

MINUTES  
SPECIAL MEETING

SPECIAL MEETING  
EAST SALEM SERVICE DISTRICT  
3:03 PM, TUESDAY, MAY 27, 2025  
COMMISSIONERS BOARD ROOM  
MARION COUNTY COURTHOUSE SQUARE

MEETING OPENED: Commissioner Colm Willis opened the meeting and noted the following attendance:

ATTENDANCE: -Commissioners Colm Willis and Kevin Cameron  
-Chris Eppley, Toni Whitler, and Trevor Lane – Boards Office  
-Steve Elzinga and Scott Norris - Office of Legal Counsel  
-Brian Nicholas, Dennis Mansfield, Kay Hafner, Ana Najera Sanchez and Cory Swartwout - Public Works  
-Kathy Rogers, Michael Johnson, and Earl Horton – ESSD Advisory Committee

**Consideration of Orders  
Revising the Method of  
Assessments**

The board reviewed proposed orders revising the method of assessment for three district service fees: law enforcement, street lighting, and stormwater management.

Staff explained changes in assessment methodology aimed at equity and consistency.

Law Enforcement & Street Lighting Fees: Largely identical in structure. Exhibit A included the fee schedule; Exhibit B listed exempt properties, such as land-only lots, common areas like apartment parking lots, and specific nonprofit-owned parcels.

Stormwater Fee: Slightly different due to its basis on impervious surface area. Properties under 200 square feet of impervious surface were exempted.

The proposed law enforcement fee is \$144 annually per single-family residential unit.

Discussion included clarification on exemption categories and anecdotal insights regarding historical delinquencies, property classifications, and use cases (e.g., small lots, easements, and shared driveways).

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**ACTION:**

**MOTION:** Commissioner Cameron moved to approve items 3.1 an order revising the method of assessment of stormwater management fees, 3.2 an order revising the method of assessment of law enforcement fees, and 3.3 an order revising the method of assessment of street lighting fees. Commissioner Willis seconded the motion, noting the order of the listed items was different on some copies.

Discussion: None

Results: A voice vote was unanimous. Motion passes.

**Santana Village Park  
Association Response  
Regarding Santana  
Village Park**

Staff provided an informational update regarding SVPA and their ongoing discussions with the county.

SVPA expressed concern over their aging volunteer base and signaled potential withdrawal from park maintenance duties.

They requested a termination clause, annual agreement renewal, and reimbursement for real expenses.

They are also seeking support for upgrades, including resurfacing a sports court, installing a picnic shelter, and expanding storage.

A formal proposal from SVPA is still pending.

Discussion acknowledged the need to negotiate elements like limiting authority if ownership transfers back to the county.

**NEXT MEETING:** June 18, 2025 at 3:00 pm

**ADJOURNMENT:** Meeting was adjourned at 3:24 p.m.

Special Meeting Minutes  
East Salem Service District  
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A handwritten signature in blue ink, appearing to be 'OwB' with a flourish at the end, positioned above a horizontal line.

Chair, Governing Body  
East Salem Service District