



Agricultural or Forestry Building Exemption Certification
Equine Facility Exemption Certification
 Marion County Public Works – Building Inspection Division
 5155 Silverton Rd. NE, Salem Oregon 97305
 Phone: (503) 588-5147 Fax: (503) 588-7948 Email: building@co.marion.or.us

Site Plan is Required – see attached information

Owner/applicant name: _____ Phone: _____ Email: _____
 Mailing address: _____ City/State: _____ Zip: _____
 Job site address: _____ City/State: _____ Zip: _____
 Parcel Information: Parcel Size: _____ Parcel No.: _____ Zone: _____

Proposed Building Information

Describe specific use of the building and items contained within _____

Building Data: Length: _____ Width: _____ Area: _____ Height: _____

Type of Exemption: Agricultural Building Forestry Building Equine Facility (Provide information below):

What is the proposed maximum number of people (including employees, owners, etc.) that will be present in the building at any one time? _____

Will this structure be used by the public at any time? Yes No

Is the proposed structure located within a floodplain? Yes No

Is the building located on/used in the operation of a farm? Yes No

Is the proposed structure a residential dwelling or manufactured home? Yes No

Is the use of the structure or the items within it used for any business or commercial activities? Yes No

If yes, please explain: _____

Agricultural/Equine Exemption Criteria – Select all that apply:

- Storage, maintenance, or repair of machinery, equipment, and supplies used on this farm
- Raising, harvesting, or selling crops raised on this farm
- Feeding, breeding, management, or sale of livestock, poultry, furbearing animals, or honeybees
- Dairying or the sale of dairy products produced on this farm
- Other agricultural, horticultural, or animal husbandry used
- Stabling, training, riding lessons, or clinics (Complete Equine Exemption Criteria)
 - # of stalls/horses _____
 - # of stalls/horses for personal use only _____
 - # of stalls/horses used for commercial or trade purposes including boarding, training, rentals, clinics, shows, etc. _____

Which of the following systems will the proposed structure have?

Electrical Yes No (Complete Electrical Wiring Criteria)

Will there be a concrete slab either within or adjacent to the building? Yes No

Will there be farm animals (poultry excluded) within the building at any time? Yes No

Will there be farm animals (poultry excluded) on the slab at any time? Yes No

Will the building be used for storage of feed, hay, or straw? Yes No

Will the building be used for major repair of motor vehicle equipment? Yes No

Heating/cooling/ventilation/mechanical Yes No

Septic Yes No

(Any yes answer will require a separate permit)

Plumbing (Please specify fixture type) Yes No _____



INSTRUCTIONS FOR PREPARATION OF A SITE PLAN

Site plan must be current, drawn to scale, and show all property lines.
If unable to draw to scale, property lines must still be shown noting actual dimensions
or total acreage.

Failure to include all of the items listed below may delay the review necessary to obtain a permit

ITEMS THAT MUST BE SHOWN ON YOUR SITE PLAN:

- 1. **NORTH ARROW.**
- 2. **SCALE OF DRAWING**, the site plan must be drawn to scale, indicate scale used.
- 3. **STREET NAME** accessing the parcel.
- 4. **ALL PROPERTY LINES AND DIMENSIONS** – existing and proposed.
- 5. **DRIVEWAYS, ROADS, INTERNAL ROADS, PARKING AND CIRCULATION AREAS** – existing and proposed and label as “Paved” or “Gravel.” Show driveway to public right-of-way.
- 6. **EXISTING AND PROPOSED STRUCTURES** - label as “Proposed” and “Existing”. Include dimensions and distance to all property lines and other structures.
- 7. **UTILITY LINES AND EASEMENTS.**
- 8. **GEOGRAPHIC FEATURES** – ground slope and direction of slope, escarpments, streams, ponds, or other drainage ways.
- 9. **WELLS** – existing and proposed on this parcel and adjacent parcels within 100 feet.
- 10. **FENCES, RETAINING WALLS** – location of existing and/or proposed.
- 11. **PARTITIONING** (if applicable) – proposed new property line shown by dashed lines, with parcels labeled as “Parcel 1”, “Parcel 2”, etc.
- 12. **SEPTIC SYSTEM and REPLACEMENT AREA** – existing and proposed. Show existing septic tank, drain field lines and distance from structure(s).
- 13. **STORM WATER SYSTEMS OR DETENTION BASINS** – show existing and proposed.
- 14. **CUTS/FILLS** – show existing and proposed.
- 15. **ELEVATIONS** – at lot corners or construction area and at corners of building site.
- 16. **FLOODPLAIN** – if applicable, show the boundary of the 100 year floodplain.

