

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, January 9, 2019
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97305

PRESENT: Commissioner Kevin Cameron, Commissioner Sam Brentano, and Commissioner Colm Willis. Also present were Jane Vetto as county counsel, John Lattimer as chief administrative officer, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None

CONSENT

(Video time 0:03:51)

BOARD OF COMMISSIONERS

Approve Amendment #1 to the Intergovernmental Agreement with Mid-Willamette Valley Council of Governments to add \$45,000 for Marion County's share to fund a program coordinator position for the Mid-Willamette Homeless Initiative through June 30, 2020.

COMMUNITY SERVICES

Approve an order appointing Mike Adams and Ken Outfleet, and re-appointing Shannon Gubbels, to the Marion County Fair Board with terms ending December 31, 2021.

MOTION: Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

ACTION

(Video time 0:04:50)

COMMUNITY SERVICES

1. Consider approval of an order establishing a three-year term for Marion County Fair Board Key Volunteers and establish term ending dates for Bry Taylor Campos with an ending date of December of 2019 and Amy Goulter-Allen with an ending date of December of 2020. – Tamra Goettsch

Summary of presentation:

- The order is to consider an adjustment in the Marion County Fair Board Bylaws;

- The fair board established key volunteers in 2015, to promote the planning and the advertisement of the fair;
- Key volunteers help the fair board organize, plan, and implement the fair:
 - They do not have the ability to vote on fair issues or funding.
- The role of a key volunteer is similar to a fair board member:
 - They attend all of the fair board meetings;
 - They participate in the discussions; and
 - They take on projects.
- The bylaws state that the fair board members will review the key volunteers once every three years;
- During one of these reviews, it was noticed that appointments of key volunteers had no term date;
- The order before the board has the same existing bylaws; it also establishes a three-year term date for a key volunteer;
- If the order is approved, each volunteer and fair board member will have the ability to be re-appointed for numerous terms;
- The Oregon Revised Statute (ORS) specifies's the period of time for a board appointment; and
- Staff will bring these terms for consideration later in the year:
 - This enables the board to have a discussion prior to the appointment of a key volunteer or fair board member.

Board discussion:

- The bylaws are not being changed;
- In the past, the order itself did not list a term period, but if approved, the order would now list the term period for a key volunteer or fair board member.
- The term period will now match the language in the bylaws, which requires being reviewed once every three years;
- Legal counsel recommends removing the word "limit" from all areas of the order:
 - The word is misleading;
 - Volunteers and fair board members are not limited to three-year terms; and
 - They have the ability to be re-appointed numerous times.
- The position of a key volunteer can be the training ground to become a fair board member in the future;
- The county is always looking for individuals interested in serving as a key volunteer;
- Citizens are urged to apply if they are interested in:
 - Agriculture;
 - Supporting gig economies;
 - Opportunities to bring community members together; and
 - Serving with the fair board.
- Applications can be sent to the Marion County Fair or to Marion County Community Services.

MOTION: Commissioner Brentano moved for approval of an order establishing a three-year term for Marion County Fair Board Key Volunteers and establishing term ending dates for key volunteers with the possibility for re-appointment. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video time 0:13:59)

PUBLIC WORKS

2. Consider approval of an order appointing Kent Inman, Professional Land Surveyor (PLS), as the Marion County Surveyor. – Brian Nicholas

Summary of presentation:

- Mr. Inman is a professional surveyor registered in the state of Oregon;
- The county recently hired Mr. Inman to lead the county surveyor office in the Engineering Division of Public Works;
- Mr. Inman received his professional license in 2004, when he was a staff surveyor in the Marion County Surveyors Office;
- Mr. Inman's job history includes:
 - Working for several private surveying firms;
 - Managing his own surveying company;
 - Serving the citizens of Lane County as Deputy County Surveyor; and
 - Serving the City of Salem as the assistant to the city surveyor.
- The county surveyor performs a number of duties and responsibilities on behalf of the county road authority, which includes the following:
 - Maintaining all public land survey corner monuments within the county, which is the infrastructure that all surveys rely on;
 - Records and maintains records of all legal surveys, land partitions, and legal subdivisions within the county;
 - Receives and reviews all new plats and partition surveys for compliance with state and county laws, rules, and policies;
 - Maintains the standard professional practice within the local surveying community; and
 - Helps to protect the property interest of all property owners within the county.
- Mr. Inman's professional credentials and work experience qualify him to serve as the county surveyor.

Board discussion:

- Mr. Inman's knowledge and background experience will enable him to step into the role of county surveyor and be successful;
- Mr. Inman has seen processes of development and planning that are very similar to Marion County's;
- The county surveyor plays a unique role within the ORS and the surveying community:
 - They set a standard for professional quality that the surveying community can look up to; and
 - It's a leadership role both with the county and the surveying community.

- Mr. Inman states he's excited to be back working for the county, setting a standard of excellence with surveying staff and the surveying community; and
- The statute under ORS 204.005 provides that the county surveyor shall be appointed for a four year term.

MOTION: Commissioner Willis moved for approval of an order appointing Kent Inman, Professional Land Surveyor (PLS), as the Marion County Surveyor. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video time 0:21:55)

3. Consider approval of the Federal Emergency Management Performance Grant (EMPG) 18-524 for Marion County's Emergency Management program for the maximum amount of \$155,280 for the period of July 1, 2018 through June 30, 2019. – Ed Flick

Summary of presentation:

- The Federal Emergency Management Agency (FEMA) supports the county's emergency program with a grant that has historically been used to support salaries within the program;
- The grant is currently providing a 50 percent reimbursement for three of the four positions that are authorized within the program;
- The grant is provided annually by Congress;
- The grant has historically been paid out in two to three allotments over the federal fiscal year;
- So far, the county has received approximately \$13,000 in the state's 2018-19 fiscal year:
 - This was applied to salaries for the months of July and August.
- The \$155,280, in addition to the \$13,000 already received, will bring the county's total up to what was received last year.

Board discussion:

- The county works hard to make sure they meet the requirements of the Federal EMPG:
 - Maintain and update an emergency operations plan;
 - Have an emergency operations center; and
 - Maintain a hazard mitigation plan.
- Marion County meets all the requirements for the plan:
 - The county would implement these requirements whether it had federal funding or not.
- Funding is reserved to support 50 percent reimbursement for the three employee's salaries.

MOTION: Commissioner Brentano moved for approval of the Federal Emergency Management Performance Grant (EMPG) 18-524 for \$155,280 for Marion County's Emergency Management program for the period of July 1, 2018 through June 30, 2019. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

PUBLIC HEARINGS

9:30 A.M.

None.

Commissioner Willis read the calendar;
Commissioner Cameron adjourned the meeting at 9:35 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>

