

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, September 9, 2015
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Janet Carlson, Commissioner Kevin Cameron and Commissioner Sam Brentano. Also present were John Lattimer as chief administrative officer, Bruce Armstrong as assistant county counsel and Kim Hulett as recorder.

Commissioner Carlson called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

CONSENT

Video Time (00:01:01)

BOARD OF COMMISSIONERS

OLCC APPLICATIONS – Recommend Approval

My Goods Market #5465, Salem

My Goods Market #5558, Salem

COMMUNITY SERVICES

Approve an Oregon Lottery Board Designated Allocation to SEDCOR for fiscal year 2015-16 in the amount of \$175,000 to grow manufacturing, agriculture, tourism, and small business.

FINANCE

Approve quitclaim deeds R21347, R342336, and R342338 to convey real property.

PUBLIC WORKS

Approve an order granting administrative review, case AR 15-003, SAD, LLC, Clerk's File #5695.

Consider approval of a quitclaim deed to convey a portion of a drainage easement to William Wilson located at 4585 Jan Ree Drive NE.

MOTION: Commissioner Cameron moved approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

ACTION

Video Time (00:02:41)

COMMUNITY SERVICES

1. Consider approval of an intergovernmental agreement between Marion County and the Marion County Extension and 4-H Service District to provide administrative, professional and technical services to support the District through June 30, 2020. – Tamra Goettsch

Summary of presentation:

- Marion County Extension and 4-H Service District was approved by voters in May 2015;
- First formal agreement between 4-H Service District and Marion County;
- Marion County will provide administrative, professional and technical services to support the 4-H Service District;
- 4-H Service District will pay the county a fee for services after one year because no taxes have been collected as yet; and
- Board of Commissioners serves as the governing body to the 4-H Service District.

Board discussion:

- County has been providing a number of different administrative services:
 - Legal services;
 - Financial management;
 - Payroll;
 - Billing;
 - Contracts; and
 - Providing support for board meetings.

MOTION: Commissioner Brentano moved approval of an intergovernmental agreement between Marion County and the Marion County Extension and 4-H Service District to provide administrative, professional, and technical services to support the District through June 30, 2020. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

PUBLIC WORKS

2. Consider approval of a contract with M.L. Houck Construction Co., in the amount of \$1,556,590.75 for earthwork and drainage on Brown Road between Arizona Avenue and San Francisco Drive. – Cindy Schmitt

Summary of presentation:

- Requesting board approve contract with M.L. Houck Construction Co.;
- Federally funded project to construct bicycle lanes and sidewalks on Brown Road in the county portion of the street;
- Joint project with City of Salem;
- Success in acquiring construction easements;
- Five bids received for project and M. L. Houck Construction Co. was the successful bidder; and
- Requested the board approve contract today and the contractor is ready to start work immediately.

Board discussion:

- Brown Road currently two lane road with ditches;
- Scott Elementary School is accessed directly off of Brown Road;
- There is heavy pedestrian and bicycle traffic;
- Project will widen the lanes and provide sidewalks;
- Project will complete the urban improvement for the section up to San Francisco Drive;
- Distance for improvement is approximately half mile;
- Bid covers the complete cost of the project;
- Pavement portion of project is to include a final overlay on portion in city and a slurry seal for portion in county;
- Total cost of \$2.37 million is entire project cost, including preliminary engineering, the right-of-way acquisition, utility work, and construction;
- Entire project cost is covered at 89.73 percent of federal funds;
- County will have to make up 10.27 percent match and will come from labor to develop the project and make it happen; and
- City of Salem is putting in additional match for their portion of the federal funds that go to the project.

MOTION: Commissioner Cameron moved approval of a contract with M.L. Houck Construction Co., in the amount of \$1,556,590.75 for earthwork and drainage on Brown Road between Arizona Avenue and San Francisco Drive. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS
9:30 A.M.**

None.

Commissioner Carlson read the weekly calendar.

Commissioner Carlson adjourned the meeting at 9:22 a.m.



CHAIR 

COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.

