

**MARION COUNTY  
ALCOHOL & DRUG PLANNING COMMITTEE  
3876 Beverly Ave NE Bldg G  
Salem, Oregon 97305**

**September 7, 2017  
Meeting Minutes**

**Present:** Ray Wilson, Jeff Puterbaugh, Mat Barreiro, Debra Giard, Daryl Thomas, Wendy Holihan

**Absent:** Cari Fiske-Sessums, Deysi Cisneros

**Staff:** Cary Moller, Kerryann Bouska, Suzanne Smith, Tanya Shackelford (Recorder)

**Guest(s):**

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**Call to order & Introductions** – Chair, Ray Wilson called meeting to order at 8:04 AM; introductions followed.

**Announcements/Updates:**

Ray - September is National Recovery month.

Debra – “Hands Across the Bridge” taking place Friday at Marion St. Bridge, starting at 3 pm.

**Approval of Meeting Minutes:**

Ray made a motion to approve June minutes. Spelling correction noted. Debra – 1<sup>st</sup>, Daryl – 2<sup>nd</sup>. Motion carried. June minutes approved with correction.

**Discussion: Center 50+ (handout)**

Center 50+ developing action plan to establish Salem as an Age-Friendly community. Ray, Jeff and Daryl will be attending the official Launch Party

on September 19<sup>th</sup>. Kerryann will pass information to Susan; may have staff interested in attending.

**Update: Status of Marion County website (addition of LADPC information)**

Daryl met with Yana, Marion County webmaster. They discussed how resources/information regarding A& D can be more easily accessed by public. LADPC has wealth of information but need to decide best way to disperse information. Start with list of topics, resources or links committee would like to see on website. Any ideas or content would need to be approved by Marion County.

Daryl asked for committee interest/participation with this project. Daryl will put together presentation for future meeting.

**Update: Status of By-laws**

Ray - revisions made by committee were sent to Cary and forwarded to Marion County attorneys for review. They will then be sent to Board of Commissioners.

**Discussion: DVD Lecture Series**

Ray asked if there was committee interest in viewing DVD series on the “Addictive Brain” during future meetings. Each lecture is 30 minutes long. Committee felt it would be best to view on own time for those interested.

**Discussion: Empty committee seats: (handout; application)**

Three vacancies currently. Received volunteer application – Applicant will attend October meeting.

Members showed interest in having treatment provider sit on committee. Cary said there may be a conflict of interest but could possibly recuse provider(s) from motions/decisions.

Members felt diversity of committee very important.

**Update: Health Advisory Board (handout)**

Cary – Restructure of HAB (Health Advisory Board).

LADPC (Local Alcohol & Drug Planning Committee, IDDAC (Intellectual and Developmental Disability Advisory Committee). Public Health Workgroup and Behavioral Health Workgroup report to HAB; HAB reports to the BOC. Public Health Workgroup and Behavioral Health Workgroup are not statutorily sponsored groups, no by-laws, meetings are not public notice.

Cary would like committees to be more inter-active with fluidity of information between them. This is intended to support work of all groups. Working on strategic calendar. Cary would like a shift in the roles of committees; better plan to use expertise of boards to influence Health

Department. There were two official appointments to HAB over the summer; Deb Giard representing LADPC and a member from IDDAC.

LADPC committee would like to see the HAB by-laws. Cary stated they are in final draft review and she will send most current draft.

Mat would like to receive Health Advisory Board member roster. Tanya will obtain and send to committee.

Cary – Review of Health Department (handout; Morningside Excerpt)  
The BOC commissioned a consulting firm for assessment and review of the Health Department. Cary has received the official report with approximately 70 recommendations and is working on strategic planning.  
Cary would like all LADPC members to participate at some level in the planning process.

**Update: Safety Committee**

Jeff will send website link to Tanya, to forward to committee.

Kerryann – Bi-annual plan was written and accepted. Can move forward with assessment and strategic planning framework for Prevention. Will be reaching out to LADPC and other groups for input.

Suzanne – this will be her last meeting. She took a new position in the private sector and will be leaving BCN. Committee would still like representation from BCN in future LADPC meetings.

Chair, Ray Wilson adjourned the meeting at 9:30 AM.

Next meeting: October 5, 2017 at Marion County Health Department, **3876 Beverly Ave NE Bldg. G Salem, OR 97305**

Minutes by: Tanya Shackelford