

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, September 26, 2018
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97305

PRESENT: Commissioner Kevin Cameron and Commissioner Sam Brentano. Also present were Jane Vetto as county counsel, John Lattimer as chief administrative officer, and Kristy Witherell as recorder.

ABSENT: Commissioner Janet Carlson.

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

CONSENT

(Video Time 0:01:34)

BOARD OF COMMISSIONERS

Approve an order updating Policy 203, Appointments to Advisory Boards and updating Policy 209, Bylaws of Advisory Boards.

Approve an order updating Policy 212, County Litigation Defense.

COMMUNITY SERVICES

Approve an order reappointing Sue Bloom, Jayne Downing, Troy Gregg, Levi Herrera-Lopez, Krina Lee, Pete McCallum, Cary Moller, Cheryl Pellegrini, Eric Richards, Shaney Starr, Jaime Arrendondo, and Allan Pollock to the Children and Families Commission.

Approve an order appointing Kenneth Outfleet as a Marion County Fair Board Key Volunteer.

PUBLIC WORKS

Approve an order reappointing Zachary Deihl and Mark Grenz to the Marion Water Quality Advisory Committee with terms ending September 30, 2022.

MOTION: Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

ACTION

(Video Time 0:02:49)

COMMUNITY SERVICES

1. Consider approval of the changes to the Marion County Fair Board Bylaws. – Tamra Goettsch

Summary of presentation:

- The fair board has been looking at its operations to determine how to best support and protect the fair in the planning stages;
- The recommended changes in the bylaws pertain to attendance at fair board meetings;
- Added language in Section 4.6:
 - Members who miss more than two meetings in any 12-month period could be subject to removal; and
 - Members may attend two meetings by electronic means.
- Limits amount of time to plan the fair;
- If a member is gone more than the recommended amount of time, it can hinder the development of a successful fair;
- Changes were reviewed at the last fair board meeting, and approval was recommended; and
- Under Section 7.2, language was added that members may attend no more than two meetings by conference call in a 12-month period.

Board discussion:

- The commissioners appreciate the hard work by the fair board members in planning the fair.

MOTION: Commissioner Brentano moved for approval of the changes to the Marion County Fair Board Bylaws. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 0:07:27)

2. Consider approval of an order adopting the Marion County Economic Strategy. – Tamra Goettsch, Tom Hogue

Summary of presentation:

- Working hard over the past year with staff, community members, and commissioners to bring forward recommendations on a plan to lead the department and county over the next five years;
- Shapes future activities and investments in five goal areas;
- The county has a unique role in economic development:
 - Bridges rural and urban communities in identification and implementation of goals and actions to achieve a common vision; and
 - Economic stakeholders want and need the county to serve as a convener and manager of the strategy and action plan.
- The county's role will include the following:
 - Invest grant dollars in alignment with strategic goals;

- Drive and encourage innovative and collaborative solutions;
- Monitor and implement action plans;
- Influence policy tied to strategic goals;
- Convene and coordinate opportunities; and
- Manage the land inventory.
- Five goals of the strategic plan:
 - Build organizational capacity;
 - Strategic use of land;
 - Create business opportunities;
 - Enhance natural resource innovation; and
 - Foster a Great Place.
- The economic strategy will guide the use of video lottery sources and staff work plans related to activities across county departments and with external partners; and
- Most recently presented at the Department Head and Elected Officials meeting for input.

Board discussion:

- The commissioners want to make sure that the basic meaning of economic development, recruitment and retention of businesses, and labor availability training is covered in the plan;
- Think of economic development as setting the table for other people's successes;
- Success takes on many forms;
- Local government traditionally deals with infrastructure and land use;
- Adding investment opportunities and innovation helps as activities transition;
- Active partner in helping businesses thrive;
- Economic development is attracting and retaining existing businesses and helping them grow;
- Examples of past economic development:
 - City of Donald Urban Growth Boundary;
 - Wilco Farmers – Hazelnut Growers of Oregon; and
 - GK Machine, Inc.
- In the past, there was no ability to deny certain requests;
- This plan enables the county to strategically place the limited resources available;
- Will still need to help businesses find other opportunities; and
- By helping businesses expand and invest, it provides revenue to the county to support services that are provided to the taxpayers.

MOTION: Commissioner Brentano moved for the approval of an order adopting the Marion County Economic Strategy. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video time 0:17:27)

INFORMATION TECHNOLOGY

3. Consider approval of the Purchase Order Contract with SHI International Corporation for \$298,336.50 for purchasing Microsoft user licenses through August 31, 2021. – Scott Emry

Summary of presentation:

- Beginning of multiple phase effort in protecting, securing, and supporting systems that are vital to county employees;
- Challenge is there are disparate tools and systems to manage the fleet of computers;
- All programs will be put into a central ecosystem;
- Helps to secure and configure to ensure it is operating efficiently;
- There is a high demand from departments for IT to be more mobile and flexible in helping them meet the needs of the citizens;
- First vital step in a three-year process; and
- Will include operating system updates and support for other devices, such as Apple iPads.

