

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, December 15, 2021  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Danielle Bethell, and Commissioner Colm Willis. Also present were Jane Vetto as county counsel and Brenda Koenig as recorder.

ABSENT: Jan Fritz, chief administrative officer

Commissioner Cameron called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

None.

*(Video Time 00:00:54)*

Several new Marion County employees were introduced:

- Ms. Vetto introduced two new members of the Marion County legal team:
  - John Adams, attorney:
    - Prior to joining the Marion County team Mr. Adams worked at the Oregon District Attorneys Association as a child support liaison, and at the Polk County District Attorney's Office doing child support work.
  - Nick Pileggi, attorney:
    - Prior to joining the Marion County team Mr. Pileggi worked for Benton County as a District Attorney.
  - Mr. Adams is responsible for litigation and advising the Sheriff's Office; and
  - Mr. Pileggi is responsible for litigation, answering public records requests, and advising other departments.
- Jon Heynen introduced himself as the new communications officer for the Board of Commissioners Office:
  - Mr. Heynen previously served in public affairs for a former Secretary of State, and he ran the digital marketing program for the Oregon Association of Hospitals and Health Systems.
- Tanisha Bush introduced herself as a new employee of the Board of Commissioners Office working in government relations:

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2021\12-15-2021

- Ms. Bush previously worked at the Texas Department of Insurance as the assistant director of external relations; and
- Ms. Bush attended Lewis & Clark Law School.

## **PRESENTATION**

*(Video Time 00:09:27)*

### **1. Wildfire recovery update. –Matt Lawyer**

#### ***Summary of presentation:***

- It has been 15 months since the fires;
- The number of dwelling and septic permits issued increases slightly every month:
  - 43 percent of homes needing repair or replacement have applied for building permits; and
  - 57 percent of homes needing repair or replacement have applied for septic permits.
- An estimated 67.5 percent of properties have been cleaned up;
- An estimated 74.5 percent of hazardous trees have been removed;
- The following is the progress of the short-term housing project located within the City of Gates:
  - The land use application was submitted;
  - The septic system permit will soon be submitted to the Department of Environmental Quality; and
  - The application for the purchase of the tiny homes is being worked on and is estimated to be completed next week.
- The following is the progress of the short-term housing project located within the North Santiam State Park:
  - The contracts for due diligence are being finalized; and
  - Work is continuing on the engineering for the cabins.
- On December 7, 2021, a joint work session was held with Marion County and Linn County:
  - The following topics were discussed:
    - North Santiam Wastewater Master Plan;
    - The economic impact and opportunities analysis;
    - The health impact assessment; and
    - The community visioning and strategic plans.
  - The majority of the plans were finalized.

#### ***Board discussion:***

- Commissioner Bethell thanked the United Way for their participation in the Keizer Holiday Lights Parade:
  - The United Way displayed the tiny home they purchased and donated to a wildfire impacted family.

- The United Way has provided tiny homes to two families;
- The United Way is working on a senior housing project in Salem; and
- Seniors are one of the highest at-risk populations for becoming homeless.

## CONSENT

*(Video Time 00:16:11)*

### FINANCE

2. Approve Amendment #7 to the Cable Franchise Agreement with Wave Division VII, LLC, doing business as Wave Broadband, to extend the term of the contract through December 31, 2022, for the continuation of cable television services in Marion County.

**MOTION:** Commissioner Willis moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

## ACTION

*(Video Time 00:17:03)*

### BOARD OF COMMISSIONERS

#### Board Committee Appointments

#### Marion County Fair Board

3. Consider approval of three orders reappointing Mike Adams, Shannon Gubbels, and Ken Outfleet to the Marion County Fair Board with terms ending December 31, 2024. –Tamra Goettsch

#### ***Summary of presentation:***

- There are seven members on the Marion County Fair Board;
- The fair is always accepting applications for key volunteers;
- Key volunteers are trained on fair operations, and they are considered for vacancies on the fair board;
- Mr. Adams is currently serving his third term as fair board chair; and
- Mr. Adams was present and spoke of his goal of recruiting more key volunteers.

