

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, April 8, 2015
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Janet Carlson, Commissioner Kevin Cameron and Commissioner Sam Brentano. Also present were John Lattimer as chief administrative officer, Gloria Roy as legal counsel and Kim Hulett as recorder.

Commissioner Carlson called the meeting to order at 9:00 a.m.

PRESENTATION

Chief Administrative Officers Teamwork Award – John Lattimer

- Public Works and Sheriff’s Office employees received a CAO Teamwork for their work on behalf of the Marion County Fair.
- Sheriff’s Office work crews set-up fair office; and
- Public Works crews paved a section of the Oregon State Fairgrounds offsetting rental costs and saving the fair \$35,000.

PUBLIC COMMENT

Joe Fabbri – CCTV

- Discussed challenges for people for people with physical disabilities; and
- Requested an ordinance protecting people with physical challenges.

Board discussion:

- Noted the federal American with Disabilities Act; however, the board is open to issuing a proclamation in support of county residents with disabilities.

Ted Schuster – Community Services Department

- Inform the public that Marion County is soliciting applications to award grant funds for the Community Dispute Resolution Program;
- Available grant funds are approximately \$84,000; and
- Directed interested applicants to visit the Community Services website or call the office.

Board discussion:

- Suggested also notifying eligible firms in addition to the formal public notice.

CONSENT

BOARD OF COMMISSIONERS

OLCC Application – Recommend Approval

The Brooks Tap Room, Brooks

HEALTH DEPARTMENT

Approve amendment #6 to add \$78,792 to the agreement with Seeds of Faith Ministries Adult Foster Home.

SHERIFF'S OFFICE

Approve amendment #6 to the Correct RX contract to add an additional \$160,000 to cover prescription expenses for inmates through June 30, 2015.

MOTION: Commissioner Cameron moved approval of the consent calendar. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

ACTION

BOARD OF COMMISSIONERS

1. Consider approval of the Marion County Public Safety Coordinating Council revised bylaws. – Commissioner Carlson

Summary of presentation:

- Bylaws had not been revised since 2011;
- During review noted updates needed to membership roster;
- Increases number of members to 27;
- Revised the bylaws to match the number of members;
- Provides Steering Committee opportunity to take action on time sensitive matters with ratification by the full council;
- Other technical changes; and
- Public Safety Coordinating Council recommends approval by the board.

Board discussion:

- Commissioner Cameron confirmed that the Reentry Council is a separate body.

MOTION: Commissioner Brentano moved approval of the Marion County Public Safety Coordinating Council revised bylaws. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

BUSINESS SERVICES

2. Consider approval of a proclamation designating April 12-18, 2015, as Volunteer Week in Marion County. – Cathy Crocker

Summary of presentation:

- Will present the 2014 Annual Volunteer Report and distribute volunteer awards at the next Board Session;
- Requesting approval of a proclamation designating April 12-18, 2015, as Volunteer Week in Marion County; and
- Each volunteer will receive a thank you letter and small gift from the Board.

MOTION: Commissioner Brentano moved approval of a proclamation designating April 12-18, 2015, as Volunteer Week in Marion County. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

CONTRACT REVIEW BOARD

3. Consider waiver of minor informalities on response to Request for Proposal for Oracle Reporting and Data Analysis. – Camber Schlag

Summary of presentation:

- Board of Commissioners acting as the local Contract Review Board;
- Consider waiver of minor informalities on response received for a request for proposal (RFP) for Oracle Reporting and Data Analysis Solution;
- Four proposals were received in response to the RFP;
- Preliminary review discovered one of the proposals had a minor informality consisting of a failure to provide an original copy of their proposal and the transmittal letter was not signed; and
- In accordance with public contracting rules the Board may permit correction of a minor informality.

Board discussion:

- Confirmed that informality consisted of a typed signature versus an original hand written signature.

MOTION: Commissioner Cameron moved approval of a waiver of minor informalities on response to Request for Proposal for Oracle Reporting and Data Analysis. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

HEALTH DEPARTMENT

4. Consider approval of an order setting the maximum civil penalty amount for violation of Smoke-Free and Tobacco-Free County Property Ordinance. – Emily deHayr, Bruce Armstrong

Summary of presentation:

- January 14, 2015, board approved Smoke-Free and Tobacco-Free County Property Ordinance with takes effect April 14, 2015;
- Under ordinance board is to establish a civil penalty amount for violation of the ordinance;
- Under current smoking ordinance, the maximum fine is \$100;
- Reviewed Indoor Clean Air Act and maximum penalties for Oregon Class D violations to come up with proposed maximum penalty of \$250;
- Reiterated that purpose is education and voluntary compliance and penalty will only be imposed in extreme circumstances;
- Reviewed education campaign and tobacco cessation benefits available to employees;
- Reminder that designated smoking areas were approved for Jail, Public Works, and Juvenile Department an additional year; and

- Salem-Keizer Transit would like to keep a designated smoking area on the North Block of Courthouse Square.

Board discussion:

- Discussion on city ordinance that allows public entities ability to include enforcement of public rights-of-way in their smoke-free ordinance;
- Discussion regarding the North Block and the city ordinance is planned for the next condo association meeting;
- Commissioner Brentano stated that he did not vote for the Smoke-free Tobacco-Free County Property Ordinance and is not in favor a \$250 maximum penalty;
- Clarified what provisions of the ordinance take effect April 1 versus July 1;
- Clarified there would be no civil penalty in effect if order is not passed;
- Commissioner Cameron suggested approving a maximum penalty of \$100 with review at a later date.


MOTION: Commissioner Cameron moved approval of an order setting the maximum civil penalty at the current amount of \$100 (versus \$250) for violation of Smoke-Free and Tobacco-Free County Property Ordinance. Seconded by Commissioner Carlson; motion carried. A voice vote was two for; one against (Commissioner Brentano voted against).

**PUBLIC HEARING
9:30 A.M.**

None.

Commissioner Carlson adjourned the meeting at 10:17 a.m.

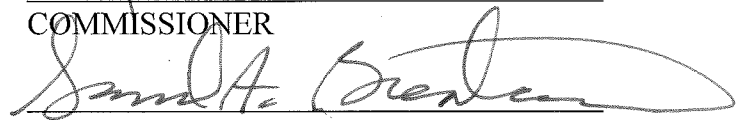
Attachments: (A)



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.