



---

# MARION HEALTH ADVISORY BOARD

Meeting Minutes  
January 2, 2018  
11:30 A.M. to 1:30 P.M.

**Present:** Patrick Vance, Mike Mann, Debra Giard, Deborah Patterson, Treven Upkes, Arthur Tolan, Jammie Gardner Farish, Judy Scott

**Absent:** Tracey Robichaud, Melinda Avila

**Staff:** Cary Moller, Scott Richards, Pam Hutchinson, Zugey Luna (Recorder)

**Guests:** Kevin Cameron

---

Call to Order/Introductions/Approval of Minutes – Patrick Vance – Chair  
Patrick called the meeting to order, introductions followed

Patrick entertained a motion to approve minutes, members voted, motion carried, November minutes were approved.

## **Report from Subcommittees/Workgroups**

### **Public Health (PH) Workgroup**

First meeting was last month. The workgroup worked on the language for the mission statement. They are still working on recruiting members. Two members from the workgroup volunteered to apply for the Health Advisory Board.

### **Behavioral Health (BH) Workgroup**

This committee has met for the second time. Cydney and Scott shared program descriptions and reviewed the Behavioral Health Plan. The workgroup worked on the mission statement and worked on goals and objectives for the group.

The workgroups will do an informal report to this committee.

### **Strategic Plan Update**

In November a Community Forum was held where more than 50 people attended. There will be another forum with the focus on providers. Tentative date has been set in February, something will be sent out within the next few days. There was support and encouragement for the Health Department to take the lead in the community. There was discussion about the image of the Health Department in the community.

Coraggio will be working with the Health Department for about six months. They met with Executive Team (ET) to review the history of the Health Department. Coraggio initiated a Health Department Wide survey which 275 of the Health Department employees filled the survey. They also hosted 20 individual interviews which included some Health Advisory Board members, staff, and external stakeholders. All that information was put together for an Insight Report. There was a Community Forum held and will be hosting a Partner Forum soon. The Insight Report contains the perspective of what Coraggio sees as critical issues today and what to be thinking about into the future, with goals of the organization to build

on and opportunities to reconsider in doing. In December key department staff and two Health Advisory Board members were invited to an active Strategic Planning conversation. There will be 3 four hour planning groups to look at the Insight Report. The planning steps are Getting Started, Getting Focus, and Getting Moving.

Cary wants this Strategic Plan to be a long term direction. A recommendation is to do a presentation to Elected Officials and Department Heads. An FAQ will be sent out today.

### **FY 18-19 Health Dept. Budget Process**

Ryan Matthews, Division Director for Administrative Services. Ryan reviewed the budget timeline with key dates. From January 3 – February 23 the Health Department budget team will be reviewing past history. February 23 the budget team receives the central services charges from county central. Ryan explained how the Health Department buys services from HR, County Finance, and Oracle on February 23 those charges will be received. In the budget narrative includes goal, objectives, key indicators such as data that shows the effectiveness of some the programs and narrative of the trends of the budget. The budget team meets with the Division Directors and management. On March 9 the draft budget is submitted to County Finance, on March 29 they meet with the Budget Officer on April 6 notification of decision from the budget officer is received.

The Budget Committee is made up of the three County Commissioners and three citizens of the county appointed by Commission. Patrick Vance is one of the county citizens that sit in the Budget Committee. Patrick shared his experience sitting on the Budget Committee. The County Budget is kept on the County Board of Commissioners web page located at <http://www.co.marion.or.us/FIN/budget/Pages/default.aspx>. This can also be view through CCTV and Facebook Live.

The work that Coraggio is doing will help guide the direction of the Health Department. There was discussion about looking at the sources of funding. There is an interest to receiving analysis around the budget and how the money is distributed to understand the dynamics.

### **Executive Session**

#### **Announcements**

Public Health will be going through a modified Triennial Review this month. Normally reviews are done every three years. However, the state is reorganizing the review calendar so they can group the remote counties and not have to do so much travel. To accommodate this schedule change, Marion will need a second review in 2019. Because we will have a review two years in a row, the 2018 review will be modified, or “lite” in all but the federal programs (Reproductive Health, WIC and Emergency Preparedness) which require a full review on a federally-determined schedule.

Public Health is due for reaccreditation during the first quarter of 2019. Public health programs have been working on preparing for this since we were first accredited in 2014. The process of reaccreditation requires submission of example documents, policies and narratives to explain and demonstrate how we meet and maintain accreditation standards in our work. A site visit by a Public Health Accreditation Board team is not required for reaccreditation. Marion County Public Health Department was the first department in the State of Oregon to be accredited.

Measure 101 – There are significant ramifications for Oregon Health Plan if the bill is not passed. Cary explained the impact if the bill is not passed. The K plan is a Medicare waiver plan for individuals with developmental disabilities. K Plan was made available as an alternative to institution nation which stand for Community First Choice. The intention is to help individuals who would need institutional care to stay in the community. K Plan is an entitlement similar to Medicaid.

**HAB Meeting Adjourned.**

**Recorder:** Zugey Luna  
Department Specialist 3  
Marion County Health Department  
Phone: 503-588-5433  
Fax: 503-364-6552

**2018 Meeting Schedule:**

January 2, 2018  
March 6, 2018  
May 1, 2018  
September 4, 2018  
November 6, 2018