

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, July 8, 2020

9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Sam Brentano and Commissioner Kevin Cameron. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

ABSENT: Commissioner Colm Willis

Commissioner Brentano called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

PRESENTATION

(Video Time 0:01:07)

COVID-19 (Novel Coronavirus) update. –Katrina Rothenberger

- Ms. Rothenberger reported the following updates for the COVID-19 pandemic as of 8:00 a.m. on Wednesday, July 8, 2020:
 - There are currently an estimated 1,697 cases within the county;
 - An estimated 1,623 individuals have tested positive;
 - An estimated 20,672 individuals have tested negative; and
 - An estimated 51 individuals have died from symptoms related to COVID-19.
- Marion County Health and Human Services (MCHHS) runs daily reports at 8:00 a.m.:
 - The Oregon Health Authority (OHA) runs reports at a different time period each day;
 - The two differing time periods can result in data differences; but
 - The two entities always have the same total daily counts.
- The positivity rate has decreased in the one week time period of June 29, 2020, through July 5, 2020;
- Increased case counts throughout Oregon indicate that COVID-19 may be spreading;
- OHA is monitoring six indicators to measure the health burdens related to COVID-19:

- The county is meeting the requirements for all the indicators which include the following:
 - The percent of emergency department visits for COVID-19-like illness:
 - OHA requirements are 1.5 percent or less; and
 - The county is at 0.7 percent.
 - The percent of COVID-19 tests that are positive:
 - The county has seen a reduction in positive tests.
 - New COVID-19 cases:
 - OHA requirements are 5 percent or less for increased cases; and
 - The county has a 17 percent decrease.
 - The percent of COVID-19 cases not traced to a known source:
 - OHA requirements are below 30 percent; and
 - The county is at 29 percent.
 - New COVID-19 cases with and without a known source:
 - Case follow-up within a 24 hour period has increased.
- An estimated 89 individuals are assigned to COVID-19 citizen response:
 - An estimated 33 individuals are assigned to assist with disease investigation.
- MCHHS anticipates hiring 20 individuals for contact tracing; and
- MCHHS is working to expand their software capabilities for contact tracing.

Board discussion:

- Office space limitations for new employees has been a challenge:
 - New employees are co-sharing spaces with current employees that are remote working;
 - More individuals are working at a recently reopened MCHHS building located in the City of Woodburn; and
 - Maintaining social distancing practices has put limitations on office space environments.
- No guests have checked into the isolation housing that is required by the state:
 - Staff has been assigned to ensure that safety protocols are being followed:
 - Health screenings will be performed; and
 - Personal Protective Equipment (PPE) is available.
- MCHHS is coordinating an event that will assist the University of Oregon with saliva testing.

CONSENT

(Video Time 00:08:28)

HUMAN RESOURCES

Approve the recommendation to reactivate classification #037, Payroll Manager, retitle to Payroll Supervisor, and establish a pay grade. Uphold pay grades for #562, Developmental Disabilities Associate 2; #563, Developmental Disabilities Specialist 1; and #564, Developmental Disabilities Specialist 2. Adjust upward pay grades for #254, Education Services Advocate; #637, Support Enforcement Agent 1; and #638, Support Enforcement Agent 2.

PUBLIC WORKS

Receive hearings officer's decision denying Administrative Review (AR) Case #20-010/Schaber.

Receive notice of the Planning Commission's decision denying Subdivision /Adjustment (SUB/ADJ) Case #20-001/Progressive Design Builders, Inc.

SHERIFF'S OFFICE

Approve Amendment #1 to the Contract for Services with 4M4 Solutions to add \$86,000 for a new contract total of \$286,000 for project management services for the Records Management Jail Management Project through June 30, 2021.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:10:23)

BOARD OF COMMISSIONERS

1. Consider approval of an order appointing Tim Murphy and reappointing Roland Herrera, Pastor Garland King, and Pete McCallum to the Marion County Public Safety Coordinating Council (MCPSCC) with terms ending July 31, 2023. –Commissioner Kevin Cameron

Summary of presentation:

- Mr. Herrera, Pastor King, and Mr. McCallum are being reappointed to the MCPSCC:
 - Their dedication and input has been a valuable asset to the council.
- Mr. Murphy is a new appointee:
 - He has experience with drug and alcohol counseling;
 - He has served on reentry councils; and
 - His input will be a valuable tool for the MCPSCC.

MOTION: Commissioner Cameron moved to approve an order appointing Tim Murphy and reappointing Roland Herrera, Pastor Garland King, and Pete McCallum to the Marion County Public Safety Coordinating Council with terms ending July 31, 2023. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:12:19)

PUBLIC WORKS

2. Consider approval of a quitclaim deed to transfer the remaining properties acquired for the Champoeg Memorial Highway to the State of Oregon through the Oregon Parks and Recreation Department (OPRD). –Brian Nicholas and Kent Inman

Summary of presentation:

- Marion County Administrative Policy #809 allows the county to transfer publicly owned property to another governmental agency;
- On May 1, 2020, the county received a letter from the OPRD requesting to transfer parcels of land associated with the bikeway at the Champoeg State Park to the OPRD:
 - The bikeway connects Champoeg Historical Park with the City of Butteville.
- The majority of the bikeway is located on state owned lands:
 - The bikeway is operated and maintained by the OPRD; and
 - An estimated 2,000 feet of the bikeway is located on Schuler Road:
 - Approximately 50 percent of the road is located on park lands.
- The properties were acquired in 1936 and 1937 for the Champoeg Memorial Highway:
 - The county conveyed the western portion of the highway in 1957 and 1965 to the state of Oregon through the State Highway Commission; and
 - A portion of the highway has never been conveyed and is currently the property of Marion County.

