

**MARION COUNTY
ALCOHOL & DRUG PLANNING COMMITTEE
3876 Beverly Ave NE Bldg G
Salem, Oregon 97305**

**March 23, 2017
Meeting Minutes**

Present: Ray Wilson, Jeff Puterbaugh, Mat Barreiro, Debra Giard. Cari Fiske-Sessums, Daryl Thomas, Wendy Holihan

Staff: Cary Moller, Susan McLauchlin

Reported absences: Suzanne Smith

Guest(s): Deysi Cisneros

Call to order & Introductions - Chair, Ray Wilson called meeting to order at 8:05 AM.

Announcements:

Ray – Cary has new position as Health Department Administrator. Cary and Ray will not be present at April meeting. Jeff has agreed to chair meeting in Ray’s absence.

Approval of Meeting Minutes:

February minutes distributed and reviewed by committee. Correction noted: Wendy not present at February meeting as stated. Debra made motion to approve with correction. Cari seconded. Motion passed.

Discussion: Status of Marion County LADPC (continuation)

Cary – Review LADPC’s role and how we interface with HAB & BOC office. HAB has been having same conversations. Cary asked committee to consider bringing one or two members from LADPC to HAB meetings to strengthen partnership. HAB meets monthly but may change to 6 or 7 meetings a year. They take July and August off and meet on the 3rd Tuesday of the month, from 5:30 to 7:30 PM.

Cary asked if LADPC members had interest in changing meeting dates/time LADPC meets. Members agreed mornings are best for all. Cary asked group to consider moving meetings to the 3rd Thursday of the month. Cari made a motion to move LADPC meetings to the 3rd Thursday of the month (currently meeting on the 4th Thursday) starting with the September 2017 meeting, and to continue to meet from 8:00 to 9:30 AM. Mat seconded. Motion carried.

Cary - Health Department needs to put out an RFP. Have contracts with Bridgeway and Clear Paths for indigent services. Committee members needed to help with scoring of RFP. Members who participate will need to sign a confidentiality statement. Cary recommends that one or two members participate. Meeting would last approximately 2 hours and is tentatively scheduled for 5/11/17.

Ray – would like to work on a CCTV spot and will check into it further. Would need to be approved by Health Department and Board of Commissioners. Ray will attend an orientation session and bring information back to committee.

Daryl – would like to follow up on website as discussed previously. She can work on this over the summer. Health Department has a webmaster that could be of assistance. Susan reminded group that the county has a Facebook page.

Wendy – proposed idea to put on a seminar for parents to identify/prevent drug use in their homes.

Ray – Recap of projects/issues committee could work on/address:

- Opioid Crisis
- Sobering station
- Interface w/ Prevention
- CCTV spot (A & D information hour)
- Website
- Reach out to minorities

Review & Discussion: By-Laws

Ray asked members if there were any changes they would like made to the by-laws.

Members would like to know which commissioner has primary responsibility of committee.

Cari will ask a commissioner to attend a future meeting.

Susan – felt that IOM (Institute of Medicine) wellness spectrum model could help committee when considering by-laws or making changes:

There are four main pieces to the Wellness Promotion spectrum; Prevention, Intervention, Treatment and Post treatment/Aftercare. Tanya to send out electronic version to committee.

Proposed changes to by-laws:

- Page #1, 4a - change a. to read “Advocate for effective and adequately funded public and private programs to help **prevent and solve** alcoholism/alcohol abuse and other drug addiction/abuse **with early intervention and prevention** in Marion County.
- Page #1, 4b - change b. to read “ Educate, coordinate with and advise public and private organizations and individuals concerned with solving the problem of alcoholism/alcohol abuse, **substance abuse, prevention, intervention and treatment services** in order to help coordinate their activities.
- Page #1, 4 - add f. which would pertain to gambling issues/addiction.
- Page 2,5b -Representation: Wording must be changed is LADPC will no longer be involved with recommendations for providers.
- Page #3 8b. – “Regular Meetings” Change to read LADPC will meet on the “third” Thursday of each month at 8:00 AM.
- Page #4, 8e – “Place of Meetings” change address to 3876 Beverly Ave Ne BLDG G, Salem, OR.

- Page #4, 8f – “Quorum” change to read: “The **simple** majority of the appointed membership of the MCADPC will constitute a quorum for the transaction of all business at meetings.

Daryl made a motion to make changes to by-laws as discussed and send forth for approval. Carri seconded. Motion passed. Ray will submit for approval.

Susan (handout)
2017 Prevention calendar

Discussion: Status of unfilled committee seats

- Deysi will be an official member in April.
- Member terms expiring soon: Mat, Debra, Jeff and Daryl. All wish to continue and be re-appointed for another two year term.

Discussion: Future Agenda Items:

- Suzanne will bring information/feedback from BCN summits (carried forward)
- Jeff will update group regarding Marion County Safety Committee (carried forward)

Chair, Ray Wilson adjourned the meeting at 9:32 AM.

Next meeting: April 27, 2017 at Marion County Health Department, **3876 Beverly Ave NE Bldg. G Salem, OR 97305**

Minutes by: Tanya Shackelford