

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, November 1, 2017
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97305

PRESENT: Commissioner Sam Brentano, Commissioner Janet Carlson, and Commissioner Kevin Cameron. Also present were John Lattimer as chief administrative officer, Gloria Roy as county counsel, and Kristy Witherell as recorder.

Commissioner Brentano called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

CONSENT

(Video Time 00:00:45)

CLERK'S OFFICE

Approve an order appointing Bob Riggi, Jennifer Sasaki, Paul Allen, Gerald Bauman, Victoria Palmer, Susan Thompson, Jack Yarbrough, and Micah Moskowitz to the Marion County Board of Property Tax Appeals with terms ending June 30, 2018.

COMMUNITY SERVICES

Approve an order appointing Ron Hays as an honorary member of the Marion County Children and Families Commission.

PUBLIC WORKS

Schedule a public hearing for November 29, 2017 to consider amendments to the Marion County Urban Zone Code to permit accessory dwelling units.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:02:10)

HEALTH

4. Consider approval of the revised Health Advisory Board Bylaws. – Cary Moller

Summary of presentation:

- The Health Advisory Board serves two functions:
 - Advisory board to the Board of Commissioners on public health through the Health Department; and
 - The subcommittee for the community mental health program.
- Nothing has substantially changed in the bylaws.

MOTION: Commissioner Cameron moved for approval of the revised Health Advisory Board Bylaws. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

(Video Time 00:05:12)

BUSINESS SERVICES

1. Consider approval of an order appointing Sarah Miller and reappointing Richard Berger, Steve Bergmann, Jan Kailuweit, and Cary Klosterman to the Marion County Compensation Board with terms ending October 31, 2018. – Lisa Miller

Summary of presentation:

Sarah Miller:

- Resident of Marion County;
- Lives in Silverton;
- Spent 13 years in state service at the Department of Administrative Services:
 - Served as Michael Jordan's statewide Deputy Chief Operating Officer; and
 - Acted as Chief Human Resources Officer for six months.
- Looking to reignite love of public service.

Board discussion:

- Compensation board is very important function;
- Required by law;
- Elected officials don't set their own salaries; and
- Had interesting conversations around compensation for county employees.

MOTION: Commissioner Carlson moved for approval of an order appointing Sarah Miller and reappointing Richard Berger, Steve Bergmann, Jan Kailuweit, and Cary Klosterman to the Marion County Compensation Board with terms ending October 31, 2018. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:11:53)

COMMUNITY SERVICES

2. Consider approval of a Contract for Services with Ingalls and Associates in the amount of \$727,635 for Marion County Fair coordination services through September 30, 2022. – Tamra Goettsch & Sarah Spinks

Summary of presentation:

- Five year contract that secures event coordination services for the fair board;
- Contract includes many details securing services, activities, and attending meetings;
- The balances of the resources are for the event coordinator to secure contacts for smaller activities:
 - Walk about events;
 - Bringing in coordination for permitted activities;
 - Bringing in a rodeo; and
 - Fly ball.
- Second round working with Ingalls and Associates;
- Initiated an intentional review of each of the major contractors; and
- Ingalls and Associates has been a pleasure to work with.

Board discussion:

- The Marion County Fair Board has recommended approval of the contract;
- Jill and Scott Ingalls have done an excellent job;
- The last fair was well organized;
- 722 volunteers; and
- The fair has grown tremendously.

MOTION: Commissioner Cameron moved for approval of a Contract for Services with Ingalls and Associates in the amount of \$727,635 for Marion County Fair coordination services through September 30, 2022. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

(Video Time 00:21:40)

HEALTH

3. Consider approval of an order increasing the Vital Records fee schedule effective January 1, 2018. – Rick Sherman

Summary of presentation:

- For copies only;
- Requirement from the Oregon Health Authority;
- The state requires counties to provide birth and death certificates; and
- This will match the price of the original copies.

MOTION: Commissioner Carlson moved for approval of an order increasing the Vital Records fee schedule effective January 1, 2018. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS
9:30 A.M.**

None.

Commissioner Brentano read the calendar.

Commissioner Brentano adjourned the meeting at 9:37 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.