

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, February 10, 2016
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Sam Brentano and Commissioner Janet Carlson. Also present were John Lattimer as chief administrative officer, Gloria Roy as county counsel and Kristy Witherell as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

CONSENT

(Video Time 00:01:25)

BOARD OF COMMISSIONERS

OLCC APPLICATION – Recommend Approval

SB Gas and Wash Management, Inc., Salem 76/Circle K – Salem, OR

BUSINESS SERVICES

Approve a recommendation to adjust salary ranges upward for Wastewater Operator 1, class code 398, and Wastewater 2, class code 399.

COMMUNITY SERVICES

Approve an order appointing Jayne Downing to the Marion County Children and Families Commission for a term ending January 31, 2018.

Approve Amendment #1 to the Lease Agreement with Oregon Farm Bureau Federation adding \$29,005.11 in funding for additional storage space, to remove Marion County as tenant, and add the new tenant as Marion County Extension and 4-H Service District.

FINANCE

Approve a quitclaim deed to convey real property Tax ID #R25901 and R25904.

MOTION: Commissioner Carlson moved approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:03:40)

BOARD OF COMMISSIONERS

1. Consider approval of a proclamation declaring February 16, 2016 as Government Day in Marion County. – Commissioner Sam Brentano

- Leadership Salem Class from the Chamber of Commerce will be holding a meeting on February 16, 2016 in the Senator Hearing Room;
- Highlights the importance of local government; and
- Class tours county and state government.

MOTION: Commissioner Brentano moved approval of a proclamation declaring February 16, 2016 as Government Day in Marion County. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

The commissioners then read the proclamation.

Recessed as Board of Commissioners
Reconvened as Contract Review Board

(Video Time 00:08:55)

CONTRACT REVIEW BOARD

1. Consider a recommendation to deny Diamond Pharmacy Services protest letter regarding Medical Services Request for Proposal (RFP). – Camber Schlag, Justin Ford and Bruce Armstrong

- Purpose of the RFP was to obtain qualified firms to provide various medical services to inmates at the Marion County Jail;
- Two proposals were received:
 - Correct Rx; and
 - Diamond Pharmacy Services.
- Sheriff's Office issued a notice of intent to award letter on January 8, 2016 to the highest ranking proposer, Correct Rx;
- January 14, 2016, Diamond Pharmacy Services issued a protest letter to Mr. Ford;
- Primary issue raised by Diamond Pharmacy Services was:
 - Grounds of pricing submitted by Correct Rx are erroneous and therefore, would make their submission nonresponsive and subsequently make ineligible for award.
- County conducted its responsiveness review of the two pharmaceutical proposals to make sure all requirements are met;
- Both pharmaceutical companies passed the responsiveness and responsibility determination and moved onto evaluation and scoring criteria; and
- Marion County Sheriff's Office staff contacted Correct Rx and received confirmation that pricing information included was accurate and contained no errors.

Board Discussion:

- The Sheriff's Office requested that the pricing was correct but did not ask for the national drug code number Correct Rx used in the line items;

- Will receive reimbursement for unused prescription with Correct Rx;
- Sheriff's Office uses an electronic ordering system through the pharmaceutical company that is compatible with Correct Rx;
- If Correct Rx does not honor the pricing in their contract, Marion County will have the opportunity to consider canceling the contract and reissue the RFP;
- Several opportunities where they recognized generic prescriptions;
- Sheriff's Office has used Correct Rx for the last 10-15 years;
- Have received reimbursements every month from Correct Rx;
 - Can make up to a 15 percent difference in the cost.
- Correct Rx is a big player in the pharmaceutical inmate corrections market.

MOTION: Commissioner Carlson moved the Contract Review Board deny Diamond Pharmacy Services protest letter regarding Medical Services Request for Proposal (RFP). Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

Recessed as Contract Review Board
Reconvened as Board of Commissioners

PUBLIC HEARINGS
9:30 A.M.

None.


Commissioner Cameron read the weekly calendar.
Commissioner Cameron adjourned the meeting at 9:35 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.

