# *Environmental Health*

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#### Sick Leave Policy

*This policy is an example only. You may modify this policy to meet the needs of your establishment.*

Foodborne illnesses including Hepatitis A, norovirus, and Samonellosis are easily spread through food and beverages. Sick employees easily spread their germs to food and beverages, which can result in a foodborne illness outbreak.

#### To prevent foodborne illness outbreaks, these guidelines must be followed:

* Employees ill with vomiting, diarrhea, fever, fever and sore throat and jaundice must advise management of their illness so they may be excused from work.
* If an employee becomes ill while at work, they must advise management of their illness so they can be reassigned duties that do not include food/beverage handling or be sent home.
* Employees who have been ill within the 72 hours prior to their shift, must advise management of their illness so they can be reassigned duties that do not include food/beverage handling if possible.
* If an employee has an infected cut, sore, etc. on their hands, they must advise management so they can be reassigned duties that do not include food/beverage handling.
* If an employee is diagnosed with a communicable disease such as Hepatitis A, Shigellosis, Salmonellosis, or E. coli O157:H7 they must advise management **immediately**.