

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, November 3, 2021

9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Danielle Bethell, and Commissioner Colm Willis. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

(Video Time 00:00:43)

None.

(Video Time 00:23:09)

Commissioner Cameron requested unanimous consent to return to public comment.

Scott Guptill:

- Mr. Guptill expressed the following:
 - He is a City of Keizer resident;
 - He frequently utilizes the bridges in his travels;
 - Investing in the current bridge infrastructures will be an improvement;
 - Heavy rainfall may be an issue for bridges located close to waterlines;
 - Rising water levels can be dangerous for individuals utilizing the bridges; and
 - He supports the bridge improvements discussed during this meeting.

(Video Time 00:00:54)

Board discussion:

- Commissioner Bethell opened discussion pertaining to item #1 on the Consent Agenda, that would certify that the Consistency Plan aligns with the Marion County Consolidated Plan;
- The two plans were discussed in a meeting held on November 2, 2021:
 - Following the meeting, an email was submitted to the United States Department of Housing and Urban Development (HUD) to determine if the county can

approve certifying that the Consistency Plan aligns with the Marion County Consolidated Plan when the county's consolidated plan draft has not been approved.

- The county would be certifying that the following four organizations that are proposed for program funding are consistent with the county's consolidated plan:
 - The Center for Hope and Safety;
 - The Mid-Willamette Valley Community Action Agency;
 - Oregon Housing and Community Services; and
 - The Shangri-La Corporation.
- A response from HUD was received acknowledging that the form can be completed even if the county's consolidated plan draft has not yet been approved;
- The commissioners expressed the following:
 - They were first made aware of the certification request in a meeting held on November 2, 2021;
 - There has been insufficient time for further discussion;
 - There is still a window of time to update the commissioners and address questions pertaining to the documents;
 - The commissioners would like to fully understand the document before they approve it; and
 - It was determined that the item will be removed from the Consent Agenda for further review.

(Video Time 00:04:54)

MOTION: Commissioner Bethell moved to remove item #1, under the Board of Commissioners, from the Consent Agenda: Approve the Certification of Consistency Plan with the Marion County Consolidated Plan for the Continuum of Care Program Competition for Fiscal Year 2021 U.S. Department of Housing and Urban Development (HUD) Continuum of Care project applications. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:05:38)

CONSENT

BOARD OF COMMISSIONERS

1. Approve the Certification of Consistency Plan with the Marion County Consolidated Plan for the Continuum of Care Program Competition for Fiscal Year 2021 U.S. Department of Housing and Urban Development (HUD) Continuum of Care project applications. **(Motion made and approved to remove item from the Board Session Agenda)**

FINANCE

2. Approve a Contract of Sale from Marion County to grantee William Lamear for foreclosed property Tax Account #100557.

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PUBLIC WORKS

3. Receive notice of hearings officer's decision recommending approval of Zone Change/Comprehensive Plan Amendment (ZC/CP) Case #21-006/Jordan Schweiger and schedule a public hearing for November 24, 2021.

MOTION: Commissioner Bethell moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:06:24)

ASSESSOR'S OFFICE

4. Consider approval of the Software License and Related Professional Services Agreement with Data Cloud Solutions in the amount of \$450,000 for the purchase and implementation of CAMA Cloud software, licenses, and accessories that will integrate with the county's current CAMA/ORCATS system through June 30, 2028. –Tom Rohlfing and Jason Dearing

Summary of presentation:

- The Computer Assisted Mass Appraisal (CAMA) Cloud software is the county's main assessment and taxation software system;
- The software provides some of the following:
 - The value and mass of properties;
 - Inventory maintenance; and
 - Data pertaining to ownership records.
- Data Cloud Solutions will be responsible for implementing the CAMA Cloud software;
- The software integrates well with the county's recently deployed Oregon Counties Assessment and Taxation System (ORCATS) solution;
- The software allows the Assessor's Office to assess properties in the field utilizing mobile applications;
- The software is a service application; and
- The software allows the county's current modern system to be more efficient.