Executive Summary
Second Supplemental Budget for Fiscal Year 2015-2016

Total of Budget Change Requests by Fund

Fund	Current Budget	2nd Supplemental Increase/(Decrease)	Revised Budget
General	\$ 89,463,648	1/	\$ 89,463,648
Capital Improvement Projects	5,237,653	200,741	5,438,394
Central Services	22,130,941	1/	22,130,941
Children and Families	247,942	(500)	247,442
Community Corrections	15,190,257	441,754	15,632,011
County Fair	384,818	12,712	397,530
Criminal Justice Assessment	1,799,621	1/	1,799,621
District Attorney Grants	1,112,961	15,542	1,128,503
Dog Control	1,306,575	56,361	1,362,936
Environmental Services	31,759,063	1/	31,759,063
Facilities Renovation	22,110,937	964,000	23,074,937
Fleet Management	5,648,671	31,649	5,680,320
Health	70,559,457	2,287,632	72,847,089
Inmate Welfare	410,792	1/	410,792
Juvenile Grants	3,534,652	1/	3,534,652
Non-Departmental Grant Fund	846,489	1/	846,489
Public Works	53,606,914	1/	53,606,914
Sheriff Grants	3,801,910	234,241	4,036,151
Traffic Safety Team	3,043,039	(4,273)	3,038,766
Supplemental Total	\$ 332,196,340	\$ 4,239,859	\$ 336,436,199
All Other Funds 2/	59,498,472	-	59,498,472
Marion County Total	\$ 391,694,812	\$ 4,239,859	\$ 395,934,671

1/ All budget changes are shifts between appropriation (requirement) categories with no net change to total budget.

2/ This summary of All Other Funds is included to reflect the total adopted and total revised budgets for informational purposes only. There have been no supplemental budget requests submitted for any of these "all other funds".

Update 2/24/16

MARION COUNTY
Fiscal Year 2015-16 Second Supplemental Budget
February 24, 2016

	Revised Budget October 14, 2015	2nd Supplemental Changes	Revised Budget February 24, 2016
GENERAL FUND 100			
<i>Resources:</i>			
Taxes	\$ 64,829,845	\$ -	\$ 64,829,845
Licenses and Permits	60,000	-	60,000
Intergovernmental Federal	589,380	-	589,380
Intergovernmental State	3,637,330	-	3,637,330
Charges for Services	4,695,999	-	4,695,999
Fines and Forfeitures	270,000	-	270,000
Interest	524,000	-	524,000
Other Revenues	15,000	-	15,000
Other Fund Transfers	4,032,582	-	4,032,582
Net Working Capital	10,809,512	-	10,809,512
TOTAL RESOURCES	\$ 89,463,648	\$ -	\$ 89,463,648
<i>Requirements:</i>			
Assessor's Office	\$ 5,796,757	\$ -	\$ 5,796,757
Clerk's Office	2,517,374	(66,881)	2,450,493
Community Services Department	639,313	-	639,313
District Attorney's Office	8,288,943	-	8,288,943
Justice Court	866,934	-	866,934
Juvenile Department	9,985,775	-	9,985,775
Sheriff's Office	36,988,759	595,217	37,583,976
Treasurer's Office	459,792	-	459,792
Non-Departmental			
Materials and Services	2,955,487	(964,000)	1,991,487
Transfers Out	14,729,268	1,201,008	15,930,276
Contingency	1,295,000	(765,344)	529,656
Unappropriated Ending Fund Balance	4,940,246	-	4,940,246
TOTAL REQUIREMENTS	\$ 89,463,648	\$ -	\$ 89,463,648

The Clerk's Office budget reduction is in Personnel Services; two positions were consolidated into one Elections and Recording Manager position allowing for an overall departmental 1.0 FTE decrease.

The Sheriff's Office increase is in Personnel Services to cover the cost-of-living allowance (COLA) and market adjustments for sheriff deputies resulting from collective bargaining agreements, as well as market adjustment of wages for sergeants and lieutenants.

In Non-Departmental, Transfers Out increased \$1,201,008 for the following transfers: (1) Capital Improvement Projects Fund \$178,988; (2) Facilities Renovation Fund \$964,000, (3) Dog Control Fund \$54,561; and (4) Sheriff Grants Fund \$3,459. Materials and Supplies contracted services is reduced \$964,000 and Contingency is reduced \$765,344 to cover the net expenditures of the items previously discussed.

