



Management Update summary Minutes

OREGON

February 20, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Colm Willis, and Danielle Bethell. Staff: Jan Fritz, Trevor Lane, Matt Lawyer, Dennis Mansfield, Kip Morris, Erik Anderson, Nick Hunter, Jay Bergmann, Jeremy Landers, Mike Hartford, Kelli Weese, Ashley Gresley, Wendy Zieker, Tryna Luton, Brian Nicholas, Sheila Roberts, Steve Dickey, Scott Norris, Jane Vetto, Gary Christofferson, Brian May, Carrol Heard, Jon Heynen, Alvin Klausen, Mai Cao, Rhett Martin, Pami Guerra, Ryan Matthews, Chad Ball, Shawnnell Fuentes, Daniel Adatto, and Zivile Sliosoraite

Kevin Cameron called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Contract with WB Creative LLC, for Sheriff's Office Digital Marketing Recruitment

-Commander Landers

Summary of presentation:

- This contract will help update marketing materials for recruitment;
- The contract amount is \$175,000:
 - There is a nine-to-ten-month timeline for implementation.
- The goal is to reach a more board and diverse audience;
- The ask is 24-hours to review social media posts to refine language; and
- Everything created will be reviewed by the Sheriff's Office first.

Board Direction:

- Commissioner Bethell asked that materials are not a copy of what other counties are doing;
- Commissioner Bethell stated she supports the intentional female participation;
- Commissioner Willis stated materials need to be reviewed before posting;
- The board of commissioners (BOC) agrees to proceed; and
- The BOC agrees to place this item on the consent agenda.

Criminal Justice Commission, Justice Reinvestment Program Grant Agreement

-Commander Hartford

Summary of presentation:

- This is a request for approval of the IGA to accept \$5.6 million;
- This funds personnel and operating costs of the JRI programs for the 2023-2025 biennium;
- This grant program was created in 2013 by legislature that redirects funding from the corrections system to evidence-based programing:

- This is for reducing recidivism and over all prison use as well as improving public safety.
- Marion County has participated since 2015 and it supports nine programs;
- Community victim services receives 10 percent of the funding;
- Since program implementation there has been a downward trend of the following:
 - Recidivism;
 - Non-violent property crimes; and
 - Prison utilization.
- These funds are given through contracts for operations.

Board Direction:

- The BOC is good to proceed.

Use of Consultant Services for Wetland Restoration Efforts in Wildfire-Impacted County Parks

-Brian Nicholas

Summary of presentation:

- This is an Oregon Water Enhancement Board (OWEB) funded project;
- OWEB gave about \$1.5 million in funding for wildfire recovery;
- The \$349,325 funding is for wetland restoration within Salmon Falls Park;
- Marion County would be paying \$157,020 for engineering costs:
 - This is the county's match.
- The funding is used for the following:
 - Replanting efforts; and
 - Engineering consultants.

Board Direction:

- The BOC is good to proceed.

Salem-Keizer Recycling Transfer Station-Closure for Construction

-Brian May

Summary of presentation:

- Part of the franchise agreement with Republic Services is a priority list of maintenance issues to be done;
- These include some of the following:
 - Road maintenance; and
 - Additional lane after the scale house.
- There are seven issues that need to be repaired:
 - Republic Service will only reimburse up to \$1 million.
- Republic Service engineer estimates were \$3.34 million for all seven items:
 - They will complete all items for about \$1 million.
- The contractor did not assess in detail the work needed and the estimate given was higher;
- The contract specifies a contract for the work;
- Do not want to close the facility during spring break;
- It will close April 1, 2024, and will be a closed for about three weeks;
- Working to get the word regarding the closure and what alternative options are;
- The closure will impact about 300 to 400 customers a day;
- The communication plan and updates will be sent to the BOC;
- Marion Resource Recovery Facility (MRRF) has the capacity to accept materials:
 - Both Brown's Island and SKRT's will be closed at the same time;
 - Letting contractors know to inform the public of this; and

- Brown's Island should be fully operation July 1, 2024.

Board Direction:

- Jon Heynen to spread information through the BOC's social media;
- Mr. May to inform the BOC when the work begins;
- Place a reader board and signs on windows as soon as possible:
 - Post pictures of posted signs and the reader board; and
 - Place a reader board on Highway 22.
- The BOC is good to proceed.

