

MARION COUNTY
SOLID WASTE MANAGEMENT ADVISORY COUNCIL

MINUTES OF THE SWMAC MEETING

January 22, 2019
5:30-7:30 PM

Commissioner Conference Room
555 Court Street NE
Salem, OR 97301

PRESENT: **Members:** Judy Skinner, Bonnie Sullivan, , Keith Bondaug-Winn, Tim Rice, Brian Sund, Will Posegate, Julie Jackson, April Murazzo
 Staff: Brian May, Stephanie Rosentrater, Brian Nicholas, Commissioner Brentano
 Public: Matt Marler (for Scott Anderson), Larry Sleeman

ABSENT: Joe Fowler, Bob Anderson, Kevin Hines, Chris Ream, Scott Anderson

CONSENT

MOTION: Bonnie moved to approve the November 2018 minutes.

DISCUSSION: None.

RESULTS: Will seconded the motion. A voice vote was unanimous. Minutes approved.

ADMINISTRATIVE (Information/Action):

PUBLIC INPUT: None.

AGENDA REVIEW: None.

Ethics Training

Jane Veto from Marion County's Legal Department presented on the Oregon Code of Ethics, conflicts of interest, public meetings law, and public records. She offered definitions of terms, explained how advisory board volunteers are affected by the statutes and rules, and went over hypothetical situations where they might apply.

Time was allowed for questions and answers.

Bylaws & Handbook Subcommittee Report (Action)

Bonnie explained the history of the handbook. The handbook was created in 2010 and the bylaws were embedded in the handbook. After that, the bylaws continued to get updated, but the handbook did not. To remedy this, either they need to become one official document that gets updated all at once, or they need to two independent documents. Bonnie recommended making them one official document.

Bonnie gave a brief explanation of the minor changes made to both the bylaws and handbook. The changes mostly consisted of formatting, grammar, and punctuation updates. The subcommittee decided to change the application process slightly (applicants need only attend one meeting now, instead of two, before turning in an application and having an interview scheduled).

Julie motioned to forward the combined Bylaws and Handbook as one document to the Board of Commissioners for approval. April seconded the motion. A voice vote was unanimous. The Bylaws and Handbook will be forwarded to the Board of Commissioners for approval.

Recruitment

Keith reminded the Council that there are still three open positions – one citizen-at-large position, one Chamber of Commerce position, and one community organization position. He wanted to know if the Council had any ideas on how to recruit for these positions. Ideas included:

- Having staff write a letter to send to the various chambers of commerce, specifically those outside of Salem
- Having SWMAC members present to the Master Recycler classes
- Approaching neighborhood associations and community organizations
- Putting an ad or article in the smaller towns' newsletters/newspapers
- Having Alan Pennington talk about it on his bi-weekly radio show, Waste Matters
- Reaching out to people outside of the solid waste community to get better representation of the community at large
- Sending letters to the various city halls.

Meeting Dates (Action)

The Chair and Vice-Chair wanted to suggest changing the March and May meeting dates. Council usually meets on the fourth Tuesday of each month, but the fourth Tuesday of March is during Spring Break and the fourth Tuesday of May is the day after Memorial Day. To improve attendance to the meeting in those months and not interfere with vacation schedules, it was proposed that the Council vote on changing the March 26th meeting to March 19th and the May 28th meeting to May 21st. April motioned to change the meeting dates, Will seconded the motion. A voice vote was unanimous. The Council will meet on March 19th and May 21st at 5:30 at Courthouse Square.

FUTURE TOPICS/EMERGING ISSUES/OTHER BUSINESS (Information/Discussion):

Announcements and Upcoming Events:

Will announced that Garten won a large DEQ grant to help purchase a new baler, which will improve their efficiency.

Bonnie wanted to recognize the County for winning a DEQ grant to install milk dispensers in schools.

Other Business:

None.

Staff Updates:

The next Master Recycler class is starting this week on Thursday.

Brian May gave a brief overview of the joint session that was held in December between the County Commissioners and the Salem City Council. The PowerPoint presentation was included in the email sent out by Stephanie, along with the minutes and agenda.

Future Agenda Topics:

None.

Membership/Attendance:

Keith noted that Bob, Chris, Scott, and Kevin were absent.

Meeting Review:

Bonnie appreciated Jane's training and thought it was much needed.

Keith briefly went over the proposed agenda schedule for the next several months (listed on the bottom of the agenda) and asked the Council to let him or staff know if they had something they'd like to be added to the agenda.

Motion to close the meeting:

Bonnie motioned to adjourn the meeting. April Seconded.

Meeting Adjourned at 6:56 pm.