**Marion County Intellectual and Developmental Disabilities Advisory Committee Meeting Minutes**

**April 12, 2023**

**Present:** Corissa Neufeldt, Kathy Schnebly, Samantha Andress, Patty Pickett-Cooper, Joaquin Ramos, Daniel Atsbaha, Kimberly Taylor, Richard Falardeau, Rebecca Hill, Shelley Day, Beth Hill

**Guest:**

**Excused:** David Beem, Jennifer Rowan, Trisha McGowan, Mariah Boyd, Michelle Silbernagel,

Order of Business

**Introduction:** No new members

**Agenda Review:** Addition of “Sensory Sensitive Graduation”

**Review of Minutes:**  Kathy asks for a motion to accept minutes as written. Beth motions, Ricky seconds. All in favor.

**Follow up items from the last meeting:** VR Survey. The survey did not get distributed at the conference as planned. Corissa and Mariah have not connected to firm up the process yet. Adding to the meeting agenda for May. Things to discuss are distribution, languages, and different formats such as Survey Monkey vs Smartsheet.

Action Items

**Mini Grants and Flex Funds Application:** Samantha shares about small workgroup that met including Samantha, Corissa, Rebecca, and Michelle to discuss changes to application and what the goal of the application is. The group discussed minor verbiage changes and pondered about “front loading” certain items such as generators and offering a few pre-selected generators for applicants to choose from. Group feedback included Ricky and Kathy suggesting applicant may be contacted to discuss options if they have chosen a commonly purchased item. Corissa shares funding approved for next round is $50,000 for Emergency Preparedness and $25,000 for Family Flex Funds. Corissa discusses the group’s choice to not approve camps due to time sensitivity and Corissa wonders about funding for camps for non- K plan sponsored camps. Ricky suggests asking if the applicant has complementary scholarships to support their request. Kathy suggests different forms for camp applications, separate from the Flex Funds or Emergency Preparedness grants applications. Corissa suggests allocating $3-5,000 for camps. Corissa suggests using a flyer vs an application for the camp applications so they can be distributed. The group agrees to create a second flyer for those requesting camp funding and agrees to cap the funding allotted for 1 person at $500.

Kathy asks for a vote on recommendation/proposal to allocate $5,000 total this summer/ $500 per person for camps: Ricky motions to approve. Rebecca seconds. All in favor.

No official vote needed for changes to the application. The group is aware of and supports the changes, the group will continue to finalize applications before distributing. Kimberly asks about food funding, Corissa shares there was one application asking for food and gas resources, Corissa shares the fund is to be used for emergency preparedness vs emergency funds for support needs.

Program and Committee Updates

**Program Updates:** Corissa shares update that they are almost complete with budget cycle and are in the home stretch. The budget has requested adding 3 case management positions and a couple of office specialists starting in July. Corissa shares she was at BOC meeting this morning to request ARPA funds for the Provider Relations position. There was a candidate for the Provider Relations Position who was offered the job but declined and the position has been reposted. Corissa shares we are 1 year out from the next state cite review for CDDP. Patty will begin getting ready for that in the fall but is already starting to think about that and being on top of corrective action and improvement points.

Joaquin shares he is finishing the service equity plan and hopes to bring it to the next meeting. Joaquin is part of a service equity group with ODDS and shares about providing feedback. Corissa asks purpose of the group- Joaquin shares the initial groups focused on Spanish speaking community but is now open to anyone who receives state services. Corissa wonders about ODDS providing the county with feedback to improve and make recommendations as an advisory group and how we can contribute to the state’s initiative for supporting Tribal engagement. Joaquin discusses an initiative that ODDS is starting is to have a tribal liaison and secure funding for that position. Joaquin discusses the goals for that position is to match the position already created in the Aging and Disabilities Program ODDS has already. Joaquin shares the 50th annual Mother’s Day Powwow at University of Oregon on May 12th.

