

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, March 23, 2022  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

PRESENT: Commissioner Danielle Bethell, Commissioner Colm Willis, and Commissioner Kevin Cameron. Also present were Jan Fritz, chief administrative officer, Scott Norris as county counsel, and Brenda Koenig as recorder.

Commissioner Bethell called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

*(Video Time 00:00:39)*

- Commissioner Willis welcomed a student from McNary Highschool that he is hosting for the day:
  - The visiting student is interested in local government.

*(Video Time 00:01:33)*

**PROCLAMATION**

COMMUNITY SERVICES – ACTION

1. Consider approval of a proclamation declaring the month of April as Child Abuse Prevention Month in Marion County. –Tamra Goettsch, Marion County Community Services; Patrice Altenhofen, Family Building Blocks; Alison Kelley, Liberty House; and Shaney Starr, Court Appointed Special Advocates (CASA) of Marion County

***Summary of presentation:***

Tamra Goettsch, Marion County Community Services Director:

- Child abuse prevention is not just about one month of recognition;
- Child abuse prevention is a year-long effort; and
- The month of April and the proclamation recognize the need to protect young community members so that they can thrive.

Shaney Starr, CASA of Marion County:

- Everyone has a role in preventing child abuse;
- The following group of nonprofit organizations and community partners collaborate to donate time and resources to bring awareness to child abuse:

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- Blue Ribbon Brigade;
- Boys & Girls Club;
- CASA of Marion County;
- Catholic Community Services;
- The City of Salem;
- The Oregon Department of Human Services;
- The Early Learning Hub;
- Exchange Club of Salem;
- Family Building Blocks;
- HOME Youth & Resource Center;
- Liberty House;
- Marion County Community Services;
- Marion County Sheriff's Office;
- Options Counseling and Family Services;
- Salem-Keizer Public Schools;
- Salem Police Department; and
- YMCA of Marion and Polk Counties.
- Following are the 2020 child abuse and neglect numbers:
  - An estimated 1,642 confirmed victims in Oregon; and
  - An estimated 1,171 confirmed victims in Marion County:
    - An estimated 43 percent were younger than 5 years old.
- The pandemic diverted resources and services away from the issue of child abuse, while families struggled with the added stress of the pandemic;
- Child abuse cases reduced dramatically during the early months of the pandemic:
  - Calls to the child abuse hotline went down by 70 percent; and
  - The number of investigations went down by an estimated 42 percent:
    - The reduction was not due to positive changes being made with programs; but
    - It was because there were no individuals outside of the child's home monitoring for abuse.
- Following are a few of the reasons why abuse and neglect of children occurs:
  - Food insecurity;
  - Housing insecurity; and
  - Job insecurity.

Alison Kelley, Liberty House:

- Liberty House is the child advocacy center for both Marion and Polk counties;
- The three major outward facing programs at Liberty House are:
  - The clinic:
    - Medical providers and interviewers are available to help determine the level of risk for a child and make recommendations.
  - A therapy program:
    - Provides follow-up therapy.

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- A prevention education program.
- Over the last two years the Liberty House has seen a 47 percent increase in the number of children visiting the clinic:
  - An estimated 1,000 youth were reported in 2021; and
  - The percentage is almost double from the time-period prior to the pandemic.
- Approximately 1,500 children a year are served by the clinic and therapy programs;
- Many more children are served by the prevention education program;
- Child maltreatment is largely preventable;
- The Liberty House provides the following training:
  - How to make it safe to talk about child abuse;
  - Learn and talk about the facts surrounding child abuse;
  - Learn how to minimize opportunities for abuse; and
  - Learn how to react responsibly if a child tells you that they are being abused:
    - Children will often tell their story in small increments.
- Child abuse numbers likely do not represent the scope of the problem:
  - Children do not want to say anything.
- Children who have smart phones have an increased risk of abuse:
  - The Liberty House iRespect & Protect program is addressing the risks involved with children and smart phones.
- Children are humans worthy of respect; and
- Child abuse affects the entire family of the child.

