	0.59
Management Analyst 1	0.90
Office Manager Sr	0.10
Principal Planner	1.00
Senior Planner	1.00
<b>Program Land Use Planning FTE Total:</b>	<b>6.92</b>

**Land Use Planning Program Budget Justification**

**RESOURCES**

Charges for Services revenue consists of planning fees and is projected to remain flat in FY 14-15. The 10.4% decrease in General Fund request is due to a decrease in Administrative Charges, primarily in the legal services line item, which is decreasing \$40,000 from FY 13-14.

**REQUIREMENTS**

FTE

FTE remains unchanged.

Personnel Services

The Personnel Services budget is increasing 1.5% or \$10,000 and is driven by step increases and Fringe Benefits.

Materials and Services

Materials and Services remains flat.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 3.6% of total requirements.

Other

Not Applicable

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**Building Inspection Program**

- Issues over 6,000 permits annually, depending on economic conditions.
- Provides services to all cities within Marion County.
- Performs over 17,000 inspections annually.
- Contracts with the Department of Environmental Quality for all on-site septic system inspections.

**Program Summary**

Public Works	Program: Building Inspection				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	1,593,481	1,937,613	1,840,000	2,050,000	11.41%
Charges for Services	150	132	0	0	n.a.
Interest	4,175	2,363	2,800	2,800	0.00%
Net Working Capital	913,544	606,052	477,666	751,904	57.41%
<b>TOTAL RESOURCES</b>	<b>2,511,350</b>	<b>2,546,160</b>	<b>2,320,466</b>	<b>2,804,704</b>	<b>20.87%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,004,512	973,975	1,065,274	1,055,320	-0.93%
Fringe Benefits	517,886	534,652	560,128	569,445	1.66%
Total Personnel Services	<b>1,522,398</b>	<b>1,508,627</b>	<b>1,625,402</b>	<b>1,624,765</b>	<b>-0.04%</b>
Materials and Services					
Supplies	39,564	31,634	40,948	36,441	-11.01%
Materials	5,998	11,909	20,000	6,400	-68.00%
Communications	7,187	8,111	14,000	6,900	-50.71%
Contracted Services	36,395	52,032	45,100	55,110	22.20%
Repairs and Maintenance	2,785	2,092	2,700	2,300	-14.81%
Rentals	85,609	85,943	90,436	89,580	-0.95%
Insurance	1,415	0	0	0	n.a.
Miscellaneous	7,081	9,587	10,100	10,940	8.32%
Total Materials and Services	<b>186,035</b>	<b>201,307</b>	<b>223,284</b>	<b>207,671</b>	<b>-6.99%</b>
Administrative Charges	196,866	202,910	207,954	191,144	-8.08%
Capital Outlay	0	0	0	9,282	n.a.
Contingency	0	0	74,392	133,586	79.57%
Ending Fund Balance	0	0	189,434	638,256	236.93%
<b>TOTAL REQUIREMENTS</b>	<b>1,905,299</b>	<b>1,912,844</b>	<b>2,320,466</b>	<b>2,804,704</b>	<b>20.87%</b>
<b>FTE</b>	16.02	15.89	15.89	16.64	4.8%

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**FTE By Position Title By Program**

<b>Program: Building Inspection</b>	
<b>Position Title</b>	<b>FTE</b>
Building and Planning Division Manager	0.42
Building Inspector 1	1.00
Building Inspector 2	2.00
Building Plans Examiner 2	2.00
Building Plans Examiner Sr	1.00
Department Specialist 2	0.32
Electrical Inspector	2.00
Office Manager Sr	1.10
Onsite Wastewater Specialist 2	1.00
Permit Specialist	3.80
Plumbing Inspector	2.00
<b>Program Building Inspection FTE Total:</b>	<b>16.64</b>

- There is 0.5 FTE in temporary employees budgeted for additional part time help, which is inclusive of a 0.3 FTE Building Plans Examiner 1, 0.1 FTE Onsite Wastewater Specialist 2, and a 0.1 FTE Permit Specialist.

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**Building Inspection Program Budget Justification**

RESOURCES

Licenses & Permits revenue for FY 14-15 is projected to increase 11.4% or \$210,000 from the FY 13-14 budget based on state economic forecasts and current FY 13-14 revenue trends. The Net Working Capital is projected to increase 57.4% due to better than anticipated Ending Fund Balance in FY 12-13 which had a favorable variance of \$156,000. FY 13-14 trend of Licenses & Permits revenue is also contributing to this projected increase in Net Working Capital, which is a favorable variance of \$260,000

REQUIREMENTS

FTE

FTE is increasing 0.75. This is a net of the following changes:

- 1) Building Plans Examiner 2 - 0.2 FTE increase due to increased workload.
- 2) Building Plans Examiner Sr - 0.1 FTE increase due to increased workload.
- 3) Electrical Inspector - 0.1 FTE increase due to increased workload.
- 4) Permit Specialist - 0.2 FTE increase due to increased workload.
- 5) Plumbing Inspector - 0.1 FTE increase due to increased workload.
- 6) Office Manager and Office Manager Sr - combined increase of 0.8 FTE due to allocation change that more accurately reflects the Programs these employees work in.
- 7) Department Specialist 3 - 0.5 FTE decrease due employee leaving in FY 13-14 and not backfilling.
- (8) Building and Planning Division Manager - 0.25 FTE decrease due to a management change in the Emergency Management Program, which transferred out the PW Operations Division Manager.

Personnel Services

The Personnel Services budget reflects an increase of 1.5% or \$23,000, which is due to the FTE changes noted in the FTE section and an increase in premium pay and step increases. Premium pay is increasing \$10,000 as increased workload and expedited plan reviews require additional overtime.

Materials and Services

Materials and Services is slightly decreasing 2.6% or \$6,000 with fleet leases being the primary reason, a 16.6% decrease or \$7,400.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 4.8% of Requirements.

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Other

There is \$9,282 in Capital Outlay which is for a GeoXT Handheld GPS. This GPS unit will replace the existing outdated unit and will map septic systems and system components, which will allow us to provide customers with highly accurate maps of their systems.

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**Fleet Management Program**

- Manages the county pool vehicle fleet of 24 vehicles.
- Manages the 250 vehicle consolidated light duty fleet for the county.
- Purchases all light and medium duty vehicles for the county.

**Program Summary**

Public Works	Program: Fleet Management				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	1,826,360	1,879,555	1,895,598	1,995,540	5.27%
Other Revenues	473	0	0	0	n.a.
General Fund Transfers	0	8,896	0	0	n.a.
Other Fund Transfers	14,952	92,381	106,397	0	-100.00%
Settlements	30,781	34,343	38,685	25,000	-35.38%
Net Working Capital	1,836,667	2,143,849	2,563,601	2,616,048	2.05%
<b>TOTAL RESOURCES</b>	<b>3,709,232</b>	<b>4,159,024</b>	<b>4,604,281</b>	<b>4,636,588</b>	<b>0.70%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	54,080	5,541	52,666	0	-100.00%
Fringe Benefits	30,199	1,313	31,134	0	-100.00%
<b>Total Personnel Services</b>	<b>84,278</b>	<b>6,854</b>	<b>83,800</b>	<b>0</b>	<b>-100.00%</b>
Materials and Services					
Supplies	15,900	15,017	17,500	15,000	-14.29%
Contracted Services	50,254	36,595	40,000	64,000	60.00%
Repairs and Maintenance	387,773	313,172	355,000	359,500	1.27%
Rentals	3,540	3,540	3,540	3,960	11.86%
Insurance	1,894	0	0	0	n.a.
Miscellaneous	4,200	3,875	7,500	7,500	0.00%
<b>Total Materials and Services</b>	<b>463,560</b>	<b>372,199</b>	<b>423,540</b>	<b>449,960</b>	<b>6.24%</b>
Administrative Charges	47,753	49,310	54,336	49,280	-9.31%
Capital Outlay	955,791	1,064,496	1,725,315	1,338,750	-22.41%
Debt Service Principal	13,879	5,883	0	0	n.a.
Debt Service Interest	121	37	0	0	n.a.
Contingency	0	0	235,931	260,000	10.20%
Ending Fund Balance	0	0	2,081,359	2,538,598	21.97%
<b>TOTAL REQUIREMENTS</b>	<b>1,565,383</b>	<b>1,498,779</b>	<b>4,604,281</b>	<b>4,636,588</b>	<b>0.70%</b>
<b>FTE</b>	1.00	1.00	1.00	0.00	-100.0%

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**Fleet Management Program Budget Justification**

RESOURCES

The Fleet Management Program funding comes from the vehicle lease revenues from all departments with light duty fleet vehicles and revenues for use of the pool vehicles. The lease rate for consolidated fleet vehicles is a maintained rate, but all departments need to purchase fuel. The 5.3% increase in Charges for Services is all related to an increase in forecasted surplus property sales. Fleet rentals will remain flat year-over year.

There were no additional vehicles requested from other Departments in FY1 4-15. Accordingly, no transfer revenues are budgeted.

REQUIREMENTS

FTE

The 1.0 FTE Management Analyst 1 budgeted in FY 13-14 is being eliminated in this Fund.

Personnel Services

The Personnel Services budget reflects the elimination of the 1.0 FTE, as noted in the FTE section.

Materials and Services

Materials and Services consists primarily of vehicle maintenance and services from the Public Works Fund. It is budgeted to increase 6.2% or \$24,000. Repairs and Maintenance is budgeted to increase 1.3% or \$5,000. Contracted Services is expected to increase 60% or \$24,000 due to an increase in analysis services provided by the Public Works Admin Program, which replaces the Management Analyst 1 position.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Not Applicable

Contingency

Contingency is budgeted at 5.6% of Requirements.

Other

The Capital Outlay plan is to purchase approximately 44 replacement vehicles in FY 14-15 depending on final purchase price and added outfitting costs. This is a decrease of 16.7% or \$268,000 from FY 13-14, but includes replacing 9 pool vehicles.

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**FUNDS**

The Public Works Department budget has been comprised of nine funds through FY 11-12. It is now comprised of seven funds in FY 14-15 as shown in the table below. The Dog Control fund and the County Fair fund were moved to the Community Services Department.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 130 Public Works	39,999,694	43,048,764	49,481,392	49,444,812	53.15%
FND 230 Dog Control	1,213,996	0	0	0	n.a
FND 270 County Fair	380,767	0	0	0	n.a
FND 305 Land Use Planning	1,199,875	990,314	1,047,764	993,104	1.07%
FND 310 Parks	420,755	429,068	378,956	405,655	0.44%
FND 320 Surveyor	1,895,173	1,907,244	1,910,181	1,923,838	2.07%
FND 330 Building Inspection	2,511,350	2,546,160	2,320,466	2,804,704	3.02%
FND 510 Environmental Services	37,434,155	36,311,050	34,837,548	32,815,634	35.28%
FND 595 Fleet Management	3,709,232	4,159,024	4,604,281	4,636,588	4.98%
<b>TOTAL RESOURCES</b>	<b>88,764,996</b>	<b>89,391,623</b>	<b>94,580,588</b>	<b>93,024,335</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 130 Public Works	21,734,454	25,464,352	49,481,392	49,444,812	53.15%
FND 230 Dog Control	1,187,237	0	0	0	n.a
FND 270 County Fair	345,028	0	0	0	n.a
FND 305 Land Use Planning	1,137,131	966,104	1,047,764	993,104	1.07%
FND 310 Parks	238,739	265,226	378,956	405,655	0.44%
FND 320 Surveyor	551,261	520,991	1,910,181	1,923,838	2.07%
FND 330 Building Inspection	1,905,299	1,912,874	2,320,466	2,804,704	3.02%
FND 510 Environmental Services	19,762,703	22,569,228	34,837,548	32,815,634	35.28%
FND 595 Fleet Management	1,565,383	1,498,779	4,604,281	4,636,588	4.98%
<b>TOTAL REQUIREMENTS</b>	<b>48,427,236</b>	<b>53,197,555</b>	<b>94,580,588</b>	<b>93,024,335</b>	<b>100.0%</b>

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Developed and approved a new three year agreement with Covanta for solid waste disposal services. This agreement also has an option for a two year extension.
- Issued over 150 various land use, mass gathering and state agency permits for development.
- Again achieved the highest recovery rate in the state: 60.1 % for Solid Waste Management.
- Received a fourth grant from the Oregon Parks and Recreation Department to be used for the installation of an asphalt pad for the host campsite at the county's first campground in a county park at Bear Creek Park. This completes the majority of the park development in preparation for it to open in the spring of 2014.
- In cooperation with the city of Aumsville, we completed a safety project on 1st Street that separated pedestrians and bicycles from vehicular traffic. The project involved widening the road, putting in sidewalks and bike lanes, installed curb, gutter and other drainage facilities and the paving of 1st Street.
- Expanded involvement with the Medical Reserve Corps through our Emergency Management program including providing a warming shelter during the cold spell in December.
- Migrated the Building Inspection permit program to the statewide program, thus allowing customers to apply online for most types of permits. It also allows the department to accept and review electronic plans.
- Completed 43.3 miles of surface management including overlays, chip seals, and slurry seals at a cost of \$2,200,000.
- We diverted over 66,000 tons of ash away from the monofil in Woodburn to Coffin Butte.
- Purchased 54 new vehicles for the countywide consolidated light duty fleet. This compares with 34 vehicles in fiscal year 2012-13.

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**KEY INDICATORS**

**# 1: Cost per mile for surface treatments on county roads**

**Definition and Purpose**

The cost per mile of surface treatment.

To review annually the cost of surface treatments by treatment type to set up the annual program covering contract and in-house work. For this specific indicator, cost for resurfacing is being used.

**Significance**

Road fund revenues for general maintenance are not increasing at the same rate as costs for materials, labor, and fuel. As buying power decreases, we cannot afford to do the maintenance and construction work our aging transportation infrastructure needs to counteract accelerating deterioration and to avoid drastically higher reconstruction costs in the future. While the revenue generated by House Bill 2001 (2009) has helped keep the resurfacing budget over \$1.5 million, we continue to fall behind the deterioration curve for our roads and bridges. We are working on a plan to help address this deterioration issue over the near term and hopefully extend positive results well into the future.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units Fiscal Year**

For a two inch overlay, the industry standard is \$155,000 per mile for 10-15 year life.

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
\$133,971	\$137,456	\$146,103	\$151,524	\$143,437

**Explanation of Trends and Changes**

The cost for road oil is on the rise and there is no indication that it will fall in the near future, but that is only one measure of the cost. The other component involves the timing of the request for bids. Usually a bid earlier in the calendar year will generate lower prices. For this reason, the resurfacing package is to be put out in February in order to entice the best bids possible. Recent bid packages were delayed until late Spring.

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**# 2: Miles of road resurfaced by treatment type**

**Definition and Purpose**

The number of miles of road receiving some type of treatment each year.

To review the miles of road receiving treatments versus the miles that should receive treatment in order to satisfactorily preserve the entire system, thereby determining what the deficit in treatments truly is. For this indicator specifically, we are tracking the number of miles resurfaced each year. This would compare with an average need of 47 miles each year.

**Significance**

Public Works maintains 932 miles of roads. Assuming a 20-year life for asphalt overlays, PW should overlay 47 miles per year on average. This has been achieved only a few times in the last 25 years. Chip seals and slurry seals performed at appropriate times can significantly extend the life of an overlay at much lower cost per mile.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units**

Asphalt overlay miles per year.

<b>CY 2011 Actual</b>	<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>	<b>CY 2014 Estimate</b>	<b>CY 2015 Estimate</b>
7.3	22.7 (14.6 miles federally funded)	9.85	9.16	9.0

**Explanation of Trends and Changes**

The surface management program strives to put down the best possible treatment on any given road and get the best value out of each treatment performed. This is balanced between resurfacing and various sealing techniques every year as the pavement condition index is monitored, but funds are still limited, so getting the best overall value is very important. The continued limitation on funds stems from the reduction of Secure Rural School monies and the volatility in gas prices over the last several years, which has had a negative effect on the volume purchased, consequently dampening tax revenues. Therefore the trend in resurfacing miles is flat over the last couple years.

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**# 3: Pavement Condition Index (PCI)**

**Definition and Purpose**

A measure of the condition of the overall road system infrastructure.

To track the ongoing condition of the infrastructure and use it to target the annual surface treatment program by treatment type.

**Significance**

An optimum road system's pavement condition should be in the low 80's. As this number drops, the cost of maintenance increases and the types of maintenance available becomes narrower. This index is one of the most important indicators for where our limited resources should be focused. There are many other factors as well, but we start here.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units Calendar Year**

PCI per year.

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
69	69	69	69	68

**Explanation of Trends and Changes**

We have been applying a variety of road treatments with the goal of getting the best value for each treatment applied due in part to the use of our pavement management system. Through these efforts we have been able to effectively stabilize the PCI making the trend for the past several years flat. Through continued close management of the treatments performed, our objective is to return to a PCI in the 70's.

**# 4: Bridge Sufficiency Rating.**

**Definition and Purpose**

A measure of the condition of an individual bridge and of the overall bridge system infrastructure.

To track bridge conditions by bridge for determining rehabilitation and replacement time frames and view at a glance the condition of the overall bridge system infrastructure.

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**Significance**

The county's 145 bridges are vital links in the county road system. The Oregon Department of Transportation consultants inspect the bridges every two years. Each bridge receives a sufficiency rating between 0-100 based on a number of inspection criteria. Public Works' bridge crew performs general maintenance on our bridges, but few if any bridge replacements or major rehabilitations can be done without federal funds. Under the federal Highway Bridge Program, bridges with sufficiency ratings less than 50 are eligible for replacement; those between 50 and 80 are eligible for rehabilitation. Sufficiency ratings are therefore an indicator of the health of each bridge and the system as a whole, as well as serving as critical benchmarks in determining which projects can compete for the limited available federal funds.

This key indicator ties to Marion County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Fiscal Year**

Systemwide Sufficiency Index

FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate
74	74	74	73	73

**Explanation of Trends and Changes**

The state will continue to systematically inspect the bridges. As additional federal funding becomes available, Public Works will actively pursue a larger piece of the available funds and replace bridges on a strategic basis. Without replacing a bridge or performing significant maintenance, the trend in the index will naturally trend down. We are replacing three bridges over the next several years including the Whipper Rd bridge, the Marion Creek bridge and the Pudding River bridge on Silverton Rd, which should have a positive impact on our bridge sufficiency rating.

**# 5: Number of permits issued by type**

**Definition and Purpose**

The number of permits of all types issued by the department. Specifically for this indicator we are focusing on building and motor carrier permits.

To track workload, economic trends, and general activity in the county right-of-way.

**Significance**

The volumes of various permits we issue reflect economic trends such as housing starts, commercial buildings, other development activity and freight movement.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

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**Data Units Calendar Year**

Number of permits issued.

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
Building = 5,900 Motor carrier = 13,400	Building = 5,500 Motor carrier = 20,159	Building = 6,024 Motor carrier = 21,481	Building = 6,200 Motor carrier = 23,000	Building = 6,400 Motor carrier = 24,000

**Explanation of Trends and Changes**

There is an upward trend over the past couple years for building permits indicating some growth in the economy. The economic forecast calls for a continued growth in new construction, which should mean a continued upward trend. Motor carrier permits have been on the rise for the past three years and this trend is expected to continue as well.

**# 6: Recycling rate**

**Definition and Purpose**

The percentage of solid waste captured in the waste stream and recycled.

To track how much waste is being recycled and use the information to build better programs to increase the rate of capture.

**Significance**

The Solid Waste Management Plan update, approved by the Board of Commissioners on January 20, 2010, makes continued progress at waste reduction a high priority. Recycling plays an important role in reducing the tonnage of municipal solid waste incinerated at the Waste-To-Energy Facility in Brooks. Reducing the amount of waste being discarded in the first place is also a key component of the updated plan.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

**Data Units Calendar Year**

Marion County's recycling rate.

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
58.6%	60.8%	60.1%	61.0%	62.0%

**Explanation of Trends and Changes**

The recovery rate has generally trended upward over the last several years and equally important is that Marion County has led the state in recovery through this period and through greater focus on program management. It is anticipated that this trend will continue.

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**# 7: Volunteer Hours Served**

**Definition and Purpose**

To improve the county's preparedness for an emergency we actively work with stakeholders, outside organizations, and volunteers from our community. This indicator will track the annual number of Marion County Emergency Management volunteer hours worked preparing for and assisting during emergencies.

**Significance**

Volunteer hours reflect the increasing community outreach being done and subsequently an increase in community support. This also reflects the increase in overall preparedness in case of emergencies.

**Data Units Calendar Year**

Volunteer Hours Served

<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>	<b>CY 2014 Estimate</b>	<b>CY 2015 Estimate</b>
Community Emergency Response Team - 1,734 hours	Community Emergency Response Team - 2,623 hours	Community Emergency Response Team - 2,600 hours	Community Emergency Response Team - 2,600 hours
Medical Reserve Corps - 357 hours	Medical Reserve Corps - 3,054 hours	Medical Reserve Corps - 3,000 hours	Medical Reserve Corps - 3,000 hours
Amateur Radio Emergency Services - 967 hours	Amateur Radio Emergency Services - 1,845 hours	Amateur Radio Emergency Services - 1,800 hours	Amateur Radio Emergency Services - 1,800 hours

**Explanation of Trends and Changes**

Last year Marion County benefited from 7,522 total volunteer hours served in the Emergency Management Program, 224 of these hours during an actual deployment of a warming shelter. This in an increase of over 145% from the 3058 volunteer hours served in 2012. Due to increased program focus, this increased number of volunteer hours is expected to continue, but little to no growth is expected as this is already a significant investment of time by our volunteers.

**# 8: Number of camping nights**

**Definition and Purpose**

This indicator will be used to track the level of usage of the new camping facilities at Bear Creek Park. The amount of usage will potentially drive the efforts for additional camping opportunities in other county parks.

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**Significance**

The number of camping nights is a way to measure overall park usage. A high visitation number will assist in defining future park improvements.

This key indicator ties to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of community services.

**Data Units Calendar Year**

Number of nights campers stayed at Bear Creek Campground

<b>CY 2014 Estimate</b>	<b>CY 2015 Estimate</b>
1,100 nights	1,200 nights

**Explanation of Trends and Changes**

As more community members learn of the Bear Creek Campground it is anticipated that camping nights will increase.

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**Resources by Fund Detail**

<b>130 - Public Works</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Licenses and Permits</b>						
323020 Construction Plan Reviews	14,825	15,985	12,000	12,000	12,000	12,000
324010 Driveway Permits	8,794	8,456	6,500	6,000	6,000	6,000
324020 Right Of Way Permits	13,200	16,300	14,000	14,000	14,000	14,000
324060 Removal Agreements	1,812	755	500	700	700	700
324070 Road Closure Permits	450	600	450	900	900	900
324080 Event and Film Permits	3,451	3,900	3,000	3,000	3,000	3,000
324100 Transportation Permits	1,635	1,664	1,500	2,000	2,000	2,000
324110 Single Trip Permits	18,913	21,912	20,000	22,000	22,000	22,000
324120 COVP Transp Permits County	57,599	55,947	70,000	55,000	55,000	55,000
324130 COVP Transp Permits Other	50,105	53,572	55,000	50,000	50,000	50,000
324140 Non COVP State Permits	4,357	7,211	1,000	1,200	1,200	1,200
<b>Licenses and Permits Total</b>	<b>175,140</b>	<b>186,302</b>	<b>183,950</b>	<b>166,800</b>	<b>166,800</b>	<b>166,800</b>
<b>Intergovernmental Federal</b>						
331001 Payment in Lieu of Taxes	9,803	9,444	9,500	9,500	9,500	9,500
331010 Secure Rural Schools Title I	1,010,878	967,864	111,203	111,203	111,203	111,203
331227 Emergency Management Grant	864,652	178,777	199,713	191,600	191,600	191,600
331990 Other Federal Revenues	1,036,614	2,725,286	8,998,960	6,763,985	6,763,985	6,763,985
<b>Intergovernmental Federal Total</b>	<b>2,921,948</b>	<b>3,881,371</b>	<b>9,319,376</b>	<b>7,076,288</b>	<b>7,076,288</b>	<b>7,076,288</b>
<b>Intergovernmental State</b>						
332013 Gas Tax	16,635,793	16,843,298	17,940,417	17,963,000	17,963,000	17,963,000
332990 Other State Revenues	161,989	288,537	860,225	890,060	890,060	890,060
<b>Intergovernmental State Total</b>	<b>16,797,782</b>	<b>17,131,834</b>	<b>18,800,642</b>	<b>18,853,060</b>	<b>18,853,060</b>	<b>18,853,060</b>
<b>Intergovernmental Local</b>						
335950 Local Government Grants	0	9,945	0	0	0	0
<b>Intergovernmental Local Total</b>	<b>0</b>	<b>9,945</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341120 Road Vacation Fees	1,290	0	1,250	2,500	2,500	2,500
341170 Witness Fees	249	0	0	0	0	0
341290 Site Plan Review Fees	9	134	1,500	1,500	1,500	1,500
341430 Copy Machine Fees	93	171	150	150	150	150
341460 Fax Fees	15	26	75	20	20	20

MARION COUNTY FY 2014-15 BUDGET  
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<b>130 - Public Works</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Charges for Services</b>						
341520 System Development Charges	199,548	380,099	300,000	300,000	300,000	300,000
342100 Building Rentals	178,159	186,598	156,560	175,652	175,652	175,652
342510 Wheatland Ferry Tolls	447,657	489,620	495,000	495,000	495,000	495,000
342520 Buena Vista Ferry Tolls	58,093	47,686	63,100	63,100	63,100	63,100
343100 Street Assessments	4,222	384	0	0	0	0
344300 Restitution	430	1,003	450	550	550	550
344999 Other Reimbursements	76,949	36,877	14,060	3,500	3,500	3,500
345300 Surplus Property Sales	85,624	51,757	60,000	60,000	60,000	60,000
345400 Document Fees	849	216	250	100	100	100
347001 PW Services to Counties	387,086	152,869	151,000	164,994	164,994	164,994
347002 PW Services to Cities	220,750	335,773	295,600	338,000	338,000	338,000
347003 PW Services to Svc Districts	213,866	237,374	255,050	256,000	256,000	256,000
347004 PW Services to Other Agencies	79,958	77,623	71,000	91,000	91,000	91,000
347005 PW Services to County Depts	1,739,659	1,513,757	1,557,517	1,472,500	1,472,500	1,472,500
<b>Charges for Services Total</b>	<b>3,694,505</b>	<b>3,511,968</b>	<b>3,422,562</b>	<b>3,424,566</b>	<b>3,424,566</b>	<b>3,424,566</b>
<b>Fines and Forfeitures</b>						
351500 Weighmaster Fines	445	181	3,000	3,000	3,000	3,000
<b>Fines and Forfeitures Total</b>	<b>445</b>	<b>181</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Interest</b>						
361000 Investment Earnings	77,447	52,712	69,000	60,000	60,000	60,000
362100 Street Assessment Interest	522	108	0	0	0	0
364100 Interfund Loan Interest	0	0	5,950	5,600	5,600	5,600
<b>Interest Total</b>	<b>77,969</b>	<b>52,820</b>	<b>74,950</b>	<b>65,600</b>	<b>65,600</b>	<b>65,600</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	4,275	5,087	3,500	7,100	7,100	7,100
372000 Over and Short	270	16	0	0	0	0
373100 Special Program Donations	92	0	0	0	0	0
374300 Interfund Loan Principal	0	0	85,000	85,000	85,000	85,000
<b>Other Revenues Total</b>	<b>4,637</b>	<b>5,104</b>	<b>88,500</b>	<b>92,100</b>	<b>92,100</b>	<b>92,100</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	4,000	4,000	4,000	4,000	4,000	4,000
<b>General Fund Transfers Total</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>130 - Public Works</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Other Fund Transfers</b>						
381510 Transfer from Env Services	37,800	0	0	0	0	0
<b>Other Fund Transfers Total</b>	<b>37,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	16,285,468	18,265,240	17,584,412	19,759,398	19,759,398	19,759,398
<b>Net Working Capital Total</b>	<b>16,285,468</b>	<b>18,265,240</b>	<b>17,584,412</b>	<b>19,759,398</b>	<b>19,759,398</b>	<b>19,759,398</b>
<b>Public Works Total</b>	<b>39,999,694</b>	<b>43,048,764</b>	<b>49,481,392</b>	<b>49,444,812</b>	<b>49,444,812</b>	<b>49,444,812</b>
<b>230 - Dog Control</b>						
<b>Licenses and Permits</b>						
322000 Dog Licenses	413,117	0	0	0	0	0
<b>Licenses and Permits Total</b>	<b>413,117</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341590 Impound Fees	19,549	0	0	0	0	0
341600 Board Fees	28,225	0	0	0	0	0
341605 Dog Adoption Fees	46,094	0	0	0	0	0
341950 Retail Sales	4,712	0	0	0	0	0
341999 Other Fees	7,490	0	0	0	0	0
344999 Other Reimbursements	942	0	0	0	0	0
<b>Charges for Services Total</b>	<b>107,013</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fines and Forfeitures</b>						
351100 Dog Fines	5,962	0	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>5,962</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	367	0	0	0	0	0
<b>Interest Total</b>	<b>367</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371100 Recoveries from Collections	4,248	0	0	0	0	0

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<b>230 - Dog Control</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Other Revenues</b>						
372000 Over and Short	(11)	0	0	0	0	0
373100 Special Program Donations	26,587	0	0	0	0	0
<b>Other Revenues Total</b>	<b>30,824</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	622,436	0	0	0	0	0
<b>General Fund Transfers Total</b>	<b>622,436</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	82,662	0	0	0	0	0
392000 Net Working Capital Unrestr	(48,385)	0	0	0	0	0
<b>Net Working Capital Total</b>	<b>34,277</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dog Control Total</b>	<b>1,213,996</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>270 - County Fair</b>						
<b>Intergovernmental State</b>						
332200 County Fair Subsidies	50,002	0	0	0	0	0
<b>Intergovernmental State Total</b>	<b>50,002</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341530 Gate Receipts	71,709	0	0	0	0	0
341540 Food Booth Fees	31,531	0	0	0	0	0
341550 Commercial Space Rental Fees	17,280	0	0	0	0	0
341555 Sponsor Fees	38,625	0	0	0	0	0
341560 Carnival Fees	17,633	0	0	0	0	0
341565 Stall Fees	4,855	0	0	0	0	0
341580 Camping Fees	7,350	0	0	0	0	0
341860 Grand Safety Station Fees	255	0	0	0	0	0
344999 Other Reimbursements	203	0	0	0	0	0
<b>Charges for Services Total</b>	<b>189,440</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

MARION COUNTY FY 2014-15 BUDGET  
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<b>270 - County Fair</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Interest</b>						
361000 Investment Earnings	132	0	0	0	0	0
Interest Total	<b>132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	135	0	0	0	0	0
373100 Special Program Donations	15,069	0	0	0	0	0
Other Revenues Total	<b>15,204</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	80,000	0	0	0	0	0
General Fund Transfers Total	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	45,990	0	0	0	0	0
Net Working Capital Total	<b>45,990</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>County Fair Total</b>	<b>380,767</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>305 - Land Use Planning</b>						
<b>Charges for Services</b>						
341140 Planning Fees	186,040	194,855	165,000	165,000	165,000	165,000
347005 PW Services to County Depts	0	21	0	0	0	0
Charges for Services Total	<b>186,040</b>	<b>194,876</b>	<b>165,000</b>	<b>165,000</b>	<b>165,000</b>	<b>165,000</b>
<b>Interest</b>						
361000 Investment Earnings	330	598	635	425	425	425
Interest Total	<b>330</b>	<b>598</b>	<b>635</b>	<b>425</b>	<b>425</b>	<b>425</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	664,834	408,096	533,919	478,679	478,679	478,679
General Fund Transfers Total	<b>664,834</b>	<b>408,096</b>	<b>533,919</b>	<b>478,679</b>	<b>478,679</b>	<b>478,679</b>

MARION COUNTY FY 2014-15 BUDGET  
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<b>305 - Land Use Planning</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Other Fund Transfers</b>						
381165 Transfer from Lottery Dist	324,000	324,000	324,000	324,000	324,000	324,000
<b>Other Fund Transfers Total</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	1,090	1,090	0	0	0	0
392000 Net Working Capital Unrestr	23,581	61,653	24,210	25,000	25,000	25,000
<b>Net Working Capital Total</b>	<b>24,671</b>	<b>62,743</b>	<b>24,210</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Land Use Planning Total</b>	<b>1,199,875</b>	<b>990,314</b>	<b>1,047,764</b>	<b>993,104</b>	<b>993,104</b>	<b>993,104</b>
<b>310 - Parks</b>						
<b>Intergovernmental State</b>						
332018 RV Parks Apportionment	196,548	194,116	192,000	192,000	192,000	192,000
332990 Other State Revenues	14,495	35,505	15,000	0	0	0
<b>Intergovernmental State Total</b>	<b>211,043</b>	<b>229,621</b>	<b>207,000</b>	<b>192,000</b>	<b>192,000</b>	<b>192,000</b>
<b>Charges for Services</b>						
341520 System Development Charges	8,723	16,800	15,000	15,000	15,000	15,000
341580 Camping Fees	0	0	11,300	16,700	16,700	16,700
344999 Other Reimbursements	993	73	0	0	0	0
<b>Charges for Services Total</b>	<b>9,716</b>	<b>16,873</b>	<b>26,300</b>	<b>31,700</b>	<b>31,700</b>	<b>31,700</b>
<b>Interest</b>						
361000 Investment Earnings	857	557	650	550	550	550
<b>Interest Total</b>	<b>857</b>	<b>557</b>	<b>650</b>	<b>550</b>	<b>550</b>	<b>550</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	1,045	0	0	0	0	0
<b>Other Revenues Total</b>	<b>1,045</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	0	0	45,000	45,000	45,000

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<b>310 - Parks</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
General Fund Transfers Total	0	0	0	45,000	45,000	45,000
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	198,095	182,016	145,006	136,405	136,405	136,405
Net Working Capital Total	<b>198,095</b>	<b>182,016</b>	<b>145,006</b>	<b>136,405</b>	<b>136,405</b>	<b>136,405</b>
Parks Total	<b>420,755</b>	<b>429,068</b>	<b>378,956</b>	<b>405,655</b>	<b>405,655</b>	<b>405,655</b>
<b>320 - Surveyor</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	14,171	0	0	0	0	0
Intergovernmental State Total	<b>14,171</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341110 Corner Restoration Record Fees	388,187	451,725	435,000	355,000	355,000	355,000
341430 Copy Machine Fees	454	402	350	275	275	275
341670 Surveyor Fees	41,279	69,995	55,000	65,000	65,000	65,000
347003 PW Services to Svc Districts	486	2,378	0	0	0	0
347005 PW Services to County Depts	20,479	7,906	0	0	0	0
Charges for Services Total	<b>450,884</b>	<b>532,405</b>	<b>490,350</b>	<b>420,275</b>	<b>420,275</b>	<b>420,275</b>
<b>Interest</b>						
361000 Investment Earnings	7,255	5,219	6,000	5,500	5,500	5,500
Interest Total	<b>7,255</b>	<b>5,219</b>	<b>6,000</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	708	0	0	0	0
372000 Over and Short	1	0	0	0	0	0
Other Revenues Total	<b>1</b>	<b>708</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	25,000	101,659	101,659	101,659	101,659
General Fund Transfers Total	<b>0</b>	<b>25,000</b>	<b>101,659</b>	<b>101,659</b>	<b>101,659</b>	<b>101,659</b>

MARION COUNTY FY 2014-15 BUDGET  
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<b>320 - Surveyor</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	1,422,862	1,343,911	1,312,172	1,396,404	1,396,404	1,396,404
<b>Net Working Capital Total</b>	<b>1,422,862</b>	<b>1,343,911</b>	<b>1,312,172</b>	<b>1,396,404</b>	<b>1,396,404</b>	<b>1,396,404</b>
<b>Surveyor Total</b>	<b>1,895,173</b>	<b>1,907,244</b>	<b>1,910,181</b>	<b>1,923,838</b>	<b>1,923,838</b>	<b>1,923,838</b>
<b>330 - Building Inspection</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Licenses and Permits</b>						
323010 Structural Permits	1,593,481	1,937,613	1,840,000	2,050,000	2,050,000	2,050,000
<b>Licenses and Permits Total</b>	<b>1,593,481</b>	<b>1,937,613</b>	<b>1,840,000</b>	<b>2,050,000</b>	<b>2,050,000</b>	<b>2,050,000</b>
<b>Charges for Services</b>						
344999 Other Reimbursements	150	132	0	0	0	0
<b>Charges for Services Total</b>	<b>150</b>	<b>132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	4,175	2,363	2,800	2,800	2,800	2,800
<b>Interest Total</b>	<b>4,175</b>	<b>2,363</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	913,544	606,052	477,666	751,904	751,904	751,904
<b>Net Working Capital Total</b>	<b>913,544</b>	<b>606,052</b>	<b>477,666</b>	<b>751,904</b>	<b>751,904</b>	<b>751,904</b>
<b>Building Inspection Total</b>	<b>2,511,350</b>	<b>2,546,160</b>	<b>2,320,466</b>	<b>2,804,704</b>	<b>2,804,704</b>	<b>2,804,704</b>
<b>510 - Environmental Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Taxes</b>						
312110 Franchise Fees Trash Collect	289,719	294,357	290,000	285,000	285,000	285,000
<b>Taxes Total</b>	<b>289,719</b>	<b>294,357</b>	<b>290,000</b>	<b>285,000</b>	<b>285,000</b>	<b>285,000</b>

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<b>510 - Environmental Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Intergovernmental Federal</b>						
331990 Other Federal Revenues	2,876	4,952	4,500	0	0	0
<b>Intergovernmental Federal Total</b>	<b>2,876</b>	<b>4,952</b>	<b>4,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341170 Witness Fees	31	0	0	0	0	0
341490 Ferrous Metal Fees	1,430,222	1,407,684	2,788,200	1,862,500	1,862,500	1,862,500
341500 Electricity Generation Fees	482,893	2,548,222	4,066,000	2,940,595	2,940,595	2,940,595
342200 Property Leases	36,104	36,354	40,000	36,299	36,299	36,299
342610 Browns Island Tipping Fees	297,622	364,870	370,000	382,269	382,269	382,269
342620 Waste to Energy Tipping Fees	9,628,874	9,407,292	9,700,000	9,102,000	9,102,000	9,102,000
342640 N Marion Tipping Fees	706,057	763,501	770,000	903,000	903,000	903,000
342650 SKRTS Tipping Fees	2,716,700	2,697,856	2,725,000	3,233,300	3,233,300	3,233,300
342660 Browns Island Composting Fees	49,242	46,102	50,000	47,450	47,450	47,450
342690 Other Tipping Fees	6,690	16,998	0	0	0	0
342695 Paint Recycling Fees	0	157,715	81,000	150,000	150,000	150,000
344999 Other Reimbursements	122,328	126,312	78,300	143,800	143,800	143,800
345300 Surplus Property Sales	9,295	0	0	0	0	0
347001 PW Services to Counties	0	529	0	0	0	0
347003 PW Services to Svc Districts	60	0	0	0	0	0
347004 PW Services to Other Agencies	7,902	0	0	0	0	0
347005 PW Services to County Depts	29,604	0	10,000	44,947	44,947	44,947
<b>Charges for Services Total</b>	<b>15,523,625</b>	<b>17,573,437</b>	<b>20,678,500</b>	<b>18,846,160</b>	<b>18,846,160</b>	<b>18,846,160</b>
<b>Fines and Forfeitures</b>						
352300 Civil Forfeitures	1,150	800	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>1,150</b>	<b>800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	96,397	53,133	80,000	50,000	50,000	50,000
364100 Interfund Loan Interest	15,470	13,412	3,166	0	0	0
<b>Interest Total</b>	<b>111,867</b>	<b>66,545</b>	<b>83,166</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	450	0	0	0	0	0
371100 Recoveries from Collections	2,916	477	2,000	400	400	400
372000 Over and Short	49	218	0	0	0	0
374300 Interfund Loan Principal	409,904	332,933	327,800	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
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<b>510 - Environmental Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Other Revenues Total	413,319	333,628	329,800	400	400	400
<b>Settlements</b>						
382100 Settlements	0	6,679	0	0	0	0
Settlements Total	0	6,679	0	0	0	0
<b>Financing Proceeds</b>						
383400 Interfund Loan Proceeds	0	850,000	0	0	0	0
Financing Proceeds Total	0	850,000	0	0	0	0
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	21,091,598	17,180,652	13,451,582	13,634,074	13,634,074	13,634,074
Net Working Capital Total	21,091,598	17,180,652	13,451,582	13,634,074	13,634,074	13,634,074
<b>Environmental Services Total</b>	<b>37,434,155</b>	<b>36,311,050</b>	<b>34,837,548</b>	<b>32,815,634</b>	<b>32,815,634</b>	<b>32,815,634</b>
<b>595 - Fleet Management</b>						
<b>Charges for Services</b>						
342200 Property Leases	15,120	15,120	15,120	15,120	15,120	15,120
342400 Fleet Rentals	1,656,841	1,731,070	1,800,478	1,805,420	1,805,420	1,805,420
345300 Surplus Property Sales	154,399	133,365	80,000	175,000	175,000	175,000
Charges for Services Total	1,826,360	1,879,555	1,895,598	1,995,540	1,995,540	1,995,540
<b>Other Revenues</b>						
373100 Special Program Donations	473	0	0	0	0	0
Other Revenues Total	473	0	0	0	0	0
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	8,896	0	0	0	0
General Fund Transfers Total	0	8,896	0	0	0	0
<b>Other Fund Transfers</b>						
381125 Transfer from Juvenile Grants	0	0	52,500	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
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<b>595 - Fleet Management</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Other Fund Transfers</b>						
381130 Transfer from Public Works	0	7,981	0	0	0	0
381190 Transfer from Health	14,952	21,960	38,000	0	0	0
381250 Transfer from Sheriff Grants	0	0	15,000	0	0	0
381255 Xfr from Traffic Safety Team	0	62,440	897	0	0	0
<b>Other Fund Transfers Total</b>	<b>14,952</b>	<b>92,381</b>	<b>106,397</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Settlements</b>						
382100 Settlements	30,781	34,343	38,685	25,000	25,000	25,000
<b>Settlements Total</b>	<b>30,781</b>	<b>34,343</b>	<b>38,685</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	1,836,667	2,143,849	2,563,601	2,616,048	2,616,048	2,616,048
<b>Net Working Capital Total</b>	<b>1,836,667</b>	<b>2,143,849</b>	<b>2,563,601</b>	<b>2,616,048</b>	<b>2,616,048</b>	<b>2,616,048</b>
<b>Fleet Management Total</b>	<b>3,709,232</b>	<b>4,159,024</b>	<b>4,604,281</b>	<b>4,636,588</b>	<b>4,636,588</b>	<b>4,636,588</b>
<b>Public Works Grand Total</b>	<b>88,764,996</b>	<b>89,391,623</b>	<b>94,580,588</b>	<b>93,024,335</b>	<b>93,024,335</b>	<b>93,024,335</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Requirements by Fund Detail**

<b>130 - Public Works</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	16,000	0	0	0
511110 Regular Wages	5,014,952	4,994,491	6,466,733	6,444,344	6,444,344	6,444,344
511120 Temporary Wages	402,839	443,173	596,799	521,608	521,608	521,608
511130 Vacation Pay	373,958	369,335	0	0	0	0
511140 Sick Pay	201,979	200,657	0	0	0	0
511150 Holiday Pay	263,483	261,450	0	0	0	0
511160 Comp Time Pay	88,372	84,775	0	150	150	150
511180 Differential Pay	1,722	1,785	50	0	0	0
511210 Compensation Credits	238,027	219,046	206,868	179,568	179,568	179,568
511220 Pager Pay	36,390	36,579	37,750	40,000	40,000	40,000
511240 Leave Payoff	47,680	55,716	0	0	0	0
511290 Health Insurance Waiver Pay	743	5,846	4,860	6,480	6,480	6,480
511420 Premium Pay	109,170	85,947	147,795	149,449	149,449	149,449
511450 Premium Pay Temps	12,835	12,591	9,300	15,700	15,700	15,700
<b>Salaries and Wages Total</b>	<b>6,792,148</b>	<b>6,771,390</b>	<b>7,486,155</b>	<b>7,357,299</b>	<b>7,357,299</b>	<b>7,357,299</b>
<b>Fringe Benefits</b>						
512110 PERS	968,663	955,898	1,015,126	1,001,189	1,001,189	1,001,189
512120 401K	38,438	39,793	41,805	41,013	41,013	41,013
512130 PERS Debt Service	279,151	292,608	310,546	348,096	348,096	348,096
512140 PERS Rate Subsidy	(170,224)	0	0	0	0	0
512200 FICA	515,673	515,495	555,948	546,709	546,709	546,709
512310 Medical Insurance	1,644,360	1,631,026	1,752,252	1,797,691	1,797,691	1,797,691
512320 Dental Insurance	149,385	142,403	155,402	156,500	156,500	156,500
512330 Group Term Life Insurance	21,054	10,702	8,496	9,237	9,237	9,237
512340 Long Term Disability Insurance	34,681	36,552	33,760	37,875	37,875	37,875
512400 Unemployment Insurance	27,215	27,161	31,389	33,151	33,151	33,151
512520 Workers Comp Insurance	3,385	3,570	4,661	4,682	4,682	4,682
512600 Wellness Program	4,625	4,551	5,037	5,096	5,096	5,096
512610 Employee Assistance Program	3,196	3,145	3,476	3,517	3,517	3,517
512700 County HSA Contributions	10,000	10,650	0	0	0	0
<b>Fringe Benefits Total</b>	<b>3,529,603</b>	<b>3,673,554</b>	<b>3,917,898</b>	<b>3,984,756</b>	<b>3,984,756</b>	<b>3,984,756</b>
<b>Personnel Services Total</b>	<b>10,321,751</b>	<b>10,444,944</b>	<b>11,404,053</b>	<b>11,342,055</b>	<b>11,342,055</b>	<b>11,342,055</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>130 - Public Works</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	10,248	16,760	21,599	9,456	9,456	9,456
521030 Field Supplies	75,330	64,600	37,783	30,150	30,150	30,150
521050 Janitorial Supplies	1,056	2,043	3,001	3,000	3,000	3,000
521060 Electrical Supplies	370	1,022	5,000	5,000	5,000	5,000
521070 Departmental Supplies	27,710	11,411	35,495	53,351	53,351	53,351
521080 Food Supplies	0	0	100	2,100	2,100	2,100
521090 Uniforms and Clothing	410	0	750	1,750	1,750	1,750
521110 First Aid Supplies	188	552	601	600	600	600
521190 Publications	423	1,662	1,077	810	810	810
521210 Gasoline	759,369	703,250	913,150	763,060	763,060	763,060
521220 Diesel	456,663	469,342	490,800	579,000	579,000	579,000
521230 Propane	5,232	3,074	4,500	6,800	6,800	6,800
521240 Automotive Supplies	34,925	51,350	40,000	40,000	40,000	40,000
521300 Safety Clothing	16,604	18,342	18,230	19,995	19,995	19,995
521310 Safety Equipment	16,621	17,220	16,100	17,600	17,600	17,600
<b>Supplies Total</b>	1,405,148	1,360,626	1,588,186	1,532,672	1,532,672	1,532,672
<b>Materials</b>						
522010 Liquid Asphalt	860,101	461,024	671,500	722,309	722,309	722,309
522020 Crushed Rock	453,295	210,433	424,005	435,089	435,089	435,089
522030 Pipe	15,757	23,445	41,000	26,500	26,500	26,500
522050 Bridge Materials	19,628	13,464	18,100	18,100	18,100	18,100
522060 Sign Materials	17,887	125,465	230,300	103,300	103,300	103,300
522070 Paint	416,415	540,093	615,000	663,000	663,000	663,000
522080 Building Materials	0	4,756	9,900	9,500	9,500	9,500
522090 Chemical Sprays	54,037	49,812	53,000	53,000	53,000	53,000
522100 Parts	450,009	390,312	434,000	449,500	449,500	449,500
522110 Batteries	13,673	12,474	13,050	13,150	13,150	13,150
522120 Tires and Accessories	128,343	128,902	130,000	140,000	140,000	140,000
522140 Small Tools	9,435	14,092	21,670	22,770	22,770	22,770
522150 Small Office Equipment	677	4,993	16,864	7,000	7,000	7,000
522160 Small Departmental Equipment	10,718	23,901	60,012	27,400	27,400	27,400
522170 Computers Non Capital	17,655	19,479	49,731	13,040	13,040	13,040
522180 Software	13,876	35,975	7,250	18,400	18,400	18,400
522190 Asphalt Concrete	248,961	473,920	476,360	475,000	475,000	475,000
522240 Deicer	26,365	11,385	31,450	33,840	33,840	33,840
<b>Materials Total</b>	2,756,833	2,543,927	3,303,192	3,230,898	3,230,898	3,230,898
<b>Communications</b>						
523010 Telephone Equipment	0	170	1,000	0	0	0
523020 Phone and Communication Svcs	21,654	22,701	22,400	22,400	22,400	22,400

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>130 - Public Works</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
523040 Data Connections	4,434	4,987	5,925	6,790	6,790	6,790
523050 Postage	10,376	10,941	11,100	1,200	1,200	1,200
523060 Cellular Phones	18,955	20,843	22,010	23,860	23,860	23,860
523090 Long Distance Charges	0	0	0	2,900	2,900	2,900
523100 Radios and Accessories	4,087	12,294	12,400	18,400	18,400	18,400
<b>Communications Total</b>	<b>59,506</b>	<b>71,937</b>	<b>74,835</b>	<b>75,550</b>	<b>75,550</b>	<b>75,550</b>
<b>Utilities</b>						
524010 Electricity	160,732	168,504	167,300	171,852	171,852	171,852
524020 Street Light Electricity	26,639	27,765	29,150	29,700	29,700	29,700
524030 Traffic Signal Electricity	33,438	32,165	33,000	32,500	32,500	32,500
524040 Natural Gas	34,668	28,379	48,000	35,000	35,000	35,000
524050 Water	6,691	6,995	11,150	2,000	2,000	2,000
524070 Sewer	199	551	750	600	600	600
524090 Garbage Disposal and Recycling	13,248	12,261	14,500	14,512	14,512	14,512
<b>Utilities Total</b>	<b>275,617</b>	<b>276,620</b>	<b>303,850</b>	<b>286,164</b>	<b>286,164</b>	<b>286,164</b>
<b>Contracted Services</b>						
525110 Consulting Services	1,453	682	15,000	15,000	15,000	15,000
525155 Credit Card Fees	4,384	5,024	5,170	6,125	6,125	6,125
525158 Armored Car Services	4,704	5,698	7,400	8,600	8,600	8,600
525210 Medical Services	75	0	0	0	0	0
525235 Laboratory Services	16,618	24,528	34,814	21,380	21,380	21,380
525310 Laundry Services	1,480	1,166	1,000	1,500	1,500	1,500
525355 Engineering Services	38,916	152,347	143,597	41,500	41,500	41,500
525360 Public Works Services	3,787	0	0	0	0	0
525405 Code Enforcement Services	0	62,648	10,000	10,858	10,858	10,858
525555 Security Services	17,025	6,757	46,200	35,000	35,000	35,000
525710 Printing Services	9,332	8,251	11,100	6,250	6,250	6,250
525715 Advertising	6,663	7,799	6,500	7,000	7,000	7,000
525735 Mail Services	0	0	0	9,950	9,950	9,950
525740 Document Disposal Services	218	200	375	200	200	200
525862 Tire Hauling Services	247	396	600	500	500	500
525870 Hazardous Waste Disposal	0	0	1,500	20,000	20,000	20,000
525999 Other Contracted Services	615,372	106,251	507,695	548,254	548,254	548,254
<b>Contracted Services Total</b>	<b>720,273</b>	<b>381,746</b>	<b>790,951</b>	<b>732,117</b>	<b>732,117</b>	<b>732,117</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	428	1,000	1,000	1,000	1,000
526011 Dept Equipment Maintenance	18,572	21,476	37,358	25,938	25,938	25,938
526012 Vehicle Maintenance	114,671	109,450	95,000	123,000	123,000	123,000
526013 Ferry Maintenance	21,199	8,828	84,500	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>130 - Public Works</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
526014 Radio Maintenance	1,627	0	800	1,700	1,700	1,700
526020 Computer Hardware Maintenance	4,880	5,837	5,880	5,800	5,800	5,800
526021 Computer Software Maintenance	8,406	5,172	13,380	15,250	15,250	15,250
526030 Building Maintenance	115,712	32,020	90,500	50,000	50,000	50,000
526031 Elevator Maintenance	780	338	2,500	2,500	2,500	2,500
526032 Roof Maintenance	6,035	262	28,000	14,000	14,000	14,000
526040 Remodels and Site Improvements	14,898	9,339	43,000	32,000	32,000	32,000
526050 Grounds Maintenance	23,071	6,160	11,000	6,500	6,500	6,500
526060 Traffic Signal Maintenance	23,223	38,636	40,200	35,100	35,100	35,100
526061 Storm Drain Maintenance	18,812	21,347	30,000	0	0	0
526062 Sewer Maintenance	6,833	2,598	12,500	7,000	7,000	7,000
526070 Road Maintenance	0	107,266	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>378,719</b>	<b>369,158</b>	<b>495,618</b>	<b>319,788</b>	<b>319,788</b>	<b>319,788</b>
<b>Rentals</b>						
527100 Vehicle Rental	0	0	1,000	750	750	750
527110 Fleet Leases	259,200	243,203	284,195	298,752	298,752	298,752
527120 Motor Pool Mileage	8,548	9,335	8,360	8,775	8,775	8,775
527130 Parking	0	14	0	0	0	0
527140 County Parking	0	0	0	660	660	660
527200 Building Rental County	21,681	21,681	19,538	10,591	10,591	10,591
527300 Equipment Rental	52,525	54,482	60,350	40,820	40,820	40,820
<b>Rentals Total</b>	<b>341,953</b>	<b>328,715</b>	<b>373,443</b>	<b>360,348</b>	<b>360,348</b>	<b>360,348</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	48,333	31,865	33,396	35,000	35,000	35,000
528410 Liability Claims	13,036	13,398	5,000	5,000	5,000	5,000
<b>Insurance Total</b>	<b>61,369</b>	<b>45,263</b>	<b>38,396</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,173	2,280	2,800	2,522	2,522	2,522
529120 Commercial Travel	1,345	(7)	1,600	500	500	500
529130 Meals	2,195	2,438	3,797	3,315	3,315	3,315
529140 Lodging	5,974	3,627	7,500	7,256	7,256	7,256
529210 Meetings	484	819	1,100	1,100	1,100	1,100
529220 Conferences	4,616	8,706	11,136	11,523	11,523	11,523
529230 Training	30,918	15,785	14,540	16,690	16,690	16,690
529300 Dues and Memberships	10,077	8,670	10,113	14,048	14,048	14,048
529650 Pre Employment Costs	213	97	1,010	1,260	1,260	1,260
529740 Fairs and Shows	2,605	152	850	550	550	550
529820 Vehicle Registration	613	502	250	300	300	300

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>130 - Public Works</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
529840 Professional Licenses	1,973	1,345	5,160	3,795	3,795	3,795
529850 Device Licenses	0	0	800	500	500	500
529860 Permits	8,031	7,912	7,300	7,400	7,400	7,400
529880 Recording Charges	2,047	3,720	900	1,000	1,000	1,000
529910 Awards and Recognition	25	1,798	3,200	7,850	7,850	7,850
529999 Miscellaneous Expense	0	3,360	0	0	0	0
<b>Miscellaneous Total</b>	<b>72,288</b>	<b>61,203</b>	<b>72,056</b>	<b>79,609</b>	<b>79,609</b>	<b>79,609</b>
<b>Materials and Services Total</b>	<b>6,071,706</b>	<b>5,439,193</b>	<b>7,040,527</b>	<b>6,657,146</b>	<b>6,657,146</b>	<b>6,657,146</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	154,361	165,501	174,214	181,337	181,337	181,337
611210 Facilities Mgt Allocation	8,660	8,367	8,779	174,408	174,408	174,408
611220 Custodial Allocation	133,902	124,803	131,826	138,624	138,624	138,624
611230 Courier Allocation	6,030	7,225	7,793	8,457	8,457	8,457
611250 Risk Management Allocation	91,478	77,824	76,362	93,244	93,244	93,244
611255 Benefits Allocation	38,587	37,318	40,701	45,258	45,258	45,258
611260 Human Resources Allocation	135,556	124,523	142,151	144,641	144,641	144,641
611300 Legal Services Allocation	48,531	52,615	51,291	53,556	53,556	53,556
611400 Information Tech Allocation	327,856	369,569	342,112	353,432	353,432	353,432
611410 FIMS Allocation	167,785	181,805	195,275	213,366	213,366	213,366
611420 Telecommunications Allocation	41,072	37,646	33,364	24,024	24,024	24,024
611430 Info Tech Direct Charges	473,299	468,761	448,598	440,580	440,580	440,580
611600 Finance Allocation	232,809	240,755	255,150	246,203	246,203	246,203
611800 MCBEE Allocation	13,189	17,423	9,959	16,513	16,513	16,513
614100 Liability Insurance Allocation	171,100	64,100	93,498	122,800	122,800	122,800
614200 WC Insurance Allocation	222,000	209,300	157,902	163,900	163,900	163,900
<b>Administrative Charges Total</b>	<b>2,266,215</b>	<b>2,187,535</b>	<b>2,168,975</b>	<b>2,420,343</b>	<b>2,420,343</b>	<b>2,420,343</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	335,683	44,352	205,460	0	0	0
532200 Pickups and Trucks	144,247	406,872	163,000	325,000	325,000	325,000
532400 Off Road Vehicles	50,835	1,424	70,600	0	0	0
532500 Road Maintenance Vehicles	125,512	770,163	406,113	412,500	412,500	412,500
532600 Ferries	0	30,750	0	0	0	0
533110 Road Resurfacing	1,323,276	4,372,695	2,119,000	1,795,000	1,795,000	1,795,000
533170 Road Construction	669,455	228,905	5,972,100	4,111,104	4,111,104	4,111,104
533180 Safety Improvements	0	40,121	705,000	446,000	446,000	446,000
533200 Traffic Signals	64,200	35,714	413,764	484,000	484,000	484,000

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>130 - Public Works</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Capital Outlay</b>						
533500 Bridge Construction	11,063	30,148	1,986,000	2,140,000	2,140,000	2,140,000
533600 Federal Highway Projects	49,043	7,898	75,000	25,000	25,000	25,000
534100 Building Construction	188,314	0	0	0	0	0
534600 Site Improvements	59,548	133,377	608,730	680,100	680,100	680,100
535110 Right of Way	6,370	385,059	25,000	20,000	20,000	20,000
<b>Capital Outlay Total</b>	<b>3,027,548</b>	<b>6,487,478</b>	<b>12,749,767</b>	<b>10,438,704</b>	<b>10,438,704</b>	<b>10,438,704</b>
<b>Debt Service Principal</b>						
541100 Principal Payments	47,050	47,050	47,800	0	0	0
<b>Debt Service Principal Total</b>	<b>47,050</b>	<b>47,050</b>	<b>47,800</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Debt Service Interest</b>						
542100 Interest Payments	184	171	175	0	0	0
<b>Debt Service Interest Total</b>	<b>184</b>	<b>171</b>	<b>175</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Special Payments</b>						
551100 Interfund Loan Disbursements	0	850,000	0	0	0	0
<b>Special Payments Total</b>	<b>0</b>	<b>850,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Out</b>						
561595 Transfer to Fleet Acquisition	0	7,981	0	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>7,981</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	2,040,569	2,592,566	2,592,566	2,592,566
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>2,040,569</b>	<b>2,592,566</b>	<b>2,592,566</b>	<b>2,592,566</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	14,029,526	15,993,998	15,993,998	15,993,998
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>14,029,526</b>	<b>15,993,998</b>	<b>15,993,998</b>	<b>15,993,998</b>
<b>Public Works Total</b>	<b>21,734,454</b>	<b>25,464,352</b>	<b>49,481,392</b>	<b>49,444,812</b>	<b>49,444,812</b>	<b>49,444,812</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>230 - Dog Control</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	329,655	0	0	0	0	0
511120 Temporary Wages	3,426	0	0	0	0	0
511130 Vacation Pay	20,543	0	0	0	0	0
511140 Sick Pay	14,955	0	0	0	0	0
511150 Holiday Pay	16,661	0	0	0	0	0
511160 Comp Time Pay	493	0	0	0	0	0
511210 Compensation Credits	15,995	0	0	0	0	0
511240 Leave Payoff	626	0	0	0	0	0
511420 Premium Pay	16	0	0	0	0	0
<b>Salaries and Wages Total</b>	<b>402,368</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fringe Benefits</b>						
512110 PERS	54,752	0	0	0	0	0
512120 401K	2,742	0	0	0	0	0
512130 PERS Debt Service	17,456	0	0	0	0	0
512140 PERS Rate Subsidy	(5,201)	0	0	0	0	0
512200 FICA	30,603	0	0	0	0	0
512310 Medical Insurance	140,405	0	0	0	0	0
512320 Dental Insurance	12,918	0	0	0	0	0
512330 Group Term Life Insurance	1,400	0	0	0	0	0
512340 Long Term Disability Insurance	2,310	0	0	0	0	0
512400 Unemployment Insurance	1,611	0	0	0	0	0
512520 Workers Comp Insurance	240	0	0	0	0	0
512600 Wellness Program	389	0	0	0	0	0
512610 Employee Assistance Program	269	0	0	0	0	0
<b>Fringe Benefits Total</b>	<b>259,896</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Personnel Services Total</b>	<b>662,263</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	1,671	0	0	0	0	0
521030 Field Supplies	151	0	0	0	0	0
521050 Janitorial Supplies	12,153	0	0	0	0	0
521070 Departmental Supplies	1,896	0	0	0	0	0
521080 Food Supplies	2,148	0	0	0	0	0
521090 Uniforms and Clothing	555	0	0	0	0	0
521100 Medical Supplies	9,954	0	0	0	0	0
521120 Drugs	3,660	0	0	0	0	0
521140 Vaccines	5,552	0	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>230 - Dog Control</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
521210 Gasoline	7,013	0	0	0	0	0
<b>Supplies Total</b>	44,754	0	0	0	0	0
<b>Materials</b>						
522170 Computers Non Capital	639	0	0	0	0	0
<b>Materials Total</b>	639	0	0	0	0	0
<b>Communications</b>						
523020 Phone and Communication Svcs	11	0	0	0	0	0
523050 Postage	13,991	0	0	0	0	0
523060 Cellular Phones	1,126	0	0	0	0	0
<b>Communications Total</b>	15,128	0	0	0	0	0
<b>Utilities</b>						
524010 Electricity	14,699	0	0	0	0	0
524040 Natural Gas	7,913	0	0	0	0	0
524090 Garbage Disposal and Recycling	7,375	0	0	0	0	0
<b>Utilities Total</b>	29,987	0	0	0	0	0
<b>Contracted Services</b>						
525155 Credit Card Fees	3,123	0	0	0	0	0
525235 Laboratory Services	290	0	0	0	0	0
525360 Public Works Services	8,686	0	0	0	0	0
525555 Security Services	2,524	0	0	0	0	0
525710 Printing Services	2,435	0	0	0	0	0
525715 Advertising	125	0	0	0	0	0
525999 Other Contracted Services	81,297	0	0	0	0	0
<b>Contracted Services Total</b>	98,480	0	0	0	0	0
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	2,105	0	0	0	0	0
526030 Building Maintenance	3,284	0	0	0	0	0
<b>Repairs and Maintenance Total</b>	5,389	0	0	0	0	0
<b>Rentals</b>						
527110 Fleet Leases	14,688	0	0	0	0	0
527120 Motor Pool Mileage	289	0	0	0	0	0
<b>Rentals Total</b>	14,977	0	0	0	0	0
<b>Miscellaneous</b>						
529220 Conferences	525	0	0	0	0	0
529230 Training	45	0	0	0	0	0
529300 Dues and Memberships	35	0	0	0	0	0
529650 Pre Employment Costs	20	0	0	0	0	0
529830 Dog Licenses	5,569	0	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>230 - Dog Control</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
529840 Professional Licenses	200	0	0	0	0	0
529860 Permits	90	0	0	0	0	0
529999 Miscellaneous Expense	100	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>6,584</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials and Services Total</b>	<b>215,937</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	10,092	0	0	0	0	0
611210 Facilities Mgt Allocation	62,408	0	0	0	0	0
611220 Custodial Allocation	11,637	0	0	0	0	0
611230 Courier Allocation	500	0	0	0	0	0
611250 Risk Management Allocation	2,024	0	0	0	0	0
611255 Benefits Allocation	3,199	0	0	0	0	0
611260 Human Resources Allocation	11,240	0	0	0	0	0
611300 Legal Services Allocation	140,193	0	0	0	0	0
611400 Information Tech Allocation	15,860	0	0	0	0	0
611410 FIMS Allocation	8,163	0	0	0	0	0
611420 Telecommunications Allocation	1,973	0	0	0	0	0
611430 Info Tech Direct Charges	22,952	0	0	0	0	0
611600 Finance Allocation	9,454	0	0	0	0	0
611800 MCBEE Allocation	642	0	0	0	0	0
614100 Liability Insurance Allocation	4,200	0	0	0	0	0
614200 WC Insurance Allocation	4,500	0	0	0	0	0
<b>Administrative Charges Total</b>	<b>309,037</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dog Control Total</b>	<b>1,187,237</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>270 - County Fair</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511120 Temporary Wages	3,770	0	0	0	0	0
511450 Premium Pay Temps	169	0	0	0	0	0
<b>Salaries and Wages Total</b>	<b>3,939</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fringe Benefits</b>						
512110 PERS	142	0	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>270 - County Fair</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
512130 PERS Debt Service	54	0	0	0	0	0
512200 FICA	301	0	0	0	0	0
512400 Unemployment Insurance	16	0	0	0	0	0
512520 Workers Comp Insurance	5	0	0	0	0	0
Fringe Benefits Total	518	0	0	0	0	0
Personnel Services Total	<b>4,458</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	88	0	0	0	0	0
Supplies Total	88	0	0	0	0	0
<b>Materials</b>						
522180 Software	239	0	0	0	0	0
Materials Total	239	0	0	0	0	0
<b>Communications</b>						
523020 Phone and Communication Svcs	95	0	0	0	0	0
523050 Postage	221	0	0	0	0	0
Communications Total	316	0	0	0	0	0
<b>Contracted Services</b>						
525110 Consulting Services	55,121	0	0	0	0	0
525155 Credit Card Fees	327	0	0	0	0	0
525158 Armored Car Services	250	0	0	0	0	0
525225 Ambulance Services	1,118	0	0	0	0	0
525355 Engineering Services	401	0	0	0	0	0
525360 Public Works Services	52,507	0	0	0	0	0
525555 Security Services	13,546	0	0	0	0	0
525710 Printing Services	980	0	0	0	0	0
525715 Advertising	28,929	0	0	0	0	0
525740 Document Disposal Services	33	0	0	0	0	0
525910 Fair 4H Contract	10,001	0	0	0	0	0
525915 Fair FFA Contract	6,139	0	0	0	0	0
525920 Fair Open Class	829	0	0	0	0	0
525925 Fair Entertainers	102,437	0	0	0	0	0
525930 Fair Events and Activities	10,917	0	0	0	0	0
525935 Fair Sound and Lights	5,000	0	0	0	0	0
525940 Fair Talent Show	3,120	0	0	0	0	0
525945 Fair Clean Up	2,875	0	0	0	0	0
Contracted Services Total	294,532	0	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>270 - County Fair</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
<b>Rentals</b>						
527210 Building Rental Private	1,068	0	0	0	0	0
527230 Fairgrounds Rental	5,221	0	0	0	0	0
527310 Fair Equipment Rentals	25,999	0	0	0	0	0
<b>Rentals Total</b>	<b>32,288</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Insurance</b>						
528210 Public Official Bonds	1,400	0	0	0	0	0
<b>Insurance Total</b>	<b>1,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	52	0	0	0	0	0
529130 Meals	501	0	0	0	0	0
529220 Conferences	100	0	0	0	0	0
529300 Dues and Memberships	1,283	0	0	0	0	0
529650 Pre Employment Costs	28	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>1,964</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials and Services Total</b>	<b>330,827</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	1,366	0	0	0	0	0
611230 Courier Allocation	4	0	0	0	0	0
611255 Benefits Allocation	29	0	0	0	0	0
611260 Human Resources Allocation	102	0	0	0	0	0
611300 Legal Services Allocation	479	0	0	0	0	0
611410 FIMS Allocation	2,782	0	0	0	0	0
611600 Finance Allocation	4,764	0	0	0	0	0
611800 MCBEE Allocation	218	0	0	0	0	0
<b>Administrative Charges Total</b>	<b>9,744</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>County Fair Total</b>	<b>345,029</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>305 - Land Use Planning</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	353,791	320,807	416,460	422,195	422,195	422,195
511130 Vacation Pay	36,469	34,770	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>305 - Land Use Planning</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
511140 Sick Pay	13,392	17,098	0	0	0	0
511150 Holiday Pay	21,392	18,044	0	0	0	0
511210 Compensation Credits	21,785	17,270	15,033	14,802	14,802	14,802
511240 Leave Payoff	16,256	3,664	0	0	0	0
<b>Salaries and Wages Total</b>	<b>463,086</b>	<b>411,655</b>	<b>431,493</b>	<b>436,997</b>	<b>436,997</b>	<b>436,997</b>
<b>Fringe Benefits</b>						
512110 PERS	75,934	67,770	65,587	65,987	65,987	65,987
512120 401K	513	929	936	961	961	961
512130 PERS Debt Service	20,634	14,652	20,064	22,942	22,942	22,942
512140 PERS Rate Subsidy	(16,578)	0	0	0	0	0
512200 FICA	35,615	31,854	32,826	33,430	33,430	33,430
512310 Medical Insurance	102,632	89,121	100,332	101,053	101,053	101,053
512320 Dental Insurance	9,760	8,298	9,080	8,669	8,669	8,669
512330 Group Term Life Insurance	1,513	710	550	608	608	608
512340 Long Term Disability Insurance	2,484	2,445	2,184	2,493	2,493	2,493
512400 Unemployment Insurance	1,869	1,671	2,028	2,185	2,185	2,185
512520 Workers Comp Insurance	164	155	207	206	206	206
512600 Wellness Program	297	254	280	278	278	278
512610 Employee Assistance Program	205	175	194	192	192	192
512700 County HSA Contributions	3,180	3,180	3,180	3,180	3,180	3,180
<b>Fringe Benefits Total</b>	<b>238,222</b>	<b>221,214</b>	<b>237,448</b>	<b>242,184</b>	<b>242,184</b>	<b>242,184</b>
<b>Personnel Services Total</b>	<b>701,307</b>	<b>632,869</b>	<b>668,941</b>	<b>679,181</b>	<b>679,181</b>	<b>679,181</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	3,779	3,460	3,501	1,970	1,970	1,970
521070 Departmental Supplies	87	0	0	0	0	0
521190 Publications	0	0	90	90	90	90
<b>Supplies Total</b>	<b>3,866</b>	<b>3,460</b>	<b>3,591</b>	<b>2,060</b>	<b>2,060</b>	<b>2,060</b>
<b>Materials</b>						
522150 Small Office Equipment	0	0	0	2,000	2,000	2,000
<b>Materials Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>Contracted Services</b>						
525110 Consulting Services	4,960	3,350	6,500	5,000	5,000	5,000
525360 Public Works Services	13,461	0	0	0	0	0
525405 Code Enforcement Services	0	30,775	30,000	30,000	30,000	30,000
525710 Printing Services	0	37	250	750	750	750
525715 Advertising	1,793	261	3,000	2,200	2,200	2,200