MOTION: Commissioner Willis moved to approve the Software License and Related Professional Services Agreement with Data Cloud Solutions in the amount of \$450,000 for the purchase and implementation of CAMA Cloud software, licenses, and accessories that will integrate with the county's current CAMA/ORCATS system through June 30, 2028. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:09:33)

PUBLIC WORKS

5. Consider approval of the Engineering and Related Services Contract with David Evans and Associates, Inc. in the amount of \$792,613.63 to provide architectural and engineering services for the Mill Creek Road Bridge Replacement project through October 31, 2025. –Ryan Crowther

Summary of presentation:

- The project is located between the City of Turner and the City of Aumsville on Mill Creek Road SE;
- The existing concrete bridge was built in 1930;
- The bridge requires replacement in order to meet all current standards;
- The project scope includes some of the following:
 - Increase the bridge size;
 - Construct an approach guardrail; and
 - Realign 70th Avenue to avoid impacting the new structure.
- The design consultant will refine and finalize the bridge's design;
- The contract provides for some of the following:
 - Design;
 - Right-Of-Way (ROW) services; and
 - Bid and award support.
- David Evans and Associates, Inc. was selected through a qualifications-based selection process;
- The total contract budget is estimated to be \$792,613.63:
 - An estimated \$629,100.78 are for non-contingency tasks or foreseen tasks the consultant will be required to perform; and
 - An estimated \$163,512.85 are for contingency tasks or tasks that may need to be performed as unforeseen needs arise in the design process.
- The project schedule entails the following:
 - Design will begin in 2021 and will be completed in 2023;
 - ROW services will be acquired in 2022 and 2023; and
 - Construction will begin in 2024.

Board discussion:

- The project is located on Mill Creek Road and not on Hazelgreen Road:
 - The same design consultant will be utilized for bridge projects on both Mill Creek Road and Hazelgreen Road.
- Construction for all the bridges will be funded through the counties local bridge program:
 - A federal grant is utilized for the bridge program; and
 - The federal grant will provide funding for the majority of this replacement project.

MOTION: Commissioner Bethell moved to approve the Engineering and Related Services Contract with David Evans and Associates, Inc. in the amount of \$792,613.63 to provide architectural and engineering services for the Mill Creek Road Bridge Replacement project through October 31, 2025. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:15:24)

6. Consider approval of the Engineering and Related Services Contract with DOWL, LLC in the amount of \$657,298.29 to provide architectural and engineering services for the Rambler Drive SE: Little Pudding River Bridge Replacement project through October 31, 2025. –Ryan Crowther

Summary of presentation:

- The project is located northeast of the City of Salem on Rambler Road in close proximity to Howell Prairie Road;
- The bridge was constructed in 1963;
- The existing two-lane, timber bridge structure is 1,575 feet in length;
- The timber structure requires a lot of rehabilitation work;
- Construction for the bridge will be funded through the counties local bridge program:
 - A federal grant will be utilized for this bridge project.
- The project entails rehabilitating the current bridge;
- The project scope includes some of the following:
 - Replace the existing rotting timber decking system;
 - Replace the wearing surface of the asphalt on the deck;
 - Repair timber pile caps as needed;
 - Replace comprised timber piles with steel piles as needed;
 - Replace the existing timber bridge rail with a crash rated rail; and
 - Construct approach guardrails.
- Design will begin in 2021 and will be completed in 2023;
- Currently no ROW services are anticipated:
 - The consultant may determine in the future that ROW services are needed.
- Construction is anticipated to begin in 2024;
- DOWL, LLC was selected through a qualifications-based selection process;
- The contract provides for some of the following:
 - Design; and
 - Bid and award support.
- The total contract budget is estimated to be \$657,298.29; and
- An estimated \$516,840.66 are for non-contingency tasks.

Board discussion:

- Extensive analysis will be performed for the bridge rail replacement:
 - Federally funded projects have required safety standards;

- The material that will be utilized for the rail replacement is currently undetermined; and
- The consultant will provide all the options available for the rail replacement.
- This is the design phase of the project; and
- The expense to repair the bridge will be determined in the future.

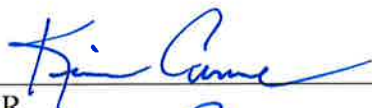
MOTION: Commissioner Willis moved to approve the Engineering and Related Services Contract with DOWL, LLC in the amount of \$657,298.29 to provide architectural and engineering services for the Rambler Drive SE: Little Pudding River Bridge Replacement project through October 31, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.


**PUBLIC HEARINGS
9:30 A.M.**

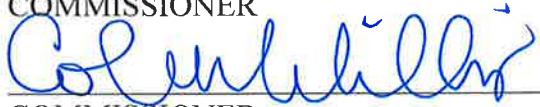
None.

(Video Time 00:20:40)

Commissioner Willis the calendar;
Commissioner Cameron adjourned the meeting at 9:27 a.m.



 CHAIR


 COMMISSIONER


 COMMISSIONER

Board Sessions can be viewed on-line at
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>