Patrice Altenhofen, Family Building Blocks:

- Family Building Blocks was founded in 1997;
- Today Family Building Blocks has nine locations and runs four programs;
- Over the years the community has invested in and supported Family Building Blocks;
- The organization and its employees believe in a world where every child is valued;
- Family Building Blocks partners with families that have children five years old or younger:
  - The families are facing overwhelming life circumstances such as:
    - Isolation;
    - Homelessness;
    - Food insecurity; and
    - Other stressors.
  - Due to their circumstances the parents are not able to give their child the care and attention they need to thrive.
- Parents do not want to abuse and neglect their children;
- All of the programs at Family Building Blocks are voluntary:
  - Families participate because they want to break what often is an intergenerational cycle of child abuse and neglect.
- The organization partnered with over 800 families last year:
  - The families feel that they are seen, heard, and valued.

Shaney Starr, CASA of Marion County:

- During Child Abuse Prevention Month, the community can participate by doing some, or all, of the following:
  - Wear blue to show your support;
  - Spread the word on social and media platforms;
  - Volunteer with any of the child abuse prevention organizations listed above; and
  - Participate in the car parade being held on Friday, April 1, 2022:
    - Only 199 cars can register for the event;
    - The parade route is from the fairgrounds to the state capitol; and
    - Blue pinwheels will be planted at the Oregon Capitol.

Alison Kelley, Liberty House:

- Flyers detailing some of the trainings are available; and
- Liberty House training information is available on the county's website.

Tamra Goettsch, Marion County Community Services Director:

- Information for Marion County Child Abuse Prevention Month can be found at the [parentforthefuture.org](http://parentforthefuture.org) website; and
- There are organizations within the community that provide the following:
  - Promote awareness;
  - Advocate for prevention;
  - Support individuals in need; and
  - Take a stand for youth and their families in the community.

***Board discussion:***

- The “Eyes on Kids” objective is important:
  - CASA has the hashtag #eyesonkids on their reader board;
  - “Eyes on kids” is for everyone in the community, not just teachers; and
  - It is ok to report child abuse.

**MOTION:** Commissioner Cameron moved to approve a proclamation declaring the month of April as Child Abuse Prevention Month in Marion County. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 00:24:30)

## HEALTH AND HUMAN SERVICES – ACTION

2. Consider approval of a proclamation designating the month of March as Intellectual and Developmental Disabilities Awareness Month in Marion County. –Corissa Neufeldt, Shelley Day, Intellectual and Developmental Disabilities Advisory Committee, and Jess Day.

### ***Summary of presentation:***

Corissa Neufeldt:

- The COVID-19 pandemic had a significant impact on the Intellectual and Developmental Disabilities (IDD) community;
- The theme for 2022 for IDD Awareness Month is Resilience;
- In 1987 President Reagan proclaimed March as Developmental Disability Awareness Month;
- IDD Awareness Month is an opportunity to promote respect and educate others about individuals who experience IDD;
- More than 31,000 Oregonians are enrolled in case management services for IDD:
  - Approximately 10 percent are receiving services in Marion County.
- Case management for IDD is provided by three entities:
  - Resource Connections of Oregon;
  - The Integrated Services Network; and
  - Marion County Health and Human Services.
- In the 1990s Oregon was the first state to close all of its institutions for individuals with IDD;
- All individuals with IDD that reside in the county either live in their home or a community-based service setting;
- The following supports are available for individuals with IDD living in Marion County:
  - Approximately 2,000 personal support workers;
  - Approximately 150 foster homes;
  - Over 200 24-hour residential care facilities;
  - Over 30 employment provider agencies; and
  - Numerous small businesses and consultants to support the following:
    - Job development;
    - Behavior support needs;
    - Complex medical needs; and
    - Mental health needs.
- The COVID-19 pandemic was especially hard on the IDD community:
  - Over the last couple of months over 1/3 of all congregate care settings had outbreaks;
  - Hundreds of staff and individuals have tested positive;
  - Individuals have died:
    - Families have lost essential caretakers.
  - Case management and providers have experienced significant workforce challenges.

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- The IDD community is resilient and moving forward;
- The members of the Marion County IDD Advisory Committee challenged the community to promote IDD Awareness Month by acknowledging the resilience of those within the IDD community; and
- Following are a few ways the community can show support for individuals with IDD:
  - “Like” the two Facebook pages that support individuals with IDD;
  - Seek employment with an agency that supports individuals with IDD;
  - Become a paid personal support worker;
  - Hire an individual with IDD;
  - Support local businesses who employ individuals with IDD;
  - Develop or offer affordable and accessible housing for IDD individuals; and
  - Offer your friendship and support to a family or an individual who experiences IDD.