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>305 - Land Use Planning</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
525735 Mail Services	3,049	2,182	4,000	3,000	3,000	3,000
<b>Contracted Services Total</b>	<b>23,263</b>	<b>36,605</b>	<b>43,750</b>	<b>40,950</b>	<b>40,950</b>	<b>40,950</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	236	0	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>236</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	662	792	1,500	1,000	1,000	1,000
527200 Building Rental County	12,000	23,363	22,528	23,403	23,403	23,403
527300 Equipment Rental	2,260	2,260	2,500	3,790	3,790	3,790
<b>Rentals Total</b>	<b>14,922</b>	<b>26,415</b>	<b>26,528</b>	<b>28,193</b>	<b>28,193</b>	<b>28,193</b>
<b>Miscellaneous</b>						
529210 Meetings	0	13	0	0	0	0
529230 Training	0	345	400	1,000	1,000	1,000
529300 Dues and Memberships	100	200	100	100	100	100
529880 Recording Charges	131	86	250	250	250	250
<b>Miscellaneous Total</b>	<b>231</b>	<b>644</b>	<b>750</b>	<b>1,350</b>	<b>1,350</b>	<b>1,350</b>
<b>Materials and Services Total</b>	<b>42,518</b>	<b>67,124</b>	<b>74,619</b>	<b>74,553</b>	<b>74,553</b>	<b>74,553</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	10,357	10,374	11,914	9,528	9,528	9,528
611220 Custodial Allocation	4,702	4,568	5,512	0	0	0
611230 Courier Allocation	505	607	674	540	540	540
611250 Risk Management Allocation	21,502	1,623	1,610	1,431	1,431	1,431
611255 Benefits Allocation	3,229	3,135	3,520	2,889	2,889	2,889
611260 Human Resources Allocation	11,342	10,460	12,294	9,233	9,233	9,233
611300 Legal Services Allocation	187,954	175,898	165,533	125,091	125,091	125,091
611400 Information Tech Allocation	16,857	15,550	17,080	14,457	14,457	14,457
611410 FIMS Allocation	8,603	7,694	9,711	8,704	8,704	8,704
611420 Telecommunications Allocation	2,080	1,614	1,663	979	979	979
611430 Info Tech Direct Charges	24,192	19,810	22,351	17,937	17,937	17,937
611600 Finance Allocation	8,907	8,341	9,356	7,696	7,696	7,696
611800 MCBEE Allocation	676	737	495	674	674	674
614100 Liability Insurance Allocation	88,800	2,700	2,900	2,400	2,400	2,400
614200 WC Insurance Allocation	3,600	3,000	2,400	2,000	2,000	2,000
<b>Administrative Charges Total</b>	<b>393,306</b>	<b>266,111</b>	<b>267,013</b>	<b>203,559</b>	<b>203,559</b>	<b>203,559</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>305 - Land Use Planning</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	3,000	0	0	0
Capital Outlay Total	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	34,191	35,811	35,811	35,811
Contingency Total	<b>0</b>	<b>0</b>	<b>34,191</b>	<b>35,811</b>	<b>35,811</b>	<b>35,811</b>
Land Use Planning Total	<b>1,137,131</b>	<b>966,104</b>	<b>1,047,764</b>	<b>993,104</b>	<b>993,104</b>	<b>993,104</b>
<b>310 - Parks</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	42,145	44,593	52,666	52,666	52,666	52,666
511120 Temporary Wages	7,238	8,377	5,556	8,520	8,520	8,520
511130 Vacation Pay	2,998	2,819	0	0	0	0
511140 Sick Pay	2,228	2,906	0	0	0	0
511150 Holiday Pay	1,952	2,018	0	0	0	0
511160 Comp Time Pay	720	0	0	0	0	0
511210 Compensation Credits	1,846	1,983	2,026	2,026	2,026	2,026
511420 Premium Pay	0	0	3,753	678	678	678
Salaries and Wages Total	<b>59,128</b>	<b>62,696</b>	<b>64,001</b>	<b>63,890</b>	<b>63,890</b>	<b>63,890</b>
<b>Fringe Benefits</b>						
512110 PERS	6,557	7,950	8,313	8,258	8,258	8,258
512130 PERS Debt Service	2,327	4,440	2,543	2,871	2,871	2,871
512140 PERS Rate Subsidy	(27)	0	0	0	0	0
512200 FICA	4,507	4,747	4,609	4,836	4,836	4,836
512310 Medical Insurance	14,329	14,826	14,340	14,568	14,568	14,568
512320 Dental Insurance	1,208	1,233	1,380	1,440	1,440	1,440
512330 Group Term Life Insurance	180	96	70	76	76	76
512340 Long Term Disability Insurance	296	331	276	311	311	311
512400 Unemployment Insurance	237	249	257	273	273	273
512520 Workers Comp Insurance	33	36	60	60	60	60
512600 Wellness Program	40	40	40	40	40	40
512610 Employee Assistance Program	27	27	27	27	27	27
Fringe Benefits Total	<b>29,713</b>	<b>33,974</b>	<b>31,915</b>	<b>32,760</b>	<b>32,760</b>	<b>32,760</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>310 - Parks</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Personnel Services Total	88,841	96,670	95,916	96,650	96,650	96,650
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	17	0	110	110	110
521030 Field Supplies	1,069	1,014	399	749	749	749
521050 Janitorial Supplies	0	0	1,500	1,500	1,500	1,500
521080 Food Supplies	0	13	0	0	0	0
521210 Gasoline	7,273	7,935	7,700	8,000	8,000	8,000
Supplies Total	8,341	8,981	9,599	10,359	10,359	10,359
<b>Materials</b>						
522020 Crushed Rock	0	0	4,000	4,000	4,000	4,000
522080 Building Materials	0	0	1,000	1,000	1,000	1,000
522140 Small Tools	8	0	400	400	400	400
522150 Small Office Equipment	0	581	0	0	0	0
522160 Small Departmental Equipment	330	0	0	0	0	0
Materials Total	338	581	5,400	5,400	5,400	5,400
<b>Communications</b>						
523050 Postage	1	0	0	0	0	0
523060 Cellular Phones	336	256	400	275	275	275
Communications Total	337	256	400	275	275	275
<b>Utilities</b>						
524010 Electricity	620	756	900	1,600	1,600	1,600
524020 Street Light Electricity	3,240	3,255	3,500	2,800	2,800	2,800
524090 Garbage Disposal and Recycling	0	517	0	1,400	1,400	1,400
Utilities Total	3,861	4,528	4,400	5,800	5,800	5,800
<b>Contracted Services</b>						
525235 Laboratory Services	330	460	1,000	600	600	600
525360 Public Works Services	13,786	6,299	5,400	3,500	3,500	3,500
525555 Security Services	7,380	7,380	12,000	10,000	10,000	10,000
525710 Printing Services	0	0	100	300	300	300
525999 Other Contracted Services	5,109	4,206	14,550	12,350	12,350	12,350
Contracted Services Total	26,605	18,345	33,050	26,750	26,750	26,750
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	1,854	4,371	1,000	1,000	1,000	1,000
526012 Vehicle Maintenance	180	226	500	500	500	500
526014 Radio Maintenance	0	32	0	0	0	0
526030 Building Maintenance	3,761	3,547	22,350	24,800	24,800	24,800
526050 Grounds Maintenance	400	0	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>310 - Parks</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
526055 Park Maintenance	31,878	26,250	25,000	25,000	25,000	25,000
526061 Storm Drain Maintenance	0	0	200	200	200	200
<b>Repairs and Maintenance Total</b>	<b>38,074</b>	<b>34,426</b>	<b>49,050</b>	<b>51,500</b>	<b>51,500</b>	<b>51,500</b>
<b>Rentals</b>						
527110 Fleet Leases	13,420	10,740	14,153	14,388	14,388	14,388
527120 Motor Pool Mileage	178	0	100	100	100	100
527200 Building Rental County	3,686	3,686	3,322	3,451	3,451	3,451
527300 Equipment Rental	0	0	0	70	70	70
<b>Rentals Total</b>	<b>17,284</b>	<b>14,426</b>	<b>17,575</b>	<b>18,009</b>	<b>18,009</b>	<b>18,009</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	0	125	100	100	100
529130 Meals	0	0	50	50	50	50
529140 Lodging	0	0	250	250	250	250
529210 Meetings	32	17	50	50	50	50
529220 Conferences	0	0	350	350	350	350
529230 Training	490	0	200	200	200	200
529300 Dues and Memberships	250	200	300	300	300	300
529650 Pre Employment Costs	0	0	0	125	125	125
529860 Permits	170	150	0	0	0	0
529999 Miscellaneous Expense	315	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>1,257</b>	<b>367</b>	<b>1,325</b>	<b>1,425</b>	<b>1,425</b>	<b>1,425</b>
<b>Materials and Services Total</b>	<b>96,096</b>	<b>81,910</b>	<b>120,799</b>	<b>119,518</b>	<b>119,518</b>	<b>119,518</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	1,497	1,667	1,759	1,803	1,803	1,803
611230 Courier Allocation	51	63	65	69	69	69
611250 Risk Management Allocation	349	370	335	358	358	358
611255 Benefits Allocation	325	325	340	367	367	367
611260 Human Resources Allocation	1,144	1,083	1,187	1,175	1,175	1,175
611300 Legal Services Allocation	5,832	8,098	9,441	5,399	5,399	5,399
611400 Information Tech Allocation	3,512	4,143	3,984	4,197	4,197	4,197
611410 FIMS Allocation	1,828	2,068	2,322	2,527	2,527	2,527
611420 Telecommunications Allocation	427	416	404	267	267	267
611430 Info Tech Direct Charges	5,169	5,342	5,418	5,157	5,157	5,157
611600 Finance Allocation	2,156	2,415	2,590	2,526	2,526	2,526
611800 MCBEE Allocation	144	198	118	195	195	195
614100 Liability Insurance Allocation	1,200	900	800	800	800	800
614200 WC Insurance Allocation	300	400	300	300	300	300

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>310 - Parks</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Administrative Charges Total	23,934	27,488	29,063	25,140	25,140	25,140
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	0	45,000	45,000	45,000
534300 Special Construction	29,868	59,158	80,000	0	0	0
Capital Outlay Total	29,868	59,158	80,000	45,000	45,000	45,000
<b>Contingency</b>						
571010 Contingency	0	0	23,938	36,000	36,000	36,000
Contingency Total	0	0	23,938	36,000	36,000	36,000
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	29,240	83,347	83,347	83,347
Ending Fund Balance Total	0	0	29,240	83,347	83,347	83,347
<b>Parks Total</b>	<b>238,739</b>	<b>265,226</b>	<b>378,956</b>	<b>405,655</b>	<b>405,655</b>	<b>405,655</b>
<b>320 - Surveyor</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	205,976	193,921	248,674	244,221	244,221	244,221
511130 Vacation Pay	19,081	18,051	0	0	0	0
511140 Sick Pay	9,576	9,134	0	0	0	0
511150 Holiday Pay	11,141	10,011	0	0	0	0
511210 Compensation Credits	8,811	8,957	8,477	6,930	6,930	6,930
511420 Premium Pay	7	6	0	0	0	0
Salaries and Wages Total	254,592	240,081	257,151	251,151	251,151	251,151
<b>Fringe Benefits</b>						
512110 PERS	38,808	37,995	39,088	37,924	37,924	37,924
512120 401K	1,551	1,547	1,568	1,568	1,568	1,568
512130 PERS Debt Service	11,774	13,147	11,957	13,185	13,185	13,185
512140 PERS Rate Subsidy	(5,285)	0	0	0	0	0
512200 FICA	19,939	19,511	19,644	19,191	19,191	19,191
512310 Medical Insurance	61,977	64,259	57,216	58,126	58,126	58,126

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>320 - Surveyor</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
512320 Dental Insurance	6,035	5,942	5,506	5,441	5,441	5,441
512330 Group Term Life Insurance	920	481	328	353	353	353
512340 Long Term Disability Insurance	1,527	1,657	1,303	1,442	1,442	1,442
512400 Unemployment Insurance	1,049	1,025	1,209	1,256	1,256	1,256
512520 Workers Comp Insurance	105	106	119	119	119	119
512600 Wellness Program	172	172	157	157	157	157
512610 Employee Assistance Program	119	119	109	109	109	109
<b>Fringe Benefits Total</b>	138,690	145,962	138,204	138,871	138,871	138,871
<b>Personnel Services Total</b>	<b>393,282</b>	<b>386,042</b>	<b>395,355</b>	<b>390,022</b>	<b>390,022</b>	<b>390,022</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	785	60	106	108	108	108
521030 Field Supplies	510	1,369	1,050	800	800	800
521070 Departmental Supplies	0	0	149	73	73	73
521210 Gasoline	5,569	4,404	3,150	3,150	3,150	3,150
521300 Safety Clothing	63	0	70	105	105	105
<b>Supplies Total</b>	6,927	5,834	4,525	4,236	4,236	4,236
<b>Materials</b>						
522160 Small Departmental Equipment	3,785	0	0	0	0	0
522170 Computers Non Capital	100	2,075	0	0	0	0
522180 Software	85	0	0	10,500	10,500	10,500
<b>Materials Total</b>	3,970	2,075	0	10,500	10,500	10,500
<b>Communications</b>						
523040 Data Connections	0	108	1,575	1,050	1,050	1,050
523050 Postage	100	200	0	0	0	0
523060 Cellular Phones	1,293	1,334	840	630	630	630
<b>Communications Total</b>	1,393	1,642	2,415	1,680	1,680	1,680
<b>Contracted Services</b>						
525235 Laboratory Services	70	110	0	500	500	500
525999 Other Contracted Services	2,070	0	4,000	2,000	2,000	2,000
<b>Contracted Services Total</b>	2,140	110	4,000	2,500	2,500	2,500
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	2,204	2,623	1,000	1,000	1,000	1,000
526011 Dept Equipment Maintenance	425	70	782	62	62	62
526021 Computer Software Maintenance	7,592	1,595	5,850	2,050	2,050	2,050
<b>Repairs and Maintenance Total</b>	10,221	4,288	7,632	3,112	3,112	3,112

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>320 - Surveyor</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
<b>Rentals</b>						
527110 Fleet Leases	19,284	12,646	10,938	9,492	9,492	9,492
527120 Motor Pool Mileage	1	0	0	0	0	0
527200 Building Rental County	30,664	30,664	27,036	25,558	25,558	25,558
527300 Equipment Rental	0	0	350	2,770	2,770	2,770
<b>Rentals Total</b>	<b>49,949</b>	<b>43,310</b>	<b>38,324</b>	<b>37,820</b>	<b>37,820</b>	<b>37,820</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	163	333	200	198	198	198
529130 Meals	97	29	50	66	66	66
529140 Lodging	469	541	250	264	264	264
529220 Conferences	275	695	314	462	462	462
529230 Training	0	355	0	0	0	0
529300 Dues and Memberships	529	340	271	660	660	660
529880 Recording Charges	46	0	0	0	0	0
529999 Miscellaneous Expense	8	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>1,587</b>	<b>2,293</b>	<b>1,085</b>	<b>1,650</b>	<b>1,650</b>	<b>1,650</b>
<b>Materials and Services Total</b>	<b>76,186</b>	<b>59,551</b>	<b>57,981</b>	<b>61,498</b>	<b>61,498</b>	<b>61,498</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	8,826	8,495	8,227	6,204	6,204	6,204
611230 Courier Allocation	462	501	518	368	368	368
611250 Risk Management Allocation	1,349	1,195	1,579	1,627	1,627	1,627
611255 Benefits Allocation	2,958	2,590	2,708	1,970	1,970	1,970
611260 Human Resources Allocation	10,392	8,641	9,457	6,295	6,295	6,295
611300 Legal Services Allocation	4,878	6,184	6,388	5,201	5,201	5,201
611400 Information Tech Allocation	12,681	12,537	9,468	8,768	8,768	8,768
611410 FIMS Allocation	6,475	6,196	5,337	5,230	5,230	5,230
611420 Telecommunications Allocation	1,600	1,301	907	578	578	578
611430 Info Tech Direct Charges	18,403	16,026	12,191	10,763	10,763	10,763
611600 Finance Allocation	7,460	6,938	6,532	4,644	4,644	4,644
611800 MCBEE Allocation	509	594	272	404	404	404
614100 Liability Insurance Allocation	3,300	1,900	2,000	1,800	1,800	1,800
614200 WC Insurance Allocation	2,500	2,300	3,200	3,200	3,200	3,200
<b>Administrative Charges Total</b>	<b>81,793</b>	<b>75,398</b>	<b>68,784</b>	<b>57,052</b>	<b>57,052</b>	<b>57,052</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	44,415	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
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<b>320 - Surveyor</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Capital Outlay Total	0	0	44,415	0	0	0
<b>Contingency</b>						
571010 Contingency	0	0	129,947	131,949	131,949	131,949
Contingency Total	0	0	129,947	131,949	131,949	131,949
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	1,213,699	1,283,317	1,283,317	1,283,317
Ending Fund Balance Total	0	0	1,213,699	1,283,317	1,283,317	1,283,317
<b>Surveyor Total</b>	<b>551,261</b>	<b>520,991</b>	<b>1,910,181</b>	<b>1,923,838</b>	<b>1,923,838</b>	<b>1,923,838</b>
<b>330 - Building Inspection</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	80,595	0	0	0
511110 Regular Wages	808,171	789,275	931,871	984,000	984,000	984,000
511120 Temporary Wages	7,993	5,172	9,204	19,425	19,425	19,425
511130 Vacation Pay	63,199	60,709	0	0	0	0
511140 Sick Pay	38,381	34,362	0	0	0	0
511150 Holiday Pay	41,933	42,457	0	0	0	0
511160 Comp Time Pay	1,528	1,052	0	0	0	0
511210 Compensation Credits	33,572	31,872	31,984	31,895	31,895	31,895
511240 Leave Payoff	2,440	2,478	0	0	0	0
511290 Health Insurance Waiver Pay	1,629	2,066	1,620	0	0	0
511420 Premium Pay	5,666	4,532	10,000	20,000	20,000	20,000
<b>Salaries and Wages Total</b>	<b>1,004,512</b>	<b>973,975</b>	<b>1,065,274</b>	<b>1,055,320</b>	<b>1,055,320</b>	<b>1,055,320</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	31,158	0	0	0
512110 PERS	147,779	143,618	146,752	153,400	153,400	153,400
512120 401K	2,824	2,026	2,042	2,891	2,891	2,891
512130 PERS Debt Service	44,618	50,041	44,895	53,335	53,335	53,335
512140 PERS Rate Subsidy	(20,689)	0	0	0	0	0
512200 FICA	77,036	74,889	74,471	79,110	79,110	79,110
512310 Medical Insurance	231,432	230,639	226,859	244,111	244,111	244,111

MARION COUNTY FY 2014-15 BUDGET  
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<b>330 - Building Inspection</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
512320 Dental Insurance	20,181	20,239	21,832	22,810	22,810	22,810
512330 Group Term Life Insurance	3,264	1,645	1,190	1,371	1,371	1,371
512340 Long Term Disability Insurance	5,414	5,657	4,728	5,622	5,622	5,622
512400 Unemployment Insurance	4,048	3,930	4,538	5,079	5,079	5,079
512520 Workers Comp Insurance	411	421	537	588	588	588
512600 Wellness Program	679	666	666	667	667	667
512610 Employee Assistance Program	469	460	460	461	461	461
512700 County HSA Contributions	420	420	0	0	0	0
<b>Fringe Benefits Total</b>	<b>517,886</b>	<b>534,652</b>	<b>560,128</b>	<b>569,445</b>	<b>569,445</b>	<b>569,445</b>
<b>Personnel Services Total</b>	<b>1,522,398</b>	<b>1,508,627</b>	<b>1,625,402</b>	<b>1,624,765</b>	<b>1,624,765</b>	<b>1,624,765</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	5,901	3,377	3,198	3,191	3,191	3,191
521030 Field Supplies	220	1,055	1,500	1,500	1,500	1,500
521070 Departmental Supplies	198	767	250	250	250	250
521090 Uniforms and Clothing	2,087	0	2,500	0	0	0
521190 Publications	1,517	741	6,000	6,000	6,000	6,000
521210 Gasoline	29,642	25,695	27,000	25,000	25,000	25,000
521300 Safety Clothing	0	0	500	500	500	500
<b>Supplies Total</b>	<b>39,564</b>	<b>31,634</b>	<b>40,948</b>	<b>36,441</b>	<b>36,441</b>	<b>36,441</b>
<b>Materials</b>						
522150 Small Office Equipment	60	0	5,000	0	0	0
522170 Computers Non Capital	5,748	11,852	15,000	5,000	5,000	5,000
522180 Software	190	57	0	1,400	1,400	1,400
<b>Materials Total</b>	<b>5,998</b>	<b>11,909</b>	<b>20,000</b>	<b>6,400</b>	<b>6,400</b>	<b>6,400</b>
<b>Communications</b>						
523040 Data Connections	0	345	6,000	3,500	3,500	3,500
523050 Postage	4,913	4,455	5,000	0	0	0
523060 Cellular Phones	2,274	3,311	3,000	3,400	3,400	3,400
<b>Communications Total</b>	<b>7,187</b>	<b>8,111</b>	<b>14,000</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>
<b>Contracted Services</b>						
525155 Credit Card Fees	22,824	28,280	27,500	30,000	30,000	30,000
525156 Bank Services	0	230	0	0	0	0
525360 Public Works Services	9,745	0	0	0	0	0
525405 Code Enforcement Services	0	21,918	12,000	13,790	13,790	13,790
525450 Subscription Services	855	903	1,000	1,320	1,320	1,320
525710 Printing Services	2,972	701	1,000	1,000	1,000	1,000
525735 Mail Services	0	0	0	5,000	5,000	5,000

MARION COUNTY FY 2014-15 BUDGET  
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<b>330 - Building Inspection</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
525999 Other Contracted Services	0	0	3,600	4,000	4,000	4,000
<b>Contracted Services Total</b>	<b>36,395</b>	<b>52,032</b>	<b>45,100</b>	<b>55,110</b>	<b>55,110</b>	<b>55,110</b>
<b>Repairs and Maintenance</b>						
526012 Vehicle Maintenance	153	92	300	300	300	300
526014 Radio Maintenance	33	0	0	0	0	0
526021 Computer Software Maintenance	2,000	2,000	2,400	2,000	2,000	2,000
526030 Building Maintenance	599	0	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>2,785</b>	<b>2,092</b>	<b>2,700</b>	<b>2,300</b>	<b>2,300</b>	<b>2,300</b>
<b>Rentals</b>						
527110 Fleet Leases	43,616	42,204	44,342	36,960	36,960	36,960
527120 Motor Pool Mileage	1,585	956	1,500	1,500	1,500	1,500
527130 Parking	0	75	0	0	0	0
527200 Building Rental County	33,807	33,807	35,594	40,730	40,730	40,730
527300 Equipment Rental	6,602	8,901	9,000	10,390	10,390	10,390
<b>Rentals Total</b>	<b>85,609</b>	<b>85,943</b>	<b>90,436</b>	<b>89,580</b>	<b>89,580</b>	<b>89,580</b>
<b>Insurance</b>						
528410 Liability Claims	1,415	0	0	0	0	0
<b>Insurance Total</b>	<b>1,415</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	244	82	700	700	700	700
529120 Commercial Travel	0	592	0	600	600	600
529130 Meals	272	236	300	500	500	500
529140 Lodging	651	235	1,500	1,740	1,740	1,740
529210 Meetings	100	32	0	0	0	0
529220 Conferences	30	720	500	400	400	400
529230 Training	4,694	6,670	6,000	6,000	6,000	6,000
529300 Dues and Memberships	1,080	1,035	1,100	1,000	1,000	1,000
529650 Pre Employment Costs	10	0	0	0	0	0
529999 Miscellaneous Expense	0	15	0	0	0	0
<b>Miscellaneous Total</b>	<b>7,081</b>	<b>9,617</b>	<b>10,100</b>	<b>10,940</b>	<b>10,940</b>	<b>10,940</b>
<b>Materials and Services Total</b>	<b>186,035</b>	<b>201,337</b>	<b>223,284</b>	<b>207,671</b>	<b>207,671</b>	<b>207,671</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	16,345	18,300	19,942	20,060	20,060	20,060
611220 Custodial Allocation	7,949	18,073	17,128	0	0	0
611230 Courier Allocation	746	909	1,013	1,043	1,043	1,043
611250 Risk Management Allocation	3,211	3,502	3,796	4,163	4,163	4,163
611255 Benefits Allocation	4,779	4,696	5,295	5,581	5,581	5,581

MARION COUNTY FY 2014-15 BUDGET  
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<b>330 - Building Inspection</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611260 Human Resources Allocation	16,789	15,671	18,494	17,834	17,834	17,834
611300 Legal Services Allocation	28,126	10,506	11,124	10,893	10,893	10,893
611400 Information Tech Allocation	29,059	35,350	33,804	34,342	34,342	34,342
611410 FIMS Allocation	14,891	17,449	19,205	20,788	20,788	20,788
611420 Telecommunications Allocation	3,627	3,645	3,276	2,358	2,358	2,358
611430 Info Tech Direct Charges	41,975	44,961	44,251	42,825	42,825	42,825
611600 Finance Allocation	14,399	15,876	17,147	16,849	16,849	16,849
611800 MCBEE Allocation	1,170	1,672	979	1,608	1,608	1,608
614100 Liability Insurance Allocation	7,700	5,700	7,700	7,900	7,900	7,900
614200 WC Insurance Allocation	6,100	6,600	4,800	4,900	4,900	4,900
<b>Administrative Charges Total</b>	<b>196,866</b>	<b>202,910</b>	<b>207,954</b>	<b>191,144</b>	<b>191,144</b>	<b>191,144</b>
<b>Capital Outlay</b>						
531600 Computer Hardware Capital	0	0	0	9,282	9,282	9,282
<b>Capital Outlay Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,282</b>	<b>9,282</b>	<b>9,282</b>
<b>Contingency</b>						
571010 Contingency	0	0	74,392	133,586	133,586	133,586
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>74,392</b>	<b>133,586</b>	<b>133,586</b>	<b>133,586</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	189,434	638,256	638,256	638,256
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>189,434</b>	<b>638,256</b>	<b>638,256</b>	<b>638,256</b>
<b>Building Inspection Total</b>	<b>1,905,299</b>	<b>1,912,874</b>	<b>2,320,466</b>	<b>2,804,704</b>	<b>2,804,704</b>	<b>2,804,704</b>
<b>510 - Environmental Services</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	1,248,551	1,242,275	1,460,958	1,466,043	1,466,043	1,466,043
511120 Temporary Wages	61,311	39,102	15,137	29,641	29,641	29,641
511130 Vacation Pay	87,932	83,004	0	0	0	0
511140 Sick Pay	53,741	49,151	0	0	0	0
511150 Holiday Pay	69,165	66,414	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
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<b>510 - Environmental Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
511160 Comp Time Pay	29,863	34,750	0	0	0	0
511180 Differential Pay	6	0	0	0	0	0
511210 Compensation Credits	50,907	47,199	43,505	40,861	40,861	40,861
511220 Pager Pay	1,250	3,250	0	0	0	0
511240 Leave Payoff	5,866	2,860	0	0	0	0
511290 Health Insurance Waiver Pay	2,777	4,840	3,240	1,620	1,620	1,620
511420 Premium Pay	35,040	29,893	23,000	23,000	23,000	23,000
511450 Premium Pay Temps	3,179	1,497	0	0	0	0
511950 Shoe Allowance	0	0	300	0	0	0
<b>Salaries and Wages Total</b>	<b>1,649,588</b>	<b>1,604,235</b>	<b>1,546,140</b>	<b>1,561,165</b>	<b>1,561,165</b>	<b>1,561,165</b>
<b>Fringe Benefits</b>						
512110 PERS	241,644	237,156	229,171	227,787	227,787	227,787
512120 401K	9,107	9,045	6,870	6,727	6,727	6,727
512130 PERS Debt Service	70,545	78,452	70,109	79,197	79,197	79,197
512140 PERS Rate Subsidy	(40,643)	0	0	0	0	0
512200 FICA	124,020	120,664	114,707	115,935	115,935	115,935
512310 Medical Insurance	417,126	416,325	415,860	429,756	429,756	429,756
512320 Dental Insurance	38,059	36,863	40,020	42,480	42,480	42,480
512330 Group Term Life Insurance	5,280	2,700	1,920	2,099	2,099	2,099
512340 Long Term Disability Insurance	8,666	9,176	7,627	8,602	8,602	8,602
512400 Unemployment Insurance	6,666	6,463	7,086	7,543	7,543	7,543
512520 Workers Comp Insurance	835	853	969	984	984	984
512600 Wellness Program	1,239	1,233	1,226	1,207	1,207	1,207
512610 Employee Assistance Program	856	852	847	833	833	833
512700 County HSA Contributions	3,600	4,800	0	0	0	0
<b>Fringe Benefits Total</b>	<b>887,001</b>	<b>924,580</b>	<b>896,412</b>	<b>923,150</b>	<b>923,150</b>	<b>923,150</b>
<b>Personnel Services Total</b>	<b>2,536,589</b>	<b>2,528,815</b>	<b>2,442,552</b>	<b>2,484,315</b>	<b>2,484,315</b>	<b>2,484,315</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	6,731	2,967	8,200	5,591	5,591	5,591
521030 Field Supplies	86,762	42,230	32,902	39,750	39,750	39,750
521050 Janitorial Supplies	2,485	2,645	3,000	1,500	1,500	1,500
521070 Departmental Supplies	52,185	9,758	4,000	8,500	8,500	8,500
521080 Food Supplies	619	746	300	0	0	0
521090 Uniforms and Clothing	1,596	290	300	1,500	1,500	1,500
521110 First Aid Supplies	0	32	0	0	0	0
521190 Publications	2,468	425	200	200	200	200
521210 Gasoline	11,429	8,686	9,100	9,400	9,400	9,400

MARION COUNTY FY 2014-15 BUDGET  
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<b>510 - Environmental Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
521220 Diesel	94,794	119,607	125,000	125,000	125,000	125,000
521230 Propane	2,362	2,181	2,750	2,500	2,500	2,500
521300 Safety Clothing	3,829	809	5,750	3,000	3,000	3,000
521310 Safety Equipment	11,300	1,791	2,000	500	500	500
<b>Supplies Total</b>	<b>276,559</b>	<b>192,166</b>	<b>193,502</b>	<b>197,441</b>	<b>197,441</b>	<b>197,441</b>

**Materials**

522020 Crushed Rock	25,234	21,004	35,000	40,000	40,000	40,000
522060 Sign Materials	21,917	11,313	11,800	12,400	12,400	12,400
522080 Building Materials	226	1,760	0	0	0	0
522090 Chemical Sprays	185	1,088	4,000	2,500	2,500	2,500
522120 Tires and Accessories	0	0	2,000	19,600	19,600	19,600
522140 Small Tools	5,923	2,530	4,000	3,000	3,000	3,000
522150 Small Office Equipment	2,545	4,249	3,000	9,500	9,500	9,500
522160 Small Departmental Equipment	1,972	3,071	0	0	0	0
522170 Computers Non Capital	1,830	2,585	4,000	4,000	4,000	4,000
522180 Software	582	4,027	1,500	1,650	1,650	1,650
522500 Materials for Resale	5,350	1,326	6,894	2,000	2,000	2,000
<b>Materials Total</b>	<b>65,764</b>	<b>52,954</b>	<b>72,194</b>	<b>94,650</b>	<b>94,650</b>	<b>94,650</b>

**Communications**

523010 Telephone Equipment	155	289	250	100	100	100
523020 Phone and Communication Svcs	12,132	9,944	15,000	10,000	10,000	10,000
523040 Data Connections	1,972	1,200	2,000	2,000	2,000	2,000
523050 Postage	40,472	38,026	4,650	100	100	100
523060 Cellular Phones	2,365	1,962	1,900	1,970	1,970	1,970
523100 Radios and Accessories	607	0	1,500	500	500	500
<b>Communications Total</b>	<b>57,704</b>	<b>51,421</b>	<b>25,300</b>	<b>14,670</b>	<b>14,670</b>	<b>14,670</b>

**Utilities**

524010 Electricity	32,405	27,529	33,000	27,000	27,000	27,000
524040 Natural Gas	68	141	300	150	150	150
524090 Garbage Disposal and Recycling	7,499	14,818	12,000	23,000	23,000	23,000
<b>Utilities Total</b>	<b>39,971</b>	<b>42,488</b>	<b>45,300</b>	<b>50,150</b>	<b>50,150</b>	<b>50,150</b>

**Contracted Services**

525110 Consulting Services	99,380	138,702	125,000	103,000	103,000	103,000
525155 Credit Card Fees	42,086	46,083	50,000	50,000	50,000	50,000
525158 Armored Car Services	12,350	11,400	13,500	11,500	11,500	11,500
525175 Temporary Staffing	9,859	6,943	0	0	0	0
525185 Community Education Services	0	0	14,900	13,900	13,900	13,900
525235 Laboratory Services	3,843	3,950	3,500	8,000	8,000	8,000
525330 Transportation Services	3,747	367	0	0	0	0

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<b>510 - Environmental Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
525355 Engineering Services	19,519	1,797	0	0	0	0
525360 Public Works Services	0	5,768	20,000	0	0	0
525405 Code Enforcement Services	0	104,524	88,544	114,206	114,206	114,206
525510 Legal Services	87,479	398,406	50,000	15,000	15,000	15,000
525555 Security Services	(2,102)	2,854	5,500	3,500	3,500	3,500
525710 Printing Services	76,311	51,423	46,500	59,500	59,500	59,500
525715 Advertising	430,983	239,607	183,500	183,500	183,500	183,500
525735 Mail Services	0	0	0	20,000	20,000	20,000
525810 Waste to Energy Contract	9,257,880	9,572,244	10,276,500	9,993,146	9,993,146	9,993,146
525830 Transfer Station Contracts	2,019,201	2,189,528	2,237,459	2,181,786	2,181,786	2,181,786
525840 Solid Waste Hauling Services	1,003,150	2,869	6,930	3,880	3,880	3,880
525841 Leachate Disposal	0	805,935	1,045,000	864,025	864,025	864,025
525850 Litter Patrol Services	11,287	11,266	11,000	11,000	11,000	11,000
525861 Ash Hauling Services	255,396	1,567,699	1,934,000	1,261,960	1,261,960	1,261,960
525862 Tire Hauling Services	56,754	50,924	62,910	56,160	56,160	56,160
525864 Appliance Hauling Services	285	284	0	0	0	0
525865 Metro Haulers	70,663	62,414	80,000	60,000	60,000	60,000
525870 Hazardous Waste Disposal	0	210,738	260,000	315,000	315,000	315,000
525871 Battery Recycling	0	0	180,000	214,000	214,000	214,000
525999 Other Contracted Services	1,133,652	436,810	329,550	208,260	208,260	208,260
<b>Contracted Services Total</b>	<b>14,591,724</b>	<b>15,922,533</b>	<b>17,024,293</b>	<b>15,751,323</b>	<b>15,751,323</b>	<b>15,751,323</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	4,113	0	5,000	0	0	0
526011 Dept Equipment Maintenance	48,724	37,711	45,000	51,500	51,500	51,500
526012 Vehicle Maintenance	155,935	238,507	150,000	150,000	150,000	150,000
526014 Radio Maintenance	995	3,327	1,000	1,000	1,000	1,000
526021 Computer Software Maintenance	225	0	0	0	0	0
526030 Building Maintenance	22,895	45,053	30,200	28,000	28,000	28,000
526040 Remodels and Site Improvements	16,109	30,149	0	0	0	0
526050 Grounds Maintenance	53,260	36,561	110,000	232,500	232,500	232,500
526055 Park Maintenance	0	514	0	0	0	0
526061 Storm Drain Maintenance	815	0	900	2,900	2,900	2,900
526070 Road Maintenance	0	4,365	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>303,070</b>	<b>396,187</b>	<b>342,100</b>	<b>465,900</b>	<b>465,900</b>	<b>465,900</b>
<b>Rentals</b>						
527100 Vehicle Rental	36	0	0	0	0	0
527110 Fleet Leases	37,473	24,364	27,345	27,792	27,792	27,792
527120 Motor Pool Mileage	3,971	3,705	4,500	3,150	3,150	3,150
527200 Building Rental County	45,657	45,657	41,145	42,743	42,743	42,743

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>510 - Environmental Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
527300 Equipment Rental	4,989	19,155	95,000	117,830	117,830	117,830
<b>Rentals Total</b>	<b>92,126</b>	<b>92,881</b>	<b>167,990</b>	<b>191,515</b>	<b>191,515</b>	<b>191,515</b>
<b>Insurance</b>						
528410 Liability Claims	1,055	1,222	0	0	0	0
<b>Insurance Total</b>	<b>1,055</b>	<b>1,222</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,104	487	1,250	850	850	850
529120 Commercial Travel	2,860	3,066	500	2,200	2,200	2,200
529130 Meals	1,034	718	200	550	550	550
529140 Lodging	4,874	3,959	700	1,600	1,600	1,600
529210 Meetings	292	294	620	900	900	900
529220 Conferences	6,073	2,540	500	1,800	1,800	1,800
529230 Training	3,430	948	4,200	5,250	5,250	5,250
529250 Tuition Reimbursement	0	188	0	0	0	0
529300 Dues and Memberships	2,648	4,692	3,050	3,502	3,502	3,502
529440 Safety Grants	284,041	310,408	25,000	25,000	25,000	25,000
529590 Special Programs Other	13,000	9,920	20,000	1,000	1,000	1,000
529650 Pre Employment Costs	20	20	0	500	500	500
529740 Fairs and Shows	35,003	16,448	34,700	34,700	34,700	34,700
529840 Professional Licenses	158	108	250	250	250	250
529850 Device Licenses	1,371	1,371	0	0	0	0
529860 Permits	1,504	2,263	5,900	5,900	5,900	5,900
529870 DEQ Tonnage Assessment	218,933	217,629	240,000	240,000	240,000	240,000
529910 Awards and Recognition	5,179	1,287	6,500	7,250	7,250	7,250
529999 Miscellaneous Expense	514	25	0	0	0	0
<b>Miscellaneous Total</b>	<b>582,038</b>	<b>576,370</b>	<b>343,370</b>	<b>331,252</b>	<b>331,252</b>	<b>331,252</b>
<b>Materials and Services Total</b>	<b>16,010,012</b>	<b>17,328,222</b>	<b>18,214,049</b>	<b>17,096,901</b>	<b>17,096,901</b>	<b>17,096,901</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	103,603	107,565	114,503	118,587	118,587	118,587
611230 Courier Allocation	1,427	1,836	1,962	1,879	1,879	1,879
611250 Risk Management Allocation	5,771	10,903	11,390	13,758	13,758	13,758
611255 Benefits Allocation	9,130	9,483	10,251	10,058	10,058	10,058
611260 Human Resources Allocation	32,075	31,644	35,801	32,144	32,144	32,144
611300 Legal Services Allocation	80,536	66,449	31,696	44,047	44,047	44,047
611400 Information Tech Allocation	146,624	196,070	190,877	191,349	191,349	191,349
611410 FIMS Allocation	182,175	186,867	209,943	235,405	235,405	235,405
611420 Telecommunications Allocation	18,350	20,047	18,648	12,990	12,990	12,990
611430 Info Tech Direct Charges	211,734	249,293	250,151	238,340	238,340	238,340

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>510 - Environmental Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Administrative Charges</b>						
611600 Finance Allocation	254,199	275,073	302,631	290,100	290,100	290,100
611800 MCBEE Allocation	14,320	17,908	10,704	18,218	18,218	18,218
614100 Liability Insurance Allocation	14,000	20,100	18,900	21,700	21,700	21,700
614200 WC Insurance Allocation	10,800	18,200	18,600	20,600	20,600	20,600
<b>Administrative Charges Total</b>	<b>1,084,744</b>	<b>1,211,438</b>	<b>1,226,057</b>	<b>1,249,175</b>	<b>1,249,175</b>	<b>1,249,175</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	52,026	401,235	62,000	0	0	0
532400 Off Road Vehicles	41,532	1,079,049	0	30,000	30,000	30,000
533170 Road Construction	0	0	70,000	0	0	0
534600 Site Improvements	0	20,469	0	0	0	0
<b>Capital Outlay Total</b>	<b>93,558</b>	<b>1,500,753</b>	<b>132,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Debt Service Principal</b>						
541100 Principal Payments	0	0	85,000	85,000	85,000	85,000
<b>Debt Service Principal Total</b>	<b>0</b>	<b>0</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>
<b>Debt Service Interest</b>						
542100 Interest Payments	0	0	5,950	5,600	5,600	5,600
<b>Debt Service Interest Total</b>	<b>0</b>	<b>0</b>	<b>5,950</b>	<b>5,600</b>	<b>5,600</b>	<b>5,600</b>
<b>Transfers Out</b>						
561130 Transfer to Public Works	37,800	0	0	0	0	0
<b>Transfers Out Total</b>	<b>37,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	3,724,860	3,006,185	3,006,185	3,006,185
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>3,724,860</b>	<b>3,006,185</b>	<b>3,006,185</b>	<b>3,006,185</b>
<b>Ending Fund Balance</b>						
573020 Capital Improvement Reserves	0	0	8,007,080	7,858,458	7,858,458	7,858,458
573030 Browns Island Landfill Reserve	0	0	500,000	500,000	500,000	500,000
573040 North Marion Landfill Reserve	0	0	500,000	500,000	500,000	500,000
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>9,007,080</b>	<b>8,858,458</b>	<b>8,858,458</b>	<b>8,858,458</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>510 - Environmental Services</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Environmental Services Total	19,762,703	22,569,228	34,837,548	32,815,634	32,815,634	32,815,634
<b>595 - Fleet Management</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	43,861	475	52,666	0	0	0
511130 Vacation Pay	2,329	38	0	0	0	0
511140 Sick Pay	1,241	0	0	0	0	0
511150 Holiday Pay	1,722	101	0	0	0	0
511210 Compensation Credits	2,026	2,026	0	0	0	0
511240 Leave Payoff	2,902	2,902	0	0	0	0
<b>Salaries and Wages Total</b>	<b>54,080</b>	<b>5,541</b>	<b>52,666</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fringe Benefits</b>						
512110 PERS	9,081	745	8,005	0	0	0
512130 PERS Debt Service	2,483	204	2,449	0	0	0
512140 PERS Rate Subsidy	(2,047)	0	0	0	0	0
512200 FICA	4,200	346	4,029	0	0	0
512310 Medical Insurance	14,233	0	14,400	0	0	0
512320 Dental Insurance	1,419	0	1,560	0	0	0
512330 Group Term Life Insurance	196	0	70	0	0	0
512340 Long Term Disability Insurance	323	0	276	0	0	0
512400 Unemployment Insurance	221	18	248	0	0	0
512520 Workers Comp Insurance	24	0	30	0	0	0
512600 Wellness Program	40	0	40	0	0	0
512610 Employee Assistance Program	27	0	27	0	0	0
<b>Fringe Benefits Total</b>	<b>30,199</b>	<b>1,313</b>	<b>31,134</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Personnel Services Total</b>	<b>84,278</b>	<b>6,854</b>	<b>83,800</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521210 Gasoline	15,900	14,983	17,500	15,000	15,000	15,000
521220 Diesel	0	34	0	0	0	0
<b>Supplies Total</b>	<b>15,900</b>	<b>15,017</b>	<b>17,500</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>Contracted Services</b>						
525360 Public Works Services	49,726	36,595	40,000	64,000	64,000	64,000

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>595 - Fleet Management</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
525715 Advertising	528	0	0	0	0	0
<b>Contracted Services Total</b>	<b>50,254</b>	<b>36,595</b>	<b>40,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>
<b>Repairs and Maintenance</b>						
526012 Vehicle Maintenance	387,137	312,446	355,000	358,000	358,000	358,000
526014 Radio Maintenance	554	726	0	1,500	1,500	1,500
526030 Building Maintenance	81	0	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>387,773</b>	<b>313,172</b>	<b>355,000</b>	<b>359,500</b>	<b>359,500</b>	<b>359,500</b>
<b>Rentals</b>						
527140 County Parking	3,540	3,540	3,540	3,960	3,960	3,960
<b>Rentals Total</b>	<b>3,540</b>	<b>3,540</b>	<b>3,540</b>	<b>3,960</b>	<b>3,960</b>	<b>3,960</b>
<b>Insurance</b>						
528410 Liability Claims	1,894	0	0	0	0	0
<b>Insurance Total</b>	<b>1,894</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529820 Vehicle Registration	4,096	3,875	7,500	7,500	7,500	7,500
529860 Permits	104	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>4,200</b>	<b>3,875</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>Materials and Services Total</b>	<b>463,560</b>	<b>372,199</b>	<b>423,540</b>	<b>449,960</b>	<b>449,960</b>	<b>449,960</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	3,178	3,698	3,991	3,804	3,804	3,804
611230 Courier Allocation	45	109	117	122	122	122
611250 Risk Management Allocation	512	940	1,577	1,724	1,724	1,724
611255 Benefits Allocation	291	565	603	657	657	657
611260 Human Resources Allocation	1,022	1,885	2,103	2,099	2,099	2,099
611400 Information Tech Allocation	10,685	10,789	10,750	9,755	9,755	9,755
611410 FIMS Allocation	5,543	5,314	6,105	5,915	5,915	5,915
611420 Telecommunications Allocation	1,333	1,094	1,058	668	668	668
611430 Info Tech Direct Charges	15,714	13,800	13,997	12,108	12,108	12,108
611600 Finance Allocation	6,794	7,307	8,524	6,671	6,671	6,671
611800 MCBEE Allocation	436	509	311	457	457	457
614100 Liability Insurance Allocation	2,200	2,900	4,700	4,700	4,700	4,700
614200 WC Insurance Allocation	0	400	500	600	600	600
<b>Administrative Charges Total</b>	<b>47,753</b>	<b>49,310</b>	<b>54,336</b>	<b>49,280</b>	<b>49,280</b>	<b>49,280</b>
<b>Capital Outlay</b>						
532100 Automobiles	273,679	399,321	1,626,353	1,338,750	1,338,750	1,338,750
532200 Pickups and Trucks	682,112	665,175	98,962	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>595 - Fleet Management</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Capital Outlay Total	955,791	1,064,496	1,725,315	1,338,750	1,338,750	1,338,750
<b>Debt Service Principal</b>						
541100 Principal Payments	13,879	5,883	0	0	0	0
Debt Service Principal Total	13,879	5,883	0	0	0	0
<b>Debt Service Interest</b>						
542100 Interest Payments	121	37	0	0	0	0
Debt Service Interest Total	121	37	0	0	0	0
<b>Contingency</b>						
571010 Contingency	0	0	235,931	260,000	260,000	260,000
Contingency Total	0	0	235,931	260,000	260,000	260,000
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	2,081,359	2,538,598	2,538,598	2,538,598
Ending Fund Balance Total	0	0	2,081,359	2,538,598	2,538,598	2,538,598
<b>Fleet Management Total</b>	<b>1,565,383</b>	<b>1,498,779</b>	<b>4,604,281</b>	<b>4,636,588</b>	<b>4,636,588</b>	<b>4,636,588</b>
<b>Public Works Grand Total</b>	<b>48,427,236</b>	<b>53,197,554</b>	<b>94,580,588</b>	<b>93,024,335</b>	<b>93,024,335</b>	<b>93,024,335</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENTAL  
PUBLIC WORKS

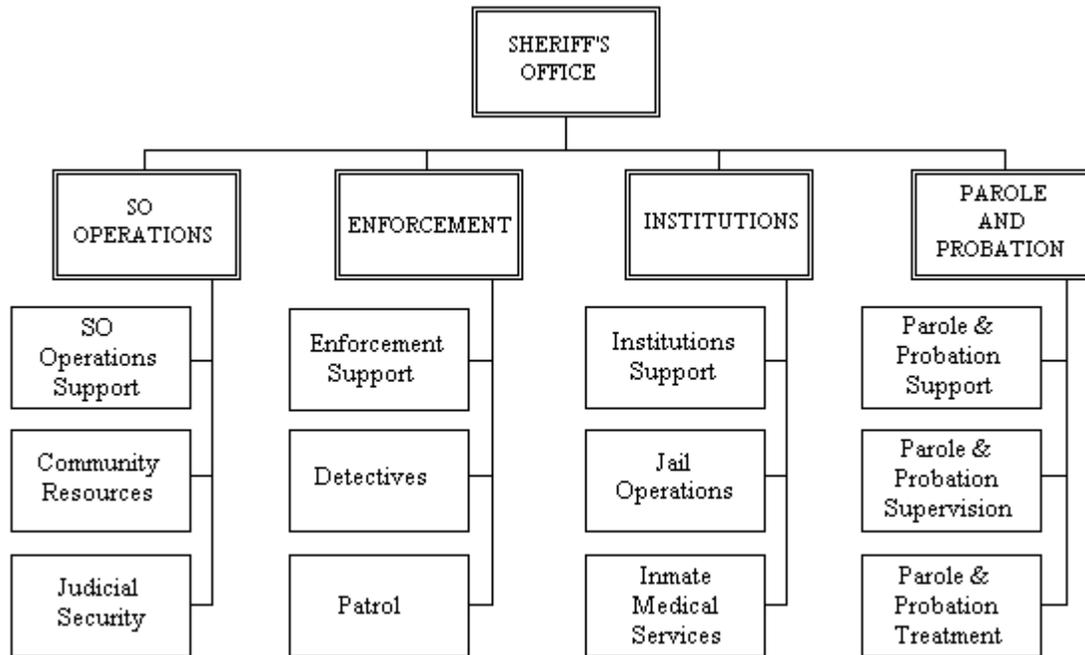
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MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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## SHERIFF'S OFFICE



### MISSION STATEMENT

The Marion County Sheriff's Office will provide the highest level of public safety services in partnership with our communities. The Sheriff's Office provides this through our foundational character traits of Integrity, Courage, Discipline, Loyalty, Diligence, Humility, Optimism, and Conviction.

### GOALS AND OBJECTIVES

- Goal 1 Keeping our community safe through maintaining a safe and secure jail and work center, patrolling and conducting criminal investigations, providing civil process, supervising offenders through Parole and Probation, providing search and rescue response, and keeping our courts safe and accessible to the public through judicial security. (SAFETY)
- Goal 2 To continue to work collaboratively with our community and public safety partners with an emphasis on the prevention of crime, problem solving, and being responsive to the community's needs for public safety. (COLLABORATION)
- Goal 3 To continue to seek and retain professional and competent staff as well as continue the professional development of all employees. (PROFESSIONALISM)

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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- Goal 4 To be fiscally responsible and maximize the public's resources that we are entrusted with. (RESPONSIBILITY)
- Objective 1 Focus on employee safety as a first priority at all times;
  - Objective 2 Focus on the legitimate, identified needs and priorities of the residents and visitors of Marion County;
  - Objective 3 Demonstrate fiscal accountability through showing taxpayers a high return on the public funds entrusted to us;
  - Objective 4 Steadily contribute to the quality of life in our community by involving our citizens;
  - Objective 5 Steadily enhance our relationships, communications, and mutually-beneficial partnerships;
  - Objective 6 Contribute to employee satisfaction by creating and maintaining an internal culture that values employee input, personal accountability, and recognition for a job well done;
  - Objective 7 Systematically work toward maintaining adequate, sustainable, dedicated funding for current and future Sheriff's Office operations, infrastructure, training and staffing;
  - Objective 8 Support Marion County's economic growth and future direction by recruiting and retaining well-qualified, well-trained professional team members focused on public safety;
  - Objective 9 Focus on the highest professional standards of public safety and our core services within the resources provided to us;
  - Objective 10 Demand management excellence by ensuring we are planning for the future needs of our community and our employees.

### **DEPARTMENT OVERVIEW**

The Marion County Sheriff's Office is a public safety organization that provides services to all residents within the county. These services are delivered through four divisions--Operations, Enforcement, Institutions, and Parole and Probation.

The Operations Division is responsible for judicial security (court security), civil process/service, criminal records entry, code enforcement, crime prevention, public information, and all administrative functions including payroll, human resources, recruitment, budget management, purchasing and contracts, grant management, and policy and procedures.

The Enforcement Division serves a population base of approximately 322,880 (2014 Census Estimate--Portland State University, Population Research Center) of which approximately 87,369 are residents who live in rural areas, unincorporated cities (census designated places such as Four Corners, Hayesville, Brooks, etc.), and another 9,646 in cities without local police protection. The services provided include patrol, traffic safety, criminal investigations, drug investigations, gang enforcement, search and rescue, marine patrol, and various law enforcement contracts.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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The Institutions Division is responsible for operating the jail, with a current budgeted capacity of 415 beds (going to 410 for FY14-15), and a work release center currently at a budgeted capacity of 144 beds. The maximum capacity for the facilities is 820 beds, 620 at the jail and 200 at the work center. The division is responsible for fingerprinting, photographing, and processing all offenders who are arrested and brought to the jail by the various law enforcement agencies operating within Marion County. In 2013, 13,384 offenders were booked into the jail.

The jail facility houses pre-trial and sentenced/sanctioned inmates and has two major functions: intake (booking/release) and inmate housing. Intake provides the services of property inventory, identification (photographs and fingerprints) and records. Inmate housing utilizes both the jail and work center to house various levels of offenders that range from unclassified to maximum security. The jail provides services to inmates with special needs such as medical, mental health, and disciplinary issues.

The work center provides housing for minimum custody inmates who are serving sanctions imposed by their probation/parole deputy or offenders sentenced by the judicial system. Most inmates housed at the work center facility participate in community work crews and projects. The work center plays a major role in the ability to hold offenders accountable and successfully transition them back in to the community through various programs.

The Parole and Probation Division is responsible for reintegration and supervision of offenders located within county boundaries. Marion County is currently responsible for the supervision of approximately 3,600 offenders; with an additional 1,400 offenders (approximately) who are on abscond status. The division provides supervision, sanctions, contracted drug and alcohol treatment, contracted sex offender treatment, cognitive classes, employment coordination, and victim restitution. The primary focus of this division is to transition the offender back to the community and reduce recidivism.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

*Resource and Requirement Summary*

Sheriff's Office	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	19,145	25,072	16,710	12,832	-23.21%
Intergovernmental Federal	1,466,352	1,839,807	1,480,925	1,168,597	-21.09%
Intergovernmental State	10,793,778	12,001,974	13,053,637	12,013,501	-7.97%
Charges for Services	2,727,285	3,080,613	2,724,902	2,855,505	4.79%
Fines and Forfeitures	1,960,508	2,271,264	1,495,095	1,832,827	22.59%
Interest	16,082	15,020	1,112	4,608	314.39%
Other Revenues	25,043	29,126	12,012	1,900	-84.18%
General Fund Transfers	28,203,736	28,794,458	30,442,721	31,476,643	3.40%
Other Fund Transfers	4,169,862	4,003,727	4,604,785	4,018,084	-12.74%
Net Working Capital	2,576,868	2,259,539	2,737,963	4,085,303	49.21%
<b>TOTAL RESOURCES</b>	<b>51,958,658</b>	<b>54,320,600</b>	<b>56,569,862</b>	<b>57,469,800</b>	<b>1.59%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	22,727,262	22,554,200	24,208,272	23,903,197	-1.26%
Fringe Benefits	10,040,263	10,415,523	10,798,464	12,316,927	14.06%
<b>Total Personnel Services</b>	<b>32,767,525</b>	<b>32,969,723</b>	<b>35,006,736</b>	<b>36,220,124</b>	<b>3.47%</b>
Materials and Services					
Supplies	1,324,794	1,369,789	1,603,546	1,608,057	0.28%
Materials	141,590	92,457	180,326	224,976	24.76%
Communications	247,705	262,571	308,293	311,511	1.04%
Utilities	714,748	693,921	732,072	697,665	-4.70%
Contracted Services	3,878,461	4,622,474	5,319,992	4,868,785	-8.48%
Repairs and Maintenance	289,276	262,306	322,122	329,020	2.14%
Rentals	1,188,248	1,299,394	1,350,790	1,338,647	-0.90%
Insurance	24,027	13,209	6,740	6,297	-6.57%
Miscellaneous	233,033	233,921	334,464	327,991	-1.94%
<b>Total Materials and Services</b>	<b>8,041,880</b>	<b>8,850,042</b>	<b>10,158,345</b>	<b>9,712,949</b>	<b>-4.38%</b>
Administrative Charges	5,330,087	5,582,266	5,842,720	5,956,915	1.95%
Capital Outlay	52,187	32,453	378,970	202,813	-46.48%
Transfers Out	3,507,440	3,436,218	4,234,815	3,607,012	-14.82%
Contingency	0	0	948,276	1,769,987	86.65%
<b>TOTAL REQUIREMENTS</b>	<b>49,699,119</b>	<b>50,870,702</b>	<b>56,569,862</b>	<b>57,469,800</b>	<b>1.59%</b>
<b>FTE</b>	346.00	339.00	343.30	342.30	-0.3%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**PROGRAMS**

The Sheriff's Office budget is allocated to 12 programs that are shown on the following table.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
SO Operations Support	4,884,201	5,026,471	5,260,075	5,400,112	2.66%
Community Resource Unit	949,892	1,328,773	1,407,711	1,705,284	21.14%
Judicial Security	1,536,426	1,802,354	2,041,703	2,001,761	-1.96%
Enforcement Support	1,422,875	669,828	772,401	773,610	0.16%
Detectives	1,935,086	1,943,516	2,111,863	2,098,804	-0.62%
Patrol	8,541,224	9,949,360	10,168,212	10,238,983	0.70%
Institutions Support	5,200,180	2,984,771	3,094,986	3,081,769	-0.43%
Jail Operations	11,960,388	13,754,704	14,858,511	15,585,522	4.89%
Inmate Medical Services	2,347,465	2,914,037	2,752,206	2,791,904	1.44%
Parole and Probation Support	6,552,700	5,192,580	6,330,872	6,511,979	2.86%
Parole and Probation Supervsn	5,873,450	7,948,032	6,989,859	6,586,446	-5.77%
Parole and Probation Treatment	754,771	806,175	781,463	693,626	-11.24%
<b>TOTAL RESOURCES</b>	<b>51,958,658</b>	<b>54,320,600</b>	<b>56,569,862</b>	<b>57,469,800</b>	<b>1.59%</b>
<b>REQUIREMENTS</b>					
SO Operations Support	4,697,764	4,780,601	5,260,075	5,400,112	2.66%
Community Resource Unit	917,232	1,264,849	1,407,711	1,705,284	21.14%
Judicial Security	1,536,426	1,802,318	2,041,703	2,001,761	-1.96%
Enforcement Support	1,422,875	669,828	772,401	773,610	0.16%
Detectives	1,850,647	1,823,556	2,111,863	2,098,804	-0.62%
Patrol	7,796,144	8,691,032	10,168,212	10,238,983	0.70%
Institutions Support	5,200,180	2,984,771	3,094,986	3,081,769	-0.43%
Jail Operations	11,733,951	13,474,105	14,858,511	15,585,522	4.89%
Inmate Medical Services	2,347,465	2,914,037	2,752,206	2,791,904	1.44%
Parole and Probation Support	6,295,762	5,392,196	6,330,872	6,511,979	2.86%
Parole and Probation Supervsn	5,213,392	6,421,538	6,989,859	6,586,446	-5.77%
Parole and Probation Treatment	687,279	651,872	781,463	693,626	-11.24%
<b>TOTAL REQUIREMENTS</b>	<b>49,699,119</b>	<b>50,870,702</b>	<b>56,569,862</b>	<b>57,469,800</b>	<b>1.59%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**SO Operations Support Program**

- Responsible for all administrative functions to include payroll, human resources, budget, accounting, contracts, purchasing, recruitment, property management, and program analysis and grant management.
- Processes and records all data generated by all calls for service and investigations conducted by enforcement deputies.
- Responsible for professional standards including public information dissemination, training assessment and tracking, and policy/procedure and accreditation management.
- Processes and serves all civil action/papers, issues concealed handgun permits, and manages vehicle impound.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Program Summary**

Sheriff's Office

Program: SO Operations Support

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	41,925	37,820	100,644	123,000	22.21%
Intergovernmental State	642,052	723,960	707,059	743,897	5.21%
Charges for Services	357,182	475,049	280,250	352,000	25.60%
Fines and Forfeitures	0	0	0	14,056	n.a.
Other Revenues	0	30	0	0	n.a.
General Fund Transfers	3,733,964	3,603,174	3,915,580	3,882,061	-0.86%
Other Fund Transfers	11,800	0	0	0	n.a.
Net Working Capital	97,278	186,436	256,542	285,098	11.13%
<b>TOTAL RESOURCES</b>	<b>4,884,201</b>	<b>5,026,471</b>	<b>5,260,075</b>	<b>5,400,112</b>	<b>2.66%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,736,898	1,754,133	1,813,085	1,845,003	1.76%
Fringe Benefits	889,953	925,615	951,043	1,035,175	8.85%
<b>Total Personnel Services</b>	<b>2,626,851</b>	<b>2,679,749</b>	<b>2,764,128</b>	<b>2,880,178</b>	<b>4.20%</b>
Materials and Services					
Supplies	157,693	215,729	224,823	228,856	1.79%
Materials	11,597	11,407	3,950	9,708	145.77%
Communications	37,269	45,478	48,597	51,567	6.11%
Utilities	32,211	30,531	32,230	40,463	25.54%
Contracted Services	952,049	907,903	1,093,763	1,108,997	1.39%
Repairs and Maintenance	72,167	58,334	61,598	59,798	-2.92%
Rentals	86,262	90,701	94,851	98,467	3.81%
Insurance	752	40	300	77	-74.33%
Miscellaneous	117,059	141,205	162,301	144,686	-10.85%
<b>Total Materials and Services</b>	<b>1,467,059</b>	<b>1,501,330</b>	<b>1,722,413</b>	<b>1,742,619</b>	<b>1.17%</b>
Administrative Charges	591,566	592,227	601,820	566,885	-5.80%
Capital Outlay	12,288	7,295	5,704	0	-100.00%
Contingency	0	0	166,010	210,430	26.76%
<b>TOTAL REQUIREMENTS</b>	<b>4,697,764</b>	<b>4,780,601</b>	<b>5,260,075</b>	<b>5,400,112</b>	<b>2.66%</b>
<b>FTE</b>	29.00	28.00	29.00	29.50	1.7%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**FTE By Position Title By Program**

<b>Program: SO Operations Support</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Clerk	1.00
Accounting Specialist	1.00
Administrative Assistant	1.00
Administrative Assistant (Confidential)	1.00
Administrative Services Manager Sr	1.00
Budget Analyst 1	1.00
Budget Analyst 2	1.00
Chief Civil Supervisor	1.00
Contracts Specialist	1.00
Deputy Sheriff - Enforcement	3.50
Division Commander	1.00
Lieutenant	1.00
Management Analyst 1 (Confidential)	1.00
Management Analyst 2	1.00
Office Specialist 2	1.00
Sheriff	1.00
Sheriff's Office Property Specialist	1.00
Support Services Technician	7.00
Support Services Technician (Bilingual)	2.00
Undersheriff	1.00
<b>Program SO Operations Support FTE Total:</b>	<b>29.50</b>

- The FTE count does not include 1.04 temp position that is budgeted for this program.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**SO Operations Support Program Budget Justification**

RESOURCES

Resources increased due to the addition of the Veteran's Drug Court Grant (awarded in FY 13-14) and a significant increase in Charges for Services related to real property foreclosures in the Civil Unit. A lower General Fund transfer is related to this increase. The increase to Net Working Capital is specifically related to the second year of the expanded Concealed Handgun Licensing sub-program.

REQUIREMENTS

FTE

There is an overall .5 increase in FTE. The Professional Standards Coordinator (1 FTE) was moved to Community Resources Program as a Sergeant and .5 FTE of a Deputy position was moved from the Judicial Security Program. These changes were effective in FY 13-14. The .5 increase is the addition of the Sheriff's Office Property Specialist position included in an approve Decision Package.

Personnel Services

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for Marion County Law Enforcement Association (MCLEA) members through collective bargaining agreement, and from addition of the Property Specialist position. The Board approved a salary increase for the Sheriff.

Materials and Services

There is an overall increase to Materials and Services due to the addition of the Veterans Drug Court grant that includes contracted services and an increase in utilities for this program. Anticipated 911 revenue credit from the state being directly applied to the Willamette Valley Communications Center (WVCC) dispatch contract resulting in an offset to the 4.3% increase for the General Fund .

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There are no Transfers Out budgeted for FY 14-15.

Contingency

The decrease to Contingency is specifically related to the second year of the expanded Concealed Handgun Licensing sub-program.

