

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, November 27, 2019

9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Sam Brentano and Commissioner Colm Willis. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

CONSENT

(Video Time 00:02:20)

BUSINESS SERVICES

Approve a recommendation to adjust upward the pay grade for classification #134, Sheriff's Office Records Specialist, per the 2019 Marion County Law Enforcement Association (MCLEA) Letter of Agreement, and to update classifications #181, Deputy Sheriff Certified-Institutions, #144, Deputy Sheriff Trainee-Institutions, #142, Facility Security Aide 1, and #143, Facility Security Aide 2.

PUBLIC WORKS

Receive notice of hearings officer's recommendation for Zone Change/ Comprehensive Plan/Subdivision (ZC/CP/SUB) Case #18-002/Christ Good Shepherd Lutheran Church and schedule a public hearing for January 8, 2020.

MOTION: Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:03:38)

HEALTH AND HUMAN SERVICES

1. Consider approval of the contract with Ursula J. White in the amount of \$182,000 to provide psychiatric mental health nurse practitioner services for the Adult Behavior Health Program through November 30, 2020. –Cary Moller

Summary of presentation:

- Ms. White is just one of the Psychiatric Mental Health Nurse Practitioners (PMHNP) currently working for the county; and
- Ms. White provides medication services to adults with significant mental health challenges that are a part of the Marion County Health and Human Services Adult Services Program.

Board discussion:

- The PMHNP works under the supervision of a psychiatrist; and
- All PMHNP's are private contractors.

MOTION: Commissioner Willis moved to approve the contract with Ursula J. White in the amount of \$182,000 to provide psychiatric mental health nurse practitioner services for the Adult Behavior Health Program through November 30, 2020. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:05:33)

LEGAL COUNSEL

2. Consider approval of an order appointing Stephanie Schuyler as the Marion County Hearings Officer effective December 2, 2019. –Jane Vetto and Stephanie Schuyler

Summary of presentation:

- The county's hearings office receives a variety of cases each year which include some of the following issues:
 - Land Use;
 - Dog Control;
 - Tow hearings;
 - Building code violations;
 - Nuisance notices; and
 - Various abatement appeals.
- It is estimated that 100 cases were heard in 2018;
- The current hearings officer is retiring after 26 years of service with Marion County;
- A competitive recruitment was held, and Ms. Schuyler was selected to fill the hearings officer position;
- Ms. Schuyler's history includes the following:
 - She graduated from the University of Arizona with a bachelor's degree;
 - She has a Juris Doctorate degree from the Willamette University School of Law;
 - She practiced land use law for four years with a local law firm;
 - She has her own law firm; and

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- She has been working part time with Marion County as a hearings officer since May, 2019.

Board discussion:

- Ms. Schuyler has presided over several dog hearings;
- The dog hearings are a way to connect with the community; and
- The commissioners expressed their appreciation for all the work that the hearings officer performs.

MOTION: Commissioner Brentano moved to approve an order appointing Stephanie Schuyler as the Marion County Hearings Officer effective December 2, 2019. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:16:32)

PUBLIC WORKS

3. Consider approval of the Intergovernmental Grant Agreement with the Oregon Military Department Office of Emergency Management for the Emergency Management Performance Grant (EMPG) in the amount of \$158,472 through June 30, 2020. –Kathleen Silva

Summary of presentation:

- The EMPG equally matches the county's personnel costs for the program;
- The grant is used for the following:
 - Updating plans;
 - Conducting exercises; and
 - Community training.
- It is important that the county be able to prepare, respond, mitigate, and recover from disasters that occur.

Board discussion:

- The \$158,472 is an increase from the EMPG that was received in 2018;
- The grant's value changes every year; and
- The United States Congress is considering increasing the EMPG funding.

MOTION: Commissioner Willis moved to approve the Intergovernmental Grant Agreement with the Oregon Military Department Office of Emergency Management for the Emergency Management Performance Grant in the amount of \$158,472 through June 30, 2020. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:19:36)

4. Consider approval of the Public Improvement Agreement with Carter and Company, Inc. in the amount of \$4,346,576.75 to provide construction services for the 45th Avenue: Ward Drive-Silverton Road Improvement Project. –Ryan Crowther

Summary of presentation:

- The project is located in northeast Salem, Oregon:
 - It is adjacent to Chemeketa Community College;
 - Work will be performed between Silverton Road and Ward Drive; and
 - The work zone is approximately 0.873 miles in length.
- Currently there are limited sidewalks, missing bike lanes, and limited facilities in the area;
- Facilities within the corridor are noncompliant with the Americans with Disabilities Act (ADA);
- Stormwater is being transported to Claggett Creek via roadside ditches and culverts;
- Project plans include:
 - Widening the road to accommodate the following:
 - Eleven foot travel lanes;
 - Six foot bike lanes;
 - Four foot planter strips; and
 - Six foot sidewalks.
 - Constructing all the missing sidewalks and ADA ramps;
 - Replacing any noncompliant ADA ramps;
 - Adding a left turn lane at the Fire Protection Way intersection;
 - Upgrading the stormwater facilities which includes the following:
 - Constructing water quality planters; and
 - Adding conveyance piping.
 - Implementing traffic signal modifications; and
 - Performing asphalt pavement overlays.
- The Public Works Department received seven bids for the project;
- Carter and Company, Inc. submitted the lowest bid at \$4,346,576.75;
- Construction is expected to begin in January, 2020; and
- The project is expected to be completed by June 30, 2021.

Board discussion:

- A federal grant matched by road funds will finance the project;
- The federal grant requires that stormwater treatment and retention be implemented;
- The county's expense will be higher than the funds received from the federal grant; and
- Portland General Electric has already started working on the lighting in the area.

MOTION: Commissioner Brentano moved to approve the Public Improvement Agreement with Carter and Company, Inc. in the amount of \$4,346,576.75 to provide construction services for the 45th Avenue: Ward Drive-Silverton Road Improvement Project. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

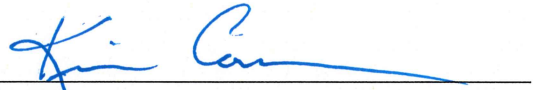
PUBLIC HEARINGS

9:30 A.M.

None.

Commissioner Willis read the calendar.

Commissioner Cameron adjourned the meeting at 9:41 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>