Shelley Day, Intellectual and Developmental Disabilities Advisory Committee and her son Jess Day:

- Ms. Day has been on the IDD Advisory Committee for a couple of years;
- Her son will be starting a job discovery program;
- Her son lost his care providers due to COVID; and
- Community members are encouraged to interact and talk with individuals with a disability:
  - Most individuals with disabilities are like everyone else; and
  - They want to be part of the community, to be included, and to be acknowledged.

***Board discussion:***

- Community awareness is important;
- Community members are encouraged to engage with individuals with IDD:
  - Approach an IDD individual and introduce yourself; and
  - Have a conversation with the individual and learn about them.
- Teach community youth to be outward with their emotions; and
- Individuals of diverse range and skill enrich the workforce.

**MOTION:** Commissioner Willis moved to approve a proclamation designating the month of March as Intellectual and Developmental Disabilities Awareness Month in Marion County. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 00:43:18)

## CONSENT

### BOARD OF COMMISSIONERS

3. Approve an order delegating authority to the Marion County Chief Administrative Officer to sign all Environmental Review Records produced under the federal Community Development Block Grant and HOME Investment Partnership programs.

### HEALTH AND HUMAN SERVICES

4. Approve an order appointing Ryan Matthews, Marion County Health and Human Services Administrator, and Jan Fritz, Marion County Chief Administrative Officer, as County Financial Assistance Administrators with the authority to sign and amend the Financial Assistance Award and the Service Element Prior Authorization for Oregon Health Authority Intergovernmental Agreement #173144 through December 31, 2022.

### PUBLIC WORKS

5. Schedule final consideration to adopt an administrative ordinance for March 30, 2022, granting Comprehensive Plan/Zone Change (CP/ZC) Case #21-004/Anthony Arnautov.

6. Schedule final consideration to adopt an administrative ordinance for March 30, 2022, granting Comprehensive Plan/Zone Change (CP/ZC) Case #21-008/Snow and Kerley Properties, LLC.

### TAX OFFICE

7. Approve an order designating the Woodburn Independent as the newspaper for publication of the 2022 tax foreclosure list.

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:45:24)

## ACTION

### BOARD OF COMMISSIONERS

8. Consider a resolution approving Substantial Amendment #1 to the Fiscal Year 2021-2022 Annual Action Plan that realigns Community Development Block Grant (CDBG) and HOME funds into appropriate programs identified by the Marion County Board of Commissioners. – Chris Eppley and Tim Glisson

#### ***Summary of presentation:***

- Amendments may occasionally occur as board decisions deviate from the plan;
- The HOME funds will be realigned to the Down Payment Assistance program as directed by the board;
- The majority of the CDBG funds will be realigned to the Owner Rehabilitation program as directed by the board;

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- It is anticipated that the Down Payment Assistance program may be available starting June 1, 2022; and
- The Owner Rehabilitation program may be available starting July 1, 2022.

***Board discussion:***

- The program is new to the county; and
- These new county programs have the potential to make an impact for generations.

**MOTION:** Commissioner Willis moved to approve a resolution approving Substantial Amendment #1 to the Fiscal Year 2021-2022 Annual Action Plan that realigns Community Development Block Grant (CDBG) and HOME funds into appropriate programs identified by the Marion County Board of Commissioners. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:49:03)*

Commissioner Bethell clarified that Agenda Item #10 will be presented next and that Agenda Item #9 will be voted on after the public hearing.

*(Video Time 01:06:33)*

FINANCE

9. Consider approval of a resolution to adopt the Fiscal Year 2021-22 Second Supplemental Budget. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Jeff White, Daniel Adatto, and Ariel Hammerquist

*(Video Time 00:49:30)*

Commissioner Bethell expressed that Agenda Items #10 and #11 will be summarized in one presentation, followed by two separate motions and votes.

