

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, February 13, 2019
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97305

PRESENT: Commissioner Kevin Cameron, Commissioner Sam Brentano, and Commissioner Colm Willis. Also present were Jane Vetto as county counsel, John Lattimer as chief administrative officer, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

CONSENT

(Video time 0:00:56)

PUBLIC WORKS

Schedule a public hearing for February 27, 2019 to consider appeal of Partition (P) Case 18-011/O'Brien.

MOTION: Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

ACTION

(Video time 0:01:32)

INFORMATION TECHNOLOGY

1. Consider approval of the purchase order agreement with Presidio for \$477,918.51 purchased off the Interlocal Purchasing System cooperative contract for consulting services to implement and configure equipment and maintenance support for the county's network infrastructure. – Scott Emry and Ken Pearson

Summary of presentation:

- The Information Technology (IT) Department initiated a multi-year effort to redesign the county's network infrastructure to meet current and future business needs;
- The project was funded at \$1.5 million for this fiscal year;
- This request is the third and final installment of \$477,918.51;
- The contract focuses on completing work for the following:

- Replacement of air bridges that service remote sites;
- Implementing and configuring rack mounted network equipment;
- Upgrading wiring in the network closet; and
- Implementing campus fire walls to provide additional layers of security.

Board discussion:

- The five-year project has a series of three contracts:
 - The first contract purchased network equipment;
 - The second was for consulting services; and
 - The third consumes all dollars within the project for this fiscal year.
- The bulk of the funding occurred in the first year, which replaced and modernized the county's network infrastructure, starting with fiber;
- The infrastructure was redesigned on county campuses:
 - Widening pipes to increase network speed; and
 - Improving resiliency and security.
- In the near future, the county will see more wireless capabilities inside county facilities; and
- This project connects county campuses and areas outside the campuses.

MOTION: Commissioner Willis moved for approval of the purchase order agreement with Presidio for \$477,918.51 purchased off the Interlocal Purchasing System cooperative contract for consulting services to implement and configure equipment and maintenance support for the county's network infrastructure. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video time 0:08:04)

PUBLIC WORKS

2. Consider adoption of an administrative ordinance granting Zone Change/Comprehensive Plan Amendment (ZC/CP) Case 18-003/Perez. – Joe Fennimore

Summary of presentation:

- The application request is to change the zone from Acreage Residential to Community Commercial, and change the Comprehensive Plan designation from Rural Residential to Commercial on a 0.75-acre parcel of land located in Brooks, Oregon;
- The hearings officer held a public hearing on September 26, 2018:
 - On December 13, 2018, issued a recommendation to approve the request.
- On January 23, 2019, the board held a public hearing and approved the request subject to the following conditions:
 - Obtain permits;
 - Code standards are met for setbacks, signs, and landscaping;
 - Frontage improvements;
 - Right-of-way dedication at a corner; and
 - A proportional share contribution for future ramp improvements along I-5 at the Brooks interchange.

- The ordinance and findings have been prepared;
- Notice of adoption was given on February 6, 2019, and the ordinance is set for formal adoption;
- Options before the board:
 - Adopt the ordinance as written;
 - Direct staff to prepare a modified ordinance; or
 - Choose not to adopt the ordinance at this time.
- Staff recommends the board adopt the ordinance as written.

MOTION: Commissioner Brentano moved to adopt an administrative ordinance granting Zone Change/Comprehensive Plan Amendment (ZC/CP) Case 18-003/Perez. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video time 0:10:28)

3. Consider approval of an order initiating consideration of amendments to the City of Gervais Urban Growth Boundary, calling up the land use application LA 19-001 for original jurisdiction, and scheduling a public hearing for March 20, 2019. – Brandon Reich

Summary of presentation:

- Before the board is a request for the county to concur in an amendment to the City of Gervais Urban Growth Boundary (UGB) for 0.53 acres;
- Once annexed, this would allow 2-3 additional homes to be built on the property;
- The request is from an individual property owner and has a quasi-judicial land use component as well as a legislative component:
 - The board has to initiate the amendments.
- Public Works will provide notice of the proposal as both quasi-judicial and legislative to ensure that the notice is completely adequate;
- On July 5, 2018, the City of Gervais approved the property owner's application;
- The property owner submitted an application to the county to concur in the amendment;
- Public Works recommends the board approve an order initiating consideration of the amendments calling up the land use request, and schedule a public hearing for March 20, 2019; and
- The land is not part of the city, but the grid network makes it appear that it is.

Board discussion:

- This item has been discussed at a management update meeting; and
- The land has been out of the UGB for over 30 years, maybe even since its establishment.

MOTION: Commissioner Willis moved for approval of an order initiating consideration of amendments to the City of Gervais Urban Growth Boundary, calling up the land use application LA 19-001 for original jurisdiction, and scheduling a public hearing for March 20, 2019. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video time 0:15:43)

4. Consider adoption of a resolution to initiate proceedings to vacate the north end of Phipps Lane NE, Salem and schedule a public hearing for March 20, 2019. – Kent Inman

Summary of presentation:

- The public hearing request is now set for March 27, 2019;
- A vacation is requested for a portion of a public right-of-way located at the dead end portion of Phipps Lane NE, north of Glendale Avenue NE;
- There has been a number of citizen complaints for problematic activities in the area;
- Public Works staff, abutting land owners, and a sheriff's deputy met on January 23, 2019, to discuss the issues and consider ways to reduce or eliminate the various activities:
 - It was agreed that vacating the dead end portion of Phipps Lane NE would be the first step.

Board discussion:


- There are two ways to initiate the proceedings to vacate a public right-of-way:
 - Petition; and
 - County initiated.
- The county has initiated this vacation due to the number of complaints being received;
- Once the resolution to initiate the proceedings is adopted, the following will occur:
 - Letters will be sent to abutting land owners;
 - Notice will be posted on the property site; and
 - There will be two publications in the newspaper over a 30-day period.
- Multiple property owners may have an interest or be affected by this request to vacate:
 - Letters will be sent to all residents on Glendale Avenue.
- Notifications advising of bus locations to safely pick up children has been considered;
- The fence surrounding the Courthouse Club Fitness parking lot has been cut open and used as a pass through access;
- According to statute, a written Road Officials Report must be received by February 27, 2019, in order for the public hearing to be held on March 27, 2019:
 - Public Works is working to meet the report deadline.
- Additional processes that are in progress are as follows:
 - Locates for utilities; and
 - Confirmation with other jurisdictions and utilities regarding infrastructure in the portion of the right-of-way.
- The resolution request is to initiate proceedings to vacate, and does not list a date for public hearing:
 - The resolution can be approved for adoption today; and
 - The public hearing can be scheduled at a later date.

MOTION: Commissioner Brentano moved to approve adoption of a resolution to initiate proceedings to vacate the north end of Phipps Lane NE, Salem. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.


**PUBLIC HEARINGS
9:30 A.M.**

None.

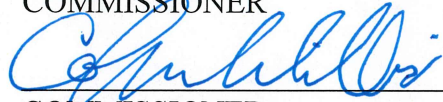
Commissioner Willis read the calendar;
Commissioner Cameron adjourned the meeting at 9:37 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>