MARION COUNTY
 Fiscal Year 2015-16 Second Supplemental Budget
 February 24, 2016

Revised Budget
October 14, 2015

2nd Supplemental
Changes

Revised Budget
February 24, 2016

CAPITAL IMPROVEMENT PROJECTS FUND 480

Resources:

Charges for Services	\$ 325,002	\$ 3,684	\$ 328,686
Admin Cost Recovery	307,047	-	307,047
Interest	5,600	-	5,600
General Fund Transfers	2,140,217	178,988	2,319,205
Other Fund Transfers	139,625	18,069	157,694
Settlements	400,000	-	400,000
Net Working Capital	1,920,162	-	1,920,162
TOTAL RESOURCES	\$ 5,237,653	\$ 200,741	\$ 5,438,394

Requirements:

Non-Departmental: Capital Outlay	\$ 3,642,908	\$ 200,741	\$ 3,843,649
Contingency	1,153,108	-	1,153,108
Unappropriated Ending Fund Balance	441,637	-	441,637
TOTAL REQUIREMENTS	\$ 5,237,653	\$ 200,741	\$ 5,438,394

The increase in Resources is comprised of an increase in Charges for Services from Salem Keizer Transit District to cover the increase in the Jail Bus Stop project, and increase in General Fund Transfers for various capital projects as outlined in the requirements, and an increase in Other Fund Transfers entirely from the Juvenile Grant Fund for two projects as outlined in the requirements.

Increase in Capital Outlay in the amount of \$200,741 is for the following projects:

* \$3,684 increase in Jail Bus Stop Project.

* \$178,988 in General Fund Transfers:

- \$19,470: Channel 1 & 3 Improvements for Sheriff's Office
- \$11,898 IT Service Management System
- \$137,015: Hart Tally System for Clerk's office
- \$10,605: Facilities Management Capital Forecast Software Program (new)

\$18,069 Transfer from Juvenile Grants Fund:

- \$1,500: Increase in Juvenile GAP Building Flooring Project (to complete the total funding)
- \$16,569: Installation of Air Conditioning System at the Juvenile Fresh Start Market (new)

CENTRAL SERVICES FUND 580

Resources:

Charges for Services	\$ 567,422	\$ -	\$ 567,422
Admin Cost Recovery	21,030,717	-	21,030,717
General Fund Transfers	486,388	-	486,388
Other Fund Transfers	46,414	-	46,414
TOTAL RESOURCES	\$ 22,130,941	\$ -	\$ 22,130,941

Requirements:

Board of Commissioners' Office	\$ 2,273,361	\$ -	\$ 2,273,361
Business Services Department	6,761,580	-	6,761,580
Finance Department	2,513,785	-	2,513,785
Information Technology Department	8,801,338	-	8,801,338
Legal Department	1,367,701	-	1,367,701
Non-Departmental			
Materials and Services	413,176	(65,000)	348,176
Capital Outlay	-	65,000	65,000
TOTAL REQUIREMENTS	\$ 22,130,941	\$ -	\$ 22,130,941

The Non-Departmental portion of the Central Services is entirely the MCBE project. There is a \$65,000 transfer from Materials And Services to Capital Outlay to correct a data entry error during budget preparation which should have been entered to Capital Outlay. The approved capital project is for a network server and disk storage space.

MARION COUNTY
Fiscal Year 2015-16 Second Supplemental Budget
February 24, 2016

	Revised Budget October 14, 2015	2nd Supplemental Changes	Revised Budget February 24, 2016
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CHILDREN AND FAMILIES FUND 160

Resources:

Intergovernmental State	\$ (8,077)	\$ -	\$ (8,077)
Interest	885	-	885
Other Revenues	25,000	(500)	24,500
General Fund Transfers	44,742	-	44,742
Net Working Capital	185,392	-	185,392
TOTAL RESOURCES	\$ 247,942	\$ (500)	\$ 247,442

Requirements:

Community Services Department			
Personnel Services	\$ 44,742	\$ -	\$ 44,742
Materials and Services	127,035	(500)	126,535
Contingency	16,165	-	16,165
Unappropriated Ending Fund Balance	60,000	-	60,000
TOTAL REQUIREMENTS	\$ 247,942	\$ (500)	\$ 247,442

Other Revenues are reduced to match actual sponsorship donations received for the Marion County Reentry Initiative Breakfast event.

There are offsetting line item adjustments within Materials and Services to match program expenses associated with the Marion County Reentry Initiative (Reentry Client Services) to actual. The budget is increased for client assistance and Hope and Safety project contracted services; meetings expense is decreased.

