Marion County Commuter Expense Reimbursement Accounts (CERA) Participation Agreement

Effective Date

Last Name		First Name		Middle Initial	
Phone Number		Department		Emp. Number	

Choose One:

Select an option

If terminating participation, Last day of parking

Marion County Parking at: (Mark One)

- ☐ **Marion County Courthouse Square Parking**
- ☐ **Marion County Courthouse Parking**

$27.50 Twice-Monthly Deduction

Agreement: I understand that I cannot deduct or claim credit on my income tax return for any expenses deducted for my CERA.
I also understand the following:

1. The CERA program offered through Marion County is subject to current government regulations and any future changes to tax law
2. Salary reduction amount will not be subject to Social Security (FICA) tax and may reduce my Social Security benefit upon retirement
3. The official Plan Document legally governs the CERA program.
4. Marion County and Consolidated Admin Services reserve the right to cancel or modify the CERA program
5. This agreement will stay in effect until revoked by either Marion County or me. If I revoke it, I will not be able to participate in the Plan until the following month
6. This agreement revokes any prior salary reduction agreement(s) relating to tax-free parking
7. Marion County reserves the right to amend or terminate this Plan at any time
8. It does not affect any separate agreements I may have regarding tax-free commuting
9. If I do not use all the funds in my account during the current plan year and elect not to participate in the next plan year, I will forfeit any account balance

I have read and understand the above agreement. I have read the materials regarding Commuter Expense Reimbursement Account Program and understand the limitations and risks as they apply to me. I hereby authorize Marion County to make the requested deductions from my pay twice-monthly.

Marion County's CERA Parking is administered by Marion County

Employee Signature		Emp. Number		Date	

Return completed form to Marion County Employee Benefits: MCEmployeeBenefits@co.marion.or.us

Rev. 2/26/2026