#### ***Board discussion:***

- The commissioners thanked Mr. Adams and the rest of the fair board for their service;
- Commissioner Bethell asked for more information on the definition of a key volunteer so the Board's Office can assist with recruitment efforts; and
- The statute only allows seven board members so key volunteers fill critical roles.

**MOTION:** Commissioner Bethell moved to approve three orders reappointing Mike Adams, Shannon Gubbels, and Ken Outfleet to the Marion County Fair Board with terms ending December 31, 2024. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:24:24)*

Marion County Local Alcohol and Drug Planning Committee

4. Consider approval of two orders appointing Josh Lair and Carlos Obed Texidor Maldonado to the Marion County Local Alcohol and Drug Planning Committee with a term ending December 31, 2025. –Cydney Nestor

***Summary of presentation:***

- The Local Alcohol and Drug Planning Committee (LADPC) is a long-standing advisory committee in Marion County;
- The LADPC is comprised of community members who help support and make recommendations to the Health Department and to the Board of Commissioners on issues related to addiction treatment services;
- In the past the committee has had low membership;
- Mr. Lair introduced himself and gave the following background information:
  - Mr. Lair previously worked for Marion County in the Law Enforcement Assisted Diversion program.
- Mr. Maldonado introduced himself and gave the following background information:
  - Mr. Maldonado has worked in various behavioral health positions in Marion County including the following:
    - Clinician at Student Opportunity for Achieving Results (SOAR);
    - Counselor for adult drug court; and
    - Clinical supervisor for Marion County.
  - Mr. Maldonado is currently the Director of Behavioral Health at Virtual Recovery Services; and
  - Mr. Maldonado is currently a doctoral student.

***Board discussion:***

- The commissioners thanked Mr. Lair and Mr. Maldonado for their willingness to volunteer on the committee, and for their commitment to the community; and
- The Law Enforcement Assisted Diversion (LEAD) and SOAR programs provide positive messages and opportunities to participants.

**MOTION:** Commissioner Willis moved to approve two orders appointing Josh Lair and Carlos Obed Texidor Maldonado to the Marion County Local Alcohol and Drug Planning Committee with a term ending December 31, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:31:47)*

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2021\12-15-2021

Marion County Mental Health Advisory Board

5. Consider approval of four orders appointing Earlene Camarillo, Dr. Satyanarayana Chandragiri, Valeri Geer, and Dr. Leon O. Harrington to the Marion County Mental Health Advisory Committee (MHAC) with terms ending December 31, 2025; and three orders appointing Kristin Kuenz-Barber, Michael Mann, and Nichole Miller to the MHAC with terms ending June 30, 2025. –Cydney Nestor

***Summary of presentation:***

- MHAC is a new advisory committee;
- MHAC will be comprised of a blend of individuals, including those who have lived experience in the mental health system;
- Mr. Mann introduced himself and gave the following background information:
  - He has struggled with mental health issues and was fortunate to have a great personal support system; and
  - He would like individuals with mental health issues to feel like they belong to a caring and supportive community.
- Ms. Geer introduced herself and gave the following background information:
  - She is the legal guardian of an adult who has a severe and debilitating mental health disorder that results in the individual often being in unsafe environments;
  - She is coming to the committee with experience, through her ward, of the criminal justice system;
  - She would like to help find ways to better serve individuals like her ward; and
  - She is the co-leader of Hope Connection, a support group for individuals who have a family member experiencing mental illness.

***Board discussion:***

- The commissioners thanked Mr. Mann and Ms. Geer for their advocacy and for volunteering to be a part of the new committee;
- It is valuable to have appointees with practical experience;
- There are challenges around providing better mental health services including the lack of resources; and
- A lot of individuals with mental health issues lack personal support systems.