COMMUNITY CORRECTIONS FUND 180

Resources:

Intergovernmental State	\$ 12,754,239	\$ 441,754	\$ 13,195,993
Charges for Services	979,162	-	979,162
Other Fund Transfers	175,000	-	175,000
Net Working Capital	1,281,856	-	1,281,856
TOTAL RESOURCES	\$ 15,190,257	\$ 441,754	\$ 15,632,011

Requirements:

Sheriff's Office			
Personnel Services	\$ 7,923,118	\$ 56,949	\$ 7,980,067
Materials and Services	3,264,353	438,379	3,702,732
Transfers Out	3,757,582	-	3,757,582
Contingency	245,204	(53,574)	191,630
TOTAL REQUIREMENTS	\$ 15,190,257	\$ 441,754	\$ 15,632,011

Intergovernmental State increase is a result of legislative changes affecting Justice Reinvestment grant funding.

Personnel Services increased as a result of collective bargaining increases with Federation of Parole and Probation Officers (FOPPO) and changing a part time Parole/Probation deputy position to full time. Materials increased due to Marion County Reentry Initiative (MCRI) Data Link software upgrades. Contracted Services increase is due to additional social services contracts for clients in the Justice Reinvestment program. The decrease in Contingency is a result of the increase in Personnel Services.

MARION COUNTY
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COUNTY FAIR FUND 270

Resources:

	Revised Budget October 14, 2015	2nd Supplemental Changes	Revised Budget February 24, 2016
Intergovernmental State	\$ 50,964	\$ -	\$ 50,964
Charges for Services	170,791	-	170,791
Interest	-	-	-
Other Revenues	18,000	12,712	30,712
General Fund Transfers	98,537	-	98,537
Net Working Capital	46,526	-	46,526
TOTAL RESOURCES	\$ 384,818	\$ 12,712	\$ 397,530

Requirements:

Community Services Department			
Personnel Services	\$ 58,696	\$ -	\$ 58,696
Materials and Services	320,322	2,250	322,572
Contingency	5,800	10,462	16,262
TOTAL REQUIREMENTS	\$ 384,818	\$ 12,712	\$ 397,530

The increase in Other Revenue is due to multiple factors, including reimbursement from the Marion County Fair Foundation for costs associated with the 4-H contract, and an award granted by the Governor's Office to fair volunteers.

The Materials and Services increase of \$2,250 is to adjust to actual within the 4-H contract. The remaining funds are allocated to Contingency.

CRIMINAL JUSTICE ASSESSMENT FUND 185

Resources:

Fines and Forfeitures	\$ 772,116	\$ -	\$ 772,116
Interest	4,717	-	4,717
Net Working Capital	1,022,788	-	1,022,788
TOTAL RESOURCES	\$ 1,799,621	\$ -	\$ 1,799,621

Requirements:

Non-Departmental			
Materials and Services	\$ 261,578	\$ 50,000	\$ 311,578
Transfers Out	525,000	-	525,000
Contingency	188,996	(50,000)	138,996
Unappropriated Ending Fund Balance	824,047	-	824,047
TOTAL REQUIREMENTS	\$ 1,799,621	\$ -	\$ 1,799,621

A transfer from Contingency to Materials and Services is to pay for additional security services at the court annex, previously provided by the State of Oregon. DePaul Service began providing services effective January 1, 2016.

MARION COUNTY
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DISTRICT ATTORNEY GRANTS FUND 300

Resources:

	Revised Budget October 14, 2015	2nd Supplemental Changes	Revised Budget February 24, 2016
Intergovernmental Federal	\$ 323,656	\$ 12,288	\$ 335,944
Intergovernmental State	331,854	-	331,854
Charges for Services	97,891	-	97,891
Fines and Forfeitures	-	3,254	3,254
Interest	470	-	470
Other Revenues	12,000	-	12,000
General Fund Transfers	96,426	-	96,426
Net Working Capital	250,664	-	250,664
TOTAL RESOURCES	\$ 1,112,961	\$ 15,542	\$ 1,128,503

Requirements:

District Attorney's Office			
Personnel Services	\$ 687,447	\$ -	\$ 687,447
Materials and Services	149,889	20,337	170,226
Contingency	275,625	(4,795)	270,830
TOTAL REQUIREMENTS	\$ 1,112,961	\$ 15,542	\$ 1,128,503

In Resources, Intergovernmental Federal has a net increase of \$12,288. This is a result of a \$17,083 increase in U.S. Department of Justice Equitable Sharing Program funds from federally forfeiture property and a decrease of \$4,795 in estimated Violence Against Women Act (VAWA) grant fund income. The \$3,254 increase in Fines and Forfeitures is the county's share of money received for an Oregon State Police forfeiture.

