

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, May 29, 2019

9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97305

PRESENT: Commissioner Kevin Cameron, and Commissioner Sam Brentano. Also present were Jane Vetto as county counsel, John Lattimer as chief administrative officer, and Brenda Koenig as recorder.

ABSENT: Commissioner Colm Willis.

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

(Video Time 00:00:49)

Glenn Rader:

- Mr. Rader is the Marion County Citizens Advisory Committee Chairman and a resident of Jan-Ree in the Hayesville area:
 - The committee consists of members throughout Marion County:
 - They advise the sheriff on issues they are seeing in their communities; and
 - The sheriff confers with the committee for items he is going to propose.
- Mr. Rader wishes to address the board about the appointment of a new sheriff;
- The committee had discussions with Commander Joe Kast at a meeting on May 14, 2019:
 - It was unanimously agreed to recommend that Commander Kast be appointed to the position of Marion County Sheriff upon the retirement of Sheriff Jason Myers.
- Residents in the Hayesville and Four Corners area have a contract with the county to provide law enforcement services in their neighborhoods:
 - The contract has brought an estimated \$1.4 million in incoming funds to the county in the last year; and
 - The residents are concerned that the services they contracted for will not be fulfilled.
- After discussion with Commander Kast, the committee feels confident that the contract with the county will be fulfilled:
 - They feel Commander Kast will be a good candidate to succeed Sheriff Myers.

Board discussion:

- The deadline to accept applications for the Marion County Sheriff position may already be closed:
 - The county will start the interview process next.

- The commissioners assured Mr. Rader that the services his district contracted for will be fulfilled;
- The current officer assigned to the Jan-Ree area has been very receptive to incoming phone calls from the residents; and
- Staffing in all county departments can be a challenge:
 - It takes time to fill positions; and
 - The Sheriff's Office has done a good job in meeting those demands.

CONSENT

(Video Time 00:07:32)

BUSINESS SERVICES

Approve the Contract for Services with Cannon Cochran Management Services, Inc. for \$189,794.20 for third party administration for the Self-Funded Workers Compensation Program.

COMMUNITY SERVICES

Approve an order reappointing Tamra Goettsch, Karen Hilfiker, Linsey Ober, and Ann Jorgensen, and appointing Ann Potter as dog control officers effective May 29, 2019, and rescind all prior orders appointing dog control officers effective June 1, 2019.

PUBLIC WORKS

Approve the Incoming Funds Intergovernmental Agreement with the Oregon Department of Transportation for \$2,187,676 for the Center Street: Lancaster Drive to 45th Place urban improvement project.

SHERIFF'S OFFICE

Approve an order appointing the following individuals as members of the Marion County Justice Reinvestment Council effective May 29, 2019, with terms ending December 31, 2022.

- | | |
|------------------------------------|--------------------|
| • Commissioner Kevin Cameron | • Julie Huckestein |
| • Sheriff Jason Myers | • Jessica Kampfe |
| • District Attorney Paige Clarkson | • Alison Kelley |
| • Tamra Goettsch | • Mel Slate |
| • Anne-Marie Bandfield | • Skip Miller |
| • Commander Jeff Wood | • Tim Murphy |
| • Sherry Bensema | • Jimmy Jones |
| • Erik Andersson | • Jeff Steeprow |
| • Kristy McIntosh | • Dick Withnell |

MOTION: Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:10:06)

BUSINESS SERVICES

1. Consider an order approving the revision of Marion County Administrative Policy #304 - Americans with Disabilities Act. – Colleen Coons-Chaffins

Summary of presentation:

- The Americans with Disabilities Act, Policies #304, #304A, and #304B have been reviewed:
 - No fundamental content has been changed;
 - Policies were reformatted; and
 - Blocks of information were moved to align with the current standards for all county policies.
- Policy #304 is the Americans with Disabilities Act (ADA) that has been in force for many years:
 - The county follows federal guidelines for this policy.
- Policy #304A applies to all county departments, elected officials, and employees:
 - An interactive process takes place when a need is identified or requested by an employee' and
 - Part of that process may require that the employee obtain a statement from the employer's healthcare provider to certify the need for reasonable accommodation:
 - The statement is then reviewed to assess and plan for options.
- Policy #304B applies to individuals who are not employed by the county:
 - An individual's needs are made known to the county department that is sponsoring them:
 - The individual's need is then discussed and evaluated by a team.
- ADA complaints are submitted to the county's designated risk manager who coordinates complaints and compliance efforts; and
- Staff recommends the board approve the revisions to the policy.