**MOTION:** Commissioner Bethell moved to approve four orders appointing Earlene Camarillo, Dr. Satyanarayana Chandragiri, Valeri Geer, and Dr. Leon O. Harrington to the Marion County Mental Health Advisory Board (MHAC) with terms ending December 31, 2025; and three orders appointing Kristin Kuenz-Barber, Michael Mann, and Nichole Miller to the MHAC with terms ending June 30, 2025. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:44:41)*

Board of Trustees of the Public Defender of Marion County, Inc.

6. Consider approval of an order reappointing Shaney Starr to the Board of Trustees of the Public Defender of Marion County, Inc. with a term ending December 31, 2024. –Sherry Lintner

***Summary of presentation:***

- The mission of the Public Defender of Marion County is to provide high quality, cost effective criminal defense to qualified individuals;
- The board of trustees is the governing body of the Public Defender of Marion County, a non-profit organization;
- Ms. Starr has served on the board since August 2018;
- The board of trustees supports Ms. Starr’s reappointment; and
- Ms. Starr introduced herself and gave the following update on what the board of trustees and the organization have been working on:
  - An executive director was hired;
  - A new data and case management system was implemented;
  - A goal has been set to hire a social worker that can help with case management; and
  - Ms. Starr also serves on the Public Safety Coordinating Council and brings that experience with her when serving on the board of Trustees of the Public Defender.

***Board discussion:***

- There are a maximum number of cases that the organization’s attorneys can handle; and
- Each of the organization’s attorneys is qualified to handle different types of cases.

**MOTION:** Commissioner Willis moved to approve an order reappointing Shaney Starr to the Board of Trustees of the Public Defender of Marion County, Inc. with a term ending December 31, 2024. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:53:11)*

Salem Foundation Distribution Committee

7. Consider approval of an order reappointing Terry Hancock as the Marion County Member of the Salem Foundation Distribution Committee with a term beginning January 1, 2022 and ending December 31, 2026. –Sherry Lintner

***Summary of presentation:***

- The Salem Foundation is a charitable trust that was established in 1930;
- The foundation has a long history of charitable giving within the community;
- The Board of Commissioners appoints one position to the committee;
- Mr. Hancock has been on the committee since December 2015; and
- Mr. Hancock introduced himself and described the work of the foundation:
  - He has lived in the community for 32 years;
  - The foundation has had large impacts on local charities;

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2021\12-15-2021

- During 2020 the foundation provided \$2.4 million to local organizations; and
- As a member of the foundation Mr. Hancock reviews grant applications.

***Board discussion:***

- If the committee allows, Mr. Hancock agreed to provide the commissioners a yearly summary of the foundation's work;
- The foundation has supported the following areas of need in the community:
  - Housing;
  - Mental health;
  - Children;
  - The arts;
  - Animals; and
  - The environment.
- The foundation has supported the following organizations in the past:
  - Salem Leadership Foundation;
  - Salvation Army facilities; and
  - Union Gospel Mission.

**MOTION:** Commissioner Bethell moved to approve an order reappointing Terry Hancock as the Marion County Member of the Salem Foundation Distribution Committee with a term beginning January 1, 2022 and ending December 31, 2026. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 01:02:47)*

**FINANCE**

8. Consider approval of the Corporate Procurement Card Services Agreement with Bank of America to provide procurement card services to county departments through December 31, 2027. –Jeff White

***Summary of presentation:***

- Marion County has used Bank of America for these services for several years;
- There are over 200 purchase cards throughout the county, with a yearly expenditure of approximately \$1.9 million;
- The Finance Department brought a special procurement request to the board:
  - The procurement was posted, and no protests were received.
- Changing to another vendor will require substantial work.

***Board discussion:***

- None.