Other

There are no Capital expenses planned for FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Community Resource Unit Program**

- Responsible for crime prevention and various activities throughout the community to create partnerships through education and information sharing.
- Manages the Neighborhood Watch program where the Sheriff's Office facilitates concerned neighbors and citizens who want to organize efforts to prevent crimes in their own neighborhoods.
- Provides information to the general public on identify theft, ride alongs, and provides visibility for the Sheriff's Office by participating and being present for community shows, fairs, and events throughout the year.
- Provides crisis outreach resources to residents with mental health issues.
- Responsible for managing the Alarm Ordinance and provides education about the ordinance requirements and facilitates the permit process.
- Provides School Resource Officer services in coordination with Enforcement Division which currently consists of Salem-Keizer Schools and Chemawa Indian School.
- Provides county Code Enforcement. This service was transferred from Public Works Department to the Sheriff's Office beginning FY 12-13. Responds to complaints in regard to violation of county ordinances; i.e., graffiti, zoning, tall grass and weeds, building code violations, right-of-way and driveway violations, illegal dumping of garbage, etc.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Program Summary**

Sheriff's Office

Program: Community Resource Unit

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	19,145	25,072	16,710	12,832	-23.21%
Intergovernmental Federal	516,000	580,659	577,166	595,752	3.22%
Charges for Services	101,419	329,130	276,033	392,545	42.21%
Other Revenues	15,450	10,905	7,312	500	-93.16%
General Fund Transfers	219,811	350,347	489,147	674,805	37.96%
Net Working Capital	78,067	32,660	41,343	28,850	-30.22%
<b>TOTAL RESOURCES</b>	<b>949,892</b>	<b>1,328,773</b>	<b>1,407,711</b>	<b>1,705,284</b>	<b>21.14%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	505,682	695,050	728,989	870,318	19.39%
Fringe Benefits	218,089	338,213	342,070	463,162	35.40%
<b>Total Personnel Services</b>	<b>723,771</b>	<b>1,033,263</b>	<b>1,071,059</b>	<b>1,333,480</b>	<b>24.50%</b>
Materials and Services					
Supplies	38,413	30,306	41,067	37,351	-9.05%
Materials	11,050	2,793	14,160	2,812	-80.14%
Communications	7,229	11,774	11,702	13,792	17.86%
Contracted Services	48,242	49,842	55,584	82,950	49.23%
Repairs and Maintenance	14,970	14,835	18,857	16,706	-11.41%
Rentals	22,522	31,175	42,021	51,112	21.63%
Miscellaneous	10,752	17,918	14,619	16,222	10.97%
<b>Total Materials and Services</b>	<b>153,179</b>	<b>158,642</b>	<b>198,010</b>	<b>220,945</b>	<b>11.58%</b>
Administrative Charges	40,282	72,943	126,139	147,635	17.04%
Contingency	0	0	12,503	3,224	-74.21%
<b>TOTAL REQUIREMENTS</b>	<b>917,231</b>	<b>1,264,849</b>	<b>1,407,711</b>	<b>1,705,284</b>	<b>21.14%</b>
<b>FTE</b>	<b>8.00</b>	<b>10.45</b>	<b>11.75</b>	<b>12.75</b>	<b>8.5%</b>

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

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**FTE By Position Title By Program**

<b>Program: Community Resource Unit</b>	
<b>Position Title</b>	<b>FTE</b>
Administrative Assistant	1.00
Code Enforcement Aide	1.00
Code Enforcement Officer	2.00
Deputy Sheriff - Enforcement	6.00
Deputy Sheriff - Enforcement	1.00
Office Specialist 2	0.30
Sergeant	1.45
<b>Program Community Resource Unit FTE Total:</b>	<b>12.75</b>

- The FTE count does not include 0.5 temp position that is also budgeted for this program.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Community Resource Unit Program Budget Justification**

RESOURCES

The significant increase in Resources is due to the second year of the Mobile Crisis deputy position and the sergeant position transferred from Operations Support Program in FY 13-14. There are offsetting increases and decreases in other services of the Community Resources Program including the Alarms service. Intergovernmental Federal is slightly decreased related to the federal COPS Hiring Grant in support of Crisis Outreach Response Team services.

REQUIREMENTS

FTE

A Deputy Sheriff - Mobile Crisis Team position was added FY13-14 Supplemental 2. A Sergeant position was added to this program in FY13-14 when the Professional Standards Coordinator position was deleted in the SO Operations Program. There are no changes for FY 14-15.

Personnel Services

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for Marion County Law Enforcement Association (MCLEA) members through collective bargaining agreement. It also increased as a result of moving the Professional Standards Coordinator (1 FTE) to Community Resources Program as a Sergeant and the 1 FTE Deputy position added in FY 13-14 for the Mobile Crisis Response Team.

Materials and Services

Materials and Services increased as a result of the Mobile Crisis Team deputy position in this program, specifically for dispatch services and fleet.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There are no Transfers Out in this program for FY 13-14.

Contingency

The decrease to Contingency is in the Alarms service. There is less revenue therefore less contingency.

Other

No Capital purchases are planned in this program for FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Judicial Security Program**

- Provides courtroom and judicial security for all 22 courtrooms at six different locations within the county; the majority of services are provided at the Courthouse downtown and at the Annex at the Jail facility.
- Provides prisoner transports to include residents of the Oregon State Hospital and Oregon Youth Authority facilities.
- Provides threat assessment services and protection of judicial staff outside of the courtroom.

**Program Summary**

Sheriff's Office	Program: Judicial Security				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	201	444	0	0	n.a.
General Fund Transfers	1,536,225	1,801,911	2,041,703	2,001,761	-1.96%
<b>TOTAL RESOURCES</b>	<b>1,536,426</b>	<b>1,802,354</b>	<b>2,041,703</b>	<b>2,001,761</b>	<b>-1.96%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,017,803	1,029,565	1,205,644	1,142,763	-5.22%
Fringe Benefits	444,769	446,520	485,368	548,770	13.06%
Total Personnel Services	<b>1,462,572</b>	<b>1,476,086</b>	<b>1,691,012</b>	<b>1,691,533</b>	<b>0.03%</b>
Materials and Services					
Supplies	13,250	12,164	13,854	15,917	14.89%
Materials	3,367	2,096	2,500	2,500	0.00%
Communications	0	0	960	960	0.00%
Contracted Services	3,089	92	5,900	5,400	-8.47%
Repairs and Maintenance	3,320	3,134	4,300	3,500	-18.60%
Rentals	50,599	49,648	52,732	52,344	-0.74%
Miscellaneous	215	1,020	2,000	2,000	0.00%
Total Materials and Services	<b>73,839</b>	<b>68,153</b>	<b>82,246</b>	<b>82,621</b>	<b>0.46%</b>
Administrative Charges	12	258,079	268,445	227,607	-15.21%
<b>TOTAL REQUIREMENTS</b>	<b>1,536,424</b>	<b>1,802,318</b>	<b>2,041,703</b>	<b>2,001,761</b>	<b>-1.96%</b>
<b>FTE</b>	15.00	15.00	15.00	14.50	-3.3%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**FTE By Position Title By Program**

<b>Program: Judicial Security</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy Sheriff - Institutions	9.00
Deputy Sheriff - Enforcement	4.50
Lieutenant	1.00
<b>Program Judicial Security FTE Total:</b>	<b>14.50</b>

- The FTE count does not include 2.76 temp positions that are also budgeted for this program.

**Judicial Security Program Budget Justification**

**RESOURCES**

General Fund is the only resource for this program.

**REQUIREMENTS**

*FTE*

There is a 0.50 FTE reduction for FY 14-15.

*Personnel Services*

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for Marion County Law Enforcement Association (MCLEA) members through collective bargaining agreement. In this program, they are offset by a reduction in temp dollars and the .5 FTE deputy position move to the Operation Support Program in FY 13-14.

*Materials and Services*

There are no significant changes to Materials and Services for FY 14-15.

*Administrative Charges*

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

*Transfers Out*

There are no Transfers Out for this program in FY 14-15.

*Contingency*

Not Applicable

*Other*

No Capital purchases are planned in this program for FY 13-14.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Enforcement Support Program**

- Provides oversight of the Enforcement Division functions.

**Program Summary**

Sheriff's Office	Program: Enforcement Support				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	7,024	6,673	0	0	n.a.
General Fund Transfers	1,415,850	663,155	772,401	773,610	0.16%
<b>TOTAL RESOURCES</b>	<b>1,422,875</b>	<b>669,828</b>	<b>772,401</b>	<b>773,610</b>	<b>0.16%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	257,866	306,930	353,267	362,915	2.73%
Fringe Benefits	114,597	150,156	171,521	177,816	3.67%
<b>Total Personnel Services</b>	<b>372,463</b>	<b>457,086</b>	<b>524,788</b>	<b>540,731</b>	<b>3.04%</b>
Materials and Services					
Supplies	1,081	2,405	10,500	10,500	0.00%
Materials	713	102	250	250	0.00%
Communications	97,012	99,184	97,000	98,812	1.87%
Utilities	37,953	32,181	38,276	32,274	-15.68%
Contracted Services	20	136	0	0	n.a.
Repairs and Maintenance	83	0	0	0	n.a.
Miscellaneous	200	0	0	0	n.a.
<b>Total Materials and Services</b>	<b>137,063</b>	<b>134,007</b>	<b>146,026</b>	<b>141,836</b>	<b>-2.87%</b>
Administrative Charges	913,350	78,736	101,587	91,043	-10.38%
<b>TOTAL REQUIREMENTS</b>	<b>1,422,875</b>	<b>669,828</b>	<b>772,401</b>	<b>773,610</b>	<b>0.16%</b>
<b>FTE</b>	<b>2.90</b>	<b>2.90</b>	<b>3.90</b>	<b>3.90</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Enforcement Support</b>	
Position Title	FTE
Division Commander	1.00
Lieutenant	1.90
Sergeant	1.00
<b>Program Enforcement Support FTE Total:</b>	<b>3.90</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Enforcement Support Program Budget Justification**

RESOURCES

General Fund is the only resource for this program.

REQUIREMENTS

FTE

There are no FTE changes for FY 14-15.

Personnel Services

Personnel Services increased slightly as a result of merit/longevity step increases.

Materials and Services

The slight decrease to Materials and Services is due to lower Utilities costs for this program.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There are no Transfers Out for this program in FY 14-15.

Contingency

Not Applicable

Other

No Capital purchases are planned in this program for the FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Detectives Program**

- The Criminal Investigations Unit (CIU) investigates homicides, serious assaults, missing persons, sex offenses, organized crime and robberies. Having specially trained detectives in polygraph examination, computer forensics, crimes against children and homicide investigations are an integral part of the unit.
- With a focus of improving the quality of life for the residents of Marion County, the Street Crimes Unit (SCU) detectives are primarily assigned to investigate drug activity complaints and respond to reports of drug endangered children.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Program Summary**

Sheriff's Office

Program: Detectives

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	108,299	59,067	66,279	18,202	-72.54%
Intergovernmental State	69,127	42,718	21,530	22,419	4.13%
Charges for Services	1,219	2,649	0	0	n.a.
Fines and Forfeitures	23,676	1,851	0	0	n.a.
Interest	55	46	0	0	n.a.
General Fund Transfers	1,686,013	1,752,746	1,904,232	1,943,659	2.07%
Other Fund Transfers	703	0	0	0	n.a.
Net Working Capital	45,994	84,438	119,822	114,524	-4.42%
<b>TOTAL RESOURCES</b>	<b>1,935,086</b>	<b>1,943,516</b>	<b>2,111,863</b>	<b>2,098,804</b>	<b>-0.62%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,157,979	984,830	1,121,411	1,098,036	-2.08%
Fringe Benefits	498,547	455,487	461,262	539,152	16.89%
<b>Total Personnel Services</b>	<b>1,656,525</b>	<b>1,440,317</b>	<b>1,582,673</b>	<b>1,637,188</b>	<b>3.44%</b>
Materials and Services					
Supplies	34,634	29,585	40,458	35,285	-12.79%
Materials	15,546	1,568	5,600	20,318	262.82%
Communications	2,085	2,089	16,845	1,980	-88.25%
Contracted Services	2,881	1,831	1,300	2,200	69.23%
Repairs and Maintenance	10,287	6,714	25,780	27,071	5.01%
Rentals	66,911	62,253	68,326	58,570	-14.28%
Insurance	40	1,218	0	0	n.a.
Miscellaneous	56,414	15,505	50,298	41,172	-18.14%
<b>Total Materials and Services</b>	<b>188,798</b>	<b>120,763</b>	<b>208,607</b>	<b>186,596</b>	<b>-10.55%</b>
Administrative Charges	5,324	262,476	252,352	228,452	-9.47%
Capital Outlay	0	0	14,768	0	-100.00%
Transfers Out	0	0	15,000	0	-100.00%
Contingency	0	0	38,463	46,568	21.07%
<b>TOTAL REQUIREMENTS</b>	<b>1,850,647</b>	<b>1,823,556</b>	<b>2,111,863</b>	<b>2,098,804</b>	<b>-0.62%</b>
<b>FTE</b>	16.00	16.00	15.00	15.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

**FTE By Position Title By Program**

<b>Program: Detectives</b>	
<b>Position Title</b>	<b>FTE</b>
Administrative Specialist Detective Section	1.00
Deputy Sheriff - Enforcement	10.00
Deputy Sheriff - Enforcement (Bilingual)	1.00
Evidence Officer	2.00
Sergeant	1.00
<b>Program Detectives FTE Total:</b>	<b>15.00</b>

**Detectives Program Budget Justification**

**RESOURCES**

Federal revenue is decreased due to the end of funds for the Criminal Justice Center, Justice Assistance Grant (CJC JAG) activity.

**REQUIREMENTS**

FTE

There are no changes to FTE for FY 14-15.

Personnel Services

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for Marion County Law Enforcement Association (MCLEA) members through collective bargaining agreement.

Materials and Services

While there is an overall decrease in Materials and Services as a result of reduced Federal and Civil Forfeiture expenses including fleet services, there is a significant increase to equipment purchases in order to upgrade some small equipment which will be paid for with Federal Forfeiture funds.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There are no Transfers Out for this program in FY 14-15.

Contingency

Contingency funds are based on projected spending needs in Federal Forfeiture services.

Other

No Capital purchases are planned in this program for the 14-15 FY.

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

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**Patrol Program**

- Provides criminal and traffic law enforcement services 24 hours a day, 7 days a week for approximately 80,000-100,000 residences in the rural areas, unincorporated cities, and cities without dedicated police coverage within Marion County.
- Supports and assists various police agencies within Marion County on calls for service or investigation when those agencies are in need of assistance.
- Provides Traffic Safety Team services, a self-funded program that emphasizes the reduction of motor vehicle crashes, injuries and fatalities through traffic enforcement on high-risk roads and community awareness/education presentations, as well as use of specialized investigators to reconstruct and investigate criminal/fatal motor vehicle crashes.
- Provides K-9 Team, reserve deputy and cadet programs, marine enforcement, Special Weapons and Tactics Team (SWAT), and search and rescue.
- Provides impound services and contracted patrol services for cities and public agencies requiring enforcement services within the county.

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

**Program Summary**

Sheriff's Office

Program: Patrol

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	56,909	59,747	72,743	56,093	-22.89%
Intergovernmental State	180,271	237,375	483,297	194,244	-59.81%
Charges for Services	505,029	619,234	693,944	704,510	1.52%
Fines and Forfeitures	1,936,832	2,269,413	1,495,095	1,818,771	21.65%
Interest	3,104	4,217	1,112	4,608	314.39%
Other Revenues	9,565	17,828	4,700	1,400	-70.21%
General Fund Transfers	5,023,864	5,654,259	6,023,516	6,123,495	1.66%
Other Fund Transfers	356,201	342,207	378,510	143,730	-62.03%
Net Working Capital	469,451	745,080	1,015,295	1,192,132	17.42%
<b>TOTAL RESOURCES</b>	<b>8,541,224</b>	<b>9,949,360</b>	<b>10,168,212</b>	<b>10,238,983</b>	<b>0.70%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	4,345,989	4,317,498	4,713,260	4,398,458	-6.68%
Fringe Benefits	1,798,165	1,834,239	1,880,250	2,080,027	10.63%
<b>Total Personnel Services</b>	<b>6,144,154</b>	<b>6,151,737</b>	<b>6,593,510</b>	<b>6,478,485</b>	<b>-1.74%</b>
Materials and Services					
Supplies	376,516	366,567	460,466	469,237	1.90%
Materials	43,722	29,174	90,026	108,565	20.59%
Communications	20,580	25,721	39,731	42,032	5.79%
Utilities	1,286	1,745	3,375	3,585	6.22%
Contracted Services	208,551	207,981	228,840	235,460	2.89%
Repairs and Maintenance	67,815	55,999	79,076	87,028	10.06%
Rentals	640,499	735,238	733,228	718,058	-2.07%
Insurance	8,338	8,928	0	0	n.a.
Miscellaneous	14,696	21,579	39,974	52,923	32.39%
<b>Total Materials and Services</b>	<b>1,382,002</b>	<b>1,452,931</b>	<b>1,674,716</b>	<b>1,716,888</b>	<b>2.52%</b>
Administrative Charges	262,866	913,787	1,031,603	1,068,455	3.57%
Capital Outlay	7,122	10,137	305,289	187,063	-38.73%
Transfers Out	0	162,440	390,546	0	-100.00%
Contingency	0	0	172,548	788,092	356.74%
<b>TOTAL REQUIREMENTS</b>	<b>7,796,144</b>	<b>8,691,032</b>	<b>10,168,212</b>	<b>10,238,983</b>	<b>0.70%</b>
<b>FTE</b>	<b>58.60</b>	<b>57.65</b>	<b>57.65</b>	<b>55.65</b>	<b>-3.5%</b>

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

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**FTE By Position Title By Program**

<b>Program: Patrol</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy Sheriff - Enforcement	47.00
Deputy Sheriff - Enforcement (Bilingual)	1.00
Lieutenant	0.10
Sergeant	6.55
Support Services Technician (Bilingual)	1.00
<b>Program Patrol FTE Total:</b>	<b>55.65</b>

- The FTE count does not include 1.33 temp positions that are also budgeted for this program.

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

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**Patrol Program Budget Justification**

RESOURCES

There is a significant reduction to Federal and State Revenue as a result of several Traffic Safety Team Grants ending including e-Cite. There is a slight increase to State Marine Patrol offset by the reduction of grants.

Charges for Services is increased due to cost increases to contracted patrol services (i.e., Jefferson, Aurora, Sublimity).

Fines and Forfeitures increase is a result of revenue changes after legislative changes that went into effect in 2012 and adjusted in 2013.

Other Fund Transfers is reduced as a result of the decreased funds for Title III services.

Networking Capital is significantly increased due to the increased revenue in Fines and Forfeitures described above.

REQUIREMENTS

FTE

FTE is reduced by the elimination of one deputy position and one sergeant position (2 FTE) in the Title III service for FY 14-15.

Personnel Services

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for Marion County Law Enforcement Association (MCLEA) members through collective bargaining agreement. However, for this program, the reduction of 2 FTE and accounting for several vacant positions at lower steps resulted in an overall decrease to

Materials and Services

There is a significant increase overall to Materials and Services in the Patrol Program. For Supplies and Materials, there are increases to fuel in several services and increases to general supplies and materials for Traffic Safety Team to acquire and replace necessary items that have been put on hold while waiting for funding issues to level off.

Contracted Services is up due to a 4.3% increase to dispatch services.

Repairs and Maintenance is up to cover increased costs for maintenance of non-fleet vehicles in Title III services.

There is a decrease to Rentals due to changes in fleet.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There are no transfers budgeted at this time for FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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Contingency

There is a considerable increase to Contingency as a result of increased revenue and limited spending in the Traffic Safety Team service.

Other

Capital Outlay purchases planned are a Video Recording System for updating 10 to 15 vehicles each year over the next five years out of Traffic Safety Team funds. Also plan to purchase 1 K-9 out of K-9 donation funds.

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

**Institutions Support Program**

- Provides overall support to the jail facility including records/warrants services, court desk services and administrative support.
- Manages all records functions associated with the lodging and releasing of close to 14,000 inmates each year, including data entry when people are booked into the jail and work center, data entry and tracking of all arrest warrants and no contact orders, and confirming all restraining orders.
- Determines release dates and arranges for transport to and from prison.
- Processes restraining, no contact, and stalking orders.

**Program Summary**

Sheriff's Office

Program: Institutions Support

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	145	2,727	1,834	0	-100.00%
General Fund Transfers	5,126,260	2,908,270	3,019,377	3,007,994	-0.38%
Other Fund Transfers	73,775	73,775	73,775	73,775	0.00%
<b>TOTAL RESOURCES</b>	<b>5,200,180</b>	<b>2,984,771</b>	<b>3,094,986</b>	<b>3,081,769</b>	<b>-0.43%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,215,105	1,183,427	1,235,252	1,227,352	-0.64%
Fringe Benefits	608,013	625,360	654,581	744,406	13.72%
<b>Total Personnel Services</b>	<b>1,823,118</b>	<b>1,808,787</b>	<b>1,889,833</b>	<b>1,971,758</b>	<b>4.34%</b>
Materials and Services					
Supplies	24,945	19,408	28,687	26,014	-9.32%
Materials	6,601	4,300	2,154	2,365	9.80%
Communications	14,253	16,472	19,925	17,612	-11.61%
Utilities	623,678	611,665	640,023	546,238	-14.65%
Contracted Services	5,214	8,578	3,800	3,400	-10.53%
Repairs and Maintenance	42,372	64,835	49,036	48,545	-1.00%
Rentals	49,074	53,483	54,659	54,792	0.24%
Insurance	1,191	240	400	300	-25.00%
Miscellaneous	1,045	773	1,952	1,052	-46.11%
<b>Total Materials and Services</b>	<b>768,373</b>	<b>779,755</b>	<b>800,636</b>	<b>700,318</b>	<b>-12.53%</b>
Administrative Charges	2,608,689	396,230	404,517	409,693	1.28%
<b>TOTAL REQUIREMENTS</b>	<b>5,200,180</b>	<b>2,984,771</b>	<b>3,094,986</b>	<b>3,081,769</b>	<b>-0.43%</b>
<b>FTE</b>	22.00	22.00	22.00	22.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**FTE By Position Title By Program**

<b>Program: Institutions Support</b>	
<b>Position Title</b>	<b>FTE</b>
Division Commander - Institution	1.00
Lieutenant	3.00
Office Manager	1.00
Office Specialist 2	2.00
Sheriff's Office Records Specialist	3.00
Support Services Technician	12.00
<b>Program Institutions Support FTE Total:</b>	<b>22.00</b>

**Institutions Support Program Budget Justification**

**RESOURCES**

There are no significant changes to this program for FY 14-15.

**REQUIREMENTS**

*FTE*

There are no FTE changes for FY 14-15.

*Personnel Services*

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for Marion County Law Enforcement Association (MCLEA) members through collective bargaining agreement. For this program there is minimal change.

*Materials and Services*

Materials and Services decreased overall due to a significant transfer of utilities costs to the Jail Work Center.

*Administrative Charges*

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

*Transfers Out*

There are no Transfers Out for this program in FY 14-15.

*Contingency*

There is no Contingency planned in this program for FY 14-15.

*Other*

No Capital purchases are planned in this program for FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

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**Jail Operations Program**

- Processes and lodges arrestees who are brought to Marion County Jail.
- Provides 24-hour supervision and monitoring of all inmates (in a variety of classification levels) in custody at the jail facility which typically operates at the budgeted 410-bed capacity year round.
- Provides drug detection canine, classification, training, inmate worker supervision, purchasing services, search and rescue assistance, Special Weapons and Tactical Team (SWAT) participants, Security Threat Group and Cell Extraction Team.
- Operates a 144-bed Work Center with four deputy-supervised work crews operating out of the facility. (Reduced from 6 in FY 11-12)
- Utilizes inmates to provide services to public entities through contracts and intergovernmental agreements throughout Marion County.
- Work Center operations support County Business Services--facilities management, and Public Works--road crews, and the dog kennel, by providing inmate work crews to perform general labor.
- Work Center operations facilitate re-entry into the community by providing a structured environment and work crew participation as well as opportunities to learn new job skills.
- Provides work opportunities and programs for inmates while they are incarcerated at the Jail.
- Provides support to the law library and educational programs.
- Operates and manages the inmate transport hub for the State of Oregon.

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

**Program Summary**

Sheriff's Office

Program: Jail Operations

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	218,507	155,508	88,570	75,000	-15.32%
Intergovernmental State	0	0	446,183	263,881	-40.86%
Charges for Services	841,025	799,747	620,540	577,450	-6.94%
Interest	812	1,003	0	0	n.a.
Other Revenues	0	363	0	0	n.a.
General Fund Transfers	7,138,210	9,177,772	9,544,559	10,297,354	7.89%
Other Fund Transfers	3,586,776	3,393,874	3,938,810	3,666,908	-6.90%
Net Working Capital	175,058	226,437	219,849	704,929	220.64%
<b>TOTAL RESOURCES</b>	<b>11,960,388</b>	<b>13,754,704</b>	<b>14,858,511</b>	<b>15,585,522</b>	<b>4.89%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	7,239,653	7,152,120	7,741,010	7,680,974	-0.78%
Fringe Benefits	3,069,238	3,200,549	3,283,193	3,906,231	18.98%
<b>Total Personnel Services</b>	<b>10,308,891</b>	<b>10,352,669</b>	<b>11,024,203</b>	<b>11,587,205</b>	<b>5.11%</b>
Materials and Services					
Supplies	258,319	252,466	368,075	385,093	4.62%
Materials	32,956	20,462	34,380	38,054	10.69%
Communications	4,594	4,773	4,827	8,065	67.08%
Utilities	0	0	0	56,619	n.a.
Contracted Services	975,693	1,000,477	1,096,470	1,063,142	-3.04%
Repairs and Maintenance	46,394	36,033	46,975	53,372	13.62%
Rentals	38,312	38,254	49,816	50,928	2.23%
Insurance	12,206	2,412	5,800	5,800	0.00%
Miscellaneous	1,750	1,729	2,200	2,600	18.18%
<b>Total Materials and Services</b>	<b>1,370,224</b>	<b>1,356,608</b>	<b>1,608,543</b>	<b>1,663,673</b>	<b>3.43%</b>
Administrative Charges	22,059	1,749,807	1,900,357	1,879,085	-1.12%
Capital Outlay	32,777	15,021	46,709	15,750	-66.28%
Transfers Out	0	0	7,425	0	-100.00%
Contingency	0	0	271,274	439,809	62.13%
<b>TOTAL REQUIREMENTS</b>	<b>11,733,951</b>	<b>13,474,105</b>	<b>14,858,511</b>	<b>15,585,522</b>	<b>4.89%</b>
<b>FTE</b>	<b>106.00</b>	<b>105.00</b>	<b>107.00</b>	<b>107.00</b>	<b>0.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

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**FTE By Position Title By Program**

<b>Program: Jail Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy Sheriff - Institutions	83.00
Deputy Sheriff - Institutions (Bilingual)	4.00
Facility Security Aide 1	2.00
Facility Security Aide 2	6.00
Office Specialist 3	1.00
Sergeant	11.00
<b>Program Jail Operations FTE Total:</b>	<b>107.00</b>

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

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**Jail Operations Program Budget Justification**

RESOURCES

Intergovernmental Federal is reduced slightly by the closing of the 2012 Local Justice Assistance Grant. Intergovernmental State is less due to Senate Bill 416 funds being received for the biennium in FY13-14 and the 2nd year funding being moved to Net Working Capital. Charges for Services is less due to an anticipated decrease in revenue for both work crews at the Work Center and Telmate Contract phone use. Other Fund Transfers is reduced due to Department of Corrections funding for ORS144 clients ending in Fund 180 which were previously transferred to this program and a decline in the Criminal Justice Assessment revenue. Networking Capital increased due to the second year funding for Senate Bill 416 and Jail Reinvestment funds carryover.

REQUIREMENTS

FTE

There are no FTE changes for FY 14-15.

Personnel Services

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for Marion County Law Enforcement Association (MCLEA) members through collective bargaining agreement.

Materials and Services

Materials and Services increased overall due to a significant transfer of utilities costs to the Jail Work Center.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There are no Transfers Out for this program for FY 14-15.

Contingency

Contingency increased as a result of carryover funds for Jail Reinvestment (Sheriff's Grants Fund) and Inmate Welfare Fund for future program costs.

Other

\$15,750 has been budgeted in Capital Outlay for the purchase of a Corrections On Line Training Course Program.

MARION COUNTY FY 2014-15 BUDGET  
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**Inmate Medical Services Program**

- Provides medical services to approximately 13,703 inmates who are incarcerated in the Marion County Jail.
- Provides a level of service ranging from basic first aid to more serious management of medical conditions, including medication management, prenatal care, dental care and mental health care.
- Facilitates and arranges transports for emergencies and outside-provider medical appointments.

**Program Summary**

Sheriff's Office

Program: Inmate Medical Services

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	23,925	31,211	20,000	20,000	0.00%
General Fund Transfers	2,323,540	2,882,826	2,732,206	2,771,904	1.45%
<b>TOTAL RESOURCES</b>	<b>2,347,465</b>	<b>2,914,037</b>	<b>2,752,206</b>	<b>2,791,904</b>	<b>1.44%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,028,064	1,035,385	982,684	1,007,574	2.53%
Fringe Benefits	414,863	449,030	438,442	525,526	19.86%
<b>Total Personnel Services</b>	<b>1,442,927</b>	<b>1,484,415</b>	<b>1,421,126</b>	<b>1,533,100</b>	<b>7.88%</b>
Materials and Services					
Supplies	354,938	381,024	302,914	292,414	-3.47%
Materials	5,724	1,400	726	3,414	370.25%
Contracted Services	538,397	745,576	703,703	592,953	-15.74%
Repairs and Maintenance	1,335	0	500	1,000	100.00%
Rentals	3,719	1,880	4,500	4,500	0.00%
Miscellaneous	424	595	200	352	76.00%
<b>Total Materials and Services</b>	<b>904,538</b>	<b>1,130,475</b>	<b>1,012,543</b>	<b>894,633</b>	<b>-11.64%</b>
Administrative Charges	0	299,147	318,537	364,171	14.33%
<b>TOTAL REQUIREMENTS</b>	<b>2,347,465</b>	<b>2,914,037</b>	<b>2,752,206</b>	<b>2,791,904</b>	<b>1.44%</b>
<b>FTE</b>	13.50	13.50	13.50	13.50	0.0%

MARION COUNTY FY 2014-15 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Inmate Medical Services</b>	
<b>Position Title</b>	<b>FTE</b>
Corrections Health Prgm Supervisor	1.00
Corrections Nurse	10.00
Deputy Sheriff - Institutions	1.00
Office Specialist 2	0.50
Office Specialist 2 (Bilingual)	1.00
<b>Program Inmate Medical Services FTE Total:</b>	<b>13.50</b>

**Inmate Medical Services Program Budget Justification**

**RESOURCES**

The General Fund Transfer has been increased by \$162,000 to meet the increasing Personnel Services costs associated with this program.

**REQUIREMENTS**

*FTE*

There are no FTE changes for FY 14-15.

*Personnel Services*

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for Marion County Law Enforcement Association (MCLEA) members through collective bargaining agreement.

*Materials and Services*

There is a slight increase in Contracted Services to cover anticipated inmate medical expenses including drugs, doctors and hospitalizations.

*Administrative Charges*

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

*Transfers Out*

There are no Transfers Out for this program in FY 14-15.

*Contingency*

There is no Contingency planned in this program for FY 14-15.

*Other*

No Capital purchases are planned in this program for the FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
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**Parole and Probation Support Program**

- Provides overall administrative support to the division including supervisory oversight, resource allocation, contract monitoring, collection of supervision fees, processing reports, and greeting the public and clients.
- Records and intake complete data entry of court orders including amendments, judgments and sanctions.
- Prepares and distributes pre-sentencing investigation reports and meets with clients regarding billings and fees.

MARION COUNTY FY 2014-15 BUDGET  
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**Program Summary**

Sheriff's Office

Program: Parole and Probation Support

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	4,998,778	4,935,591	5,814,784	5,406,338	-7.02%
Charges for Services	1,929	51	0	0	n.a.
Other Fund Transfers	873,275	0	0	0	n.a.
Net Working Capital	678,718	256,938	516,088	1,105,641	114.23%
<b>TOTAL RESOURCES</b>	<b>6,552,700</b>	<b>5,192,580</b>	<b>6,330,872</b>	<b>6,511,979</b>	<b>2.86%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	912,975	891,547	924,376	931,644	0.79%
Fringe Benefits	522,724	530,427	532,807	551,452	3.50%
<b>Total Personnel Services</b>	<b>1,435,699</b>	<b>1,421,974</b>	<b>1,457,183</b>	<b>1,483,096</b>	<b>1.78%</b>
Materials and Services					
Supplies	51,853	52,071	84,862	85,630	0.90%
Materials	9,921	12,294	24,830	36,030	45.11%
Communications	63,197	56,854	65,706	75,191	14.44%
Utilities	19,620	17,798	18,168	18,486	1.75%
Contracted Services	29,394	38,020	61,154	56,879	-6.99%
Repairs and Maintenance	30,489	22,396	36,000	32,000	-11.11%
Rentals	230,350	236,763	250,657	249,876	-0.31%
Insurance	1,500	370	240	120	-50.00%
Miscellaneous	30,362	32,937	55,820	61,884	10.86%
<b>Total Materials and Services</b>	<b>466,687</b>	<b>469,503</b>	<b>597,437</b>	<b>616,096</b>	<b>3.12%</b>
Administrative Charges	885,936	226,941	392,234	523,911	33.57%
Capital Outlay	0	0	6,500	0	-100.00%
Transfers Out	3,507,440	3,273,778	3,629,961	3,607,012	-0.63%
Contingency	0	0	247,557	281,864	13.86%
<b>TOTAL REQUIREMENTS</b>	<b>6,295,762</b>	<b>5,392,196</b>	<b>6,330,872</b>	<b>6,511,979</b>	<b>2.86%</b>
<b>FTE</b>	<b>18.00</b>	<b>18.00</b>	<b>17.00</b>	<b>17.00</b>	<b>0.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Parole and Probation Support</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.00
Department Specialist 2	2.00
Department Specialist 3	5.00
Department Specialist 3 (Bilingual)	4.00
Deputy Sheriff - P & P - Advanced	1.00
Division Commander	1.00
Lieutenant	2.00
Office Manager Sr	1.00
<b>Program Parole and Probation Support FTE Total:</b>	<b>17.00</b>

- The FTE count does not include .5 temp position budgeted for this program.

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**Parole and Probation Support Program Budget Justification**

RESOURCES

Intergovernmental State funding is reduced as a result of redirecting funds to areas of greatest need. Networking Capital increased as a result of vacancy savings and delayed starts in other programs.

REQUIREMENTS

FTE

There are no FTE changes for FY 14-15.

Personnel Services

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for FOPPO (Federation of Parole & Probation Officers) members through collective bargaining agreement.

Materials and Services

There is an overall increase in Materials and Services due to increased costs for communication services including phones and postage. There is an increase in Materials for the purchase of tasers and departmental equipment.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

Transfer Out to support General Fund activities in Institutions and Operations Divisions.

Contingency

Contingency is slightly increased to reflect remaining resources after all program costs.

Other

Not Applicable

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**Parole and Probation Supervision Program**

- Manages parole and probation offenders located within county boundaries; supervises 3,811 offenders, with an additional approximate 1,639 who are on abscond status.
- Provides offender supervision, sanctions, alcohol and drug treatment programs, sex offender programs, cognitive classes, employment coordination, victim restitution, and community service work.
- Uses evidence-based practices and community policing as guiding philosophies to deliver supervision service to the offender population; key evidence-based practices are the use of assessments, change contracts, and utilizing sanctions and services that reduce risk and promote offender change.
- Manages field supervision caseloads which are divided and organized into geographic regions within the county, facilitating community partnerships, familiarity with the community, and effective community policing; there are also specialized caseloads for transitional release offenders, sex offenders, high-risk offenders, mental health offenders and domestic violence cases.

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**Program Summary**

Sheriff's Office

Program: Parole and Probation Supervision

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	434,924	908,778	575,523	300,550	-47.78%
Intergovernmental State	4,240,402	5,363,234	4,799,321	4,689,096	-2.30%
Charges for Services	886,351	812,338	832,301	809,000	-2.80%
Interest	12,111	9,753	0	0	n.a.
Other Revenues	28	0	0	0	n.a.
Other Fund Transfers	(681,546)	193,871	213,690	133,671	-37.45%
Net Working Capital	981,180	660,057	569,024	654,129	14.96%
<b>TOTAL RESOURCES</b>	<b>5,873,450</b>	<b>7,948,032</b>	<b>6,989,859</b>	<b>6,586,446</b>	<b>-5.77%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	2,977,366	2,938,698	3,125,798	3,071,043	-1.75%
Fringe Benefits	1,312,014	1,328,355	1,460,015	1,594,917	9.24%
<b>Total Personnel Services</b>	<b>4,289,379</b>	<b>4,267,053</b>	<b>4,585,813</b>	<b>4,665,960</b>	<b>1.75%</b>
Materials and Services					
Supplies	12,723	7,868	22,280	18,700	-16.07%
Materials	393	6,861	1,750	960	-45.14%
Communications	1,484	226	3,000	1,500	-50.00%
Contracted Services	909,369	1,475,508	1,741,515	1,489,801	-14.45%
Repairs and Maintenance	45	25	0	0	n.a.
Miscellaneous	0	660	5,100	5,100	0.00%
<b>Total Materials and Services</b>	<b>924,013</b>	<b>1,491,149</b>	<b>1,773,645</b>	<b>1,516,061</b>	<b>-14.52%</b>
Administrative Charges	0	663,335	398,597	404,425	1.46%
Transfers Out	0	0	191,883	0	-100.00%
Contingency	0	0	39,921	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>5,213,392</b>	<b>6,421,537</b>	<b>6,989,859</b>	<b>6,586,446</b>	<b>-5.77%</b>
<b>FTE</b>	51.50	45.58	47.00	47.00	0.0%

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**FTE By Position Title By Program**

<b>Program: Parole and Probation Supervision</b>	
<b>Position Title</b>	<b>FTE</b>
Case Aide	6.00
Community Corrections Educator	1.00
Deputy Sheriff - P & P - Advanced	30.50
Deputy Sheriff - P & P - Advanced (Bilingual)	4.00
Program Coordinator 2	0.50
Sergeant	4.00
Victim Assistance Program Coordinator	1.00
<b>Program Parole and Probation Supervsn FTE Total:</b>	<b>47.00</b>

- The FTE count does not include 3.09 temp positions also budgeted for this program.

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**Parole and Probation Supervision Program Budget Justification**

RESOURCES

Intergovernmental Federal decreased as a result of the Second Chance Act Continuation Funding and Criminal Justice Commission Reentry grants ending in FY13-14. Intergovernmental State funding is less overall as a result of biennial funding from SB 416 Prison Diversion Program incentive funds received in FY13-14 and carried over in Net Working Capital. Funds moved to this program for the Jail Local Control Reentry project from the Treatment Program were offset by the above decrease. Charges for Services supervision fees are decreased slightly to reflect current year projections. Other Fund Transfers decreased as a result of the Criminal Justice Assessment revenue decline.

REQUIREMENTS

FTE

There are no FTE changes in this program for FY 14-15.

Personnel Services

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for FOPPO (Federation of Parole & Probation Officers) members through collective bargaining agreement. Salary and Wages actually decreased due to temp dollars in the Second Chance Act Continuation grant ending, and changes as a result of employee departures and new hires at lower steps.

Materials and Services

There is a significant decrease to Contracted Services due to the ending of the Second Chance Act Continuation funding and the Criminal Justice Commission Reentry grant. Social services provided with these resources were reduced accordingly.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There is no Transfer Out planned for this program in FY 14-15.

Contingency

There is a reduction in Contingency in this program to cover Personnel increases.

Other

Not Applicable

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**Parole and Probation Treatment Program**

- Dedicates efforts to focus treatment resources toward highest risk offenders promoting positive change through a cognitive-based curriculum, enhanced motivation, offender accountability, and collaborative case management strategies.
- Manages efforts at stemming drug use, domestic violence, sex offenses, and gang activity.
- Utilizes supplemental State and Federal grant funding to partner with the community and create innovative transitional wrap-around programming such as SOAR (Student Opportunity for Achieving Results), the De Muniz Resource Center, and motivation/cognitive programming.
- Collaborates with private and public entities to focus on reducing victimization of citizens and recidivism among offenders.
- Works continuously on quality improvement standards as established by the state.
- Uses innovative means of partnering with the community and reducing barriers to successful reintegration through the Marion County Reentry Initiative, the Marion County Reentry Council, and continued collaborative efforts with our contracted private not-for-profit service agencies.
- Collaborate continuously with criminal justice partners involved in the Mental Health Court and Drug Court.

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**Program Summary**

Sheriff's Office

Program: Parole and Probation Treatment

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	89,788	38,228	0	0	n.a.
Intergovernmental State	663,148	699,096	781,463	693,626	-11.24%
Charges for Services	1,835	1,360	0	0	n.a.
Other Fund Transfers	(51,122)	0	0	0	n.a.
Net Working Capital	51,122	67,492	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>754,771</b>	<b>806,175</b>	<b>781,463</b>	<b>693,626</b>	<b>-11.24%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	331,884	265,017	263,496	267,117	1.37%
Fringe Benefits	149,291	131,571	137,912	150,293	8.98%
<b>Total Personnel Services</b>	<b>481,175</b>	<b>396,588</b>	<b>401,408</b>	<b>417,410</b>	<b>3.99%</b>
Materials and Services					
Supplies	429	196	5,560	3,060	-44.96%
Contracted Services	205,561	186,529	327,963	227,603	-30.60%
Miscellaneous	115	0	0	0	n.a.
<b>Total Materials and Services</b>	<b>206,104</b>	<b>186,725</b>	<b>333,523</b>	<b>230,663</b>	<b>-30.84%</b>
Administrative Charges	0	68,560	46,532	45,553	-2.10%
<b>TOTAL REQUIREMENTS</b>	<b>687,279</b>	<b>651,872</b>	<b>781,463</b>	<b>693,626</b>	<b>-11.24%</b>
<b>FTE</b>	<b>5.50</b>	<b>4.92</b>	<b>4.50</b>	<b>4.50</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Parole and Probation Treatment</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy Sheriff - P & P - Advanced	1.00
Deputy Sheriff - P & P - Advanced (Bilingual)	1.00
Employment Coordinator	1.00
Employment Integration Specialist	1.00
Program Coordinator 2	0.50
<b>Program Parole and Probation Treatment FTE Total:</b>	<b>4.50</b>

- All FTE listed above

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**Parole and Probation Treatment Program Budget Justification**

RESOURCES

Intergovernmental State decreased as a result of moving Community Corrections grant-in-aid (SB 1145) dollars to the Supervision Program for the Jail Local Control Reentry project.

REQUIREMENTS

FTE

There are no changes to FTE in this program for FY 14-15.

Personnel Services

Personnel Services increased as a result of merit/longevity step increases and employer pick up of PERS for FOPPO (Federation of Parole & Probation Officers) members through collective bargaining agreement.

Materials and Services

There is a significant decrease to Contracted Services as a result of moving the services to the Supervision Program.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

There are no Transfers Out planned for this program in FY 14-15.

Contingency

There is no Contingency planned for FY 14-15.

Other

Not Applicable

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**FUNDS**

The Sheriff's Office budget is comprised of five funds that are shown in the table below.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	32,888,940	33,618,597	35,112,561	36,099,590	62.81%
FND 180 Community Corrections	13,317,890	13,126,340	14,255,260	14,257,817	24.81%
FND 250 Sheriff Grants	3,020,575	4,243,661	4,171,879	3,780,772	6.58%
FND 255 Traffic Safety Team	2,188,060	2,789,114	2,529,773	2,729,592	4.75%
FND 290 Inmate Welfare	543,193	542,888	500,389	602,029	1.05%
<b>TOTAL RESOURCES</b>	<b>51,958,658</b>	<b>54,320,600</b>	<b>56,569,862</b>	<b>57,469,800</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	32,888,940	33,618,597	35,112,561	36,099,590	62.81%
FND 180 Community Corrections	12,331,127	11,637,563	14,255,260	14,257,817	24.81%
FND 250 Sheriff Grants	2,686,588	3,670,420	4,171,879	3,780,772	6.58%
FND 255 Traffic Safety Team	1,475,708	1,681,833	2,529,773	2,729,592	4.75%
FND 290 Inmate Welfare	316,756	262,289	500,389	602,029	1.05%
<b>TOTAL REQUIREMENTS</b>	<b>49,699,119</b>	<b>50,870,702</b>	<b>56,569,862</b>	<b>57,469,800</b>	<b>100.0%</b>

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The MCSO Volunteer program under the Operations Division has 29 active volunteers providing services in Marion County. This group volunteered a total of 2,356 hours last year. Under Oregon Volunteers value formula, this equates to \$45,546 in working dollars. Volunteer duties for 2013 included Disabled Parking Education/Enforcement, Marine Patrol, Community Events, Radar Trailer/Traffic Safety, Jail Administration, Sheriff's Civil Section, and Concealed Handgun Licensing.
- 2013 saw increased activity in regard to our approach to Mental Health issues within our County. Our Crisis Outreach Response Team was able to assist over 371 new clients and make over 1,200 attempted contacts. In December we entered into a partnership with the Marion County Health Department to form a Crisis Response Team which consists of two law enforcement officers and two qualified mental health professionals (QMHP). The intent of these services is to respond to in-progress crisis situations throughout the County to get people connected to services faster thus allowing us to potentially divert them from the criminal justice system and our jail. In 2013 we also hosted our 13th and 14th 40-hour Crisis Intervention Training (CIT) classes. Since the inception of this program in 2006, we have had 356 participants graduate.
- 2013 was a challenging year for our Concealed Handgun Licensing Unit. (CHL) Due to the immense demand for new licenses, our appointment schedules went from two weeks to six months out. We shifted staffing resources within our office and physically redesigned our public access area to become more efficient. We also started processing applicants on Saturdays. Within two months time, we were able to overcome the six month backlog and return our appointment schedules to a manageable level. Marion County currently has more than 11,000 concealed handgun license holders.
- Our efforts toward an evidence based patrol practice took a substantial leap forward this year. Using the Data Driven Approaches of Crime and Traffic Safety (DDACTS) model, the Sheriff's Office is able to better staff our shifts, conduct focused enforcement, share vital information with our community partners and help create a safer community. While we are in the process of analyzing our data, the Traffic Safety Team is in the process of conducting our first DDACTS operation. Using data from e-citation and e-crash we will be conducting focused traffic operations in areas where speed has been a leading cause of motor vehicle collisions. This will allow us to continue to provide education, engineering, and if necessary, enforcement options to solve traffic pattern and collision issues in these designated areas.
- In coordination with Representative Sprenger, Commissioner Janet Carlson and Public Works, the Traffic Safety Team worked to pass a legislative change that would include Head Start programs in the definition of a "school" for the purposes of signage. This collaborative effort led to passage of HB 3394.
- In 2013 our office continued to focus on providing contracted services to the Chemawa Indian School, cities of Jefferson, Aurora, and Sublimity and the Salem-Keizer School district. These on-going partnerships are an excellent way for local communities who want to have enhanced services, receive those services in a cost efficient manner. It allows for us to have a partnership that focuses on community livability issues and problem solving efforts while also providing additional coverage in outlying areas of the county.
- The Institutions Division conducted a complete safety and security audit of the jail and work center during 2013 and are moving forward with implementing changes to improve overall safety for staff and inmates.
- During 2013 our Capacity Management plan for the jail was updated to further streamline our approach to release decisions based on our adopted risk analysis tool.
- During 2013 our Marion County Jail was audited by the Oregon State Sheriff's Association Jail command council as part of a bi-annual 309 point jail inspection process. During this time, our jail was chosen as the first beta test site for a new State-wide approach to a web based jail inspection software system. This system will be utilized by all county jails as part of the inspection process. The Marion County jail was found to be in excellent working order and condition.

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- In October 2013, the De Muniz Resource Center moved to the Marion County Work Center. The move has allowed the resource center to not only continue their current services but it also allowed for expanded access for clients. Additionally, this move allowed the De Muniz Resource Center staff to work more collaboratively with the Institutions and Parole & Probation Divisions by offering parenting, cognitive, and motivation classes on-site as well as assist with the transitional planning process and access to healthcare coverage.
- On July 1, 2013, the Sheriff's Office initiated its ORS 144 Reentry Pilot at the Marion County Work Center. With funding provided through a legislative budget note administered by Department of Corrections (DOC), the Sheriff's Office was able to transition up to 10 DOC Inmates at a time to the Marion County Work Center. The intent of the ORS 144 Reentry Pilot is to provide transitional services to those soon-to-be-releasing Marion County inmates which will facilitate the reformative process and enhance "success" through reducing recidivism. To date, over 25 DOC inmates have received services which includes two drug and alcohol program graduations.
- In March, 2014 the DOC recidivism rate for Marion County clients dropped to 14%, its lowest rate yet. In Oregon, recidivism is defined as a new felony conviction within 3-years of release from prison. Over the last 10-years, Marion County has enjoyed a steady decline in recidivism, which had its highest peak at approximately 37%. Through the implementation of Senate Bill 267 (2003 Legislative Session), incorporation of Evidence-Based Practices, and efforts like Marion County Reentry Initiative (MCRI)-a collaborative effort, involving the Sheriff's Office, Board of Commissioners, community leaders, and non-profit agencies-it is believed our combined effort to reduce recidivism through positive client change is coming to fruition.

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**KEY INDICATORS**

**# 1: Crime Prevention Unit Outreach (Community Resources Unit)**

**Definition and Purpose**

The Community Resources Unit (CRU) was established specifically to coordinate an office-wide approach to intelligence-led policing. Intelligence-led policing is a business model and managerial philosophy where data analysis and crime intelligence are critical to a decision making framework that facilitates a focus on crime reduction, disruption and prevention through both strategic management and public safety strategies that target serious problems and issues within a community (Ratcliffe 2008: 89)

The Community Resources Unit tracks the number of community events (National Night Out, neighborhood watch, job fairs, and community events) and the number of public service announcements as part of our community education outreach.

The Crisis Outreach Response Team (CORT) tracks the number of outreach contacts it has during each fiscal year. CORT is a partnership between Marion County Mental Health, City of Salem Police Department and the Sheriff's Office. CORT responds to requests for post crisis follow up, consultation or assistance requests from mental health probation officers, mental health court or those providing services to individuals with a mental health need who are involved in the criminal justice system, and a field response to incidents where an individual(s) may be experiencing a mental health crisis.

**Significance**

In order to provide the best public safety services to the community, County Goal #3: Public Safety -- Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The Sheriff's Office must know what serious community livability problems exist. One goal and focus of the Community Resources Unit is to increase community awareness through personal and electronic outreach. Through education and collaboration with our community, this unit strives to reduce criminal activity and/or safety concerns within the county as well as encourage and promote community involvement in public safety.

**Data Units Calendar Year**

Community Events

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
176	195	142	150	150

Crisis Outreach Response Team Field Contacts

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
136	378	1,255	830	830

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**Explanation of Trends and Changes**

In regard to Community Events, the Sheriff's Office has put more focus on the type of events versus the number of events in order to leverage the most positive impact for the community. National crime data and intelligence led law enforcement activities have shown to dramatically reduce crime in areas where a cooperative effort is taken up by law enforcement and the community. This has held true for the Sheriff's Office as indicated in the reduced number of calls for service over the past four years of tracking data (See Key Indicator #2 Data Chart). While the actual number of events has decreased the past two years, the emphasis on more focused activities has proven successful.

CORT field contacts have increased due to full time staffing. In October 2012, the Office received a grant that increased the support to CORT which resulted in more field time and an increased number of contacts for 2013. With the addition of two mobile crisis teams, the number of referrals is anticipated to decrease. In addition, A half-time law enforcement position is currently vacant and is likely to remain vacant into FY14-15.

**# 2: Intelligence Led Public Safety Services**

**Definition and Purpose**

Intelligence-led policing is a business model and managerial philosophy. Data analysis and crime intelligence are critical to a decision making framework that facilitates a focus on crime reduction, disruption, and prevention through both strategic management and public safety strategies that target serious problems and issues within a community (Ratcliffe 2008: 89).

The Enforcement Division uses the Data Driven Approach to Crime and Traffic Safety (DDACTS) model to reduce crime, crashes and traffic violations in Marion County. DDACTS integrates location-based crime and traffic crash data to determine the most effective methods for deploying personnel and resources.

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**Significance**

Using an evidence-based practice, the goal of the Enforcement Division is to reduce criminal activity and improve livability within the community. The use of a central data collection point enhances our ability to most effectively deploy personnel and resources. In addition to using the DDACTS model for patrol activities, DDACTS allows the Enforcement Division to work collaboratively with the CORT (Crisis Outreach Response Team) and MCRT (Mobile Crisis Response Team) (Key Indicator #3), the Community Resources Unit (Key Indicator #1) and the Traffic Safety Team (TST) (Key Indicator #4).

The Sheriff's Office received grant funding from the Oregon Department of Transportation (ODOT)--Transportation Safety Division. The grant allowed the Enforcement Division to bring traffic data (e-cite and e-crash) and crime statistics to the centralized program (DDACTS). Since December 2013, the Enforcement Division has been using the data from the centralized program DDACTS to conduct focused enforcement operations.

The Sheriff's Office received another grant from ODOT for funding to purchase a video recording based, laser speed measuring device, as well as funds to address reducing crash and traffic violations using education, engineering and enforcement in those areas of Marion County, identified by the DDACTS program as high crash or traffic violations. The video obtained from the lidar speed measuring device can be used to develop educational Public Service Announcements (PSA's) on Aggressive Driving Behaviors for Marion County and ODOT.

**Data Units Calendar Year**

Top 10 Calls for Service

CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	Data Value 1
1489	1312	1694	1873	Theft
1826	1684	1681	1679	Asst Agency
1101	1064	1239	1240	Susp Activity
1045	1049	1185	1230	Dom Disturbance
1102	1085	1074	989	Citizen Contact
874	837	938	974	Check Welfare
825	547	602	931	Traffic Assist
823	780	784	808	MV Accident
914	851	873	771	Audible Alarm
2015	1784	1781	728	Attempt Locate

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**Explanation of Trends and Changes**

The Enforcement Division responded to approximately 23,698 calls for service during 2013 calendar year. On average, patrol deputies responded to 65 calls per day. There was a relatively small increase in the total number for calls for service from 2012 (22,000). There were 4 Officer Involved Shootings during the calendar year 2013. While the number of calls is significant, the types of calls can have just as great an impact on the resources.

According to the Portland State University Population Research Center there are 87,000 residents living in the unincorporated portion of Marion County. According to the US Census, 37,000 people reside within the Central Districts including Four Corners and Hayesville. While this population base accounts for 43% of the population base, approximately 55% of our calls for service occur in this area of 6 square miles. While we do not specifically approximate the number of calls for service in specific categories for 2014, and 2015, we use monthly statistics provided by the centralized data system to respond to and predict areas of concern.

The significant change in the category "Attempt to Locate" is the result of Officers more clearly defining the nature of the attempt to locate. As a result of this, other categories may have increased. An example of this would be an attempt to locate a reckless driver would more consistently be coded as "driving complaint" which is not in the Top Ten for the current reporting year.

**# 3: Mental Illness and Incarceration**

**Definition and Purpose**

The mitigation of mentally ill persons entering the correctional facility is directly related to Marion County's public safety strategic plan. Many mentally ill persons are arrested and either initially booked and/or lodged at the jail facility. Most of these individuals are arrested for low level crimes which were committed due to their self medication (i.e., drug use) or the lack of medication at all. The individuals should be directed to medical or mental health facilities that are more accustomed and capable of dealing with these individuals and their issues.

**Significance**

This key indicator ties to one of the county's strategic goals, County Goal #3: Public Safety -- Pursue a safe and secure community by protecting the people, property, and economy of Marion County. This includes a myriad of issues. One significant issue that crosses all boundaries of the public safety system is mental illness. The Sheriff's Office has participated in three jail studies (2005, 2007 and 2011) and is in the process of implementing another study in FY14-15. Our goal with this study is to determine whether our incarcerated population of inmates with a mental health condition has stabilized or continues to trend up or down based on the resources and procedures we have put in place since 2011.

In terms of significance these individuals and their mental health conditions present a significant financial impact on the budget both in personnel resources and materials and services. On average, the office spends \$300,000 annually on drugs (to include psychotropic medication) for inmates. While the cost of psychotropic drugs is trending downward, we are seeing an upward trend in prescription drugs for other medical needs.

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**Data Units Fiscal Year**

Number of Inmates Receiving Psychotropic Medication

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
1,353	1,117	1,350	1,123	1,100

Dollar Amount Spent on Psychotropic Medications

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
\$186,336	\$178,602	\$193,409	\$132,508	\$130,000

**Explanation of Trends and Changes**

With Intelligence-led policing and public safety outreach the Sheriff's Office is continuing to focus on developing and enhancing the necessary resources in the community for this population. In FY 13-14, the jail staff met with medical prescribers and the contract pharmacy to focus on consistent prescribing practices in alignment with the pharmacy formulary. This resulted in a significant decrease to the cost of psychotropic medications. The combination of reduced costs and the external jail diversion tactics (i.e., COURT, Mobile Crisis, CIT and County-Wide Memorandum of Understanding) have helped to reduce the cost of medication and the number of clients receiving medications from the jail. If these trends continue to hold true, we anticipate we will see additional reductions in FY14-15.

**# 4: Traffic Safety Team Education and Enforcement**

**Definition and Purpose**

Marion County's Traffic Safety Team was designed with three objectives in mind, education, engineering (analysis) and enforcement. Through community outreach via public safety announcements, safety fairs, neighborhood watch, National Night Out, and presentations in local schools, the Traffic Safety Team has continued to deliver a message of responsible, safe driving for all members of the community and the visitors who pass through Marion County. Enforcement action is predicated on drivers whose actions place other lawful drivers, passengers, and/or pedestrians in jeopardy on Marion County streets and highways. Through these efforts, the team's mission is to reduce serious injury and/or fatal crashes that occur on our streets and highways.

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**Significance**

This key indicator ties to County Goal #3: Public Safety -- Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The reduction of traffic crashes and fatalities are of utmost importance to the Sheriff's Office and the community. The calculation of life and lost value of a person to this community and the state cannot be understated. Traffic crashes, serious injuries and fatalities cross economic and personal boundaries, influence both personal and property insurance factors, and result in potential educational or business related losses to the community. Each serious injury or fatal crash results in severe emotional damage (which cannot be measured) to the community. The Traffic Safety Team has partnered with Marion County Public Works in an effort to engineer safe roadways for all who live and visit Marion County. Once these dangerous areas are identified actions are taken. Actions include installation of new, more visible warning signs as well as implementing speed reductions on specific sections of roadway. The Traffic Safety Team continues to meet monthly with Marion County Public Works in a collaborative effort to address roadway safety concerns.

**Data Units Calendar Year**

Fatal Traffic Crashes

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
11	4	7	1*	0*

Community Education Events

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Estimate	CY 2015 Estimate
27	34	25	30	30

**Explanation of Trends and Changes**

While the 7 fatal crashes in 2013 represent an increase from the 4 fatal crashes in 2012, the number of total fatal crashes represents a decrease in the six-year average of 10 per year. It the goal of the Sheriff's Office and the Oregon Department of Transportation (ODOT) to ultimately have 0 fatalities. ODOT's mission is a three percent reduction annually. The continued reduction in crashes is a testament to the ongoing collaborative efforts by members of Marion County Public Works, ODOT Traffic Safety Division, the Sheriff's Community Resources Unit, and the Board of Commissioners. Specifically, the work group presented a proposed legislative change to the definition of "school" as used in the Oregon Vehicle Code. During the 77th Oregon Legislative Assembly, Representative Sprengers and Gelser, and Senators Girod and Knopp sponsored House Bill 3394. The bill amended the definition of school zone to include publicly funded early childhood educational programs.

\*Year to date 2014, there has been one reported fatal crash and none are projected for 2015.

The number of community events is less for 2013 due to reduced staffing levels in both Patrol and Traffic Safety Team. With the anticipated return to full staffing in 2014, more focused efforts can be resumed in community education events.

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**# 5: Recidivism**

**Definition and Purpose**

As a measure of public safety, recidivism is defined as a new felony conviction within three years of beginning supervision (probation or post-prison supervision).

**Significance**

This indicator supports County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The Parole and Probation Division of the Sheriff's Office assesses the risk of recidivism (which also determines the level of supervision) and targets programs, services, and interventions to reduce key criminogenic risk factors. The best available research (driven by evidence-based practices) indicates that by lowering criminogenic risk factors, recidivism rates should also decrease.

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**Data Units Fiscal Year**

Recidivism Rates for Department of Corrections (Marion = M, Clackamas = C, Jackson = J, Lane = L)

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
25.0% M	21.4% M	21.2% M	14% M	No estimates available.
21.0% C	21.4% C	21.6% C	20% C	
31.4% J	21.5% J	23.5% J	22% J	
35.3% L	27.6% L	29% L	25% L	

Recidivism Rates for Local Control (Marion = M, Clackamas = C, Jackson = J, Lane = L)

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
35.8% M	22.9% M	25.2% M	32% M	No estimates available.
25.4% C	27.3% C	26.9% C	32% C	
44.3% J	34.5% J	34.9% J	42% J	
37.7% L	44.4% L	44.5% L	42% L	

Recidivism Rates for Department of Corrections/Local Control Combined (Marion = M, Clackamas = C, Jackson = J, Lane = L)

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
29.7% M	22.0% M	21% M	21% M	No estimates available.
22.8% C	24.2% C	23% C	26% C	
37.4% J	26.9% J	25% J	32% J	
36.3% L	33.8% L	34% L	34% L	

Recidivism Rates for Probation (Marion = M, Clackamas = C, Jackson = J, Lane = L)

<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
19.1% M	19.9% M	19.2% M	22% M	Unknown*
17.5% C	16.0% C	17.2% C	24% C	
21.3% J	20.7% J	22.8% J	29% J	
26.5% L	27.2% L	29% L	22% L	

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**Explanation of Trends and Changes**

\*Demographic data and outcome measures are tracked through a web-based repository created by the Oregon State Department of Corrections called Corrections Management Information System (CMIS). This database helps track information related to offenders for both state institutions and community corrections.

As part of a focused effort on evidence-based principles the data tracked by the state is related to Employment, Positive Case closures, Restitution, Treatment, and Recidivism. The database provides outcome data for recidivism rates at 12, 24, and 36 month intervals. In FY 12-13 the recidivism rates were reflected at 21.7% for Department of Corrections/Local Control combined and 20.2% for probation. There is a specific decrease in recidivism rates for the Department of Corrections in Marion County for FY13-14. This is a result of changes in our supervision practices and treatment modalities.

The Parole and Probation Division continues to utilize supervision and treatment methods consistent with Evidence Based Practices, specifically the use of EPICS (Effective Practices in Community Supervision), the Marion County Reentry Initiative, Marion County Reentry Council and continued collaborative efforts with our contracted private not-for-profit service agencies. The continued support of these resources is proving to have a positive impact in reducing recidivism in Marion County.

**# 6: Code Enforcement Response**

**Definition and Purpose**

The Code Enforcement Unit responds to complaints of possible violation of various ordinances throughout areas of the County. In addition to a reactive response, the Code Enforcement team is proactively enforcing codes within the urban growth boundary as well as unincorporated areas of the County. This is a dedicated movement working in conjunction with several county departments and residents to decrease crime and improve livability. The Code Enforcement unit tracks contacts and responses. This allows the Sheriff's Office to analyze data and inform the community on the compliance of ordinances related to community livability issues.

**Significance**

Educating our community members and encouraging compliance with various ordinance and code requirements is one of the more visible services code enforcement performs. Code Enforcement has been successful at cleaning up a number of properties where unsafe and unsightly activity was degrading a neighborhood and generating complaints. The number of cases processed is a good indicator of code enforcement's workload; the number of cases closed gives us feedback on the effectiveness of our efforts on the public's behalf. This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continued growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

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**Data Units Calendar Year**

Number of cases processed.

<b>CY 2011 Actual</b>	<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>	<b>CY 2014 Estimate</b>	<b>CY 2015 Estimate</b>
526	462	927	2,000	2100

Number of cases closed.

<b>CY 2011 Actual</b>	<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>	<b>CY 2014 Estimate</b>	<b>CY 2015 Estimate</b>
513	562	598	1,250	1,300

**Explanation of Trends and Changes**

The overall trend remained consistent for both new cases and closed cases in the first four years of data collection. The Sheriff's Office has made some changes in the approach to Code Enforcement. The team has focused on proactively addressing livability issues in the community before they become significant complaints. The new approach has resulted in an increased number of cases. This positive change is expected to continue over the next two years.