Soaring Heights Recovery Homes Contract Amendment #1

-Ryan Matthews

Summary of presentation:

- This adds \$38,986 in funding so the Peer Support Community Navigator position is not disrupted as the process may take a few months; and
- This will provide funding until June 30, 2024, for two days a week.

Board Direction:

- The BOC is good to proceed.

Public Health OHA IGA Amendment #6

-Wendy Zieker

Summary of presentation:

- This is for carryover funding in the amount of \$15,901.80;
- It will go to the Public Health Emergency Preparedness and Response program (PHEP);
- Many exercises within Marion County Health and Human Services have been done:
 - Behavioral health;
 - Testing the phone bank; and
 - DOC activation.

Board Direction:

- The BOC is good to proceed; and
- Investigate HB 4105 and provide feedback to Commissioner Bethell.

Electronic Health Records Management System Software Contract Amendment #5

-Tryna Luton, Rhett Martin

Summary of presentation:

- This will add an additional \$100,000 in funding;
- The program went live April 2023 in Public and Behavioral Health;
- Continually looking for improvements;
- An area of improvement is reporting:
 - Currently pulling specific data is limited; and
 - It slows the system significantly.
- EnSofttek will build and house a server:
 - Nightly the data will be dumped into a database;
 - It can be used whenever; and
 - Then data can be pulled from the created reports.
- Currently only four points of data may be pulled:
 - Name;
 - Provider;
 - Program; and

- And one extra data point.
- In the original contract this was an add-on service for \$16,560:
 - It will come with two licenses.
- Requesting another three licenses based on staff and reporting needs;
- This will be synced with the end of the current contract, in September 2025;
- The server will be about \$30,000;
- The remaining funds are as follows:
 - EnSoftek staying for a longer period for a smoother transition:
 - About \$37,000
 - Additional staff, anticipated additional staff and their user licenses:
 - About \$32,000
- Working with IT on this;
- The County will still have the current live data:
 - The data sent to the server is a copy.
- The server is cloud based and will be under the management of EnSoftek:
 - If things go wrong, it will be their responsibility to fix things.
- It is better for a vendor to maintain as this is their expertise;
- There will be two servers allowing things to work faster; and
- Limitations have been frustrating for all involved.

Board Direction:

- The BOC is good to proceed.

Unarmed Security and Patrol services Contract with Advanced Security Inc., with Health and Human Services

-Mai Cao, Rhett Martin

Summary of presentation:

- This is for patrolling at all Marion County Health and Human Services locations;
- This is for the safety of clients and staff;
- This will be for \$1.8 million for continued services:
 - The timeline is December 1, 2023, to December 2026.
- A Request for Procurement (RFP) was completed last fall:
 - It was awarded to Advanced Security Inc.
- This contractor has been used since 2017 and trust has been established;
- The following will be provided through the contract:
 - Night vehicle patrol of the Center Street and Silverton Road campuses:
 - The future crisis building will also be included in this.
 - Walking patrol at the current crisis building, Woodburn facility, Beverly buildings, and Silverton Road.
- When the first-floor remodel of 3180 Center Street is complete the Beverly buildings will be closed:
 - The anticipated finish date is the end of 2024.

Board Direction:

- The BOC is good to proceed.

Participating Provider Agreement Amendment #11 with PacificSource Community Solutions.

-Ryan Matthews

Summary of presentation:

- PacificSource Community Solutions is the coordinated care organization for Marion and Polk counties;

- This covers services for Medicaid individuals:
 - Behavioral health;
 - Substance use; and
 - Public health services.
- The funding table is the same as what was presented December 7, 2023;
- Contract changes are noted;
- The funding increase will be about \$1 million based on member calculations:
 - Per member per month is increasing by \$10.26 previously it was \$9.73.
- Mobile crisis is identified as a specific funded line item;
- PacificSource has about 140,000 members;
- The funding amount depends on the Medicaid population amount; and
- Marion County is the political subdivision of the state of Oregon.

Board Direction:

- Commissioner Colm would like to review the contract.

2023-2025 Victim of Crime Act and Criminal Fines Account, Non-competitive Grant with Oregon Department of Justice

-Pami Guerra

Summary of presentation:

- This is granted every two years;
- This is retroactive to October, 2023; and
- This funds six positions in the Victim's Assistance office.

