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| **C:\Users\kdullmeyer\Desktop\logo_color_hortz.jpg****Intellectual and Developmental Disability Advisory Committee****Agenda and Minutes for January 13, 2016, 11:00am – 12:30pm** |
| **Location: Marion County Health Department / DD Services, 2421 Lancaster Drive NE, Salem OR 97305****Training Room A** **Contact: Ashley Gonzalez (503) 763-5713 http://www.co.marion.or.us/HLT/IDDAC.htm** |
| **\* P - Present E - Excused A - Absent G - Guest F - Facilitator M - Minute Taker** |
| **Committee Members** |
| **Membership** | **Name** | **\*** |
| Chair/Family | Michele Kimbell, parent | P |
| Vice Chair/Advocate | Drew Wright, PCL staff | E |
| Provider | Flory Ericksen, PCL Manager | e |
| Individual | David Beem, volunteer |  A |
| Family | Katie O’Kelley, grandparent | P |
| Provider | Jo Anne Hill, RISE staff | E |
| Advocate | Sheena Watkins-Andrews, CSS staff | A |
| Family | Gwyn Marsh, parent, Retired Case Manager | P |
| Family | Deborah Patterson, parent, Retired Health Administrator | P |
| Provider | Alan Roberts, OVRS, staff | P |
| Provider | Douglas Short, Child Foster Provider | P |
| **C:\Users\kdullmeyer\Desktop\logo_color_hortz.jpg****Intellectual and Developmental Disability Advisory Committee****Agenda and Minutes for January 13, 2016, 11:00am – 12:30pm** |
| **Participants** |
| **\* P - Present E - Excused A - Absent G - Guest F - Facilitator M - Minute Taker** |
| **Membership** | **Name** | **\*** |
| Health Dept | Cary Moller, Division Director | P |
| CDDP | Dawn Alisa Sadler, Supervisor | P |
| CDDP | Karin Perkins, DD Specialist 2 | P |
| CDDP | Ashley Gonzalez, DD Department Specialist 3 | M |
| Guest  | Trish Davis | P |
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| **Location: Marion County Health Department / DD Services, 2421 Lancaster Drive NE, Salem, OR 97305 Training Room A****Contact: Ashley Gonzalez (503) 763-5713 http://www.co.marion.or.us/HLT/IDDAC.htm** |
| **#** | **Agenda Item** | **Lead Person** | **Start Time** | **Minutes** |
| **1** | **Welcome and Introductions** | **Michele Kimbell, Chair** | **11:00 AM** | **5** |
| **Item Description »** **Welcome / Introductions / Minute Approval**Welcome Committee members and participants. Introduce Committee members, Marion County Community Developmental Disability Program (CDDP) staff, and other participants. Review/approval of prior meeting’s minutes.  |
| **Item Minutes »*** Call to order at 11:00 am.
* Introductions were made. Michele Kimbell moved to approve the minutes from the December meeting and Gwyn Marsh seconded, and the group agreed. December meeting minutes have been approved.
* Dawn-Alisa stated that the group has been unable to reach a potential new member by phone, email, and letter. It was decided that the group will send her a certified letter, and the opening is still available.
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| **2** | **Working Session** | **Dawn-Alisa Sadler** | **11:05 AM** | **15** |
| **Item Description »** 1. Big Toy Proposal
2. IDDAC work group awareness update
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| **Item Minutes »**1. Commissioner Janet Carlson has requested a letter of support for The Big Toy. They are going to draft something for the group to review at the next meeting, and send out in an e-mail. The letter should be about the project as a whole, and not be about design. The group will be asked for feedback on design at a later date.
2. Dawn-Alisa, Karin, Michele, and Katie have been meeting to discuss what awareness activities will be done to celebrate IDD awareness month in March 2016. They are working on banners, brochures, posters, and a slogan. The slogan that will be used is, “We laugh too. We love too. We learn too. We work too” with pictures to go with the slogan. The plan is to have the posters in the windows at Courthouse Square, brochures in local doctor’s offices, and a banner across the Liberty and/or Chemeketa parkade. The group would like to have the posters up and information out all year long to promote ongoing awareness, and then put extra focus on the topic in March.
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| **3** | **Educational Session** | **Dawn-Alisa Sadler** | **11:20** | **25** |
| **Item Description »** 1. Q/A plan

**Item Minutes »**1. The quality assurance plan was handed out to everyone. There is a plan in place to increase the number of supervisors and team lead visibility in hopes to build up the infrastructure and ensure that we are able to implement the plan. An invitation was extended to the group for feedback and suggestions on how to improve the plan, so that we can bring feed back to the group on how we are doing. The plan will also help with coming up with a process to allow Oregon to start meeting the expectations that they have previously failed to meet.
2. There is a request to turn in customer satisfaction surveys.
3. There will be SERT updates soon.
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| **4** | **Break Session** |  | **11:45 AM** | **5** |
| **Item Description »** The Group will break and grab lunch. |
| **5** | **Announcements and Updates** | **Dawn-Alisa Sadler** | **11:50 PM** | **20** |
| **Item Description »** 1. Settlement approved by federal judge on Lane v. Brown class action
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| **Item Minutes »**1. Judged approved the settlement and allowed individuals that enrolled at the last minute to continue to access services, but there were no further enrollments allowed. Marion County will work with the state to determine the county’s responsibility for the outcomes.
2. The group viewed the video, “Gary’s New Job” by Shangri-La
3. Alan mentioned that Shangri-La is working with Sodexo to employ 20 individuals with Sodexo.
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| **6** | **Action Items** |  | **12:10PM** | **5** |
| **Item Description »** 1. Stakeholder survey for the Lewin group
2. Sustainability

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| **Item Minutes »**1. The state has hired a consultant, the Lewin group, to perform a survey in regards to sustainability. The goal of the survey is to gather data on what is happening in the field and why, in regards to low service usage.
2. The DHS budget is over by $72 million. There are a lot of proposed budget cuts, but it is very early in the process.
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| **7** | **Wrap-Up and Adjourn IDDAC Meeting** | **Michele Kimbell, Chair** | **12:15PM** | **5** |
| **Item Description »** Finish any discussions or topics and conclude the IDDAC meeting. |
| **Item Minutes »**Katie O’Kelley talked about a letter that she wrote to the state in regards to an extremely long wait for action by their organization and has agreed to share the response that she receives with the group. Michele Kimbell motioned to adjourn the meeting at 12:20 p.m. and Alan Roberts seconded. Meeting adjourned at 12:20 p.m. |
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| **8** | **Future IDDAC Meeting** | **Michele Kimbell, Chair** | **12:20PM** | **5** |

1. Discuss the content of the quality assurance plan and take feedback/ideas
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