



Marion County
OREGON
Health & Human Services

Office: 503-588-5346
Address: 3160 Center St NE, Salem, OR 97301
Email: EnvironmentalHealth@co.marion.or.us
Hours: Monday-Friday from 8:30am – 4:30pm

Inspection Request Form

INSPECTION TYPE

(Check all that apply)

SCHOOL: ☐ Satellite Feeding Site – food is received fully prepared; no reheating or dishwashing
☐ Intermediate Site – food is prepared, reheated, assembled, and served on-site
☐ Central Kitchen – food is prepared onsite and delivered to an offsite serving location

CHILDCARE: ☐ Childcare Center ☐ Family Childcare Home ☐ Group Home
☐ School-Age Childcare Center ☐ Outdoor Nature Based Childcare

OTHER FOOD: ☐ Correctional Facility ☐ Private Business/Organization ☐ Longterm Care
• Number of people served per day (/ per kitchen) _____

☐ ONSITE CONSULTATION

☐ OTHER: _____

INSPECTION DETAILS

Facility Name	Facility Address	Inspection Type (choose from list above)	Number of Inspections Needed	Hours of Operation
Example: MCEH School	3160 Center St NE, Salem, 97301	Intermediate Site	2	7:30-8am 11:15-1pm

Please attach a separate list if more space is needed

Applicant/Contact Name: _____

Phone Number: _____ Email: _____

Inspection Timeframe (month / season / year): _____ ☐ N/A

Has your facility been inspected by our office before? ☐ Yes ☐ No (plan review may be required)

For Office Use Only

Fee received: _____ Receipt#: _____ Date: _____