DATE: June 15, 2021

TO: Local Governments, Tribal Governments, Private nonprofit organizations (PNPs), and State Agencies

FROM: Amie Bashant, State Hazard Mitigation Officer

SUBJECT: Hazard Mitigation Grant Program Notification (HMGP) of Funding for **HMGP-DR-4599-OR**

The purpose of this memorandum is to share information regarding Hazard Mitigation Grant Program (HMGP) Notification of Funding Opportunity for **DR-4599-OR**. Please disseminate this information down to the lowest level.

**Disaster-related Dates**

**Incident Period:** February 11, 2021 - February 15, 2021

**Declaration Date:** May 4, 2021

**30-day Estimate Received Date:** June 14, 2021

**Statewide Notification Date:** June 15, 2021

**State Priorities**

The locations identified as being directly affect by the winter storm include Benton, Clackamas, Linn, Marion, Polk, and Yamhill Counties plus Grand Ronde Indian Reservation. Entities within these areas that have a FEMA-approved Natural Hazard Mitigation Plan (NHMP) will be priority for funding available under **HMGP-DR-4599-OR**.

Proposals related to future winter storm mitigation will be top priority followed by other natural hazard mitigation proposals (such as but not limited to wildfires, earthquakes, flooding, etc.).

**HMGP-DR-4599-OR Grant Subapplication Timeline and Guidance**

**Pre-application Due Date to State:** November 4, 2021

**Subapplication Due Date to State:** April 4, 2022

**Interagency Hazard Mitigation Team (IHMT) Review Panel Activation (if needed):** November 5, 2021

**Notification to Subapplicants Moving Forward in Supplication Process by:** November 19, 2021

**Subapplication Due Date to FEMA:** May 4, 2022

Per Oregon State’s plan for administering FEMA-funded mitigation grant programs, the Office of Emergency Management (OEM) Mitigation Team has established a two-step process for sub-applicants (cities, townships, counties, special district governments, private nonprofit organizations, state agencies, and tribal governments) that starts with submittal of a pre-application (also known as a letter of intent) followed by submittal of a full subapplication (only if selected and notified to do so).

For potential subapplicants, the process, including deadlines is as follows:

***STEP ONE: Pre-application and Eligibility Review***

* Pre-applications can be sent to the State starting on Monday, June 14, 2021via email at shmo@mil.state.or.us.
* Pre-applications are due to the State via email at shmo@mil.state.or.us by **11:59 pm PST on Thursday, November 4, 2021**.
* The OEM Mitigation Team will activate the IHMT Review Panel only if more funds are being requested than what is available. If activated, the panel will convene virtually on Friday, November 5, 2021 thru Wednesday, November 17, 2021.
* Those moving forward in the subapplication process will be notified no later than Friday, November 19, 2021via email.

***STEP TWO (by invitation only): Development and Submission of a full Subapplication***

* For subapplicants who completed step one (above) and who are invited to prepare and submit full subapplications, the deadline to submit a complete subapplication for **HMGP-DR-4599-OR** OEM Mitigation Team review is **11:59 pm PST on Monday, April 4, 2022**. Subapplications submitted after **11:59 pm PST on Monday, April 4, 2022** will not be reviewed or submitted to FEMA for consideration.
* The OEM Mitigating Team (and when appropriate, the State National Flood Insurance Program (NFIP) Coordinator) will review subapplications for eligibility, completeness, and cost effectiveness. The OEM Mitigation Team will request additional information if required and will work with subapplicants to make sure selected subapplications are as complete as possible prior to submittal to FEMA by **Wednesday,** **May 4, 2022***.*

On a case-by-case basis the OEM Mitigation Team may provide limited technical assistance for **HMGP-DR-4599-OR** subapplication development on the Scope of Work, Benefit-Cost Analysis (BCA), budget, and other sections if requested.

**Eligible Subapplicants:** Local governments, including cities, townships, counties, special district governments, private nonprofit organizations, and tribal governments (including federally recognized tribes who choose to apply as subapplicants) are eligible for grant funding consideration. All subapplicants must have a FEMA-approved natural hazard mitigation plan (NHMP) in accordance with Title 44 Code of Federal Regulations (CFR) Part 201. If your plan is in the process of being created or updated via another grant round, please reach out to the OEM Mitigation Team at shmo@mil.state.or.us for further guidance as exceptions (requiring additional paperwork) may apply. The only exception are private nonprofits (PNPs), they do not need a FEMA-approved NHMP.

**Funding:** The total amount of federal funding available currently for **HMGP-DR-4599-OR** is approximately **$3,023,373.00** per the 30-day estimate received on June 14, 2021 from FEMA. Note that the amount may shift in the future upon receipt of the 6-month estimate and the 12-month lock-in which will be received at a later date. OEM will provide a statewide update if there is a change in amount available once the FEMA letters are received.

*Funding categories, amounts, and priorities for* ***HMGP-DR-4599-OR*** *include the following:*

**Projects:** $2,660,568.24

Priority projects will be winter storm related activities; however, all eligible hazard mitigation assistance projects will be considered.  *Further information regarding eligible projects can be found throughout* [*HMA Guidance*](https://www.fema.gov/sites/default/files/2020-07/fy15_HMA_Guidance.pdf)*.*

**Plans:** $211,636.11

Priority for plans will be natural hazard mitigation plan creation or updates and community wildfire protection plan creation or updates. For those entities that plans have expired and have yet to be updated or will expire in the next two years, this grant round is an excellent opportunity to submit a pre-application to pursue updating or creating a new hazard mitigation plan. *Further information regarding planning-related activities can be found starting on page 39 and throughout* [*HMA Guidance*](https://www.fema.gov/sites/default/files/2020-07/fy15_HMA_Guidance.pdf)*.*

**5 Percent Initiative:** $151,168.65

All eligible hazard mitigation assistance 5% initiative items will be considered. *Further information regarding the 5 Percent Initiative can be found starting on page 111 and throughout* [*HMA Guidance*](https://www.fema.gov/sites/default/files/2020-07/fy15_HMA_Guidance.pdf)*.*

**Advance Assistance (AA):** $755,843.25 (25% of the HMGP ceiling)

All eligible advance assistance proposals will be considered. Note that if your entity intends on applying for advance assistance, please submit a pre-application as soon as possible. The intent is to try to obtain approval of an AA subapplication quickly and possibly have a subapplication ready to go for this grant round or a future grant round. *Further information regarding AA can be found starting on page 108 and throughout* [*HMA Guidance*](https://www.fema.gov/sites/default/files/2020-07/fy15_HMA_Guidance.pdf)*.*

**Management Costs:**

* There are approximately $403,116.40 in State Management Costs and $201,558.20 available in local management costs for **HMGP-DR-4599-OR** in addition to the hazard mitigation ceiling.

**Useful References:**

*Example winter storm projects can be found in the Mitigation Ideas pdf that can be found here:* <https://www.fema.gov/sites/default/files/2020-06/fema-mitigation-ideas_02-13-2013.pdf>

*Hazard Mitigation Assistance Guidance:* <https://www.fema.gov/sites/default/files/2020-07/fy15_HMA_Guidance.pdf> and <https://www.fema.gov/grants/mitigation>

Please feel free to contact the OEM Mitigation Team at (shmo@mil.state.or.us) or via phone at 971-719-0936 for further information or if you have any questions.