**MOTION:** Commissioner Willis moved to approve the Corporate Procurement Card Services Agreement with Bank of America to provide procurement card services to county departments through December 31, 2027. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 01:05:46)*

### HEALTH AND HUMAN SERVICES

9. Consider authorizing the Marion County Health and Human Services Department to submit the Behavioral Health Resource Network (BHRN) grant application to the Oregon Health Authority for screening, assessment, treatment, and recovery services for substance use disorders. –Ryan Matthews and Cydney Nestor

#### ***Summary of presentation:***

- The amount of the grant application is \$10,920,611.58;
- The primary focus of the funding opportunity is to increase access to substance use treatment;
- The top three priorities in the Community Health Improvement Plan are:
  - Access for substance use treatment;
  - Housing; and
  - Behavioral health supports.
- The grant is an opportunity to build infrastructure and bring needed resources into the community;
- The grant provides the county an opportunity to look at innovative methods in addiction treatment services including the following:
  - Staff addiction treatment counselors and mentors 24 hours a day, every day of the year;
  - Add supported employment staff that will focus on individuals receiving addiction treatment services:
    - The supported employment program helps individuals gain and maintain employment.
  - Establish an Our Place, a family based transitional treatment house; and
  - Work with Bridgeway to add short-term transitional housing for homeless individuals starting recovery services.
- Services are provided at no cost to the individual.

#### ***Board discussion:***

- The grant will allow the county to provide services to individuals living in rural communities; and
- Mr. Matthews and the commissioners thanked Ms. Nestor for her 15 years of service to Marion County:
  - Ms. Nestor is leaving her role at the county on December 28, 2021, and going to work for the state.



**MOTION:** Commissioner Bethell moved to approve authorizing the Marion County Health and Human Services Department to submit the Behavioral Health Resource Network (BHRN) grant application to the Oregon Health Authority for screening, assessment, treatment, and recovery services for substance use disorders. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 01:18:39)*

10. Consider approval of the Contract for Services with Caroline Grady Castillo, M.D. in the amount of \$200,000 to serve as Public Health Medical Director for Marion County's Public Health Program from January 3, 2022, through December 31, 2022. –Katrina Rothenberger

***Summary of presentation:***

- Dr. Castillo will provide medical direction and serve as the county's public health officer for 20 hours per week;
- The public health officer is required by statute;
- The public health officer provides clinical consultation and medical direction for Health and Human Services programs; and
- Dr. Castillo has a background in infectious disease.

***Board discussion:***

- None.

**MOTION:** Commissioner Willis moved to approve the Contract for Services with Caroline Grady Castillo, M.D. in the amount of \$200,000 to serve as Public Health Medical Director for Marion County's Public Health Program from January 3, 2022, through December 31, 2022. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 01:21:51)*

HUMAN RESOURCES

11. Consider approval of Amendment #6 to the Contract for Services with Absorb Software, Inc. to add \$46,233 for a new contract total of \$246,233 and extend the term date through December 31, 2022, for the county's Enterprise Learning Management System. –Lori O'Mara and Erick Kountz

***Summary of presentation:***

- The learning management system is used by all county employees;
- The system allows Human Resources to create electronic trainings;
- New employee orientation and mandatory classes are part of the system;
- The original system was provided by eLogic Learning, which has since been purchased by Absorb Software;
- The system is not customer friendly;

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2021\12-15-2021

- Human Resources considered looking for another solution, but the departments that would have to be involved are too busy with other projects and tasks;
- Human Resources is going to work with Absorb to try and fix some of the problems; and
- If the problems cannot be fixed other solutions will be researched.

**MOTION:** Commissioner Bethell moved to approve Amendment #6 to the Contract for Services with Absorb Software, Inc. to add \$46,233 for a new contract total of \$246,233 and extend the term date through December 31, 2022, for the county's Enterprise Learning Management System. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 01:29:29)*

### PUBLIC WORKS

12. Consider approval of the Engineering and Related Services Contract with DKS Associates, Inc. in the amount of \$240,991.12 for the Cordon Road/Kuebler Avenue Corridor Study and Management Plan through March 31, 2024.