Board Direction:

- The BOC is good to proceed; and
- The BOC would like this to be presented at board session.

CDBG Funds Update for Boys and Girls Club, Health Lifestyles Program

-Steve Dickey

Summary of presentation:

- The program will be operated out of the Epping Homestead location;
- This is their second agreement with Marion County;
- This is the final agreement from last year's Annual Action Plan

Board Direction:

- The BOC is good to proceed; and
- Connect with Chris Eppley to see if extension programs can be brought to the Lancaster site

Rural Industrial Property Tax Exemption Program Reestablishment

-Kelli Weese, Erik Andersen, Kip Morris

Summary of presentation:

- This supports business expanding as they are exempt from property taxes for up to three years:
 - Sufficient capital improvements and staffing must be provided to qualify.
- The legislature had a sunset date of January 2, 2024:
 - Marion County code followed this sunset; and
 - The legislature has a new sunset date in 2030.
- A new ordinance needs to be adopted to continue the program:
 - It cannot be amended as the previous code has expired.
- The cap is \$25 million;
- Multiple applications may be done as long as it is for different improvements;

- Marion County is the only county with this type of program;
- This is a good resource for industries in Marion County; and
- SEDCOR does a great job in promoting this program.

Board Direction:

- The BOC is good to proceed with an emergency board order;
- Ensure supporters of the code come to speak on the code's benefits;
- Mr. Andersen to provide a report of the investment benefits; and
- Mr. Andersen to share with the Salem Business Journal the work being done.

Oregon Garden Foundation Grant Agreement

-Kelli Weese

Summary of presentation:

- This is for \$150,000 in the current year's budget;
- Rapid grant agreements with SEDCOR and Travel Salem are done;
- This is the last grant agreement with the foundation:
 - There have been four in total.
- This has been funded by lottery dollars; and
- The grant was given to the foundation while they established themselves.

Board Direction:

- The BOC is good to proceed; and
- The BOC would like this to be on consent at board session.

Lease Agreement for Usage of Comcast Dark Fiber

-Gary Christofferson

Summary of presentation:

- Dark fiber is buried underground;
- Lit fiber has equipment on both ends;
- The county has been using dark fiber for over 20 years, at no cost:
 - As it was not being used by Comcast.
- Purchasing lit fiber would have a substantial cost;
- The following have dark fiber:
 - Public works;
 - Courthouse square;
 - Marion County Health and Humans Services locations; and
 - Aumsville.
- Public Works contracted to install fiber for traffic signals in October 2023:
 - It has gone down five times since for various reasons:
 - Car accidents;
 - Squirrels; and
 - Outside work crew damage.
- The goal was to switch fully to county owned fiber:
 - It has proven to not be the best option.
- Not all issues have solutions:
 - Squirrels protectors on the lines; but
 - There is no preventing car accidents from taking place.
- This agreement is to use Comcast's dark fiber as the primary connection for five years:
 - The county's fiber will be a backup.
- It will be a high priority line for Comcast:
 - If anything goes wrong, they fix it quickly; and

- There are no service fees.
- There is a monthly cost of \$12,500;
- This would be a five-year agreement for \$750,000;
- Comcast wanted to begin billing October 2023 and there is back pay of \$263,000:
 - There was no contract for this.
- The end goal is for the county to install and have its own fiber:
 - There are opportunities to fix the fiber and the costs are great; and
 - This includes all campuses and the entire network.
- Comcast allows Marion County to extend annual:
 - A longer time period is given.

Board Direction:

- Brian Nicholas to provide cost of building and maintaining county fiber;
- A strategic plan is needed for the county fiber plan;
- The legal team needs to be involved when negotiating with Comcast;
- The BOC is good to proceed; and
- Trevor Lane will inform Jan Fritz what Commissioner Colm’s decision is.