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**Resources by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Intergovernmental Federal</b>						
331013 State Criminal Alien Asst Pgm	182,744	118,802	75,000	75,000	75,000	75,000
331223 Oregon Dept of Justice	17,223	24,864	5,000	15,000	15,000	15,000
331990 Other Federal Revenues	35,763	21,200	0	0	0	0
<b>Intergovernmental Federal Total</b>	<b>235,730</b>	<b>164,866</b>	<b>80,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>
<b>Charges for Services</b>						
341150 Sheriff Service Fees	175,617	230,387	135,000	200,000	200,000	200,000
341170 Witness Fees	645	730	0	0	0	0
341180 Crime Report Fees	12,020	13,030	12,000	12,000	12,000	12,000
341280 Detention Fees	4,260	7,826	0	0	0	0
341430 Copy Machine Fees	0	2	0	0	0	0
341840 Work Crew Fees	355,275	319,138	240,000	220,000	220,000	220,000
341999 Other Fees	23,370	31,727	20,000	20,000	20,000	20,000
344300 Restitution	7,492	7,030	0	0	0	0
344701 Felony DUII Reimbursemt SB395	113,657	157,008	100,000	100,000	100,000	100,000
344999 Other Reimbursements	577	985	0	0	0	0
345300 Surplus Property Sales	0	306	0	0	0	0
347202 Code Enforcement Services	0	219,864	132,832	135,121	135,121	135,121
<b>Charges for Services Total</b>	<b>692,913</b>	<b>988,031</b>	<b>639,832</b>	<b>687,121</b>	<b>687,121</b>	<b>687,121</b>
<b>Fines and Forfeitures</b>						
351200 Traffic Fines	227,950	290,633	210,000	210,000	210,000	210,000
352200 Miscellaneous Forfeitures	0	860	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>227,950</b>	<b>291,493</b>	<b>210,000</b>	<b>210,000</b>	<b>210,000</b>	<b>210,000</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	1,306	0	0	0	0	0
371100 Recoveries from Collections	0	30	0	0	0	0
<b>Other Revenues Total</b>	<b>1,306</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	28,070,489	28,706,527	30,362,027	31,363,601	31,371,786	31,371,786
<b>General Fund Transfers Total</b>	<b>28,070,489</b>	<b>28,706,527</b>	<b>30,362,027</b>	<b>31,363,601</b>	<b>31,371,786</b>	<b>31,371,786</b>

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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Other Fund Transfers</b>						
381180 Transfer from Comm Corrections	3,507,440	3,273,778	3,607,012	3,607,012	3,607,012	3,607,012
381185 Transfer from Criminal Justice	153,111	193,871	213,690	133,671	133,671	133,671
<b>Other Fund Transfers Total</b>	<b>3,660,551</b>	<b>3,467,649</b>	<b>3,820,702</b>	<b>3,740,683</b>	<b>3,740,683</b>	<b>3,740,683</b>
<b>General Fund Total</b>	<b>32,888,940</b>	<b>33,618,597</b>	<b>35,112,561</b>	<b>36,091,405</b>	<b>36,099,590</b>	<b>36,099,590</b>
<b>180 - Community Corrections</b>						
<b>Intergovernmental State</b>						
332070 Community Corrections SB 1145	9,921,991	9,921,990	10,924,545	10,924,545	10,924,545	10,924,545
332071 Community Corrections Subsidy	32,443	52,420	35,581	35,581	35,581	35,581
332072 OR CJC Justice Reinvestment	0	0	306,864	0	0	0
332990 Other State Revenues	609,576	1,147,793	857,167	595,250	595,250	595,250
<b>Intergovernmental State Total</b>	<b>10,564,010</b>	<b>11,122,204</b>	<b>12,124,157</b>	<b>11,555,376</b>	<b>11,555,376</b>	<b>11,555,376</b>
<b>Charges for Services</b>						
341170 Witness Fees	35	41	0	0	0	0
341220 Supervision Fees	860,324	798,526	820,000	800,000	800,000	800,000
341230 Client Fees	6,091	3,051	3,000	3,000	3,000	3,000
341380 Workshop Fees	1,835	1,360	0	0	0	0
341430 Copy Machine Fees	0	26	0	0	0	0
341999 Other Fees	21,735	10,721	9,301	6,000	6,000	6,000
344999 Other Reimbursements	94	25	0	0	0	0
<b>Charges for Services Total</b>	<b>890,115</b>	<b>813,749</b>	<b>832,301</b>	<b>809,000</b>	<b>809,000</b>	<b>809,000</b>
<b>Interest</b>						
361000 Investment Earnings	12,111	9,753	0	0	0	0
<b>Interest Total</b>	<b>12,111</b>	<b>9,753</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	5	0	0	0	0	0
372000 Over and Short	23	0	0	0	0	0

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<b>180 - Community Corrections</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Other Revenues Total	28	0	0	0	0	0
<b>Other Fund Transfers</b>						
381185 Transfer from Criminal Justice	153,111	193,871	213,690	133,671	133,671	133,671
Other Fund Transfers Total	153,111	193,871	213,690	133,671	133,671	133,671
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	1,698,516	986,763	1,085,112	1,759,770	1,759,770	1,759,770
Net Working Capital Total	1,698,516	986,763	1,085,112	1,759,770	1,759,770	1,759,770
<b>Community Corrections Total</b>	<b>13,317,890</b>	<b>13,126,340</b>	<b>14,255,260</b>	<b>14,257,817</b>	<b>14,257,817</b>	<b>14,257,817</b>
<b>250 - Sheriff Grants</b>						
<b>Licenses and Permits</b>						
325010 Alarm Permits	19,145	25,072	16,710	12,832	12,832	12,832
Licenses and Permits Total	19,145	25,072	16,710	12,832	12,832	12,832
<b>Intergovernmental Federal</b>						
331024 US Dept of Justice DEA	12,655	9,278	17,202	17,202	17,202	17,202
331223 Oregon Dept of Justice	0	3,052	10,000	0	0	0
331301 BIA Chemawa School Contract	468,782	478,756	474,280	499,444	499,444	499,444
331990 Other Federal Revenues	717,366	1,146,688	864,793	533,951	533,951	533,951
Intergovernmental Federal Total	1,198,803	1,637,774	1,366,275	1,050,597	1,050,597	1,050,597
<b>Intergovernmental State</b>						
332031 Oregon Department of Justice	9,318	0	0	0	0	0
332036 Oregon Criminal Justice Comm	5,505	0	0	0	0	0
332040 Marine Board	123,520	135,561	143,015	149,331	149,331	149,331
332072 OR CJC Justice Reinvestment	0	0	193,136	253,047	253,047	253,047
332073 Oregon DOC Jail Reinvestment	0	0	253,047	0	0	0
332990 Other State Revenues	70,686	687,600	25,000	25,334	25,334	25,334
Intergovernmental State Total	209,029	823,161	614,198	427,712	427,712	427,712

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<b>250 - Sheriff Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Charges for Services</b>						
341160 Gun Permit Fees	169,545	231,630	133,250	140,000	140,000	140,000
341200 Towing Fees	59,758	46,320	42,000	39,600	39,600	39,600
341210 False Alarm Fees	7,200	10,737	4,002	4,002	4,002	4,002
341999 Other Fees	10	0	0	0	0	0
344999 Other Reimbursements	1,219	3,876	1,834	0	0	0
347201 SO Enforcement Services	543,650	671,136	791,143	918,332	918,332	918,332
347999 Svcs to Other Agencies Closed	(4,574)	0	0	0	0	0
<b>Charges for Services Total</b>	<b>776,808</b>	<b>963,699</b>	<b>972,229</b>	<b>1,101,934</b>	<b>1,101,934</b>	<b>1,101,934</b>
<b>Fines and Forfeitures</b>						
352300 Civil Forfeitures	23,676	991	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>23,676</b>	<b>991</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	148	107	0	0	0	0
<b>Interest Total</b>	<b>148</b>	<b>107</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
372000 Over and Short	1	4	0	0	0	0
373100 Special Program Donations	23,708	28,729	12,012	1,900	1,900	1,900
<b>Other Revenues Total</b>	<b>23,709</b>	<b>28,733</b>	<b>12,012</b>	<b>1,900</b>	<b>1,900</b>	<b>1,900</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	133,247	87,931	80,694	104,857	104,857	104,857
<b>General Fund Transfers Total</b>	<b>133,247</b>	<b>87,931</b>	<b>80,694</b>	<b>104,857</b>	<b>104,857</b>	<b>104,857</b>
<b>Other Fund Transfers</b>						
381115 Transfer from Non Dept Grants	356,201	342,207	378,510	143,730	143,730	143,730
381180 Transfer from Comm Corrections	0	0	191,883	0	0	0
<b>Other Fund Transfers Total</b>	<b>356,201</b>	<b>342,207</b>	<b>570,393</b>	<b>143,730</b>	<b>143,730</b>	<b>143,730</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	279,809	333,986	539,368	937,210	937,210	937,210
<b>Net Working Capital Total</b>	<b>279,809</b>	<b>333,986</b>	<b>539,368</b>	<b>937,210</b>	<b>937,210</b>	<b>937,210</b>

MARION COUNTY FY 2014-15 BUDGET  
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<b>250 - Sheriff Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Sheriff Grants Total	3,020,575	4,243,661	4,171,879	3,780,772	3,780,772	3,780,772
<b>255 - Traffic Safety Team</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Intergovernmental Federal</b>						
331225 Oregon State Sheriffs Assn	31,819	25,746	34,650	28,000	28,000	28,000
331990 Other Federal Revenues	0	11,421	0	0	0	0
<b>Intergovernmental Federal Total</b>	<b>31,819</b>	<b>37,167</b>	<b>34,650</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	20,739	56,609	315,282	30,413	30,413	30,413
<b>Intergovernmental State Total</b>	<b>20,739</b>	<b>56,609</b>	<b>315,282</b>	<b>30,413</b>	<b>30,413</b>	<b>30,413</b>
<b>Charges for Services</b>						
341170 Witness Fees	126	49	0	0	0	0
<b>Charges for Services Total</b>	<b>126</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fines and Forfeitures</b>						
351200 Traffic Fines	1,708,881	1,978,781	1,285,095	1,622,827	1,622,827	1,622,827
<b>Fines and Forfeitures Total</b>	<b>1,708,881</b>	<b>1,978,781</b>	<b>1,285,095</b>	<b>1,622,827</b>	<b>1,622,827</b>	<b>1,622,827</b>
<b>Interest</b>						
361000 Investment Earnings	3,010	4,156	1,112	4,608	4,608	4,608
<b>Interest Total</b>	<b>3,010</b>	<b>4,156</b>	<b>1,112</b>	<b>4,608</b>	<b>4,608</b>	<b>4,608</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	423,484	712,352	893,634	1,043,744	1,043,744	1,043,744
<b>Net Working Capital Total</b>	<b>423,484</b>	<b>712,352</b>	<b>893,634</b>	<b>1,043,744</b>	<b>1,043,744</b>	<b>1,043,744</b>
<b>Traffic Safety Team Total</b>	<b>2,188,060</b>	<b>2,789,114</b>	<b>2,529,773</b>	<b>2,729,592</b>	<b>2,729,592</b>	<b>2,729,592</b>

MARION COUNTY FY 2014-15 BUDGET  
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<b>290 - Inmate Welfare</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Charges for Services</b>						
341440 Vending Machine Fees	83,286	118,133	90,000	88,000	88,000	88,000
341450 Pay Telephone Fees	216,797	196,137	190,000	169,000	169,000	169,000
341999 Other Fees	841	814	540	450	450	450
344999 Other Reimbursements	66,400	0	0	0	0	0
<b>Charges for Services Total</b>	<b>367,323</b>	<b>315,085</b>	<b>280,540</b>	<b>257,450</b>	<b>257,450</b>	<b>257,450</b>
<b>Interest</b>						
361000 Investment Earnings	812	1,003	0	0	0	0
<b>Interest Total</b>	<b>812</b>	<b>1,003</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	363	0	0	0	0
<b>Other Revenues Total</b>	<b>0</b>	<b>363</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	175,058	226,437	219,849	344,579	344,579	344,579
<b>Net Working Capital Total</b>	<b>175,058</b>	<b>226,437</b>	<b>219,849</b>	<b>344,579</b>	<b>344,579</b>	<b>344,579</b>
<b>Inmate Welfare Total</b>	<b>543,193</b>	<b>542,888</b>	<b>500,389</b>	<b>602,029</b>	<b>602,029</b>	<b>602,029</b>
<b>Sheriff's Office Grand Total</b>	<b>51,958,658</b>	<b>54,320,600</b>	<b>56,569,862</b>	<b>57,461,615</b>	<b>57,469,800</b>	<b>57,469,800</b>

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(111,749)	0	5,165	5,165
511110 Regular Wages	12,088,833	11,807,383	14,973,992	14,799,402	14,799,402	14,799,402
511120 Temporary Wages	84,200	160,645	174,256	210,918	210,918	210,918
511130 Vacation Pay	832,356	853,548	0	0	0	0
511140 Sick Pay	448,753	550,922	0	0	0	0
511150 Holiday Pay	668,307	687,349	0	0	0	0
511160 Comp Time Pay	124,335	128,386	0	0	0	0
511180 Differential Pay	0	682	0	0	0	0
511190 Longevity Pay	45,887	0	0	0	0	0
511210 Compensation Credits	574,816	564,141	584,220	576,046	576,046	576,046
511220 Pager Pay	7,860	7,632	10,066	10,066	10,066	10,066
511240 Leave Payoff	69,811	66,309	0	0	0	0
511250 Training Pay	1,155	3,979	41,881	41,881	41,881	41,881
511270 Leadworker Pay	726	890	0	0	0	0
511290 Health Insurance Waiver Pay	0	0	0	1,620	1,620	1,620
511410 Straight Pay	38,449	36,174	36,732	30,438	30,438	30,438
511420 Premium Pay	1,125,897	1,179,980	1,100,960	1,099,254	1,099,254	1,099,254
511430 Court Time	92,828	73,945	80,807	80,807	80,807	80,807
511450 Premium Pay Temps	880	867	0	0	0	0
511470 Extra Duty Contract Pay	1,498	3,283	0	0	0	0
511930 Clothing Allowance	7,280	7,250	10,188	10,188	10,188	10,188
<b>Salaries and Wages Total</b>	16,213,871	16,133,364	16,901,353	16,860,620	16,865,785	16,865,785
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	(21,498)	0	3,020	3,020
512110 PERS	1,775,100	1,771,914	1,638,286	2,321,937	2,321,937	2,321,937
512120 401K	77,909	80,067	82,482	82,805	82,805	82,805
512130 PERS Debt Service	714,113	648,612	723,459	807,297	807,297	807,297
512140 PERS Rate Subsidy	(495,893)	0	0	0	0	0
512200 FICA	1,224,673	1,222,977	1,199,333	1,187,999	1,187,999	1,187,999
512310 Medical Insurance	3,199,887	3,113,592	3,413,063	3,749,998	3,749,998	3,749,998
512320 Dental Insurance	332,632	325,675	321,280	370,771	370,771	370,771
512330 Group Term Life Insurance	48,296	24,057	19,186	20,712	20,712	20,712
512340 Long Term Disability Insurance	78,168	82,648	76,225	84,914	84,914	84,914
512400 Unemployment Insurance	65,013	64,829	73,124	76,884	76,884	76,884
512520 Workers Comp Insurance	6,253	6,473	7,342	7,453	7,453	7,453
512600 Wellness Program	8,996	8,747	9,422	9,443	9,443	9,443

MARION COUNTY FY 2014-15 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
512610 Employee Assistance Program	6,215	6,043	6,512	6,526	6,526	6,526
512700 County HSA Contributions	5,784	7,284	0	0	0	0
<b>Fringe Benefits Total</b>	<b>7,047,146</b>	<b>7,362,917</b>	<b>7,548,216</b>	<b>8,726,739</b>	<b>8,729,759</b>	<b>8,729,759</b>
<b>Personnel Services Total</b>	<b>23,261,017</b>	<b>23,496,282</b>	<b>24,449,569</b>	<b>25,587,359</b>	<b>25,595,544</b>	<b>25,595,544</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	34,772	33,949	40,270	34,030	34,030	34,030
521030 Field Supplies	61,092	78,862	90,639	85,355	85,355	85,355
521040 Institutional Supplies	146,107	145,313	170,436	186,594	186,594	186,594
521050 Janitorial Supplies	39,926	44,431	43,265	51,185	51,185	51,185
521060 Electrical Supplies	90	287	0	0	0	0
521070 Departmental Supplies	37,328	34,301	47,345	40,809	40,809	40,809
521080 Food Supplies	2,628	3,635	8,592	6,828	6,828	6,828
521090 Uniforms and Clothing	53,659	92,401	94,543	100,782	100,782	100,782
521100 Medical Supplies	37,425	38,936	40,000	30,000	30,000	30,000
521110 First Aid Supplies	1,213	7	1,000	7,942	7,942	7,942
521120 Drugs	315,949	340,278	262,414	262,414	262,414	262,414
521170 Educational Supplies	4,312	3,090	2,250	100	100	100
521190 Publications	2,274	699	968	800	800	800
521210 Gasoline	353,050	329,042	389,156	400,450	400,450	400,450
521220 Diesel	15,727	14,854	19,198	17,150	17,150	17,150
521230 Propane	89	72	0	0	0	0
521240 Automotive Supplies	94	0	0	0	0	0
521300 Safety Clothing	897	2,032	7,046	4,950	4,950	4,950
521310 Safety Equipment	407	0	0	0	0	0
<b>Supplies Total</b>	<b>1,107,039</b>	<b>1,162,189</b>	<b>1,217,122</b>	<b>1,229,389</b>	<b>1,229,389</b>	<b>1,229,389</b>
<b>Materials</b>						
522060 Sign Materials	787	397	400	752	752	752
522150 Small Office Equipment	17,824	5,213	9,105	13,029	13,029	13,029
522160 Small Departmental Equipment	25,596	11,280	37,791	42,846	42,846	42,846
522170 Computers Non Capital	24,166	8,235	13,370	12,912	12,912	12,912
522180 Software	4,172	1,369	2,000	5,350	5,350	5,350
<b>Materials Total</b>	<b>72,544</b>	<b>26,494</b>	<b>62,666</b>	<b>74,889</b>	<b>74,889</b>	<b>74,889</b>
<b>Communications</b>						
523010 Telephone Equipment	2,816	5,599	6,720	1,500	1,500	1,500
523020 Phone and Communication Svcs	39,715	45,865	44,804	48,188	48,188	48,188
523040 Data Connections	39,645	41,820	43,977	45,315	45,315	45,315
523050 Postage	12,344	12,293	14,474	17,384	17,384	17,384

MARION COUNTY FY 2014-15 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
523060 Cellular Phones	52,622	58,024	54,865	56,727	56,727	56,727
523090 Long Distance Charges	0	0	0	1,750	1,750	1,750
523100 Radios and Accessories	7,008	10,542	14,726	15,255	15,255	15,255
<b>Communications Total</b>	<b>154,150</b>	<b>174,143</b>	<b>179,566</b>	<b>186,119</b>	<b>186,119</b>	<b>186,119</b>
<b>Utilities</b>						
524010 Electricity	335,340	328,192	345,237	332,683	332,683	332,683
524040 Natural Gas	114,592	104,188	112,501	100,879	100,879	100,879
524050 Water	75,962	80,592	82,641	77,632	77,632	77,632
524070 Sewer	143,369	143,336	147,591	145,760	145,760	145,760
524090 Garbage Disposal and Recycling	25,664	19,541	23,834	19,925	19,925	19,925
<b>Utilities Total</b>	<b>694,928</b>	<b>675,850</b>	<b>711,804</b>	<b>676,879</b>	<b>676,879</b>	<b>676,879</b>
<b>Contracted Services</b>						
525210 Medical Services	142,482	174,199	139,454	145,291	145,291	145,291
525211 Psychiatric Services	8,450	14,625	26,650	26,650	26,650	26,650
525215 Dental Services	34,647	45,330	49,500	49,500	49,500	49,500
525220 Hospital Services	292,494	428,164	436,967	318,467	318,467	318,467
525225 Ambulance Services	31,489	76,874	39,332	39,332	39,332	39,332
525235 Laboratory Services	18,851	8,449	15,400	15,400	15,400	15,400
525240 XRay Services	14,375	10,560	10,000	10,000	10,000	10,000
525310 Laundry Services	28,436	24,676	29,700	29,700	29,700	29,700
525320 Food Services	943,490	986,156	1,005,103	1,005,103	1,005,103	1,005,103
525330 Transportation Services	60	145	600	350	350	350
525350 Janitorial Services	2,956	3,180	3,700	3,700	3,700	3,700
525400 Public Safety Program Services	0	6,673	8,304	8,429	8,429	8,429
525410 Dispatch Services	773,991	752,693	842,217	842,217	842,217	842,217
525420 Regional Area Info Network	13,128	13,437	13,596	13,596	13,596	13,596
525450 Subscription Services	3,721	2,388	3,996	3,996	3,996	3,996
525510 Legal Services	3,568	2,638	2,400	2,400	2,400	2,400
525555 Security Services	0	717	684	684	684	684
525710 Printing Services	18,714	20,333	24,996	19,746	19,746	19,746
525715 Advertising	887	1,282	0	400	400	400
525735 Mail Services	890	3,180	1,000	1,955	1,955	1,955
525740 Document Disposal Services	6,041	5,379	5,496	5,656	5,656	5,656
525770 Interpreters and Translators	463	863	1,200	1,000	1,000	1,000
525870 Hazardous Waste Disposal	4,635	5,474	4,800	4,800	4,800	4,800
525999 Other Contracted Services	44,796	2,578	1,300	1,600	1,600	1,600
<b>Contracted Services Total</b>	<b>2,388,564</b>	<b>2,589,992</b>	<b>2,666,395</b>	<b>2,549,972</b>	<b>2,549,972</b>	<b>2,549,972</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	102,536	104,630	109,422	110,987	110,987	110,987

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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
526011 Dept Equipment Maintenance	5,534	5,312	9,800	9,585	9,585	9,585
526012 Vehicle Maintenance	28,079	20,555	32,500	34,187	34,187	34,187
526014 Radio Maintenance	9,039	3,208	5,400	2,400	2,400	2,400
526020 Computer Hardware Maintenance	3,931	628	2,500	3,500	3,500	3,500
526021 Computer Software Maintenance	2,585	2,675	6,985	4,940	4,940	4,940
526022 Telephone Maintenance	0	79	800	800	800	800
526030 Building Maintenance	27,573	38,310	24,200	23,529	23,529	23,529
526040 Remodels and Site Improvements	6,221	0	3,000	12,837	12,837	12,837
<b>Repairs and Maintenance Total</b>	<b>185,499</b>	<b>175,398</b>	<b>194,607</b>	<b>202,765</b>	<b>202,765</b>	<b>202,765</b>
<b>Rentals</b>						
527100 Vehicle Rental	(2,990)	2,992	1,500	1,831	1,831	1,831
527110 Fleet Leases	724,915	814,394	841,723	830,376	830,376	830,376
527120 Motor Pool Mileage	1,475	1,092	1,700	1,400	1,400	1,400
527130 Parking	524	714	150	202	202	202
527140 County Parking	9,240	10,230	11,220	12,540	12,540	12,540
527210 Building Rental Private	16,496	20,635	17,412	18,836	18,836	18,836
527300 Equipment Rental	6,966	5,153	7,500	7,500	7,500	7,500
<b>Rentals Total</b>	<b>756,625</b>	<b>855,210</b>	<b>881,205</b>	<b>872,685</b>	<b>872,685</b>	<b>872,685</b>
<b>Insurance</b>						
528180 Disability Insurance Premiums	5,679	912	5,800	5,800	5,800	5,800
528220 Notary Bonds	320	280	600	377	377	377
528410 Liability Claims	16,257	11,228	0	0	0	0
<b>Insurance Total</b>	<b>22,256</b>	<b>12,421</b>	<b>6,400</b>	<b>6,177</b>	<b>6,177</b>	<b>6,177</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	816	155	100	0	0	0
529120 Commercial Travel	5,380	3,703	10,626	9,064	9,064	9,064
529130 Meals	12,813	12,679	14,442	16,708	16,708	16,708
529140 Lodging	16,172	19,014	20,171	20,636	20,636	20,636
529210 Meetings	1,798	641	1,200	1,600	1,600	1,600
529220 Conferences	3,185	3,065	0	0	0	0
529230 Training	46,703	28,596	51,830	49,828	49,828	49,828
529300 Dues and Memberships	3,510	4,920	3,890	3,845	3,845	3,845
529610 Homicide Investigations	6,919	3,378	9,000	9,000	9,000	9,000
529620 Narcotics Investigations	6,007	6,000	4,000	6,000	6,000	6,000
529630 Search and Rescue	2,009	0	0	0	0	0
529650 Pre Employment Costs	14,483	25,951	23,500	23,500	23,500	23,500
529690 Other Investigations	5,285	3,775	3,700	3,700	3,700	3,700
529740 Fairs and Shows	903	949	3,000	3,000	3,000	3,000

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<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
529820 Vehicle Registration	258	0	250	250	250	250
529830 Dog Licenses	162	162	194	194	194	194
529840 Professional Licenses	550	550	450	450	450	450
529850 Device Licenses	0	0	1,752	1,704	1,704	1,704
529860 Permits	88	88	0	0	0	0
529910 Awards and Recognition	1,844	2,036	5,000	3,550	3,550	3,550
529999 Miscellaneous Expense	1,405	109	0	0	0	0
<b>Miscellaneous Total</b>	<b>130,290</b>	<b>115,772</b>	<b>153,105</b>	<b>153,029</b>	<b>153,029</b>	<b>153,029</b>
<b>Materials and Services Total</b>	<b>5,511,896</b>	<b>5,787,468</b>	<b>6,072,870</b>	<b>5,951,904</b>	<b>5,951,904</b>	<b>5,951,904</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	265,985	291,056	307,702	311,747	311,747	311,747
611210 Facilities Mgt Allocation	1,067,721	1,034,505	1,085,824	932,307	932,307	932,307
611220 Custodial Allocation	136,051	135,483	143,475	145,833	145,833	145,833
611230 Courier Allocation	11,490	13,746	14,114	14,944	14,944	14,944
611250 Risk Management Allocation	138,813	166,802	178,599	188,632	188,632	188,632
611255 Benefits Allocation	73,526	71,002	73,743	79,999	79,999	79,999
611260 Human Resources Allocation	258,299	236,917	257,558	255,665	255,665	255,665
611300 Legal Services Allocation	121,498	185,940	216,229	227,837	227,837	227,837
611400 Information Tech Allocation	548,320	635,255	621,566	686,367	686,367	686,367
611410 FIMS Allocation	259,931	294,732	335,717	356,038	356,038	356,038
611420 Telecommunications Allocation	76,918	76,176	91,930	90,174	90,174	90,174
611430 Info Tech Direct Charges	250,400	267,768	321,944	326,231	326,231	326,231
611600 Finance Allocation	280,310	311,221	336,605	328,815	328,815	328,815
611800 MCBEE Allocation	20,432	28,245	17,116	27,553	27,553	27,553
614100 Liability Insurance Allocation	369,700	355,500	431,300	420,700	420,700	420,700
614200 WC Insurance Allocation	226,800	230,500	156,700	159,300	159,300	159,300
<b>Administrative Charges Total</b>	<b>4,106,194</b>	<b>4,334,848</b>	<b>4,590,122</b>	<b>4,552,142</b>	<b>4,552,142</b>	<b>4,552,142</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	9,833	0	0	0	0	0
<b>Capital Outlay Total</b>	<b>9,833</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Total</b>	<b>32,888,940</b>	<b>33,618,597</b>	<b>35,112,561</b>	<b>36,091,405</b>	<b>36,099,590</b>	<b>36,099,590</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>180 - Community Corrections</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	6,169	0	0	0
511110 Regular Wages	3,480,430	3,232,271	4,274,526	4,323,159	4,323,159	4,323,159
511120 Temporary Wages	176,753	140,874	153,559	138,000	138,000	138,000
511130 Vacation Pay	265,166	229,669	0	0	0	0
511140 Sick Pay	144,046	129,456	0	0	0	0
511150 Holiday Pay	197,441	179,125	0	0	0	0
511160 Comp Time Pay	9,379	10,363	0	0	0	0
511190 Longevity Pay	6,690	0	0	0	0	0
511210 Compensation Credits	155,799	147,153	141,949	136,699	136,699	136,699
511220 Pager Pay	15,834	15,492	19,867	20,156	20,156	20,156
511240 Leave Payoff	19,655	7,752	0	0	0	0
511250 Training Pay	0	86	6,928	7,413	7,413	7,413
511270 Leadworker Pay	65	20	0	0	0	0
511290 Health Insurance Waiver Pay	1,629	709	0	1,620	1,620	1,620
511420 Premium Pay	29,078	30,824	33,500	33,500	33,500	33,500
511450 Premium Pay Temps	76	0	0	0	0	0
511470 Extra Duty Contract Pay	137	0	0	0	0	0
<b>Salaries and Wages Total</b>	<b>4,502,177</b>	<b>4,123,793</b>	<b>4,636,498</b>	<b>4,660,547</b>	<b>4,660,547</b>	<b>4,660,547</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	1,395	0	0	0
512110 PERS	534,790	494,518	521,027	673,683	673,683	673,683
512120 401K	22,239	21,958	22,970	23,657	23,657	23,657
512130 PERS Debt Service	195,420	170,440	205,366	234,228	234,228	234,228
512140 PERS Rate Subsidy	(125,175)	0	0	0	0	0
512200 FICA	340,442	312,134	347,263	349,937	349,937	349,937
512310 Medical Insurance	998,234	926,616	1,056,954	1,074,173	1,074,173	1,074,173
512320 Dental Insurance	92,734	84,107	98,235	100,448	100,448	100,448
512330 Group Term Life Insurance	14,768	6,868	5,596	6,170	6,170	6,170
512340 Long Term Disability Insurance	23,910	23,548	22,232	25,305	25,305	25,305
512400 Unemployment Insurance	18,047	16,534	20,758	22,307	22,307	22,307
512520 Workers Comp Insurance	1,883	1,784	2,357	2,331	2,331	2,331
512600 Wellness Program	2,853	2,560	2,933	2,939	2,939	2,939
512610 Employee Assistance Program	1,971	1,769	2,024	2,028	2,028	2,028
512700 County HSA Contributions	12,816	8,616	0	0	0	0
<b>Fringe Benefits Total</b>	<b>2,134,932</b>	<b>2,071,452</b>	<b>2,309,110</b>	<b>2,517,206</b>	<b>2,517,206</b>	<b>2,517,206</b>
<b>Personnel Services Total</b>	<b>6,637,109</b>	<b>6,195,245</b>	<b>6,945,608</b>	<b>7,177,753</b>	<b>7,177,753</b>	<b>7,177,753</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>180 - Community Corrections</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	19,900	21,075	23,962	18,550	18,550	18,550
521030 Field Supplies	4,827	588	11,847	18,845	18,845	18,845
521070 Departmental Supplies	863	1,032	1,700	1,700	1,700	1,700
521080 Food Supplies	1,600	1,349	3,560	2,560	2,560	2,560
521090 Uniforms and Clothing	3,096	10,093	24,992	17,225	17,225	17,225
521100 Medical Supplies	3,173	653	3,700	3,700	3,700	3,700
521110 First Aid Supplies	2,427	0	150	2,098	2,098	2,098
521120 Drugs	82	0	5,000	2,500	2,500	2,500
521170 Educational Supplies	5,680	2,670	7,164	5,000	5,000	5,000
521190 Publications	0	28	0	0	0	0
521210 Gasoline	23,390	22,648	24,627	27,262	27,262	27,262
<b>Supplies Total</b>	<b>65,037</b>	<b>60,135</b>	<b>106,702</b>	<b>99,440</b>	<b>99,440</b>	<b>99,440</b>
<b>Materials</b>						
522150 Small Office Equipment	225	0	1,200	5,480	5,480	5,480
522160 Small Departmental Equipment	4,846	4,187	5,110	8,780	8,780	8,780
522170 Computers Non Capital	3,347	10,769	13,200	13,541	13,541	13,541
522180 Software	1,914	4,200	5,320	8,620	8,620	8,620
<b>Materials Total</b>	<b>10,332</b>	<b>19,156</b>	<b>24,830</b>	<b>36,421</b>	<b>36,421</b>	<b>36,421</b>
<b>Communications</b>						
523010 Telephone Equipment	37	527	2,800	400	400	400
523020 Phone and Communication Svcs	8,896	6,562	7,254	5,325	5,325	5,325
523040 Data Connections	19,615	16,917	19,000	18,630	18,630	18,630
523050 Postage	19,458	16,510	20,000	27,672	27,672	27,672
523060 Cellular Phones	15,191	16,368	16,652	21,414	21,414	21,414
523090 Long Distance Charges	0	0	0	1,750	1,750	1,750
523100 Radios and Accessories	1,484	205	3,000	1,500	1,500	1,500
<b>Communications Total</b>	<b>64,681</b>	<b>57,089</b>	<b>68,706</b>	<b>76,691</b>	<b>76,691</b>	<b>76,691</b>
<b>Utilities</b>						
524010 Electricity	18,733	17,109	17,520	17,636	17,636	17,636
524040 Natural Gas	379	461	420	620	620	620
524090 Garbage Disposal and Recycling	508	229	228	230	230	230
<b>Utilities Total</b>	<b>19,620</b>	<b>17,798</b>	<b>18,168</b>	<b>18,486</b>	<b>18,486</b>	<b>18,486</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	0	31,000	10,000	10,000	10,000
525155 Credit Card Fees	1,160	2,086	2,000	2,500	2,500	2,500
525210 Medical Services	931	1,241	6,801	6,800	6,800	6,800
525235 Laboratory Services	17,392	18,667	25,000	25,000	25,000	25,000
525261 Social Services	0	57,840	717,629	596,000	596,000	596,000

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>180 - Community Corrections</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
525310 Laundry Services	1,516	865	1,000	1,000	1,000	1,000
525330 Transportation Services	11,485	13,530	15,000	15,000	15,000	15,000
525335 Housing Subsidies	70,413	79,577	142,223	127,223	127,223	127,223
525350 Janitorial Services	7,997	15,065	15,400	15,400	15,400	15,400
525400 Public Safety Program Services	0	4,120	77,941	78,003	78,003	78,003
525410 Dispatch Services	76,437	75,551	76,608	80,690	80,690	80,690
525420 Regional Area Info Network	4,323	4,323	4,373	4,373	4,373	4,373
525440 Client Assistance	712	612	500	0	0	0
525450 Subscription Services	378	413	504	1,200	1,200	1,200
525510 Legal Services	1,200	1,200	1,200	1,200	1,200	1,200
525710 Printing Services	6,936	6,169	10,750	8,000	8,000	8,000
525715 Advertising	384	0	0	0	0	0
525735 Mail Services	1,723	5,072	0	3,779	3,779	3,779
525740 Document Disposal Services	3,290	3,384	4,000	4,000	4,000	4,000
525770 Interpreters and Translators	1,932	903	3,000	3,000	3,000	3,000
525870 Hazardous Waste Disposal	309	248	500	500	500	500
525999 Other Contracted Services	622,249	506,881	637,170	622,171	622,171	622,171
<b>Contracted Services Total</b>	<b>830,768</b>	<b>797,746</b>	<b>1,772,599</b>	<b>1,605,839</b>	<b>1,605,839</b>	<b>1,605,839</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	38,008	34,862	42,799	40,299	40,299	40,299
526012 Vehicle Maintenance	116	0	0	0	0	0
526014 Radio Maintenance	124	25	1,000	1,000	1,000	1,000
526021 Computer Software Maintenance	1,000	1,000	1,000	1,000	1,000	1,000
526030 Building Maintenance	2,234	208	3,000	1,500	1,500	1,500
526040 Remodels and Site Improvements	2,852	126	2,000	2,000	2,000	2,000
<b>Repairs and Maintenance Total</b>	<b>44,334</b>	<b>36,221</b>	<b>49,799</b>	<b>45,799</b>	<b>45,799</b>	<b>45,799</b>
<b>Rentals</b>						
527100 Vehicle Rental	15	0	0	0	0	0
527110 Fleet Leases	105,888	109,774	123,280	118,668	118,668	118,668
527130 Parking	140	183	0	0	0	0
527210 Building Rental Private	126,332	126,924	129,477	133,308	133,308	133,308
<b>Rentals Total</b>	<b>232,375</b>	<b>236,881</b>	<b>252,757</b>	<b>251,976</b>	<b>251,976</b>	<b>251,976</b>
<b>Insurance</b>						
528220 Notary Bonds	0	280	240	120	120	120
528410 Liability Claims	1,500	90	0	0	0	0
<b>Insurance Total</b>	<b>1,500</b>	<b>370</b>	<b>240</b>	<b>120</b>	<b>120</b>	<b>120</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	34	0	200	200	200	200

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>180 - Community Corrections</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
529120 Commercial Travel	579	0	550	0	0	0
529130 Meals	1,507	1,551	4,150	5,950	5,950	5,950
529140 Lodging	1,528	3,336	8,100	12,100	12,100	12,100
529210 Meetings	1,170	1,140	950	950	950	950
529220 Conferences	250	1,630	0	0	0	0
529230 Training	19,570	13,827	32,800	34,214	34,214	34,214
529300 Dues and Memberships	6,203	6,235	7,735	7,735	7,735	7,735
529650 Pre Employment Costs	0	13,281	0	0	0	0
529740 Fairs and Shows	0	0	500	500	500	500
529910 Awards and Recognition	1,153	1,616	1,500	1,000	1,000	1,000
Miscellaneous Total	31,994	42,616	56,485	62,649	62,649	62,649
<b>Materials and Services Total</b>	<b>1,300,642</b>	<b>1,268,013</b>	<b>2,350,286</b>	<b>2,197,421</b>	<b>2,197,421</b>	<b>2,197,421</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	86,579	89,285	83,750	94,980	94,980	94,980
611210 Facilities Mgt Allocation	57,908	55,944	58,703	49,111	49,111	49,111
611220 Custodial Allocation	33,166	33,191	34,924	32,312	32,312	32,312
611230 Courier Allocation	3,679	4,336	3,918	4,417	4,417	4,417
611250 Risk Management Allocation	20,153	28,579	23,509	29,694	29,694	29,694
611255 Benefits Allocation	23,546	22,396	20,474	23,645	23,645	23,645
611260 Human Resources Allocation	82,717	74,728	71,505	75,566	75,566	75,566
611300 Legal Services Allocation	12,703	12,971	12,946	15,454	15,454	15,454
611400 Information Tech Allocation	181,860	188,826	165,589	216,123	216,123	216,123
611410 FIMS Allocation	86,215	87,553	89,392	112,047	112,047	112,047
611420 Telecommunications Allocation	25,497	22,597	24,494	28,427	28,427	28,427
611430 Info Tech Direct Charges	83,122	79,462	85,792	102,914	102,914	102,914
611600 Finance Allocation	95,414	91,868	86,591	109,105	109,105	109,105
611800 MCBEE Allocation	6,777	8,390	4,557	8,672	8,672	8,672
614100 Liability Insurance Allocation	37,900	26,400	28,500	29,800	29,800	29,800
614200 WC Insurance Allocation	48,700	74,000	48,900	61,500	61,500	61,500
<b>Administrative Charges Total</b>	<b>885,936</b>	<b>900,526</b>	<b>843,544</b>	<b>993,767</b>	<b>993,767</b>	<b>993,767</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	6,500	0	0	0
<b>Capital Outlay Total</b>	<b>0</b>	<b>0</b>	<b>6,500</b>	<b>0</b>	<b>0</b>	<b>0</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>180 - Community Corrections</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Transfers Out</b>						
561100 Transfer to General Fund	3,507,440	3,273,778	3,607,012	3,607,012	3,607,012	3,607,012
561250 Transfer to Sheriff Grants	0	0	191,883	0	0	0
561480 Transfer to Capital Projects	0	0	22,949	0	0	0
<b>Transfers Out Total</b>	<b>3,507,440</b>	<b>3,273,778</b>	<b>3,821,844</b>	<b>3,607,012</b>	<b>3,607,012</b>	<b>3,607,012</b>
<b>Contingency</b>						
571010 Contingency	0	0	287,478	281,864	281,864	281,864
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>287,478</b>	<b>281,864</b>	<b>281,864</b>	<b>281,864</b>
<b>Community Corrections Total</b>	<b>12,331,127</b>	<b>11,637,563</b>	<b>14,255,260</b>	<b>14,257,817</b>	<b>14,257,817</b>	<b>14,257,817</b>
<b>250 - Sheriff Grants</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	29,202	0	0	0
511110 Regular Wages	819,254	907,192	1,069,073	1,009,251	1,009,251	1,009,251
511120 Temporary Wages	55,180	51,956	39,821	16,621	16,621	16,621
511130 Vacation Pay	64,172	64,672	0	0	0	0
511140 Sick Pay	34,840	41,745	0	0	0	0
511150 Holiday Pay	47,094	53,316	0	0	0	0
511160 Comp Time Pay	2,806	2,651	0	0	0	0
511180 Differential Pay	20	0	0	0	0	0
511190 Longevity Pay	3,018	0	0	0	0	0
511210 Compensation Credits	33,420	43,987	38,474	35,317	35,317	35,317
511240 Leave Payoff	4,362	17,450	0	0	0	0
511270 Leadworker Pay	0	128	0	0	0	0
511410 Straight Pay	0	732	1,505	0	0	0
511420 Premium Pay	93,001	260,797	471,175	305,965	305,965	305,965
511430 Court Time	5,017	1,416	0	0	0	0
511450 Premium Pay Temps	1,291	2,900	706	706	706	706
511470 Extra Duty Contract Pay	11,188	4,978	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,174,665</b>	<b>1,453,921</b>	<b>1,649,956</b>	<b>1,367,860</b>	<b>1,367,860</b>	<b>1,367,860</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	751	1	1	1
512110 PERS	133,269	155,882	112,356	157,729	157,729	157,729

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>250 - Sheriff Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
512120 401K	3,211	3,257	3,000	950	950	950
512130 PERS Debt Service	51,799	55,606	51,623	54,839	54,839	54,839
512140 PERS Rate Subsidy	(37,409)	0	0	0	0	0
512200 FICA	88,559	107,455	87,937	81,119	81,119	81,119
512310 Medical Insurance	224,664	244,951	250,831	265,959	265,959	265,959
512320 Dental Insurance	23,903	25,893	23,564	26,123	26,123	26,123
512330 Group Term Life Insurance	3,372	1,881	1,364	1,401	1,401	1,401
512340 Long Term Disability Insurance	5,497	6,481	5,426	5,750	5,750	5,750
512400 Unemployment Insurance	4,694	5,632	5,217	5,224	5,224	5,224
512520 Workers Comp Insurance	446	529	700	556	556	556
512600 Wellness Program	635	682	773	659	659	659
512610 Employee Assistance Program	439	471	531	452	452	452
<b>Fringe Benefits Total</b>	<b>503,078</b>	<b>608,720</b>	<b>544,073</b>	<b>600,762</b>	<b>600,762</b>	<b>600,762</b>
<b>Personnel Services Total</b>	<b>1,677,743</b>	<b>2,062,641</b>	<b>2,194,029</b>	<b>1,968,622</b>	<b>1,968,622</b>	<b>1,968,622</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	1,897	3,227	3,633	4,360	4,360	4,360
521030 Field Supplies	971	1,581	1,723	1,899	1,899	1,899
521040 Institutional Supplies	0	0	5,397	2,707	2,707	2,707
521050 Janitorial Supplies	0	0	1,362	683	683	683
521070 Departmental Supplies	3,661	4,510	4,053	7,605	7,605	7,605
521080 Food Supplies	139	96	400	400	400	400
521090 Uniforms and Clothing	21,418	19,087	18,947	10,347	10,347	10,347
521100 Medical Supplies	0	0	1,266	635	635	635
521110 First Aid Supplies	396	0	760	700	700	700
521120 Drugs	0	0	14,311	12,169	12,169	12,169
521170 Educational Supplies	0	11	2,125	2,000	2,000	2,000
521190 Publications	794	0	0	0	0	0
521210 Gasoline	53,226	46,322	54,392	52,257	52,257	52,257
521220 Diesel	730	408	802	254	254	254
521230 Propane	0	18	0	0	0	0
521300 Safety Clothing	1,312	2,140	6,096	1,600	1,600	1,600
<b>Supplies Total</b>	<b>84,544</b>	<b>77,399</b>	<b>115,267</b>	<b>97,616</b>	<b>97,616</b>	<b>97,616</b>
<b>Materials</b>						
522060 Sign Materials	0	105	0	0	0	0
522080 Building Materials	0	298	0	0	0	0
522100 Parts	480	946	1,155	2,126	2,126	2,126
522150 Small Office Equipment	0	1,907	0	2,080	2,080	2,080

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>250 - Sheriff Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
522160 Small Departmental Equipment	22,305	6,625	24,754	36,336	36,336	36,336
522170 Computers Non Capital	527	2,826	11,675	9,166	9,166	9,166
522180 Software	406	4,579	4,270	3,420	3,420	3,420
<b>Materials Total</b>	<b>23,718</b>	<b>17,285</b>	<b>41,854</b>	<b>53,128</b>	<b>53,128</b>	<b>53,128</b>
<b>Communications</b>						
523040 Data Connections	3,405	2,358	5,271	7,499	7,499	7,499
523050 Postage	1,882	5,588	4,772	6,465	6,465	6,465
523060 Cellular Phones	6,300	7,648	8,891	8,613	8,613	8,613
523100 Radios and Accessories	0	0	14,400	1,851	1,851	1,851
<b>Communications Total</b>	<b>11,587</b>	<b>15,595</b>	<b>33,334</b>	<b>24,428</b>	<b>24,428</b>	<b>24,428</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	40,532	43,900	49,990	49,990	49,990
525210 Medical Services	0	0	3,925	1,969	1,969	1,969
525211 Psychiatric Services	0	0	845	424	424	424
525215 Dental Services	0	0	1,567	786	786	786
525220 Hospital Services	0	0	9,705	4,868	4,868	4,868
525225 Ambulance Services	0	0	1,245	625	625	625
525261 Social Services	0	849,506	382,757	186,000	186,000	186,000
525310 Laundry Services	634	983	931	1,025	1,025	1,025
525320 Food Services	0	0	31,830	15,967	15,967	15,967
525330 Transportation Services	15	30	2,300	3,000	3,000	3,000
525335 Housing Subsidies	2,700	47,813	20,679	25,200	25,200	25,200
525400 Public Safety Program Services	0	1,507	2,440	17,773	17,773	17,773
525410 Dispatch Services	90,762	94,946	105,179	117,337	117,337	117,337
525710 Printing Services	2,249	3,993	5,159	3,985	3,985	3,985
525715 Advertising	305	0	0	0	0	0
525735 Mail Services	168	886	300	782	782	782
525999 Other Contracted Services	407,039	60,643	95,688	108,780	108,780	108,780
<b>Contracted Services Total</b>	<b>503,871</b>	<b>1,100,839</b>	<b>708,450</b>	<b>538,511</b>	<b>538,511</b>	<b>538,511</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	1,780	2,955	6,861	6,010	6,010	6,010
526011 Dept Equipment Maintenance	0	108	1,000	1,000	1,000	1,000
526012 Vehicle Maintenance	14,692	8,781	20,780	24,471	24,471	24,471
526021 Computer Software Maintenance	9,350	6,650	8,700	8,700	8,700	8,700
526030 Building Maintenance	0	1,071	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>25,822</b>	<b>19,565</b>	<b>37,341</b>	<b>40,181</b>	<b>40,181</b>	<b>40,181</b>
<b>Rentals</b>						
527100 Vehicle Rental	8,140	4,637	25,143	21,142	21,142	21,142
527110 Fleet Leases	70,782	79,289	75,487	79,012	79,012	79,012

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>250 - Sheriff Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
527130 Parking	60	142	0	0	0	0
<b>Rentals Total</b>	<b>78,983</b>	<b>84,068</b>	<b>100,630</b>	<b>100,154</b>	<b>100,154</b>	<b>100,154</b>
<b>Insurance</b>						
528220 Notary Bonds	0	0	100	0	0	0
528410 Liability Claims	0	378	0	0	0	0
<b>Insurance Total</b>	<b>0</b>	<b>378</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	300	13	0	0	0	0
529120 Commercial Travel	1,415	3,238	5,100	6,100	6,100	6,100
529130 Meals	1,762	2,092	940	1,677	1,677	1,677
529140 Lodging	6,496	5,228	3,919	3,839	3,839	3,839
529210 Meetings	135	0	0	0	0	0
529220 Conferences	2,000	1,040	0	0	0	0
529230 Training	7,433	14,980	17,171	22,466	22,466	22,466
529300 Dues and Memberships	0	40	0	75	75	75
529620 Narcotics Investigations	34,384	0	30,568	16,782	16,782	16,782
529690 Other Investigations	12,925	37,516	41,800	26,800	26,800	26,800
529740 Fairs and Shows	0	0	100	140	140	140
529910 Awards and Recognition	40	0	40	0	0	0
529999 Miscellaneous Expense	35	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>66,925</b>	<b>64,147</b>	<b>99,638</b>	<b>77,879</b>	<b>77,879</b>	<b>77,879</b>
<b>Materials and Services Total</b>	<b>795,449</b>	<b>1,379,274</b>	<b>1,136,614</b>	<b>931,897</b>	<b>931,897</b>	<b>931,897</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	21,025	22,429	30,539	26,003	26,003	26,003
611230 Courier Allocation	800	1,062	1,213	1,118	1,118	1,118
611250 Risk Management Allocation	4,282	5,238	6,591	6,212	6,212	6,212
611255 Benefits Allocation	5,120	5,484	6,339	5,984	5,984	5,984
611260 Human Resources Allocation	17,984	18,301	22,140	19,125	19,125	19,125
611400 Information Tech Allocation	49,404	48,794	42,645	56,513	56,513	56,513
611410 FIMS Allocation	23,422	22,652	38,165	33,077	33,077	33,077
611420 Telecommunications Allocation	6,934	5,832	6,300	7,429	7,429	7,429
611430 Info Tech Direct Charges	22,538	20,478	22,125	26,906	26,906	26,906
611600 Finance Allocation	29,357	25,910	47,632	35,363	35,363	35,363
611800 MCBEE Allocation	1,841	2,170	1,945	2,560	2,560	2,560
614100 Liability Insurance Allocation	11,000	10,701	15,500	13,500	13,500	13,500
614200 WC Insurance Allocation	7,400	7,699	6,200	5,600	5,600	5,600
<b>Administrative Charges Total</b>	<b>201,107</b>	<b>196,750</b>	<b>247,334</b>	<b>239,390</b>	<b>239,390</b>	<b>239,390</b>

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>250 - Sheriff Grants</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	12,288	21,619	61,477	0	0	0
531350 Canines	0	10,137	11,171	11,171	11,171	11,171
531600 Computer Hardware Capital	0	0	5,704	0	0	0
531700 Computer Software Capital	0	0	0	15,750	15,750	15,750
<b>Capital Outlay Total</b>	<b>12,288</b>	<b>31,756</b>	<b>78,352</b>	<b>26,921</b>	<b>26,921</b>	<b>26,921</b>
<b>Transfers Out</b>						
561480 Transfer to Capital Projects	0	0	7,425	0	0	0
561595 Transfer to Fleet Acquisition	0	0	15,000	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>0</b>	<b>22,425</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	493,125	613,942	613,942	613,942
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>493,125</b>	<b>613,942</b>	<b>613,942</b>	<b>613,942</b>
<b>Sheriff Grants Total</b>	<b>2,686,587</b>	<b>3,670,420</b>	<b>4,171,879</b>	<b>3,780,772</b>	<b>3,780,772</b>	<b>3,780,772</b>
<b>255 - Traffic Safety Team</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	481,186	466,133	630,255	641,912	641,912	641,912
511120 Temporary Wages	0	1,387	0	0	0	0
511130 Vacation Pay	31,667	30,933	0	0	0	0
511140 Sick Pay	8,064	14,356	0	0	0	0
511150 Holiday Pay	26,843	26,401	0	0	0	0
511160 Comp Time Pay	8,000	7,887	0	0	0	0
511180 Differential Pay	233	4,000	0	0	0	0
511190 Longevity Pay	989	0	0	0	0	0
511210 Compensation Credits	25,039	23,148	25,806	25,795	25,795	25,795
511420 Premium Pay	86,204	115,487	191,606	147,032	147,032	147,032
511430 Court Time	28,610	20,315	30,000	30,000	30,000	30,000
511450 Premium Pay Temps	0	230	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>255 - Traffic Safety Team</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
511470 Extra Duty Contract Pay	1,599	6,753	0	0	0	0
<b>Salaries and Wages Total</b>	<b>698,433</b>	<b>717,030</b>	<b>877,667</b>	<b>844,739</b>	<b>844,739</b>	<b>844,739</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	16,502	0	0	0
512110 PERS	77,931	80,605	65,464	100,824	100,824	100,824
512120 401K	2,060	2,305	2,153	1,915	1,915	1,915
512130 PERS Debt Service	31,515	26,765	30,507	35,055	35,055	35,055
512140 PERS Rate Subsidy	(24,695)	0	0	0	0	0
512200 FICA	53,093	54,918	50,128	50,971	50,971	50,971
512310 Medical Insurance	132,097	126,130	143,400	163,305	163,305	163,305
512320 Dental Insurance	13,280	13,023	13,800	15,957	15,957	15,957
512330 Group Term Life Insurance	1,942	961	796	885	885	885
512340 Long Term Disability Insurance	3,150	3,314	3,161	3,628	3,628	3,628
512400 Unemployment Insurance	2,823	2,906	3,083	3,338	3,338	3,338
512520 Workers Comp Insurance	265	269	300	308	308	308
512600 Wellness Program	356	344	396	406	406	406
512610 Employee Assistance Program	246	237	274	281	281	281
<b>Fringe Benefits Total</b>	<b>294,063</b>	<b>311,776</b>	<b>329,964</b>	<b>376,873</b>	<b>376,873</b>	<b>376,873</b>
<b>Personnel Services Total</b>	<b>992,497</b>	<b>1,028,806</b>	<b>1,207,631</b>	<b>1,221,612</b>	<b>1,221,612</b>	<b>1,221,612</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	975	1,842	2,500	3,550	3,550	3,550
521050 Janitorial Supplies	129	0	500	500	500	500
521070 Departmental Supplies	3,017	3,004	11,000	11,000	11,000	11,000
521080 Food Supplies	54	0	0	0	0	0
521090 Uniforms and Clothing	3,371	7,973	11,400	13,500	13,500	13,500
521110 First Aid Supplies	28	0	0	50	50	50
521170 Educational Supplies	0	0	1,000	1,000	1,000	1,000
521190 Publications	154	0	150	150	150	150
521210 Gasoline	37,536	38,064	39,905	46,283	46,283	46,283
521220 Diesel	0	74	0	0	0	0
521300 Safety Clothing	1,041	706	1,500	1,500	1,500	1,500
<b>Supplies Total</b>	<b>46,305</b>	<b>51,664</b>	<b>67,955</b>	<b>77,533</b>	<b>77,533</b>	<b>77,533</b>
<b>Materials</b>						
522060 Sign Materials	427	0	0	0	0	0
522150 Small Office Equipment	3,192	6,487	3,000	7,200	7,200	7,200
522160 Small Departmental Equipment	9,360	7,084	27,454	37,364	37,364	37,364
522170 Computers Non Capital	5,147	657	2,122	3,401	3,401	3,401

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>255 - Traffic Safety Team</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
522180 Software	0	388	1,500	5,000	5,000	5,000
<b>Materials Total</b>	<b>18,126</b>	<b>14,615</b>	<b>34,076</b>	<b>52,965</b>	<b>52,965</b>	<b>52,965</b>
<b>Communications</b>						
523010 Telephone Equipment	44	66	1,398	2,153	2,153	2,153
523020 Phone and Communication Svcs	1,532	1,275	1,272	1,332	1,332	1,332
523040 Data Connections	8,180	7,420	12,241	10,800	10,800	10,800
523050 Postage	0	11	0	0	0	0
523060 Cellular Phones	4,470	5,120	8,860	6,576	6,576	6,576
523100 Radios and Accessories	1,232	0	1,000	1,000	1,000	1,000
<b>Communications Total</b>	<b>15,457</b>	<b>13,892</b>	<b>24,771</b>	<b>21,861</b>	<b>21,861</b>	<b>21,861</b>
<b>Utilities</b>						
524010 Electricity	0	0	1,800	2,000	2,000	2,000
524090 Garbage Disposal and Recycling	199	273	300	300	300	300
<b>Utilities Total</b>	<b>199</b>	<b>273</b>	<b>2,100</b>	<b>2,300</b>	<b>2,300</b>	<b>2,300</b>
<b>Contracted Services</b>						
525155 Credit Card Fees	20,200	7,704	15,000	15,000	15,000	15,000
525310 Laundry Services	27	39	300	300	300	300
525350 Janitorial Services	125	2,100	3,500	1,680	1,680	1,680
525410 Dispatch Services	110,348	115,070	121,152	125,537	125,537	125,537
525555 Security Services	227	443	446	446	446	446
525710 Printing Services	34	2,707	900	900	900	900
525715 Advertising	1,522	1,373	2,000	4,000	4,000	4,000
525740 Document Disposal Services	67	0	0	0	0	0
<b>Contracted Services Total</b>	<b>132,550</b>	<b>129,436</b>	<b>143,298</b>	<b>147,863</b>	<b>147,863</b>	<b>147,863</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	1,343	2,099	2,500	2,500	2,500	2,500
526011 Dept Equipment Maintenance	408	3,045	1,675	1,675	1,675	1,675
526012 Vehicle Maintenance	11,997	6,657	9,000	9,000	9,000	9,000
526014 Radio Maintenance	3,799	110	500	500	500	500
526020 Computer Hardware Maintenance	0	0	2,500	2,500	2,500	2,500
526021 Computer Software Maintenance	0	11,295	10,800	10,800	10,800	10,800
526022 Telephone Maintenance	0	0	300	300	300	300
526030 Building Maintenance	1,842	1,404	1,000	1,000	1,000	1,000
526040 Remodels and Site Improvements	6,476	0	2,000	3,000	3,000	3,000
<b>Repairs and Maintenance Total</b>	<b>25,864</b>	<b>24,610</b>	<b>30,275</b>	<b>31,275</b>	<b>31,275</b>	<b>31,275</b>
<b>Rentals</b>						
527100 Vehicle Rental	350	612	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

<b>255 - Traffic Safety Team</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
527110 Fleet Leases	114,139	116,556	109,538	107,220	107,220	107,220
527130 Parking	0	50	0	0	0	0
527210 Building Rental Private	5,775	6,019	6,660	6,612	6,612	6,612
<b>Rentals Total</b>	<b>120,264</b>	<b>123,237</b>	<b>116,198</b>	<b>113,832</b>	<b>113,832</b>	<b>113,832</b>
<b>Insurance</b>						
528220 Notary Bonds	0	40	0	0	0	0
528410 Liability Claims	271	0	0	0	0	0
<b>Insurance Total</b>	<b>271</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	570	695	800	7,000	7,000	7,000
529130 Meals	722	663	2,450	5,050	5,050	5,050
529140 Lodging	786	1,841	2,640	4,700	4,700	4,700
529210 Meetings	0	574	0	0	0	0
529230 Training	10	3,498	17,296	15,284	15,284	15,284
529300 Dues and Memberships	175	175	0	0	0	0
529690 Other Investigations	0	1,785	0	0	0	0
529820 Vehicle Registration	0	185	0	0	0	0
529840 Professional Licenses	0	350	350	600	600	600
529910 Awards and Recognition	0	0	100	100	100	100
<b>Miscellaneous Total</b>	<b>2,263</b>	<b>9,766</b>	<b>23,636</b>	<b>32,734</b>	<b>32,734</b>	<b>32,734</b>
<b>Materials and Services Total</b>	<b>361,299</b>	<b>367,533</b>	<b>442,309</b>	<b>480,363</b>	<b>480,363</b>	<b>480,363</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	12,671	13,833	15,110	15,598	15,598	15,598
611230 Courier Allocation	513	605	661	714	714	714
611250 Risk Management Allocation	2,327	2,448	2,764	3,122	3,122	3,122
611255 Benefits Allocation	3,284	3,126	3,454	3,821	3,821	3,821
611260 Human Resources Allocation	11,536	10,432	12,063	12,211	12,211	12,211
611400 Information Tech Allocation	28,142	32,574	32,032	36,021	36,021	36,021
611410 FIMS Allocation	13,289	15,162	17,315	18,708	18,708	18,708
611420 Telecommunications Allocation	3,947	3,905	4,737	4,760	4,760	4,760
611430 Info Tech Direct Charges	12,820	13,800	16,707	17,264	17,264	17,264
611600 Finance Allocation	15,217	17,116	18,354	18,056	18,056	18,056
611800 MCBEE Allocation	1,045	1,453	883	1,447	1,447	1,447
614100 Liability Insurance Allocation	5,700	4,000	5,700	6,100	6,100	6,100
614200 WC Insurance Allocation	4,300	4,600	3,400	3,500	3,500	3,500
<b>Administrative Charges Total</b>	<b>114,791</b>	<b>123,054</b>	<b>133,180</b>	<b>141,322</b>	<b>141,322</b>	<b>141,322</b>

MARION COUNTY FY 2014-15 BUDGET  
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SHERIFF'S OFFICE

<b>255 - Traffic Safety Team</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	7,122	0	289,469	170,043	170,043	170,043
531600 Computer Hardware Capital	0	0	3,914	0	0	0
531700 Computer Software Capital	0	0	735	5,849	5,849	5,849
<b>Capital Outlay Total</b>	<b>7,122</b>	<b>0</b>	<b>294,118</b>	<b>175,892</b>	<b>175,892</b>	<b>175,892</b>
<b>Transfers Out</b>						
561100 Transfer to General Fund	0	100,000	112,074	0	0	0
561480 Transfer to Capital Projects	0	0	277,575	0	0	0
561595 Transfer to Fleet Acquisition	0	62,440	897	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>162,440</b>	<b>390,546</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	61,989	710,403	710,403	710,403
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>61,989</b>	<b>710,403</b>	<b>710,403</b>	<b>710,403</b>
<b>Traffic Safety Team Total</b>	<b>1,475,708</b>	<b>1,681,833</b>	<b>2,529,773</b>	<b>2,729,592</b>	<b>2,729,592</b>	<b>2,729,592</b>
<b>290 - Inmate Welfare</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	117,215	104,014	137,498	157,758	157,758	157,758
511130 Vacation Pay	4,486	5,976	0	0	0	0
511140 Sick Pay	2,153	2,475	0	0	0	0
511150 Holiday Pay	6,061	6,065	0	0	0	0
511160 Comp Time Pay	906	1,238	0	0	0	0
511190 Longevity Pay	315	0	0	0	0	0
511210 Compensation Credits	4,919	4,872	4,800	6,008	6,008	6,008
511420 Premium Pay	2,061	1,451	500	500	500	500
<b>Salaries and Wages Total</b>	<b>138,116</b>	<b>126,092</b>	<b>142,798</b>	<b>164,266</b>	<b>164,266</b>	<b>164,266</b>
<b>Fringe Benefits</b>						
512110 PERS	13,803	11,967	13,091	24,729	24,729	24,729
512130 PERS Debt Service	6,169	5,656	6,617	8,598	8,598	8,598
512140 PERS Rate Subsidy	(4,406)	0	0	0	0	0
512200 FICA	10,452	9,609	10,886	12,528	12,528	12,528

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>290 - Inmate Welfare</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
512310 Medical Insurance	30,439	29,016	31,668	40,290	40,290	40,290
512320 Dental Insurance	2,673	2,765	3,048	3,990	3,990	3,990
512330 Group Term Life Insurance	444	213	177	222	222	222
512340 Long Term Disability Insurance	718	737	703	909	909	909
512400 Unemployment Insurance	556	508	669	819	819	819
512520 Workers Comp Insurance	61	58	75	75	75	75
512600 Wellness Program	79	76	99	99	99	99
512610 Employee Assistance Program	55	52	68	68	68	68
<b>Fringe Benefits Total</b>	<b>61,043</b>	<b>60,657</b>	<b>67,101</b>	<b>92,327</b>	<b>92,327</b>	<b>92,327</b>
<b>Personnel Services Total</b>	<b>199,159</b>	<b>186,749</b>	<b>209,899</b>	<b>256,593</b>	<b>256,593</b>	<b>256,593</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	123	157	500	300	300	300
521040 Institutional Supplies	13,134	14,016	20,000	20,000	20,000	20,000
521070 Departmental Supplies	1,723	1,195	2,000	4,530	4,530	4,530
521100 Medical Supplies	0	0	69,500	69,544	69,544	69,544
521110 First Aid Supplies	0	0	0	300	300	300
521170 Educational Supplies	0	0	0	1,000	1,000	1,000
521190 Publications	3,578	2,102	2,500	2,100	2,100	2,100
521300 Safety Clothing	2,590	932	1,000	5,505	5,505	5,505
521310 Safety Equipment	721	0	1,000	800	800	800
<b>Supplies Total</b>	<b>21,869</b>	<b>18,403</b>	<b>96,500</b>	<b>104,079</b>	<b>104,079</b>	<b>104,079</b>
<b>Materials</b>						
522060 Sign Materials	257	0	500	0	0	0
522140 Small Tools	502	0	0	0	0	0
522150 Small Office Equipment	105	0	0	0	0	0
522160 Small Departmental Equipment	16,006	12,494	15,900	7,573	7,573	7,573
522170 Computers Non Capital	0	1,817	0	0	0	0
522180 Software	0	596	500	0	0	0
<b>Materials Total</b>	<b>16,870</b>	<b>14,907</b>	<b>16,900</b>	<b>7,573</b>	<b>7,573</b>	<b>7,573</b>
<b>Communications</b>						
523010 Telephone Equipment	0	0	150	100	100	100
523040 Data Connections	0	36	0	0	0	0
523050 Postage	0	47	50	200	200	200
523060 Cellular Phones	1,828	1,768	1,716	2,112	2,112	2,112
<b>Communications Total</b>	<b>1,828</b>	<b>1,852</b>	<b>1,916</b>	<b>2,412</b>	<b>2,412</b>	<b>2,412</b>
<b>Contracted Services</b>						
525261 Social Services	0	0	12,000	12,000	12,000	12,000

MARION COUNTY FY 2014-15 BUDGET  
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<b>290 - Inmate Welfare</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
525320 Food Services	0	0	8,600	8,600	8,600	8,600
525330 Transportation Services	7,708	2,731	8,500	3,000	3,000	3,000
525710 Printing Services	0	1,730	150	3,000	3,000	3,000
525999 Other Contracted Services	15,000	0	0	0	0	0
<b>Contracted Services Total</b>	<b>22,708</b>	<b>4,461</b>	<b>29,250</b>	<b>26,600</b>	<b>26,600</b>	<b>26,600</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	1,800	1,900	2,500	2,000	2,000	2,000
526011 Dept Equipment Maintenance	3,706	4,318	6,000	5,000	5,000	5,000
526012 Vehicle Maintenance	0	36	0	400	400	400
526030 Building Maintenance	805	0	600	600	600	600
526040 Remodels and Site Improvements	1,447	258	1,000	1,000	1,000	1,000
<b>Repairs and Maintenance Total</b>	<b>7,758</b>	<b>6,511</b>	<b>10,100</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>Miscellaneous</b>						
529850 Device Licenses	1,560	1,620	1,600	1,700	1,700	1,700
<b>Miscellaneous Total</b>	<b>1,560</b>	<b>1,620</b>	<b>1,600</b>	<b>1,700</b>	<b>1,700</b>	<b>1,700</b>
<b>Materials and Services Total</b>	<b>72,593</b>	<b>47,754</b>	<b>156,266</b>	<b>151,364</b>	<b>151,364</b>	<b>151,364</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	2,313	2,772	2,879	2,947	2,947	2,947
611230 Courier Allocation	90	110	110	115	115	115
611250 Risk Management Allocation	512	626	638	651	651	651
611255 Benefits Allocation	576	570	572	618	618	618
611260 Human Resources Allocation	2,023	1,903	1,997	1,972	1,972	1,972
611400 Information Tech Allocation	5,362	7,236	6,902	7,951	7,951	7,951
611410 FIMS Allocation	2,523	3,298	3,728	4,049	4,049	4,049
611420 Telecommunications Allocation	746	833	1,008	1,023	1,023	1,023
611430 Info Tech Direct Charges	2,482	2,894	3,613	3,811	3,811	3,811
611600 Finance Allocation	3,034	4,331	4,802	4,844	4,844	4,844
611800 MCBEE Allocation	198	316	191	313	313	313
614100 Liability Insurance Allocation	1,300	1,300	1,500	1,400	1,400	1,400
614200 WC Insurance Allocation	900	900	600	600	600	600
<b>Administrative Charges Total</b>	<b>22,059</b>	<b>27,089</b>	<b>28,540</b>	<b>30,294</b>	<b>30,294</b>	<b>30,294</b>
<b>Capital Outlay</b>						
531600 Computer Hardware Capital	7,329	697	0	0	0	0
531800 Telephone Systems	11,335	0	0	0	0	0
534300 Special Construction	4,280	0	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

<b>290 - Inmate Welfare</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
Capital Outlay Total	22,944	697	0	0	0	0
<b>Contingency</b>						
571010 Contingency	0	0	105,684	163,778	163,778	163,778
Contingency Total	0	0	105,684	163,778	163,778	163,778
Inmate Welfare Total	316,756	262,289	500,389	602,029	602,029	602,029
Sheriff's Office Grand Total	49,699,118	50,870,702	56,569,862	57,461,615	57,469,800	57,469,800

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

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## TREASURER'S OFFICE



### MISSION STATEMENT

Actively and appropriately invest, account for, manage, distribute and safeguard the county's cash assets.

### GOALS AND OBJECTIVES

- Goal 1 Safeguard public funds.
  - Objective 1 Invest the county's surplus funds in a manner that will provide a return while ensuring both the preservation of principal and the liquidity necessary to meet the operating requirements of the county in accordance with policy.
  - Objective 2 Provide training and support for department cash handlers to ensure appropriate controls are in place.
- Goal 2 Maximize the use of available banking and financial systems and processes.
  - Objective 1 Utilize the county's Oracle financial system to efficiently manage the receipting and disbursement of cash in the most cost effective manner available allowing the Treasurer's Office to meet the increasing workload demands within current staffing levels.
  - Objective 2 Analyze the use of banking systems and processes to ensure efficient and cost effective use of available products while maintaining or reducing costs and maintaining current staffing levels.
  - Objective 3 Ensure the county remains compliant with all new and ongoing payment card regulations in the most cost effective manner available.

### DEPARTMENT OVERVIEW

Laurie Steele is the elected Marion County Treasurer. The Treasurer is the statutory cash custodian for Marion County. The Treasurer's Office works to minimize the risk to public funds through cash handling training and audits. The Treasurer maintains bank accounts with various banks and with the State Treasury Investment Pool and is responsible for the proper receipting of all monies flowing through those bank accounts.

MARION COUNTY FY 2014-15 BUDGET  
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TREASURER'S OFFICE

The Treasurer has responsibility and liability for the timely distribution of taxes and the interest earned on those monies to the taxing districts of Marion County using the percentage distribution schedule created by the tax collector. The Treasurer is the investment manager for the county, investing funds in accordance with Oregon Revised Statutes and the county's investment policy and assuring that adequate cash is available to meet the obligations of the county.

*Resource and Requirement Summary*

Treasurer's Office	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	460,189	454,564	465,375	452,365	-2.80%
<b>TOTAL RESOURCES</b>	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>452,365</b>	<b>-2.80%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	172,384	175,204	175,152	178,020	1.64%
Fringe Benefits	98,478	104,449	103,514	106,799	3.17%
Total Personnel Services	<b>270,862</b>	<b>279,654</b>	<b>278,666</b>	<b>284,819</b>	<b>2.21%</b>
Materials and Services					
Supplies	1,247	1,053	2,700	3,700	37.04%
Materials	652	0	0	0	n.a.
Communications	1,579	1,638	1,745	1,250	-28.37%
Utilities	0	0	0	2,928	n.a.
Contracted Services	121,123	109,236	117,170	87,170	-25.60%
Repairs and Maintenance	487	0	0	0	n.a.
Rentals	13,679	14,357	14,535	3,552	-75.56%
Insurance	2,500	2,500	2,500	2,500	0.00%
Miscellaneous	3,179	3,292	6,950	11,450	64.75%
Total Materials and Services	<b>144,447</b>	<b>132,077</b>	<b>145,600</b>	<b>112,550</b>	<b>-22.70%</b>
Administrative Charges	44,880	42,834	41,109	54,996	33.78%
<b>TOTAL REQUIREMENTS</b>	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>452,365</b>	<b>-2.80%</b>
<b>FTE</b>	3.00	3.00	3.00	3.00	0.0%

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

**PROGRAMS**

The Treasurer's Office budget is allocated to one program as shown on the following table.