–Lani Radtke

#### ***Summary of presentation:***

- The county has received federal grants for the project through the Salem-Keizer Area Transportation Study;
- Following are the goals of the corridor study:
  - Maintain Cordon Road and Kuebler Boulevard as a throughway, and as an emergency Interstate 5 (I-5) bypass;
  - Recommend access management solutions; and
  - Identify construction needs and develop the phasing plan.
- The corridor study covers the following:
  - Hazelgreen Road starting at I-5 and Chemawa Road;
  - Cordon Road;
  - Cordon Road where it turns into Kuebler Boulevard; and
  - Kuebler Boulevard at the I-5 Kuebler interchange.
- The contract scope of work includes the following:
  - Public involvement and outreach;
  - Identifying the corridor vision plan;
  - Performing analysis on existing and future transportation conditions;
  - Recommendations for future roadway improvements;
  - Developing and prioritizing the phasing plan;
  - Developing the access management plan; and
  - Providing a corridor plan summary report.
- The project will take one and a half years and is scheduled to take place from January 2022 through July 2023; and
- The total funding of \$297,000 comes from the following sources:
  - Federal funding is \$262,551.77;

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2021\12-15-2021

- County funding is \$25,000.23; and
- City of Salem funding is \$9,448.

**Board discussion:**

- The plan will help the county identify projects and priorities that may be eligible for grant funding;
- The plan will look for alternate routes in the event that I-5 is closed; and
- The Hazelgreen Road and Cordon Road interchange will be evaluated and will likely become a top priority.

**MOTION:** Commissioner Willis moved to approve the Engineering and Related Services Contract with DKS Associates, Inc. in the amount of \$240,991.12 for the Cordon Road/Kuebler Avenue Corridor Study and Management Plan through March 31, 2024. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 01:39:21)*

13. Consider approval of the Public Improvement Agreement with Strider Construction Company, Inc. in the amount of \$229,090 of which an estimated \$190,371.41 will be paid with federal funds and an estimated \$38,718.59 will be funded by the county for the construction of rock slope scaling, earthwork, and traffic control on North Fork Road through December 31, 2022. –Lani Radtke, Tom Kissinger, and Scot Tencza

**Summary of presentation:**

- The contract is for two projects, one at North Fork Park and one on North Fork Road;
- Hillsides in the area have become unstable due to the loss of trees and vegetation caused by the wildfires;
- There are large rocks next to the road and within the park that could become safety hazards;
- Hazardous trees are being removed by the Oregon Department of Transportation as part of their cleanup effort;
- The following is the project scope for North Fork Road:
  - Perform rock scaling procedures;
  - Remove loose rock and vegetation; and
  - Preserve and protect road surface and ditchline.
- The following is the project scope for North Fork Park:
  - Relocate an unstable boulder;
  - Preserve and protect existing native vegetation regrowth;
  - Perform rock scaling; and
  - Minimize disturbance of soil and provide erosion control.
- The low bid was submitted by Strider Construction;
- Following is the cost of the two projects:
  - North Fork Road is \$125,960; and

- North Fork Park is \$103,130.
- Federal funds come from the Federal Highway Administration and the Natural Resources Conservation Service.

**Board discussion:**

- Federal funding is available due to the impact of the wildfires on the area;
- The Oregon Department of Transportation (ODOT) was consulted on the project;
- ODOT is doing similar work in the area;
- Loose rock will be removed from areas next to the road; and
- The ditchline next to the road will be preserved to prevent individuals from parking in the area.

**MOTION:** Commissioner Bethell moved to approve the Public Improvement Agreement with Strider Construction Company, Inc. in the amount of \$229,090 of which an estimated \$190,371.41 will be paid with federal funds and an estimated \$38,718.59 will be funded by the county for the construction of rock slope scaling, earthwork, and traffic control on North Fork Road through December 31, 2022. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS  
9:30 A.M.**

None.

Commissioner Cameron read the calendar;  
Commissioner Cameron adjourned the meeting at 10:53 a.m.

  
\_\_\_\_\_  
CHAIR

  
\_\_\_\_\_  
COMMISSIONER

  
\_\_\_\_\_  
COMMISSIONER

**Board Sessions can be viewed on-line at**  
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2021\12-15-2021