



Management Update summary Minutes

Monday, May 18, 2015, 9:00 a.m.
Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE

John Lattimer, Sam Brentano, Janet Carlson, Kevin Cameron, Gloria Roy, Jolene Kelley, Warren Jackson, Alan Haley, Michael Johnson, Ted Schuster, Scott Norris, Tami Goettsch, Bruce Armstrong, Sonya Pulvers, Allison Barrows, Barb Young and Kristy Witherell as recorder.

Mr. Lattimer opened the meeting at 9:01 a.m.

COMMUNICATIONS UPDATE

Jolene Kelley, Public Information Coordinator, gave current updates.

ACTION

Lighting District

Summary of presentation:

- Requires 60 percent verified signature approval from property owners;
- The street lights will be installed on 43 streets, including Lancaster Drive;
- Asking for commissioners signature of approval on Marion County owned land at, 4650 Auburn Rd. NE.;
- Estimate is \$15.00 - \$17.00 per year increase shown on property owners' tax statement;
- The lighting district would bill the Board;
- Approval would install approximately 280 lights at the Four Corners neighborhood; and
- Portland General Electric would install and own the street lights.

Motion:

Commissioner Brentano moved sign the petition for approval of adding street lights to the Four Corners – Auburn East Salem Service District (ESSD) Lighting District. Commissioner Cameron seconded the motion. The motion carried unanimously.

Commissioner Brentano moved to have Commissioner Carlson sign the Four Corners – Auburn ESSD Lighting District petition on behalf of the Board. Commissioner Cameron seconded the motion. The motion carried unanimously.

INFORMATIONAL

Proposed Updates to Building Inspection Fee Schedule

Summary of presentation:

- Discussed with the Home Builders Association regarding the increased fee proposal and they are on board with it;
- Proposing to simplify the methodology used to calculate the dwelling permit fee:

- Formula is complex;
- Causes havoc with the computer program;
- The fee proposal is pretty close to being the same amount; and
- Continue to have the lowest permit fee in the area if the change is adopted.
- Other change that is proposed is to change the fee for Temporary Certificate of Occupancy:
 - Currently, the fee is \$150.00 for every 30 days;
 - Make more sense to make the fee \$150.00 for each issuance and can determine if the project is longer than 30 days; and
 - Will reflect a truer cost to Marion County and more affordable to the customer.
- Investigation fees:
 - Align the methodology to the change in statute.
- Residential Fire Sprinkler system fee:
 - Not a fee change. Adding the fee to another table for clarification.
- Raise the Expedited services fee:
 - Change fee from \$125.00 to \$200.00; and
 - This will cover overtime costs to fulfill expedited services.
- Proposed increase in septic fees:
 - 15 percent increase in septic fees;
 - Will still make our fees average for most jurisdictions; and
 - Should be sufficient and have the program to be sustainable and pay for itself.
- The next step is to bring the proposal to Board Session.

Discussion on Dog Services Vaccination Reporting

Summary of presentation:

- Ordinances have passed that require veterinarian clinics or other entities performing vaccinations to forward the vaccination data to the county;
- The data is cross referenced by county staff to determine if the dog is already licensed:
 - If not, a notice is sent to the dog owner explaining which steps they need to take in order to get a dog license.
- Currently, Marion County sells 16,000 to 17,000 licenses annually;
- The county is doing a similar program but on a smaller scale through the Luv My Pet Program:
 - It is a mobile veterinary clinic that does low cost vaccines at Petco;
 - The program forwards all rabies certificates to every county;
 - The county will send out a letter to the dog owners who don't have current vaccines; and
 - Will send a notice to the new dog owners to register within 30 days.
- The county sends licensing renewal notices and past due renewal notices to all dog owners;
- The commissioners would like to see an incentivized program of veterinarian clinics registering dogs rather than a policy mandating the clinics to register dogs:
 - Currently, the county gives one dollar to every license the clinics submit.
- The dog shelter has made numerous contacts with the veterinarian clinics throughout the county to share incentives Marion County offers to license dog owners.

Board Direction:

The Board would like Marion County Dog Services to conduct a phone survey, sampling the larger veterinarian clinics to see if they would be more willing to license dogs if there is a higher monetary incentive for them.

The Board asked Community Services to come back to present the new proposed licensing fee based on the survey conducted.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Sam Brentano

- Watching the Transportation Bill:
 - If Congress doesn't pass Transportation Bill, there will be no money.
- May want to be prepared like other counties to sign declarations for drought.

Commissioner Janet Carlson

- Attended West Salem Rotary, Downtown Rotary and North Lancaster Neighborhood Association (NOLA) last week and presented the Big Toy project;
- Met with Senator Winters and Representative Hack regarding House Bill 2031:
 - Funds youth villages.
- Met with Senator Courtney and Representative Whisnant regarding justice reinvestment money;
- Testified at the Compensation Board:
 - Talked about what county commissioners do;
 - Gave the Compensation Board examples of two days of her calendar;
 - Talked about what it means to influence legislation; and
 - What it means to be involved in the types of projects in the county.
- Attended the Children and Families Commissions meeting Thursday, May 14, 2015:
 - Did a presentation on ideas the workgroup came up with;
 - The commission moved into a discussion whether to dissolve or continue and if they did continue, they identified what their focus would be:
 - Made a motion to focus on 11 – 17 year olds.
 - Will add discussing the future of Children and Families Commission to the Board of Commissioners/Chief Administrative Officer Meeting agenda on Tuesday, May 26, 2015.
- Senate Bill 4 passed and is on the floor.

Commissioner Kevin Cameron

- Testified on behalf of House Bill 3035:
 - Add flashing lights to Cloverdale school;
 - Passed through the senate; and
 - Waiting on the governor's signature.
- Testified on behalf of Senate Bill 534:
 - Airport Infrastructure bill;
 - Bill passed through the senate; and
 - Has one group of people trying to hold up the bill.
- Met with Terry Horn from the Statesman Journal and found out what kind of research they share, consumer attitudes and consumer concerns:
 - He suggested running online surveys to see what is important throughout the community; and
 - Will wait 30 days and follow-up.
- Detroit received their grant for the school through Land Conservation and Development Commission (LCDC) to look at turning it into a community center:
 - Received approximately \$100,000.
- Finalist for the Flat Grant to extend the park and day use area:
 - Will go up June 1, 2015 to kick it off.

LEGISLATIVE UPDATE

- Barb Young has a Woodburn Urban Growth Boundary (UGB) letter for commissioners to sign regarding the sequential phasing of work; and

- Trade Promotions Authority requested a letter to the editor:
 - Barb has an alternative to discuss with the commissioners.

Adjourned 10:36 a.m.