

# Marion County Intellectual and Developmental Disabilities Advisory Committee Meeting

## Minutes

January 12<sup>th</sup>, 2022

**Present:** Corissa Neufeldt, Kathy Schnebly, Michelle Sibernagel, Richard Falardeau, Shelley Day, Kimberly Taylor, Rebecca Hill, Daniel Atsbaha, Deborah Patterson, Trisha McGowan, Gretchen Hackenmiller,

**Excused:** Susan Garlinger, David Beem, Beth Hill, Patty Pickett-Cooper,

### Order of Business

**Introduction:** Everyone introduced themselves.

**Agenda Review:** No Changes

**Review of Minutes:** Minutes reviewed, Kathy asked for a motion, Michelle motioned and Rebecca seconded. All approved the minutes as written.

**Follow up items from the last meeting:** All follow up items are listed in today's agenda.

### Action Items

**Year End Fiscal Report:** Corissa states there is a significant amount of carry over funds this year. Part of that is due to employee vacancies. Currently creating a list of purchase request. Approval was received to add funds to the Emergency Preparedness and Flex Funds Grants. Additional purchasing thoughts include Purchasing office doors with windows for staff, A talk to text software for Service Coordinator's to assist with chart note dictation, Adding a Psychologist position, A secure web portal for referrals and a Modernized PSW Time sheet submission format.

**IDD Awareness Month:** Theme: Supporting our Most Vulnerable Neighbors through COVID or Recovering Together.

Call to Action: Affordable Housing, Workforce Shortage & Employment for IDD Individuals.

Prior to March: Update proclamation, Schedule time with BOC, Schedule hanging Banner downtown, Identify Social Media Opportunities, Consider Posters for Courthouse Square windows, Post cards have been updated, will get them printed & mailed, Consider radio spots & a story for Statesman Journal.

Proposed Activities: Hold weekly virtual trainings and forums

### Program and Committee Updates

**Program updates:** Corissa shared we have 11 Service Coordinator Openings. Clinical managers are working with Service Coordinators to Prioritize workflow. What does the committee think is important for Service Coordinator's to focus on?

- Monitoring Medical needs & Behavior.
- Scheduling ISP's in a timely manner & reviewing prior to meetings.
- Having Service Coordinators present during IEP meetings.

### Other Business:

**Flex Funds & Mini Grants:** Submit scoring by Monday 1/17, follow up meetings will be scheduled.

**MCDD Appreciation Event:** Lunch for the IDD Team will be on January 19<sup>th</sup>. Committee members will make a Thank You video to be played for the staff.

**2022-2023 Meeting Dates & Times:** Consider alternate days or times for 22-23 meeting year. Gretchen will send a survey to get feedback.

### Good of the order

Next meeting:

- IDD Awareness Month Preparation
- Mini-Grants & Flex Funds
- Service Equity Assessment
- Advance Directive
- 2022-2023 Meeting Dates & Times

REMINDER- NEXT MEETING February 9th from 8:30-10:30am via Web Ex

Meeting adjourned at 10:30 a.m.