In Requirements, Materials and Services increased by \$15,542. This increase reflects an increase that allocates the Equitable Sharing funds to a Criminal Forfeiture project for travel, training and narcotics investigation expenses. Contingency was reduced in the Juvenile Dependency budget to offset the estimated VAWA grant revenue decrease.

DOG CONTROL FUND 230

Resources:

Licenses and Permits	\$ 390,750	\$ -	\$ 390,750
Charges for Services	124,617	-	124,617
Fines and Forfeitures	3,500	-	3,500
Interest	250	-	250
Other Revenues	18,100	1,800	19,900
General Fund Transfers	769,358	54,561	823,919
Net Working Capital	-	-	-
TOTAL RESOURCES	\$ 1,306,575	\$ 56,361	\$ 1,362,936

Requirements:

Community Services Department			
Personnel Services	\$ 771,106	\$ 54,561	\$ 825,667
Materials and Services	494,435	1,800	496,235
Capital Outlay	22,618	-	22,618
Contingency	18,416	-	18,416
TOTAL REQUIREMENTS	\$ 1,306,575	\$ 56,361	\$ 1,362,936

The \$1,800 increase in Other Revenue is to adjust recoveries from collections on bad debts which are higher this year than anticipated. The increase of \$54,561 to General Fund Transfers is to cover personnel cost increases.

The increase in Personnel Services adds a shelter manager position and a department specialist position; funding is for four months. The \$1,800 increase in Materials and Services is for various items at the shelter, including materials for a small office remodel, a new printer, and computer equipment.

MARION COUNTY
Fiscal Year 2015-16 Second Supplemental Budget
February 24, 2016

ENVIRONMENTAL SERVICES FUND 510

Resources:

	Revised Budget October 14, 2015	2nd Supplemental Changes	Revised Budget February 24, 2016
Taxes	\$ 285,000	\$ -	\$ 285,000
Charges for Services	18,228,181	-	18,228,181
Interest	50,000	-	50,000
Other Revenues	400	-	400
Net Working Capital	13,195,482	-	13,195,482
TOTAL RESOURCES	\$ 31,759,063	\$ -	\$ 31,759,063

Requirements:

Public Works Department			
Personnel Services	\$ 2,506,770	\$ -	\$ 2,506,770
Materials and Services	18,711,109	2,000	18,713,109
Capital Outlay	156,000	6,100	162,100
Debt Service - Principal	85,000	-	85,000
Debt Service - Interest	3,672	-	3,672
Contingency	2,280,885	(8,100)	2,272,785
Unappropriated Ending Fund Balance	8,015,627	-	8,015,627
TOTAL REQUIREMENTS	\$ 31,759,063	\$ -	\$ 31,759,063

Materials and Services miscellaneous expenses is increased \$2,000 for crew training of Best Management Practices in water quality protections. Capital Outlay is increased \$6,100 for a Street Sweeper purchase of \$91,100 that replaces a previously approved water truck purchase of \$85,000. Contingency is decreased accordingly.

FACILITY RENOVATION FUND 455

Resources:

General Fund Transfers	\$ 2,581,732	\$ 964,000	\$ 3,545,732
Other Fund Transfers	2,200,000	-	2,200,000
Financing Proceeds	5,000,000	-	5,000,000
Net Working Capital	12,329,205	-	12,329,205
TOTAL RESOURCES	\$ 22,110,937	\$ 964,000	\$ 23,074,937

Requirements:

Non-Departmental: Capital Outlay	\$ 11,224,702	\$ 964,000	\$ 12,188,702
Contingency	805,484	-	805,484
Unappropriated Ending Fund Balance	10,080,751	-	10,080,751
TOTAL REQUIREMENTS	\$ 22,110,937	\$ 964,000	\$ 23,074,937

In Resources, the General Fund Transfers consists of unexpended General Fund Non-Departmental funds. In Requirements, Capital Outlay is increased to set additional funds aside for major renovation projects after construction plans and cost estimates are finalized.

