



Mid-Willamette Valley Cable Regulatory Commission Committee Meeting

CCTV Conference Room, 575 Trade Street, Salem, Oregon
March 9, 2017

ATTENDANCE

- Members Present:** Sam Brentano, Cara Kaser, Brad Nanke
- Staff Present:** Alan Haley, Scott Norris, Perry Grier, Jolene Bray
- Guests:** Marc Weinstein, City of Salem
Ryan Zink, City of Salem
Tim Goodman, Comcast
- Minutes:** Jolene Bray

I. **CALL TO ORDER: 3:58 p.m.**

II. **APPROVAL OF OCTOBER 10, 2016 MEETING MINUTES**

Commissioner Brentano made a motion that the October 10, 2016, meeting minutes be approved as submitted. Councilor Kaser seconded the motion and it was approved unanimously.

III. **UPDATE ON COMCAST FRANCHISE NEGOTIATIONS/EXTENSION**

Alan H. said staff and Tim Goodman have been very actively discussing and negotiating the franchise and are only have two issues that are almost resolved. He said the reason the franchise extension is being requested is because more time is needed to process for approval through the city council. Ryan said every city franchise is going through as an ordinance so it takes two city council meetings to approve. There was discussion about the city's ability to waive rules and the county's ability to adopt an ordinance by emergency. Alan said would like to have a 30-day extension which will allow city and county staff time to finalize and process for approval if they cannot complete by March 31. Commissioner Brentano said he wanted to make sure staff had enough time and suggested a 90-day extension. He said if the franchise is approved sooner that date will supersede the extension date. All parties agreed that was workable.

Commissioner Brentano made a motion to extend the existing Comcast franchise agreement through June 30, 2017, but if approved sooner than that date will be used. Councilor Nanke seconded the motion and it was approved unanimously.

IV. **CCTV TRUCK GARAGE PURCHASE DISCUSSION**

Alan H. said at the previous CRC meeting there was discussion about possibly purchasing a new CCTV facility on Davcor Court, but that did not work out. He said the CRC gave approval to staff to find a property and stay within the budget. Alan H. said Alan B. found another property on Water Street and we have entered into a purchase agreement, had it inspected and appraised, and the appraisal has come back. He said county and city staff viewed the property today and everyone agrees with the purchase.

Alan H. said the cost is \$550,000, which is on budget. He said it has multiple garage doors, a perfect spot to store the big truck, and an upstairs apartment which will be used as a training center. He said the other trucks can also be stored there and still have storage available. Alan H. said they are set to close on March 31, and before that will need approval from the city council and board of commissioners. He said the property currently has renters on a month to month basis and once the purchase is completed they will be given notice to vacate. Cara asked for background and where trucks are currently stored. Alan said they are kept at a facility on Silverton Road, which is a narrow slot for parking so the truck is kept on the street most of the time. He said when the CCTV building was built parking was cut due to funding issues, so they've been looking for adequate storage since moving in. Alan H. said the Water Street property has five bays and an additional two bays on the back that are currently leased out. He said they are 12-14 inches deep so would be used more for storage. Alan H. said some modifications are necessary, such as building a wall between bays, updating the existing bathroom, and increasing the height of the bay doors by 2 inches. He said they estimate the cost to be approximately \$300-\$500. Commissioner Brentano asked if there were any code upgrades needed. Alan said city and county building inspection staff looked at the property and didn't see any issues.

V. OTHER BUSINESS

Commissioner Brentano said there was a recent cable issue brought before the county hearings officer and asked how the CRC was updated on the resolution of these issues. Alan H. said this was not a CRC issue because this was a county franchise. He said the hearing that was just held involved customer access to cable lines. Alan H. said the cable company provided access along the road but there is nothing in the franchise about how many feet from the road to the house or the financial model, and in this case the cost is estimated to be \$15,000-\$20,000. He said the hearings officer will need to define the financial model (e.g., cost by running mile, etc.) and her response is expected by March 25.

Tim said been really busy with this franchise the last few months and working with city and county staff has been a pleasure. He said this is not always the case but has been in this negotiation.

VI. ADJOURNED: 4:23 p.m.