HEALTH AND HUMAN SERVICES

10. Consider approval of Amendment #4 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority to add \$66,658.91 for a new contract total of \$14,091,638.41 which increases funds for Women, Infants, and Children (WIC) National Services Administration (NSA), PE40-02 and decreases funds for Home Visiting, PE42-14 through June 30, 2023. –Katrina Rothenberger

***Summary of presentation:***

- Amendment #4 adds funding in the amount of \$46,819 to the WIC program:
  - The unspent funds will be redistributed to the program;
  - The funds will offset the reserves that are generally used for the program; and
  - There is no staffing cost associated with the funds.



- WIC is a supplemental nutrition and education program for pregnant and breastfeeding mothers and children five years old or younger;
- Amendment #4 also removes \$113,477 from the Home Visiting program:
  - This leaves the county with \$30,418, which is the county's match amount, in available funding for the program;
  - An OHA administrative error provided excess funding to the county's account for the match program;
  - The matching funds are for Medicaid:
    - The county will pay approximately 35 to 39 percent of the visit; and
    - The county is reimbursed by Medicaid for the remaining visit expense.
- The Home Visiting program supports the Family Connects program:
  - The Family Connects program is new in Oregon;
  - Marion and Polk Counties are one of the early adopter sites;
  - It is a nurse home visiting program for first time mothers:
    - The program provides an estimated one to three visits.
  - The program helps clients to connect to resources within the community that assist with the care of a child.
- The county needed to connect with OHA to ensure that the funding for all the programs were correct; and
- Both Amendment #4 for Agenda Item #9, and Amendment #5 for Agenda Item #10, are a result of the county's follow-up with the OHA.

***Board discussion:***

None.

**MOTION:** Commissioner Cameron moved to approve Amendment #4 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority to add \$66,658.91 for a new contract total of \$14,091,638.41 which increases funds for Women, Infants, and Children (WIC) National Services Administration (NSA), PE40-02 and decreases funds for Home Visiting, PE42-14 through June 30, 2023. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:54:03)

11. Consider approval of Amendment #5 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority to provide additional funding for Regional Partnership Implementation, PE51-02, in the amount of \$198,396 for a new contract total of \$14,290,034.41 through June 30, 2023. –Katrina Rothenberger

**MOTION:** Commissioner Cameron moved to approve Amendment #5 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority to provide additional funding for Regional Partnership Implementation, PE51-02, in the amount of \$198,396 for a new contract total of \$14,290,034.41 through June 30, 2023. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:54:49)

### PUBLIC WORKS

12. Consider adopting an administrative ordinance granting Comprehensive Plan/Zone Change (CP/ZC) Case #21-007/Deep Lake Investments, LLC. –Lindsey King

#### ***Summary of presentation:***

- The item being considered is for the adoption of a Zone Change (ZC) and Comprehensive Plan (CP) amendment;
- The request is to change the zoning from Acreage Residential (AR) to Community Commercial on a 0.16-acre property located at 4965 Brooklake Road NE, in the community of Brooks;
- The Marion County Hearings Officer held a public hearing on the application on September 2, 2021;
- On October 25, 2021, the hearings officer issued a report recommending the board approve the request;
- The board held a public hearing on the application on December 1, 2021:
  - The board considered all the evidence in the record and approved the request.
- The ordinance and findings have been prepared and the notice of adoption was given on March 16, 2022; and
- The administrative ordinance is now before the board for consideration of adoption.

#### ***Board discussion:***

None.

**MOTION:** Commissioner Willis moved to adopt an administrative ordinance granting Comprehensive Plan/Zone Change (CP/ZC) Case #21-007/Deep Lake Investments, LLC. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:56:44)

**Recess as Board of Commissioners.  
Convene as Contract Review Board.**

## **CONTRACT REVIEW BOARD ACTION**

### HEALTH AND HUMAN SERVICES

1. Consider approval of an order for a Class Special Procurement to issue multiple contracts for individuals who reside in adult foster homes, residential treatment homes, and residential treatment facilities that require fiscal intermediary services retroactive to January 1, 2022, through December 31, 2022. –Camber Schlag and Jeremiah Elliott

