

**INSTRUCTIONS FOR FILING MANUFACTURED HOME REMOVAL/
RV REMOVAL OR DISCONNECT AGREEMENT
(Hardship)**

1. This acknowledgment is required when the County permits the creation of an additional temporary homesite for family hardship situations. Such permits are granted for a period of one year and may be renewed for successive one year periods on a proper showing that such hardship condition continues to exist. In order to be accepted, documents must be complete and accurate.
2. The attached Manufactured Home Removal/Recreational Vehicle Removal or Disconnect Agreement must be filled out (typed or neatly printed) and signed before a Notary Public.

If you need assistance in preparing this Agreement, please feel free to bring your documents to the Planning Division. For your convenience, the Planning Division has employees who are Notary Public.

3. Names of **ALL** current property owners who appear on the property deed or contract shall be shown typed in the appropriate space at the top of the document, and signed in the presence of a Notary Public. All care providers shall also sign in the appropriate space on the document. (Signatures must be **IDENTICAL** to those listed).
4. Property description: The property description must be **IDENTICAL** to what has been recorded in the Marion County Deed Records or as proposed to be recorded.
5. The notarized Agreement shall be returned to the Planning Division for review. After approval by the Planning Division, the Planning Director, or his designee, will sign the Agreement.
6. The applicant then records the Agreement with the Marion County Clerk located on the second floor of the Courthouse Square Building, 555 Court St. NE, Salem. Please be advised there is a recording fee.
7. The applicant must then either return a copy of the recorded Statement to the Marion County Planning Division **...OR...** call our office with the official Reel and Page Number that will be placed on the original document when recorded. If building permits are pending, they will not be issued until the Planning Division either receives a copy of the recorded document or the Reel and Page Number information.

If you have any questions about this Agreement, or the recording procedure, please contact the Planning Division at (503) 588-5038.

AFTER RECORDING RETURN TO:

Marion County Planning Division
5155 Silverton Rd. NE, Salem OR 97305

**MANUFACTURED HOME/RECREATIONAL VEHICLE
REMOVAL OR DISCONNECT AGREEMENT (Hardship)**

THIS COVENANT, Made this ____ day of _____, 2016, by and between _____
_____ and Marion County, Oregon, in consideration of the land use
approval by Marion County for the placement of a Manufactured Home or Recreational Vehicle as a temporary
residence on property described as follows:

(If space insufficient, continue description on reverse side)

Do hereby promise and covenant as follows:

I/We certify that I/We fully understand that the placement of a manufactured or recreational vehicle on the above described real property is temporary and for hardship purposes. The Conditional Use permit is valid for a period of one (1) year and may be renewed for successive periods of one (1) year on a proper showing that such hardship condition continues to exist. I/We hereby agree to remove the manufactured dwelling or, in the case where a recreational vehicle is used for the hardship, the recreational vehicle must be removed or disconnected and no longer used for residential purposes within ninety (90) days after expiration of the Conditional Use permit or after the hardship condition ceases. I/We realize it is not the intent of this permit to subvert the intent of the Single Family zones or any other zones by permitting more than one permanent residence on each property and it may be necessary to impose conditions that will preclude the possibility of such temporary use becoming permanent.

This covenant shall run with the land and is intended to and hereby shall bind my/our heirs, assigns, lessees, and successors.

In Witness Whereof, the said Party has executed this instrument this ____ day of _____ 2016.

Owner

Owner

STATE OF OREGON)
Marion County) ss.

This instrument was acknowledged before me this ____ day of _____, 2016

Notary Signature

Notary Public for Oregon
(OFFICIAL SEAL)

Accepted:

Marion County Planning Director

Case #: _____