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Treasury	460,189	454,564	465,375	452,365	-2.80%
<b>TOTAL RESOURCES</b>	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>452,365</b>	<b>-2.80%</b>
<b>REQUIREMENTS</b>					
Treasury	460,189	454,564	465,375	452,365	-2.80%
<b>TOTAL REQUIREMENTS</b>	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>452,365</b>	<b>-2.80%</b>

MARION COUNTY FY 2014-15 BUDGET  
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TREASURER'S OFFICE

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**Treasury Program**

- Provide statutory cash management, including collection, receipting, and depositing of funds as efficiently and accurately as possible.
- Borrow funds to meet short and long-term cash needs.
- Manage banking and broker relationships to maximize quality services at competitive prices.
- Manage cash by turning receivables and float into bank balances as efficiently as possible.
- Manage and forecast liquidity in order to maximize investment returns while meeting ongoing requirements.
- Invest surplus funds as designated by Oregon Revised Statutes and county investment policy.
- Manage internal controls for county bank accounts and assist county departments with cash controls.
- Assist departments in management of cash and credit card collections and deposits.
- Manage the Data Security Standards required by the Payment Card Industry compliance program, ensuring ongoing compliance with all industry regulations.

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**Program Summary**

Treasurer's Office

Program: Treasury

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	460,189	454,564	465,375	452,365	-2.80%
<b>TOTAL RESOURCES</b>	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>452,365</b>	<b>-2.80%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	172,384	175,204	175,152	178,020	1.64%
Fringe Benefits	98,478	104,449	103,514	106,799	3.17%
Total Personnel Services	<b>270,862</b>	<b>279,654</b>	<b>278,666</b>	<b>284,819</b>	<b>2.21%</b>
Materials and Services					
Supplies	1,247	1,053	2,700	3,700	37.04%
Materials	652	0	0	0	n.a.
Communications	1,579	1,638	1,745	1,250	-28.37%
Utilities	0	0	0	2,928	n.a.
Contracted Services	121,123	109,236	117,170	87,170	-25.60%
Repairs and Maintenance	487	0	0	0	n.a.
Rentals	13,679	14,357	14,535	3,552	-75.56%
Insurance	2,500	2,500	2,500	2,500	0.00%
Miscellaneous	3,179	3,292	6,950	11,450	64.75%
Total Materials and Services	<b>144,447</b>	<b>132,077</b>	<b>145,600</b>	<b>112,550</b>	<b>-22.70%</b>
Administrative Charges	44,880	42,834	41,109	54,996	33.78%
<b>TOTAL REQUIREMENTS</b>	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>452,365</b>	<b>-2.80%</b>
<b>FTE</b>	3.00	3.00	3.00	3.00	0.0%

**FTE By Position Title By Program**

<b>Program: Treasury</b>	
Position Title	FTE
Treasurer	1.00
Treasury Specialist	2.00
<b>Program Treasury FTE Total:</b>	<b>3.00</b>

MARION COUNTY FY 2014-15 BUDGET  
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TREASURER'S OFFICE

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**Treasury Program Budget Justification**

RESOURCES

There is an overall decrease of 4% in program resources. The Treasury Program is funded entirely by the General Fund.

REQUIREMENTS

FTE

There are no significant changes to FTE.

Personnel Services

There is an increase of 2% in Personnel Services primarily attributable to an increase in fringe benefits and a Board approved salary increase for the Treasurer.

Materials and Services

There is a decrease of 22.70% to Materials and Services due to a reduction in bank fees resulting from the selection of a new treasury management bank and a reduction in armored car services and elimination of rent payments as a result of the move back to Courthouse Square.

Administrative Charges

There is an increase of 33.80% in Administrative Charges. Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' and liability and worker's compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide. The increase is primarily due to the allocation of utilities and facilities fees as a result of the move back to Courthouse Square.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
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**FUNDS**

The Treasurer's Office budget is entirely in the General Fund.

*Department Budget by Fund*

Fund Name	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	460,189	454,564	465,375	452,365	100.00%
<b>TOTAL RESOURCES</b>	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>452,365</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	460,189	454,564	465,375	452,365	100.00%
<b>TOTAL REQUIREMENTS</b>	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>452,365</b>	<b>100.0%</b>

MARION COUNTY FY 2014-15 BUDGET  
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TREASURER'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The Treasurer's Office finalized the implementation of the new treasury management bank account which had been delayed while work was completed on the Oracle R12 upgrade. The change of treasury management banks and detailed review of services has resulted in a 20% decrease in bank fees for Marion County.
- The Treasurer's staff focused largely on the Oracle Release 12 upgrade which resulted in business process changes in the Accounts Receivables and Cash Management modules.
- The Treasurer provided ongoing Cash Handler training for county employees as well as other local governments in Marion County and across the state.

MARION COUNTY FY 2014-15 BUDGET  
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**KEY INDICATORS**

**# 1: Dollar volume and number of receipts posted**

**Definition and Purpose**

The number and dollar volume of receipts posted into Oracle is an indicator of the amount of work that the Treasurer's Office staff perform each year.

**Significance**

The workload in the Treasurer's Office continues to grow each year, as shown by the increasing volume of receipts, however, that is not the only area of work that has been on the increase. In the past few years the amount of time spent managing the payment card industry compliance program has increased significantly. The Treasurer's staff continue to look for ways to become more efficient in an effort to keep up with the growing volume of work while maintaining a very high standard of performance and quality customer service. This indicator ties to Marion County Strategic Goal #1, Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
# 12,375 - \$991,973,896	# 12,952 - \$1,006,218,354	# 13,250 - \$1,050,000,000	- # 13,250 - \$1,050,000,000

**Explanation of Trends and Changes**

As numerous sources of revenue from state and local governments are declining or directed to resources outside of the county, I do not anticipate continued increase of funds passing through the county's accounts.

**# 2: Investment Portfolio**

**Definition and Purpose**

Marion County's average portfolio size during FY 12/13 was \$123,660,000. The Marion County Investment Policy states that the performance of the county's portfolio shall be measured against the performance of the Oregon Local Government Investment Pool (LGIP). In a typical economic environment, it is the goal of the county to maintain an annualized yield that is greater than that of the LGIP less 50 basis points.

MARION COUNTY FY 2014-15 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

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**Significance**

It is the policy of the Marion County Treasurer's Department to invest public funds in a manner that will provide the highest investment return with the maximum security, while meeting the daily cash flow demands of Marion County. This indicator ties to Marion County Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Estimate</b>	<b>FY 14-15 Estimate</b>
LGIP .60 / COUNTY .78	LGIP .54 / COUNTY .59	LGIP .54 / COUNTY .70	LGIP .50 / COUNTY .80

**Explanation of Trends and Changes**

While it is impossible to select a benchmark portfolio that will exactly match the parameters of Marion County's portfolio, the benefit to benchmarking against the Oregon State Treasurer's Local Government Investment Pool (LGIP) is to provide a basis for comparison. If the county outperforms or underperforms LGIP by more than 50 basis points, it indicates a need for additional information. The expected annual rate of return for LGIP during fiscal year 13-14 is .54%. The Treasurer anticipates an average rate of return on the county portfolio during FY 13-14 of .70%.

Marion County's portfolio has been outperforming the LGIP for the past four years. This is normal during a declining interest rate environment because LGIP is generally much more liquid than the county's portfolio. Interest rates have now been at record low levels for more than a year and the supply of investments that local governments are allowed to purchase by Oregon Statutes has been decreasing significantly. Because of those factors, the Treasurer continues to maintain a balance of funds held in LGIP at near maximum allowable levels. The county's portfolio is poised to take advantage of the rising rate environment over the next fiscal year, and anticipates earning a higher rate of return by placing more funds in the two to four year area of the curve, even while the LGIP rate is expected to stay the same or be reduced as LGIP invests in the shorter end of the curve at lower yields,

MARION COUNTY FY 2014-15 BUDGET  
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**Resources by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	460,189	454,564	465,375	448,782	452,365	452,365
General Fund Transfers Total	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>448,782</b>	<b>452,365</b>	<b>452,365</b>
General Fund Total	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>448,782</b>	<b>452,365</b>	<b>452,365</b>
Treasurer's Office Grand Total	460,189	454,564	465,375	448,782	452,365	452,365

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	0	0	2,268	2,268
511110 Regular Wages	151,788	153,979	171,655	171,655	171,655	171,655
511130 Vacation Pay	6,369	7,130	0	0	0	0
511140 Sick Pay	4,187	3,665	0	0	0	0
511150 Holiday Pay	6,625	6,545	0	0	0	0
511210 Compensation Credits	3,416	3,497	3,497	3,497	3,497	3,497
511280 Cell Phone Pay	0	389	0	600	600	600
<b>Salaries and Wages Total</b>	<b>172,384</b>	<b>175,204</b>	<b>175,152</b>	<b>175,752</b>	<b>178,020</b>	<b>178,020</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	0	0	1,315	1,315
512110 PERS	26,858	27,210	26,623	26,448	26,448	26,448
512120 401K	6,089	6,102	6,056	6,056	6,056	6,056
512130 PERS Debt Service	7,736	7,821	8,145	9,195	9,195	9,195
512140 PERS Rate Subsidy	(4,761)	0	0	0	0	0
512200 FICA	13,035	13,266	13,289	13,326	13,326	13,326
512310 Medical Insurance	43,110	43,803	43,020	43,704	43,704	43,704
512320 Dental Insurance	3,846	3,867	4,140	4,320	4,320	4,320
512330 Group Term Life Insurance	603	316	227	247	247	247
512340 Long Term Disability Insurance	999	1,085	900	1,021	1,021	1,021
512400 Unemployment Insurance	690	701	823	876	876	876
512520 Workers Comp Insurance	74	78	90	90	90	90
512600 Wellness Program	119	119	119	119	119	119
512610 Employee Assistance Program	82	82	82	82	82	82
<b>Fringe Benefits Total</b>	<b>98,478</b>	<b>104,449</b>	<b>103,514</b>	<b>105,484</b>	<b>106,799</b>	<b>106,799</b>
<b>Personnel Services Total</b>	<b>270,862</b>	<b>279,654</b>	<b>278,666</b>	<b>281,236</b>	<b>284,819</b>	<b>284,819</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	1,034	963	2,000	3,000	3,000	3,000
521070 Departmental Supplies	213	90	500	500	500	500
521190 Publications	0	0	200	200	200	200
<b>Supplies Total</b>	<b>1,247</b>	<b>1,053</b>	<b>2,700</b>	<b>3,700</b>	<b>3,700</b>	<b>3,700</b>
<b>Materials</b>						
522170 Computers Non Capital	652	0	0	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
Materials Total	652	0	0	0	0	0
<b>Communications</b>						
523010 Telephone Equipment	0	2	0	0	0	0
523020 Phone and Communication Svcs	226	240	245	0	0	0
523050 Postage	631	675	900	1,200	1,200	1,200
523060 Cellular Phones	722	720	600	0	0	0
523090 Long Distance Charges	0	0	0	50	50	50
Communications Total	1,579	1,638	1,745	1,250	1,250	1,250
<b>Utilities</b>						
524010 Electricity	0	0	0	2,499	2,499	2,499
524040 Natural Gas	0	0	0	101	101	101
524050 Water	0	0	0	63	63	63
524070 Sewer	0	0	0	124	124	124
524090 Garbage Disposal and Recycling	0	0	0	141	141	141
Utilities Total	0	0	0	2,928	2,928	2,928
<b>Contracted Services</b>						
525156 Bank Services	89,090	76,818	80,000	60,000	60,000	60,000
525158 Armored Car Services	31,866	31,670	37,000	27,000	27,000	27,000
525710 Printing Services	87	66	50	50	50	50
525715 Advertising	0	474	0	0	0	0
525740 Document Disposal Services	80	208	120	120	120	120
Contracted Services Total	121,123	109,236	117,170	87,170	87,170	87,170
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	487	0	0	0	0	0
Repairs and Maintenance Total	487	0	0	0	0	0
<b>Rentals</b>						
527130 Parking	10	48	0	0	0	0
527210 Building Rental Private	13,438	13,774	14,035	0	0	0
527240 Condo Assn Assessments	0	0	0	3,052	3,052	3,052
527300 Equipment Rental	231	536	500	500	500	500
Rentals Total	13,679	14,357	14,535	3,552	3,552	3,552
<b>Insurance</b>						
528210 Public Official Bonds	2,500	2,500	2,500	2,500	2,500	2,500
Insurance Total	2,500	2,500	2,500	2,500	2,500	2,500
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,386	1,219	1,500	1,500	1,500	1,500
529130 Meals	95	46	200	200	200	200
529140 Lodging	824	799	2,500	2,500	2,500	2,500

MARION COUNTY FY 2014-15 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 11-12</b>	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Proposed FY 14-15</b>	<b>Approved FY 14-15</b>	<b>Adopted FY 14-15</b>
<b>Materials and Services</b>						
529210 Meetings	20	66	100	100	100	100
529220 Conferences	615	615	2,000	3,500	3,500	3,500
529230 Training	0	0	0	3,000	3,000	3,000
529300 Dues and Memberships	239	509	650	650	650	650
529910 Awards and Recognition	0	37	0	0	0	0
Miscellaneous Total	3,179	3,292	6,950	11,450	11,450	11,450
<b>Materials and Services Total</b>	<b>144,447</b>	<b>132,077</b>	<b>145,600</b>	<b>112,550</b>	<b>112,550</b>	<b>112,550</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	3,300	3,659	4,028	4,073	4,073	4,073
611210 Facilities Mgt Allocation	0	0	0	6,380	6,380	6,380
611220 Custodial Allocation	2,162	2,164	2,276	4,268	4,268	4,268
611230 Courier Allocation	136	164	173	184	184	184
611250 Risk Management Allocation	512	512	546	585	585	585
611255 Benefits Allocation	873	848	902	985	985	985
611260 Human Resources Allocation	3,065	2,827	3,152	3,148	3,148	3,148
611300 Legal Services Allocation	1,433	1,851	1,538	1,405	1,405	1,405
611400 Information Tech Allocation	13,912	15,436	12,417	14,671	14,671	14,671
611410 FIMS Allocation	3,388	3,916	4,705	4,946	4,946	4,946
611420 Telecommunications Allocation	1,867	1,041	806	2,091	2,091	2,091
611430 Info Tech Direct Charges	8,478	4,897	4,741	5,381	5,381	5,381
611600 Finance Allocation	3,287	3,343	3,785	4,697	4,697	4,697
611800 MCBEE Allocation	267	376	240	382	382	382
614100 Liability Insurance Allocation	1,200	700	1,000	1,000	1,000	1,000
614200 WC Insurance Allocation	1,000	1,100	800	800	800	800
<b>Administrative Charges Total</b>	<b>44,880</b>	<b>42,834</b>	<b>41,109</b>	<b>54,996</b>	<b>54,996</b>	<b>54,996</b>
<b>General Fund Total</b>	<b>460,189</b>	<b>454,564</b>	<b>465,375</b>	<b>448,782</b>	<b>452,365</b>	<b>452,365</b>

Treasurer's Office Grand Total      460,189      454,564      465,375      448,782      452,365      452,365

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GENERAL FUND

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MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

GENERAL FUND OVERVIEW

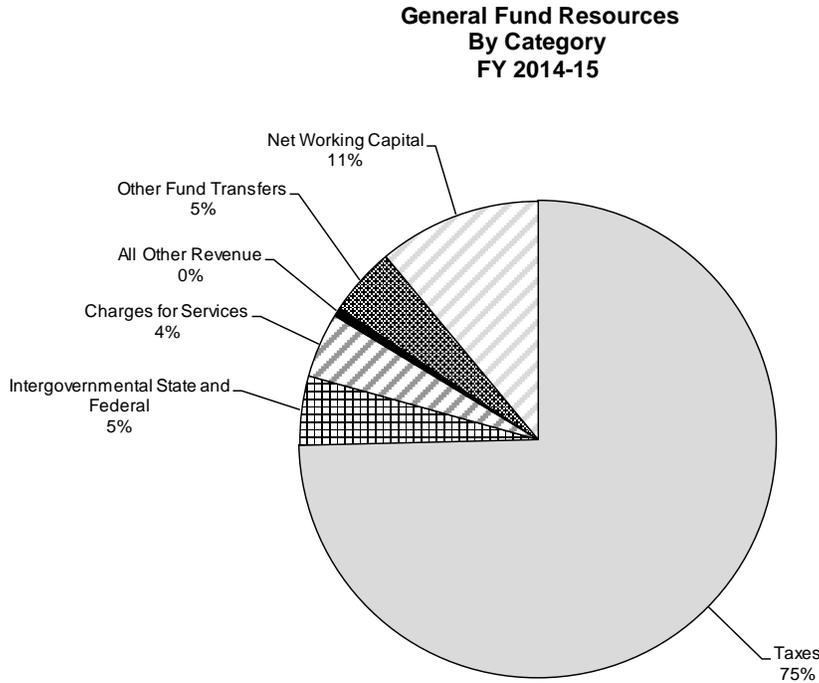
The General Fund is allocated to eight departments plus non-departmental activities that are covered individually in another section of this book. The departments are Assessor's Office, County Clerk's Office, Community Services Department, District Attorney's Office, Justice Court (consolidated court FY 14-15), Juvenile Department, Sheriff's Office, and Treasurer's Office. Some have other funds that support their operations. The General Fund is used to account for all activities for which specific types of funds are not required. The General Fund FY 2014-15 budget is \$82,390,826. This is a \$4,052,050 and 5% increase over the FY 2013-14 budget of \$78,338,776.

General Fund Income Summary  
FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>RESOURCES</b>					
56,931,644	57,533,975	Taxes	58,634,457	61,477,000	4.85%
59,025	55,350	Licenses and Permits	60,000	60,000	0.00%
881,849	767,874	Intergovernmental Federal	263,828	200,000	-24.19%
3,872,964	4,003,007	Intergovernmental State	4,065,042	3,665,094	-9.84%
0	402,656	Intergovernmental Local	0	0	n.a.
3,814,502	3,861,666	Charges for Services	3,373,302	3,415,206	1.24%
227,950	291,493	Fines and Forfeitures	210,000	250,000	19.05%
440,073	425,591	Interest	450,150	385,000	-14.47%
18,292	28,599	Other Revenues	15,000	15,000	0.00%
3,734,946	3,595,419	Other Fund Transfers	3,965,633	3,821,437	-3.64%
8,842,443	8,125,048	Net Working Capital	7,301,364	9,102,089	24.66%
<b>78,823,689</b>	<b>79,090,677</b>	<b>TOTAL RESOURCES</b>	<b>78,338,776</b>	<b>82,390,826</b>	<b>5.17%</b>
<b>REQUIREMENTS</b>					
<b>BY DEPARTMENT</b>					
5,180,482	5,416,609	Assessor's Office	5,781,138	5,535,129	-4.26%
2,268,218	2,393,052	Clerk's Office	2,497,479	2,437,682	-2.39%
0	505,022	Community Services	756,724	838,431	10.80%
7,322,690	7,456,657	District Attorney's Office	7,630,562	7,882,079	3.30%
843,777	890,193	Justice Courts	966,466	898,946	-6.99%
8,914,401	9,155,632	Juvenile	9,431,147	9,513,821	0.88%
32,888,940	33,618,597	Sheriff's Office	35,112,561	36,099,590	2.81%
460,189	454,564	Treasurer's Office	465,375	452,365	-2.80%
12,819,943	10,406,376	Non Departmental Operations	11,365,222	12,980,084	14.21%
878,611	567,549	Materials and Services	1,144,274	831,211	-27.36%
699,890	686,801	Administrative Charges	736,867	739,073	0.30%
280,000	280,000	Debt Service Principal	280,000	0	-100.0%
14,130	13,204	Debt Service Interest	3,080	0	-100.0%
0	0	Special Payments	120,000	0	-100.0%
10,947,312	8,858,822	Transfers Out	9,081,001	11,409,800	25.64%
0	0	Contingency	787,720	1,249,437	58.61%
0	0	Ending Fund Balance	3,544,382	4,503,262	27.05%
<b>70,698,640</b>	<b>70,296,703</b>	<b>TOTAL REQUIREMENTS</b>	<b>78,338,776</b>	<b>82,390,826</b>	<b>5.17%</b>
<b>BY CATEGORY</b>					
41,848,190	42,688,376	Personnel Services	44,405,914	46,034,803	3.67%
9,293,491	9,711,847	Materials and Services	10,877,490	10,121,151	-6.95%
8,300,318	8,738,420	Administrative Charges	9,204,753	9,072,373	-1.44%
15,199	6,034	Capital Outlay	34,436	0	-100.0%
280,000	280,000	Debt Service Principal	280,000	0	-100.0%
14,130	13,204	Debt Service Interest	3,080	0	-100.0%
0	0	Special Payments	120,000	0	-100.0%
10,947,312	8,858,822	Transfers Out	9,081,001	11,409,800	25.64%
0	0	Contingency	787,720	1,249,437	58.61%
0	0	Ending Fund Balance	3,544,382	4,503,262	27.05%
<b>70,698,640</b>	<b>70,296,703</b>	<b>TOTAL REQUIREMENTS</b>	<b>78,338,776</b>	<b>82,390,826</b>	<b>5.17%</b>
<b>8,125,049</b>	<b>8,793,975</b>	<b>GRAND NET TOTAL</b>	<b>0</b>	<b>0</b>	

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

**GENERAL FUND RESOURCES**



**General Fund Major Resources**

Property Taxes

FY 14-15 estimated property tax collections for Marion County total \$60,687,700. The total is comprised of \$59,019,000 current taxes and \$1,668,700 collection of prior years' delinquent taxes. The annual growth of property tax revenue including prior year assessments collected in the current year is shown below including the percent increase over the prior year. This revenue is part of a broader Taxes category that includes other types of taxes.

FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Budget
44,827,541	47,173,996	49,282,766	51,133,057	53,423,177	54,688,401	56,191,768	56,768,245	59,115,252	60,687,700
7.7%	5.2%	4.5%	3.8%	4.5%	2.4%	2.7%	1.0%	4.1%	2.7%

Secure Rural Schools Title I (formerly Federal O&C Land – Title I)

This revenue was formerly Bureau of Land Management revenue earned on national forest and public domain lands under the Oregon and California (“O&C”) land grants program. The revenue was derived from collection of forest reserve rentals, sales of timber, and other sources from forest reserves within Marion County. The funds were then appropriated and distributed under Federal Title I of the Secure Rural Schools and Community Self-Determination Act. At one time the General Fund share of Title I was more than \$1.4 million. Funding under this Act was scheduled to terminate (sunset) several times but year-to-year federal funding authorization extensions have occurred. However, the

## MARION COUNTY FY 2014-15 BUDGET GENERAL FUND

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FY 14-15 revenue estimate is once again zero dollars (\$0). This revenue is within the Intergovernmental Federal category.

### Chapter 530 Forest Rehabilitation

The revenue refers to ORS Chapter 530 regarding acquisition and development of state forests. Revenues generated from timber sales on lands acquired by the state at no cost, or acquired from counties, in Marion County's district are distributed to the county, county school fund, and taxing districts on which the lands are situated. The basis of revenue is primarily state estimates based on planned board feet of timber to be harvested, which varies considerably from year-to-year depending on state forestry work plans which are subject to frequent change. The General Fund share of FY 14-15 Chapter 530 revenue is budgeted at \$300,000 which is a decrease of \$273,000 from FY 13-14. This revenue is within the Intergovernmental State revenue category.

### State Oregon Liquor Control Commission (OLCC) – General

Oregon State distributes OLCC funds to local governments as state shared revenue. The FY 14-15 budget of \$1,607,149 is two percent more than the \$1,575,636 FY 13-14 budget. The revenue is within the Intergovernmental State revenue category.

### Assessment and Taxation Apportionment

The revenue source is a county assessment funding assistance state grant to counties under Oregon statute. The percentage to be paid to each county is the percentage that the expenditures of the county certified (i.e., adopted) budget of the Assessor's Office plus the Board of Property Tax Appeals in the County Clerk's Office bears to the total of all expenditures of all counties for the same purposes. However, the pool of state revenue available to distribute to counties may also be adjusted by the state. The FY 14-15 budget estimate of \$1,366,440 is an eleven percent decrease from the FY 13-14 budget. This revenue is within the Intergovernmental State category.

### County Clerk Recording Fees

Fees are established by state statute for recording documents at the offices of county clerks. Recording revenue is highly dependent on the level of activity in the real estate and mortgage markets, particularly home and home loan markets. The budget estimate for FY 14-15 is \$1,033,000 which is 24 percent lower than the FY 13-14 budget of \$1,363,710 (the budget is substantially overstated). This revenue is within the Charges for Services category.

### Net Working Capital

Net Working Capital is a substantial part of the General Fund. Net working capital is the unexpended balance, or savings, of a fund after the end of a fiscal year that carries over into the following fiscal year as a resource. Net Working capital of \$9,102,089 budgeted for FY 14-15 is 25 percent more than the \$7,301,364 budgeted for FY 13-14.

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

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**GENERAL FUND REQUIREMENTS**

The General Fund budget includes internal transactions and transfers that are counted twice. Internal transactions are transactions between funds resulting from one department providing a service to another. On the expenditure side they are referred to as internal service (“administrative”) charges. Transfers are a special type of internal transaction that involves transferring resources out of one fund into another fund. For example, funds are transferred out of the General Fund into the Capital Improvement Projects Fund. In the General Fund, the transfer out is an expenditure, and in the Capital Improvement Projects Fund the incoming transfer is a resource which is in turn allocated to expenditures.

The total General Fund requirements budget is \$82,390,826. This is the sum of the expenditures, Contingency, and Ending Fund Balance. The amount planned for expenditure during the fiscal year is considerably less than the total budget. Requirements and expenditures are defined in the Summary section and in the glossary in the Budget Overview section of this book.

The expenditures budget is \$76,638,127. This is the total of direct expenditures, Administrative Charges (internal service), and Transfers Out. Expenditures equal immediate appropriation authority, e.g., authority to expend. Although according to Oregon Budget Law Contingency is appropriated, the appropriation authority must be transferred from the Contingency category to the appropriation category from which it will be expended. For purposes of this analysis Contingency and Ending Fund Balance which total \$5,752,699 are excluded from the expenditures total.

**Total direct expenditures are \$56,155,954.** This is the direct expenditure (resulting in cash outlays) for Personnel Services, Materials and Services, Capital Outlay, and Debt Service payments.

FY 2014-15 General Fund Requirements

Fund	Total Direct Expenditures	Administrative Charges *	Transfers Out	Contingency	Ending Fund Balance	Total Requirements
General Fund	56,155,954	9,072,373	11,409,800	1,249,437	4,503,262	82,390,826
% of total	68%	11%	14%	2%	5%	100%

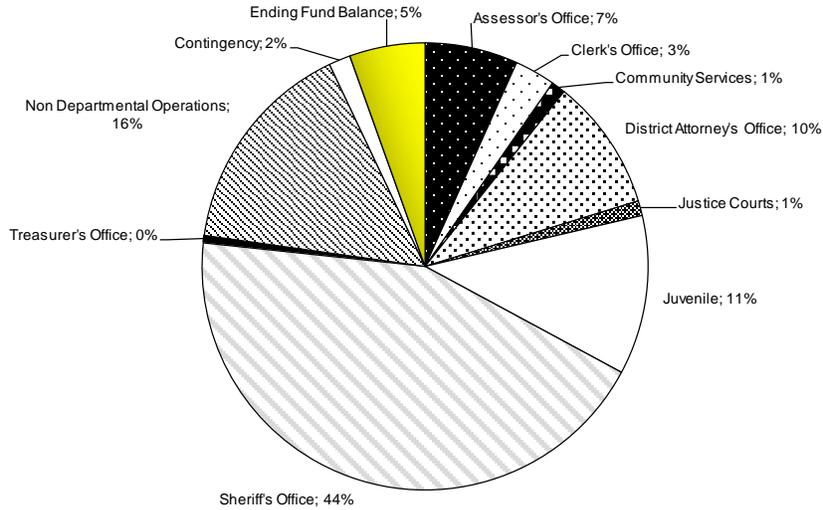
\* Internal service charges.

# MARION COUNTY FY 2014-15 BUDGET GENERAL FUND

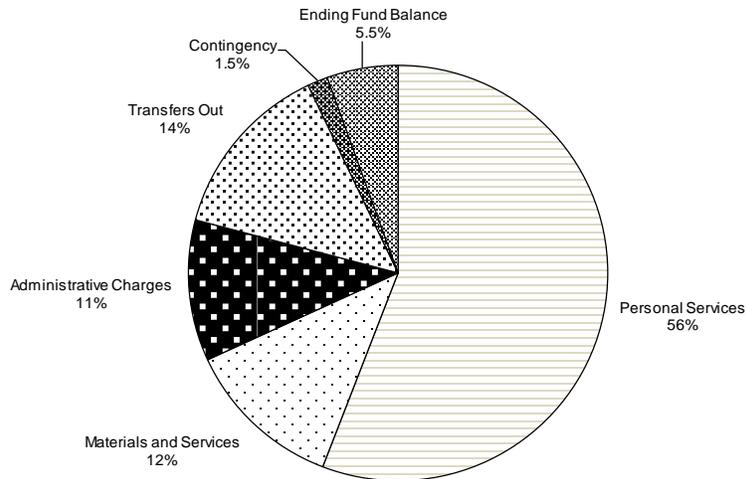
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## General Fund Requirements by Department and by Category

**General Fund Requirements  
by Department  
FY 2014-15**



**General Fund Requirements  
By Category  
FY 2014-15**

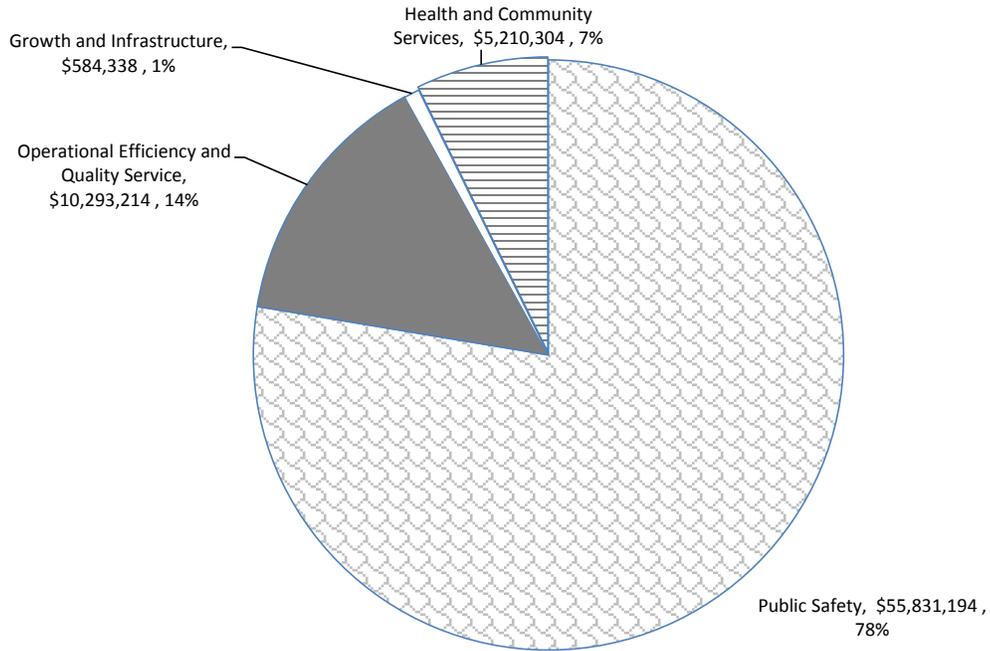


MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

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**General Fund Allocation to Operations**

Seventy-eight percent of the General Fund allocation for operations is for public safety services.



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Note: The total amount allocated to the operations on which the chart is based does not include contingency and ending fund balance, which are not appropriated for specific departmental operating purposes, as well as non-departmental activities, e.g., debt service and capital outlay.

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

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**General Fund Major Requirements**

General Fund requirements are categorized the same as all other county budget activities. Although Contingency and Ending Fund Balance are requirements, they are not classified as expenditures. Major requirements categories were discussed in the Summary section of this book. To a large extent, they were discussed with broad explanations that are in many cases as applicable to the General Fund as to all other funds, as the General Fund dollars were included in the budget amounts of the Summary section. Additional information specific to the General Fund follows.

Personnel Services

As discussed in the Summary, county personnel regulations allow for an annual five percent step increase for satisfactory service (merit). The General Fund has a high percent of employees who have worked enough years to have reached the last step in their grade level or are at longevity pay steps for 10 or 15 years of service. There are no merit pay increases between longevity steps. The number of employees in the step 7 and a longevity step tends to keep overall pay increase percentages down.

A policy of requiring vacant positions to be budgeted no higher than a step 1 has had the effect in some funds and programs in lowering the Personnel Services budget. This is particularly true for positions that became vacant at the time the incumbent is being paid at step 7 or longevity, and departments are not allowed to budget at the same level for replacements. If any such positions are ultimately allowed to be filled at a higher step than budgeted, savings from the turnover and hiring lag must be used to offset the higher actual cost compared to budgeted cost. All positions requested to be filled at a step higher than a step 1 require budget officer approval.

Over time, the mean personnel position cost has increased approximately 1.7% annually disregarding any cost-of-living (COLA) increase. Employees in step 7 or longevity steps are not eligible for five percent step increases except when they advance up to the next level every five years. Marion County has had a high proportion of employees whose pay is frozen at these highest steps. Periodic changes in pay grades for specific positions to bring pay within comparative local government rates (“market”) may also have a small impact on funds and programs involved. The annual percent increase in Salaries and Wages in excess of the 1.7% mean is primarily attributed to additional positions.

An increase in total fringe benefits in recent years has been attributable to health insurance and Public Employee Retirement System (PERS) rate increases. However, the FY 2014-15 budget also contains a major increase in PERS costs not related to rate increases. The county took over the payment of employee 6% PERS contribution for two groups (bargaining units), one of which makes up 201 full-time equivalent (FTE) positions out of the total 456 FTE charged to the General Fund. This drove General Fund PERS costs up 19.9% and total fringe benefits up 5.0% out of the 9.5% increase.

General Fund Personnel Services Summary

FY 11-12 ACTUAL	FY 12-13 ACTUAL	PERSONNEL SERVICES	FY 13-14 BUDGET	FY 14-15 PROPOSED	Change FY 13- 14 to FY 14- 15
\$ 28,423,582	\$ 28,524,255	Salaries and Wages	\$ 29,837,096	\$ 30,081,207	0.8%
13,424,508	14,164,121	Fringe Benefits	14,568,818	15,953,596	9.5%
<b>\$ 41,848,090</b>	<b>\$ 42,688,376</b>	Total Personnel Services	<b>\$ 44,405,914</b>	<b>\$ 46,034,803</b>	3.7%
454	452	FTE	454	456	0.4%

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

Employees

The General Fund allocates 56% of its resources to personnel services, which means employees. Including temporary employees, there are almost 500 employees paid by the General Fund. The full time equivalent (FTE) positions shown below include vacant positions waiting to be filled, and employees who work less than full time year around, but excludes temporary employees.

General Fund Budget FY 2014-15  
Full Time Equivalent (FTE) Positions by Department

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	Change 1 yr
Assessor's Office	52.1	50.7	51.0	51.0	0.0
Clerk's Office	13.5	13.5	13.0	13.5	0.5
Community Services Department	0.0	0.5	2.9	4.3	1.4
District Attorney's Office	63.1	63.1	63.2	63.2	0.0
Justice Courts	8.8	9.0	9.0	8.5	-0.5
Juvenile Department	74.4	74.4	74.5	74.6	0.1
Sheriff's Office	238.6	237.9	237.9	238.4	0.5
Treasurer's Office	3.0	3.0	3.0	3.0	0.0
Total	453.5	452.0	454.5	456.4	2.0

Additional information about countywide FTE and a salaries listing of all positions are found in the appendices.

Materials and Services

General Fund departments and programs are not allowed to budget for across-the-board increases in Materials and Services. They are required to absorb inflationary increases on high priority items by reducing budgets for other items deemed less essential - or do with less. Although the contracted services budget declined slightly in FY 13-14 it remains the largest subcategory budget at 42% of total Materials and Services.

General Fund Materials and Services Summary

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL	CATEGORY	FY 13-14 BUDGET	FY 14-15 BUDGET	Change 13-14 to 14-15
1,363,887	1,412,862	Supplies	1,491,520	1,496,076	0%
130,536	100,268	Materials	138,939	146,969	6%
282,035	306,794	Communications	297,511	324,919	9%
1,136,615	1,111,138	Utilities 1/	1,400,329	1,202,773	-14%
3,644,357	3,992,125	Contracted Services	4,391,472	4,209,294	-4%
367,048	313,078	Repairs and Maintenance	350,839	339,958	-3%
1,482,835	1,608,442	Rentals	1,741,814	1,372,659	-21%
38,885	27,611	Insurance 2/	113,987	21,933	-81%
844,293	839,541	Miscellaneous 3/	951,079	1,006,570	6%
<b>9,290,491</b>	<b>9,711,859</b>	<b>TOTAL</b>	<b>10,877,490</b>	<b>10,121,151</b>	<b>-7%</b>

1/ Utilities have varied as office spaces have shifted between county buildings and rented buildings each with their own requirements to pay for utility costs.

2/ The FY 13-14 budget contains a \$91,756 liability insurance premium for Courthouse Square which was under repair.

3/ FY 14-15 major items are: dues and memberships \$148,071; mileage/travel/meals/lodging/conferences/training \$275,507, a \$22,167 increase; payment to OSU Extension Services \$378,828, a \$30,000 increase, and contribution to the U.S. Wildlife Services predatory animals program \$54,914.

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

Administrative Charges

Administrative charges were discussed in the Summary section. They are the result of one department billing other departments for services rendered. Services charged are county administration, information technology, financial management, payroll, human resources, risk management, facilities management, legal counsel, and a Public Employee Retirement System debt service assessment.

Administrative charges are unique requirements. The maximum that can be charged is a fixed amount based on a cost allocation plan. In this case, a General Fund (or any other) department knows the maximum it will be charged for services from a central services department for the fiscal year. Departments have little control over the amount of administrative charges expenditures for any given year. Budgeted General Fund administrative charges total \$9,072,373 for FY 14-15. A detail breakdown is shown on the last two pages of this section.

Transfers Out

The General Fund is budgeted to transfer out \$11.4 million to non-General Fund funds in FY 14-15. The recipient funds require General Fund support in order to meet legal commitments such as matching funds and debt service, or state requirements to provide certain types of service such as public health or dog control, or to accomplish short-term projects such as building construction or computer hardware and software purchase.

General Fund Transfers Out  
FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL	TRANSFERS TO	FY 13-14 BUDGET	FY 14-15 BUDGET
<b>Departmental</b>				
587,409	641,692	Central Services Fund	369,121	594,645
306,100	277,181	Child Support Fund	308,709	308,709
209,763	93,306	Children and Families Fund	1,000	133,183
80,000	81,565	County Fair Fund	154,708	96,210
622,436	676,482	Dog Control Fund	692,944	702,798
100,007	88,038	District Attorney Grants Fund	88,022	102,554
3,466,446	3,439,682	Health Fund	3,439,682	3,439,682
843,856	836,054	Juvenile Grants Fund	836,054	887,564
664,834	408,096	Land Use Planning Fund	533,919	478,679
0	0	Parks Fund	0	45,000
4,000	4,000	Public Works Fund	4,000	4,000
133,247	87,931	Sheriff Grants Fund	80,694	104,857
0	25,000	Surveyor Fund	101,659	101,659
<b>7,018,098</b>	<b>6,659,026</b>	<b>Total Departmental</b>	<b>6,610,512</b>	<b>6,999,540</b>
<b>Non-Departmental</b>				
711,000	0	Capital Building and Equipment Fund	0	0
1,667,189	642,000	Capital Projects Fund	862,950	500,000
1,551,025	1,548,900	Debt Service Fund	1,549,300	2,646,245
		Facility Renovation Fund	58,239	1,264,015
0	8,896	Fleet Acquisition Fund	0	0
<b>3,929,214</b>	<b>2,199,796</b>	<b>Total Non-Departmental</b>	<b>2,470,489</b>	<b>4,410,260</b>
<b>10,947,312</b>	<b>8,858,822</b>	<b>Grand Total</b>	<b>9,081,001</b>	<b>11,409,800</b>

Other Expenditures (p.669)

Capital Outlays are minor and infrequent in the General Fund. Debt Service on inter-fund loans is somewhat unusual; the loan payment budgeted for FY 13-14 was the final year of a five-year loan. Special Payments are also unusual, with a one-time payment in FY 13-14 in the amount of \$120,000 to the Marion County Housing Authority for a five year operating loan.

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

GENERAL FUND RESOURCES DETAIL

**Marion County - Budget - Resources**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 ADOPTED
<b>FND 100 General Fund</b>					
Taxes					
311100 Property Taxes Current Year	54,529,383	55,130,146	55,941,880	59,019,000	59,019,000
311200 Property Taxes Prior Years	1,662,385	1,638,099	1,908,700	1,668,700	1,668,700
311300 Prop Tx Interest and Penalties	481,581	490,481	520,877	515,300	515,300
312200 Franchise Fees Cable TV	256,078	271,986	260,000	270,000	270,000
312300 Severance Taxes	2,218	3,263	3,000	4,000	4,000
Total Taxes	56,931,644	57,533,975	58,634,457	61,477,000	61,477,000
Licenses and Permits					
321000 Marriage Licenses	59,025	55,350	60,000	60,000	60,000
Total Licenses and Permits	59,025	55,350	60,000	60,000	60,000
Intergovernmental Federal					
331001 Payment in Lieu of Taxes	77,796	75,880	73,828	0	0
331010 Secure Rural Schools Title I	485,169	440,393	0	0	0
331013 State Criminal Alien Asst Pgm	182,744	118,802	75,000	75,000	75,000
331223 Oregon Dept of Justice	17,034	24,864	5,000	15,000	15,000
331224 USDA Child Nutrition Cluster	83,297	86,665	80,000	80,000	80,000
331990 Other Federal Revenues	35,810	21,269	30,000	30,000	30,000
Total Intergovernmental Federal	881,849	767,874	263,828	200,000	200,000
Intergovernmental State					
332010 Chapter 530 Forest Rehab	429,242	461,175	573,000	300,000	300,000
332011 OLCC General	1,369,537	1,612,137	1,575,636	1,607,149	1,607,149
332014 Cigarette Tax	322,443	315,354	299,495	285,505	285,505
332015 Electric Coop Tax	25,659	27,542	27,500	27,500	27,500
332016 Amusement Devise Tax	73,361	74,187	45,000	75,000	75,000
332017 Private Rail Car Tax	3,902	3,149	3,500	3,500	3,500
332019 County Assmt Funding CAFFA	1,647,038	1,490,543	1,540,911	1,366,440	1,366,440
332990 Other State Revenues	1,781	18,921	0	0	0
Total Intergovernmental State	3,872,964	4,003,007	4,065,042	3,665,094	3,665,094
Intergovernmental Local					
335001 Keizer Urban Renewal Reimb	0	402,656	0	0	0
Total Intergovernmental Local	0	402,656	0	0	0

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

**Marion County - Budget - Resources**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 ADOPTED
<b>FND 100 General Fund</b>					
Charges for Services					
341040 E Marion Justice Court Fees	722,640	430,427	428,000	0	0
341041 N Marion Justice Court Fees	704,755	391,779	360,960	0	0
341042 Marion Cty Justice Court Fees	0	0	0	803,000	803,000
341070 Filing Fees	33,766	38,261	38,000	38,000	38,000
341080 Recording Fees	1,168,116	1,341,272	1,363,710	1,033,000	1,033,000
341090 Passport Application Fees	15,875	18,800	18,000	15,000	15,000
341100 Assessment and Taxation Fees	25,277	28,899	28,500	28,500	28,500
341150 Sheriff Service Fees	175,617	230,387	135,000	240,000	240,000
341170 Witness Fees	645	730	1,000	1,000	1,000
341180 Crime Report Fees	12,020	13,030	12,000	12,000	12,000
341280 Detention Fees	68,250	54,927	68,000	70,000	70,000
341400 Tax Collector Fees	92,862	128,735	135,000	135,000	135,000
341420 Assessor Fees	42,516	37,455	40,000	40,000	40,000
341430 Copy Machine Fees	151,590	165,033	145,000	160,000	160,000
341450 Pay Telephone Fees	222	0	300	300	300
341720 Appeal Fees	950	475	1,000	1,000	1,000
341820 County Clerk Records Fees	1	0	0	0	0
341840 Work Crew Fees	355,275	319,138	240,000	220,000	220,000
341880 Ownership Doc Processing Fees	26,875	29,085	30,000	30,000	30,000
341940 Declaration Domestic Partners	850	650	750	750	750
341999 Other Fees	23,370	31,727	20,000	20,000	20,000
342310 Parking Permits	0	0	0	226,535	226,535
344100 Election Reimbursements	69,142	186,034	50,000	100,000	100,000
344300 Restitution	7,492	7,149	2,000	2,000	2,000
344701 Felony DUII Reimbursemt SB395	113,657	157,008	100,000	100,000	100,000
344800 EAIP Reimbursement	0	246	19,250	0	0
344999 Other Reimbursements	2,738	1,450	3,000	3,000	3,000
345100 Sale of Capital Assets	0	28,800	0	0	0
345300 Surplus Property Sales	0	306	1,000	1,000	1,000
347202 Code Enforcement Services	0	219,864	132,832	135,121	135,121
<b>Total Charges for Services</b>	<b>3,814,502</b>	<b>3,861,666</b>	<b>3,373,302</b>	<b>3,415,206</b>	<b>3,415,206</b>
Fines and Forfeitures					
351200 Traffic Fines	227,950	290,633	210,000	250,000	250,000
352200 Miscellaneous Forfeitures	0	860	0	0	0
<b>Total Fines and Forfeitures</b>	<b>227,950</b>	<b>291,493</b>	<b>210,000</b>	<b>250,000</b>	<b>250,000</b>
Interest					
361000 Investment Earnings	131,905	97,143	150,150	85,000	85,000
365000 Investment Fee	308,168	328,448	300,000	300,000	300,000
<b>Total Interest</b>	<b>440,073</b>	<b>425,591</b>	<b>450,150</b>	<b>385,000</b>	<b>385,000</b>

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

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**Marion County - Budget - Resources**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 ADOPTED
<b>FND 100 General Fund</b>					
Other Revenues					
371000 Miscellaneous Income	17,370	27,458	15,000	15,000	15,000
371100 Recoveries from Collections	(4)	97	0	0	0
372000 Over and Short	926	281	0	0	0
373100 Special Program Donations	0	763	0	0	0
<b>Total Other Revenues</b>	<b>18,292</b>	<b>28,599</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
Other Fund Transfers					
381160 Xfr from Children and Families	0	0	28,507	0	0
381165 Transfer from Lottery Dist	0	0	0	80,754	80,754
381180 Transfer from Comm Corrections	3,507,440	3,273,778	3,607,012	3,607,012	3,607,012
381185 Transfer from Criminal Justice	153,111	193,871	213,690	133,671	133,671
381240 Transfer from Liquor Law Enf	35,386	27,770	0	0	0
381255 Xfr from Traffic Safety Team	0	100,000	112,074	0	0
381455 Xfr from Facility Renovation	39,009	0	0	0	0
<b>Total Other Fund Transfers</b>	<b>3,734,946</b>	<b>3,595,419</b>	<b>3,961,283</b>	<b>3,821,437</b>	<b>3,821,437</b>
Net Working Capital					
392000 Net Working Capital Unrestr	8,842,443	8,125,048	7,301,364	9,102,089	9,102,089
<b>Total Net Working Capital</b>	<b>8,842,443</b>	<b>8,125,048</b>	<b>7,301,364</b>	<b>9,102,089</b>	<b>9,102,089</b>
<b>Total FND 100 General Fund</b>	<b>78,823,689</b>	<b>79,090,677</b>	<b>78,334,426</b>	<b>82,390,826</b>	<b>82,390,826</b>

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

GENERAL FUND REQUIREMENTS DETAIL

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 ADOPTED
<b>FND 100 General Fund</b>					
Personnel Services					
Salaries and Wages					
511110 Regular Wages	21,567,753	21,419,950	26,811,209	26,923,254	26,943,080
511120 Temporary Wages	548,155	637,350	588,698	624,051	624,051
511130 Vacation Pay	1,478,210	1,559,852	0	0	0
511140 Sick Pay	851,495	929,320	0	0	0
511150 Holiday Pay	1,162,499	1,189,323	0	0	0
511160 Comp Time Pay	202,030	195,482	58,941	58,941	58,941
511180 Differential Pay	8,503	9,023	9,947	8,487	8,487
511190 Longevity Pay	45,887	0	0	0	0
511210 Compensation Credits	1,021,424	985,933	1,006,497	971,178	971,178
511220 Pager Pay	30,099	43,104	44,266	49,266	49,266
511240 Leave Payoff	135,022	122,822	9,193	22,654	22,654
511250 Training Pay	2,090	4,715	41,881	41,881	41,881
511260 Election Workers	28,328	56,712	62,000	62,000	62,000
511270 Leadworker Pay	1,269	933	0	0	0
511280 Cell Phone Pay	905	1,334	0	2,221	2,221
511290 Health Insurance Waiver Pay	7,414	12,178	9,720	17,820	17,820
511410 Straight Pay	40,743	37,190	36,732	30,438	30,438
511420 Premium Pay	1,186,556	1,225,094	1,159,901	1,158,195	1,158,195
511430 Court Time	92,828	73,945	80,807	80,807	80,807
511450 Premium Pay Temps	3,595	9,462	0	0	0
511470 Extra Duty Contract Pay	1,498	3,283	0	0	0
511930 Clothing Allowance	7,280	7,250	10,188	10,188	10,188
<b>Total Salaries and Wages</b>	<b>28,423,583</b>	<b>28,524,255</b>	<b>29,929,980</b>	<b>30,061,381</b>	<b>30,081,207</b>

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 ADOPTED
<b>FND 100 General Fund</b>					
Fringe Benefits					
512110 PERS	3,607,420	3,592,423	3,480,606	4,214,749	4,226,268
512120 401K	209,428	218,141	232,036	235,338	235,338
512130 PERS Debt Service	1,248,282	1,214,950	1,297,533	1,465,393	1,465,393
512140 PERS Rate Subsidy	(803,297)	0	0	0	0
512200 FICA	2,143,098	2,156,791	2,165,902	2,169,073	2,169,073
512310 Medical Insurance	6,011,831	6,021,011	6,453,406	6,814,546	6,814,546
512320 Dental Insurance	591,707	579,593	607,956	664,085	664,085
512330 Group Term Life Insurance	87,367	44,584	34,761	38,038	38,038
512340 Long Term Disability Insurance	141,979	152,282	138,101	155,952	155,952
512400 Unemployment Insurance	113,964	114,513	131,148	139,560	139,560
512520 Workers Comp Insurance	11,781	12,387	14,431	14,610	14,610
512600 Wellness Program	17,156	17,001	18,117	18,177	18,177
512610 Employee Assistance Program	11,853	11,746	12,517	12,556	12,556
512700 County HSA Contributions	32,038	28,699	0	0	0
Total Fringe Benefits	13,424,608	14,164,121	14,586,514	15,942,077	15,953,596
Total Personnel Services	41,848,190	42,688,376	44,516,494	46,003,458	46,034,803
Materials and Services					
Supplies					
521010 Office Supplies	114,648	118,057	129,540	125,347	125,347
521030 Field Supplies	78,076	99,009	107,739	99,755	99,755
521040 Institutional Supplies	163,538	161,638	184,886	202,894	202,894
521050 Janitorial Supplies	46,617	51,926	49,715	58,365	58,365
521060 Electrical Supplies	90	287	0	0	0
521070 Departmental Supplies	81,330	64,603	95,245	86,294	86,294
521080 Food Supplies	24,202	30,987	36,247	36,608	36,608
521090 Uniforms and Clothing	58,208	95,340	98,518	103,932	103,932
521100 Medical Supplies	41,161	42,909	43,815	33,210	33,210
521110 First Aid Supplies	1,459	638	2,010	8,947	8,947
521120 Drugs	315,949	340,278	262,414	262,414	262,414
521140 Vaccines	1,100	1,113	660	880	880
521170 Educational Supplies	4,673	3,616	2,850	750	750
521190 Publications	13,314	5,219	11,878	5,612	5,612
521210 Gasoline	381,565	358,675	420,209	429,428	429,428
521220 Diesel	33,171	29,493	33,398	31,150	31,150
521230 Propane	89	100	0	0	0
521240 Automotive Supplies	94	905	1,200	1,200	1,200
521300 Safety Clothing	2,523	6,292	11,046	7,950	7,950
521310 Safety Equipment	2,079	1,767	1,150	1,340	1,340
Total Supplies	1,363,887	1,412,852	1,492,520	1,496,076	1,496,076

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 ADOPTED
<b>FND 100 General Fund</b>					
Materials					
522020 Crushed Rock	1,822	0	500	500	500
522060 Sign Materials	787	397	400	752	752
522080 Building Materials	2,802	1,628	500	2,500	2,500
522090 Chemical Sprays	0	281	0	0	0
522100 Parts	9,848	11,014	8,000	9,000	9,000
522140 Small Tools	403	67	500	200	200
522150 Small Office Equipment	31,298	23,720	31,461	43,375	43,375
522160 Small Departmental Equipment	42,196	35,886	63,881	55,525	55,525
522170 Computers Non Capital	35,287	18,160	26,775	23,912	23,912
522180 Software	6,093	9,115	5,922	11,205	11,205
Total Materials	130,536	100,268	137,939	146,969	146,969
Communications					
523010 Telephone Equipment	9,938	13,529	13,789	3,960	3,960
523020 Phone and Communication Svcs	51,041	56,548	55,239	58,586	58,586
523040 Data Connections	47,695	48,875	51,227	50,505	50,505
523050 Postage	92,458	98,305	89,099	108,664	108,664
523060 Cellular Phones	72,219	77,067	72,781	78,335	78,335
523070 Pagers	1,274	1,293	1,650	2,300	2,300
523090 Long Distance Charges	21	53	100	6,914	6,914
523100 Radios and Accessories	7,391	11,124	15,026	15,655	15,655
Total Communications	282,035	306,794	298,911	324,919	324,919
Utilities					
524010 Electricity	651,009	636,966	846,941	726,819	726,819
524020 Street Light Electricity	2,130	2,150	2,200	2,200	2,200
524040 Natural Gas	176,598	159,558	213,898	158,050	158,050
524050 Water	89,984	96,563	103,365	94,599	94,599
524070 Sewer	161,633	163,946	176,336	169,816	169,816
524090 Garbage Disposal and Recycling	58,261	51,955	57,589	51,289	51,289
Total Utilities	1,139,615	1,111,138	1,400,329	1,202,773	1,202,773
Contracted Services					
525110 Consulting Services	5,425	0	45,600	7,951	7,951
525150 Audit Services	0	0	22,500	22,500	22,500
525156 Bank Services	89,435	76,903	80,000	60,000	60,000
525158 Armored Car Services	31,866	31,670	37,000	27,000	27,000
525175 Temporary Staffing	7,081	11,596	7,200	7,200	7,200
525210 Medical Services	384,112	409,860	380,694	388,631	388,631
525211 Psychiatric Services	8,450	17,088	26,650	26,650	26,650
525215 Dental Services	34,647	45,330	49,500	49,500	49,500
525220 Hospital Services	292,494	428,164	311,967	318,467	318,467
525225 Ambulance Services	31,489	76,874	39,332	39,332	39,332

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 ADOPTED
<b>FND 100 General Fund</b>					
525235 Laboratory Services	30,654	18,717	22,700	22,000	22,000
525240 XRay Services	14,375	10,560	10,100	10,100	10,100
525245 Autopsy Services	0	145	1,000	1,000	1,000
525261 Social Services	0	310	1,880	400	400
525310 Laundry Services	28,436	24,676	29,700	29,700	29,700
525320 Food Services	1,100,765	1,112,903	1,146,303	1,143,887	1,143,887
525330 Transportation Services	1,967	1,621	1,800	1,575	1,575
525340 Counseling and Mentoring Svcs	0	22,020	0	20,600	20,600
525350 Janitorial Services	6,410	6,567	7,550	8,500	8,500
525400 Public Safety Program Services	0	6,673	8,304	8,429	8,429
525410 Dispatch Services	773,991	752,693	842,217	842,217	842,217
525420 Regional Area Info Network	13,128	13,437	13,596	13,596	13,596
525430 Programming and Data Services	1,138	148,665	168,500	168,500	168,500
525440 Client Assistance	127	767	500	500	500
525450 Subscription Services	5,668	4,560	6,456	13,176	13,176
525510 Legal Services	31,566	32,525	48,430	28,200	28,200
525540 Witnesses	52,590	36,439	47,390	46,140	46,140
525541 Witness Mileage Reimbursement	3,346	2,836	5,650	5,606	5,606
525550 Court Services	1,903	3,517	1,000	1,200	1,200
525555 Security Services	10,256	15,317	12,769	13,064	13,064
525630 Insurance Admin Services	0	4,092	4,000	5,100	5,100
525710 Printing Services	140,318	226,958	240,696	233,941	233,941
525715 Advertising	7,094	8,846	32,860	39,260	39,260
525735 Mail Services	119,080	119,888	129,450	145,503	145,503
525740 Document Disposal Services	14,976	15,847	16,171	17,051	17,051
525770 Interpreters and Translators	23,806	21,710	22,675	21,278	21,278
525870 Hazardous Waste Disposal	4,750	5,598	4,930	4,930	4,930
525991 Match Payments	0	0	2,953	1,500	1,500
525999 Other Contracted Services	373,017	276,754	437,949	415,110	415,110
Total Contracted Services	3,644,357	3,992,125	4,267,972	4,209,294	4,209,294
526011 Dept Equipment Maintenance	11,928	14,654	25,140	21,375	21,375
526012 Vehicle Maintenance	35,925	30,565	43,500	45,187	45,187
526014 Radio Maintenance	9,679	4,501	6,200	3,050	3,050
526020 Computer Hardware Maintenance	4,649	628	2,500	3,500	3,500
526021 Computer Software Maintenance	121,309	79,426	83,985	81,940	81,940
526022 Telephone Maintenance	0	79	800	800	800
526030 Building Maintenance	55,376	69,153	56,751	51,229	51,229
526040 Remodels and Site Improvements	9,670	0	13,917	17,337	17,337
526050 Grounds Maintenance	1,509	2,191	8,111	2,000	2,000
Total Repairs and Maintenance	367,048	313,078	351,076	339,958	339,958

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 ADOPTED
<b>FND 100 General Fund</b>					
Rentals					
527100 Vehicle Rental	2,912	8,213	6,500	9,111	9,111
527110 Fleet Leases	801,271	894,281	930,848	919,932	919,932
527120 Motor Pool Mileage	1,990	1,948	3,575	2,905	2,905
527130 Parking	909	1,080	840	5,422	5,422
527140 County Parking	27,600	28,590	30,060	29,040	29,040
527210 Building Rental Private	578,513	600,394	679,948	182,747	182,747
527240 Condo Assn Assessments	0	0	0	131,800	131,800
527300 Equipment Rental	69,640	73,936	90,043	91,702	91,702
Total Rentals	1,482,835	1,608,442	1,741,814	1,372,659	1,372,659
Insurance					
528110 Liability Insurance Premiums	0	0	91,756	0	0
528120 WC Insurance Premiums	1,198	509	1,200	1,200	1,200
528140 Malpractice Insurance Premiums	6,222	7,157	7,470	7,470	7,470
528180 Disability Insurance Premiums	5,679	912	5,800	5,800	5,800
528210 Public Official Bonds	4,350	4,350	4,350	4,350	4,350
528220 Notary Bonds	1,061	1,387	1,686	1,388	1,388
528410 Liability Claims	20,375	13,295	1,725	1,725	1,725
Total Insurance	38,885	27,611	113,987	21,933	21,933
Miscellaneous					
529110 Mileage Reimbursement	36,555	35,053	40,662	38,437	38,437
529120 Commercial Travel	8,232	10,137	17,226	12,739	12,739
529130 Meals	14,085	14,469	18,242	20,596	20,596
529140 Lodging	29,685	35,989	41,213	36,842	36,842
529210 Meetings	3,679	2,218	5,672	5,235	5,235
529220 Conferences	16,965	16,250	15,065	17,670	17,670
529230 Training	72,890	70,445	115,260	143,988	143,988
529300 Dues and Memberships	136,112	139,982	147,161	148,071	148,071
529440 Safety Grants	(300)	0	0	0	0
529510 OSU Extension Services	348,828	348,828	348,828	378,828	378,828
529540 Predatory Animals	53,478	53,478	53,314	54,914	54,914
529550 Water Master	8,700	8,700	8,700	8,700	8,700
529610 Homicide Investigations	16,322	8,468	18,000	18,000	18,000
529620 Narcotics Investigations	6,482	6,000	4,000	6,000	6,000
529630 Search and Rescue	2,009	0	0	0	0
529650 Pre Employment Costs	17,194	49,995	41,130	41,630	41,630
529690 Other Investigations	6,664	7,232	8,475	8,475	8,475
529740 Fairs and Shows	903	2,394	3,175	3,307	3,307
529820 Vehicle Registration	258	0	250	250	250
529830 Dog Licenses	162	162	194	194	194
529840 Professional Licenses	700	700	600	600	600

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 ADOPTED
<b>FND 100 General Fund</b>					
529850 Device Licenses	0	150	1,902	1,854	1,854
529860 Permits	907	494	820	550	550
529880 Recording Charges	44,871	21,256	45,000	45,000	45,000
529910 Awards and Recognition	2,369	8,689	11,125	9,600	9,600
529998 Retroactive PERS Adjustments	19,648	(1,776)	5,000	5,000	5,000
529999 Miscellaneous Expense	(3,108)	227	65	90	90
Total Miscellaneous	844,293	839,541	951,079	1,006,570	1,006,570
Total Materials and Services	9,293,491	9,711,848	10,755,627	10,121,151	10,121,151
Administrative Charges					
611100 County Admin Allocation	494,064	543,092	583,201	579,637	579,637
611210 Facilities Mgt Allocation	2,067,782	2,004,503	2,106,627	1,952,409	1,952,409
611220 Custodial Allocation	620,709	621,564	647,068	697,226	697,226
611230 Courier Allocation	22,229	26,721	27,814	29,133	29,133
611250 Risk Management Allocation	201,132	232,917	247,965	259,012	259,012
611255 Benefits Allocation	142,251	138,031	145,325	155,950	155,950
611260 Human Resources Allocation	499,727	460,573	507,570	498,396	498,396
611300 Legal Services Allocation	252,716	330,024	385,182	403,917	403,917
611400 Information Tech Allocation	1,205,363	1,385,972	1,331,836	1,333,416	1,333,416
611410 FIMS Allocation	459,272	524,157	608,815	626,623	626,623
611420 Telecommunications Allocation	181,627	183,699	195,542	171,718	171,718
611430 Info Tech Direct Charges	717,705	816,212	884,553	882,955	882,955
611600 Finance Allocation	535,339	602,458	685,843	637,087	637,087
611800 MCBEE Allocation	36,102	50,232	31,037	48,494	48,494
614100 Liability Insurance Allocation	508,700	419,718	553,450	535,500	535,500
614200 WC Insurance Allocation	355,600	398,547	262,925	260,900	260,900
Total Administrative Charges	8,300,318	8,738,420	9,204,753	9,072,373	9,072,373
Capital Outlay					
531100 Office Equipment Capital	5,366	0	0	0	0
531300 Departmental Equipment Capital	9,833	6,034	27,936	0	0
Total Capital Outlay	15,199	6,034	27,936	0	0
Debt Service Principal					
541100 Principal Payments	280,000	280,000	280,000	0	0
Total Debt Service Principal	280,000	280,000	280,000	0	0
Debt Service Interest					
542100 Interest Payments	14,130	13,204	3,080	0	0
Total Debt Service Interest	14,130	13,204	3,080	0	0

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 ADOPTED
<b>FND 100 General Fund</b>					
Transfers Out					
561125 Transfer to Juvenile Grants	843,856	836,054	836,054	887,564	887,564
561130 Transfer to Public Works	4,000	4,000	4,000	4,000	4,000
561160 Xfer to Children and Families	209,763	93,306	1,000	133,183	133,183
561190 Transfer to Health	3,466,446	3,439,682	3,439,682	3,439,682	3,439,682
561220 Transfer to Child Support	306,100	277,181	308,709	308,709	308,709
561230 Transfer to Dog Control	622,436	676,482	692,944	702,798	702,798
561250 Transfer to Sheriff Grants	133,247	87,931	78,600	104,857	104,857
561270 Transfer to County Fair	80,000	81,565	154,708	96,210	96,210
561300 Transfer to DA Grants	100,007	88,038	88,022	102,554	102,554
561305 Transfer to Land Use Planning	664,834	408,096	533,919	478,679	478,679
561310 Transfer to Parks	0	0	0	45,000	45,000
561320 Transfer to Surveyor	0	25,000	101,659	101,659	101,659
561383 Xfer to Capital Bldg and Equip	711,000	0	0	0	0
561410 Transfer to Debt Service	1,551,025	1,548,900	1,549,300	2,646,245	2,646,245
561455 Xfer to Facility Renovation	0	0	48,272	1,264,015	1,264,015
561480 Transfer to Capital Projects	1,667,189	642,000	862,950	500,000	500,000
561580 Transfer to Central Services	587,409	641,692	360,121	585,942	594,645
561595 Transfer to Fleet Acquisition	0	8,896	0	0	0
<b>Total Transfers Out</b>	<b>10,947,312</b>	<b>8,858,822</b>	<b>9,059,940</b>	<b>11,401,097</b>	<b>11,409,800</b>
Contingency					
571010 Contingency	0	0	942,214	1,289,485	1,249,437
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>942,214</b>	<b>1,289,485</b>	<b>1,249,437</b>
Ending Fund Balance					
573010 Unapprop Ending Fund Balance	0	0	3,544,382	4,503,262	4,503,262
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>3,544,382</b>	<b>4,503,262</b>	<b>4,503,262</b>
<b>Total FND 100 General Fund</b>	<b>70,698,640</b>	<b>70,296,704</b>	<b>78,334,426</b>	<b>82,390,826</b>	<b>82,390,826</b>

MARION COUNTY FY 2014-15 BUDGET  
GENERAL FUND

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MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

**CENTRAL SERVICES FUND OVERVIEW**

The Central Services Fund is allocated to five departments plus non-departmental activities that are covered individually in another section of this book. The departments are Board of Commissioners' Office, Business Services Department, Finance Department, Information Technology Department, and Legal Department. The Legal Department also manages a Law Library operation and fund.

The Central Services Fund is used to account for internal services provided by central administration. The services are charged to departments and other activities in the form of assessments. The revenue received by central services departments is called administrative cost recovery and the expenditures charged to departments are referred to as administrative charges. The Central Services Fund FY 14-15 budget is \$21,021,176. This is a \$462,003 and 2% increase over the FY 13-14 budget of \$20,559,173.

