

Permitting FAQs

What does LDEP do?

LDEP is the Department within Public Works responsible for permitting work within and impacting the public right-of-way in Marion County. Our responsibility is to ensure work is conducted and constructed to established standards as a matter of public safety.

What other services does LDEP provide?

We also provide services to other internal departments such as comments on Land Use permits for the Planning department and assessing System Development Charges for the Building department.

How do I pay my permitting fees?

Payment can be made once the application has been submitted, processed, and the fees have been applied to the record. You can use Oregon ePermitting, call our Building Department (Phone: 503-588-5147) to pay over the phone, pay in person at the Building Department counter, or mail in a check to the address on the back of this brochure.

How long does a permit last?

Permits are typically valid for 1 year from the date of issuance. Extensions may be granted upon request if deemed appropriate by LDEP.

What is public Right-of-Way?

Public Right-of-Way gives the general public the right to travel unhindered over a piece of land, generally sidewalks and roads.

Questions? Fill Out Our Contact Form:



Scan Me!

OR

<https://forms.office.com/g/SNU3n5eGjL>

Click Me!

OR

CONTACT US

PHONE:
503-584-7714

EMAIL:
MCLDEP@CO.MARION.OR.US

ADDRESS:
5155 SILVERTON RD NE
SALEM, OR 97305

HOURS:
8:00 AM TO 5:00 PM
MONDAY THRU FRIDAY

Updated: 12/6/2023

PERMITTING AND FEE GUIDE



Marion County

OREGON

Public Works
Land Development
Engineering & Permits (LDEP)

**PERMITTING
AND
FEE GUIDE**

Access (Driveway) Permit

Fee: \$50

An Access Permit is required when creating a new driveway; rebuilding, widening, closing, or improving an existing driveway; or changing the use of an existing driveway.

Access Permits are issued for access to Marion County roads, access to public right-of-way which is not County maintained (local access roads), for the connection of private roads to County roads or for an increase in traffic from private roads due to added residences or Businesses.

Access (Driveway) Review

Fee: None

An Access Review is triggered when the applicant applies for certain Building Department permits. We conduct a review to ensure the applicant has safe and legal access to the property. If during the review action is required to make the access to the property safe or legal, the inspector may charge and issue the applicant an Access Permit.

Annual Blanket Permit

Fee: \$100 per year, None for PUC

An Annual Blanket Permit allows work to be completed under certain pre-authorized circumstances such as overhead wiring attachments on poles, occupying existing conduit, PUC emergency work or general maintenance, and more. Common holders of these permits are PUCs and their approved contractors.

Annual Notification of Work

Fee: None

Holders of Annual Permits shall submit a Notification of Work 2 business days prior to work, unless exempt by authorization of LDEP.

Work in Right-of-Way Permit

Fee: \$100

A Work in Right-of-Way Permit is required for the construction of a storm drain sewer or water connection, underground utilities, major curb and sidewalk work, removal of trees over 6 inches in diameter, and all other construction within the public right-of-way. Typically, construction cost is less than \$10,000.

Public Utility Company (PUC) Right-of-Way Permit

Fee: None

Work done by PUC's in the right-of-way includes the distribution and maintenance of systems for electricity, natural gas, telecommunications, and water. In some instances, a PUC will allow a private entity to do a portion of the work, for example installing conduit for electrical power in the right-of-way. In these cases, the private entity is required to get a Work in Right-of-Way permit and the PUC is required to obtain a permit to "occupy" this conduit with electrical wire. The Annual Blanket Permit may be applicable in some of these cases.

Event Permit

Fee: \$150

An Event Permit is required for the temporary closure/use of a public road for a special event such as a parade, filming and bicycle races.

Road Closure Permit

Fee: \$150

Road Closure Permits are issued when deemed necessary by LDEP as a matter of public health or safety. The closure may be in connection with a private or public construction project.

Major Construction Permit

Fee: 1% of Engineer's Estimate + Pre-Review Plan Check of 0.5% of Engineer's Estimate + Post-Review Plan Check of 0.25% of Engineer's Estimate

A Major Construction Permit is required for the construction of any subdivision and construction/reconstruction of any street, storm drain, sewer, or water main within the public right-of-way. Typically, construction cost is equal to or greater than \$10,000.

On-site Stormwater Discharge Permit

Fee: \$100

An On-site Stormwater Discharge Permit is required for any connection to a storm drain sewer, drainageway, or water line within a public right-of-way or County Easement.

Erosion Prevention and Sediment Control (EPSC) Permit

Fee: \$150

These permits are required inside the Stormwater Management Area (SWMA) when construction ground disturbing activity meets or exceeds 1/4 acre.

DEQ 1200-CN Construction Stormwater General Permit

Fee: None

Marion County is authorized on behalf of DEQ to administer this permit within the SWMA for sites disturbing a surface area of 1 to 5 acres.

Construction Erosion and Sediment Control Acknowledgement Form

Fee: None

This form is required for development that is within the SWMA with a surface area of under 1/4 acre of ground disturbance.