

System Management Group
Meeting Minutes
June 11, 2007

Present: Bonnie Malek – CAPS, Dean Andretta – MVIPA, Doris Reyes – CAPS, Jim Russell – MVBCN, Linda Matthais – RAP, Ron Lagergren – CAPS, Ray Hughey – Polk County, Trish Davis – Bridgeway, Debby Davis – CCS

Guest: Janet Dutke – NSOLU

Absent/Excused: Gary Heard – MC Drug Tx

I. Announcements:

- Debby Davis announced that she did find an adolescent counselor for New Step
- Bonnie had an announcement from Bob Nikkel, regarding adding Drug Court clients to the list of prioritized populations. (see handout) The letter from AMH has definitions with questions and answers.
- Ray had a question regarding Polk County and Ron advised him to take the question back to Bob Nikkel. He will keep us posted on the outcome.

II. Minutes Review – Ron

- April minutes were approved, with 2 minor changes

III. Monthly Report For May -Dean

See Handout

Dean reported on his handout regarding membership, allocations and payouts

- Membership – 33,534
 - PM/PM – 3.71
 - Amount Due – 124,356
 - Cases Paid - 0
 - Methadone – 33,534
 - OOP/FFS – 11,056
 - In-Panel – 58,863
 - MOMS – 7,316
 - Balance Due –
- Dean reviewed the Chemical Dependency Fee for Service Utilization report on approved claims, dollar amounts, denied claims, charges, dollars billed per patient and paid per patient.

- Dean also added the written explanation of denials to the report.
- These are showing the unit number with the charges associated to that denial reason.
- He stated that reasons 15 and 18 are avoidable.
- Ron asked Dean to set a target rate for denials and Dean felt they should not exceed 5% of the submitted claims. Dean will add the denial rate to the form.

IV Extended Authorizations and review process

- Bonnie estimates she has about 10 extended auth requests coming in plus Polk County reports having 5. Bonnie will be tracking data manually until a firm decision is made on whether to continue the current system as is or to modify it.
- The original dollar limit was set as it was thought there would be a small percentage of outliers above that dollar limit.
- We'll need to monitor practices and medical necessities in relationship to the budget.
- Agencies are setting up internal "tickler" systems to notify clinicians when an extended auth is due. The recommended dollar amount was \$1,000.

V MHO Code Guide and AOD Billing Codes

- Ron said that he had talked to Bonnie about provider questions regarding limitations of what can you bill, and how often.
- Ron stated that the Code Guide is to be used as a reference only as it more completely describes the services being billed.
- Jim said that we could vary from the guide with our own rules. A question was put out, regarding the coding limitations on daily maximums. A daily max of 2 means billing 2 occurrences within one day.
- Ron asked about how groups were being documented and recommended individual progress notes rather than group notes with a clear relationship between the note and the service billed. Some research needs to be done as AMH has permitted a weekly progress note for groups and we need to make sure the direction from AMH is consistent with the Medicaid rule.
- Before we decide on any modifications, Ron recommended looking at over and under utilization of the codes are being used
- There is already a modifier in the system for assessment.

VI Self-help projects

- Bonnie provided a handout regarding criteria for peer-to-peer projects, one-time events and an application. Bonnie will incorporate the edits from the group.

- Some questions were raised about how much money we would allocate for peer-to-peer projects overall and assuring that a broad range of MPCHP covered members would have information on the funds and how to apply for them.
- Dean estimated we would have 15 to 20 thousand dollars per year if we were consistent with other MHOs.
- It was suggested that information about the funds be included in a flyer that is sent out to the MPCHP membership twice a year and to put it on the MPCHP web page as well.
- It was suggested that there be an interview process added to the criteria as needed to inform the application process.
- It was also recommended that any member of SMG involved with requesting funds should not be a voting member on that particular request.

VII Future Agenda Items

- Ron adjourned the meeting and noted that the rest of the agenda will be added to our next meeting.

Meeting adjourned at 3:05 pm.