If sanitary sewer service is not available, a septic system must be installed. Include the following additional items on the site plan:

- 17. **TEST HOLES** – show distances between holes and property lines. One test hole should be located in the center of the initial system installation site, the other in the center of the replacement area. Accuracy of location is very important.
- 18. **PROPOSED SEPTIC SYSTEM AND REPLACEMENT SYSTEM** – show septic tank and distance from structure; show disposal trenches and length, width, and distance between trenches

Commercial development must also include the following:

- 19. FIRE DEPARTMENT ACCESS
- 20. FIRE HYDRANTS –locations
- 21. HANDICAP ACCESS
- 22. LANDSCAPING – existing and proposed landscaping areas.
- 23. PARKING – lot configuration, number of parking spaces, and off-street loading area.

Additional information, such as patio slabs, walkways, roof overhangs, etc., may be required for the issuance of your permit.

YOU MAY USE THE REVERSE SIDE OF THIS FORM TO DRAW YOUR SITE PLAN

Property Owner (s) Name: _____ Phone: _____

Site Address: _____ City: _____ Zip: _____

Subdivision: _____ Lot: _____ Block: _____

Manufactured Home Park: _____ Space: _____

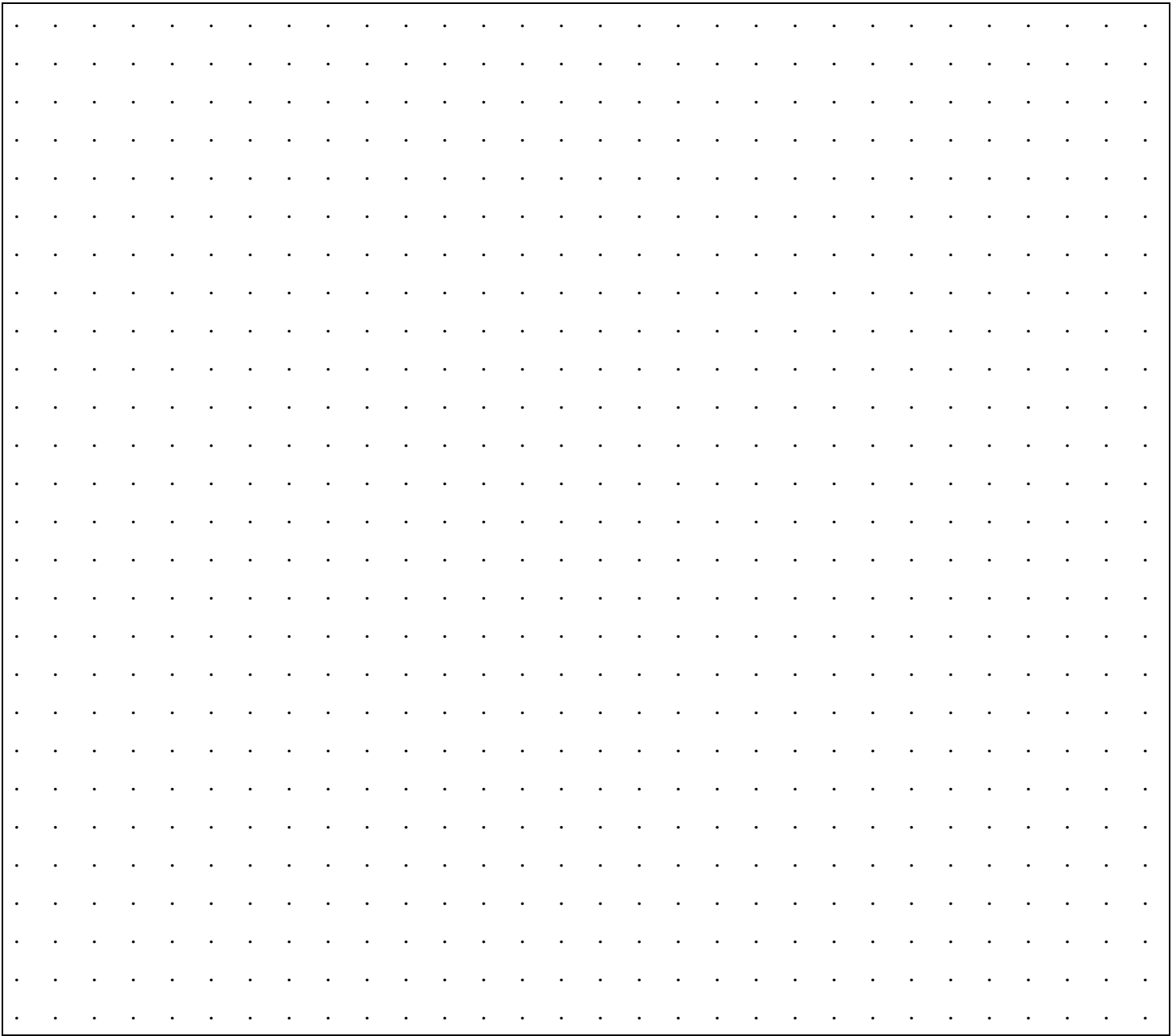
Assessor Map # (T-R-Sec-TL(s)): _____ Total # Acres _____