#### ***Summary of presentation:***

- The program has been in place for multiple years;
- The program is through the county's Mental Health Intergovernmental Agreement (IGA) through the Adult Behavioral Health program;
- The program serves individuals that have been diagnosed with a severe, persistent, and chronic mental illness:
  - The individuals may be receiving some non-Medicaid paid services; or
  - The individuals may not have received social security funding yet:
    - The individuals are in a gap area for funding and require pass through funds to ensure that they are in settings that help to stabilize them which can include:
      - Adult foster homes;
      - Residential Treatment Facilities; and
      - Residential Treatment Homes:
        - The facilities are licensed; and
        - The facilities are generally at capacity.
- Individuals are able to tour the facility and meet with staff when there is an opening:
  - The individuals have the opportunity to determine which licensed facility they will reside in.
- A special procurement is required because the county is not awarding contracts to providers through a competitive process:
  - The contracts are awarded based on advice received from the Oregon Health Authority (OHA);
  - These are public funds; and
  - The county needs to show the following:
    - How the county is not diminishing competition; and
    - Utilizing the organizations that have been recommended by the OHA provides the county with a savings.
- The special procurement was posted on Oregon Buys from March 8, 2022, through March 15, 2022:
  - No protests were received.

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- Currently the county intends to contract with 15 providers.

***Board discussion:***

- Individuals receiving the services have a say in which facility they live in, dependent on available openings:
  - An individual’s diagnosis and the severity of their mental health is considered when determining which facility style to reside in;
  - Staff will search for an opening in a facility that will best support the individuals needs; and
  - Individuals can then visit the homes to find a fit that is good for them.
- Any providers can apply to OHA to become a licensed facility:
  - There are numerous requirements that must be met to become licensed:
    - Certification from the provider;
    - Trainings and certifications for staff;
    - Facility inspections; and
    - Financial analysis.
- There are a limited number of facilities that meet the requirements; and
- More facilities are needed within the county.

**MOTION:** Commissioner Willis moved to approve an order for a Class Special Procurement to issue multiple contracts for individuals who reside in adult foster homes, residential treatment homes, and residential treatment facilities that require fiscal intermediary services retroactive to January 1, 2022, through December 31, 2022. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

***Adjourn as Contract Review Board.  
Reconvene as Board of Commissioners.***

*(Video Time 01:02:48)*

**PUBLIC HEARINGS  
9:30 A.M.**

**PUBLIC WORKS**

A. Public hearing to consider adopting the Fiscal Year 2021-22 Second Supplemental Budget.

–Jeff White

***Summary of presentation:***

- The request increases the county budget by approximately \$1.9 million, and brings the total county budget to approximately \$650 million;
- Public notice was posted in the newspaper on March 16, 2022;
- Copies of the supplemental budget are available for review on the county’s website and at the Marion County Board of Commissioners office;

- The supplemental budget has by reviewed in detail by the Commissioners during a work session;
- The budgets of five funds are being modified:
  - The General Fund increased by approximately \$715,000 to recognize additional wildfire relief resources provided by House Bill 5006:
    - These will be allocated as special payments to taxing districts.
  - The Public Works Fund increased by \$860,000 primarily for additional debris removal services due to the February 2020 ice storm;
  - The Public Works Grants Fund is a new fund for special grant supported projects in the Public Works Department;
  - Material and Services in the American Rescue Plan Fund increased by approximately \$46.8 million primarily for grant application approvals as directed by the board:
    - Contingency and reserve for future expenditures were reduced to balance the fund.
  - The Tax Title Land Sales Fund increased by approximately \$290,000 for anticipated additional auction sales from foreclosed properties:
    - These were then allocated as special payments to taxing districts.

***Board discussion:***

- The budget was discussed in detail at a prior meeting;
- The Public Works Grants Fund will allow Public Works to track grant revenues that are allocated to special projects;
- Any awarded grants that are specific to wildfire recovery for residential rebuild will be utilized by the county department that is managing the grant request:
  - The funding will be tracked by the department that received the grant.

**MOTION:** Commissioner Cameron moved to close the public hearing and adopt the Fiscal Year 2021-22 Second Supplemental Budget. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 01:07:09)

Commissioner Bethell read the calendar;  
Commissioner Bethell adjourned the meeting at 10:09 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

**Board Sessions can be viewed on-line at**

**<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>**