Jail Video Project Contract Update

-Gary Christofferson

Summary of presentation:

- In the fourth quarter of 2022 cameras were installed at the jail:
 - They have been problematic since installation.
 - Glitches
 - Skips
 - Missing Content
- Have worked with Siemens and their contractors:
 - Some are overseas.
- Working with Siemens to resolve the issues:
 - Multiple patches have been done and the issue is not resolved.
- Siemens has proposed to replace the hardware:
 - They are certain this is where the issue is.
- The original contract is under \$1 million:
 - Installation costs were \$710,000.
- The cameras and installation services are good and were never an issue:
 - Recording hardware is the issue.
- Recordings are done and kept for 90 days:
 - The extraction process does not work well.
- There are other cameras in the county that are supported by IT:
 - They do not have these issues.
- This will replace non Axis hardware with Axis;
- This will cost \$139,314:
 - This is for hardware and installation of access equipment.
- The timeframe is six to nine months:
 - Ordering hardware and scheduling installation times.
- There is about \$25,000 that needs to be paid on the original contract; and
- The German company is no longer involved.

Board Direction:

- The BOC is good to proceed.

FY 2023-2024 Second Supplemental Budget

-Daniel Adatto, Zivile Sliosoraite

Summary of presentation:

- This is the last supplemental budget before presenting next year's annual budget;
- About \$1.9 million is being added to the budget;
- Full Time Equivalent (FTE) is reduced by 0.3;
- The only reduction is in Marion County's Health and Human Services department:
 - It is incremental.
- Adjustments between funds in the Marion County Public Works department:
 - Senior Project Manager moved from Public Works Grants Fund to Public Works Fund:
 - Decrease of 1 FTE.
 - Parks Supervisor is 100 percent in parks:
 - Previously 20 percent of time on the Waste Reduction team; and
 - Increase of .2 FTE.
- Capital projects:
 - One modified project:
 - Snowmobile trailer.
 - Four new projects:
 - House Mountain Generator Fire Recovery:
 - \$192,000 in damaged equipment.
 - Automated Parking Payment Machines:
 - \$77,040 and \$61,920; and
 - This is for camping fees.
 - Jail Court Annex HVAC Replacement:
 - \$22,000; and
 - The total project budget is \$842,674.
- General Fund adjustments:
 - Two transfers out:
 - Parks Fund; and
 - The Sheriff's Office purchasing vehicles from Fleet Management.
- Central Services:
 - Position at the BOC's office covered by the Wildfire Recovery fund.
- Health and Human Services:
 - Increasing because of additional state funding in the amount of \$718,000;
 - Increased federal funding for non-Medicaid persons; and
 - Personnel Services in \$173,000.
- Public Works:
 - About \$334,000 federal funding for the Emergency Management program:
 - Contractor for Emergency Operations Planning and Hazard Mitigation.
 - Change in FTE from one fund to another;
 - Settlement funds for House Mountain fire;
 - Personnel Services in \$188,690 funded by grants; and
 - Two capital projects (parking equipment and emergency equipment).
- Fleet Management:
 - Two vehicles were sold to the Sheriff's Office.
- Sheriff's Office:
 - Community Correction Fund:
 - Received Justice Reinvestment Initiative (JRI) funds in the amount of \$29,800:
 - Will be used for Social Service providers.

- Grants Fund:
 - Decreased to balance JRI funds.
- Traffic Safety Fund:
 - Traffic Safety Grant going to Personnel Service in the amount of \$35,175.
- Non-Departmental Fund:
 - Covering the position in the BOC office.
- Capital Fund:
 - Jail Court Annex project.

Board Direction:

- Assess what is the cost of state business that the county pays for on their behalf:
 - This information is needed by June.
- Where will the \$400,000 in funding for Health and Human Services be going;
- Grant funded positions need to be discussed before changing to permanent;
- In the future email the BOC the supplemental budgets as well; and
- Provide more details on the Sheriff’s Office JRI fund spending.

Legislative Update:

-Alvin Klausen

Summary of presentation:

- Representative Tom Andersen’s Civil Commitment Bill:
 - Hearing on February 27, 2024; and
 - Wants BOC to testify.
- HB 4003 – Directs the Department of State Police to study the causes of and ways to address the medical examiner shortage, and to provide the results of the study to the appropriate interim committees of the Legislative Assembly no later than October 1, 2024:
 - Supported by AOC; and
 - Effects Washington, Clackamas, and Multnomah counties.
- HB 4042 – Authorizes the Oregon Business Development Department to provide financial assistance to projects related to industrial land:
 - Supported by AOC.
- HB 4045 – Provides district attorneys, and forensic scientists and evidence technicians employed by the Department of State Police, qualify as police officers under the Public Employees Retirement System:
 - AOC support is mixed.
- HB 4106 – Directs the State Forester to establish sustainable harvest levels for harvesting timber on state forestland and develop a timber inventory model to inform sustainable harvest levels:
 - Bill to counterbalance the Habitat Conservation Plan (HCP).
- SB 1520 – Creates Oregon tax subtraction for amounts received in settlement resolution of a civil action rising from wildfire:
 - Regarding Pacific Power fire; and
 - Sent letter to wildfire survivors to testify.
- SB 1526 – Relating to changes to certain Oregon tax laws; prescribing an effective date:
 - AOC supports the bill;
 - Allows counties to adopt tax exemptions for multifamily and affordable housing; and
 - Locks contractors into affordable housing.

- SB 1566 – Authorizes a county governing body to charge a fee for the administration and issuance of a permit to construct, alter, relocate, maintain, or repair a water, gas, electric or communication service line, fixture, or facility within the right of way of a public road under the jurisdiction of the county, subject to specified exceptions:
 - Smaller counties are supporting as there is no one manage rights-of-way:
 - The fees would fund a position.
 - Under current ORS county road rules, it states counties cannot charge a permit fee for public or private utility to occupy county right-of-way.
- Marion County health report from PACWEST:
 - Hayden Bill – creates treatment centers for youth relating to marijuana.

Board Direction:

- Add the Association of Oregon Counties position on list of relevant bills;
- Civil Commitment Bill:
 - Will ask staff who wants to testify.
- HB 4003:
 - AOC can carry it.
- HB 4042:
 - Letter of support; and
 - Talk about challenges in cities including infrastructure.
- HB 4045:
 - The BOC will stay out of it.
- HB 4106:
 - Letter of support.
- SB 1520:
 - Letter of support.
- SB 1526:
 - Mr. Klausen to reach out to the Assessor’s office;
 - Commissioner Bethell would like to look further into the bill; and
 - Confirm if this is an option or obligation.
- SB 1566:
 - The BOC will stay out of it.

Board Session Agenda Review

-Kevin Cameron

- Overview of agenda.

Board Direction:

- The BOC is good to proceed

COMMISSIONERS’ COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- N/A

OTHER

Brian Nicholas – Brown’s Island:

- Creating performance specification to replace the culvert;

- A bridge will be built over the culvert, which will be left as is;
- Working with finance regarding a low bid contract; and
- Specification will be drawn but the contractor will decide the system.

Board Direction:

- The public will need to use the Woodburn facility;
- Contractors will be able to use MRRF; and
- The BOC is good to proceed.

Brian Nicholas – Gates Sewer Project:

- Attended City Council meeting with Chris Trussell:
 - Owners of Camp Benadoo were present; and
 - Informed RV park of what needed to be done.
- Setting up the meeting with one of the owners;
- City council is prepared to meet with the BOC;
- Marion County Public Works can answer any cost questions;
- The city council has two questions the BOC may weigh in on:
 - Low-to-Moderate Income (LIM):
 - A program for those unable to afford a new sewer bill.
 - The city of Gates will change which is not wanted:
 - They would like the BOC assurance.

Board Direction:

- The BOC will meet with the council February 29, 2024, at 5 p.m.:
 - Commissioner Cameron will let the Mayor know.

Jon Heynen and Gray White – State of the County:

- Met with SEDCOR and the Salem Convention Center;
- There will be tables set up for attendees having lunch;
- Theater seating in the back for those who do not want to purchase lunch;
- SEDCOR will help promote the event:
 - There will be no other financial help; and
 - SEDCOR’s payment portal will not be used.
- Marion County will need to find an alternate payment portal;
- The Convention Center will handle any payments the day of;
- Only Marion County and potential sponsors logos will be used;
- The anticipated cost is \$13,000 to \$15,000 for 250 people which includes:
 - The event;
 - Food; and
 - Allied Media.
- The buffet cost is \$35 to \$40 per person.

Board Direction:

- The BOC agrees with tables and theater seating set up;
- The fee should be no more than \$20 per person; and
- Trying to make the event not feel so exclusive.

Adjourned – time: 11:34 am

Minutes by: Mary Vityukova

Reviewed by: Gary L. White