MARION COUNTY
Fiscal Year 2015-16 Second Supplemental Budget

February 24, 2016

	Revised Budget October 14, 2015	2nd Supplemental Changes	Revised Budget February 24, 2016
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FLEET MANAGEMENT FUND 595

Resources:

Charges for Services	\$ 1,782,688	\$ -	\$ 1,782,688
Other Fund Transfers	77,779	31,649	109,428
Settlements	25,000	-	25,000
Net Working Capital	3,763,204	-	3,763,204
TOTAL RESOURCES	\$ 5,648,671	\$ 31,649	\$ 5,680,320

Requirements:

Public Works Department			
Materials and Services	\$ 478,230	\$ -	\$ 478,230
Capital Outlay	1,200,379	31,649	1,232,028
Special Payments	2,500,000	-	2,500,000
Contingency	130,530	-	130,530
Unappropriated Ending Fund Balance	1,339,532	-	1,339,532
TOTAL REQUIREMENTS	\$ 5,648,671	\$ 31,649	\$ 5,680,320

In Resources, Other Fund Transfers is a transfer in from the Juvenile Grants Fund. In Requirements, Capital Outlay is increased to purchase a 1 ton crew cab 4x4 truck for the Juvenile Departments.

HEALTH FUND 190

Resources:

Intergovernmental Federal	\$ 3,905,132	\$ 693,830	\$ 4,598,962
Intergovernmental State	16,728,260	(487,003)	16,241,257
Intergovernmental Local	15,434,007	1,891,965	17,325,972
Charges for Services	6,437,796	45,500	6,483,296
Interest	65,025	60,000	125,025
Other Revenues	35,400	83,340	118,740
General Fund Transfers	3,555,085	-	3,555,085
Net Working Capital	24,398,752	-	24,398,752
TOTAL RESOURCES	\$ 70,559,457	\$ 2,287,632	\$ 72,847,089

Requirements:

Health Department			
Personnel Services	\$ 35,430,256	\$ 68,858	\$ 35,499,114
Materials and Services	17,446,143	255,344	17,701,487
Transfers Out	2,579,116	-	2,579,116
Contingency	6,195,823	1,963,430	8,159,253
Unappropriated Ending Fund Balance	8,908,119	-	8,908,119
TOTAL REQUIREMENTS	\$ 70,559,457	\$ 2,287,632	\$ 72,847,089

Resources for the Health Department are increasing by \$2,287,632. There is a significant shift between State and Federal funding due to the impact of blended service elements in our State Mental Health agreement. These blended service elements have a larger percentage of Federal funds than originally budgeted. The remaining increase in Federal funding is due to new grant awards. The Department received a Federal award for Ebola preparedness as well as an increase in funds for our Peer Coalition Grant. The final increase was a Federal Health Eating Active Living (HEAL) grant. The increase in Intergovernmental Local reflects additional capitation received by the MVBCN based on increased membership and funding for Willamette Valley Community Health (WVCH), the CCO in Marion County. The increase in membership for WVCH exceeded expectations, in addition the State of Oregon restructured the rate setting for CCOs throughout the State, WVCH received a significant increase in funding that was passed on to the MVBCN and subcapitated to Marion County.

The increase in Requirement reflects additional positions being added as both a response to the additional grant funding and the needs to increase access for mental health services. Due to the increases in membership for WVCH, Marion County has received additional mental health funding with an expectation that it will result in an increase in access for those members. An additional 10.0 FTE positions have been added to meet the increase in demands for services, to increase the total department FTE to 415.5. Due to vacancy savings and difficulty in recruiting the clinical staff required to meet these needs the overall impact to Personnel Services is not as significant as the increase in FTE. The remaining funds are largely set aside in Contingency while the Department analyzes service needs.

MARION COUNTY

Fiscal Year 2015-16 Second Supplemental Budget

February 24, 2016

	Revised Budget October 14, 2015	2nd Supplemental Changes	Revised Budget February 24, 2016
INMATE WELFARE FUND 290			
<i>Resources:</i>			
Charges for Services	\$ 208,000	\$ -	\$ 208,000
Net Working Capital	202,792	-	202,792
TOTAL RESOURCES	\$ 410,792	\$ -	\$ 410,792
<i>Requirements:</i>			
Sheriff's Office			
Personnel Services	\$ 263,860	\$ (158,129)	\$ 105,731
Materials and Services	102,969	-	102,969
Contingency	43,963	158,129	202,092
TOTAL REQUIREMENTS	\$ 410,792	\$ -	\$ 410,792

In Requirements, Personnel Services decreased a result of moving 1.5 FTE deputy positions to the Sheriff Grants Fund to support the Justice Reinvestment Program. Total FTE will decrease to 1.0. Contingency is increased accordingly.

