

BUDGET COMMITTEE MEETING MINUTES

FARGO INTERCHANGE SERVICE DISTRICT
3:36 PM, TUESDAY, MAY 27, 2025
COMMISSIONERS' BOARD ROOM / ZOOM
MARION COUNTY COURTHOUSE SQUARE

MEETING OPENED: Commissioner Colm Willis opened the Budget Committee meeting and noted the following attendance:

ATTENDANCE: Commissioner Colm Willis
Commissioner Kevin Cameron
Scott Norris - Legal Counsel
Brian Nicholas - Public Works
Dennis Mansfield – Public Works
Kay Hafner – Public Works
Cory Swartwout – Public Works
Ana Najera Sanchez – Public Works
Earl Horton - ESSD Budget Committee
Kathy Rogers - ESSD Advisory Committee
Stephen Elzinga – Legal Council
Michael Johnson – ESSD Budget Committee
Toni Whittler – Board of Commissioners Office
Trevor Lane – Board of Commissioners Office
Chris Eppley - Board of Commissioners Office

ELECT CHAIR: **MOTION:** Commissioner Cameron made a motion to elect Commissioner Willis as Budget Chair. Commissioner Willis seconded the motion. A voice vote was unanimous.

BUDGET PRESENTATION: Kay Hafner presented budget. The proposed budget for the Brooks Community Service District is for fiscal year FY25-26. It was prepared by the Budget Officer in accordance with the directions of the Governing Body for the District and was prepared under current regulations.

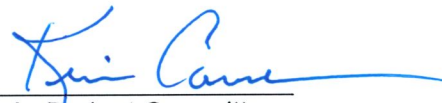
District revenues continue to be generated through fee assessments to the property owners based on flow, acreage, and assessed value. Estimated revenues for the district include \$255,000 in sewer fees, \$6,500 in delinquent service charges, \$2,500 in interest earnings, and Net Working Capital of \$139,986.

District operating expenses consist primarily of \$178,020 in estimated sewer maintenance expenses that are paid to the City of Donald based on sewer flow. Additional operating expenses include \$2,600 in electricity to run the pump station, \$5,125 in audit services, and \$36,000 in Public Works Services for the operation and administration of the district. In addition to operational and capital expenses, there is \$35,948 in debt reduction payments to be paid to the Oregon Business Development Department..

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The total budget proposed for FY 2025-26 is \$403,986.

- ACTION:** **MOTION:** Commissioner Cameron made a motion to approve the May 30, 2024, meeting minutes. Seconded by Commissioner Willis. A voice vote was unanimous
- BUDGET APPROVAL:** **MOTION:** Commissioner Cameron made a motion to approve the FY 2025-26 Brooks Service District budget. Commissioner Willis seconded the motion. A voice vote was unanimous, and the FY 2025-26 Fargo Interchange Service District budget was approved.
- PUBLIC COMMENT:** None.
- NEXT MEETING:** The next meeting is scheduled for Wednesday, June 24, 2025, at 3:00 PM in the Commissioners Board Room, Marion County Courthouse Square, 555 Court St NE, Salem, Oregon.
- ADJOURNMENT:** **There being no further business to come before the governing body, the meeting was adjourned at 3:40pm.**



Chair, Budget Committee
Fargo Interchange Service District