MOTION: Commissioner Brentano moved to approve an order approving the revision of Marion County Administrative Policy #304 - Americans with Disabilities Act. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:12:32)

HEALTH AND HUMAN SERVICES

2. Consider an order approving the appointment of Yetu Dumbia, Richard Falardeau, Michelle Silbernagel, and Denice Wendler to the Intellectual and Development Disabilities Advisory Committee with terms ending June 30, 2023. – Lisa Miller, Richard Flardeau, Michelle Silbernagel, Denice Wendler

Summary of presentation:

Lisa Miller:

- Four individuals are recommended for appointment to the Intellectual and Development Disabilities Advisory Committee (IDDAC);
- The IDDAC participates with the county's health department to:
 - Plan local programs; and
 - Oversee local resources and services that address the needs of the individuals with an Intellectual and Developmental Disability (IDD).

Richard Falardeau:

- Mr. Falardeau is an Assessment and Outreach Coordinator for Integrated Services Network:
 - A support brokerage company that serves Marion County.
- He has been in the position for 12 years; and
- He is looking forward to advocating in this capacity.

Michelle Silbernagel:

- Ms. Silbernagel is an independent provider of behavior support services and offers technical assistance to providers in the county;
- She has been working in the IDD field for 24 years:
 - She has a family member with an IDD.
- Ms. Silbernagel wants to ensure there are great support services in Marion County for individuals with an IDD.

Denice Wendler:

- Ms. Wendler is an independent advocate for IDD individuals in:
 - Marion County;
 - Clackamas County; and
 - Washington County.
- She has an adult child with an IDD who is able to live independently.

Board discussion:

- Mr. Falardeau is interested in looking at the policies that impact his job;
- The company he works for wants employees advocating on all job levels; and
- He is looking forward to voicing concerns that may not have been voiced before.

MOTION: Commissioner Brentano moved to approve an order appointing Yetu Dumbia, Richard Falardeau, Michelle Silbernagel, and Denice Wendler to the Intellectual and Development Disabilities Advisory Committee with terms ending June 30, 2023. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:17:53)

SHERIFF'S OFFICE

3. Consider an order approving the revised bylaws of the Marion County Justice Reinvestment Council. – Commander Jeff Wood

Summary of presentation:

- The Justice Reinvestment Council originated from the Marion County Reentry Council that was formed in 2010:
 - The council was formed as a requirement of the Bureau of Justice Assistance Second Chance Act Grant for prisoner reentry:
 - They collaborate and work with other agencies to provide services for individuals returning from incarceration.
- The Marion County Justice Reinvestment Council serves as an advisory body to the sheriff in matters relating to three areas of the criminal justice system:
 - Justice Diversion;
 - Prison Diversion; and
 - Reentry services.
- The council has the following goals:
 - Decreasing prison utilization;
 - Reducing recidivism;
 - Holding offenders accountable; and
 - Maintaining public safety at all times.
- The county started a Prison Diversion Program in 2013 after Oregon House Bill 3194 was passed:
 - Programs and services are being offered related to:
 - Housing;
 - Addiction; and
 - Mentoring.
- The council will serve as an advisory body to the sheriff for the following:
 - Aiding and assisting individuals in the Oregon State Hospital;
 - The Stepping-up Initiative;
 - Pretrial Monitoring programs;
 - Mobile Crisis Response Teams; and
 - Crisis Outreach Response Teams.
- The county received a Bureau of Justice Assistance Lead Grant from the United States Department of Justice; and
- Several individuals on the council are scheduled to retire, and new members will need to be appointed; but
 - In the interest of the grant that was received, it is important for the county to have a functioning council at all times.

Board discussion:

- Initially the council was appointed by the sheriff who had the authority to terminate and reappoint council members:
 - It was later recommended that the appointments be confirmed by the Board of Commissioners.

- Language in the bylaws presented before the board does not state that appointments are confirmed by the Board of Commissioners; and
- Commander Wood recommended changing the language under Section 4.a to read “All appointments are subject to the sheriff’s discretion with confirmation by the Board of Commissioners”.

MOTION: Commissioner Brentano moved to approve an order approving the revised bylaws of the Marion County Justice Reinvestment Council with added language that reads with confirmation by the Board of Commissioners. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:26:45)

4. Consider approval of Amendment #1 to the Contract for Services with Correct RX Pharmacy Services, Inc. adding \$252,000 in funding for a revised contract total of \$1,260,000, and extend the term through June 30, 2020. – Commander Tad Larson

Summary of presentation:

- This is the final renewal on this Contract for Services with Correct RX Pharmacy Services, Inc:
 - The county will be accepting new proposals in the year 2020.