JUVENILE GRANTS FUND 125

Resources:

Intergovernmental Federal	\$ 105,000	\$ -	\$ 105,000
Intergovernmental State	1,103,529	-	1,103,529
Charges for Services	927,120	-	927,120
Other Revenues	9,511	-	9,511
General Fund Transfers	923,870	-	923,870
Other Fund Transfers	175,000	-	175,000
Net Working Capital	290,622	-	290,622
TOTAL RESOURCES	\$ 3,534,652	\$ -	\$ 3,534,652

Requirements:

Juvenile Department			
Personnel Services	\$ 2,594,802	\$ -	\$ 2,594,802
Materials and Services	639,029	56,885	695,914
Transfers Out	-	49,718	49,718
Contingency	300,821	(106,603)	194,218
TOTAL REQUIREMENTS	\$ 3,534,652	\$ -	\$ 3,534,652

The Materials and Services increase of \$56,885 is comprised of: (1) \$25,122 increase in Materials for small tools, small office equipment, small departmental equipment, and non-capital computers; (2) \$17,055 increase in Repairs and Maintenance; (3) a \$12,800 increase in miscellaneous for victim restitution (Juvenile Accountability Risk Reduction) and special programs other (Juvenile Case Management Title IV-E project); and (4) minor increases and decreases in other categories and line items.

The Transfers Out increase of \$49,718 is comprised of: (1) a \$31,649 transfer to the Fleet Management Fund for the purchase of a truck for the Alternative Programs; (2) a \$1,500 transfer to the Capital Improvement Projects Fund to complete the funding for an upgrade to a Guaranteed Attendance Program facility flooring project; and (3) a \$16,569 transfer to the Capital Improvement Projects Fund for air conditioning for the Juvenile Fresh Start Market.

Contingency is reduced to fund the Materials and Services and Transfers Out budget increases.

MARION COUNTY

Fiscal Year 2015-16 Second Supplemental Budget

February 24, 2016

	Revised Budget October 14, 2015	2nd Supplemental Changes	Revised Budget February 24, 2016
NON-DEPARTMENTAL GRANTS FUND 115			
<i>Resources:</i>			
Intergovernmental Federal	\$ 269,855	\$ -	\$ 269,855
Interest	2,159	-	2,159
Net Working Capital	574,475	-	574,475
TOTAL RESOURCES	\$ 846,489	\$ -	\$ 846,489
<i>Requirements:</i>			
Non-Departmental			
Materials and Services	\$ 143,922	\$ -	\$ 143,922
Transfers Out	135,568	2,906	138,474
Contingency	148,392	(2,906)	145,486
Unappropriated Ending Fund Balance	418,607	-	418,607
TOTAL REQUIREMENTS	\$ 846,489	\$ -	\$ 846,489

Transfer out Secure Rural Schools Title III funds to the Sheriff's Grant Fund to cover additional personnel services costs from the recent cost of living increase and salary market adjustment for a deputy sheriff position paid by the Forest Patrol program.

PUBLIC WORKS FUND 130

Resources:

Licenses and Permits	\$ 184,600	\$ -	\$ 184,600
Intergovernmental Federal	5,961,099	-	5,961,099
Intergovernmental State	18,849,000	-	18,849,000
Charges for Services	3,845,608	-	3,845,608
Fines and Forfeitures	3,000	-	3,000
Interest	65,472	-	65,472
Other Revenues	106,243	-	106,243
General Fund Transfers	88,753	-	88,753
Net Working Capital	24,503,139	-	24,503,139
TOTAL RESOURCES	\$ 53,606,914	\$ -	\$ 53,606,914

Requirements:

Public Works Department			
Personnel Services	\$ 12,515,194	\$ -	\$ 12,515,194
Materials and Services	9,916,029	-	9,916,029
Capital Outlay	10,882,609	59,350	10,941,959
Transfers Out	23,125	-	23,125
Contingency	3,252,985	(59,350)	3,193,635
Unappropriated Ending Fund Balance	17,016,972	-	17,016,972
TOTAL REQUIREMENTS	\$ 53,606,914	\$ -	\$ 53,606,914

In Requirements, increased Capital Outlay for an upgraded model of an Under Bridge Work Platform. Contingency decreased accordingly.

