

MINUTES
GOVERNING BODY MEETING

GOVERNING BODY
EAST SALEM SERVICE DISTRICT
3:02 PM, TUESDAY, JANUARY 23, 2024
COMMISSIONERS BOARD ROOM
MARION COUNTY COURTHOUSE SQUARE

MEETING OPENED: Commissioner Kevin Cameron opened the meeting and noted the following attendance:

ATTENDANCE: Commissioners Kevin Cameron, Danielle Bethell and Colm Willis
Scott Norris - Office of Legal Counsel
Sheriff Nick Hunter, Undersheriff Jay Bergmann - Sheriff's Office
Dennis Mansfield, Kay Alejandre, Cory Swartwout and Matt Knudsen - Public Works
Glen Rader Jr., Earl Horton, Kathy Rogers and Michael Johnson - ESSD Advisory Committee members
Dave Lindley – Hayesville Neighborhood Association
Alvin Klausen and Trevor Lane – Board's Office

ACTION: **MOTION:** Commissioner Willis moved to nominate Commissioner Cameron as Chair. Commissioner Bethell seconded the motion.

Results: A voice vote was unanimous. Motion passes.

MOTION: Commissioner Willis moved to approve the minutes of the June 20, 2023, meeting. Commissioner Bethell seconded the motion.

Discussion: Commissioner Bethell requested absent attendees to be noted.

Results: A voice vote was unanimous. Motion passes with edits.

MOTION: Commissioner Willis moved to approve the minutes of the July 18, 2023, meeting. Commissioner Bethell seconded the motion.

Discussion: Commissioner Bethell noted her attendance was missing.

Results: A voice vote was unanimous. Motion passes.

OPERATIONS UPDATE:

Law Enforcement

Sheriff Hunter brought forward an update from the ESSD Advisory Committee meeting. Sheriff Hunter discussed action towards a graffiti issue that the ESSD Advisory Committee was concerned about and confirmed that the issue has been addressed.

Sheriff Hunter discussed an issue regarding visibility in the ESSD and noted that he would like to produce heat maps regarding where calls are generally at and where deputies are spending their time.

Sheriff Hunter addressed staffing and hiring. The staffing and hiring do not affect the ESSD, as ESSD has 10 dedicated staff already. Staffing on the back side is affected by attrition. As the Sheriff's Office adds staff, they are losing staff and not getting ahead. There is a contract with a staffing firm that will evaluate Marion County Sheriffs Department recruitment efforts.

Michael commented on the graffiti near Santana Park and every time that graffiti is covered, there are patches of paint providing a canvas for more graffiti. Sheriff Hunter stated that the Sheriffs Department could look for one consistent color of paint instead of using multiple different colors. Glen shared that there are two bad areas, one on 45th and the other on 47th. There are apartments in both areas that have problems and believe these apartments are the cause. Commissioner Bethell shared that there is a primary property owner on 47th that owns some of those units that she believes we need to have a conversation with around tenant accountability. They don't necessarily focus on community standards and behavioral expectations of their tenants. Although we can't enforce those things, if DPU is siting their tenants, there is room for discussion with that landlord to tell them they need to clean up their community as they are

fostering these issues. Commissioner Bethell stated she is happy to facilitate the discussion with the Sheriff's Office.

Parkdale Update

Dennis shared that Public Works is continuing with Parkdale. Public Works is currently looking at funding sources. There is some money in ARPA and matching grant with OPRD. Public Work is looking to see what they can do with those funds. The original estimate to do the full park based off the preliminary conceptual design is around 1.4 million and Public Works has about 700 thousand in funding. Will hope to have a bigger report at the Parks Program work session in mid-February.

Stormwater Update

Matt shared drone footage of a bank stabilization project on Selby. The project was done in-house with the Public Works staff. Around 3,700 plants were planted and about 175 tons of riprap. The total project cost was about \$88,000.

Matt shared that the pipe camera van that was purchased in 2023 is up and running. Public Works has been in every section of the County, working with the Road Ops crew and Parks crew.

Matt shared that the street sweeping contract with Great Western is about to expire this summer. Great Western has been doing a great job and has consistently met their schedules. Public Works has not decided if they will be putting out an RFP or if they will ask for more money on the contract. Commissioner Bethell asked if the homeowners are notified when they are coming through; Matt shared that there is a map that residents can look at and see when they will be coming.

Commissioner Cameron asked how apartment complexes are assessed for Stormwater fees; Matt shared that it is based off impervious surface. An apartment is assessed as a commercial business. Commissioner Cameron asked to discuss this when we review rates.

**Fully Burdened
Cost Allocation**

Dennis shared and discussed a document titled "Services to Service Districts". Topics included Fringed vs. Burdened labor rates, Operation Supervisor not billing for time spent, and Central Services not billing for services rendered.

Commissioner Willis shared that he wasn't sure if ESSD should be billed for Central Services because all taxpayers receive this service as its paid within their property taxes. Commissioner Bethel suggested that we look into this topic further.

ADDITIONAL COMMENT:

Kathy shared that she saw that the Governor was changing the laws for annexation. Kathy asked if ESSD was getting any closer to being a part of City of Salem. Commissioners have shared that there is a bill that could allow City of Salem to take over ESSD. Commissioner Bethel shared that you should target Senator Deb Patterson on your dislike of this legislation as she is supportive of it. Commissioner Bethel also shared that it may be something to suggest to neighbors to sign a letter of testimony opposing any position of annexation without county participation. Alvin may be able to facilitate getting a letter prepped.

OTHER:

Dennis shared that Dave Lindley is interested in joining the ESSD Advisory Committee. Dave introduced himself and why he is interested in joining.

Glen Rader submitted his resignation from the East Salem Service District, sharing his gratitude for the commissioner's trust in him while he was on the committee. Glen has recommended the appointment of Dave Lindley to the ESSD Advisory Committee.

NEXT MEETING:

The next governing body meeting is TBD.

ADJOURNMENT:

Meeting was adjourned.

Chair, Governing Body
East Salem Service District