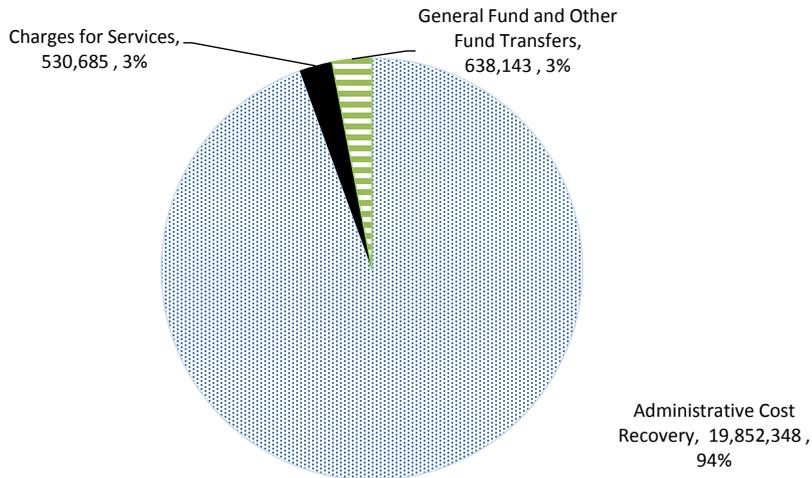
Central Services Fund Income Summary

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>RESOURCES</b>					
5,207	9,429	Intergovernmental Federal	0	0	n.a.
0	0	Intergovernmental State	10,000	0	-100.00%
584,963	584,315	Charges for Services	592,439	530,685	-10.42%
18,172,123	18,995,468	Administrative Cost Recovery	19,545,148	19,852,348	1.57%
10	0	Other Revenues	0	0	n.a.
587,409	641,692	General Fund Transfers	369,121	594,645	61.10%
50,663	42,840	Other Fund Transfers	42,465	43,498	2.43%
<b>19,400,374</b>	<b>20,273,744</b>	<b>TOTAL RESOURCES</b>	<b>20,559,173</b>	<b>21,021,176</b>	<b>2.25%</b>
<b>REQUIREMENTS</b>					
<b>BY DEPARTMENT</b>					
1,932,908	2,043,346	Board of Commissioners' Office	2,139,037	2,152,386	0.62%
6,217,887	6,008,515	Business Services	6,370,628	6,407,615	0.58%
2,094,108	2,222,260	Finance	2,363,908	2,397,711	1.43%
7,765,401	8,337,729	Information Technology	8,336,711	8,440,533	1.25%
1,167,386	1,215,715	Legal	1,245,239	1,296,024	4.08%
222,685	446,179	Non-Departmental Operations	103,650	326,907	215.40%
204,177	437,197	Materials and Services	90,000	325,000	261.11%
18,508	8,982	Administrative Charges	13,650	1,907	-86.03%
<b>19,400,375</b>	<b>20,273,744</b>	<b>TOTAL REQUIREMENTS</b>	<b>20,559,173</b>	<b>21,021,176</b>	<b>2.25%</b>
<b>BY CATEGORY</b>					
14,765,420	15,057,548	Personnel Services	15,638,300	16,031,731	2.52%
3,249,694	3,787,428	Materials and Services	3,508,394	3,398,703	-3.13%
1,353,702	1,352,437	Administrative Charges	1,376,479	1,554,742	12.95%
31,559	76,331	Capital Outlay	36,000	36,000	0.0%
<b>19,400,375</b>	<b>20,273,744</b>	<b>TOTAL REQUIREMENTS</b>	<b>20,559,173</b>	<b>21,021,176</b>	<b>2.25%</b>
<b>0</b>	<b>0</b>	<b>GRAND NET TOTAL</b>	<b>0</b>	<b>0</b>	

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

CENTRAL SERVICES FUND RESOURCES



**Central Services Resources**

Administrative Cost Recovery

The great majority of Central Services Fund revenue is derived from Administrative Cost Recovery assessments. These are for services rendered to other budgeted departments and activities. The Administrative Cost Recovery accounts and the basic service delivered follow.

- County Administration Allocation – Board of Commissioners’ Office county administration services; this does not include the governing body, e.g., the commissioners’ personnel services expenditures.
- Business Services Allocation – Business Services Department administration, e.g., department director and support staff and services.
- Facilities Management Allocation – Business Services Department repairs, preventative maintenance, renovations and construction management services regarding county facilities.
- Courier Allocation – Business Services Department inter-department mail delivery services.
- Risk Management Allocation – Business Services Department management of auto, general liability, and workers’ compensation claims as well as procuring appropriate insurance coverage.
- Human Resources Allocation – Business Services Department management of a wide range of employee services and systems.
- Legal Services Allocation – Legal Department legal counsel and representation to county departments.
- Information Technology Allocation – Information Technology Department administration, day-to-day operations of the county’s IT systems and services, desktop voice and data services, and a further wide range of computer and telephone systems management, support and training.
- FIMS Allocation – Information Technology Department direct cost of operating the county FIMS (financial information management system).
- Finance Allocation – Finance Department administration, accounting, payroll, procurement, contracting, and budgeting services.
- MCBEE Allocation – Non-Departmental Marion County Business Enterprise Enhancement program to re-engineer and integrate county business processes and software infrastructure.

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

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Charges for Services

Services to agencies outside the county budget including the Marion County Housing Authority, the Mid-Valley Behavioral Care Network, and service districts are billed and the revenue credited to Charges for Services rather than administrative cost recovery. Occasionally, central service departments request work to be done by other central services departments that is outside the scope of the budgeted expenditures of the departments providing the service. The revenue from these services is credited to Charges for Services.

General Fund Transfers

With the exception of the Board of Commissioners' Office governing body, Central Services Fund departments seldom receive General Fund Transfers. The Non-Departmental Marion County Business Enterprise Enhancement (MCBEE) program part of the budget was allocated General Fund money in FY 11-12, FY 12-13 and FY 14-15 in order to reduce the allocation of the cost of MCBEE to departments. There was no General Fund Transfers for MCBEE in FY 13-14.

Other Fund Transfers

These annual transfers are from the Tax Title Land Sales Fund to the Finance Department in the Central Services Fund to cover one-half of the compensation of a Property Specialist who spends a portion of her time handling county real and personal property sales.

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

**CENTRAL SERVICES FUND REQUIREMENTS**

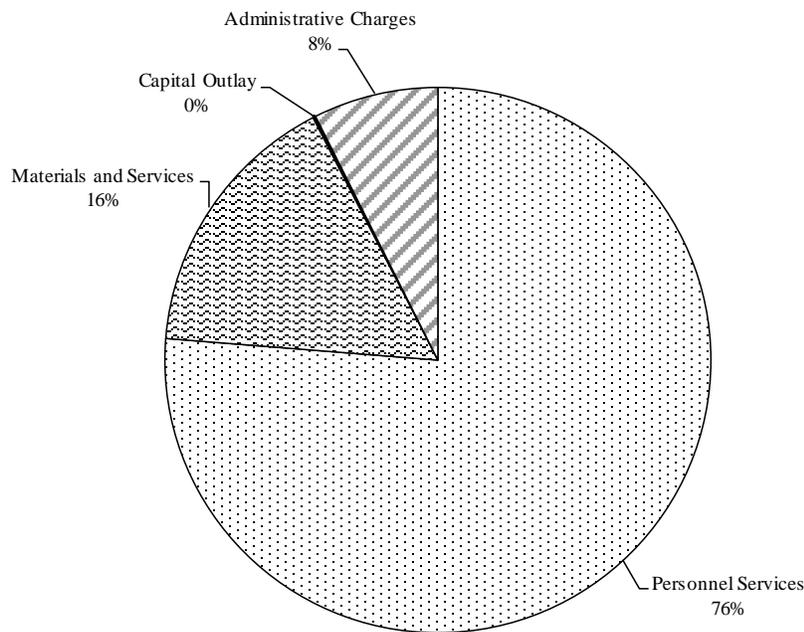
As discussed in two earlier sections of this book, the term “requirements” has a broader definition than “expenditures” as the former includes Contingency and the non-appropriation categories of Reserves and Ending Fund Balance. However, in the case of central services departments, there are no requirements outside of expenditures as Ending Fund Balance, Reserves, or Contingency is not budgeted.

The total Central Services Fund requirements budget is \$21,021,176. The direct expenditures budget is the total budget. Direct expenditures are for Personnel Services, Materials and Services, Administrative Charges (internal service), and Capital Outlay.

**Central Services Fund Requirements by Category**

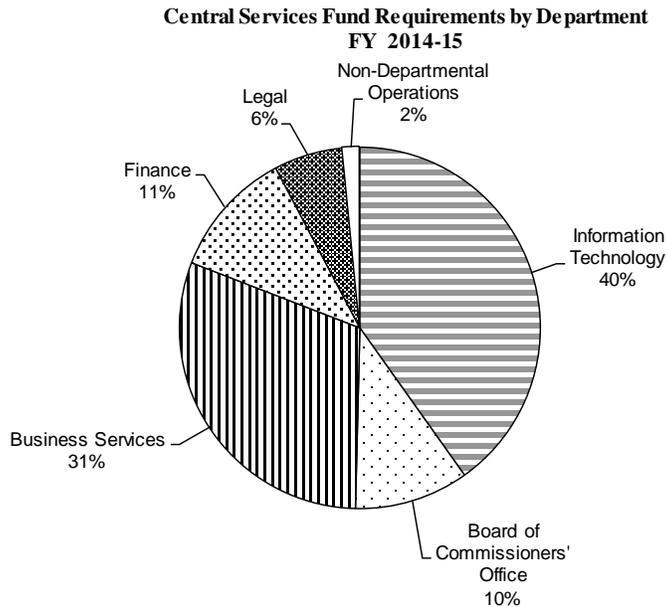
The Central Service requirements budget is allocated to expenditures and other purposes by category and by department as shown in the two following pie charts. The information is from the Central Services Fund Income Summary schedule shown earlier in this section.

**Central Services Fund Requirements by Category  
FY 2014-15**



MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

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Major requirements categories were discussed in the Summary section of this book. To a large extent, they were discussed with broad explanations that are in many cases as applicable to the Central Services Fund as to all other funds, as the Central Services Fund dollars were included in the budget amounts of the Summary section. Additional information specific to the Central Services Fund follows.

### **Personnel Services**

In FY 14-15 most Central Services Funds departments and programs have very small increases or decreases in salaries and wages due to the budget policies impact as previously discussed. The exceptions are the Business Services Department Facilities Management Program which added one position and eliminated a half-time position for a net increase of 0.5 FTE and the Finance Department Central Finance Services Program which added one new position, e.g., 1 FTE.

The two-year comparison shows a proportionately larger percent increase in fringe benefits than salaries and wages. In these instances Public Employee Retirement System (PERS) and health insurance benefits increases in particular account for some change as well as the increase in fringe benefits associated with more full-time equivalent positions (FTE).

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

Central Services Fund Personnel Services Summary

FY 11-12 ACTUAL	FY 12-13 ACTUAL	PERSONNEL SERVICES	FY 13-14 BUDGET	FY 14-15 BUDGET	Change FY 13-14 to FY 14-15
\$9,852,390	\$9,865,765	Salaries and Wages	\$10,273,852	\$10,474,275	2%
4,913,030	5,191,783	Fringe Benefits	5,364,448	5,557,456	4%
<b>\$14,765,420</b>	<b>\$15,057,548</b>	Total Personnel Services	<b>\$15,638,300</b>	<b>\$16,031,731</b>	3%
156.0	154.0	FTE	153.5	155.0	0%

**Employees - Number of Positions**

The Central Services Fund allocates 75% of its resources to personnel services. Including department heads and elected officials there are more than 150 employees paid by the Central Services Fund. This includes regular year-around employees who work less than full time.

Central Services Fund Budget FY 2014-15

FULL TIME EQUIVALENT POSITIONS (FTE) BY DEPARTMENT

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	Change FY 13-14 to FY 14-15
Board of Commissioners	13.0	14.0	14.0	14.0	0.0
Business Services	60.3	57.0	58.5	59.0	0.5
Finance	20.0	20.0	19.0	20.0	1.0
Information Technology	54.0	54.0	53.0	53.0	0.0
Legal	8.7	9.0	9.0	9.0	0.0
Total	<b>156.0</b>	<b>154.0</b>	<b>153.5</b>	<b>155.0</b>	<b>1.5</b>

**Materials and Services**

Central Services Fund departments and programs are not allowed to budget for across-the-board increases in Materials and Services. They have been required to absorb inflationary increases by reducing whatever line items are considered lower priority than the inflation-driven line items, or simply do with less.

Nonetheless there have been exceptions such as when Central Services Fund departments moved out of Courthouse Square while it was being repaired. These departments were required to rent office space through FY 13-14 but not pay utilities while the reverse is true in FY 14-15. Contracted services have increased and decreased substantially on alternate years. These variances are primarily in Central Services Non-Departmental, not operating departments. Contracts for the Marion County Business Enterprise (MCBEE) computer financial management system have varied according to short-term need and total budget situation.

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

Central Services Fund Materials and Services Summary

FY 11-12 ACTUAL	FY 12-13 ACTUAL	CATEGORY	FY 13-14 BUDGET	FY 14-15 BUDGET	Change 13- 14 to 14-15
\$198,172	\$176,823	Supplies	\$217,212	\$217,042	0%
385,866	563,363	Materials	290,008	289,404	0%
263,367	262,742	Communications	284,518	257,526	-9%
34,592	27,586	Utilities	33,190	119,026	259%
539,251	808,136	Contracted Services	665,395	792,947	19%
1,100,456	1,197,193	Repairs and Maintenance	1,206,046	1,235,968	2%
534,586	549,986	Rentals	567,320	234,996	-59%
193,402	201,598	Miscellaneous	244,705	251,794	3%
<b>\$3,249,692</b>	<b>\$3,787,427</b>	<b>Total Materials and Services</b>	<b>\$3,508,394</b>	<b>\$3,398,703</b>	<b>-3%</b>

### Administrative Charges

Administrative charges were discussed in the Summary and General Fund sections. Central Services Fund departments are the providers of services for which other departments pay, and this includes services provided by Central Services Fund departments to each other. For example, the Finance Department charges each of the other central services departments for financial services rendered. Administrative cross-charges include county administration, information technology, financial management, payroll, human resources, risk management, facilities management, custodial, and legal counsel.

Administrative charges are unique requirements. The maximum that can be charged is a fixed amount based on a cost allocation plan. Therefore, each central services department knows the maximum it will be charged for services from each other central services department. All departments have little control over the amount of administrative charges expenditures for any given year. Budgeted Central Services Fund administrative charges total \$1,554,742 for FY 14-15. A detail breakdown is shown on the final page of this section.

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

CENTRAL SERVICES FUND RESOURCES DETAIL

**Marion County - Budget - Resources**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 580 Central Services</b>						
Intergovernmental Federal						
331990 Other Federal Revenues	5,207	9,429	0	0	0	0
Total Intergovernmental Federal	5,207	9,429	0	0	0	0
Intergovernmental State						
332990 Other State Revenues	0	0	10,000	0	0	0
Total Intergovernmental State	0	0	10,000	0	0	0
Charges for Services						
341620 User Fees	148,374	167,711	138,800	140,125	140,125	140,125
341690 Attorney Fees	125,309	109,951	109,218	125,500	125,500	125,500
341999 Other Fees	23	10	0	0	0	0
342200 Property Leases	4,904	5,417	4,900	5,047	5,047	5,047
342300 Department Parking Charges	15,840	16,830	17,160	0	0	0
342310 Parking Permits	70,010	64,602	69,754	0	0	0
344250 Telephone Use Reimbursement	83,654	81,897	77,560	76,875	76,875	76,875
344800 EAIP Reimbursement	3,120	4,440	3,000	3,000	3,000	3,000
344999 Other Reimbursements	15,295	5,524	41,514	0	0	0
345100 Sale of Capital Assets	0	0	16,700	0	0	0
345200 Foreclosed Property Sales	96	0	0	0	0	0
345300 Surplus Property Sales	3,433	6,495	1,000	2,000	2,000	2,000
347101 Central Svcs to Other Agencies	64,831	72,204	60,799	126,138	126,138	126,138
348700 Wellness Program	50,074	49,233	52,034	52,000	52,000	52,000
Total Charges for Services	584,963	584,313	592,439	530,685	530,685	530,685
Admin Cost Recovery						
411100 County Admin Allocation	1,580,441	1,673,845	1,769,916	1,781,510	1,781,510	1,781,510
411200 Business Services Allocation	0	0	1,222,652	524,876	524,876	524,876
411210 Facilities Mgt Allocation	2,469,343	2,389,274	1,621,197	2,412,447	2,412,447	2,412,447
411220 Custodial Allocation	1,098,516	1,105,319	980,639	994,520	994,520	994,520
411230 Courier Allocation	61,015	72,390	65,695	68,435	68,435	68,435
411250 Risk Management Allocation	450,876	466,921	472,181	515,240	515,240	515,240
411255 Benefits Allocation	390,455	373,932	343,254	366,760	366,760	366,760
411260 Human Resources Allocation	1,371,675	1,247,728	1,289,798	1,242,029	1,242,029	1,242,029
411300 Legal Services Allocation	1,042,067	1,105,764	1,136,021	1,170,524	1,170,524	1,170,524

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

**Marion County - Budget - Resources**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
411400 Information Tech Allocation	5,920,858	6,507,151	7,167,490	7,231,801	7,231,801	7,231,801
411410 FIMS Allocation	1,626,847	1,741,615	1,086,861	1,125,732	1,125,732	1,125,732
411600 Finance Allocation	2,027,220	2,137,547	2,285,794	2,247,567	2,247,567	2,247,567
411800 MCBEE Allocation	132,810	173,982	103,650	170,907	170,907	170,907
Total Admin Cost Recovery	18,172,123	18,995,468	19,545,148	19,852,348	19,852,348	19,852,348
Other Revenues						
372000 Over and Short	10	1	0	0	0	0
Total Other Revenues	10	1	0	0	0	0
General Fund Transfers						
381100 Transfer from General Fund	587,409	641,692	369,121	585,942	594,645	594,645
Total General Fund Transfers	587,409	641,692	369,121	585,942	594,645	594,645
Other Fund Transfers						
381155 Xfr from Tax Title Land Sales	41,601	42,840	42,465	43,498	43,498	43,498
381455 Xfr from Facility Renovation	9,062	0	0	0	0	0
Total Other Fund Transfers	50,663	42,840	42,465	43,498	43,498	43,498
<b>Total FND 580 Central Services</b>	<b>19,400,374</b>	<b>20,273,743</b>	<b>20,559,173</b>	<b>21,012,473</b>	<b>21,021,176</b>	<b>21,021,176</b>

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

CENTRAL SERVICES FUND REQUIREMENTS DETAIL

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 580 Central Services</b>						
Personnel Services						
Salaries and Wages						
511020 Salaries and Wages Budget Only	0	0	(61,200)	0	5,509	5,509
511110 Regular Wages	8,051,813	7,995,971	9,911,806	10,042,211	10,042,211	10,042,211
511120 Temporary Wages	55,552	75,477	7,536	35,065	35,065	35,065
511130 Vacation Pay	528,042	586,501	0	0	0	0
511140 Sick Pay	334,472	343,361	0	0	0	0
511150 Holiday Pay	402,872	403,795	0	0	0	0
511160 Comp Time Pay	6,457	6,484	5,000	5,000	5,000	5,000
511180 Differential Pay	10,180	10,136	11,380	11,380	11,380	11,380
511210 Compensation Credits	333,313	316,802	316,610	303,010	303,010	303,010
511220 Pager Pay	52,329	52,140	52,000	52,000	52,000	52,000
511240 Leave Payoff	43,242	43,835	9,000	0	0	0
511280 Cell Phone Pay	339	903	0	0	0	0
511290 Health Insurance Waiver Pay	8,822	11,751	9,720	8,100	8,100	8,100
511410 Straight Pay	0	109	0	0	0	0
511420 Premium Pay	24,956	18,459	12,000	12,000	12,000	12,000
511450 Premium Pay Temps	0	40	0	0	0	0
<b>Total Salaries and Wages</b>	<b>9,852,390</b>	<b>9,865,765</b>	<b>10,273,852</b>	<b>10,468,766</b>	<b>10,474,275</b>	<b>10,474,275</b>
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	(28,800)	(27)	3,167	3,167
512110 PERS	1,483,548	1,477,639	1,556,195	1,563,350	1,563,350	1,563,350
512120 401K	142,795	138,816	147,380	148,134	148,134	148,134
512130 PERS Debt Service	437,372	472,951	476,073	543,549	543,549	543,549
512140 PERS Rate Subsidy	(234,261)	0	0	0	0	0
512200 FICA	741,468	741,723	775,388	784,586	784,586	784,586
512310 Medical Insurance	1,993,179	2,026,815	2,111,964	2,163,348	2,163,348	2,163,348
512320 Dental Insurance	180,763	181,439	198,490	211,320	211,320	211,320
512330 Group Term Life Insurance	33,338	17,121	13,034	14,395	14,395	14,395
512340 Long Term Disability Insurance	54,018	57,848	51,781	59,019	59,019	59,019
512400 Unemployment Insurance	39,612	39,649	48,119	51,766	51,766	51,766
512520 Workers Comp Insurance	3,738	3,884	4,577	4,589	4,589	4,589
512600 Wellness Program	5,831	5,795	6,063	6,054	6,054	6,054
512610 Employee Assistance Program	4,029	4,004	4,184	4,179	4,179	4,179
512700 County HSA Contributions	27,600	24,100	0	0	0	0
<b>Total Fringe Benefits</b>	<b>4,913,030</b>	<b>5,191,783</b>	<b>5,364,448</b>	<b>5,554,262</b>	<b>5,557,456</b>	<b>5,557,456</b>
<b>Total Personnel Services</b>	<b>14,765,420</b>	<b>15,057,548</b>	<b>15,638,300</b>	<b>16,023,028</b>	<b>16,031,731</b>	<b>16,031,731</b>

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 580 Central Services</b>						
Materials and Services						
Supplies						
521010 Office Supplies	38,054	35,750	34,691	33,701	33,701	33,701
521030 Field Supplies	0	92	0	0	0	0
521050 Janitorial Supplies	63,491	64,174	67,100	70,100	70,100	70,100
521060 Electrical Supplies	26,345	13,319	30,000	30,000	30,000	30,000
521070 Departmental Supplies	26,299	29,326	44,210	41,275	41,275	41,275
521080 Food Supplies	33	23	0	0	0	0
521090 Uniforms and Clothing	4,395	1,944	3,000	3,000	3,000	3,000
521110 First Aid Supplies	73	102	150	150	150	150
521140 Vaccines	10,420	9,595	11,000	11,000	11,000	11,000
521190 Publications	8,534	6,318	9,961	9,416	9,416	9,416
521210 Gasoline	15,846	14,262	14,700	16,000	16,000	16,000
521220 Diesel	2,969	456	1,500	1,500	1,500	1,500
521230 Propane	143	97	200	200	200	200
521240 Automotive Supplies	22	0	0	0	0	0
521300 Safety Clothing	434	788	200	200	200	200
521310 Safety Equipment	1,114	578	500	500	500	500
<b>Total Supplies</b>	<b>198,172</b>	<b>176,823</b>	<b>217,212</b>	<b>217,042</b>	<b>217,042</b>	<b>217,042</b>
Materials						
522070 Paint	1,524	458	1,500	1,500	1,500	1,500
522080 Building Materials	753	0	0	0	0	0
522090 Chemical Sprays	113	0	0	0	0	0
522100 Parts	516	0	0	0	0	0
522110 Batteries	1,055	2,505	1,000	1,000	1,000	1,000
522140 Small Tools	7,431	4,630	4,500	4,500	4,500	4,500
522150 Small Office Equipment	25,806	17,708	9,735	9,535	9,535	9,535
522160 Small Departmental Equipment	12,859	17,208	21,250	18,650	18,650	18,650
522170 Computers Non Capital	185,174	211,800	230,723	246,209	246,209	246,209
522180 Software	150,637	309,055	21,300	8,010	8,010	8,010
<b>Total Materials</b>	<b>385,866</b>	<b>563,363</b>	<b>290,008</b>	<b>289,404</b>	<b>289,404</b>	<b>289,404</b>
Communications						
523010 Telephone Equipment	2,072	6,013	1,200	1,200	1,200	1,200
523020 Phone and Communication Svcs	194,348	171,095	193,191	196,168	196,168	196,168
523040 Data Connections	21,173	25,358	32,179	22,865	22,865	22,865
523050 Postage	5,516	3,295	5,360	5,210	5,210	5,210
523060 Cellular Phones	27,457	28,986	28,588	30,823	30,823	30,823
523070 Pagers	1,213	1,245	1,200	1,260	1,260	1,260
523090 Long Distance Charges	11,614	26,759	22,800	0	0	0
<b>Total Communications</b>	<b>263,367</b>	<b>262,742</b>	<b>284,518</b>	<b>257,526</b>	<b>257,526</b>	<b>257,526</b>

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 580 Central Services</b>						
Utilities						
524010 Electricity	21,261	18,488	24,732	114,434	114,434	114,434
524040 Natural Gas	3,912	3,041	2,167	257	257	257
524050 Water	1,202	405	303	160	160	160
524070 Sewer	1,167	675	428	315	315	315
524090 Garbage Disposal and Recycling	7,050	4,978	5,560	3,860	3,860	3,860
Total Utilities	34,592	27,586	33,190	119,026	119,026	119,026
Contracted Services						
525110 Consulting Services	116,643	397,024	94,500	329,500	329,500	329,500
525150 Audit Services	84,225	84,890	87,353	88,765	88,765	88,765
525153 Fiscal Agent Services	1,550	1,550	0	0	0	0
525160 Wellness Services	0	13,616	24,850	20,240	20,240	20,240
525175 Temporary Staffing	9,621	6,841	79,000	0	0	0
525350 Janitorial Services	0	0	975	0	0	0
525355 Engineering Services	1,800	2,186	10,000	10,000	10,000	10,000
525450 Subscription Services	31,338	46,255	48,243	48,077	48,077	48,077
525510 Legal Services	48,159	75,610	95,384	81,525	81,525	81,525
525540 Witnesses	80	0	200	200	200	200
525541 Witness Mileage Reimbursement	(4)	0	200	200	200	200
525620 Insurance Brokers	84,800	85,000	85,000	85,000	85,000	85,000
525630 Insurance Admin Services	27,255	26,962	28,800	28,800	28,800	28,800
525710 Printing Services	12,494	15,064	25,660	24,801	24,801	24,801
525715 Advertising	14,822	14,397	15,791	15,382	15,382	15,382
525735 Mail Services	14,304	13,252	13,467	13,570	13,570	13,570
525740 Document Disposal Services	432	441	1,180	880	880	880
525770 Interpreters and Translators	0	60	200	200	200	200
525999 Other Contracted Services	91,733	24,987	54,592	45,807	45,807	45,807
Total Contracted Services	539,251	808,136	665,395	792,947	792,947	792,947
Repairs and Maintenance						
526010 Office Equipment Maintenance	0	280	750	450	450	450
526011 Dept Equipment Maintenance	1,880	11,801	8,700	10,900	10,900	10,900
526012 Vehicle Maintenance	(231)	1,827	2,200	2,200	2,200	2,200
526014 Radio Maintenance	1,223	0	0	0	0	0
526020 Computer Hardware Maintenance	99,428	87,686	129,708	149,863	149,863	149,863
526021 Computer Software Maintenance	703,427	809,473	775,608	808,211	808,211	808,211
526022 Telephone Maintenance	0	0	1,500	0	0	0
526030 Building Maintenance	224,992	214,640	203,880	200,577	200,577	200,577
526031 Elevator Maintenance	19,284	21,750	20,000	20,000	20,000	20,000
526032 Roof Maintenance	3,155	5,835	7,000	7,000	7,000	7,000
526040 Remodels and Site Improvements	3,459	3,630	0	0	0	0
526050 Grounds Maintenance	43,839	40,271	40,000	36,767	36,767	36,767
526061 Storm Drain Maintenance	0	0	16,700	0	0	0
Total Repairs and Maintenance	1,100,456	1,197,193	1,206,046	1,235,968	1,235,968	1,235,968

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 580 Central Services</b>						
Rentals						
527100 Vehicle Rental	695	741	300	300	300	300
527110 Fleet Leases	47,001	49,309	53,886	59,628	59,628	59,628
527120 Motor Pool Mileage	5,770	5,477	7,064	5,989	5,989	5,989
527130 Parking	120	113	100	100	100	100
527140 County Parking	3,780	3,780	3,700	2,200	2,200	2,200
527200 Building Rental County	0	0	0	23,370	23,370	23,370
527210 Building Rental Private	436,166	447,706	456,631	3,342	3,342	3,342
527240 Condo Assn Assessments	0	0	0	93,060	93,060	93,060
527300 Equipment Rental	37,034	42,861	45,639	47,007	47,007	47,007
Total Rentals	530,565	549,986	567,320	234,996	234,996	234,996
Insurance						
528220 Notary Bonds	0	0	0	40	40	40
528410 Liability Claims	4,021	2,408	0	0	0	0
Total Insurance	4,021	2,408	0	40	40	40
Miscellaneous						
529110 Mileage Reimbursement	9,586	10,864	11,677	12,552	12,552	12,552
529120 Commercial Travel	10,205	6,759	13,250	12,892	12,892	12,892
529130 Meals	3,260	3,058	5,641	6,626	6,626	6,626
529140 Lodging	20,176	15,342	22,550	24,840	24,840	24,840
529210 Meetings	9,399	8,920	10,165	10,374	10,374	10,374
529220 Conferences	26,328	14,421	23,815	23,815	23,815	23,815
529230 Training	66,870	92,415	106,583	107,400	107,400	107,400
529300 Dues and Memberships	23,317	21,638	25,234	26,267	26,267	26,267
529440 Safety Grants	6,833	6,120	7,000	7,000	7,000	7,000
529650 Pre Employment Costs	377	141	270	960	960	960
529690 Other Investigations	61	230	200	200	200	200
529740 Fairs and Shows	350	224	2,025	973	973	973
529840 Professional Licenses	774	500	655	655	655	655
529850 Device Licenses	1,814	112	1,900	1,900	1,900	1,900
529860 Permits	1,814	3,139	800	800	800	800
529910 Awards and Recognition	12,123	14,374	12,940	14,500	14,500	14,500
529999 Miscellaneous Expense	116	931	0	0	0	0
Total Miscellaneous	193,402	199,189	244,705	251,754	251,754	251,754
Total Materials and Services	3,249,693	3,787,427	3,508,394	3,398,703	3,398,703	3,398,703

MARION COUNTY FY 2014-15 BUDGET  
CENTRAL SERVICES FUND

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 580 Central Services</b>						
Administrative Charges						
611100 County Admin Allocation	157,708	163,013	174,608	171,367	171,367	171,367
611210 Facilities Mgt Allocation	22,035	17,896	18,907	165,898	165,898	165,898
611220 Custodial Allocation	71,670	71,685	76,629	111,238	111,238	111,238
611230 Courier Allocation	4,405	5,192	5,536	5,758	5,758	5,758
611250 Risk Management Allocation	20,782	20,787	21,610	23,548	23,548	23,548
611255 Benefits Allocation	28,188	26,815	28,927	30,821	30,821	30,821
611260 Human Resources Allocation	99,024	89,472	101,027	98,500	98,500	98,500
611300 Legal Services Allocation	195,698	226,286	249,313	272,645	272,645	272,645
611400 Information Tech Allocation	266,838	274,154	259,663	244,108	244,108	244,108
611410 FIMS Allocation	105,181	109,264	125,771	127,469	127,469	127,469
611420 Telecommunications Allocation	46,055	36,195	36,845	27,298	27,298	27,298
611600 Finance Allocation	129,919	123,430	131,684	127,324	127,324	127,324
611800 MCBEE Allocation	13,199	17,548	10,559	17,168	17,168	17,168
614100 Liability Insurance Allocation	75,400	47,500	58,900	61,000	61,000	61,000
614200 WC Insurance Allocation	117,600	123,200	76,500	70,600	70,600	70,600
Total Administrative Charges	1,353,702	1,352,437	1,376,479	1,554,742	1,554,742	1,554,742
Capital Outlay						
531300 Departmental Equipment Capital	11,500	0	0	0	0	0
531600 Computer Hardware Capital	0	76,331	16,000	36,000	36,000	36,000
531700 Computer Software Capital	20,059	0	20,000	0	0	0
Total Capital Outlay	31,559	76,331	36,000	36,000	36,000	36,000
<b>Total FND 580 Central Services</b>	<b>19,400,374</b>	<b>20,273,743</b>	<b>20,559,173</b>	<b>21,012,473</b>	<b>21,021,176</b>	<b>21,021,176</b>

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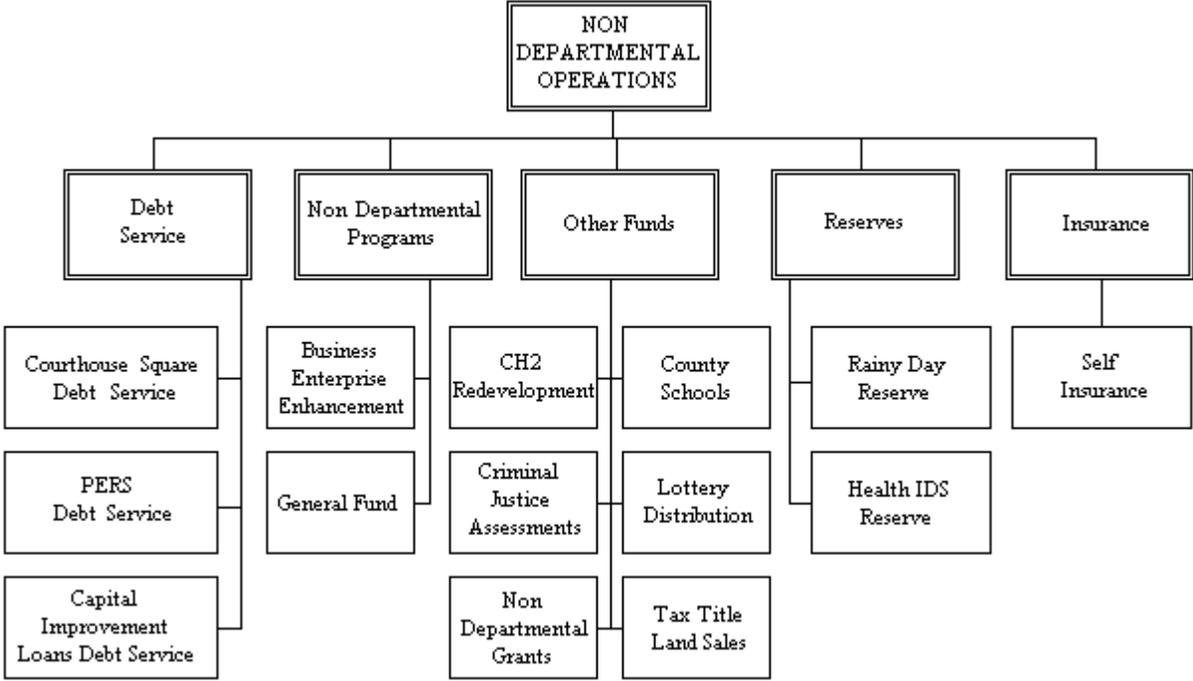
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MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

# NON DEPARTMENTAL OPERATIONS



MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**PROGRAMS**

**Summary of Programs**

	<b>FY 11-12 ACTUAL</b>	<b>FY 12-13 ACTUAL</b>	<b>FY 13-14 BUDGET</b>	<b>FY 2014-15 ADOPTED</b>	<b>+/- %</b>
<b>RESOURCES</b>					
Courthouse Square Debt Service	1,551,150	1,548,900	1,549,300	1,547,300	-0.13%
Capital Improvement Loans	0	0	0	1,098,945	n.a.
PERS Debt Service	3,784,574	3,888,758	4,298,970	4,217,411	-1.90%
MCBEE	222,685	446,179	103,650	326,907	215.40%
General Fund	20,596,164	19,200,350	15,697,324	18,732,783	19.34%
CH2 Redevelopment	8,324,607	2,781,146	2,447,736	216,929	-91.14%
County Schools	884,841	530,270	643,247	166,650	-74.09%
Criminal Justice Assessments	1,538,730	2,092,746	1,989,608	1,336,358	-32.83%
Lottery Distribution	1,870,248	2,425,132	2,724,784	2,675,598	-1.81%
Non-Departmental Grants	1,383,734	1,174,861	917,072	497,098	-45.80%
Tax Title Land Sales	301,073	423,194	394,596	397,026	0.62%
Rainy Day Reserve	4,031,478	2,189,109	2,195,400	2,203,585	0.37%
Health IDS Reserve	3,030,110	2,020,105	2,017,500	0	-100.00%
Self Insurance	31,997,387	32,478,038	33,133,393	34,905,596	5.35%
OSU Extension	348,828	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>79,865,610</b>	<b>71,198,786</b>	<b>68,112,580</b>	<b>68,322,186</b>	<b>0.31%</b>
<b>REQUIREMENTS</b>					
Courthouse Square Debt Service	1,551,150	1,548,900	1,549,300	1,547,300	-0.13%
Capital Improvement Loans	0	0	0	1,098,945	n.a.
PERS Debt Service	3,395,446	3,549,158	4,298,970	4,217,411	-1.90%
MCBEE	222,685	446,179	103,650	326,907	215.40%
General Fund	12,471,115	10,406,376	15,697,324	18,732,783	19.34%
CH2 Redevelopment	7,162,408	399,210	2,447,736	216,929	-91.14%
County Schools	860,305	506,640	643,247	166,650	-74.09%
Criminal Justice Assessments	716,268	894,183	1,989,608	1,336,358	-32.83%
Lottery Distribution	1,148,659	1,181,859	2,724,784	2,675,598	-1.81%
Non-Departmental Grants	544,546	523,605	917,072	497,098	-45.80%
Tax Title Land Sales	212,463	313,326	394,596	397,026	0.62%
Rainy Day Reserve	1,850,440	0	2,195,400	2,203,585	0.37%
Health IDS Reserve	1,017,420	12,000	2,017,500	0	-100.00%
Self Insurance	22,346,964	22,581,845	33,133,393	34,905,596	5.35%
OSU Extension	348,828	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>53,848,697</b>	<b>42,363,281</b>	<b>68,112,580</b>	<b>68,322,186</b>	<b>0.31%</b>

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Courthouse Square Debt Service Program**

- In December 1998, Marion County sold Certificates of Participation to fund a portion of the county's share of development, design and construction costs for the Courthouse Square construction project. In May 2005, the county issued Full Faith and Credit Refunding Obligations to advance refund the outstanding certificates of participation.
- The principal amount of the original certificates was \$22 million, and the outstanding principal on the refunding obligations was \$11.7 million as of June 30, 2013.
- Principal payments are due annually through June 1, 2023; interest is payable in December and June of each year.

**Program Summary**

Non Departmental Operations	Program: Courthouse Square Debt Service				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	125	0	0	0	n.a.
General Fund Transfers	1,551,025	1,548,900	1,549,300	1,547,300	-0.13%
<b>TOTAL RESOURCES</b>	<b>1,551,150</b>	<b>1,548,900</b>	<b>1,549,300</b>	<b>1,547,300</b>	<b>-0.13%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	860,000	890,000	925,000	960,000	3.78%
Debt Service Interest	691,150	658,900	624,300	587,300	-5.93%
<b>TOTAL REQUIREMENTS</b>	<b>1,551,150</b>	<b>1,548,900</b>	<b>1,549,300</b>	<b>1,547,300</b>	<b>-0.13%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Courthouse Square Debt Service Program Budget Justification**

RESOURCES

Resources consist of General Fund Transfers to meet the expected annual debt service requirements for Courthouse Square.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Debt Service Principal and Interest consist of payments for FY 14-15 for the Courthouse Square Debt.

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Capital Improvement Loans Program**

- In October 2013, Marion County obtained a \$9,950,000 loan to finance various capital projects.
- In FY 14-15, Marion County will borrow an additional \$5,000,000 to apply towards the Parking Garage Construction project.
- Interest only payment is due October 2014; principal and interest payments are due quarterly beginning January 2015 through October 2028

**Program Summary**

Non Departmental Operations	Program: Capital Improvement Loans				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	0	0	0	1,098,945	n.a.
Other Fund Transfers	0	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,098,945</b>	<b>n.a.</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	0	0	0	785,295	n.a.
Debt Service Interest	0	0	0	313,650	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,098,945</b>	<b>n.a.</b>

**Capital Improvement Loans Program Budget Justification**

**RESOURCES**

Resources consist of General Fund Transfers to meet the expected annual debt service requirements.

**REQUIREMENTS**

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Debt Service Principal and Interest consist of scheduled payments for FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**PERS Debt Service Program**

- Marion County issued Limited Tax Pension Obligations in 2002 and 2004 and transferred the net proceeds to the State of Oregon Public Employees Retirement System to provide for the county's unfunded actuarial liability.
- Outstanding principal on the bonds was \$46 million as of June 30, 2013, which includes \$5.9 million of deferred interest on the 2002 obligation. The total outstanding principal amount net of the deferred interest is \$40.1 million.
- Principal payments are due annually through June 1, 2028; interest is payable in December and June of each year.

**Program Summary**

Non Departmental Operations	Program: PERS Debt Service				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	3,302,661	3,496,854	3,947,060	4,012,011	1.65%
Interest	3,454	2,776	3,100	2,400	-22.58%
Net Working Capital	478,459	389,128	348,810	203,000	-41.80%
<b>TOTAL RESOURCES</b>	<b>3,784,574</b>	<b>3,888,758</b>	<b>4,298,970</b>	<b>4,217,411</b>	<b>-1.90%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	945,000	1,110,000	1,280,000	1,465,000	14.45%
Debt Service Interest	2,450,446	2,439,158	2,424,178	2,404,680	-0.80%
Ending Fund Balance	0	0	594,792	347,731	-41.54%
<b>TOTAL REQUIREMENTS</b>	<b>3,395,446</b>	<b>3,549,158</b>	<b>4,298,970</b>	<b>4,217,411</b>	<b>-1.90%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**PERS Debt Service Program Budget Justification**

RESOURCES

Revenue is comprised of Administrative Cost Recovery from internal assessments to departments calculated as a percentage of salaries and wages with the intent of generating sufficient revenue to provide for the current year debt service.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

The increase in the PERS debt service program budget is due to an increase in Debt Service Principal payments due this year. While Debt Service Interest requirements remain somewhat consistent each year, the established schedule requires annual increases in principal.

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**MCBEE Program**

- The Marion County Business Enterprise Enhancement program, also known as MCBEE, is an initiative to re-engineer and integrate county business processes and software infrastructure in order to provide meaningful information for management to make informed decisions and assure accountability.
- Ensures that Marion County takes full advantage of its Oracle Enterprise Resource Planning software and the business practices it supports.

**Program Summary**

Non Departmental Operations

Program: MCBEE

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	18,508	173,982	103,650	170,907	64.89%
General Fund Transfers	204,177	272,197	0	156,000	n.a.
<b>TOTAL RESOURCES</b>	<b>222,685</b>	<b>446,179</b>	<b>103,650</b>	<b>326,907</b>	<b>215.40%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
Supplies	51	647	0	0	n.a.
Materials	53,301	3,306	0	0	n.a.
Communications	217	0	0	0	n.a.
Contracted Services	116,004	396,024	90,000	325,000	261.11%
Repairs and Maintenance	800	26,027	0	0	n.a.
Rentals	12,893	0	0	0	n.a.
Miscellaneous	20,910	11,194	0	0	n.a.
Total Materials and Services	<b>204,177</b>	<b>437,197</b>	<b>90,000</b>	<b>325,000</b>	<b>261.11%</b>
Administrative Charges	18,508	8,982	13,650	1,907	-86.03%
<b>TOTAL REQUIREMENTS</b>	<b>222,685</b>	<b>446,179</b>	<b>103,650</b>	<b>326,907</b>	<b>215.40%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**MCBEE Program Budget Justification**

RESOURCES

Resources for this program are an Administrative Cost Recovery of \$170,907 and a General Fund Transfer of \$156,000. Resources have increased for two new initiatives authorized for FY 14-15.

REQUIREMENTS

Materials and Services

Requirements have increased by \$235,000 for a total of \$325,000. Expenses are for consulting services related to the Oracle system. Planned activities include evaluation and selection of a new reporting tool and improvements to the human resources and payroll module to reduce customization and take advantage of standard system functionality.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services reflect the program's use of each type of service proportionate to use by all other county programs.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**General Fund Program**

- Operates as a non-departmental program that is part of the General Fund; expenditures are not assigned to specific departments and are categorized as non-departmental.
- Provides services including a contribution to the United States Department of Agriculture for the predatory animal program, contribution to the county water master program, court-ordered psychiatric services not covered by regular county programs, and consulting services for studies and plans of a broad nature benefiting multiple departments.
- Provides General Fund transfers to supplement the budgets of other funds for special purposes.
- Provides for funding for General Fund Contingency and Ending Fund Balance.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NODEPARTMENTAL OPERATIONS

**Program Summary**

Non Departmental Operations

Program: General Fund

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Taxes	56,931,644	57,533,975	58,634,457	61,477,000	4.85%
Licenses and Permits	59,025	55,350	60,000	60,000	0.00%
Intergovernmental Federal	646,119	603,007	183,828	110,000	-40.16%
Intergovernmental State	3,872,964	4,003,007	4,065,042	3,665,094	-9.84%
Intergovernmental Local	0	402,656	0	0	n.a.
Charges for Services	3,121,589	2,873,634	2,733,470	2,728,085	-0.20%
Fines and Forfeitures	0	0	0	40,000	n.a.
Interest	440,073	425,591	450,150	385,000	-14.47%
Other Revenues	16,986	28,569	15,000	15,000	0.00%
General Fund Transfers	(53,409,074)	(54,978,258)	(57,890,918)	(58,930,239)	1.80%
Other Fund Transfers	74,395	127,770	144,931	80,754	-44.28%
Net Working Capital	8,842,443	8,125,048	7,301,364	9,102,089	24.66%
<b>TOTAL RESOURCES</b>	<b>20,596,164</b>	<b>19,200,350</b>	<b>15,697,324</b>	<b>18,732,783</b>	<b>19.34%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
Utilities	189,030	185,209	439,221	221,802	-49.50%
Contracted Services	156,597	200,697	378,468	378,062	-0.11%
Repairs and Maintenance	0	0	23,366	0	-100.00%
Rentals	0	0	0	19,284	n.a.
Insurance	0	0	91,756	0	-100.00%
Miscellaneous	184,156	181,644	211,463	212,063	0.28%
<b>Total Materials and Services</b>	<b>529,783</b>	<b>567,549</b>	<b>1,144,274</b>	<b>831,211</b>	<b>-27.36%</b>
Administrative Charges	699,890	686,801	736,867	739,073	0.30%
Debt Service Principal	280,000	280,000	280,000	0	-100.00%
Debt Service Interest	14,130	13,204	3,080	0	-100.00%
Special Payments	0	0	120,000	0	-100.00%
Transfers Out	10,947,312	8,858,822	9,081,001	11,409,800	25.64%
Contingency	0	0	787,720	1,249,437	58.61%
Ending Fund Balance	0	0	3,544,382	4,503,262	27.05%
<b>TOTAL REQUIREMENTS</b>	<b>12,471,115</b>	<b>10,406,376</b>	<b>15,697,324</b>	<b>18,732,783</b>	<b>19.34%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**General Fund Program Budget Justification**

RESOURCES

FY 14-15 budgeted property tax revenue is projected to increase 4.8% over the FY 13-14 budgeted amount. However, the actual amount of property tax revenue estimated to be received in FY 13-14 is approximately \$1.2 million greater than the FY 13-14 budgeted amount. Marion County's Council of Economic Advisors recommended that the county budget a 2.7% increase in property tax revenues for FY 14-15 over the FY 13-14 estimated amount to be received. The budget of \$61.4 million reflects the Council's recommendation. Property and other taxes comprise 83% of General Fund revenue.

Federal Intergovernmental revenue has decreased substantially with the elimination of Secure Rural Schools program funding.

REQUIREMENTS

Materials and Services

There is a decrease of \$313,063 in this category. This decrease reflects the elimination of Courthouse Square operational expenses which are now allocated out to departments occupying the building. Other expenses remain status quo and include activities such as support for the water master and county trapper, financial and department audits, authorized studies and other non-departmental expenditures such as retroactive PERS adjustments, dues and memberships and leadership training.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central services departments' services reflect this program's use of each type of service proportionate to use by all other county programs.

Transfers Out

Transfers Out supplements budgets in other funds for special purposes such as capital projects and departmental grant funds.

Contingency

The Contingency amount budgeted represents 1.7% of revenue, which meets the minimum requirement of 1% per board policy.

Other

The final payment on a five-year loan was completed in FY 13-14, so no Debt Service Principal or Interest was budgeted for FY 14-15.

The Ending Fund Balance amount budgeted represents 6.15% of revenue, which exceeds the minimum requirement of 5% per board policy.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**CH2 Redevelopment Program**

- Tracks all resources and requirements associated with Courthouse Square (CH2) redevelopment efforts which extended over several fiscal years. FY 14-15 will be the final year for this program's use.
- Records revenues and expenditures for any remaining unknown contingent issues related to CH2 after initial move back.

**Program Summary**

Non Departmental Operations	Program: CH2 Redevelopment				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	4,870,797	74,303	63,300	0	-100.00%
Interest	18,192	7,640	2,500	0	-100.00%
Other Revenues	0	45,337	0	0	n.a.
Other Fund Transfers	0	700,000	0	0	n.a.
Settlements	0	791,667	0	0	n.a.
Net Working Capital	3,435,618	1,162,199	2,381,936	216,929	-90.89%
<b>TOTAL RESOURCES</b>	<b>8,324,607</b>	<b>2,781,146</b>	<b>2,447,736</b>	<b>216,929</b>	<b>-91.14%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
Materials	0	0	0	16,929	n.a.
Utilities	77,101	68,582	550	768	39.64%
Contracted Services	369,374	235,518	505,075	91,426	-81.90%
Repairs and Maintenance	16,885	18,094	0	0	n.a.
Rentals	27,807	68,484	54,150	7,806	-85.58%
Insurance	136,676	8,532	0	0	n.a.
Total Materials and Services	<b>627,844</b>	<b>399,210</b>	<b>559,775</b>	<b>116,929</b>	<b>-79.11%</b>
Capital Outlay	0	0	562,961	100,000	-82.24%
Transfers Out	6,534,564	0	1,325,000	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>7,162,408</b>	<b>399,210</b>	<b>2,447,736</b>	<b>216,929</b>	<b>-91.14%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**CH2 Redevelopment Program Budget Justification**

RESOURCES

Revenues consist of net working capital, which is the carry forward amount after expenses in FY 13-14.

REQUIREMENTS

Materials and Services

The Courthouse Square Redevelopment Program will continue to be used to account for storage lease and other expenses for any remaining contingent issues related to CH2 after initial move back. There is a reduction of \$1,117,846 in materials and services from FY 13-14.

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Capital Outlay is for capital expenditures that may be required after the move back into Courthouse Square.

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**County Schools Program**

- Distributes the special revenue in accordance with Oregon law, which specifies that a portion of federal Title I forest service revenue, a portion of state Chapter 530 forest rehabilitation revenue, and certain state shared revenues are distributed to school districts in proportion to their resident average daily membership for the preceding fiscal year.

**Program Summary**

Non Departmental Operations

Program: County Schools

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	336,975	322,644	319,310	0	-100.00%
Intergovernmental State	296,407	182,688	299,603	166,500	-44.43%
Fines and Forfeitures	2,574	0	720	0	-100.00%
Interest	993	401	500	150	-70.00%
Net Working Capital	247,892	24,536	23,114	0	-100.00%
<b>TOTAL RESOURCES</b>	<b>884,841</b>	<b>530,270</b>	<b>643,247</b>	<b>166,650</b>	<b>-74.09%</b>
<b>REQUIREMENTS</b>					
Special Payments	860,305	506,640	643,247	166,650	-74.09%
<b>TOTAL REQUIREMENTS</b>	<b>860,305</b>	<b>506,640</b>	<b>643,247</b>	<b>166,650</b>	<b>-74.09%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**County Schools Program Budget Justification**

RESOURCES

No Intergovernmental Federal Secure Rural Schools Title I funding is estimated.

Intergovernmental State revenues have decreased as Chapter 530 state timber sales funding reflects state forester estimated timber sales.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

All Resources are scheduled to be distributed to the school districts in which the Chapter 530 timber was cut. Other minor revenue will be allocated to districts.

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Criminal Justice Assessments Program**

- Provides funding for court security programs at the Marion County Courthouse, Court Annex, Juvenile and County Jail. Funding includes a direct allocation from the State of Oregon and paid court fines.
- Provides funding from a portion of court fines collected by state and local governments for criminal justice projects. Transfers are made to juvenile, sheriff and community corrections programs in equal shares.

**Program Summary**

Non Departmental Operations

Program: Criminal Justice Assessments

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Fines and Forfeitures	851,928	1,266,386	1,079,154	548,879	-49.14%
Interest	4,299	3,897	910	4,697	416.15%
Net Working Capital	682,504	822,462	909,544	782,782	-13.94%
<b>TOTAL RESOURCES</b>	<b>1,538,730</b>	<b>2,092,746</b>	<b>1,989,608</b>	<b>1,336,358</b>	<b>-32.83%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
Supplies	663	0	350	350	0.00%
Communications	150	0	0	0	n.a.
Contracted Services	235,339	236,204	255,000	228,850	-10.25%
Repairs and Maintenance	16,551	2,336	7,000	8,000	14.29%
Miscellaneous	0	0	10,000	0	-100.00%
Total Materials and Services	<b>252,703</b>	<b>238,541</b>	<b>272,350</b>	<b>237,200</b>	<b>-12.91%</b>
Administrative Charges	4,233	4,161	4,553	4,694	3.10%
Capital Outlay	0	69,868	0	0	n.a.
Transfers Out	459,333	581,613	641,070	401,013	-37.45%
Contingency	0	0	50,000	50,000	0.00%
Ending Fund Balance	0	0	1,021,635	643,451	-37.02%
<b>TOTAL REQUIREMENTS</b>	<b>716,268</b>	<b>894,183</b>	<b>1,989,608</b>	<b>1,336,358</b>	<b>-32.83%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Criminal Justice Assessments Program Budget Justification**

RESOURCES

Resources include a direct allocation from the State of Oregon for court security services in counties, and a portion of paid court fines. There is a reduction in court fines based on State of Oregon HB 2712 which changed the structure of the distribution of fines paid to counties for criminal justice programs and court security.

Other revenues include interest earnings and Net Working Capital in the court security portion of this fund.

REQUIREMENTS

Materials and Services

There is a decrease of \$35,150 in Materials and Services from the reduction of 1 security position at the Courthouse and other minor reductions in travel and training line items. There are no other significant changes in this category.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services reflect the program's use of each type of service proportionate to use by all other county programs.

Transfers Out

Transfers out to General Fund, Juvenile Grants and Community Corrections are in equal shares of \$133,671 for a total of \$401,013.

Contingency

The fund maintains a \$50,000 Contingency to cover unforeseen expenses related to court security or security equipment needs. Expenditures require approval by the Court Security Committee and the presiding judge.

Other

The Ending Fund Balance is retained for future projects or expenditures authorized at the direction of the Court Security Committee.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Lottery Distribution Program**

- Oregon law requires that 2.5% of Video Lottery net profits be transferred to Oregon counties for local economic development.
- The Board of Commissioners allocates lottery program resources to promote economic development within Marion County. Supported activities include funding for regional economic development and tourism agencies, private business development, and land use planning. Grant distributions are approved by the Board of Commissioners with funding recommendations provided by the Economic Development Advisory Board.
- The Economic Development Advisory Board (EDAB) provides economic policy recommendations to the Board of Commissioners, evaluates lottery grant applications, and administers a business grant program to enhance local job creation and retention.

**Program Summary**

Non Departmental Operations	Program: Lottery Distribution				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	1,464,136	1,408,021	1,432,553	1,376,388	-3.92%
Interest	2,575	3,440	2,856	2,394	-16.18%
Settlements	146,329	292,081	134,992	101,416	-24.87%
Net Working Capital	257,208	721,590	1,154,383	1,195,400	3.55%
<b>TOTAL RESOURCES</b>	<b>1,870,248</b>	<b>2,425,132</b>	<b>2,724,784</b>	<b>2,675,598</b>	<b>-1.81%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
Contracted Services	260,000	295,000	694,153	675,000	-2.76%
Miscellaneous	1,563	2,126	4,000	4,000	0.00%
<b>Total Materials and Services</b>	<b>261,563</b>	<b>297,126</b>	<b>698,153</b>	<b>679,000</b>	<b>-2.74%</b>
Administrative Charges	11,032	8,670	9,344	15,424	65.07%
Debt Service Principal	410,953	431,249	452,549	474,900	4.94%
Debt Service Interest	141,111	120,814	99,515	77,164	-22.46%
Transfers Out	324,000	324,000	324,000	404,754	24.92%
Contingency	0	0	137,095	100,000	-27.06%
Ending Fund Balance	0	0	1,004,128	924,356	-7.94%
<b>TOTAL REQUIREMENTS</b>	<b>1,148,659</b>	<b>1,181,859</b>	<b>2,724,784</b>	<b>2,675,598</b>	<b>-1.81%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Lottery Distribution Program Budget Justification**

RESOURCES

In FY 2014-15 the county anticipates \$1,376,388 in video lottery revenue from the State of Oregon. This represents a 4% decrease from the budgeted amount for FY 2013-14.

In addition, the county anticipates \$101,416 in combined settlement payments from Moonstone Garden Management and the Oregon Garden Foundation. This revenue is used to help offset annual bond payments for The Oregon Garden.

REQUIREMENTS

Materials and Services

The Board of Commissioners designates funding for organizations in Marion County that promote economic development and tourism; Public Works Planning; and Oregon Garden bond and interest payments. In FY 2014-15 this includes continuing support for SEDCOR (Strategic Economic Development Corporation), Travel Salem, and GROW North Santiam.

The board has authorized allocations for the Economic Development Advisory Board's economic development grant program in FY 2014-15 for up to \$200,000. In addition, the Oregon Garden Foundation has been authorized up to \$100,000 for operations, fund raising, and capital improvements and the Community Projects grant program has been allocated \$60,000.

Administrative Charges

Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central service departments' services and liability and workers' compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

Transfers Out

The Lottery Program provides \$324,000 in continuing support of the Public Works Land Use Planning program. There is also a transfer of \$80,754 to the Community Services Department to fund a Management Analyst 2 position that will provide economic development support services.

Contingency

Contingency is budgeted at \$100,000.

Other

Marion County continues to make annual Oregon Garden bond payments as outlined in the management agreement approved by the Board of Commissioners in 2006. Principal and interest payments total \$552,064.

The Ending Fund Balance is nearly equal to two years Oregon Garden bond payments. This is a reserve to ensure available funds for future payments.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Non-Departmental Grants Program**

- The non-departmental grants and block grant programs are budgeted in the Non-Departmental Grants Fund. These are special revenue funds that account for federal, state and local grants that are not granted directly to county departments.

These grants are generally passed to county departments and/or outside agencies and organizations that have submitted proposals for projects using the grant funds.

**Program Summary**

Non Departmental Operations

Program: Non-Departmental Grants

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	323,472	305,421	306,427	0	-100.00%
Interest	5,139	2,986	600	2,734	355.67%
Other Revenues	42,707	27,266	11,000	15,000	36.36%
Net Working Capital	1,012,416	839,188	599,045	479,364	-19.98%
<b>TOTAL RESOURCES</b>	<b>1,383,734</b>	<b>1,174,861</b>	<b>917,072</b>	<b>497,098</b>	<b>-45.80%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
Supplies	0	51	175	175	0.00%
Contracted Services	173,031	175,912	174,978	6,100	-96.51%
Rentals	197	241	300	300	0.00%
Miscellaneous	14,893	4,823	9,672	20,003	106.81%
Total Materials and Services	<b>188,122</b>	<b>181,027</b>	<b>185,125</b>	<b>26,578</b>	<b>-85.64%</b>
Administrative Charges	224	372	0	0	n.a.
Transfers Out	356,201	342,207	378,510	143,730	-62.03%
Contingency	0	0	210,438	187,249	-11.02%
Ending Fund Balance	0	0	142,999	139,541	-2.42%
<b>TOTAL REQUIREMENTS</b>	<b>544,546</b>	<b>523,605</b>	<b>917,072</b>	<b>497,098</b>	<b>-45.80%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Non-Departmental Grants Program Budget Justification**

RESOURCES

The FY 14-15 budget utilizes remaining unexpended funds from Title III from the Federal Secure Rural Schools and Community Self-Determination Act of 2000. Congress granted another one-year extension of the Federal HR527 Act in FY 13-14.

The remaining balance of unexpended funds residing in Net Working Capital from the Rural Schools Act is funding Forest Patrol services for FY 14-15. There are no further funds for this program.

Title II funds pass through directly from the U.S. Bureau of Land Management and U.S. Forest Services. Title III funds fall under the jurisdiction of the county commissioners, but are restricted in use. The reauthorized Title III funds will be used by Sheriff's Office Search and Rescue and other emergency services per federal law requirements.

The Block Grant fund includes revenue from state and federal community development block grants received for housing rehabilitation and other programs in Marion County, plus annual revenue from revolving loans.

This program also receives special donations each year for the annual event "Striking Out Meth in Marion County". Estimated revenues from donations are reflecting an increase from \$11,000 to \$15,000 in "Other Revenues", based on FY 13-14 donations received.

REQUIREMENTS

Materials and Services

There is a small increase in this category for the Striking Out Meth project, based on anticipated increase in donations. The annual event is held in July or August each year.

Administrative Charges

There are no administrative charges allocated to non-departmental grants this fiscal year.

Transfers Out

Transfers are to the Sheriff's Office for search and rescue and forest patrol programs. Forest Patrol services are reducing from 3 FTE to 1 FTE for FY 14-15 because allocated funds from previous years are almost depleted.

The reauthorized Title III funding supports the search and rescue program.

Contingency

Contingency is maintained in this program for any unanticipated expenses related to the various grants that reside in this program. The decrease is from reductions related to reducing networking capital from previous Title III allocated funds for Forest Patrol services. The balance of contingency is in the search and rescue project and the block grant fund.

Other

Ending Fund Balance reflects Title III funds earmarked for Search and Rescue services in future years.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Tax Title Land Sales Program**

- The program is found in the Tax Title Land Sales Fund, a special revenue fund under the administration of the Finance Department.
- Coordinates management of real property held by the county as a result of tax foreclosure.
- Collects revenue through the sale of tax foreclosed properties and loan repayments from existing property loans granted on the sale of foreclosed property.
- Foreclosed property sales proceeds are allocated out to the county's taxing districts annually.

**Program Summary**

Non Departmental Operations

Program: Tax Title Land Sales

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	99,128	302,257	200,000	300,000	50.00%
Interest	16,302	8,304	6,222	6,500	4.47%
Other Revenues	110,253	24,023	18,200	20,000	9.89%
Net Working Capital	75,389	88,610	170,174	70,526	-58.56%
<b>TOTAL RESOURCES</b>	<b>301,073</b>	<b>423,194</b>	<b>394,596</b>	<b>397,026</b>	<b>0.62%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
Supplies	0	0	100	100	0.00%
Communications	34	17	50	50	0.00%
Utilities	35	0	0	0	n.a.
Contracted Services	189	1,494	27,500	2,500	-90.91%
Repairs and Maintenance	7,439	130	5,000	5,000	0.00%
Rentals	592	371	250	250	0.00%
Miscellaneous	8,352	829	4,400	4,650	5.68%
Total Materials and Services	<b>16,641</b>	<b>2,842</b>	<b>37,300</b>	<b>12,550</b>	<b>-66.35%</b>
Administrative Charges	9,565	12,736	16,722	16,348	-2.24%
Special Payments	144,656	254,908	203,020	232,234	14.39%
Transfers Out	41,601	42,840	42,465	43,498	2.43%
Contingency	0	0	10,000	10,000	0.00%
Ending Fund Balance	0	0	85,089	82,396	-3.16%
<b>TOTAL REQUIREMENTS</b>	<b>212,463</b>	<b>313,326</b>	<b>394,596</b>	<b>397,026</b>	<b>0.62%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Tax Title Land Sales Program Budget Justification**

RESOURCES

Resources are projected to remain the same for FY 14-15. Foreclosed property sales has been increased by \$100,000 over FY 13-14 to reflect the increase in foreclosed properties as the economic downturn has continued over the past several years. In addition, Net Working Capital has decreased by nearly \$100,000 over FY 13-14. This decrease is the result of revenues greater than anticipated in FY 12-13, which resulted in the carry forward of resources in Net Working Capital for FY 13-14. FY 14-15 Net Working Capital is expected to be closer to historical trends.

REQUIREMENTS

Materials and Services

The Materials and Services budget has decreased \$25,000 as compared to FY 13-14. The FY 13-14 budget included a one-time cost of \$25,000 for a Department of Environmental Quality site assessment on a foreclosed gas station. No such cost is anticipated in FY 14-15.

Administrative Charges

Administrative charges are budgeted per a calculated schedule. Property foreclosures and collections have continued to require additional legal advice, resulting in higher legal costs allocated to the Tax Title Fund over the past year and into next fiscal year.

Transfers Out

A 1.0 FTE employee that is budgeted for in the Finance Department spends approximately 50% of their time providing services to the Tax Title Fund to handle foreclosed properties. This transfer reimburses the Finance Department for those costs.

Contingency

The Tax Title Fund maintains a consistent Contingency amount each year for expenditures that have not been anticipated.

Other

The Special Payments budget is for the distribution of funds to local taxing districts. The distribution amount is calculated as the remaining resources available after a deduction for expenditures necessary to manage the foreclosed properties and a deduction for a carryover amount to meet the needs of the following year are calculated and appropriated. The amount budgeted in FY 14-15 is \$30,000 greater than the budget amount for FY 13-14. This is primarily the result of increased resources from foreclosed property sales that is expected to be available for distribution in FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Rainy Day Reserve Program**

- This program is located in a Rainy Day Fund established by the Board of Commissioners.
- Provides non-routine funding to meet the needs of the county in the event of natural or manmade disasters, labor disputes, or financial emergencies, and to stabilize increases in PERS contribution rates or otherwise reduce the county's PERS obligations.

**Program Summary**

Non Departmental Operations

Program: Rainy Day Reserve

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	15,681	8,070	5,400	7,685	42.31%
Net Working Capital	4,015,797	2,181,039	2,190,000	2,195,900	0.27%
<b>TOTAL RESOURCES</b>	<b>4,031,478</b>	<b>2,189,109</b>	<b>2,195,400</b>	<b>2,203,585</b>	<b>0.37%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Fringe Benefits	1,850,440	0	0	0	n.a.
Total Personnel Services	<b>1,850,440</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n.a.</b>
Reserves	0	0	2,195,400	2,203,585	0.37%
<b>TOTAL REQUIREMENTS</b>	<b>1,850,440</b>	<b>0</b>	<b>2,195,400</b>	<b>2,203,585</b>	<b>0.37%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Rainy Day Reserve Program Budget Justification**

RESOURCES

Net Working Capital continues to build slightly as a small amount of interest income is added each year.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

No appropriation is proposed for FY 14-15.

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Health IDS Reserve Program**

- The Marion County IDS (Integrated Delivery System) held resources accumulated in prior years through the provision of capitated health services under the Oregon Health Plan (OHP) and Mid-Valley Behavioral Care Network (MVBCN) capitated revenues.
- In FY 13-14, these resources were transferred to the Health Department in anticipation of increasing program needs for related services.

**Program Summary**

Non Departmental Operations	Program: Health IDS Reserve				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	12,690	7,415	6,500	0	-100.00%
Net Working Capital	3,017,420	2,012,690	2,011,000	0	-100.00%
<b>TOTAL RESOURCES</b>	<b>3,030,110</b>	<b>2,020,105</b>	<b>2,017,500</b>	<b>0</b>	<b>-100.00%</b>
<b>REQUIREMENTS</b>					
Transfers Out	1,017,420	12,000	2,017,500	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>1,017,420</b>	<b>12,000</b>	<b>2,017,500</b>	<b>0</b>	<b>-100.00%</b>

**Health IDS Reserve Program Budget Justification**

RESOURCES

This fund was closed in fiscal year 2013-14.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Self Insurance Program**

- The self-insurance program is an internal service fund that derives its revenues through assessments to departments. The program is maintained to pay the costs of county insurance programs, including general liability, auto liability, workers compensation, health, life, long-term disability and unemployment. Reserves are held in the fund to cover future liabilities, contingency and catastrophic losses.
- The Insurance Fund is managed using actuarially sound principles. An updated actuarial study was completed in FY 2012-13. The study is used for the county's comprehensive annual financial report and as part of the mandatory filing with the Oregon State Insurance Division for the county's certificate of self-insurance.

**Program Summary**

Non Departmental Operations	Program: Self Insurance				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	23,199,038	22,744,991	23,469,951	24,322,926	3.63%
Interest	40,342	30,769	25,062	33,916	35.33%
Settlements	25,499	51,856	15,000	15,000	0.00%
Net Working Capital	8,732,509	9,650,423	9,623,380	10,533,754	9.46%
<b>TOTAL RESOURCES</b>	<b>31,997,387</b>	<b>32,478,038</b>	<b>33,133,393</b>	<b>34,905,596</b>	<b>5.35%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
Supplies	916	0	0	5,000	n.a.
Materials	0	12,869	24,000	14,500	-39.58%
Contracted Services	121,117	145,825	287,416	139,391	-51.50%
Repairs and Maintenance	16,900	0	0	0	n.a.
Insurance	22,080,204	22,264,494	24,165,548	24,049,284	-0.48%
Miscellaneous	11,737	52,118	54,000	55,500	2.78%
Total Materials and Services	<b>22,230,874</b>	<b>22,475,305</b>	<b>24,530,964</b>	<b>24,263,675</b>	<b>-1.09%</b>
Administrative Charges	116,090	106,540	94,800	113,647	19.88%
Contingency	0	0	1,200,000	2,000,000	66.67%
Ending Fund Balance	0	0	7,307,629	8,528,274	16.70%
<b>TOTAL REQUIREMENTS</b>	<b>22,346,964</b>	<b>22,581,845</b>	<b>33,133,393</b>	<b>34,905,596</b>	<b>5.35%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Self Insurance Program Budget Justification**

RESOURCES

Resources are charges to departments for insurance benefits such as medical and dental, general liability, workers' compensation, life, long-term disability and unemployment insurance. Net Working Capital associated with liability insurance, long-term disability and workers' compensation claims are considered reserves for existing claims and are determined based on the actuarial projections.