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SHERIFF GRANTS FUND 250

Resources:

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Licenses and Permits	\$ 55,000	\$ -	\$ 55,000
Intergovernmental Federal	936,210	(18,661)	917,549
Intergovernmental State	371,793	241,364	613,157
Charges for Services	1,257,544	12,586	1,270,130
Other Revenues	2,850	-	2,850
General Fund Transfers	36,193	3,459	39,652
Other Fund Transfers	135,568	2,906	138,474
Net Working Capital	1,006,752	(7,413)	999,339
TOTAL RESOURCES	\$ 3,801,910	\$ 234,241	\$ 4,036,151

Requirements:

Sheriff's Office			
Personnel Services	\$ 1,870,639	\$ 101,027	\$ 1,971,666
Materials and Services	1,271,380	(6,654)	1,264,726
Capital Outlay	31,380	-	31,380
Contingency	628,511	139,868	768,379
TOTAL REQUIREMENTS	\$ 3,801,910	\$ 234,241	\$ 4,036,151

In Resources, the Intergovernmental Federal decrease reflects an adjustment to bring the Federal Second Chance Act Grant to actual. The Intergovernmental State increase is the result of a legislative change that provided increased funds for the Prison Diversion Program and also an increase in the State Marine Board contract. The Charges for Services increase is result of additional charges to contracts with outside agencies to cover cost-of-living allowances (COLA) and market adjustments to the affected deputies pay. The General Fund Transfers increase is to cover COLA and market adjustments established by collective bargaining. The Other Funds Transfers, Non-Departmental Grant Fund, is for the forest patrol activity to cover previously discussed pay increases for deputies. Net Working Capital is adjusted to actual.

Personnel Services is increased as a result of shifting 1.5 FTE deputy sheriff positions from the Inmate Welfare Fund to support the Prison Diversion/Jail Re-entry programs and for the previously discussed pay increases resulting from collective bargaining. FTE increases from 15.2 to 16.7 for the fund. The Materials and Services decrease is comprised of: (1) supplies \$10,950 increase for institutional and janitorial supplies; (2) materials \$880 decrease various; (3) contracted services \$21,046 decrease housing subsidies and transportation services; (4) repairs and maintenance \$4,322 increase building maintenance. Contingency is increased \$139,868.

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TRAFFIC SAFETY TEAM FUND 255			
<i>Resources:</i>			
Intergovernmental Federal	\$ 28,000	\$ (4,273)	\$ 23,727
Intergovernmental State	-	-	-
Charges for Services	165,823	-	165,823
Fines and Forfeitures	1,740,050	-	1,740,050
Interest	4,211	-	4,211
Net Working Capital	1,104,955	-	1,104,955
TOTAL RESOURCES	\$ 3,043,039	\$ (4,273)	\$ 3,038,766
<i>Requirements:</i>			
Sheriff's Office			
Personnel Services	\$ 1,249,729	\$ 29,489	\$ 1,279,218
Materials and Services	721,639	-	721,639
Capital Outlay	236,000	-	236,000
Transfers Out	262,779	-	262,779
Contingency	572,892	(33,762)	539,130
TOTAL REQUIREMENTS	\$ 3,043,039	\$ (4,273)	\$ 3,038,766

Resources decrease from reduced funding for an Integovernmental Federal grant passed through the Oregon State Sheriff's Association for a Seat Belt and Driving Under the Influence of Intoxicants Grant.

In Requirements, the Personnel Services increase is due to cost-of-living-adjustments (COLA) and market adjustments for deputies in accordance with collective bargaining agreements. Contingency is reduced to cover the increased costs and decreased revenue.

TOTAL ALL FUNDS

<i>Resources:</i>	\$ 391,694,812	\$ 4,239,859	\$ 395,934,671
<i>Requirements:</i>			
Appropriations	\$ 324,639,619	\$ 4,239,859	\$ 328,879,478
Unappropriated Reserves	2,506,844	-	2,506,844
Unappropriated Ending Fund Balance	64,548,349	-	64,548,349
TOTAL REQUIREMENTS	\$ 391,694,812	\$ 4,239,859	\$ 395,934,671

Note: Totals include all funds, although only funds with supplemental budget adjustments are displayed.