**ODHS** is hosting budget forums in person and virtually. Salem area one is virtual. To learn about funding priorities.

Other Business:

**Conference Review:** Corissa shares about debrief from planning committee. Corissa shares there was better attendance on Thursday over Friday. There was group conversation around hosting next year as a 1 day conference vs 2 days and changing to the beginning of week vs the end of the week, and not being on a holiday or daylight savings time. She shares successes were being at the Salem Convention Center, good customer service from the convention center, the plated lunches were easy and quick, we received good feedback from Keynote presentations and had a good variety of presenters and the option to have Spanish sessions and translators available. Some areas of improvement areas are not scheduling when other conferences or events are happening, having shorter breaks/transitions between sessions especially in the afternoon, clarification around age range sessions are intended for, needing to have the quiet room stocked, and to reorganize the structure to include an opening session or welcome session to set the tone for the day. Discussion around simplifying the application for presenters to pick a track they identify with most to gear their presentation to their audience. The group agrees that the areas of most improvement are registration and having a better planning schedule to prevent last-minute items from coming up. Other topics included offering shorter sessions or offering CEUs.

**OHA Complaint Process Update:** Corissa shares work towards this. Because OHA is so big and has many sectors, Corissa is wondering what specific area we are needing complaint clarification. Corissa wonders if it is for mental health services or if it should include medical providers. Corissa shares a goal of redoing the County website to include a section to file a complaint but needs to identify a sector to focus on. Samantha shares original intent was mental health access, group agrees to focus on mental health first with the future goal of health care complaint process. Corissa will work with Pacific Source and our mental health programs to identify the process for filing complaints and what forms to use.

**Membership updates:** Corissa shares Ricky and Michelle’s terms are coming up in June and they will need to reapply. Corissa states there is no cap on numbers currently, so it shouldn’t be an issue for Ricky and Michelle to renew. Rebecca will follow up with Ross’s PA about filling out an application to join IDDAC. Corissa shares she has received an inquiry to join from someone who has multiple in home care facilities throughout different counties to which Corissa sent information on joining just with the requirement that they must work in Marion County. Joaquin would like to see someone join who is bilingual and who receives services for equity perspective. Joaquin will bring up at his Bilingual team meeting to see if anyone knows someone who might be interested.

**Legislative Updates:** The classification review bill that CDDP and Brokerages are promoting was withdrawn due to concerns with lack of support from the Dept. of Administrative Services (DAS)- but there is a memorandum of understanding that the state (DAS and ODDS) will draft to commit to review and update of classification descriptions for the positions the CDDPs and Brokerages are funded for as a regular process. Senator Knoppe will track the work to ensure it is complete otherwise he will reintroduce the bill in 2025 legislative session.

Discussion around civil commitments. Aid and assist evaluations are happening at the state hospital and problems are being identified due to limited capacity of evaluators to assist and problems with psychological evaluations being done in a timely manner. The State sets rules that it must be done within 30 days but isn’t entirely possible due to limited capacity of providers able to do evaluation which is leaving people on the streets who may be a danger to the community or themselves.

Rebecca discusses Parent Paid Provider Bill and shares it is with the Ways and Means Committee, but it was voted out of the work group. The supporters/advocators of the Bill have split as a group due to outcomes so some have stopped advocating for the Bill while others continue.

Good of the order

Ricky had to leave so he was unable to present Sensory Sensitive Graduation and has been added to next meeting.

Thursday, April 27th is DD Advocacy networking event followed by legislator reception at Willamette Center. Starts at 3:00pm with the schedule of 3-5pm for networking and 5-7pm is the legislator reception. Let Corissa know if you plan on attending.

Next meeting:

* Ricky- Sensory Sensitive Graduation
* OHA Complaint Process Update
* VR Employment survey
* Camp flier

Kathy asks for a motion to adjourn. Beth motions. Shelley seconds. Meeting adjourned 12:00pm.

REMINDER- NEXT MEETING May 10th, 2023 from 10:00-12:00pm via Teams