REQUIREMENTS

Materials and Services

The increase in Materials and Services is primarily due to a health insurance cost increase related to an increase in full time equivalent (FTE) positions.

Administrative Charges

Administrative Charges of \$113,647 are estimated legal counsel costs for liability claims administration.

Transfers Out

Not Applicable

Contingency

The county has a \$1,000,000 self insured retention for all liability claims and \$750,000 self insurance retention for all workers compensation claims. The fund maintains a Contingency of \$2,000,000 in general reserve in case the county experiences a large catastrophic loss that must be paid out during the fiscal year.

Other

The Ending Fund Balance sets aside reserves held for existing and future liability insurance, long-term disability and workers' compensation claims, in addition to beginning year cash-flow purposes.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**NON-DEPARTMENTAL FUNDS**

The initial part of this section covered the non-departmental part of the county budget by program within non-departmental funds. This section will cover the fund level. There are cases where there is more than one program in a fund, although in other cases there is a one-to-one relationship with one fund having one program. Non-departmental operations funds are either entirely independent of departments, e.g., Debt Service Fund, or they may pass funding to departments, e.g., Criminal Justice Assessment Fund. There are eleven non-departmental operating funds.

**Non-Departmental Funds**

Block Grant Fund  
CH2 Redevelopment Fund  
County Schools Fund  
Criminal Justice Assessment Fund  
Debt Service Fund  
Health IDS Reserve Fund  
Lottery Distribution Fund  
Non-Departmental Grants Fund  
Rainy Day Fund  
Self-Insurance Fund  
Tax Title Land Sales Fund

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Block Grant Fund**

**Marion County - Budget - Income Summary**

By Fund  
FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 170 Block Grant</b>					
<b>RESOURCES</b>					
345	165	Interest	46	114	147.83%
31,707	2,116	Other Revenues	0	0	n.a.
12,285	44,114	Net Working Capital	45,043	46,204	2.58%
<b>44,338</b>	<b>46,396</b>	<b>TOTAL RESOURCES</b>	<b>45,089</b>	<b>46,318</b>	<b>2.73%</b>
<b>REQUIREMENTS</b>					
224	372	Administrative Charges	0	0	n.a.
0	0	Contingency	45,089	46,318	2.73%
<b>224</b>	<b>372</b>	<b>TOTAL REQUIREMENTS</b>	<b>45,089</b>	<b>46,318</b>	<b>2.73%</b>
<b>44,114</b>	<b>46,024</b>	<b>Total Net FND 170 Block Grant</b>	<b>0</b>	<b>0</b>	

Block Grant Fund Budget Description

The Block Grant Fund is part of the Non-Departmental Grants Program. The Block Grant Fund most recent funding was state and federal community development block grant funds for housing rehabilitation loans and other programs in the county, plus annual revenue from revolving funds. The remaining funds are budgeted in Contingency in the event a small grant opportunity presents itself to the Board of Commissioners.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**CH2 (Courthouse Square) Redevelopment Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 105 CH2 Redevelopment</b>					
<b>RESOURCES</b>					
4,870,797	74,303	Charges for Services	63,300	0	-100.00%
18,192	7,640	Interest	2,500	0	-100.00%
0	45,337	Other Revenues	0	0	n.a.
0	700,000	Other Fund Transfers	0	0	n.a.
0	791,667	Settlements	0	0	n.a.
3,435,618	1,162,199	Net Working Capital	2,381,936	216,929	-90.89%
<b>8,324,607</b>	<b>2,781,146</b>	<b>TOTAL RESOURCES</b>	<b>2,447,736</b>	<b>216,929</b>	<b>-91.14%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
0	0	Materials	0	16,929	n.a.
77,101	68,582	Utilities	550	768	39.64%
369,374	235,518	Contracted Services	505,075	91,426	-81.90%
16,885	18,094	Repairs and Maintenance	0	0	n.a.
27,807	68,484	Rentals	54,150	7,806	-85.58%
136,676	8,532	Insurance	0	0	n.a.
627,844	399,210	Total Materials and Services	559,775	116,929	-79.11%
0	0	Capital Outlay	562,961	100,000	-82.24%
6,534,564	0	Transfers Out	1,325,000	0	-100.00%
<b>7,162,408</b>	<b>399,210</b>	<b>TOTAL REQUIREMENTS</b>	<b>2,447,736</b>	<b>216,929</b>	<b>-91.14%</b>
<b>1,162,199</b>	<b>2,381,936</b>	<b>Total Net FND 105 CH2 Redevelopment</b>	<b>0</b>	<b>0</b>	

Courthouse Square Redevelopment Fund Budget Description

The Courthouse Square Redevelopment Program is the only program within this fund. The Courthouse Square Redevelopment Fund and program accounts for storage lease and other expenses needed prior to moving back into Courthouse Square. Additional expenditures include move-back costs including moving company expenses and design and inventory services for cubicles. Capital Outlay includes furnishings, furniture and electronic equipment.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**County Schools Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 210 County Schools</b>					
<b>RESOURCES</b>					
336,975	322,644	Intergovernmental Federal	319,310	0	-100.00%
296,407	182,688	Intergovernmental State	299,603	166,500	-44.43%
2,574	0	Fines and Forfeitures	720	0	-100.00%
993	401	Interest	500	150	-70.00%
247,892	24,536	Net Working Capital	23,114	0	-100.00%
<b>884,841</b>	<b>530,270</b>	<b>TOTAL RESOURCES</b>	<b>643,247</b>	<b>166,650</b>	<b>-74.09%</b>
<b>REQUIREMENTS</b>					
860,305	506,640	Special Payments	643,247	166,650	-74.09%
<b>860,305</b>	<b>506,640</b>	<b>TOTAL REQUIREMENTS</b>	<b>643,247</b>	<b>166,650</b>	<b>-74.09%</b>
<b>24,536</b>	<b>23,630</b>	<b>Total Net FND 210 County Schools</b>	<b>0</b>	<b>0</b>	

County Schools Fund Budget Description

This fund has one program with the same name and activity. Intergovernmental Federal revenue has been eliminated as Secure Rural Schools and Economic Self-Determination Act funding in lieu of National Forest timber revenue was not reauthorized or appropriated by the federal government for FY 14-15. Intergovernmental State revenue from state Chapter 530 state timber sales has been reduced to reflect state estimates of timber sales. All resources of this fund are allocated for distribution to school districts in the county according to formula set forth by state law.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Criminal Justice Assessment Fund**

**Marion County - Budget - Income Summary**

By Fund  
FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 185 Criminal Justice Assessment</b>					
<b>RESOURCES</b>					
851,928	1,266,386	Fines and Forfeitures	1,079,154	548,879	-49.14%
4,299	3,897	Interest	910	4,697	416.15%
682,504	822,462	Net Working Capital	909,544	782,782	-13.94%
<b>1,538,730</b>	<b>2,092,746</b>	<b>TOTAL RESOURCES</b>	<b>1,989,608</b>	<b>1,336,358</b>	<b>-32.83%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
663	0	Supplies	350	350	0.00%
150	0	Communications	0	0	n.a.
235,339	236,204	Contracted Services	255,000	228,850	-10.25%
16,551	2,336	Repairs and Maintenance	7,000	8,000	14.29%
0	0	Miscellaneous	10,000	0	-100.00%
252,703	238,541	Total Materials and Services	272,350	237,200	-12.91%
4,233	4,161	Administrative Charges	4,553	4,694	3.10%
0	69,868	Capital Outlay	0	0	n.a.
459,333	581,613	Transfers Out	641,070	401,013	-37.45%
0	0	Contingency	50,000	50,000	0.00%
0	0	Ending Fund Balance	1,021,635	643,451	-37.02%
<b>716,268</b>	<b>894,183</b>	<b>TOTAL REQUIREMENTS</b>	<b>1,989,608</b>	<b>1,336,358</b>	<b>-32.83%</b>
<b>822,462</b>	<b>1,198,563</b>	<b>Total Net FND 185 Criminal Justice Assessment</b>	<b>0</b>	<b>0</b>	

Criminal Justice Assessment Fund Budget Description

This fund has one program with the same name and activity. Circuit, municipal, and justice court special assessments on fines and sentences are deposited to the Criminal Justice Assessment Fund. They are allocated by law 60% to court security purposes and 40% to planning, operating and maintaining county juvenile and adult corrections programs and facilities. In Marion County the 40% is allocated equally to jail, juvenile, and community corrections programs. The revenue for court security now includes in addition to revenue received from cities a direct allocation from the State of Oregon for court security services in counties. Funding for criminal justice programs now also includes a direct state appropriation that is passed through the State Department of Corrections.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Debt Service Fund**

**Marion County - Budget - Income Summary**

By Fund  
FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 410 Debt Service</b>					
<b>RESOURCES</b>					
3,302,661	3,496,854	Admin Cost Recovery	3,947,060	4,012,011	1.65%
3,579	2,776	Interest	3,100	2,400	-22.58%
1,551,025	1,548,900	General Fund Transfers	1,549,300	2,646,245	70.80%
0	0	Other Fund Transfers	0	0	n.a.
478,460	389,129	Net Working Capital	348,810	203,000	-41.80%
<b>5,335,725</b>	<b>5,437,658</b>	<b>TOTAL RESOURCES</b>	<b>5,848,270</b>	<b>6,863,656</b>	<b>17.36%</b>
<b>REQUIREMENTS</b>					
1,805,000	2,000,000	Debt Service Principal	2,205,000	3,210,295	45.59%
3,141,596	3,098,058	Debt Service Interest	3,048,478	3,305,630	8.44%
0	0	Ending Fund Balance	594,792	347,731	-41.54%
<b>4,946,596</b>	<b>5,098,058</b>	<b>TOTAL REQUIREMENTS</b>	<b>5,848,270</b>	<b>6,863,656</b>	<b>17.36%</b>
<b>389,129</b>	<b>339,600</b>	<b>Total Net FND 410 Debt Service</b>	<b>0</b>	<b>0</b>	

Debt Service Fund Budget Description

The Debt Service Fund supports the Courthouse Square Debt Service Program, the PERS (Public Employees Retirement System) Debt Service Program, and new in FY 14-15, debt service on Capital Improvement Loans.

Total principal and interest for Courthouse Square is \$1,547,300. Principal and interest payments total \$3,869,680 for the PERS and the \$347,731 Ending Fund Balance is allocated to PERS debt. The Capital Improvement Loans principal and interest payments total \$1,098,945.

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Health IDS Reserve Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 384 Health IDS Reserve</b>					
<b>RESOURCES</b>					
12,690	7,415	Interest	6,500	0	-100.00%
3,017,420	2,012,690	Net Working Capital	2,011,000	0	-100.00%
<b>3,030,110</b>	<b>2,020,105</b>	<b>TOTAL RESOURCES</b>	<b>2,017,500</b>	<b>0</b>	<b>-100.0%</b>
<b>REQUIREMENTS</b>					
1,017,420	12,000	Transfers Out	2,017,500	0	-100.00%
<b>1,017,420</b>	<b>12,000</b>	<b>TOTAL REQUIREMENTS</b>	<b>2,017,500</b>	<b>0</b>	<b>-100.0%</b>
<b>2,012,690</b>	<b>2,008,105</b>	<b>Total Net FND 384 Health IDS Reserve</b>	<b>0</b>	<b>0</b>	

Health IDS Reserve Fund Budget Description

The Marion County Integrated Delivery System (IDS) is based on a fee-for-service reimbursement system designed to support the medically necessary mental health needs of Oregon Health Plan (OHP) members receiving services, and support reporting of OHP encounter data within the Marion County IDS agencies. Funds were kept in a Reserves account for future needs. The Health Department and Board of Commissioners determined that this special fund was no longer necessary. It has been closed and the funds transferred to appropriate health services activities.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Lottery Distribution Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 165 Lottery Distribution</b>					
<b>RESOURCES</b>					
1,464,136	1,408,021	Intergovernmental State	1,432,553	1,376,388	-3.92%
2,575	3,440	Interest	2,856	2,394	-16.18%
146,329	292,081	Settlements	134,992	101,416	-24.87%
257,208	721,590	Net Working Capital	1,154,383	1,195,400	3.55%
<b>1,870,248</b>	<b>2,425,132</b>	<b>TOTAL RESOURCES</b>	<b>2,724,784</b>	<b>2,675,598</b>	<b>-1.81%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
260,000	295,000	Contracted Services	694,153	675,000	-2.76%
1,563	2,126	Miscellaneous	4,000	4,000	0.00%
261,563	297,126	Total Materials and Services	698,153	679,000	-2.74%
11,032	8,670	Administrative Charges	9,344	15,424	65.07%
410,953	431,249	Debt Service Principal	452,549	474,900	4.94%
141,111	120,814	Debt Service Interest	99,515	77,164	-22.46%
324,000	324,000	Transfers Out	324,000	404,754	24.92%
0	0	Contingency	137,095	100,000	-27.06%
0	0	Ending Fund Balance	1,004,128	924,356	-7.94%
<b>1,148,659</b>	<b>1,181,859</b>	<b>TOTAL REQUIREMENTS</b>	<b>2,724,784</b>	<b>2,675,598</b>	<b>-1.81%</b>
<b>721,590</b>	<b>1,243,273</b>	<b>Total Net FND 165 Lottery Distribution</b>	<b>0</b>	<b>0</b>	

Lottery Distribution Fund Budget Description

This fund has one program with the same title and budget. State lottery shared revenue is the primary resource for this fund. In addition, by agreement with both the Oregon Garden Foundation and Moonstone Garden Management, the county anticipates \$101,416 in settlement payments.

The Lottery Distribution Fund provides financial support to projects and activities that promote economic development. A total of \$675,000 is allocated to local entities for projects that promote economic development. Transferred out are \$324,000 to the county Land Use Planning Program and \$80,000 to the County Fair. Marion County also makes principal and interest payments totaling \$552,064 on outstanding Oregon Garden bonds. Contingency is budgeted for unforeseen needs such as supplemental funding or new funding for economic development projects. The Ending Fund Balance allocation is established to make Oregon Garden bond payments for nearly two additional years in the event there are no or insufficient state lottery funds in later years.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Non-Departmental Grants Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 115 Non-Departmental Grants</b>					
<b>RESOURCES</b>					
323,472	305,421	Intergovernmental Federal	306,427	0	-100.00%
4,794	2,820	Interest	554	2,620	372.92%
11,000	25,150	Other Revenues	11,000	15,000	36.36%
1,000,131	795,074	Net Working Capital	554,002	433,160	-21.81%
<b>1,339,396</b>	<b>1,128,465</b>	<b>TOTAL RESOURCES</b>	<b>871,983</b>	<b>450,780</b>	<b>-48.30%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
0	51	Supplies	175	175	0.00%
173,031	175,912	Contracted Services	174,978	6,100	-96.51%
197	241	Rentals	300	300	0.00%
14,893	4,823	Miscellaneous	9,672	20,003	106.81%
188,122	181,027	Total Materials and Services	185,125	26,578	-85.64%
356,201	342,207	Transfers Out	378,510	143,730	-62.03%
0	0	Contingency	165,349	140,931	-14.77%
0	0	Ending Fund Balance	142,999	139,541	-2.42%
<b>544,322</b>	<b>523,233</b>	<b>TOTAL REQUIREMENTS</b>	<b>871,983</b>	<b>450,780</b>	<b>-48.30%</b>

Non-Departmental Grants Fund Budget Description

This fund has one program with a Non-Departmental Grants title. FY 14-15 funding is primarily carryover of prior year unexpended federal Secure Rural Schools and Community Self-Determination Act Title III grant funds. No further Secure Rural Schools funding is anticipated in FY 14-15. There is \$143,730 budgeted to transfer to the Sheriff's Office for forest patrol and search and rescue programs. There is no revenue budgeted for Title II funds that pass through a Resource Advisory Committee for allocation to Bureau of Land Management and U.S. Forest Service projects. Expired federal appropriation authority for Secure Rural Schools means no federal funding for either title.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Rainy Day Fund**

**Marion County - Budget - Income Summary**

By Fund  
FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 381 Rainy Day</b>					
<b>RESOURCES</b>					
15,681	8,070	Interest	5,400	7,685	42.31%
4,015,797	2,181,039	Net Working Capital	2,190,000	2,195,900	0.27%
<b>4,031,478</b>	<b>2,189,109</b>	<b>TOTAL RESOURCES</b>	<b>2,195,400</b>	<b>2,203,585</b>	<b>0.37%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
1,850,440	0	Fringe Benefits	0	0	n.a.
1,850,440	0	Total Personnel Services	0	0	n.a.
0	0	Reserves	2,195,400	2,203,585	0.37%
<b>1,850,440</b>	<b>0</b>	<b>TOTAL REQUIREMENTS</b>	<b>2,195,400</b>	<b>2,203,585</b>	<b>0.37%</b>
<b>2,181,039</b>	<b>2,189,109</b>	<b>Total Net FND 381 Rainy Day</b>	<b>0</b>	<b>0</b>	

Rainy Day Fund Budget Explanation

This fund has one Rainy Day Reserve Program. The fund and program set aside funds to meet the needs of the county in the event of natural or manmade disasters, labor disputes, or financial emergencies. Net Working Capital was reduced due to a one-time FY 11-12 expenditure of \$1.8 million for a subsidy to departments' personnel services to partially offset a particularly high Public Employees Retirement System rate increase.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Self-Insurance Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 585 Self Insurance</b>					
<b>RESOURCES</b>					
23,199,038	22,744,991	Charges for Services	23,469,951	24,322,926	3.63%
40,342	30,769	Interest	25,062	33,916	35.33%
25,499	51,856	Settlements	15,000	15,000	0.00%
8,732,509	9,650,423	Net Working Capital	9,623,380	10,533,754	9.46%
<b>31,997,387</b>	<b>32,478,038</b>	<b>TOTAL RESOURCES</b>	<b>33,133,393</b>	<b>34,905,596</b>	<b>5.35%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
916	0	Supplies	0	5,000	n.a.
0	12,869	Materials	24,000	14,500	-39.58%
121,117	145,825	Contracted Services	287,416	139,391	-51.50%
16,900	0	Repairs and Maintenance	0	0	n.a.
22,080,204	22,264,494	Insurance	24,165,548	24,049,284	-0.48%
11,737	52,118	Miscellaneous	54,000	55,500	2.78%
22,230,874	22,475,305	Total Materials and Services	24,530,964	24,263,675	-1.09%
116,090	106,540	Administrative Charges	94,800	113,647	19.88%
0	0	Contingency	1,200,000	2,000,000	66.67%
0	0	Ending Fund Balance	7,307,629	8,528,274	16.70%
<b>22,346,964</b>	<b>22,581,845</b>	<b>TOTAL REQUIREMENTS</b>	<b>33,133,393</b>	<b>34,905,596</b>	<b>5.35%</b>
<b>9,650,423</b>	<b>9,896,193</b>	<b>Total Net FND 585 Self Insurance</b>	<b>0</b>	<b>0</b>	

Self-Insurance Fund Budget Description

This fund has one program with the same name and activity. The primary resource is charges to county departments and the Housing Authority for insurance benefits including medical and dental, general liability, workers' compensation, life, long-term disability and unemployment.

The fund maintains a Contingency of \$2 million in general reserve in the event of payment for a catastrophic loss. The Ending Fund Balance set aside reserves for liability insurance, long term disability and workers' compensation claims, in addition to beginning year cash flow purposes.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Tax Title Land Sales Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- % Prior Budget
<b>FND 155 Tax Title Land Sales</b>					
<b>RESOURCES</b>					
99,128	302,257	Charges for Services	200,000	300,000	50.00%
16,302	8,304	Interest	6,222	6,500	4.47%
110,253	24,023	Other Revenues	18,200	20,000	9.89%
75,389	88,610	Net Working Capital	170,174	70,526	-58.56%
<b>301,073</b>	<b>423,194</b>	<b>TOTAL RESOURCES</b>	<b>394,596</b>	<b>397,026</b>	<b>0.62%</b>
<b>REQUIREMENTS</b>					
Materials and Services					
0	0	Supplies	100	100	0.00%
34	17	Communications	50	50	0.00%
35	0	Utilities	0	0	n.a.
189	1,494	Contracted Services	27,500	2,500	-90.91%
7,439	130	Repairs and Maintenance	5,000	5,000	0.00%
592	371	Rentals	250	250	0.00%
8,352	829	Miscellaneous	4,400	4,650	5.68%
16,641	2,842	Total Materials and Services	37,300	12,550	-66.35%
9,565	12,736	Administrative Charges	16,722	16,348	-2.24%
144,656	254,908	Special Payments	203,020	232,234	14.39%
41,601	42,840	Transfers Out	42,465	43,498	2.43%
0	0	Contingency	10,000	10,000	0.00%
0	0	Ending Fund Balance	85,089	82,396	-3.16%
<b>212,463</b>	<b>313,326</b>	<b>TOTAL REQUIREMENTS</b>	<b>394,596</b>	<b>397,026</b>	<b>0.62%</b>
<b>88,610</b>	<b>109,868</b>	<b>Total Net FND 155 Tax Title Land Sales</b>	<b>0</b>	<b>0</b>	

Tax Title Land Sales Budget Description

This fund has one program with the same name and activity. The budget supports repairs and maintenance of foreclosed property, newspaper advertising of property sales, auction costs, and a transfer to the Central Services Fund to reimburse the Finance Department for 50% of the salary and benefits of an employee. Special Payments are for distribution of the proceeds from foreclosed property to the county's taxing districts in accordance with Oregon law.

The FY 14-15 budget has few changes from FY 13-14. The Ending Fund Balance is a set-aside in the event there are no property sales the following fiscal year.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

NON-DEPARTMENTAL FUNDS  
RESOURCES AND REQUIREMENTS DETAIL

**Marion County - Budget - Resources**

FND 170 Block Grant  
FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Interest						
361000 Investment Earnings	150	165	46	114	114	114
364200 Farm Rehab Loan Interest	195	0	0	0	0	0
<b>Total Interest</b>	<b>345</b>	<b>165</b>	<b>46</b>	<b>114</b>	<b>114</b>	<b>114</b>
Other Revenues						
374100 Block Grant Loan Principal	25,205	2,116	0	0	0	0
374200 Farm Rehab Loan Principal	6,502	0	0	0	0	0
<b>Total Other Revenues</b>	<b>31,707</b>	<b>2,116</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net Working Capital						
392000 Net Working Capital Unrestricted	12,285	44,114	45,043	46,204	46,204	46,204
<b>Total Net Working Capital</b>	<b>12,285</b>	<b>44,114</b>	<b>45,043</b>	<b>46,204</b>	<b>46,204</b>	<b>46,204</b>
<b>Total FND 170 Block Grant</b>	<b>44,338</b>	<b>46,396</b>	<b>45,089</b>	<b>46,318</b>	<b>46,318</b>	<b>46,318</b>

**Marion County - Budget - Requirements**

FND 170 Block Grant  
FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Administrative Charges						
611100 County Admin Allocation	51	86	0	0	0	0
611410 FIMS Allocation	108	184	0	0	0	0
611600 Finance Allocation	57	84	0	0	0	0
611800 MCBEE Allocation	8	18	0	0	0	0
<b>Total Administrative Charges</b>	<b>224</b>	<b>372</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contingency						
571010 Contingency	0	0	45,089	46,318	46,318	46,318
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>45,089</b>	<b>46,318</b>	<b>46,318</b>	<b>46,318</b>
<b>Total FND 170 Block Grant</b>	<b>224</b>	<b>372</b>	<b>45,089</b>	<b>46,318</b>	<b>46,318</b>	<b>46,318</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Resources**

**FND 105 CH2 Redevelopment**

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>Charges for Services</b>						
341500 Electricity Generation Fees	4,800,000	0	0	0	0	0
342300 Department Parking Charges	19,080	19,080	10,680	0	0	0
342310 Parking Permits	51,717	55,223	52,620	0	0	0
<b>Total Charges for Services</b>	<b>4,870,797</b>	<b>74,303</b>	<b>63,300</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	18,192	7,640	2,500	0	0	0
<b>Total Interest</b>	<b>18,192</b>	<b>7,640</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	45,337	0	0	0	0
<b>Total Other Revenues</b>	<b>0</b>	<b>45,337</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Fund Transfers</b>						
381383 Xfr from Capital Bldg and Equipment	0	700,000	0	0	0	0
<b>Total Other Fund Transfers</b>	<b>0</b>	<b>700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Settlements</b>						
382100 Settlements	0	791,667	0	0	0	0
<b>Total Settlements</b>	<b>0</b>	<b>791,667</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestricted	3,435,618	1,162,199	2,381,936	216,929	216,929	216,929
<b>Total Net Working Capital</b>	<b>3,435,618</b>	<b>1,162,199</b>	<b>2,381,936</b>	<b>216,929</b>	<b>216,929</b>	<b>216,929</b>
<b>Total FND 105 CH2 Redevelopment</b>	<b>8,324,607</b>	<b>2,781,146</b>	<b>2,447,736</b>	<b>216,929</b>	<b>216,929</b>	<b>216,929</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Requirements**

FND 105 CH2 Redevelopment

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>Materials and Services</b>						
<b>Materials</b>						
522160 Small Departmental Equipment	0	0	0	16,929	16,929	16,929
<b>Total Materials</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,929</b>	<b>16,929</b>	<b>16,929</b>
<b>Utilities</b>						
524010 Electricity	71,129	63,929	550	100	100	100
524040 Natural Gas	84	1,620	0	668	668	668
524050 Water	1,824	267	0	0	0	0
524070 Sewer	4,065	1,273	0	0	0	0
524090 Garbage Disposal and Recycling	0	1,493	0	0	0	0
<b>Total Utilities</b>	<b>77,101</b>	<b>68,582</b>	<b>550</b>	<b>768</b>	<b>768</b>	<b>768</b>
<b>Contracted Services</b>						
525152 Accounting Services	0	600	0	0	0	0
525510 Legal Services	290,409	205,520	0	0	0	0
525715 Advertising	507	0	0	0	0	0
525999 Other Contracted Services	78,458	29,398	505,075	91,426	91,426	91,426
<b>Total Contracted Services</b>	<b>369,374</b>	<b>235,518</b>	<b>505,075</b>	<b>91,426</b>	<b>91,426</b>	<b>91,426</b>
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	13,609	14,754	0	0	0	0
526050 Grounds Maintenance	3,276	3,340	0	0	0	0
<b>Total Repairs and Maintenance</b>	<b>16,885</b>	<b>18,094</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rentals</b>						
527130 Parking	24,000	22,800	16,080	0	0	0
527210 Building Rental Private	3,807	45,684	38,070	7,806	7,806	7,806
<b>Total Rentals</b>	<b>27,807</b>	<b>68,484</b>	<b>54,150</b>	<b>7,806</b>	<b>7,806</b>	<b>7,806</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	7,028	8,532	0	0	0	0
528130 Property Insurance Premiums	129,648	0	0	0	0	0
<b>Total Insurance</b>	<b>136,676</b>	<b>8,532</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Materials and Services</b>	<b>627,844</b>	<b>399,210</b>	<b>559,775</b>	<b>116,929</b>	<b>116,929</b>	<b>116,929</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	562,961	0	0	0
534100 Building Construction	0	0	0	100,000	100,000	100,000
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>562,961</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Transfers Out</b>						
561455 Xfer to Facility Renovation	0	0	1,325,000	0	0	0
561461 Transfer to CH2 Remediation	6,534,564	0	0	0	0	0
<b>Total Transfers Out</b>	<b>6,534,564</b>	<b>0</b>	<b>1,325,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FND 105 CH2 Redevelopment</b>	<b>7,162,408</b>	<b>399,210</b>	<b>2,447,736</b>	<b>216,929</b>	<b>216,929</b>	<b>216,929</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Resources**

FND 210 County Schools

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Intergovernmental Federal						
331010 Secure Rural Schools Title I	336,959	322,621	319,310	0	0	0
331990 Other Federal Revenues	15	23	0	0	0	0
<b>Total Intergovernmental Federal</b>	<b>336,975</b>	<b>322,644</b>	<b>319,310</b>	<b>0</b>	<b>0</b>	<b>0</b>
Intergovernmental State						
332010 Chapter 530 Forest Rehab	281,013	166,894	283,520	150,000	150,000	150,000
332015 Electric Coop Tax	12,810	13,750	13,750	14,100	14,100	14,100
332017 Private Rail Car Tax	2,584	2,044	2,333	2,400	2,400	2,400
<b>Total Intergovernmental State</b>	<b>296,407</b>	<b>182,688</b>	<b>299,603</b>	<b>166,500</b>	<b>166,500</b>	<b>166,500</b>
Fines and Forfeitures						
351600 Liquor Control Fines	2,574	0	720	0	0	0
<b>Total Fines and Forfeitures</b>	<b>2,574</b>	<b>0</b>	<b>720</b>	<b>0</b>	<b>0</b>	<b>0</b>
Interest						
361000 Investment Earnings	993	401	500	150	150	150
<b>Total Interest</b>	<b>993</b>	<b>401</b>	<b>500</b>	<b>150</b>	<b>150</b>	<b>150</b>
Net Working Capital						
392000 Net Working Capital Unrestr	247,892	24,536	23,114	0	0	0
<b>Total Net Working Capital</b>	<b>247,892</b>	<b>24,536</b>	<b>23,114</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FND 210 County Schools</b>	<b>884,841</b>	<b>530,270</b>	<b>643,247</b>	<b>166,650</b>	<b>166,650</b>	<b>166,650</b>

**Marion County - Budget - Requirements**

FND 210 County Schools

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Special Payments						
551200 Distributions to Schools	860,305	506,640	643,247	166,650	166,650	166,650
<b>Total Special Payments</b>	<b>860,305</b>	<b>506,640</b>	<b>643,247</b>	<b>166,650</b>	<b>166,650</b>	<b>166,650</b>
<b>Total FND 210 County Schools</b>	<b>860,305</b>	<b>506,640</b>	<b>643,247</b>	<b>166,650</b>	<b>166,650</b>	<b>166,650</b>

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Resources**

**FND 185 Criminal Justice Assessment**

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Fines and Forfeitures						
353100 County Assessments	463,854	856,612	641,070	401,013	401,013	401,013
353200 Court Security	388,074	409,775	438,084	147,866	147,866	147,866
<b>Total Fines and Forfeitures</b>	<b>851,928</b>	<b>1,266,386</b>	<b>1,079,154</b>	<b>548,879</b>	<b>548,879</b>	<b>548,879</b>
Interest						
361000 Investment Earnings	4,299	3,897	910	4,697	4,697	4,697
<b>Total Interest</b>	<b>4,299</b>	<b>3,897</b>	<b>910</b>	<b>4,697</b>	<b>4,697</b>	<b>4,697</b>
Net Working Capital						
392000 Net Working Capital Unrestr	682,504	822,462	909,544	782,782	782,782	782,782
<b>Total Net Working Capital</b>	<b>682,504</b>	<b>822,462</b>	<b>909,544</b>	<b>782,782</b>	<b>782,782</b>	<b>782,782</b>
<b>Total FND 185 Criminal Justice Assessment</b>	<b>1,538,730</b>	<b>2,092,746</b>	<b>1,989,608</b>	<b>1,336,358</b>	<b>1,336,358</b>	<b>1,336,358</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Requirements**

**FND 185 Criminal Justice Assessment**

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Materials and Services						
Supplies						
521070 Departmental Supplies	518	0	200	200	200	200
521300 Safety Clothing	145	0	150	150	150	150
Total Supplies	663	0	350	350	350	350
Communications						
523060 Cellular Phones	150	0	0	0	0	0
Total Communications	150	0	0	0	0	0
Contracted Services						
525555 Security Services	235,087	236,204	255,000	228,850	228,850	228,850
525710 Printing Services	252	0	0	0	0	0
Total Contracted Services	235,339	236,204	255,000	228,850	228,850	228,850
Repairs and Maintenance						
526011 Dept Equipment Maintenance	5,849	2,315	6,000	7,000	7,000	7,000
526030 Building Maintenance	801	21	1,000	1,000	1,000	1,000
526040 Remodels and Site Improvements	9,901	0	0	0	0	0
Total Repairs and Maintenance	16,551	2,336	7,000	8,000	8,000	8,000
Miscellaneous						
529110 Mileage Reimbursement	0	0	200	0	0	0
529120 Commercial Travel	0	0	2,800	0	0	0
529130 Meals	0	0	1,000	0	0	0
529140 Lodging	0	0	3,000	0	0	0
529220 Conferences	0	0	3,000	0	0	0
Total Miscellaneous	0	0	10,000	0	0	0
Total Materials and Services	252,703	238,541	272,350	237,200	237,200	237,200
Administrative Charges						
611410 FIMS Allocation	2,636	2,687	3,062	3,175	3,175	3,175
611600 Finance Allocation	1,390	1,217	1,335	1,273	1,273	1,273
611800 MCBEE Allocation	207	257	156	246	246	246
Total Administrative Charges	4,233	4,161	4,553	4,694	4,694	4,694
Capital Outlay						
531300 Departmental Equipment Capital	0	69,868	0	0	0	0
Total Capital Outlay	0	69,868	0	0	0	0
Transfers Out						
561100 Transfer to General Fund	153,111	193,871	213,690	133,671	133,671	133,671
561125 Transfer to Juvenile Grants	153,111	193,871	213,690	133,671	133,671	133,671
561180 Transfer to Comm Corrections	153,111	193,871	213,690	133,671	133,671	133,671
Total Transfers Out	459,333	581,613	641,070	401,013	401,013	401,013
Contingency						
571010 Contingency	0	0	50,000	50,000	50,000	50,000
Total Contingency	0	0	50,000	50,000	50,000	50,000
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	1,021,635	643,451	643,451	643,451
Total Ending Fund Balance	0	0	1,021,635	643,451	643,451	643,451
<b>Total FND 185 Criminal Justice Assessment</b>	<b>716,268</b>	<b>894,183</b>	<b>1,989,608</b>	<b>1,336,358</b>	<b>1,336,358</b>	<b>1,336,358</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Resources**

FND 410 Debt Service

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Admin Cost Recovery						
412100 PERS Debt Service Assessments	3,302,661	3,496,854	3,947,060	4,012,011	4,012,011	4,012,011
<b>Total Admin Cost Recovery</b>	<b>3,302,661</b>	<b>3,496,854</b>	<b>3,947,060</b>	<b>4,012,011</b>	<b>4,012,011</b>	<b>4,012,011</b>
Interest						
361000 Investment Earnings	3,579	2,776	3,100	2,400	2,400	2,400
<b>Total Interest</b>	<b>3,579</b>	<b>2,776</b>	<b>3,100</b>	<b>2,400</b>	<b>2,400</b>	<b>2,400</b>
General Fund Transfers						
381100 Transfer from General Fund	1,551,025	1,548,900	1,549,300	2,646,245	2,646,245	2,646,245
<b>Total General Fund Transfers</b>	<b>1,551,025</b>	<b>1,548,900</b>	<b>1,549,300</b>	<b>2,646,245</b>	<b>2,646,245</b>	<b>2,646,245</b>
Other Fund Transfers						
381385 Transfer from Health Bldg Reserve	0	0	0	0	0	0
<b>Total Other Fund Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net Working Capital						
392000 Net Working Capital Unrestricted	478,460	389,129	348,810	203,000	203,000	203,000
<b>Total Net Working Capital</b>	<b>478,460</b>	<b>389,129</b>	<b>348,810</b>	<b>203,000</b>	<b>203,000</b>	<b>203,000</b>
<b>Total FND 410 Debt Service</b>	<b>5,335,725</b>	<b>5,437,658</b>	<b>5,848,270</b>	<b>6,863,656</b>	<b>6,863,656</b>	<b>6,863,656</b>

**Marion County - Budget - Requirements**

FND 410 Debt Service

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Debt Service Principal						
541100 Principal Payments	1,805,000	2,000,000	2,205,000	3,210,295	3,210,295	3,210,295
<b>Total Debt Service Principal</b>	<b>1,805,000</b>	<b>2,000,000</b>	<b>2,205,000</b>	<b>3,210,295</b>	<b>3,210,295</b>	<b>3,210,295</b>
Debt Service Interest						
542100 Interest Payments	3,141,596	3,098,058	3,048,478	3,305,630	3,305,630	3,305,630
<b>Total Debt Service Interest</b>	<b>3,141,596</b>	<b>3,098,058</b>	<b>3,048,478</b>	<b>3,305,630</b>	<b>3,305,630</b>	<b>3,305,630</b>
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	594,792	347,731	347,731	347,731
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>594,792</b>	<b>347,731</b>	<b>347,731</b>	<b>347,731</b>
<b>Total FND 410 Debt Service</b>	<b>4,946,596</b>	<b>5,098,058</b>	<b>5,848,270</b>	<b>6,863,656</b>	<b>6,863,656</b>	<b>6,863,656</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Marion County - Budget - Resources**

FND 384 Health IDS Reserve

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Interest						
361000 Investment Earnings	12,690	7,415	6,500	0	0	0
<b>Total Interest</b>	<b>12,690</b>	<b>7,415</b>	<b>6,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net Working Capital						
391000 Net Working Capital Restricted	3,000,000	2,000,000	2,000,000	0	0	0
392000 Net Working Capital Unrestricted	17,420	12,690	11,000	0	0	0
<b>Total Net Working Capital</b>	<b>3,017,420</b>	<b>2,012,690</b>	<b>2,011,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FND 384 Health IDS Reserve</b>	<b>3,030,110</b>	<b>2,020,105</b>	<b>2,017,500</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Marion County - Budget - Requirements**

FND 384 Health IDS Reserve

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Transfers Out						
561190 Transfer to Health	1,017,420	12,000	2,017,500	0	0	0
<b>Total Transfers Out</b>	<b>1,017,420</b>	<b>12,000</b>	<b>2,017,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FND 384 Health IDS Reserve</b>	<b>1,017,420</b>	<b>12,000</b>	<b>2,017,500</b>	<b>0</b>	<b>0</b>	<b>0</b>

MARION COUNTY FY 2014-15 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Resources**

**FND 165 Lottery Distribution**

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Intergovernmental State						
332021 Video Lottery	1,464,136	1,408,021	1,432,553	1,376,388	1,376,388	1,376,388
<b>Total Intergovernmental State</b>	<b>1,464,136</b>	<b>1,408,021</b>	<b>1,432,553</b>	<b>1,376,388</b>	<b>1,376,388</b>	<b>1,376,388</b>
Interest						
361000 Investment Earnings	2,575	3,440	2,856	2,394	2,394	2,394
<b>Total Interest</b>	<b>2,575</b>	<b>3,440</b>	<b>2,856</b>	<b>2,394</b>	<b>2,394</b>	<b>2,394</b>
Settlements						
382100 Settlements	146,329	292,081	134,992	101,416	101,416	101,416
<b>Total Settlements</b>	<b>146,329</b>	<b>292,081</b>	<b>134,992</b>	<b>101,416</b>	<b>101,416</b>	<b>101,416</b>
Net Working Capital						
392000 Net Working Capital Unrestricted	257,208	721,590	1,154,383	1,195,400	1,195,400	1,195,400
<b>Total Net Working Capital</b>	<b>257,208</b>	<b>721,590</b>	<b>1,154,383</b>	<b>1,195,400</b>	<b>1,195,400</b>	<b>1,195,400</b>
<b>Total FND 165 Lottery Distribution</b>	<b>1,870,248</b>	<b>2,425,132</b>	<b>2,724,784</b>	<b>2,675,598</b>	<b>2,675,598</b>	<b>2,675,598</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Requirements**

FND 165 Lottery Distribution

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>Materials and Services</b>						
<b>Contracted Services</b>						
525999 Other Contracted Services	260,000	295,000	694,153	675,000	675,000	675,000
<b>Total Contracted Services</b>	<b>260,000</b>	<b>295,000</b>	<b>694,153</b>	<b>675,000</b>	<b>675,000</b>	<b>675,000</b>
<b>Miscellaneous</b>						
529210 Meetings	0	548	1,000	1,000	1,000	1,000
529300 Dues and Memberships	1,563	1,578	3,000	3,000	3,000	3,000
<b>Total Miscellaneous</b>	<b>1,563</b>	<b>2,126</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Total Materials and Services</b>	<b>261,563</b>	<b>297,126</b>	<b>698,153</b>	<b>679,000</b>	<b>679,000</b>	<b>679,000</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	2,502	2,004	2,131	3,390	3,390	3,390
611410 FIMS Allocation	5,312	4,304	4,850	8,139	8,139	8,139
611600 Finance Allocation	2,801	1,949	2,116	3,265	3,265	3,265
611800 MCBEE Allocation	417	413	247	630	630	630
<b>Total Administrative Charges</b>	<b>11,032</b>	<b>8,670</b>	<b>9,344</b>	<b>15,424</b>	<b>15,424</b>	<b>15,424</b>
<b>Debt Service Principal</b>						
541100 Principal Payments	410,953	431,249	452,549	474,900	474,900	474,900
<b>Total Debt Service Principal</b>	<b>410,953</b>	<b>431,249</b>	<b>452,549</b>	<b>474,900</b>	<b>474,900</b>	<b>474,900</b>
<b>Debt Service Interest</b>						
542100 Interest Payments	141,111	120,814	99,515	77,164	77,164	77,164
<b>Total Debt Service Interest</b>	<b>141,111</b>	<b>120,814</b>	<b>99,515</b>	<b>77,164</b>	<b>77,164</b>	<b>77,164</b>
<b>Transfers Out</b>						
561100 Transfer to General Fund	0	0	0	80,754	80,754	80,754
561305 Transfer to Land Use Planning	324,000	324,000	324,000	324,000	324,000	324,000
<b>Total Transfers Out</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>	<b>404,754</b>	<b>404,754</b>	<b>404,754</b>
<b>Contingency</b>						
571010 Contingency	0	0	137,095	100,000	100,000	100,000
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>137,095</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	1,004,128	924,356	924,356	924,356
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>1,004,128</b>	<b>924,356</b>	<b>924,356</b>	<b>924,356</b>
<b>Total FND 165 Lottery Distribution</b>	<b>1,148,659</b>	<b>1,181,859</b>	<b>2,724,784</b>	<b>2,675,598</b>	<b>2,675,598</b>	<b>2,675,598</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Marion County - Budget - Resources**

**FND 115 Non-Departmental Grants**

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Intergovernmental Federal						
331011 Secure Rural Schools Title II	172,518	162,891	163,428	0	0	0
331012 Secure Rural Schools Title III	150,953	142,530	142,999	0	0	0
<b>Total Intergovernmental Federal</b>	<b>323,472</b>	<b>305,421</b>	<b>306,427</b>	<b>0</b>	<b>0</b>	<b>0</b>
Interest						
361000 Investment Earnings	4,794	2,820	554	2,620	2,620	2,620
<b>Total Interest</b>	<b>4,794</b>	<b>2,820</b>	<b>554</b>	<b>2,620</b>	<b>2,620</b>	<b>2,620</b>
Other Revenues						
373100 Special Program Donations	11,000	25,150	11,000	15,000	15,000	15,000
<b>Total Other Revenues</b>	<b>11,000</b>	<b>25,150</b>	<b>11,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
Net Working Capital						
391000 Net Working Capital Restricted	1,000,131	795,074	554,002	433,160	433,160	433,160
<b>Total Net Working Capital</b>	<b>1,000,131</b>	<b>795,074</b>	<b>554,002</b>	<b>433,160</b>	<b>433,160</b>	<b>433,160</b>
<b>Total FND 115 Non Departmental Grants</b>	<b>1,339,396</b>	<b>1,128,465</b>	<b>871,983</b>	<b>450,780</b>	<b>450,780</b>	<b>450,780</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Requirements**

**FND 115 Non-Departmental Grants**

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Materials and Services						
Supplies						
521010 Office Supplies	0	51	175	175	175	175
<b>Total Supplies</b>	<b>0</b>	<b>51</b>	<b>175</b>	<b>175</b>	<b>175</b>	<b>175</b>
Contracted Services						
525710 Printing Services	513	752	550	600	600	600
525715 Advertising	0	2,084	1,000	4,500	4,500	4,500
525999 Other Contracted Services	172,518	173,076	173,428	1,000	1,000	1,000
<b>Total Contracted Services</b>	<b>173,031</b>	<b>175,912</b>	<b>174,978</b>	<b>6,100</b>	<b>6,100</b>	<b>6,100</b>
Rentals						
527300 Equipment Rental	197	241	300	300	300	300
<b>Total Rentals</b>	<b>197</b>	<b>241</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>
Miscellaneous						
529130 Meals	2,780	0	3,000	3,000	3,000	3,000
529910 Awards and Recognition	4,565	3,560	5,000	5,000	5,000	5,000
529999 Miscellaneous Expense	7,549	1,263	1,672	12,003	12,003	12,003
<b>Total Miscellaneous</b>	<b>14,893</b>	<b>4,823</b>	<b>9,672</b>	<b>20,003</b>	<b>20,003</b>	<b>20,003</b>
<b>Total Materials and Services</b>	<b>188,122</b>	<b>181,027</b>	<b>185,125</b>	<b>26,578</b>	<b>26,578</b>	<b>26,578</b>
Transfers Out						
561250 Transfer to Sheriff Grants	356,201	342,207	378,510	143,730	143,730	143,730
<b>Total Transfers Out</b>	<b>356,201</b>	<b>342,207</b>	<b>378,510</b>	<b>143,730</b>	<b>143,730</b>	<b>143,730</b>
Contingency						
571010 Contingency	0	0	165,349	140,931	140,931	140,931
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>165,349</b>	<b>140,931</b>	<b>140,931</b>	<b>140,931</b>
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	142,999	139,541	139,541	139,541
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>142,999</b>	<b>139,541</b>	<b>139,541</b>	<b>139,541</b>
<b>Total FND 115 Non Departmental Grants</b>	<b>544,322</b>	<b>523,233</b>	<b>871,983</b>	<b>450,780</b>	<b>450,780</b>	<b>450,780</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Resources**

FND 381 Rainy Day

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Interest						
361000 Investment Earnings	15,681	8,070	5,400	7,685	7,685	7,685
<b>Total Interest</b>	<b>15,681</b>	<b>8,070</b>	<b>5,400</b>	<b>7,685</b>	<b>7,685</b>	<b>7,685</b>
Net Working Capital						
392000 Net Working Capital Unrestricted	4,015,797	2,181,039	2,190,000	2,195,900	2,195,900	2,195,900
<b>Total Net Working Capital</b>	<b>4,015,797</b>	<b>2,181,039</b>	<b>2,190,000</b>	<b>2,195,900</b>	<b>2,195,900</b>	<b>2,195,900</b>
<b>Total FND 381 Rainy Day</b>	<b>4,031,478</b>	<b>2,189,109</b>	<b>2,195,400</b>	<b>2,203,585</b>	<b>2,203,585</b>	<b>2,203,585</b>

**Marion County - Budget - Requirements**

FND 381 Rainy Day

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Personnel Services						
Fringe Benefits						
512140 PERS Rate Subsidy	1,850,440	0	0	0	0	0
<b>Total Fringe Benefits</b>	<b>1,850,440</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Personnel Services</b>	<b>1,850,440</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Reserves						
572010 Unappropriated Reserves	0	0	2,195,400	2,203,585	2,203,585	2,203,585
<b>Total Reserves</b>	<b>0</b>	<b>0</b>	<b>2,195,400</b>	<b>2,203,585</b>	<b>2,203,585</b>	<b>2,203,585</b>
<b>Total FND 381 Rainy Day</b>	<b>1,850,440</b>	<b>0</b>	<b>2,195,400</b>	<b>2,203,585</b>	<b>2,203,585</b>	<b>2,203,585</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Resources**

**FND 585 Self-Insurance**

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
Charges for Services						
344300 Restitution	54	0	0	0	0	0
344800 EAIP Reimbursement	107,354	138,866	75,000	75,000	75,000	75,000
347101 Central Svcs to Other Agencies	274,581	282,962	279,707	0	0	0
348100 Liability Insurance	1,116,800	731,599	975,415	1,019,947	1,019,947	1,019,947
348200 Workers Comp Insurance	996,861	1,082,238	788,080	803,020	803,020	803,020
348300 Medical Insurance	17,918,630	17,877,778	18,560,880	19,487,556	19,487,556	19,487,556
348310 Dental Insurance	1,684,141	1,633,539	1,785,720	1,926,948	1,926,948	1,926,948
348320 Health Savings Accounts	125,650	115,600	128,400	115,000	115,000	115,000
348400 Group Term Life Insurance	241,248	123,000	116,736	119,057	119,057	119,057
348500 Long Term Disability Insurance	394,134	419,920	364,032	371,270	371,270	371,270
348600 Unemployment Insurance	304,523	305,010	360,960	368,137	368,137	368,137
348800 Employee Assistance Program	35,062	34,478	35,021	36,991	36,991	36,991
<b>Total Charges for Services</b>	<b>23,199,038</b>	<b>22,744,991</b>	<b>23,469,951</b>	<b>24,322,926</b>	<b>24,322,926</b>	<b>24,322,926</b>
Interest						
361000 Investment Earnings	40,342	30,769	25,062	33,916	33,916	33,916
<b>Total Interest</b>	<b>40,342</b>	<b>30,769</b>	<b>25,062</b>	<b>33,916</b>	<b>33,916</b>	<b>33,916</b>
Settlements						
382100 Settlements	25,499	51,856	15,000	15,000	15,000	15,000
<b>Total Settlements</b>	<b>25,499</b>	<b>51,856</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
Net Working Capital						
391000 Net Working Capital Restricted	1,126,000	1,280,000	1,280,000	1,280,000	1,280,000	1,280,000
392000 Net Working Capital Unrestr	7,606,509	8,370,423	8,343,380	9,253,754	9,253,754	9,253,754
<b>Total Net Working Capital</b>	<b>8,732,509</b>	<b>9,650,423</b>	<b>9,623,380</b>	<b>10,533,754</b>	<b>10,533,754</b>	<b>10,533,754</b>
<b>Total FND 585 Self Insurance</b>	<b>31,997,387</b>	<b>32,478,038</b>	<b>33,133,393</b>	<b>34,905,596</b>	<b>34,905,596</b>	<b>34,905,596</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Requirements**

**FND 585 Self-Insurance**

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>Materials and Services</b>						
<b>Supplies</b>						
521060 Electrical Supplies	916	0	0	0	0	0
521310 Safety Equipment	0	0	0	5,000	5,000	5,000
<b>Total Supplies</b>	<b>916</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Materials</b>						
522150 Small Office Equipment	0	12,869	24,000	8,500	8,500	8,500
522160 Small Departmental Equipment	0	0	0	6,000	6,000	6,000
<b>Total Materials</b>	<b>0</b>	<b>12,869</b>	<b>24,000</b>	<b>14,500</b>	<b>14,500</b>	<b>14,500</b>
<b>Contracted Services</b>						
525152 Accounting Services	5,465	4,284	4,920	4,900	4,900	4,900
525156 Bank Services	35	0	0	0	0	0
525450 Subscription Services	2,200	18,200	18,200	18,200	18,200	18,200
525610 Insurance Adjustors	577	936	2,000	2,000	2,000	2,000
525620 Insurance Brokers	34,953	36,001	39,375	38,800	38,800	38,800
525630 Insurance Admin Services	73,128	71,928	75,921	75,491	75,491	75,491
525999 Other Contracted Services	4,760	14,475	147,000	0	0	0
<b>Total Contracted Services</b>	<b>121,117</b>	<b>145,825</b>	<b>287,416</b>	<b>139,391</b>	<b>139,391</b>	<b>139,391</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	140,000	0	0	0	0	0
528120 WC Insurance Premiums	120,508	124,674	134,000	145,200	145,200	145,200
528130 Property Insurance Premiums	58,495	167,358	170,000	204,000	204,000	204,000
528150 Health Insurance Premiums	18,050,932	18,191,301	18,804,763	19,482,656	19,482,656	19,482,656
528160 Dental Insurance Premiums	1,718,738	1,655,682	1,809,404	1,926,948	1,926,948	1,926,948
528170 Life Insurance Premiums	253,838	124,487	120,236	119,057	119,057	119,057
528180 Disability Insurance Premiums	167,323	255,653	256,800	253,334	253,334	253,334
528190 County HSA Contributions	125,650	115,968	128,400	115,000	115,000	115,000
528310 Excess Workers Comp Insurance	101,834	95,957	125,000	104,900	104,900	104,900
528320 Excess Liability Insurance	0	143,600	154,900	147,300	147,300	147,300
528410 Liability Claims	268,961	540,334	1,306,140	496,000	496,000	496,000
528415 Auto Claims	0	0	0	15,000	15,000	15,000
528430 Unemployment Claims	385,661	236,302	358,560	365,737	365,737	365,737
528460 Long Term Disability Claims	344,727	222,346	306,765	157,332	157,332	157,332
528510 Workers Comp Claims	343,536	390,831	490,580	516,820	516,820	516,820
<b>Total Insurance</b>	<b>22,080,204</b>	<b>22,264,494</b>	<b>24,165,548</b>	<b>24,049,284</b>	<b>24,049,284</b>	<b>24,049,284</b>
<b>Miscellaneous</b>						
529210 Meetings	0	447	1,000	500	500	500
529220 Conferences	0	0	3,000	2,500	2,500	2,500
529230 Training	0	0	0	2,500	2,500	2,500
529430 Safety Incentives EAIP	11,737	51,672	50,000	50,000	50,000	50,000
<b>Total Miscellaneous</b>	<b>11,737</b>	<b>52,118</b>	<b>54,000</b>	<b>55,500</b>	<b>55,500</b>	<b>55,500</b>
<b>Total Materials and Services</b>	<b>22,230,874</b>	<b>22,475,305</b>	<b>24,530,964</b>	<b>24,263,675</b>	<b>24,263,675</b>	<b>24,263,675</b>
<b>Administrative Charges</b>						
611300 Legal Services Allocation	116,090	106,540	94,800	113,647	113,647	113,647
<b>Total Administrative Charges</b>	<b>116,090</b>	<b>106,540</b>	<b>94,800</b>	<b>113,647</b>	<b>113,647</b>	<b>113,647</b>
<b>Contingency</b>						
571010 Contingency	0	0	1,200,000	2,000,000	2,000,000	2,000,000
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	3,920,629	5,141,274	5,141,274	5,141,274
573050 Self Insurance Reserves	0	0	3,387,000	3,387,000	3,387,000	3,387,000
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>7,307,629</b>	<b>8,528,274</b>	<b>8,528,274</b>	<b>8,528,274</b>
<b>Total FND 585 Self Insurance</b>	<b>22,346,964</b>	<b>22,581,845</b>	<b>33,133,393</b>	<b>34,905,596</b>	<b>34,905,596</b>	<b>34,905,596</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Resources**

FND 155 Tax Title Land Sales

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>Charges for Services</b>						
345200 Foreclosed Property Sales	99,128	302,257	200,000	300,000	300,000	300,000
<b>Total Charges for Services</b>	<b>99,128</b>	<b>302,257</b>	<b>200,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Interest</b>						
361000 Investment Earnings	727	920	500	500	500	500
364900 Loan Repayment Interest	15,576	7,384	5,722	6,000	6,000	6,000
<b>Total Interest</b>	<b>16,302</b>	<b>8,304</b>	<b>6,222</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	20	0	0	0	0	0
374900 Loan Repayment Principal	110,233	24,023	18,200	20,000	20,000	20,000
<b>Total Other Revenues</b>	<b>110,253</b>	<b>24,023</b>	<b>18,200</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestricted	75,389	88,610	170,174	70,526	70,526	70,526
<b>Total Net Working Capital</b>	<b>75,389</b>	<b>88,610</b>	<b>170,174</b>	<b>70,526</b>	<b>70,526</b>	<b>70,526</b>
<b>Total FND 155 Tax Title Land Sales</b>	<b>301,073</b>	<b>423,193.86</b>	<b>394,596</b>	<b>397,026</b>	<b>397,026</b>	<b>397,026</b>

**Marion County - Budget - Requirements**

FND 155 Tax Title Land Sales

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	0	100	100	100	100
<b>Total Supplies</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Communications</b>						
523050 Postage	34	17	50	50	50	50
<b>Total Communications</b>	<b>34</b>	<b>17</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>
<b>Utilities</b>						
524090 Garbage Disposal and Recycling	35	0	0	0	0	0
<b>Total Utilities</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contracted Services</b>						
525710 Printing Services	50	27	0	0	0	0
525715 Advertising	139	1,467	2,500	2,500	2,500	2,500
525999 Other Contracted Services	0	0	25,000	0	0	0
<b>Total Contracted Services</b>	<b>189</b>	<b>1,494</b>	<b>27,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	5,639	130	3,000	3,000	3,000	3,000
526050 Grounds Maintenance	1,800	0	2,000	2,000	2,000	2,000
<b>Total Repairs and Maintenance</b>	<b>7,439</b>	<b>130</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Requirements**

FND 155 Tax Title Land Sales

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>Materials and Services</b>						
<b>Rentals</b>						
527120 Motor Pool Mileage	592	371	250	250	250	250
<b>Total Rentals</b>	<b>592</b>	<b>371</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	0	100	100	100	100
529130 Meals	42	56	50	50	50	50
529140 Lodging	379	213	450	450	450	450
529220 Conferences	207	200	350	350	350	350
529230 Training	0	0	150	150	150	150
529300 Dues and Memberships	50	50	50	50	50	50
529880 Recording Charges	63	156	750	1,000	1,000	1,000
529920 Auctions	735	155	2,500	2,500	2,500	2,500
529999 Miscellaneous Expense	6,877	0	0	0	0	0
<b>Total Miscellaneous</b>	<b>8,352</b>	<b>829</b>	<b>4,400</b>	<b>4,650</b>	<b>4,650</b>	<b>4,650</b>
<b>Total Materials and Services</b>	<b>16,641</b>	<b>2,842</b>	<b>37,300</b>	<b>12,550</b>	<b>12,550</b>	<b>12,550</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	320	348	391	396	396	396
611230 Courier Allocation	23	28	28	31	31	31
611255 Benefits Allocation	145	141	150	164	164	164
611260 Human Resources Allocation	511	471	525	525	525	525
611300 Legal Services Allocation	7,892	10,998	14,687	14,413	14,413	14,413
611400 Information Tech Allocation	332	376	490	373	373	373
611410 FIMS Allocation	75	93	145	143	143	143
611420 Telecommunications Allocation	54	52	50	44	44	44
611600 Finance Allocation	207	220	249	248	248	248
611800 MCBEE Allocation	6	9	7	11	11	11
<b>Total Administrative Charges</b>	<b>9,565</b>	<b>12,736</b>	<b>16,722</b>	<b>16,348</b>	<b>16,348</b>	<b>16,348</b>
<b>Special Payments</b>						
551300 Distributions to Tax Districts	144,656	254,908	203,020	232,234	232,234	232,234
<b>Total Special Payments</b>	<b>144,656</b>	<b>254,908</b>	<b>203,020</b>	<b>232,234</b>	<b>232,234</b>	<b>232,234</b>
<b>Transfers Out</b>						
561580 Transfer to Central Services	41,601	42,840	42,465	43,498	43,498	43,498
<b>Total Transfers Out</b>	<b>41,601</b>	<b>42,840</b>	<b>42,465</b>	<b>43,498</b>	<b>43,498</b>	<b>43,498</b>
<b>Contingency</b>						
571010 Contingency	0	0	10,000	10,000	10,000	10,000
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	85,089	82,396	82,396	82,396
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>85,089</b>	<b>82,396</b>	<b>82,396</b>	<b>82,396</b>
<b>Total FND 155 Tax Title Land Sales</b>	<b>212,463</b>	<b>313,326</b>	<b>394,596</b>	<b>397,026</b>	<b>397,026</b>	<b>397,026</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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## CAPITAL BUDGET

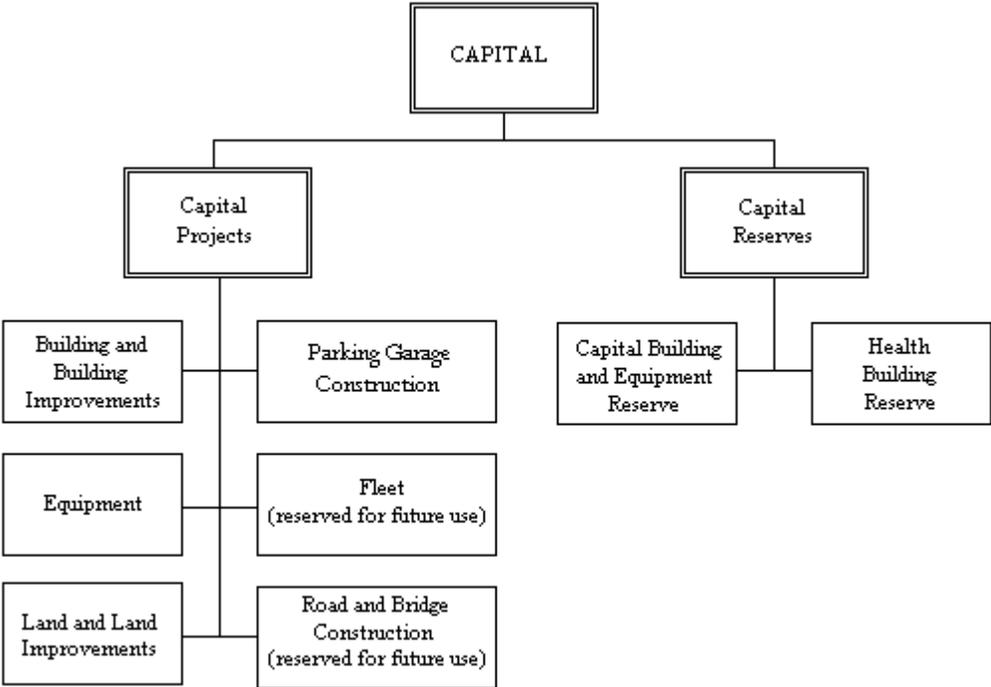
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MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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# CAPITAL



MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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**PROGRAMS**

The Capital Budget is comprised of six active programs: (1) Buildings and Building Improvements; (2) Equipment; (3) Land and Land Improvements, (4) Parking Garage Construction; (5) Capital Building and Equipment Reserve; and (6) Health Building Reserve. The Fleet and Road and Bridges Construction Programs are not yet consolidated in the overarching county Capital Budget; these capital outlays are recorded within the Public Works Department budget.

Due to capital projects being large, one-time activities, program budgets and actual expenditures vary widely from year-to-year.

The number of funds that record capital improvement projects also varies from year-to-year. Very large construction projects are assigned a separate fund number that is discontinued after the project is complete.

Capital Items Defined as Fixed Assets:

Capital improvement projects must meet the definition of a fixed asset and a capital item to be included in the capital budget. To be classified as a capital item, the project or acquisition must result in a fixed asset, defined as follows.

- (1) It is tangible in nature, and
- (2) It has a useful life of more than one year, and
- (3) Individual units have a significant value, which is a cost greater than \$5,000.
  - (a) The cost of an asset is determined by the purchase price as stated on the invoice, contract or appraisal, and other criteria as follows:
    - General fixed assets include taxes, freight and installation costs.
    - Land includes legal, title and survey fees, escrow and closing fees, site preparation and demolition costs.
    - Buildings include architect, legal and appraiser fees, escrow and closing fees, insurance and interest during construction.
  - (b) Salvage value is the amount of money the county can expect to recover after disposing of an asset at the end of its useful life.

Capital budget items range from equipment purchases to repairs, remodeling, and renovation, to new construction. They range from five thousand to millions of dollars. After purchase or construction, cost of operation, maintenance, insurance, debt service and other expenditures are budgeted in operating budgets. Life cycle costing is not formally used by Marion County in either evaluating alternatives or in mapping future budget needs. However, major construction projects do consider alternative means and outcomes as part of the planning, design, engineering and construction process.

The FY 2014-15 capital budget continues to emphasize renewal of infrastructure and includes design and construction of a parking garage adjacent to the courthouse. Loan proceeds borrowed last fiscal year are carried forward for renovations of the Health Building and Marion County Jail. The budget includes borrowing an additional \$5,000,000 for the parking garage. It is a fiscally sound decision to invest in and preserve existing facilities that provide the foundation of county service delivery. With current interest rates at their lowest in years, capital project needs that have been deferred can now be financed.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Summary of Programs**

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 2014-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Bldgs and Bldg Improvements	7,981,854	20,407,065	33,882,633	9,130,098	-73.05%
Equipment	3,164,792	2,101,561	1,594,323	831,900	-47.82%
Land and Land Improvements	0	0	0	35,000	n.a.
Parking Garage Construction	0	0	2,275,000	10,070,265	342.65%
Capital Bldg and Equipment Reserve	1,232,980	1,236,277	537,240	289,999	-46.02%
Health Building Reserve	784,442	787,340	792,000	794,750	0.35%
<b>TOTAL RESOURCES</b>	<b>13,164,068</b>	<b>24,532,243</b>	<b>39,081,196</b>	<b>21,152,012</b>	<b>-45.88%</b>
<b>REQUIREMENTS</b>					
Bldgs and Bldg Improvements	1,097,986	11,825,881	33,882,633	9,130,098	-73.05%
Equipment	1,300,272	548,879	1,594,323	831,900	-47.82%
Land and Land Improvements	0	0	0	35,000	n.a.
Parking Garage Construction	0	0	2,275,000	10,070,265	342.65%
Capital Bldg and Equipment Reserve	0	700,000	537,240	289,999	-46.02%
Health Building Reserve	0	0	792,000	794,750	0.35%
<b>TOTAL REQUIREMENTS</b>	<b>2,398,258</b>	<b>13,074,760</b>	<b>39,081,196</b>	<b>21,152,012</b>	<b>-45.88%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Buildings and Building Improvements Program**

- Accounts for various capital building projects including acquisition, construction, renovation, remodeling, and repairs.

**Program Summary**

Capital Program:	Buildings and Building Improvements				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	52,664	0	0	0	n.a.
Intergovernmental State	72,349	0	0	0	n.a.
Charges for Services	0	1,700,000	1,300,000	0	-100.00%
Interest	9,887	41,615	34,052	897	-97.37%
Other Revenues	12,721	49,549	4,990,780	0	-100.00%
General Fund Transfers	101,000	481,845	363,594	495,134	36.18%
Other Fund Transfers	6,735,965	(34,601)	2,762,926	794,750	-71.24%
Settlements	0	11,284,788	0	750,000	n.a.
Financing Proceeds	0	0	15,000,000	0	-100.00%
Net Working Capital	997,268	6,883,868	9,431,281	7,089,317	-24.83%
<b>TOTAL RESOURCES</b>	<b>7,981,854</b>	<b>20,407,065</b>	<b>33,882,633</b>	<b>9,130,098</b>	<b>-73.05%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	952,191	11,824,781	29,914,799	7,229,941	-75.83%
Debt Service Interest	0	0	178,915	0	-100.00%
Transfers Out	145,796	1,100	3,550,000	1,000,000	-71.83%
Contingency	0	0	238,919	900,157	276.76%
<b>TOTAL REQUIREMENTS</b>	<b>1,097,986</b>	<b>11,825,881</b>	<b>33,882,633</b>	<b>9,130,098</b>	<b>-73.05%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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**Buildings and Building Improvements Program Budget Justification**

RESOURCES

Resources of \$9,130,098 are from multiple sources in this program:

Charges for Services decreased by \$1,300,000 to \$0 compared to FY 13-14. In previous years, electrical generation fees were approved for use for CH2 Remediation.

Other Revenue decreased by \$4,990,780 to \$0 compared to FY 13-14. In previous years, this was reimbursement from Salem Keizer Transit District for their share of CH2 Remediation.

General Fund transfers increased by \$141,507 compared to FY 13-14 and is based on the amount of funding necessary to complete the proposed list of capital projects for FY 14-15.

Other Fund Transfers decreased by \$1,968,176. The FY 14-15 Transfer of \$794,750 is from the Health Building Reserve for the major building renovation of the Health Building.

Settlements increased by \$750,000 for anticipated litigation settlement.