Board discussion:

- The contract with Correct RX Pharmacy Services, Inc. is already in effect:
 - It is funded in segments over the length of the contract.
- Generic medications are used whenever possible to help control expense;
- The county spends approximately \$220,000 a year on prescription medications:
 - \$141,000 of the \$220,000 was spent on psychotropic medications.
- Individuals fill out and sign the following before being incarcerated:
 - A Medical Screening form; and
 - A Release of Information form:
 - The forms are used to check with an individual’s pharmacy and with their doctor.
- Correct RX Pharmacy Services, Inc. provides 90 percent of the medications that are being used at the jail:
 - Walgreens is used as a backup pharmacy in the event medication is needed quicker.
- A jail physician will generally honor a valid prescription that was prescribed prior to the individual being incarcerated;
- Medications are an ever increasing expense for the jail:
 - The county is required to provide medical care to individuals who are being incarcerated.
- The county is seeing an increase of incarcerated individuals with medical or behavioral issues.

MOTION: Commissioner Brentano to approve Amendment #1 to the Contract for Services with Correct RX Pharmacy Services, Inc. adding \$252,000 in funding for a revised contract total of \$1,260,000, and extend the term through June 30, 2020. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:30:57)

Recessed as Board of Commissioners
Reconvened as Contract Review Board

CONTRACT REVIEW BOARD

1. Consider an order approving the Discretionary Action and Solicitation Award for the jail high efficiency condensing boilers. – Kevin Burton, Larry Tilford, and Justin Ford

Summary of presentation:

Justin Ford:

- In April 2019 a public notice was issued on the Oregon Procurement Information Network requesting quotes for three boilers located at the Marion County Jail:
 - Projected budget for the three boilers was \$90,000.
- The request for quotes contained the following information:
 - Drawings and specifications for the boilers;
 - Standard terms and conditions for county solicitations;
 - Requirements for offers; and
 - Acceptance of terms and conditions for the Purchase Order.
- All quotes received for the jail boilers exceeded \$100,000:
 - The lowest quote was for a boiler that did not meet the required specifications; and
 - The second lowest quote met all the required specifications.

Kevin Burton:

- The high efficiency boilers currently at the jail failed within a short period of time:
 - The return temperatures did not allow the boilers to run efficiently:
 - They were running at 80 percent efficiency verses the 92 percent efficiency that they were designed for.
- Replacement boilers will run at a lower efficiency:
 - They can be upgraded when the coils are upgraded.
- A specific boiler is needed for the jail:
 - Needs to operate at an 80-100 percent range; and
 - Needs to have cast iron burners.
- Quotes were taken for a specified boiler:
 - Only one distributor in the northwest distributes the required boiler.

Board discussion:

- The boiler selected had the lowest bid that met all the specifications;

- The current condensing, high efficiency boilers operate in the following manner:
 - The hot water moves through the system and dissipates heat into the space through a coil;
 - A fan blows across the coil taking the heat out of the coil and blowing it into the living space;
 - The water returns back to the boiler to get reheated; and
 - The process resumes again.
- If the water is still too hot when it returns, then condensation issues can occur within the piping:
 - It creates condensation build-up inside the duct work;
 - The moisture drips down onto the heat exchange portion of the boiler;
 - It causes corrosion and rust that is caustic; and
 - It is rotting out the existing boiler.
- The replacement boilers are cast iron:
 - They are thicker;
 - More heavy duty; and
 - The boilers will not rot out.
- The stainless steel venting has been changed to a Polyvinyl Chloride (PVC) pipe;
- The jail is a critical need facility that needs consistent heat:
 - A reliable boiler system is needed; and
 - Bringing in temporary heat or air-conditioning can pose a security risk:
 - There could be cords, pipes, or duct work running through secured doorways.
- The boiler replacement will take place in September when temperatures are more ambient; and
- The replacement process will take a period of time:
 - All six existing boilers will be removed at the same time;
 - Pipes will be rerouted;
 - Recirculation pumps will be relocated to the ground level; and
 - Three larger boilers will be installed replacing the six boilers that were removed:
 - A primary boiler will always be running;
 - A second boiler will activate when demand goes up;
 - The third boiler will activate when demand is at its highest; and
 - Sequence for the boilers operating time will change frequently for even running time.

MOTION: Commissioner Brentano moved to approve an order approving the Discretionary Action and Solicitation Award for the jail high efficiency condensing boilers. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

Recessed as Contract Review Board
Reconvened as Board of Commissioners

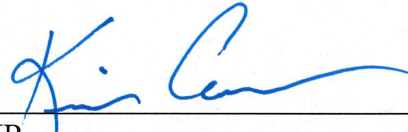
PUBLIC HEARINGS

9:30 A.M.

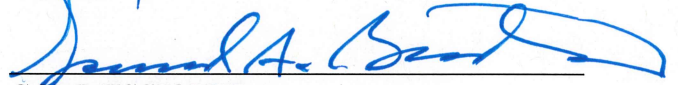
None.

Commissioner Cameron read the calendar.

Commissioner Cameron adjourned the meeting at 9:51 a.m.



CHAIR



COMMISSIONER

Not Present At Meeting

COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>