

IN THE JUSTICE COURT OF THE STATE OF OREGON
FOR THE COUNTY OF MARION
SMALL CLAIMS DEPARTMENT

Case No: _____

Plaintiff

v.

Defendant

**CERTIFICATE OF
SERVICE MAILING**

A process server or Sheriff served the party named below by substitute service, office service, or serve by mail as defined in ORCP7D(2). I mailed true copies by first class mail of the same papers along with a statement of the date, time and place of primary services, and the name of the person served.

I certify that on (date) _____, I mailed a true copy of *Small Claim and Notice of Small Claim* to (party name) _____, at the following address: _____

I hereby declare that the above statements are true to the best of my knowledge and belief. I understand they are made for use in court and I am subject to penalty for perjury.

Date

Defendant Signature

Name (printed)

Address

City/State/Zip

Telephone