Zoning Designation: _____ Planning Map _____

Permit Specialist Review: _____ Date: _____

SITE PLAN MUST SHOW ALL PROPERTY LINES AND DIMENSIONS

Drawn to Scale: 1 square = _____ Feet Not Drawn to Scale: Total Acres _____



I certify that the above information is accurate to the best of my knowledge. I AM THE [] Owner [] Authorized Agent

Name (please print): _____ My telephone number is: _____

Applicant Signature: _____ Date: _____

Applicant's Mailing Address: _____ City: _____ Zip: _____

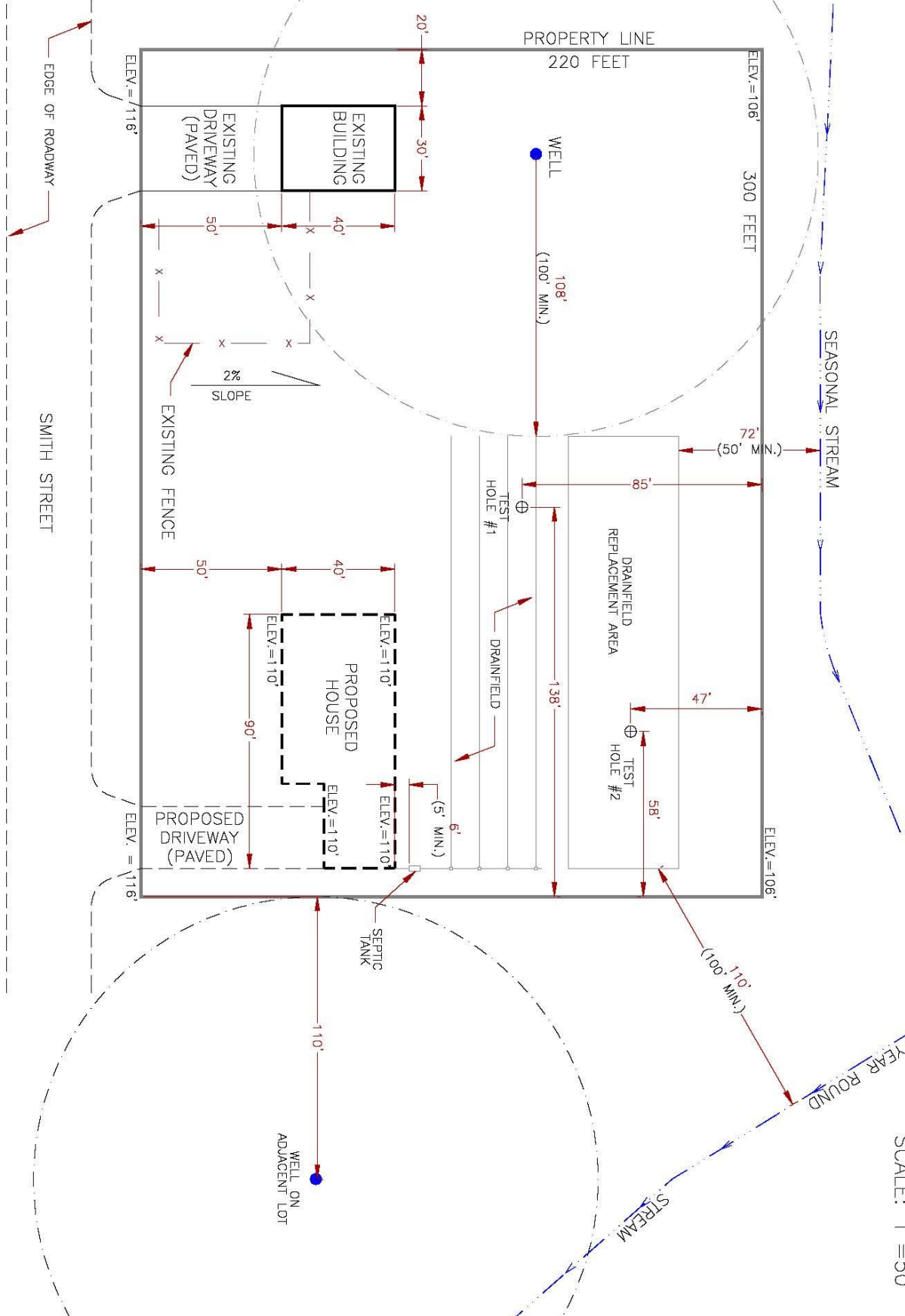
FOR OFFICE USE ONLY


PLANNING: _____ Date: _____

PUBLIC WORKS: _____

BUILDING INSPECTION (Acceptable for Planning requirements only) _____ Date: _____

SAMPLE RESIDENTIAL SITE PLAN




 SCALE: 1"=50'