Board discussion:

- Schuler Road is considered a private road:
 - Three parcels of the road have never been conveyed as public right-of-ways:
 - They are still independent tax lots;
 - They are still owned by the county;
 - The parcels have never been adopted into the county's road network; and
 - They are not eligible to receive maintenance through the gas tax fund.
- The state is interested in acquiring the remaining parcels for a preservation project on the bikeway which includes paving the entire length of the bikeway:
 - Once acquired, the state will manage and maintain the properties.
- Four private parcel owners gain access to their properties from Schuler Road:
 - Currently two of the private parcels are located in the sections owned by the county:
 - The private parcel owners support the property transfer to the state; and

- They have expressed concerns with accessing their property once the transfer is complete:
 - The state has agreed to follow-up with a permanent access easement for the two private parcels that are currently located in the county's section.
 - The remaining two private parcels are located in the sections owned by the state.
- The Public Works Department recommends proceeding with the property transfer;
- The quitclaim process will eliminate the county's interest in the properties; and
- The state will assume interest of the properties.

MOTION: Commissioner Cameron moved to approve a quitclaim deed to transfer the remaining properties acquired for the Champoeg Memorial Highway to the State of Oregon through the Oregon Parks and Recreation Department. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:22:02)

3. Consider approval of the Purchase Order with Carson Oil Company, dba, CECO, Inc. in the amount of \$1,350,000 for the purchase of bulk fuel for county fleet vehicles through December 3, 2021. –Brian Nicholas

Summary of presentation:

- The Public Works Department operates several fueling stations for county fleet vehicles;
- The fueling stations are located in road maintenance yards and the Public Works campus;
- The contract dollar amount is estimated for the annual usage rate for the term of the contract;
- A state pricing agreement has been applied:
 - The contract was competitively bid under a state process.
- The contract's term ends on December 3, 2021 to coincide with the state's price agreement term:
 - A new contract will be submitted for approval towards the end of 2021.

MOTION: Commissioner Cameron moved to approve the Purchase Order with Carson Oil Company, dba, CECO, Inc. in the amount of \$1,350,000 for the purchase of bulk fuel for county fleet vehicles through December 3, 2021. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:20:13)

Commissioner Brentano opened a discussion with Tamra Goettsch, Community Services Director, for updates related to the Marion County Fair:

- The Marion County Fair will be a virtual event in 2020:
 - The live fair event has been canceled due to the COVID-19 pandemic.
- Online contests in eight categories will be available for public participation:
 - Contestants had until June 30, 2020, to submit pictures related to one of the eight categories;
 - Virtual voting will be open to the public from July 1-12, 2020:
 - Entries will be judged virtually by the public.
 - Winning contestants will receive an award and recognition.

Board discussion:

- The Head, Heart, Hands and Health (4-H) organization and Future Farmers of America (FFA) will host a virtual livestock auction:
 - Each contestant submitted a 90 second video presentation;
 - Judges will view the submitted video presentations to determine a winner;
 - Winners will be awarded a blue, red, or white ribbon; and
 - The winning livestock will be presented at an online auction:
 - Online bidding for the auction will be on July 11, 2020;
 - There is no minimum bid; and
 - Livestock owners have the following options:
 - Buy their livestock project back;
 - Sell the livestock on their own; or
 - Continue to raise the animal.
- The Oregon State University (OSU) Extension 4-H Program provides the coordination and planning of the auction:
 - The auction is required to comply with all 4-H and FFA standards.
- Voting systems are in place that will allow only one virtual vote per day by the public for fair entries; and
- Information regarding the virtual fair can be found on the Marion County Fair’s website.

(Video Time 00:30:24)

PUBLIC HEARINGS

9:30 A.M.

COMMUNITY SERVICES

A. Public hearing to consider the Community Development Block Grant application with Business Oregon for expanding Personal Protective Equipment (PPE). –Jason Schneider

Summary of presentation:

- The county, in partnership with Northwest Alpine, has the opportunity to apply for Community Development Block Grant funding through Business Oregon;

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- The funding will be used to increase the production of PPE;
- An increase of PPE will benefit the following communities:
 - Local businesses; and
 - National businesses.
- The intent of the public hearing is to discuss the option of moving forward in the application process;
- The Business Oregon grant process has the following requirements:
 - The public meeting needs to be posted in both English and Spanish; and
 - The meeting must be posted five full days prior to the public hearing.
- The notice was published in English only:
 - The posting will need to be republished in both Spanish and English before any decisions regarding the application can be determined.
- Mr. Schneider requested that the board consider extending the public hearing to August 5, 2020, to allow for the following:
 - An adequate posting time frame; and
 - Resolving final details.

Board discussion:

- Northwest Alpine is requesting additional time to address the company's heavy order demands for PPE.

MOTION: Commissioner Cameron moved to leave the record open and continue the public hearing on August 5, 2020, for presentation and discussion to consider the Community Development Block Grant application with Business Oregon for expanding personal protective equipment. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

Commissioner Brentano read the calendar.

Commissioner Brentano adjourned the meeting at 9:39 a.m.

Not Present At Meeting

CHAIR

COMMISSIONER

COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>