Net Working Capital of \$7,089,317 reflects the "carryover" amount of several projects not completed in FY 13-14 that are scheduled for completion in FY 14-15.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Transfers out of \$1,000,000 from the Buildings and Building Improvements Program to the Parking Garage Construction Program.

Contingency

Contingency has decreased by \$550,762 to \$900,157, primarily from completion of CH2 Remediation.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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Other

Capital Outlay is budgeted for \$7,229,941 for the following capital improvement projects in FY 14-15:

1. \$ 190,057 - Court Annex HVAC Improvement
2. \$ 656,000 - Jail HVAC System Improvement
3. \$ 899,500 - Work Release Center HVAC System Improvement
4. \$4,777,575 - Health Building Improvements (windows, HVAC, paint, remodel, etc.)
5. \$ 475,690 - Jail Roof Replacement
6. \$ 15,000 - Juvenile Fire Alarm Upgrade
7. \$ 130,000 - Jail C Pod Exterior Wall Sealing
8. \$ 57,000 - Work Release Center and other ADA Improvements
9. \$ 16,119 - Sheriff Office Reception Remodel
10. \$ 13,000 - Juvenile Market Echo Correction

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Equipment Program**

- Accounts for capital acquisition of equipment, furnishings, computer hardware, software, and telecommunications.

**Program Summary**

Capital	Program: Equipment				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	35,088	0	0	0	n.a.
Charges for Services	0	41,185	0	0	n.a.
General Fund Transfers	1,566,189	160,155	557,595	251,381	-54.92%
Other Fund Transfers	(98,681)	35,701	395,023	0	-100.00%
Net Working Capital	1,662,196	1,864,520	641,705	580,519	-9.53%
<b>TOTAL RESOURCES</b>	<b>3,164,792</b>	<b>2,101,561</b>	<b>1,594,323</b>	<b>831,900</b>	<b>-47.82%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	1,300,272	548,879	1,594,323	831,900	-47.82%
<b>TOTAL REQUIREMENTS</b>	<b>1,300,272</b>	<b>548,879</b>	<b>1,594,323</b>	<b>831,900</b>	<b>-47.82%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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**Equipment Program Budget Justification**

RESOURCES

Resources of \$831,900 are made up of the following:

General Fund Transfer of \$251,381, which is a decrease of \$306,214 from FY 13-14. This reflects the amount necessary to fund the current proposed projects for FY 14-15.

Other Fund Transfers reduced from \$255,898 to \$0.

Net Working Capital of \$580,519 for FY 13-14 projects carried forward to FY 14-15 for completion.

These resources will be used to fund 8 capital projects in FY 14-15 as defined in the Capital Outlay description below.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Capital Outlay reflects 8 capital projects totaling \$831,900 as detailed below:

1. \$ 20,000 - Jail Water Heater Replacement
2. \$ 27,263 - Jail Washer and Dryer Replacement
3. \$341,637 - Assessor and Taxation Software System
4. \$150,000 - Contract Management System
5. \$ 68,000 - IT Web Design Project
6. \$125,000 - IT Service Management System
7. \$ 90,000 - Laserfishe Upgrade
8. \$ 10,000 - Juvenile Market Software Upgrade

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Land and Land Improvements Program**

- Accounts for capital acquisition of land and repair and other land improvements.

**Program Summary**

Capital	Program: Land and Land Improvements				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	0	0	0	17,500	n.a.
General Fund Transfers	0	0	0	17,500	n.a.
Other Fund Transfers	(4,995)	0	0	0	n.a.
Net Working Capital	4,995	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,000</b>	<b>n.a.</b>
<b>REQUIREMENTS</b>					
Capital Outlay	0	0	0	35,000	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,000</b>	<b>n.a.</b>

**Land and Land Improvements Program Budget Justification**

RESOURCES

Resources of \$35,000 are comprised of a reimbursement of \$17,500 from Salem Keizer Transit and a General Fund Transfer of \$17,500.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Capital Outlay reflects 1 capital project totaling \$35,000 as detailed below:

1. \$35,000 - Repair Catch Basin on Jail Campus

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Parking Garage Construction Program**

- Parking Garage Construction is a new program established for the design and construction of a new parking structure adjacent to the Marion County Courthouse.

**Program Summary**

Capital	Program: Parking Garage Construction				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	0	0	0	45,265	n.a.
General Fund Transfers	0	0	0	1,000,000	n.a.
Other Fund Transfers	0	0	2,275,000	1,000,000	-56.04%
Financing Proceeds	0	0	0	5,000,000	n.a.
Net Working Capital	0	0	0	3,025,000	n.a.
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>2,275,000</b>	<b>10,070,265</b>	<b>342.65%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	0	0	2,275,000	10,025,000	340.66%
Contingency	0	0	0	45,265	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>2,275,000</b>	<b>10,070,265</b>	<b>342.65%</b>

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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**Parking Garage Construction Program Budget Justification**

RESOURCES

Resources of \$10,070,265 is made up of the following:

\$ 45,265 Estimated Interest Earnings  
\$1,000,000 General Fund Transfer  
\$1,000,000 Other Fund Transfer  
\$5,000,000 Financing Proceeds  
\$3,025,000 Net Working Capital

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Contingency of \$45,265 established for this project.

Other

Capital Outlay reflects 1 capital project totaling \$10,025,000 as detailed below:

1. Courthouse Parking Garage Design and Construction

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Capital Building and Equipment Reserve Program**

- Accounts for resources set aside for future capital development such as major information technology purchases, significant renovation of existing buildings, and the acquisition or construction of new buildings.

**Program Summary**

Capital	Program: Capital Building and Equipment Reserve				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	2,573	3,297	300	1,730	476.67%
General Fund Transfers	711,000	0	0	0	n.a.
Net Working Capital	519,408	1,232,980	536,940	288,269	-46.31%
<b>TOTAL RESOURCES</b>	<b>1,232,980</b>	<b>1,236,277</b>	<b>537,240</b>	<b>289,999</b>	<b>-46.02%</b>
<b>REQUIREMENTS</b>					
Transfers Out	0	700,000	250,000	0	-100.00%
Reserves	0	0	287,240	289,999	0.96%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>700,000</b>	<b>537,240</b>	<b>289,999</b>	<b>-46.02%</b>

**Capital Building and Equipment Reserve Program Budget Justification**

**RESOURCES**

Resources of \$289,999 consist of projected interest earnings and Net Working Capital from carrying over the reserve balance from FY 13-14.

**REQUIREMENTS**

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

There are no Transfers Out planned for FY 14-15.

Contingency

Not Applicable

Other

There are no planned appropriations for Capital Outlay in this program.

\$289,999 is budgeted in Reserves for long-term capital building and equipment needs.

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Health Building Reserve Program**

- Accounts for resources set aside for the future purchase or construction of a new Health Department facility and other health facility projects as necessary.

**Program Summary**

Capital	Program: Health Building Reserve				
	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	3,866	2,898	3,800	3,750	-1.32%
Net Working Capital	780,576	784,442	788,200	791,000	0.36%
<b>TOTAL RESOURCES</b>	<b>784,442</b>	<b>787,340</b>	<b>792,000</b>	<b>794,750</b>	<b>0.35%</b>
<b>REQUIREMENTS</b>					
Transfers Out	0	0	0	794,750	n.a.
Reserves	0	0	792,000	0	-100.00%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>792,000</b>	<b>794,750</b>	<b>0.35%</b>

**Health Building Reserve Program Budget Justification**

**RESOURCES**

Revenues are estimated to increase slightly by the FY 14-15 interest to be earned.

**REQUIREMENTS**

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

The entire amount in this fund is to be transferred to the Facility Renovation Fund for Health Building improvements.

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2014-15 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

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**CAPITAL BUDGET INCOME SUMMARY BY FUND**

The initial part of this section covered the capital budget by program. This part describes the capital budget by fund. The number of funds that record capital improvement and acquisition projects varies from year-to-year. Very large construction projects are assigned a separate fund number that is discontinued after the project is complete. Some capital programs are split between capital funds; therefore, fund budgets are not necessarily equal to program budgets.

**Capital Funds**

Capital Building and Equipment Fund  
Capital Improvement Projects Fund  
Courthouse Square Remediation Fund  
Facility Renovation Fund  
Health Building Reserve Fund

Budget narratives regarding capital outlays are presented in the previous Program Budgets subsection. The discussion of each fund on the following pages ties together programs and funds by telling which programs and their projects belong in each fund.

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED
<b>FND 383 Capital Building and Equipment</b>				
<b>RESOURCES</b>				
2,573	3,297	Interest	300	1,730
711,000	0	General Fund Transfers	0	0
519,408	1,232,980	Net Working Capital	536,940	288,269
<b>1,232,980</b>	<b>1,236,277</b>	<b>TOTAL RESOURCES</b>	<b>537,240</b>	<b>289,999</b>
<b>REQUIREMENTS</b>				
0	700,000	Transfers Out	250,000	0
0	0	Reserves	287,240	289,999
<b>0</b>	<b>700,000</b>	<b>TOTAL REQUIREMENTS</b>	<b>537,240</b>	<b>289,999</b>
<b>Total Net FND 383 Capital Building and</b>				
<b>1,232,980</b>	<b>536,277</b>	<b>Equipment</b>	<b>0</b>	<b>0</b>

**Capital Building and Equipment Fund Budget Description**

The Capital Building and Equipment Reserve Program is the only program recorded in this fund. The Reserves balance is saved for future projects.

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Income Summary**

By Fund  
FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED
<b>FND 480 Capital Improvement Projects</b>				
<b>RESOURCES</b>				
107,437	0	Intergovernmental State	0	0
0	41,185	Charges for Services	0	17,500
7,372	6,633	Interest	0	897
1,667,189	642,000	General Fund Transfers	862,950	500,000
97,725	1,100	Other Fund Transfers	557,949	0
0	0	Settlements	0	750,000
1,991,210	2,150,454	Net Working Capital	1,963,832	1,919,836
<b>3,870,933</b>	<b>2,841,372</b>	<b>TOTAL RESOURCES</b>	<b>3,384,731</b>	<b>3,188,233</b>
<b>REQUIREMENTS</b>				
1,720,479	816,660	Capital Outlay	3,113,510	1,288,076
0	0	Transfers Out	100,000	1,000,000
0	0	Contingency	171,221	900,157
<b>1,720,479</b>	<b>816,660</b>	<b>TOTAL REQUIREMENTS</b>	<b>3,384,731</b>	<b>3,188,233</b>
<b>Total Net FND 480 Capital Improvement Projects</b>				
<b>2,150,454</b>	<b>2,024,712</b>		<b>0</b>	<b>0</b>

**Capital Improvement Projects Fund Budget Description**

The Capital Improvement Projects Fund records the Equipment Program as well as a portion of the Building and Building Improvements Program. There are eight capital projects for equipment and software.

- \$ 20,000 - Jail Water Heater Replacement
- \$ 27,263 - Jail Washer and Dryer
- \$ 341,637 - Assessment and Taxation Software
- \$ 150,000 - Contract Management System Software
- \$ 68,000 - Web Design IT project (continued from FY 13-14)
- \$ 125,000 - IT Service Management System
- \$ 90,000 - Laserfische Upgrade and Licensing
- \$ 10,000 - Juvenile Market Software Replacement
- \$ 831,900 - Total

There are seven Building and Building Improvements Program capital projects.

- \$ 35,000 - Remediate Entry Road Catch Basin at the Jail
- \$ 190,057 - Court Annex HVAC System (continued from FY 13-14)
- \$ 15,000 - Upgrade Juvenile Fire Alarm
- \$ 130,000 - Seal Jail C Pod
- \$ 57,000 - ADA Access Enhancements multiple locations
- \$ 16,119 - Sheriff Office Reception Remodel
- \$ 13,000 - Juvenile Market Meeting Room Echo Correction
- \$ 456,176 - Total

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED
<b>FND 461 Courthouse Square Remediation</b>				
<b>RESOURCES</b>				
0	1,700,000	Charges for Services	1,300,000	0
0	34,914	Interest	13,376	0
12,721	49,549	Other Revenues	4,990,780	0
6,534,564	0	Other Fund Transfers	2,500,000	0
0	11,284,788	Settlements	0	0
0	6,507,532	Net Working Capital	8,109,154	0
<b>6,547,285</b>	<b>19,576,783</b>	<b>TOTAL RESOURCES</b>	<b>16,913,310</b>	<b>0</b>
<b>REQUIREMENTS</b>				
39,753	11,467,629	Capital Outlay	15,895,612	0
0	0	Transfers Out	950,000	0
0	0	Contingency	67,698	0
<b>39,753</b>	<b>11,467,629</b>	<b>TOTAL REQUIREMENTS</b>	<b>16,913,310</b>	<b>0</b>
<b>Total Net FND 461 Courthouse Square</b>				
<b>6,507,532</b>	<b>8,109,154</b>	<b>Remediation</b>	<b>0</b>	<b>0</b>

**Courthouse Square Remediation Fund Budget Description**

The Courthouse Square Remediation Fund has had part of the Building and Building Improvements Program budget in it. There are no resources and no appropriations budgeted for FY 14-15 as the fund has served its purpose with the completion of Courthouse Square remediation in FY 13-14.

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED
<b>FND 455 Facility Renovation</b>				
<b>RESOURCES</b>				
52,664	0	Intergovernmental Federal	0	0
2,515	69	Interest	20,676	45,265
0	0	General Fund Transfers	58,239	1,264,015
0	0	Other Fund Transfers	2,375,000	1,794,750
0	0	Financing Proceeds	15,000,000	5,000,000
673,250	90,402	Net Working Capital	0	8,775,000
<b>728,428</b>	<b>90,471</b>	<b>TOTAL RESOURCES</b>	<b>17,453,915</b>	<b>16,879,030</b>
<b>REQUIREMENTS</b>				
492,230	89,371	Capital Outlay	14,775,000	16,833,765
0	0	Debt Service Interest	178,915	0
145,796	1,100	Transfers Out	2,500,000	0
0	0	Contingency	0	45,265
<b>638,026</b>	<b>90,471</b>	<b>TOTAL REQUIREMENTS</b>	<b>17,453,915</b>	<b>16,879,030</b>
<b>90,402</b>	<b>0</b>	<b>Total Net FND 455 Facility Renovation</b>	<b>0</b>	<b>0</b>

**Facility Renovation Fund Budget Description**

Financing of \$5,000,000 is expected for county infrastructure improvements. This financing is part of an original \$15,000,000 anticipated loan; \$10,000,000 was borrowed in FY 13-14 and the remaining loan deferred to FY 14-15.

General Fund Transfers of \$1,264,015 are allocated to Parking Garage Construction.

Other Fund Transfers totaling \$1,794,750 are comprised of a \$794,750 transfer from the Health Building Reserve Fund that is allocated to Health Building Improvements and \$1,000,000 from the Capital Improvement Projects Fund that is allocated to Parking Garage Construction.

Net Working Capital of \$8,775,000 is allocated \$3,025,000 to the Parking Garage Construction and the balance allocated to four other major capital projects discussed below.

Five capital projects totaling \$16.8 million are budgeted in this fund. These projects are all in the Building and Building Improvements Program.

- \$ 656,000 - Jail HVAC System Upgrade
- \$ 475,690 - Jail Roof Replacement
- \$ 4,777,575 - Health Building Improvements
- \$ 899,500 - Work Release Center HVAC System Upgrade
- \$10,025,000 - Parking Garage Construction (Courthouse)
- \$16,833,765 - Total

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Income Summary**

By Fund

FY 2014-15

FY 11-12 ACTUAL	FY 12-13 ACTUAL		FY 13-14 BUDGET	FY 14-15 ADOPTED
<b>FND 385 Health Building Reserve</b>				
<b>RESOURCES</b>				
3,866	2,898	Interest	3,800	3,750
780,576	784,442	Net Working Capital	788,200	791,000
<b>784,442</b>	<b>787,340</b>	<b>TOTAL RESOURCES</b>	<b>792,000</b>	<b>794,750</b>
<b>REQUIREMENTS</b>				
0	0	Transfers Out	0	794,750
0	0	Reserves	792,000	0
<b>0</b>	<b>0</b>	<b>TOTAL REQUIREMENTS</b>	<b>792,000</b>	<b>794,750</b>
<b>784,442</b>	<b>787,340</b>	<b>Total Net FND 385 Health Building Reserve</b>	<b>0</b>	<b>0</b>

**Health Building Reserve Fund Budget Description**

The Health Building Reserve Program is the only program budgeted in this fund. The FY 14-15 appropriation is a transfer of total available funds of \$794,750 to the Facility Renovation Fund for the Health Building Improvements project.

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**CAPITAL FUNDS AND PUBLIC WORKS PROJECTS**

In addition to capital budget funds, the Department of Public Works manages capital projects within operating funds. The capital expenditures are recorded by use of project and cost accounting. Public Works Fund projects are primarily roads and bridges construction, Environmental Services Fund capital expenditures are for solid waste management projects, Fleet Management Fund capital projects are for vehicle purchase, and Parks Fund capital projects are for park improvements.

SUMMARY OF COUNTYWIDE CAPITAL OUTLAYS  
FY 2014-15

FY 11-12 Actual	FY 12-13 Actual		FY 13-14 Budget	FY 14-15 Adopted	+/- % Prior Budget
<b>RESOURCES</b>					
1,232,980	1,236,277	Capital Building & Equipment	537,240	289,999	-46.0%
3,870,933	2,841,372	Capital Improvement Projects	3,384,731	3,188,233	-5.8%
6,547,285	19,576,783	Courthouse Square Remediation	16,913,310	-	-100.0%
728,428	90,471	Facility Renovation	17,453,915	16,879,030	-3.3%
784,442	787,340	Health Building Reserve	792,000	794,750	0.3%
13,164,068	24,532,243	Capital Funds subtotal	39,081,196	21,152,012	-45.2%
93,558	1,500,753	Environmental Services Fund	132,000	30,000	-77.3%
955,791	1,064,496	Fleet Fund	1,725,315	1,338,750	-22.4%
29,868	59,158	Parks Fund	80,000	45,000	-43.8%
3,027,548	6,487,478	Public Works Fund	12,749,767	10,438,704	-18.1%
4,106,765	9,111,885	Public Works Dept total	14,687,082	11,852,454	-122.1%
17,270,833	33,644,128	County Capital total	53,768,278	33,004,466	-33.3%
<b>REQUIREMENTS</b>					
-	700,000	Capital Building & Equipment	537,240	289,999	-46.0%
1,720,479	816,660	Capital Improvement Projects	3,384,731	3,188,233	-5.8%
39,753	11,467,629	Courthouse Square Remediation	16,913,310	-	-100.0%
638,026	90,471	Facility Renovation	17,453,915	16,879,030	-3.3%
-	-	Health Building Reserve	792,000	794,750	0.3%
2,398,258	13,074,760	Capital Funds subtotal	39,081,196	21,152,012	-44.7%
93,558	1,500,753	Environmental Services Fund	132,000	30,000	-77.3%
955,791	1,064,496	Fleet Fund	1,725,315	1,338,750	-22.4%
29,868	59,158	Parks Fund	80,000	45,000	-43.8%
3,027,548	6,487,478	Public Works Fund	12,749,767	10,438,704	-18.1%
4,106,765	9,111,885	Public Works Dept total	14,687,082	11,852,454	-122.1%
6,505,023	22,186,645	County Capital total	53,768,278	33,004,466	-33.3%

Note: Public Works Department funds actual resources are assumed to match actual requirements as non-capital resources are comingled at the budget level.

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**CAPITAL BUDGET FUNDS RESOURCES AND REQUIREMENTS DETAIL**

**Marion County - Budget - Resources**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 383 Capital Building and Equipment</b>						
Interest						
361000 Investment Earnings	2,573	3,297	300	1,730	1,730	1,730
<b>Total Interest</b>	<b>2,573</b>	<b>3,297</b>	<b>300</b>	<b>1,730</b>	<b>1,730</b>	<b>1,730</b>
General Fund Transfers						
381100 Transfer from General Fund	711,000	0	0	0	0	0
<b>Total General Fund Transfers</b>	<b>711,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net Working Capital						
392000 Net Working Capital Unrestr	519,408	1,232,980	536,940	288,269	288,269	288,269
<b>Total Net Working Capital</b>	<b>519,408</b>	<b>1,232,980</b>	<b>536,940</b>	<b>288,269</b>	<b>288,269</b>	<b>288,269</b>
<b>Total FND 383 Capital Building and Equipment</b>	<b>1,232,980</b>	<b>1,236,277</b>	<b>537,240</b>	<b>289,999</b>	<b>289,999</b>	<b>289,999</b>

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 383 Capital Building and Equipment</b>						
Transfers Out						
561105 Transfer to CH2 Redevelopment	0	700,000	0	0	0	0
561480 Transfer to Capital Projects	0	0	250,000	0	0	0
<b>Total Transfers Out</b>	<b>0</b>	<b>700,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Reserves						
572010 Unappropriated Reserves	0	0	287,240	289,999	289,999	289,999
<b>Total Reserves</b>	<b>0</b>	<b>0</b>	<b>287,240</b>	<b>289,999</b>	<b>289,999</b>	<b>289,999</b>
<b>Total FND 383 Capital Building and Equipment</b>	<b>0</b>	<b>700,000</b>	<b>537,240</b>	<b>289,999</b>	<b>289,999</b>	<b>289,999</b>

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Resources**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 480 Capital Improvement Projects</b>						
Intergovernmental State						
332990 Other State Revenues	107,437	0	0	0	0	0
Total Intergovernmental State	107,437	0	0	0	0	0
Charges for Services						
344800 EAIP Reimbursement	0	41,185	0	0	0	0
344999 Other Reimbursements	0	0	0	17,500	17,500	17,500
Total Charges for Services	0	41,185	0	17,500	17,500	17,500
Interest						
361000 Investment Earnings	7,372	6,633	0	897	897	897
Total Interest	7,372	6,633	0	897	897	897
General Fund Transfers						
381100 Transfer from General Fund	1,667,189	642,000	862,950	500,000	500,000	500,000
Total General Fund Transfers	1,667,189	642,000	862,950	500,000	500,000	500,000
Other Fund Transfers						
381180 Transfer from Comm Corrections	0	0	22,949	0	0	0
381250 Transfer from Sheriff Grants	0	0	7,425	0	0	0
381255 Xfr from Traffic Safety Team	0	0	277,575	0	0	0
381383 Xfr from Capital Bldg and Eq	0	0	250,000	0	0	0
381455 Xfr from Facility Renovation	97,725	1,100	0	0	0	0
Total Other Fund Transfers	97,725	1,100	557,949	0	0	0
Settlements						
382100 Settlements	0	0	0	750,000	750,000	750,000
Total Settlements	0	0	0	750,000	750,000	750,000
Net Working Capital						
392000 Net Working Capital Unrestr	1,991,210	2,150,454	1,963,832	1,919,836	1,919,836	1,919,836
Total Net Working Capital	1,991,210	2,150,454	1,963,832	1,919,836	1,919,836	1,919,836
<b>Total FND 480 Capital Improvement Projects</b>	<b>3,870,933</b>	<b>2,841,372</b>	<b>3,384,731</b>	<b>3,188,233</b>	<b>3,188,233</b>	<b>3,188,233</b>

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 480 Capital Improvement Projects</b>						
Capital Outlay						
531300 Departmental Equipment Capital	314,894	101,691	201,825	47,263	47,263	47,263
531600 Computer Hardware Capital	201,396	219,108	160,000	0	0	0
531700 Computer Software Capital	660,831	240,186	2,280,253	784,637	784,637	784,637
531800 Telephone Systems	149,121	0	0	0	0	0
534100 Building Construction	394,237	7,500	116,830	231,119	231,119	231,119
534300 Special Construction	0	248,174	119,736	225,057	225,057	225,057
534600 Site Improvements	0	0	234,866	0	0	0
<b>Total Capital Outlay</b>	<b>1,720,479</b>	<b>816,660</b>	<b>3,113,510</b>	<b>1,288,076</b>	<b>1,288,076</b>	<b>1,288,076</b>
Transfers Out						
561455 Xfer to Facility Renovation	0	0	100,000	1,000,000	1,000,000	1,000,000
<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>
Contingency						
571010 Contingency	0	0	171,221	900,157	900,157	900,157
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>171,221</b>	<b>900,157</b>	<b>900,157</b>	<b>900,157</b>
<b>Total FND 480 Capital Improvement Projects</b>	<b>1,720,479</b>	<b>816,660</b>	<b>3,384,731</b>	<b>3,188,233</b>	<b>3,188,233</b>	<b>3,188,233</b>

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Resources**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 461 Courthouse Square Remediation</b>						
Charges for Services						
341500 Electricity Generation Fees	0	1,700,000	1,300,000	0	0	0
Total Charges for Services	0	1,700,000	1,300,000	0	0	0
Interest						
361000 Investment Earnings	0	34,914	13,376	0	0	0
Total Interest	0	34,914	13,376	0	0	0
Other Revenues						
371010 CH2 Remediation Transit Reimb	12,721	49,549	4,990,780	0	0	0
Total Other Revenues	12,721	49,549	4,990,780	0	0	0
Other Fund Transfers						
381105 Xfr from CH2 Redevelopment	6,534,564	0	0	0	0	0
381455 Xfr from Facility Renovation	0	0	2,500,000	0	0	0
Total Other Fund Transfers	6,534,564	0	2,500,000	0	0	0
Settlements						
382100 Settlements	0	11,284,788	0	0	0	0
Total Settlements	0	11,284,788	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	0	6,507,532	8,109,154	0	0	0
Total Net Working Capital	0	6,507,532	8,109,154	0	0	0
<b>Total FND 461 Courthouse Square Remediation</b>	<b>6,547,285</b>	<b>19,576,783</b>	<b>16,913,310</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 461 Courthouse Square Remediation</b>						
Capital Outlay						
534100 Building Construction	0	10,768,375	15,432,427	0	0	0
534101 Building Design	0	28,980	0	0	0	0
534102 Structural Assurance Testing	0	101,385	70,248	0	0	0
534103 Construction Management	39,753	568,889	392,937	0	0	0
Total Capital Outlay	39,753	11,467,629	15,895,612	0	0	0
Transfers Out						
561455 Xfer to Facility Renovation	0	0	950,000	0	0	0
Total Transfers Out	0	0	950,000	0	0	0
Contingency						
571010 Contingency	0	0	67,698	0	0	0
Total Contingency	0	0	67,698	0	0	0
<b>Total FND 461 Courthouse Square Remediation</b>	<b>39,753</b>	<b>11,467,629</b>	<b>16,913,310</b>	<b>0</b>	<b>0</b>	<b>0</b>

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Resources**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 455 Facility Renovation</b>						
Intergovernmental Federal						
331990 Other Federal Revenues	52,664	0	0	0	0	0
Total Intergovernmental Federal	52,664	0	0	0	0	0
Interest						
361000 Investment Earnings	2,515	69	20,676	45,265	45,265	45,265
Total Interest	2,515	69	20,676	45,265	45,265	45,265
General Fund Transfers						
381100 Transfer from General Fund	0	0	58,239	1,264,015	1,264,015	1,264,015
Total General Fund Transfers	0	0	58,239	1,264,015	1,264,015	1,264,015
Other Fund Transfers						
381105 Xfr from CH2 Redevelopment	0	0	1,325,000	0	0	0
381385 Transfer from Health Bldg Rsv	0	0	0	794,750	794,750	794,750
381461 Transfer from CH2 Remediation	0	0	950,000	0	0	0
381480 Xfr from Capital Impr Projects	0	0	100,000	1,000,000	1,000,000	1,000,000
Total Other Fund Transfers	0	0	2,375,000	1,794,750	1,794,750	1,794,750
Financing Proceeds						
383100 Loan Proceeds	0	0	15,000,000	5,000,000	5,000,000	5,000,000
Total Financing Proceeds	0	0	15,000,000	5,000,000	5,000,000	5,000,000
Net Working Capital						
392000 Net Working Capital Unrestr	673,250	90,402	0	8,775,000	8,775,000	8,775,000
Total Net Working Capital	673,250	90,402	0	8,775,000	8,775,000	8,775,000
<b>Total FND 455 Facility Renovation</b>	<b>728,428</b>	<b>90,471</b>	<b>17,453,915</b>	<b>16,879,030</b>	<b>16,879,030</b>	<b>16,879,030</b>

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 455 Facility Renovation</b>						
Capital Outlay						
531300 Departmental Equipment Capital	21,585	0	0	0	0	0
534100 Building Construction	463,933	89,371	12,500,000	6,808,765	6,808,765	6,808,765
534300 Special Construction	6,712	0	2,275,000	10,025,000	10,025,000	10,025,000
Total Capital Outlay	492,230	89,371	14,775,000	16,833,765	16,833,765	16,833,765
Debt Service Interest						
542100 Interest Payments	0	0	155,220	0	0	0
542900 Issuance Costs	0	0	23,695	0	0	0
Total Debt Service Interest	0	0	178,915	0	0	0
Transfers Out						
561100 Transfer to General Fund	39,009	0	0	0	0	0
561461 Transfer to CH2 Remediation	0	0	2,500,000	0	0	0
561480 Transfer to Capital Projects	97,725	1,100	0	0	0	0
561580 Transfer to Central Services	9,062	0	0	0	0	0
Total Transfers Out	145,796	1,100	2,500,000	0	0	0
Contingency						
571010 Contingency	0	0	0	45,265	45,265	45,265
Total Contingency	0	0	0	45,265	45,265	45,265
<b>Total FND 455 Facility Renovation</b>	<b>638,026</b>	<b>90,471</b>	<b>17,453,915</b>	<b>16,879,030</b>	<b>16,879,030</b>	<b>16,879,030</b>

MARION COUNTY FY 2014-15 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Resources**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 385 Health Building Reserve</b>						
Interest						
361000 Investment Earnings	3,866	2,898	3,800	3,750	3,750	3,750
Total Interest	3,866	2,898	3,800	3,750	3,750	3,750
Net Working Capital						
392000 Net Working Capital Unrestr	780,576	784,442	788,200	791,000	791,000	791,000
Total Net Working Capital	780,576	784,442	788,200	791,000	791,000	791,000
<b>Total FND 385 Health Building Reserve</b>	<b>784,442</b>	<b>787,340</b>	<b>792,000</b>	<b>794,750</b>	<b>794,750</b>	<b>794,750</b>

**Marion County - Budget - Requirements**

By Fund

FY 2014-15

	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 PROPOSED	FY 14-15 APPROVED	FY 14-15 ADOPTED
<b>FND 385 Health Building Reserve</b>						
Transfers Out						
561410 Transfer to Debt Service	0	0	0	0	0	0
561455 Xfer to Facility Renovation	0	0	0	794,750	794,750	794,750
Total Transfers Out	0	0	0	794,750	794,750	794,750
Reserves						
572010 Unappropriated Reserves	0	0	792,000	0	0	0
Total Reserves	0	0	792,000	0	0	0
<b>Total FND 385 Health Building Reserve</b>	<b>0</b>	<b>0</b>	<b>792,000</b>	<b>794,750</b>	<b>794,750</b>	<b>794,750</b>

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MARION COUNTY FY 2014-15 BUDGET  
APPENDIX A  
PUBLIC NOTICE OF BUDGET COMMITTEE MEETING

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**PUBLIC NOTICE**

**NOTICE OF BUDGET COMMITTEE MEETING**

A public meeting of the Budget Committee of Marion County, State of Oregon, to discuss the budget for the fiscal year July 1, 2014 to June 30, 2015 will be held at Courthouse Square, Senator Hearing Room, 555 Court St. NE, Salem, Oregon. The first meeting will take place on June 3, 2014 at 9:30 am. The purpose of this meeting is to receive the budget message. Public comment will be taken at 5:15 pm. A second meeting will be held on June 4, 2014 to receive additional budget information, deliberate and approve the budget. Public comment will be taken at 8:45 am. Any person may appear at the meeting and discuss the proposed budget. A copy of the budget document may be inspected or obtained on or after June 3, 2014 at the Board of Commissioners' Office, Room 5232, Courthouse Square, 555 Court Street, Salem, between the hours of 8:00 am and 5:00 pm, or on the Marion County Internet website at [www.co.marion.or.us](http://www.co.marion.or.us).

Statesman Journal May 23, 2014

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX A  
PUBLIC NOTICE OF BUDGET COMMITTEE MEETING

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**MARION COUNTY FY 2014-15 BUDGET  
APPENDIX B  
PUBLIC NOTICE OF BUDGET HEARING**

**PUBLIC NOTICE**

**NOTICE OF BUDGET HEARING**

A public meeting of the Marion County Board of Commissioners be held on June 18, 2015 at 9:00 am at the Senator Hearing Room, 555 Court St. NE, Salem, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2014 as approved by the Marion County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Board of Commissioners' Office, Room 5232, Courthouse Square, 555 Court St. NE, Salem, between the hours of 8:00 a.m. and 5:00 p.m. or online at [www.co.marion.or.us](http://www.co.marion.or.us). This budget is for an annual budget period. This budget was prepared using the same basis of accounting as the preceding year.

Contact: **Sam Brentano, Chair**  
Board of Commissioners

Telephone: 503-588-5212

Email: [Commissioners@co.marion.or.us](mailto:Commissioners@co.marion.or.us)

<b>FINANCIAL SUMMARY - RESOURCES</b>			
<b>TOTAL OF ALL FUNDS</b>	Actual Amount Last Year 2012-13	Adopted Budget This Year 2013-14	Approved Budget Next Year 2014-15
Beginning Fund Balance/Net Working Capital	93,991,356	90,464,300	96,280,579
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	69,217,428	70,510,342	68,340,967
Federal, State and all Other Grants, Gifts, Allocations and Donations	88,696,299	96,040,058	98,058,147
Revenue from Bonds and Other Debt	850,000	15,000,000	5,000,000
Interfund Transfers / Internal Service Reimbursements	36,848,832	43,020,390	41,660,213
All Other Resources Except Current Year Property Taxes	16,404,583	9,390,531	4,463,267
Current Year Property Taxes Estimated to be Received	55,130,146	55,941,880	59,019,000
<b>Total Resources</b>	<b>361,138,644</b>	<b>380,367,501</b>	<b>372,822,173</b>

<b>FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION</b>			
Personnel Services	115,109,555	122,055,198	126,963,605
Materials and Services	108,284,877	116,397,453	111,924,257
Capital Outlay	21,702,750	47,722,083	30,551,411
Debt Service	5,996,467	6,406,462	7,158,589
Interfund Transfers	14,356,510	19,528,182	17,795,854
Contingencies		15,568,363	18,845,719
Special Payments	1,611,548	526,957	398,884
Unappropriated Ending Balance and Reserved for Future Expenditure		52,162,803	57,183,854
<b>Total Requirements</b>	<b>267,061,706</b>	<b>380,367,501</b>	<b>370,822,173</b>
Operational Efficiency and Quality Service	39,320,935	45,782,178	48,963,563
FTE	223	223	224

Operational Efficiency and Quality Service is encompassed in general government and central service departments' programs, as well as General Fund non-departmental programs. In the general government area, the budget for the Assessor's Office is \$5.5 million and 51 FTE to continue property appraisal and tax assessment. The Clerk's Office budget is \$2.6 million and 14.5 FTE for recording, licensing, elections, Board of Property Tax Appeals, and archives services. The Treasurer's Office budget is \$0.4 million and 3 FTE to continue its treasury services. Other budgeted General Fund costs totaling \$18.8 million include transfers to other county government operating activities, transfers to capital funds, contributions to outside agencies such as the state's water master and predatory animal programs, funds to continue audits of county programs, and for the Marion County Business Enterprise Enhancement (MCBEE) project to continue upgrades to the county computerized financial management system. Other General Fund costs will increase by \$3.0 million primarily from a \$1.0 million increase in transfer to capital funds, a \$1.1 million increase in transfer to debt service, and a \$1.2 million increase in combined contingency and ending fund balance.

In the central services area, the Board of Commissioners' budget is \$2.1 million and 14 FTE. The Business Services budget is \$6.4 million and 59.0 FTE. The Finance budget is \$2.3 million and 20 FTE. The Information Technology budget is \$8.4 million and 53 FTE which is an increase of \$0.1 million. The Legal Counsel budget totals \$1.9 million and 11 FTE including the Law Library. Overall, the Central Services Fund budget will increase by \$0.5 million.

Growth and Infrastructure	25,713,433	38,584,734	37,019,097
FTE	57	54	54

The Growth and Infrastructure budget consists of the \$32.8 million Environmental Services program which includes solid waste management and recycling, the \$0.4 million County Parks program, the \$1.0 million Land Use Planning program, and the \$2.8 million Building Inspection program, all managed by the Public Works Department. The Parks budget will increase 7%; the Building Inspection budget will increase 21%. The Land Use Planning budget will decrease 5%. The Environmental Services budget will decrease 6% and \$2.0 million which accounts for the \$1.6 million overall decrease in Growth and Infrastructure.

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX B  
PUBLIC NOTICE OF BUDGET HEARING

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Public Safety	73,621,295	80,075,969	81,528,644
FTE	534	538	538

Public Safety is one of the county's highest priorities and it is allocated 78% of General Fund operating expenditures. The Sheriff's Office budget of \$57.5 million and 342 FTE includes enforcement, the county jail, parole and probation, and code enforcement. The District Attorney's Office budget is \$10.4 million to fund criminal prosecution, victims of crime assistance, and child support enforcement, employing 84 FTE. The Juvenile budget of \$12.8 million and 104 FTE provides detention and juvenile alternative programs, case management and counseling. A Justice Court created from combining two justice courts has a \$0.9 million budget and 8.5 FTE to hear traffic offenses, some misdemeanors, and small civil claims. There is a slight 2% increase to the total Public Safety budget. The largest individual department budget percent increases are the District Attorney's Office and the Sheriff's Office at 6% and 2%, respectively.

Economic Development	1,553,559	3,157,227	3,036,712
FTE	2	2	2

The Economic Development budget of \$3.0 million promotes economic development through the county's Economic Development Advisory Board and allocation of the county's \$2.7 million in state lottery funds to support economic development. Another economic development activity is the Marion County Fair with a budget at \$0.4 million and 0.5 FTE.

Transportation and Emergency Management	27,484,123	55,972,652	56,005,238
FTE	130	133	134

The Transportation budget includes roads and bridges maintenance and repair, ferry operations, fleet management, and county surveyor. They are managed by the Public Works Department and consist of \$50.9 million and 130 FTE. The Transportation budget increased slightly by \$0.3 million while the Emergency Management budget decreased by \$0.3 million. Major transportation projects budgeted include Auburn Road transportation enhancement \$1.4 million, Wipper Bridge replacement \$1.5 million, pavement preservation program \$1.6 million, Cordon Road left turn lanes \$0.6 million, and Meridian Road intersection reconfiguration \$0.7 million. The Emergency Management budget is \$0.5 million and 3 FTE and is also managed by Public Works. The program manages natural disasters such as floods, landslides, high winds, severe winter storms, and earthquakes through an Emergency Operations Center and coordinates emergency planning and drills with local, state and federal partners.

Health and Community Services	55,976,733	73,184,085	76,530,009
FTE	365	373	405

The Health budget totals \$74.1 million and 390 FTE, an increase of \$6.4 million and 31 FTE. Services include developmental disabilities, both children and adult behavioral health, community and provider services, drug treatment, acute psychiatric and mental health diversion, public health, WIC (women, infant and children), environmental health, and vital statistics. The department budget increased contingency \$2.9 million due to the uncertainty of funding in several programs, and increased its ending fund balance by \$1.3 million to meet future needs also associated with uncertain funding. The Community Services Department budget totals \$2.4 million and 14 FTE excluding the County Fair which is categorized as Economic Development. The department operates Dog Control, Oregon State Extension Services, and Children and Families activities. The latter was reduced \$1.1 million (-60%) as state funding is phased-out as a new state service delivery model that bypasses the county is instituted.

Capital	13,074,760	36,667,071	21,152,012
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The Capital budget accounts for the acquisition, construction or remediation of major capital facilities, equipment or other fixed assets, excluding Public Works Department roads and bridges, and including a Health building reserve fund. Amounts budgeted vary widely from year-to-year. Major projects funded for FY 14-15 include \$10.0 million for renovation of the parking garage adjacent to the Courthouse, \$4.8 million for Health Building improvements, e.g., windows, HVAC, and \$2.0 million for improvements at the County Jail Campus facility.

Non-Departmental / Non-Operating 30,316,868 46,943,585 46,586,898  
 Non-Operating activities are not assigned to specific department budgets. Budgeted requirements include \$34.9 million (a \$1.7 million increase) for the Self-Insurance program which pays the cost of county insurance programs, \$4.2 million for Public Employee Retirement System debt service, \$1.1 million for capital improvement loans debt service, \$1.5 million for Courthouse Square debt service, \$0.6 million for Non-Departmental grants, \$0.4 million for Tax Title Land Sales, \$2.2 million for a Rainy Day Reserve, and \$0.2 million for a County Schools Fund.

Total Requirements	267,061,706	380,367,501	370,822,173
Total FTE	1,311.41	1,322.71	1,357.07

**PROPERTY TAX LEVIES**

	Rate or Amount Imposed 2012-13	Rate or Amount Imposed 2013-14	Rate or Amount Approved 2014-15
Permanent Rate Levy (Rate Limit 3.0252 per \$1,000)	3.0252	3.0252	3.0252
Local Option Levy Levy For General Obligation Bonds			

**STATEMENT OF INDEBTEDNESS**

LONG TERM DEBT	Estimated Debt Outstanding July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds	\$50,124,217	\$0
Other Borrowings	\$9,950,000	\$5,000,000
Total	\$60,074,217	\$5,000,000

OR-0000348677

Statesman Journal June 11, 2014



MARION COUNTY FY 2014-15 BUDGET  
APPENDIX C  
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

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adopted budget at the rate of \$3.0252 per \$1,000 for operations,  
and these taxes are hereby imposed for tax year 2014-2015 upon  
the assessed value of all taxable property within the district;  
and

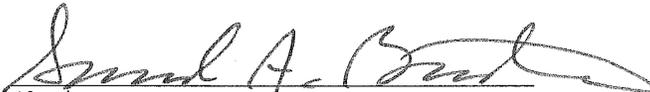
IT IS FURTHER RESOLVED that the Marion County Board of  
Commissioners hereby imposes taxes for 2014-2015 as categorized  
below:

General Government Limitation

General Fund Permanent Rate        \$3.0252 per \$1,000

DATED at Salem, Oregon, this 18<sup>th</sup> day of June 2014.

MARION COUNTY BOARD OF COMMISSIONERS

  
Chair

  
Commissioner

  
Commissioner

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX C  
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

**MARION COUNTY**  
Fiscal Year 2014-15 Adopted Budget  
Attachment to Resolution No. \_\_\_\_\_  
June 18, 2014

	Appropriated Budget July 1, 2014	Unappropriated Budget July 1, 2014	Fund Total July 1, 2014
<b>GENERAL FUND</b>			
Assessor's Office	\$ 5,535,129	\$ -	\$ -
County Clerk's Office	2,437,682		
Community Services	838,431		
District Attorney's Office	7,882,079		
Justice Courts	898,946		
Juvenile	9,513,821		
Sheriff's Office	36,099,590		
Treasurer's Office	452,365		
Non Departmental:			
Materials and Services	1,570,284		
Transfers Out	11,409,800		
Contingency	1,249,437		
Unappropriated Ending Fund Balance		4,503,262	
<b>Total</b>	<b>\$ 77,887,564</b>	<b>\$ 4,503,262</b>	<b>\$ 82,390,826</b>
<b>BLOCK GRANT FUND</b>			
Contingency	\$ 46,318	\$ -	\$ -
<b>Total</b>	<b>\$ 46,318</b>	<b>\$ -</b>	<b>\$ 46,318</b>
<b>BUILDING INSPECTION FUND</b>			
Public Works	\$ 2,032,862	\$ -	\$ -
Contingency	133,586		
Unappropriated Ending Fund Balance		638,256	
<b>Total</b>	<b>\$ 2,166,448</b>	<b>\$ 638,256</b>	<b>\$ 2,804,704</b>
<b>CAPITAL BUILDING AND EQUIPMENT FUND</b>			
Unappropriated Reserves	\$ -	\$ 289,999	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ 289,999</b>	<b>\$ 289,999</b>
<b>CAPITAL IMPROVEMENT PROJECTS FUND</b>			
Non-Departmental: Capital Outlay	\$ 1,288,076	\$ -	\$ -
Transfers Out	1,000,000		
Contingency	900,157		
<b>Total</b>	<b>\$ 3,188,233</b>	<b>\$ -</b>	<b>\$ 3,188,233</b>
<b>CENTRAL SERVICES FUND</b>			
Board of Commissioners' Office	\$ 2,152,386	\$ -	\$ -
Business Services	6,407,615		
Finance	2,397,711		
Information Technology	8,440,533		
Legal	1,296,024		
Non Departmental:			
Materials and Services	326,907		
<b>Total</b>	<b>\$ 21,021,176</b>	<b>\$ -</b>	<b>\$ 21,021,176</b>
<b>CH2 (COURTHOUSE SQUARE) REDEVELOPMENT Fund</b>			
Non-Departmental: Materials and Services	\$ 116,929	\$ -	\$ -
Non-Departmental: Capital Outlay	\$ 100,000		
<b>Total</b>	<b>\$ 216,929</b>	<b>\$ -</b>	<b>\$ 216,929</b>
<b>CHILD SUPPORT FUND</b>			
District Attorney's Office	\$ 1,473,090	\$ -	\$ -
<b>Total</b>	<b>\$ 1,473,090</b>	<b>\$ -</b>	<b>\$ 1,473,090</b>

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX C  
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

**MARION COUNTY**  
Fiscal Year 2014-15 Adopted Budget  
Attachment to Resolution No. \_\_\_\_\_  
June 18, 2014

	Appropriated Budget July 1, 2014	Unappropriated Budget July 1, 2014	Fund Total July 1, 2014
<b>CHILDREN AND FAMILIES FUND</b>			
Community Services	\$ 135,443	\$ -	\$ -
Contingency	188,082		
<b>Total</b>	<b>\$ 323,525</b>	<b>\$ -</b>	<b>\$ 323,525</b>
<b>COMMUNITY CORRECTIONS FUND</b>			
Sheriff's Office	\$ 10,368,941	\$ -	\$ -
Transfers Out	3,607,012		
Contingency	281,864		
<b>Total</b>	<b>\$ 14,257,817</b>	<b>\$ -</b>	<b>\$ 14,257,817</b>
<b>COUNTY CLERK RECORDS FUND</b>			
Clerk's Office	\$ 144,710	\$ -	\$ -
<b>Total</b>	<b>\$ 144,710</b>	<b>\$ -</b>	<b>\$ 144,710</b>
<b>COUNTY FAIR FUND</b>			
Community Services	\$ 334,861	\$ -	\$ -
Contingency	26,253		
<b>Total</b>	<b>\$ 361,114</b>	<b>\$ -</b>	<b>\$ 361,114</b>
<b>COUNTY SCHOOLS FUND</b>			
Special Payments	\$ 166,650	\$ -	\$ -
<b>Total</b>	<b>\$ 166,650</b>	<b>\$ -</b>	<b>\$ 166,650</b>
<b>CRIMINAL JUSTICE ASSESSMENT FUND</b>			
Non-Departmental: Materials and Services	\$ 241,894	\$ -	\$ -
Transfers Out	401,013		
Contingency	50,000		
Unappropriated Ending Fund Balance		643,451	
<b>Total</b>	<b>\$ 692,907</b>	<b>\$ 643,451</b>	<b>\$ 1,336,358</b>
<b>DEBT SERVICE FUND</b>			
Debt Service	\$ 6,515,925	\$ -	\$ -
Unappropriated Ending Fund Balance		347,731	
<b>Total</b>	<b>\$ 6,515,925</b>	<b>\$ 347,731</b>	<b>\$ 6,863,656</b>
<b>DISTRICT ATTORNEY GRANTS FUND</b>			
District Attorney's Office	\$ 842,928	\$ -	\$ -
Contingency	215,312		
<b>Total</b>	<b>\$ 1,058,240</b>	<b>\$ -</b>	<b>\$ 1,058,240</b>
<b>DOG CONTROL FUND</b>			
Community Services	\$ 1,219,864	\$ -	\$ -
Contingency	6,205		
<b>Total</b>	<b>\$ 1,226,069</b>	<b>\$ -</b>	<b>\$ 1,226,069</b>
<b>ENVIRONMENTAL SERVICES FUND</b>			
Public Works	\$ 20,860,391	\$ -	\$ -
Debt Service	90,600		
Contingency	3,006,185		
Unappropriated Ending Fund Balance		8,858,458	
<b>Total</b>	<b>\$ 23,957,176</b>	<b>\$ 8,858,458</b>	<b>\$ 32,815,634</b>

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX C  
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

**MARION COUNTY**  
Fiscal Year 2014-15 Adopted Budget  
Attachment to Resolution No. \_\_\_\_\_  
June 18, 2014

	Appropriated Budget July 1, 2014	Unappropriated Budget July 1, 2014	Fund Total July 1, 2014
<b>FACILITY RENOVATION FUND</b>			
Non-Departmental: Capital Outlay	\$ 16,833,765	\$ -	\$ -
Contingency	45,265		
<b>Total</b>	<b>\$ 16,879,030</b>	<b>\$ -</b>	<b>\$ 16,879,030</b>
<b>FLEET MANAGEMENT FUND</b>			
Public Works	\$ 1,837,990	\$ -	\$ -
Contingency	260,000		
Unappropriated Ending Fund Balance		2,538,598	
<b>Total</b>	<b>\$ 2,097,990</b>	<b>\$ 2,538,598</b>	<b>\$ 4,636,588</b>
<b>HEALTH FUND</b>			
Health	\$ 58,495,888	\$ -	\$ -
Contingency	5,801,627		
Unappropriated Ending Fund Balance		9,844,469	
<b>Total</b>	<b>\$ 64,297,515</b>	<b>\$ 9,844,469</b>	<b>\$ 74,141,984</b>
<b>HEALTH BUILDING RESERVE FUND</b>			
Transfers Out	\$ 794,750	\$ -	\$ -
<b>Total</b>	<b>\$ 794,750</b>	<b>\$ -</b>	<b>\$ 794,750</b>
<b>INMATE WELFARE FUND</b>			
Sheriff's Office	\$ 438,251	\$ -	\$ -
Contingency	163,778		
<b>Total</b>	<b>\$ 602,029</b>	<b>\$ -</b>	<b>\$ 602,029</b>
<b>JUVENILE GRANTS FUND</b>			
Juvenile	\$ 3,254,508	\$ -	\$ -
<b>Total</b>	<b>\$ 3,254,508</b>	<b>\$ -</b>	<b>\$ 3,254,508</b>
<b>LAND USE PLANNING FUND</b>			
Public Works	\$ 957,293	\$ -	\$ -
Contingency	35,811		
<b>Total</b>	<b>\$ 993,104</b>	<b>\$ -</b>	<b>\$ 993,104</b>
<b>LAW LIBRARY FUND</b>			
Legal	\$ 285,765	\$ -	\$ -
Contingency	60,000		
Unappropriated Ending Fund Balance		280,816	
<b>Total</b>	<b>\$ 345,765</b>	<b>\$ 280,816</b>	<b>\$ 626,581</b>
<b>LOTTERY DISTRIBUTION FUND</b>			
Non-Departmental: Materials and Services	\$ 694,424	\$ -	\$ -
Debt Service	552,064		
Transfers Out	404,754		
Contingency	100,000		
Unappropriated Ending Fund Balance		924,356	
<b>Total</b>	<b>\$ 1,751,242</b>	<b>\$ 924,356</b>	<b>\$ 2,675,598</b>
<b>NON-DEPARTMENTAL GRANTS FUND</b>			
Non-Departmental: Materials and Services	\$ 26,578	\$ -	\$ -
Transfers Out	143,730		
Contingency	140,931		
Unappropriated Ending Fund Balance		139,541	
<b>Total</b>	<b>\$ 311,239</b>	<b>\$ 139,541</b>	<b>\$ 450,780</b>

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX C  
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

**MARION COUNTY**  
Fiscal Year 2014-15 Adopted Budget  
Attachment to Resolution No. \_\_\_\_\_  
June 18, 2014

	Appropriated Budget July 1, 2014	Unappropriated Budget July 1, 2014	Fund Total July 1, 2014
<b>PARKS FUND</b>			
Public Works	\$ 286,308	\$ -	\$ -
Contingency	36,000		
Unappropriated Ending Fund Balance		83,347	
<b>Total</b>	<b>\$ 322,308</b>	<b>\$ 83,347</b>	<b>\$ 405,655</b>
<b>PUBLIC WORKS FUND</b>			
Public Works	\$ 30,858,248	\$ -	\$ -
Contingency	2,592,566		
Unappropriated Ending Fund Balance		15,993,998	
<b>Total</b>	<b>\$ 33,450,814</b>	<b>\$ 15,993,998</b>	<b>\$ 49,444,812</b>
<b>RAINY DAY FUND</b>			
Unappropriated Reserves	\$ -	\$ 2,203,585	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ 2,203,585</b>	<b>\$ 2,203,585</b>
<b>SELF-INSURANCE FUND</b>			
Non-Departmental: Materials and Services	\$ 24,377,322	\$ -	\$ -
Contingency	2,000,000		
Unappropriated Ending Fund Balance		8,528,274	
<b>Total</b>	<b>\$ 26,377,322</b>	<b>\$ 8,528,274</b>	<b>\$ 34,905,596</b>
<b>SHERIFF GRANTS FUND</b>			
Sheriff's Office	\$ 3,166,830	\$ -	\$ -
Contingency	613,942		
<b>Total</b>	<b>\$ 3,780,772</b>	<b>\$ -</b>	<b>\$ 3,780,772</b>
<b>SURVEYOR FUND</b>			
Public Works	\$ 508,572	\$ -	\$ -
Contingency	131,949		
Unappropriated Ending Fund Balance		1,283,317	
<b>Total</b>	<b>\$ 640,521</b>	<b>\$ 1,283,317</b>	<b>\$ 1,923,838</b>
<b>TAX TITLE LAND SALES FUND</b>			
Non-Departmental: Materials and Services	\$ 28,898	\$ -	\$ -
Special Payments	232,234		
Transfers Out	43,498		
Contingency	10,000		
Unappropriated Ending Fund Balance		82,396	
<b>Total</b>	<b>\$ 314,630</b>	<b>\$ 82,396</b>	<b>\$ 397,026</b>
<b>TRAFFIC SAFETY TEAM FUND</b>			
Sheriff's Office	\$ 2,019,189	\$ -	\$ -
Contingency	710,403		
<b>Total</b>	<b>\$ 2,729,592</b>	<b>\$ -</b>	<b>\$ 2,729,592</b>
<b>TOTAL ALL FUNDS</b>			
Total Appropriations, All Funds	\$ 313,647,022	\$ -	\$ -
Total Unappropriated and Reserve Amounts, All Funds		57,183,854	
Total Budget			370,830,876
<b>Total</b>	<b>\$ 313,647,022</b>	<b>\$ 57,183,854</b>	<b>\$ 370,830,876</b>

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX D  
NOTICE OF PROPERTY TAX AND CERTIFICATION OF INTENT TO IMPOSE

**Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property** **FORM LB-50  
2014-2015**

To assessor of Marion County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

The Marion County has the responsibility and authority to place the following property tax, fee, charge, or assessment on the tax roll of Marion County. The property tax, fee, charge, or assessment is categorized as stated by this form.

<u>P.O. Box 14500</u> <small>Mailing address of district</small>	<u>Salem</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97309</u> <small>ZIP code</small>	<u>6/30/14</u> <small>Date submitted</small>
<u>Sam Brentano</u> <small>Contact person</small>	<u>Chair</u> <small>Title</small>	<u>503-588-5212</u> <small>Daytime telephone number</small>	<u>commissioners@co.marion.o</u> <small>Contact person e-mail address</small>	

**CERTIFICATION**—You **must** check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.  
 The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TOTAL PROPERTY TAX LEVY**

	Subject to General Government Limits		
	Rate —or— Dollar Amount		
1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1	3.0252		
2. Local option operating tax ..... 2			Excluded from Measure 5 Limits
3. Local option capital project tax ..... 3			
4. City of Portland Levy for pension and disability obligations ..... 4			Dollar Amount of Bond Levy
5a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 ..... 5a			
5b. Levy for bonded indebtedness from bonds approved by voters <b>after</b> October 6, 2001 ..... 5b			
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) ..... 5c			0

**PART II: RATE LIMIT CERTIFICATION**

6. Permanent rate limit in dollars and cents per \$1,000 ..... 6	3.0252
7. Election date when your new district received voter approval for your permanent rate limit ..... 7	
8. <b>Estimated</b> permanent rate limit for newly <b>merged/consolidated</b> district ..... 8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES**— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount —or— rate authorized per year by voters

**PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES**

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS \_\_\_\_\_. (Must be completed if you have an entry in Part IV.)

(see the back for worksheet for lines 5a, 5b, and 5c)  
File with your assessor no later than **JULY 15**, unless granted an extension in writing.

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX D  
NOTICE OF PROPERTY TAX AND CERTIFICATION OF INTENT TO IMPOSE

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MARION COUNTY FY 2014-15 BUDGET  
APPENDIX E  
FULL TIME EQUIVALENT POSITIONS BY FUND

**Marion County Budget FY 2014-15**

<b>FULL TIME EQUIVALENT POSITIONS (FTE) BY DEPARTMENT</b>					
	FY 11-12	FY 12-13	FY 13-14	FY 14-15	Change FY 13-14 to FY 14-15
Assessor's Office	52.10	50.70	51.00	51.00	0.00
Board of Commissioners' Office	13.00	14.00	14.00	14.00	0.00
Business Services Department	60.25	57.50	58.50	59.00	0.50
Children and Families Department	7.65	0.00	0.00	0.00	0.00
Clerk's Office	14.50	14.50	14.00	14.50	0.50
Community Services	0.00	17.77	14.84	15.10	0.26
District Attorney's Office	82.63	81.63	83.29	84.03	0.74
Finance Department	20.00	20.00	19.00	20.00	1.00
Health Department	335.79	347.94	358.94	389.94	31.00
Information Technology Department	54.00	54.00	53.00	53.00	0.00
Justice Courts Department	8.75	9.00	9.00	8.50	-0.50
Juvenile Department	104.30	104.30	103.43	103.50	0.07
Legal Department	10.53	10.75	10.80	10.80	0.00
Public Works Department	204.80	187.31	186.61	188.40	1.79
Sheriff's Office	346.00	339.00	343.30	342.30	-1.00
Treasurer's Office	3.00	3.00	3.00	3.00	0.00
total	<b>1317.30</b>	<b>1311.40</b>	<b>1322.71</b>	<b>1357.07</b>	<b>34.36</b>

Includes FTE changes in supplemental budgets.

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX E  
FULL TIME EQUIVALENT POSITIONS BY FUND

	Fund#	FY 11-12	FY 12-13	FY 13-14	FY 14-15	Change
<b>Total All Funds</b>		<b>1317.30</b>	<b>1311.41</b>	<b>1322.71</b>	<b>1357.07</b>	<b>34.36</b>
General Fund	100	453.52	452.03	454.45	456.43	1.98
Other Funds		863.78	859.38	868.26	900.64	32.38
<b>Central Services</b>						
Board of Commissioners	580	13.00	14.00	14.00	14.00	0.00
Business Services	580	60.25	57.50	58.50	59.00	0.50
Finance	580	20.00	20.00	19.00	20.00	1.00
Information Technology	580	54.00	54.00	53.00	53.00	0.00
Legal	580	8.73	8.95	9.00	9.00	0.00
<b>Children and Families</b>						
Children and Families	160	7.65				
<b>County Clerk</b>						
County Clerk Records	120	1.00	1.00	1.00	1.00	0.00
<b>Community Services</b>						
Children and Families	160		7.22	1.38	0.00	-1.38
Dog Control	230		9.60	10.10	10.30	0.20
County Fair	270	0.00	0.51	0.51	0.51	0.00
<b>District Attorney</b>						
DA Child Support Enforcement	220	12.80	12.80	13.00	13.20	0.20
DA Grants	300	6.69	5.73	7.10	7.67	0.57
<b>Health</b>						
Health	190	335.79	347.94	358.94	389.94	31.00
<b>Juvenile</b>						
Juvenile Grants	125	29.90	29.90	28.90	28.90	0.00
<b>Legal Counsel</b>						
Law Library	260	1.80	1.80	1.80	1.80	0.00
<b>Public Works</b>						
Public Works	130	128.45	125.05	127.51	130.05	2.54
Dog Control	230	9.60				
Land Use Planning	305	6.74	8.02	6.92	6.92	0.00
Parks	310	1.00	1.00	1.00	1.00	0.00
Surveyor	320	6.35	4.35	3.99	3.99	0.00
Building Inspection	330	16.02	15.89	15.89	16.64	0.75
Environmental Services	510	35.65	32.00	30.30	29.80	-0.50
Fleet	595	1.00	1.00	1.00	0.00	-1.00
<b>Sheriff</b>						
Corrections	180	78.92	71.42	73.54	74.67	1.13
Sheriff's Grant Fund	250	16.45	17.70	19.38	16.50	-2.88
Traffic Team	255	10.00	10.00	10.00	10.25	0.25
Inmate Welfare	290	2.00	2.00	2.50	2.50	0.00

General Fund 100 breakdown:

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	Change
Assessor's Office	52.10	50.70	51.00	51.00	0.00
Clerk's Office	13.50	13.50	13.00	13.50	0.50
Community Services Department	0.00	0.45	2.85	4.29	1.44
District Attorney's Office	63.14	63.10	63.19	63.16	-0.03
Justice Courts	8.75	9.00	9.00	8.50	-0.50
Juvenile Department	74.40	74.40	74.53	74.60	0.07
Sheriff's Office	238.63	237.88	237.88	238.38	0.50
Treasurer's Office	3.00	3.00	3.00	3.00	0.00
<b>Total</b>	<b>453.52</b>	<b>452.03</b>	<b>454.45</b>	<b>456.43</b>	<b>1.98</b>

\* Includes FTE changes in supplemental budgets.

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX F  
FUND DESCRIPTIONS

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**GENERAL AND MAJOR SPECIAL REVENUE FUNDS**

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
General	Property taxes, grants, state shared revenue, fees, service charges, fines and forfeitures, and interest.	Accounts for all operations not required to be accounted for in other funds.
Public Works	Motor vehicle fees and gasoline tax apportionments from the State of Oregon, federal forest revenues, property improvement assessments and revenues from various federal and state agencies.	Accounts for construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads and streets. Certain revenues are restricted for these purposes under Article IX of the State Constitution.
Health	Federal and state grants, fees, and transfers from the General Fund.	Accounts for community health and mental health programs.
Lottery Distribution	State Lottery Commission shared revenues.	Accounts for disbursements related to the state Lottery Video Poker Fund.

The County's budgets are accounted for using the modified accrual basis of accounting. The General Fund is appropriated by department. The Public Works Fund, Health Fund and Lottery Distribution Fund are appropriated by the categories of personnel services, materials and services, capital outlay, debt service, special payments, transfers and contingency.

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX F  
FUND DESCRIPTIONS

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**BUDGETARY FUNDS REPORTED AS GENERAL OPERATING FUND**

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
CH2 Redevelopment	Electricity revenues, reimbursements from other governments and interfund transfers.	Discovery, relocation, remediation, litigation and operating costs of the Courthouse Square complex during redevelopment.
Traffic Safety Team	Traffic fines.	Operations of the County's traffic safety team.
Inmate Welfare	Vending machine and pay phone charges.	Operation of the jail commissary.
Rainy Day	Investment earnings.	Resources set aside for financial emergencies.
Health IDS Reserve	Transfers from the Health Fund.	Resources set aside to cover future revenue shortfalls for Integrated Delivery System mental health services.

**NONMAJOR GOVERNMENTAL FUNDS**

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
Non-Departmental Grants	Federal and state grants.	Multi-departmental grant programs.
County Clerk Records	Recording fees.	Operation of County archives.
Juvenile Grants	Federal and state grants.	Grant programs administered by the Juvenile department.
Tax Title Land Sales	Proceeds from the sale of tax foreclosed property.	Disposition of proceeds from the sale of tax foreclosed property.
Children & Families	Federal and state grants.	Grant programs administered by the Community Services department.
Community Development Block Grant	Federal and state grants.	Various development programs and rehabilitation loans to citizens.
Community Corrections	State grants and charges for services.	Operations of the community corrections program.
Criminal Justice Assessment	Assessments from court fines and state shared revenues.	County assessments for criminal justice programs and court security.

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX F  
FUND DESCRIPTIONS

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<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
County Schools	Federal forest revenues and state shared revenues.	Support provided to schools in accordance with ORS 328.005 to 328.035.
Child Support	Federal and state grants and incentives.	Enforcement of court-ordered spousal and child support.
Dog Control	License and adoption fees; transfers from the General Fund.	Animal control activities and dog shelter operations.
Liquor Law Enforcement	Fines and forfeitures.	Liquor law enforcement program. Closed in fiscal 2013.
Sheriff Grants	Federal and state grants, contracts with the state and other agencies.	Marine patrols on County waterways, security provided for other agencies, and grant programs administered by the Sheriff's office.
Law Library	Library fees.	Operation of the law library.
County Fair	Admissions, state shared revenues, and local sponsorships.	Operation of the annual County Fair.
District Attorney Grants	Federal, state and local grants.	Grant programs administered by the District Attorney's office.
Land Use Planning	Planning fees and transfers from other funds.	Operations of the County's land use planning division.
Parks	Recreational vehicle registration fees.	Maintenance and improvement of County parks.
Surveyor	Corner restoration fees.	Operations of the County Surveyor's office.
Building Inspection	Building permit fees.	Building inspection activities.
Debt Service	Internal assessments and transfers from the General Fund.	Payment of principal and interest on long-term obligations of governmental funds.
Capital Building & Equipment	Transfers from the General Fund and other funds.	Resources set aside for future capital improvements.
Health Building Reserve	Transfers from the Health Fund.	Resources set aside for future acquisition and construction of health facilities.
Facility Renovation	Transfers from the General Fund and other funds.	Various facility renovation projects.
Capital Improvement Projects	Transfers from the General Fund and other funds.	Various capital projects and acquisitions.

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX F  
FUND DESCRIPTIONS

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**ENTERPRISE FUNDS**

Major Funds

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
Environmental Services	Franchise fees and disposal charges.	Accounts for the operations of the County's solid waste collection and disposal system.

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX G  
FUNDS LINE ITEM DETAIL LOCATOR

**LOCATION OF FUND BUDGET LINE ITEM REPORTS**

An overview of funds was presented in the Summary section. In the Departments section, departmental budgets were organized by program. At the end of each department budget detail reports by line item were also presented for each fund utilized by each department.

The General Fund and Central Services Fund sections discuss these funds taken as a whole without examining departmental and non-departmental programs. Line item detail about the funds is reported at the end of each of these sections. Non-Departmental and Capital sections present detail resources and requirements budget information for the funds that comprise these sections. For each fund a detail resources report is followed by a detail requirements report.

The line item detail reports are found beginning on the page numbers shown on the table below.

**Budgeted Funds**  
Resources and Requirements Account Detail Locator

<b>Departmental</b>	Resources Page	Require- ments Page
General Fund	678	681
Building Inspection	535	538
Central Services	696	698
Child Support	259	265
Children and Families	212	218
Community Corrections	629	639
County Clerk Records	172	176
County Fair	214	224
District Attorney Grants	260	269
Dog Control	213	221
Environmental Services	535	561
Fleet Management	537	567
Health	358	361
Inmate Welfare	633	651
Juvenile Grants	437	443
Land Use Planning	532	549
Law Library	461	463
Parks	533	552
Public Works	528	539
Sheriff Grants	630	643
Surveyor	534	555
Traffic Safety Team	632	647

<b>Non-Departmental</b>	Resources Page	Require- ments Page
Block Grant	745	745
CH2 Redevelopment	746	747
County Schools	748	748
Criminal Justice Assessment	749	750
Debt Service	751	751
Health IDS Reserve	752	752
Lottery Distribution	753	754
Non-Departmental Grants	755	756
Rainy Day	757	757
Self-Insurance	758	759
Tax Title Land Sales	760	760

<b>Capital</b>	Resources Page	Require- ments Page
Capital Building and Equipment	784	784
Capital Improvement Projects	785	786
Courthouse Square Remediation	787	787
Facility Renovation	788	789
Health Building Reserve	790	790

MARION COUNTY FY 2014-15 BUDGET  
APPENDIX H  
FUNDS LINE ITEM DETAIL LOCATOR

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