



# WAREHOUSE USAGE AGREEMENT

Name of Mobile Unit \_\_\_\_\_

Mobile Unit Location \_\_\_\_\_

Location of Warehouse \_\_\_\_\_

Description of Warehouse (shed, trailer, garage, etc. Please be specific) \_\_\_\_\_

What types of items will be stored? \_\_\_\_\_

Will there be any refrigeration in the warehouse? If so, please describe \_\_\_\_\_

Please review the following Warehouse Food Sanitation Rule requirements.

## OAR 333-162-0940 Warehouses

- 1) A licensed warehouse may be used only for the storage of unopened packaged foods, single service articles, utensils and equipment. All other activities are prohibited.<sup>Pf</sup>
- 2) A warehouse **may not** be used for the following activities:
  - a) Cooling or storage of foods that have been prepared on a mobile food unit;
  - b) Preparation, assembly, portioning, handling or service of unpackaged foods;
  - c) Ice making or warewashing.
- 3) Activities prohibited in a warehouse in this section must be conducted in a licensed restaurant or commissary.
- 4) Warehouses shall be required to meet only those rules necessary to prevent the contamination of stored foods, single-service articles, utensils and equipment.  
In general, warehouses shall be exempt from the rules relating to finished walls, ceilings or storage bases, light colored surfaces, restrooms, lavatories and utility facilities, provided foods are protected from contamination from dust, insects, rodents, flooding, drainage, or other contaminants
- 5) An ice merchandiser that is used to store packaged ice from a commercial source may be allowed if the ice merchandiser is licensed as a warehouse and secured when the unit is not in operation

**Mobile Food Unit Owner (Print):** \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

For office use only:	
Approved by: _____	Date: _____



# COMMISSARY AGREEMENT

The following licensed food service establishment, known as \_\_\_\_\_,  
*(Name of Restaurant)*

located at \_\_\_\_\_,  
*(Restaurant Address, City, Zip-code)*

hereby agrees to provide access to their facility for usage as a commissary kitchen to

\_\_\_\_\_. This commissary will be used for the following activities  
*(Name of Mobile Unit)*

*(check all that apply):*

<input type="checkbox"/> Food Preparation (cooking, reheating, cooling, cutting, etc)	
<input type="checkbox"/> Food Storage (dry goods, refrigerator/freezer use, etc)	<input type="checkbox"/> Catering
<input type="checkbox"/> Dishwashing - Mobile Unit operator will wash their own dishes	
<input type="checkbox"/> Dishwashing - Restaurant staff will wash dishes for the Mobile Unit	

This agreement between the above-mentioned two parties is valid for the current licensing year only and must be renewed after that date. **However, if this agreement is terminated, the mobile food unit must immediately cease operations until another commissary or warehouse agreement is secured and provided to the health department.** This agreement becomes void if the food service establishment does not have a current license to operate.

Signed by:

**Restaurant Owner (Print):** \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Mobile Food Unit Owner (Print):** \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For office use only:

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_