Board discussion:

- The process will help implement changes from Microsoft;
- Computer acquisitions are one-time purchases;
- Over time, it causes fragmentation because different users have different versions of products;
- When users share files, there are compatibility issues;
- This is a stepping stone to get programs aligned;
- To be able to smoothly transition from one program to another, need to have consistency across all users;
- Programs are out of date and are not supported by the vendor community;
- Will allow ongoing support from Microsoft;
- Yearly user training for IT staff;
- Provides a continuous support model;
- Cost savings in the long run;
- It is a three-year contract, under \$100,000 per year for the entire county;
- Provides unification across all platforms;
- There is a five-year lifecycle replacement plan for hardware;
- The challenge is on the software side;
- There are over 1,000 different applications that IT supports; and
- Will be able to reduce the county's footprint due to overlap between departments.

MOTION: Commissioner Brentano moved for approval of the Purchase Order Contract with SHI International Corporation for \$298,336.50 for purchasing Microsoft user licenses through August 32, 2021. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video time 0:27:29)

PUBLIC WORKS

4. Consider approval of the incoming funds Intergovernmental Agreement with the City of Donald for \$210,000 for Public Works to provide design and construction for sidewalk and pedestrian ramp improvements on Main Street/Donald Road. – Brian Nicholas

Summary of presentation:

- There are county roads located within city limits in 18 of 20 cities;
- Long standing policy where the county maintains the lanes of travel and allocates maintenance of city improvements to the city;
- Creates issues in the resurfacing program, because the county can no longer go through and pave streets without paying attention to accessibility for persons who are physically or visually handicapped;
- A lot of the city infrastructure is substandard;
- Problems arose a couple years ago when Main Street in Donald needed repaving;
- Could only provide patch work because none of the city sidewalks and pedestrian ramps met American with Disabilities Act (ADA) requirements;
- Approached the city manager with an idea of a pilot project;
- Small cities have access to funding sources that the county does not;
- The idea of the project is to have city pursue funding through the Small City Allotment Program:
 - County will design project for the city to use funds for ADA ramps; and
 - County will roll it into an annual sidewalk project.
- City secured funds and asked the Oregon Department of Transportation (ODOT) to use the funds for ADA improvement project:
 - Funds have historically been used for street paving projects.
- County cannot maintain asphalt on streets without the ADA ramp improvement;
- As part of city's grant application, it included county paving project;
- Proposed paving project will begin at Butteville Road and extend east to the railroad tracks;
- Project scope:
 - Reconstruct ADA ramps;
 - Replace sections of failed sidewalks;
 - Install café seating areas;
 - Install tree wells; and
 - Resurface Main Street in 2020.
- The city's total project budget is \$210,000; and
- The county will design the sidewalk project now, and construction will begin in July 2019.

Board discussion:

- This will make the downtown area flourish.

MOTION: Commissioner Brentano moved for approval of the incoming funds Intergovernmental Agreement with the City of Donald for \$210,000 for Public Works to provide design and construction for sidewalk and pedestrian ramp improvements on Main St./Donald Rd. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video time 0:40:25)

5. Receive and consider appeal of hearings officer's decision denying Partition Case #18-011/O'Brien, Clerk's file #5759. – Joe Fennimore

Summary of presentation:

- The applicant is requesting to divide a 9.7 acre parcel located in a Special Agriculture zone into three parcels under Measure 49 waivers;
- On May 9, 2018, the planning director approved the application subject to conditions;
- The applicant appealed the decision to the hearings officer, and a public hearing was conducted on June 21, 2018;
- The hearings officer issued a decision on August 29, 2018, denying the request;
- The applicant appealed the hearings officer's decision to the board on September 13, 2018;
- The appeal of the planning director's decision was based on two conditions related to road improvements that the applicant objected to:
 - Condition 3A required the applicant to obtain safe vehicle access, including adequate site distance at the intersection of O'Brien Avenue and Jory Hill Road; and
 - Condition 3C required improvements to O'Brien Avenue from the intersection of Jory Hill Road to the northern property line of the subject property.
- The hearings officer found that health and safety measures are not exempt from Measure 49 waivers;
- The conclusion from the hearings officer was that there were not sufficient findings to justify conditions A and C, but the application also could not be approved unless public safety standards were met;
- The applicant argues that the findings are unfounded and the decision should be reversed;
- The applicant is willing to widen the paving on O'Brien Avenue from Jory Hill Road to the point of access;
- The applicant will extend the 150-day deadline if the appeal is granted, and hire an engineer to submit additional information at the public hearing;
- Options for board to consider:
 - Accept the appeal and remand the matter back to the hearings officer;
 - Accept the appeal and schedule a public hearing; or
 - Deny the appeal and uphold the hearings officer's decision denying the request.
- Staff recommends accepting the appeal and scheduling a public hearing.

Board discussion:

- If the public hearing was held it would provide the applicant with an opportunity to present additional information; and
- A suggested hearing date will be determined once the applicant hires an engineer to conduct the road study.

MOTION: Commissioner Brentano moved to accept the appeal and schedule a public hearing. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS
9:30 A.M.**

Commissioner Cameron read the calendar.
Commissioner Cameron adjourned the meeting at 9:51 a.m.

Not Present At Meeting

CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at:

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>.

