

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, November 4, 2015  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

PRESENT: Commissioner Janet Carlson, Commissioner Kevin Cameron, Gloria Roy as county counsel and Kristy Witherell as recorder.

ABSENT: Commissioner Sam Brentano

Commissioner Carlson called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

None.

**PRESENTATION**

*(Video Time 00:00:59)*

Economic Development – Grow EDC 1<sup>st</sup> Quarter Report. – Allison Ford McKenzie

***Summary of Presentation***

- Quarterly report from July through September 2015;
- Work in small towns east of Salem along Highway 22;
- Worked with 77 individual clients;
- Offers free, confidential one on one consulting;
- 58 people attended workshops over the summer;
- Of the 77 people, 10 have different ideas for new businesses;
- Following up on Economic Vitality Summit held in spring;
- Four projects underway:
  - Objective to launch tourism initiative in the region:
    - Applied for a Rural Tourism Studio “Lite” program:
      - In depth training program to help communities collaborate with each other on tourism ideas.
  - Youth engagement and workforce development:
    - Partnered with Strategic Economic Development Corporation (SEDCOR) and Chamber of Commerce in Stayton to hold a Trades Day; and
    - 500-600 students from four schools participated.

- Communicate with young professionals group on how to engage with youth in the community, particularly mentoring high school students.
- Learning Value Chain Methodology:
  - Started training in September; and
  - Purpose is to see how it can be applied to natural resources industry.
- Fiscal sponsor from the United Way Grant for Aumsville's summer literacy program:
  - \$75,000 two-year grant which helps the literacy program and an after school program;
  - 489 children participated;
  - Averaged 187 children per session;
  - Vast majority of participants came from Aumsville and Stayton;
  - Total of 211,000 hours read;
  - Summer program started six years ago with eight kids;
  - Held on weekly on Monday during the summer; and
  - 20 volunteers participate.

**Board Discussion**

- Grow EDC has not talked with Travel Salem about the Grayline tours; and
- Been talking with Travel Salem about the eclipse happening in August 2017.

*(Video Time 00:18:08)*

Economic Development – SEDCOR 1<sup>st</sup> Quarter Report. – Chad Freeman, Nick Harville

- Connecting companies to resources and the region;
- Been working on a Cascadia threat series:
  - Three part series how to help businesses cope with a major earthquake;
  - How to stay connected in the community;
  - Looked at survival of the community; and
  - 90 people showed up at the last meeting.
- Focus on recruitment and retention of jobs in the region;
- One hurdle is the lack of building inventory;
- Strength of available land in the area;
- Companies focused on this region:
  - Food processing;
  - Manufacturing; and
  - Distribution.
- Last quarter there has been significantly more interest from Portland based companies;
- Statewide there has been consolidation of businesses as a whole;
- Precision Cast Parts and Diamond Foods have been acquired;
- Trades Day in Stayton was also sponsored by Willamette Education Service District (WESD);
- Next Trades Day is scheduled to be held at Gervais High School;
- Looking at Career Technical Education (CTE) training:
  - Agricultural Science;
  - Construction; and
  - Fabrication.

- New business in Stayton is Yancey Pallet which is owned by Willamette Valley Lumber:
  - Located at the old Mastercraft building.
- North Santiam School District Superintendent, Andy Gardner speaking with local businesses about needs:
  - Type of employee needs; and
  - Formed a business advisory group to talk to high school teachers about what skills the kids need to be successful in the workforce.
- Several companies in Marion County are looking at expansions;
- Significant projects throughout the county to lessen dependency on Port of Portland:
  - Not to replace but to supplement; and
  - Alternatives being worked on.

***Board Discussion:***

- It's great to see the business industry partnering with the school districts to get young people connected within the CTE programs;
- Programs at MacLaren have partnered with Chemeketa Community College to make sure the equipment is a seamless transition for youth to go into a technical program;
- Business Retention and Expansion (BR&E) program data is being collected and housed at the SEDCOR office:
  - Sarah Cavazos and Tamra Goettsch have offered their assistance disseminating all the data.

## CONSENT

*(Video Time 00:36:56)*

### HEALTH

Approve an intergovernmental agreement with the Mid-Valley Behavioral Care Network to refund unexpended funds in the amount of \$1,241,971 for Regional Acute Psychiatric Inpatient Services, retroactive to August 1, 2015 through December 31, 2016.

Approve to set public hearing for November 25, 2015, to consider Ambulance Services Area (ASA) Administrator's recommendation regarding renewal of contract for ASA #7 with Idanha-Detroit Rural Fire Protection District (RFPD).

### PUBLIC WORKS

Approve scheduling a joint public hearing with the Woodburn City Council for December 14, 2015 to consider the remand and re-adoption of the Woodburn Urban Growth Boundary.

**MOTION:** Commissioner Cameron moved approval of the consent agenda. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.



## ACTION

(Video Time 00:39:29)

Recessed as Board of Commissioners  
Reconvened as Contract Review Board

### CONTRACT REVIEW BOARD

Consider approval of a discretionary action that would waive minor informalities in a proposal received in response to the Request for Proposal issued for Incinerator Ash Residue Solution. - Camber Schlag

#### ***Summary of Presentation:***

- Public Works issued a Request for Proposal (RFP) on August 31, 2015;
- The RFP closing deadline was October 22, 2015;
- Three proposals were received;
- On October 21, 2015, one of the proposers emailed Ms. Schlag notifying her that the thumb drive with the electronic copy of the proposal was left out and attached an electronic copy of the proposal to the email;
- Confirmed the electronic copy was not included;
- Does not affect the proposal but is a requirement under 3.2.1 of the RFP;
- Upon denial or approval of discretionary action, will notify the proposer of the outcome;
- If the county waives the minor informality, the proposal will be moved into evaluation phase;
- If the county does not waive the minor informality, this proposer will be declared non-responsive and be removed from evaluation process; and
- Email attachment of the proposal will be sufficient.

**MOTION:** Commissioner Cameron moved approval of a discretionary action that would waive minor informalities in a proposal received in response to the Request for Proposal issued for Incinerator Ash Residue Solution. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

Adjourned as Contract Review Board  
Reconvened as Board of Commissioners

## PUBLIC HEARINGS 9:30 A.M.

Commissioner Carlson read the calendar.  
Commissioner Carlson adjourned the meeting at 9:58 a.m.

  
CHAIR

  
COMMISSIONER

Not Present at meeting

COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.