

**MARION COUNTY  
ALCOHOL & DRUG PLANNING COMMITTEE  
2421 Lancaster Dr. NE, Salem**

**December 16, 2010  
Meeting Minutes**

**Present:** Ray Wilson, John Sauer, Lori Doede, Mark Caillier, Gary Heard, Craig Halupowski, Wendy Holihan,

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**Staff:** Rod Calkins, Cary Moller, Scott Smith, Tonya Johnson

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**Absent/Excused:** Sue Blayre, Bob Thomas

**Guest:** Evan West-Board member applicant

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**Call to Order:** Ray Wilson called the meeting to order at 8:05 a.m.

**Announcements:** Quorum. Committee members introduced themselves.

**Approval of Meeting Minutes:** Minutes for November not available and will be reviewed for approval at the January 2011 meeting.

**Review and Discussion:**

- Board member applicant Evan West attended. Committee members reviewed his application, asked Mr. West questions about his interest in being involved with the committee and Mr. West shared some of his personal and professional experiences that encouraged him to apply to become a member of the board of the LADPC.
- After review and discussion the member Callier moved to recommend to the Board of Commissioners that Mr. West be approved as a member of the LADPC, member Doede seconded the motion and the motion was carried by unanimous vote. Staff Smith will forward this decision to Marion County Volunteer Coordinator Glenis Chapin who will then forward to the Board of Commissioners.
- Chair Wilson shared that a representative from community based support group Dual Diagnosis Anonymous may be interested in filling a vacant seat on the LADPC.
- Chair Wilson called for volunteers for the open Vice Chair seat on the committee, there were no volunteers. Staff Moller asked Chair Wilson to provide some detail as to what being vice-chair entails. Chair Wilson advised that historically the vice-chair moved into the Chair position when

vacant, although it is not required, and that the vice-chair sits in place of the Chair when the Chair is unable to attend a meeting, that there is some minimal work completed outside the monthly meeting time, and that there is occasional need to appear before the Board of Commissioners.

### **Review and Discussion: Gap Analysis**

- Chair Wilson provided a copy of the draft Gaps Analysis white paper for review and comment. Member Callier will complete final editing of the document and asked that any corrections in content or editing be submitted to him by December 22<sup>nd</sup>.
- A request for Chair Wilson to be on the agenda for January's Health Advisory Board meeting will be forwarded and he will present a power point presentation to the board. It is asked that all members who are able attend the meeting in support of the Chair Wilson and the work that the committee has completed over the last year on the Gaps Analysis. Staff Smith volunteered to send out a committee wide email advising all members of the January 18, 2011 Health Advisory Board meeting requesting attendance in support of Chair Wilson.
- A request to be placed on the agenda for a February 2011 Board of Commissioners meeting will be forwarded and, if granted, Chair Wilson and member Callier will present the Gaps Analysis white paper and power point to the board.
- Discussion was begun on ideas regarding what audience would be appropriate for targeting and presenting the Gaps Analysis report. Further discussion will be held at the next LADPC meeting.
- Staff Caulkin's suggested linking with Linn County's LADPC in an effort to coordinate achieving the recommendations made in the Gaps Analysis as it relates to services in the Canyon area of Marion County which borders Linn County.
- Member Hollihan suggested presenting the section on older adults and presenting it to groups that meet at locations like the 50+ Center and that there are three senior centers in the Salem area that might benefit from this presentation.
- Cary requested the analysis and power point also be presented at the Systems Management Group monthly meeting.

### **Review and Discussion:**

- Staff Johnson presented a report from the Oregon Student Wellness Survey that asked questions related to alcohol, marijuana, tobacco, inhalant, prescription, and illicit drug use among 6<sup>th</sup>, 8<sup>th</sup>, and 11<sup>th</sup> grade students.
- The link to the full report is [www.oregon.gov/dhs/addictioni/studentwellness/index.shtml](http://www.oregon.gov/dhs/addictioni/studentwellness/index.shtml).
- Of note is that the Salem-Keizer school district did not participate in this survey and in areas of substance use Marion County students show either fewer students reporting use when compared with Oregon as a whole and in the area of prescription drugs and illicit drugs the percentages are the same at 4% and 3% respectively.
- The survey also measured school climate, violence, depression/suicide, and risk and protective factors. Marion County showed higher risk factors but also showed higher protective factors when compared to the state norm.
- Staff Johnson also reports that based on the statistics showing a significant increase in risk for all areas between 6<sup>th</sup> and 8<sup>th</sup> grades, the 2011-2012 Biennial Implementation Plan will have funding for targeting 5<sup>th</sup> grade students for prevention and outreach efforts.

### **Review and Discussion:**

- Staff Smith discussed a recent training he attended for advisory board staff with special attention paid to public meeting laws, conflict of interest and changes in ethics rules.
- All members of advisory boards are consider public servants under these laws and historically the member and married spouse, their children and parents, and domestic partners fell under ethics laws but now the children and parents of a members domestic partner also fall under the ethics law.
- What to do when an advisory board does not have a quorum was discussed and minutes can be taken in written form then posted publically or can be recorded electronically and posted in this form.

**Agenda items for next month:**

- Power Point Presentation of GAPS Analysis
- Review of HAB GAPS Analysis presentation
- Vice Chair Vacancy
- 1 vacancy continues on LADPC board
- Dual Diagnosis Anonymous Presentation
- How can MCADPC collaborate with Linn Co LADPC?
- List other sites to present all or portions of the GAPS analysis

Next meeting: January 27, 2010

Minutes by: Linda Welch

**Chair Wilson adjourned the meeting at 9:30 a.m.**